

**ADOPTED ANNUAL
OPERATING BUDGET
FISCAL YEAR 2013/2014**

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Annual Operating Budget Fiscal Year 2013-2014



City Council

Fred West Jr., Mayor

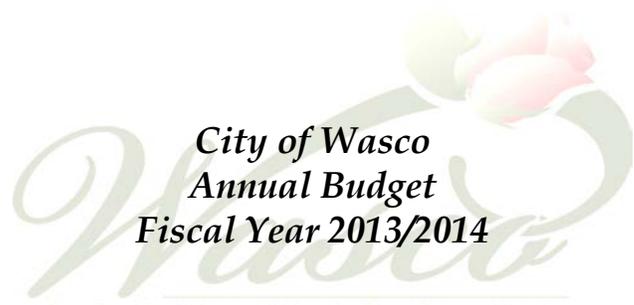
Tilo Cortez, Mayor Pro Tem

Cherylee Wegman, Councilmember

Danny Espitia, Councilmember

John Martin, Councilmember

Prepared under the direction of
Dan Allen, City Manager



City of Wasco
Annual Budget
Fiscal Year 2013/2014

G R O W W I T H U S





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SECTION - A ***INTRODUCTORY SECTION***

OVERVIEW

This section gives the reader a summary of the City's economic and financial condition and an insight to the overall objectives, direction and long term goals of the City. It also will give the reader a snap shot of the City's organizational structure and names and pictures of the City officials.

1. **City Manager's Letter** – Explains the City's financial and economic condition and gives a macro view of the City in general.
2. **Adopting Resolution** – City Councils recommendation of the City Budget.
3. **Gann Appropriation Resolution** – Explanation and approval of the Prop. 4 Gann Limits.
4. **Excellence in Operational Budgeting 2012-2013 Award** – Certificate of Award from the California Society of Municipal Finance Officers (CSMFO).
5. **City Wide Organizational Chart** – Explains the City's organizational structure.
6. **City Officials** – Pictures and Names of City Officials.

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CITY MANAGER'S BUDGET MESSAGE

Dear Honorable Mayor and Members of the City Council,

I am pleased to present to you the Annual Operating Budget for Fiscal Year 2013-14. This budget strives to reflect the City Council's priorities and provide a framework for their maintenance and implementation throughout the year. The general fund budget is balanced which this year was not an easy task due to large reductions in sales tax and virtually no growth in property taxes, all stemming from a loss of a large fuel distributor the current economic recession. Fiscal stability remains a key objective in this budget while maintaining key services to the citizens of Wasco.

Over the past few years the City has taken steps to correct deficiencies within the budget with a goal of utilizing a sustainable budget approach to ensure future financial security for the City. This prudent effort is continued in the 2013-14 budget and remains a high priority of the City. This is evident by the systematic reduction in staffing levels from a high of 81.5 full time employees approved in fiscal year 2006-07 to 57.5 full time employees in the current budget, a reduction of approximately 29.4% in workforce.

In addition to employee reductions there have been targeted expenditure reductions in all general fund divisions. The impact of these reductions on service levels has been minimized through targeting staffing and expenditure reductions to divisions where workload has been substantially reduced as a result of the economic recession and significant slowdown in residential development. However, in other areas budget cuts in general fund divisions such as Code Enforcement and Animal Control have noticeably reduced the level of service provided to the citizens.

While state and local revenue sources continue to decline, the City's operating departments have had to deal with some expenditures that continue to rise. Such expenditures include rising fuel costs, utilities, employee retirement and benefits costs, a 1.61% increase in the policing contract with the Kern County Sheriff Department, and a 5.5% increase in the fire services contract with Kern County. Public safety remains a high priority of the City Council and no reduction in the number of deputies or fire fighters were required for this budget. With these cost increases being largely unavoidable, discretionary spending and staffing in other departments has been reduced to compensate for these increases.

With an unemployment rate of about 27.5%, job growth and our local economy is a top priority of the City Council. Over the past year staff has been working on implementing improvements to the City's planning and development process. The goal of this plan is to create a development friendly environment that promotes commercial growth and job creation. Due to the economic recession, the City has experienced a dramatic slowdown in building activity but remain optimistic that new construction will help

breathe new life into the local economy. The City remains focused on further development of the Highway 46 corridor, including retail and commercial establishments and improving the design and aesthetics. Even in this difficult economy there is still significant interest in national retailers to locate businesses in this area. The Wal-Mart retail project has successfully completed the planning and environmental processes and it is anticipated that ground breaking on the new facility will begin in mid FY 2014-15.

The City Council has made it a priority to increase the City's Unrestricted General Fund Balance to a minimum of 20% of the General Fund budget. This necessary portion of fund balance will go to protect the City from financial uncertainty and a fluctuating cash flow cycle. Unfortunately, in fiscal year 2009-10 the City had excessive an unanticipated litigation claim that resulted in a setback in archiving this fund balance goal for the year. Fiscal year 2013-14 will be the sixth year this fund balance priority has been set and this budget continues to increase the Unrestricted Fund Balance to the target levels with a budget to achieve this goal within three years. The City Council and management have made the long term fiscal health of the City a top priority and this is reflected herein.

Two public budget workshops were held to welcome input from the City Council and the citizens of Wasco on the FY 2013-14 City Budget. All of the comments and suggestions made in the public meetings are addressed in this budget document. During this difficult time a transparent and collaborative budget was development. By utilizing this approach the City Council is promoting community involvement and support of the budget document and the City's financial plan.

In Conclusion:

The economic outlook for the City appears brighter than during the past several years, development of a viable spending plan for the next twelve months requires careful planning, long range vision and prudent management of limited resources. The Proposed Fiscal Year 2013/14 Budget presented to the City Council for consideration was developed with these guidelines in mind. The ability to sustain a balanced General Fund budget will be tested in the upcoming years as we prepare to absorb anticipated increases in City employee compensation, Kern County Sheriff and Fire to include increased healthcare and retirement costs. During the next fiscal year, the City Council and staff will work diligently together to identify potential sources of revenue, enhance economic development activities and explore cost saving opportunities to ensure that the City of Wasco remains a vibrant community.

While developing this comprehensive budget proposal, the entire City staff has worked diligently to prepare and put together a recommendation that will meet the needs of Wasco and its citizens. The proposed budget is based on a revenue neutral rate for property taxes and only a few adjustments in service fees. Although the slowdown in economic activity and the significant loss in sale tax projections for this year will

negatively impacted several revenue sources, the continued and potential economic growth in Wasco is a hopeful signal that the most difficult times are behind us.

I wish to extend sincere appreciation for the dedication of the staff in all departments throughout the organization in preparing the budgets. In particular the Financial Department has performed outstanding work in coordinating the City's fiscal year 2013-14 budget process. I would also like to thank the City Council for providing positive leadership and direction as we move forward through these challenging times. Please contact me if you have any questions concerning the recommended budgets or City finances in general.

Respectfully submitted,



Dan Allen
City Manager

RESOLUTION NO. 2013-2922

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO
ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS FOR
FISCAL YEAR 2013-2014**

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SECTION 1. SCOPE

This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Wasco.

SECTION 2. DEFINITIONS

- 2.1 “Approved Budget” means the budget adopted by the City Council on June 4, 2013 for the 2013-2014 fiscal year, per the attached exhibits, including subsequent transfers from Contingency Reserves to departments to implement labor agreements and transfers to account for employee service changes due to promotions, vacancies, merit increases and reallocations.
- 2.2 “Current Budget” means the 2013-2014 Approved Budget, incorporating any subsequent appropriation increases, decreases or transfers.
- 2.3 “Expenditures” means Employee Services, Other Services and Supplies, Equipment, Debt Service, Labor Offset, Transfers, and Capital Improvements.
- 2.4 “Department” or “Agency” means Mayor/Council, City Manager, Finance, Public Works, Community Development, Fire, and Law Enforcement.
- 2.5 “Division” means a sub-unit of a Department.
- 2.6 “Activity” means a sub-unit of a division.
- 2.7 “Organization” means a Department, Division, or Activity.
- 2.8 “City Manager,” is responsible for managing and directing the affairs of the City within the established goals, objectives, and general policies approved by the City Council, and directing the activities of those agencies representing the interests of the City, as established by the City Council. The City Manager is solely responsible to the City Council for the effectiveness, efficiency and success in fulfilling the City’s goals, objectives, and policy priorities. The City Manager receives general policy direction from the City Council within the general policy guidelines. Exercises direct supervision and general administrative direction over each department head and other city employees.

- 2.9 “Full Time Equivalent” means the decimal equivalent of a position; i.e., one full time position is 1.00 FTE and one quarter-time position is .25 FTE.
- 2.10 “Base Budget” means the current year budget modified per labor agreements, one-time expenditures and citywide charges, as approved by the City Council.

SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS

- 3.1 The City Manager is authorized to make any expenditure and resource adjustment to the Proposed Budget based on final City Council action to adopt the Budget.
- 3.2 The City Council authorizes the City Manager enter into contract for and incur expenditures consistent with the adopted Budget.
- 3.3 The appropriations and Full Time Equivalent staffing schedules shown in Section H of the budget document are hereby approved.
- 3.4 City Council hereby authorizes a one-time 2% bonus to all represented member of the bargaining unit who is a full time employee and has been employed for more than one year from the date of July 1, 2012. Any employee who was hired since July 1, 2012 will receive a pro-rated 2% bonus. Only full time employees will be eligible to receive this bonus.
- 3.5 City Council hereby authorizes performance based pay increases not to exceed 2% for all non-union employees including but not limited to Mid-Managers and Department Directors. These increases may be granted at the sole discretion of the City Manager and may be paid in the form of a salary increase or a one time bonus payment.
- 3.6 For the Fiscal Year 2013-2014 the City Council has put all Merit Increases (step range increases) on hold due to financial constraints. No such increases are authorized for this Fiscal Year.
- 3.7 During budget hearings and following budget approval, the City Manager is authorized to make adjustments for updated labor, vehicle, energy, contingencies and risk management changes such as retirement rates, payroll taxes, health benefit, fleet costs and risk management costs from designated funds or reserves.
- 3.8 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost-recovery of services.

SECTION 4. APPROPRIATION INCREASES/DECREASES

- 4.1 All net increases in excess of \$10,000 to operating and capital appropriations shall be approved by the City Council.
- 4.2 The City Manager is authorized upon completion of the audited financial statements for 2012-2013 to adjust FY 2013-2014 fund appropriations by the amount of net savings/overruns as determined by the City Council. These carryover amounts will be included and addressed in the Midyear Financial Report.

SECTION 5. STAFFING INCREASES

- 5.1 Any increases, by department by fund, in Full Time Equivalent (FTE) staffing levels as authorized in the Approved or Amended Budget for a department must be approved by the City Council.
- 5.2 Any existing positions which were approved on the basis of the City receiving a grant or other reimbursements must have continued funding verified prior to filling the position. The City Manager is authorized to adjust staffing levels for renewals or expansions of fully offset grants. Grant funded positions shall be terminated upon completion or cancellation of the grant unless specifically continued by resolution including a source of replacement funding.
- 5.3 All staffing position adjustments made subject to the approval of the City Manager and subject to the City's policy must have funding verified by the Director of that Department or the Director of Finance prior to implementation.
- 5.4 Any reassignment of authorized FTE and employee services funding associated with these FTE within a department and within the same fund may be made with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.
- 5.5 All new positions or job reclassifications are requests subject to classification review and approval by the City Manager. Funding adjustment will be consistent with appropriate classification and approval by the Finance Director.
- 5.6 In the case of a leave of absence due to sick leave, injury, vacation, or other reason, the City Manager is authorized to hire temporary workers so long as the temporary worker is released from employment when the fulltime employee returns to work.

SECTION 6. APPROPRIATION TRANSFERS FROM CONTINGENCY/ RESERVE FUNDS.

- 6.1 The City is implementing procedures to build unrestricted fund balance reserve for emergencies and economic uncertainty equivalent to the greater of 20% of General Fund operating revenues or three months of the General Fund annual

operating expenditures for FY 2013-2014. This reserve will be maintained for the purpose of absorbing unforeseen emergency losses, allowing continuation of approved budget program levels.

- 6.2 The City will maintain an unrestricted net asset reserve balance for emergencies and economic uncertainty for the Wastewater Treatment Plant equivalent to one (1) times the annual sales revenue.
- 6.3 The City will maintain an unrestricted net asset reserve balance for emergencies and economic uncertainty for the Water Utility Fund equivalent to one (1) times the annual sales revenue.
- 6.4 The City will maintain an unrestricted net asset reserve balance for emergencies and economic uncertainty for the Sanitation Fund equivalent to 50% the annual sales revenue.
- 6.5 Appropriation transfers from General Fund Reserves up to and including \$400,000 may be approved by the City Manager; such transfers in excess of \$400,000 shall be approved by the City Council.
- 6.6 No Reserve transfer shall be made from any fund which would create a negative undesignated fund balance in the fund.

SECTION 7. OTHER APPROPRIATION TRANSFERS

- 7.1 Any operating appropriation transfers within the same Department must have prior approval of the City Manager.
- 7.2 Appropriation transfers between two or more Departments must be approved by the City Manager.

SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES

- 8.1 All appropriations in the operating budget which remain unencumbered or unexpended on June 30, 2013, after adjustments resulting from Section 4.2, 9.2 & 10.3 shall revert to the fund balance of their respective funds.
- 8.2 All purchase order commitments outstanding on June 30, 2012 are hereby continued.

SECTION 9. CAPITAL IMPROVEMENTS

- 9.1 All multi-year capital improvement projects in existence of June 30, 2013, shall be continued in the 2013-2014 fiscal year except as provided in Section 9.8. The FY 2013-2014 Capital Improvement Budget is hereby adopted as summarized in the FY 2013-2014 budget document.

- 9.2 Each fiscal year, at June 30, the balance of each capital improvement projects must be zero or have a positive balance by fund. Projects that exceed in excess of the budget by \$5,000.00 or less shall be corrected with other eligible project revenues that are within the Capital Improvement funds and are not restricted by law.
- 9.3 All capital improvement projects shall be approved by the City Council. The cancellation or modification in the sum of \$10,000 of a capital project must also be approved by the City Council.
- 9.4 Upon completion and closure of a capital project, the designated fund manager is authorized to transfer any remaining project balance to the fund balance contingency.
- 9.5 Capital appropriations shall be used solely for the originally approved project or projects except as provided in this section. Annually, completed or inactive projects will be closed except due to payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000.00 over the prior three years. Closures are the responsibility of the designated project manager.
- 9.6 Unencumbered appropriations for all projects will expire on the June 30 following third full year of the last appropriation to the project. Subject projects requiring continuing appropriations will require Council action through programming within the Capital Improvement Program or through amendment to the Program.

SECTION 10. OPERATING GRANTS

- 10.1 All operating grants shall be approved by the City Council.
- 10.2 Operating grant funds appropriated in the Approved or Amended Budget do not require additional City Council approval to be expended upon receipt of such grant or grants.
- 10.3 All multi-year operating grant budgets in existence on June 30, 2013 shall be continued in the 2013-2014 fiscal year.

SECTION 11. MISCELLANEOUS CONTROLS

- 11.1. No expenditures at the department level shall exceed the Approved or Amended Budget, by fund.
- 11.2 Projected deficiencies in any department by fund must be corrected by:
- (1) Reducing expenditures in said department (e.g. freezing vacant positions, restricting purchase orders, etc.) or
 - (2) An intra-fund transfer within that same department; or

(3) An inter-departmental appropriation transfer.

11.3 The City Manager is hereby authorized to:

- (1) adjust budgets in the Special Revenue funds for appropriations required based on the action/direction of the Council relative to capital projects, transfer requirements and the availability of funds;
- (2) Adjust budgets in the Capital Project funds for the current year based on the previous action of Council for projects on a multi-year basis.
- (3) Expend unbudgeted fund and reserves in response to public emergencies or disasters. Such expenditures shall subsequently be ratified by the City Council.

SECTION 12. MIDYEAR FINANCIAL REPORT

- 12.1 City Council shall be provided a Midyear Financial Report including a re-estimate of the financial condition of all funds, including prior year actual fund balances, re-estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.
- 12.2 The City Council shall act on any projected fund deficits prior to the close of the Fiscal Year.

SECTION 13. CONTINGENCY LITIGATION/PROPERTY MITIGATION RESERVE

- 13.1 The Contingent Litigation Reserve is maintained annually to cover possible costs associated with outstanding litigation. Transfers from this Reserve to the operating budget may be approved by the City Manager.

SECTION 14. COST ALLOCATION PLANS

- 14.1 A Full Cost Allocation Plan and OMB Circular A-87 Cost Allocation Plan are prepared annually and presented for acceptance by the City Council. These plans provide a rational nexus for reimbursing the General Fund costs from other funds benefiting from such cost. All Transfers between Enterprise Funds and the General Fund are supported by the Cost Allocation Plans and are approved by the City Council through this action.

SECTION 15. SPECIAL POLICE TAX

- 15.1 The Special Police Tax for all new developments in the FY 2013-2014 shall be set at \$233 per parcel as detailed in Section D of the budget document.

- 15.2 The Special Police Tax for all tracts voted into the police parcel tax zone in FY 2004-2005, including Tract 5305 Phase 3, shall be set at \$122.93 per parcel for FY 2013-2014.
- 15.3 The Special Police Tax for all tracts voted into the police parcel tax zone in 2005-2006, including Tract 6282 and Tract 6449 Phase 1, shall be set at \$118.78 per parcel for FY 2013-2014.

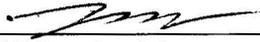
SECTION 16. FY 2013-2014 REVENUE BUDGET

- 16.1 The FY 2013-2014 Revenue Budget is hereby adopted as summarized in Section D of the Budget document.

NOW, THEREFORE, the City Council of the City of Wasco DOES HEREBY RESOLVE that the total appropriation for the City's Operating and Capital budget for Fiscal Year 2013-2014 is hereby adopted at \$22,204,640.

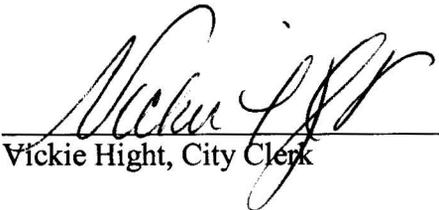
PASSED AND ADOPTED at a regular meeting by the City Council of the City of Wasco on June 4, 2013 by the following vote:

AYES: Cortez, Espitia, Martin, Wegman and West
NOES: None
ABSTAIN: None
ABSENT: None



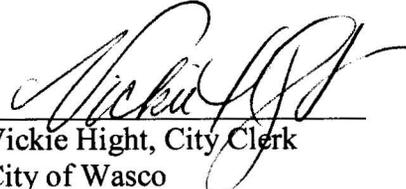
Fred West Jr., Mayor

ATTEST:



Vickie Hight, City Clerk

I, VICKIE HIGHT, City Clerk of the City of Wasco, State of California, hereby certify the above and foregoing Resolution to be a full, true and correct copy of a resolution adopted by said City Council on this 4th day of June, 2013.



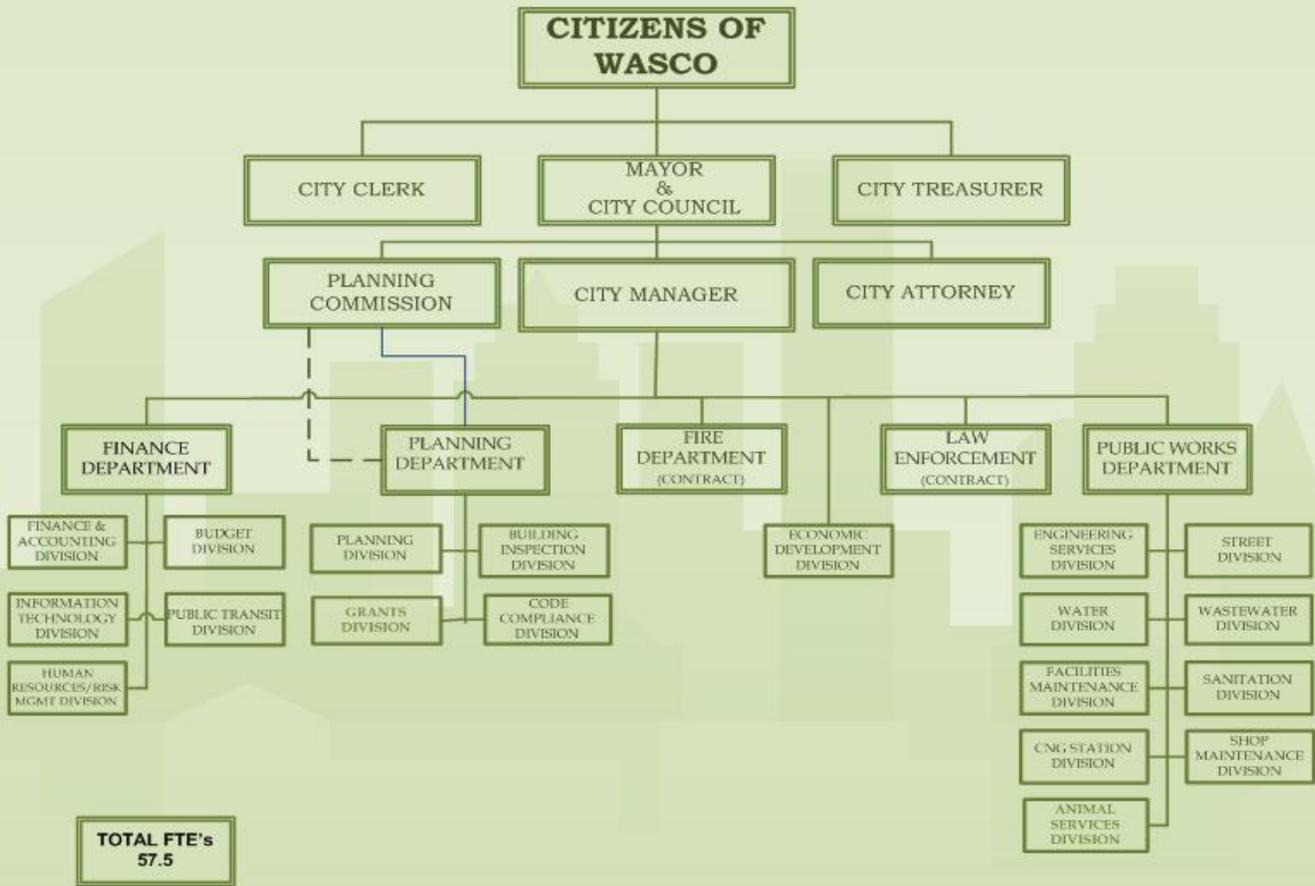
Vickie Hight, City Clerk
City of Wasco



The California Society of Municipal Finance Officers (CSMFO) has presented an award for Excellence in Operational Budgeting to the City of Wasco for fiscal year 2012-2013. In order to continue to receive this award, a governmental unit must publish a budget document that will continue to meet various program criteria. The award is valid for a period of one year only. We believe the 2013-2014 budget document continues to conform to program requirements. We are submitting it to CSMFO to determine its eligibility for another award.



CITY OF WASCO
Organizational Chart
Fiscal Year 2013/2014





•CITY COUNCIL•

Fred West Jr., Mayor
Tilo Cortez, Mayor Pro Tem
Cherylee Wegman-Craig, Council Member
Danny Espitia, Council Member
John Martin, Council Member

•CITY TREASURER•

Rocío Mosqueda, Treasurer

•CITY CLERK•

Vickie Hight, City Clerk

•PLANNING COMMISSION•

Jill Drescher, Chair
Elizabeth Tapia, Commissioner
Pedro Ramirez, Commissioner
Katie Romero, Commissioner

•ADMINISTRATIVE STAFF•

Dan Allen, City Manager
Thomas F. Schroeter, City Attorney
Bruce Foltz, Finance Director
Roger Mobley, Community Development Director
Paul Paris, Public Works Director
Cmdr. Steve Hanson, N.Kern Division K.C.S.O
Lt. James Morrison, N. Kern Division K.C.S.O
Sgt. Ian Chandler, Wasco Police Services

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SECTION - B

MAPS / DEMOGRAPHICS

OVERVIEW

This section gives reader a summary description of where the City of Wasco is located, the City's community profile and major revenue trend analysis. This section contains:

1. **State/County/City Maps** – Shows the location of the City within the State of California and the County of Kern.
2. **City Jurisdiction Boundary Map** – Shows the City boundaries and City assessment districts.
3. **Aerial Map** – Shows the City boundaries as seen from an airplane flying over the City.
4. **Community Profile** – Summary of Wasco's Community.
5. **Demographics & Trend Analysis** – Summary of the Demographics and major revenue trends.

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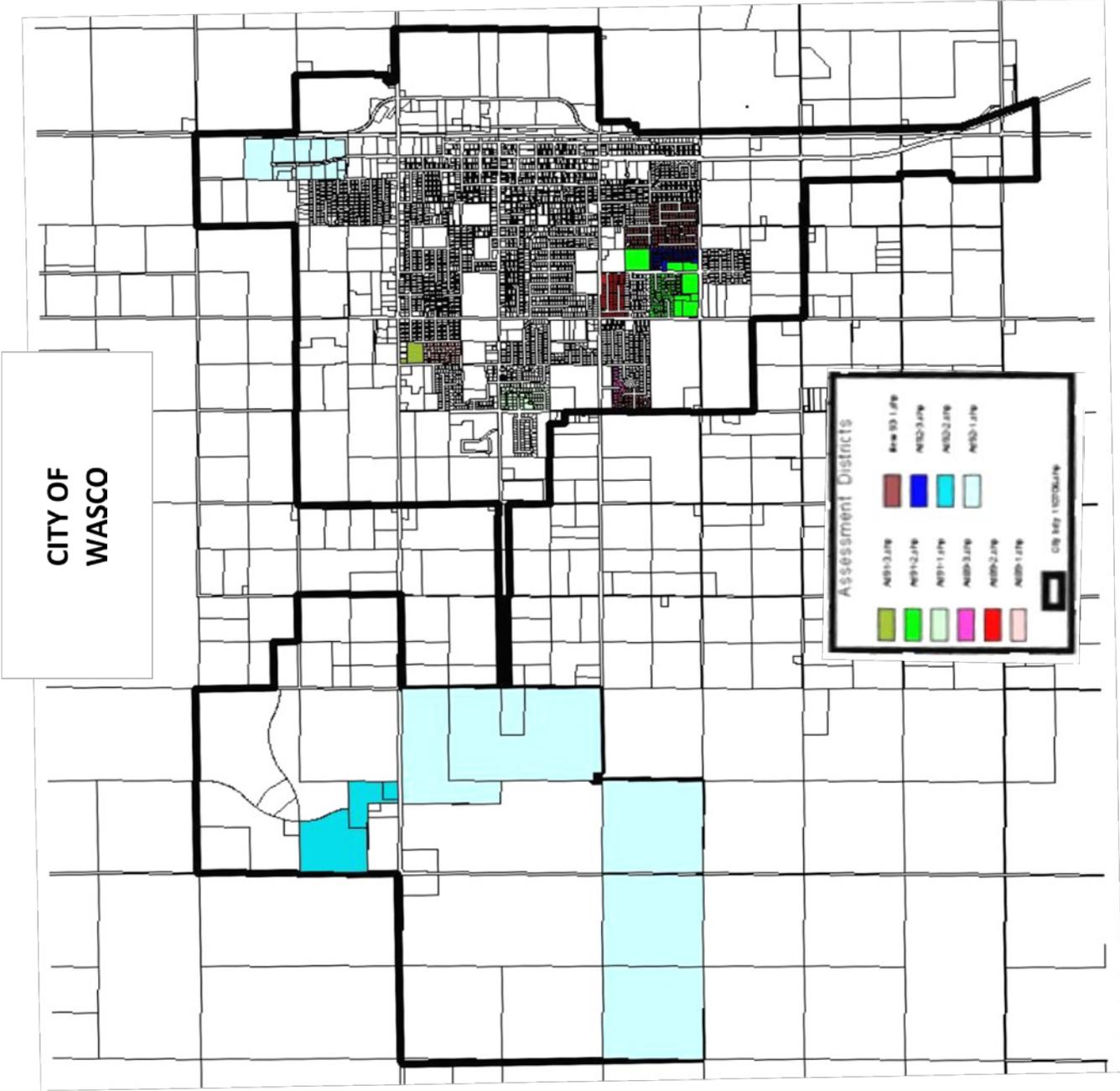
ANNUAL BUDGET 2013/2014

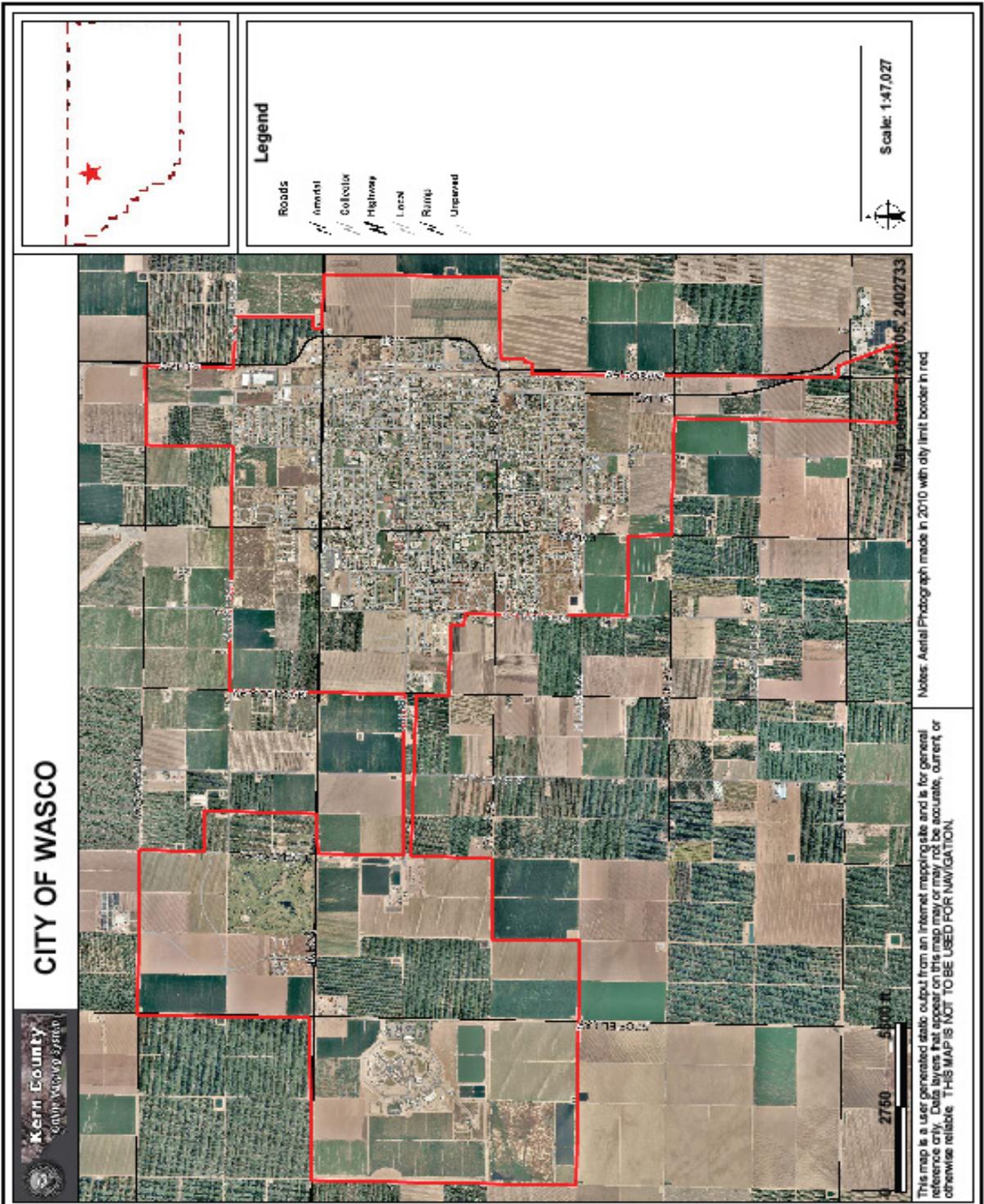


WASCO

KERN COUNTY







POPULATION



Calendar Year	2005	2006	2007	2008	2009	2010	2011	2012	2013
Population	23,708	24,303	24,156	24,949	25,442	25,545	25,781	25,899	26,018

Employee Trends

Fiscal Year	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14
City of Wasco Employees	55	61	83	72	67	65	59.5	59	59	57.5
Employees/Population	416	389	293	336	372	391	429	437	441	452.5

Age Distribution

0-4 Years	8.6%
5-14 Years	15.4%
15-19 Years	8.5%
20-24 Years	10.6%
25-44 Years	33.7%
45-64 Years	18.0%
65 + Years	5.1%

Total Population (2010 Census):	25,545
Average Household Size:	3.86
Average Family Size:	4.11
Median Age:	28.3

Source: 2010 US Census

Ethnic Mix

Hispanic	76.67%
White	14.44%
Black	7.05%
American Indian	0.41%
Asian	0.63%
Native Hawaiian	0.03%
Other	0.76%

Major Employers in Wasco

Employer	No. of Employees
Wasco State Prison	Greater than 1,500
Wasco Union Elementary School District	50-450
Week Roses	50-350
Wasco Union High School District	50-300
K-Mart	50-250
Certis	50-100
SunnyGem	50-100
City of Wasco	50-100
Savemart Supermarket	25-50
Semi-Tropic Water Storage Water District	25-50
Savage Coal Service Company	25-50

Source: Wasco Chamber of Commerce.

Land Use:

A diversity of land uses exist within the City. Residential is 1,119.58 acres with 3,649 parcels. Commercial is 277.54 acres with 317 parcels and Industrial is 592.75 acres with 179 parcels.

Housing Unit Distribution (2010 Census)

Single Family	4,583
Duplex	146
Multi-Family	812
Total Housing Units:	5,541

Home Ownership: Own- 52.2% Rent 47.8%

Source: 2010 US Census

BUILDING VALUATION



As of June 30, 2013, the total assessed homeowner property valuation for the City was \$12,857,927.

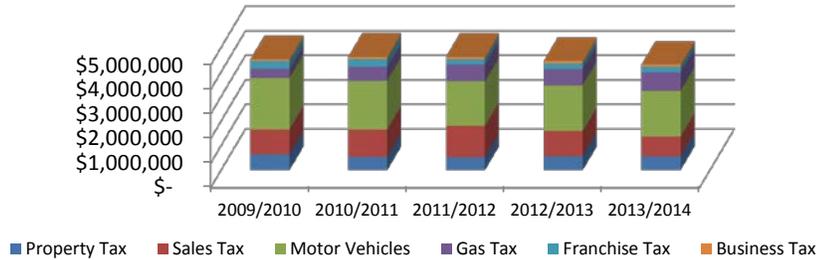
Source: Kern County Auditor-Controller, District Assessed Values Report, 2012-2013, Agency #20651.



Demographics/Trend Analysis

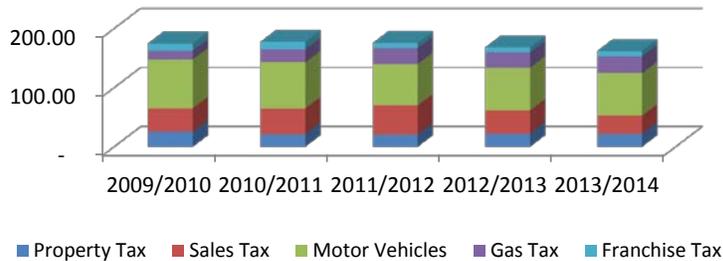
General Fund Major Revenue Trends

General Fund Major Revenues



Fiscal Year	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Property Tax	\$ 640,397	\$ 543,191	\$ 529,265	\$ 570,000	\$ 565,000
Sales Tax	\$ 1,022,594	\$ 1,115,180	\$ 1,273,030	\$ 1,021,000	\$ 800,000
Motor Vehicles	\$ 2,091,777	\$ 1,984,448	\$ 1,809,418	\$ 1,871,000	\$ 1,870,000
Gas Tax	\$ 384,993	\$ 571,863	\$ 693,178	\$ 671,000	\$ 755,292
Franchise Tax	\$ 310,000	\$ 321,593	\$ 226,492	\$ 225,000	\$ 230,000
Business Tax	\$ 76,137	\$ 83,229	\$ 85,165	\$ 88,000	\$ 85,000
Total	\$ 4,525,898	\$ 4,619,503	\$ 4,616,547	\$ 4,446,000	\$ 4,305,292

General Fund Major Revenues Per Capita



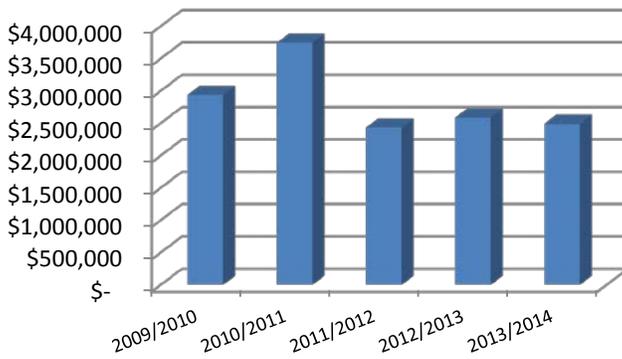
Fiscal Year	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Property Tax	25.17	21.26	20.53	22.01	21.72
Sales Tax	40.19	43.66	49.38	39.42	30.75
Motor Vehicles	82.22	77.68	70.18	72.24	71.87
Gas Tax	15.13	22.39	26.89	25.91	29.03
Franchise Tax	12.18	12.59	8.79	8.69	8.84
Total	\$ 174.90	\$ 177.58	\$ 175.76	\$ 168.27	\$ 162.20



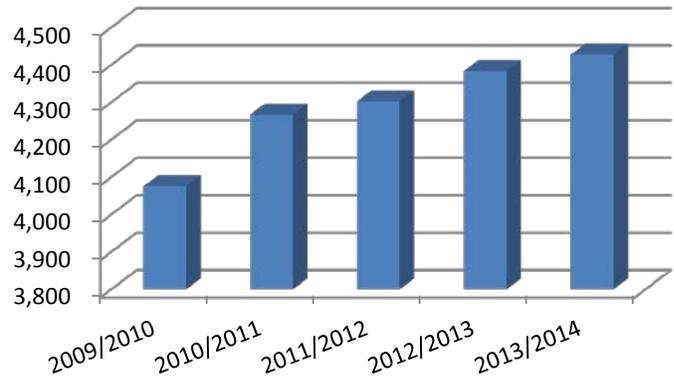
Wastewater Trend Analysis

Statistical Trends

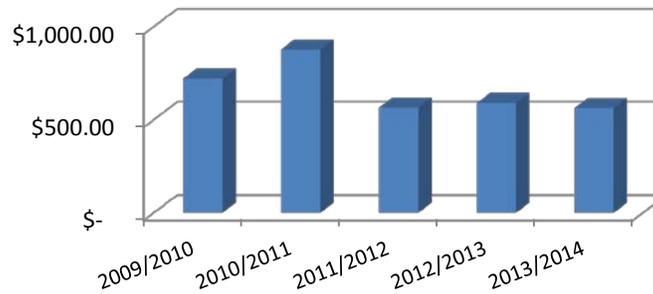
Wastewater Sales



Wastewater Customers



Wastewater Avg. Sales Per Customer



Fiscal Year	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Sales	\$ 2,936,382	\$ 3,742,916	\$ 2,431,260	\$ 2,585,161	\$ 2,489,971
Customers	4,075	4,267	4,302	4,383	4,427
Avg. Sales Per Customer	\$ 721	\$ 877	\$ 565	\$ 590	\$ 562

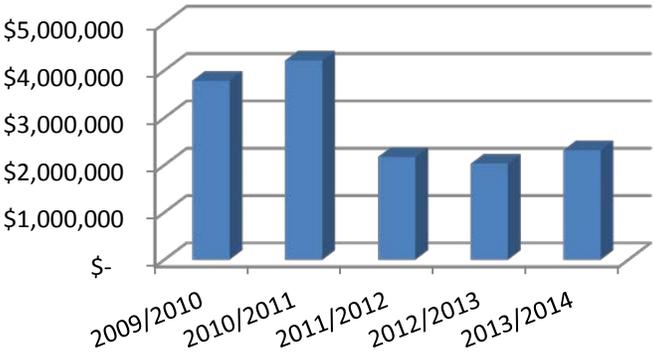
*Estimate



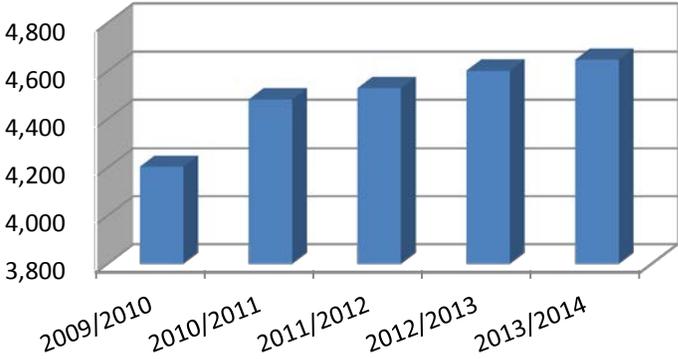
Water Trend Analysis

Statistical Trends

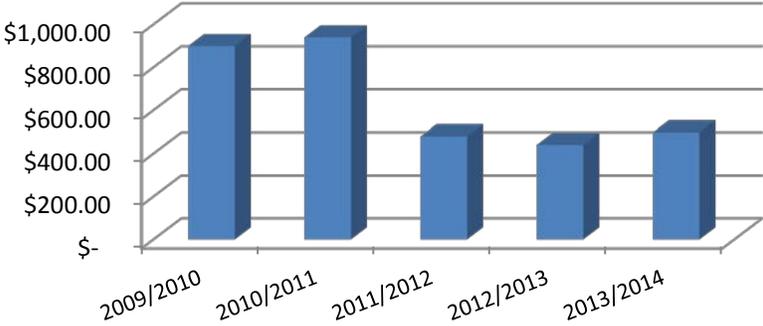
Water Sales



Water Customers



Water Avg. Sales Per Customer



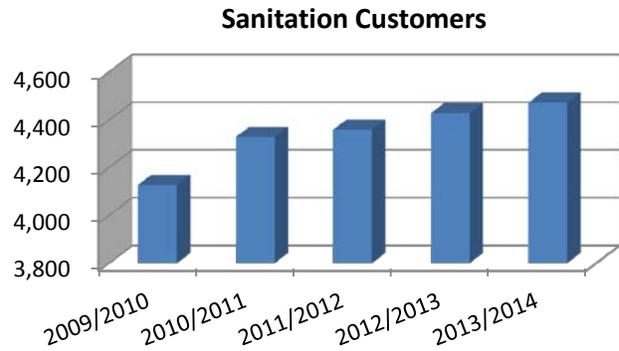
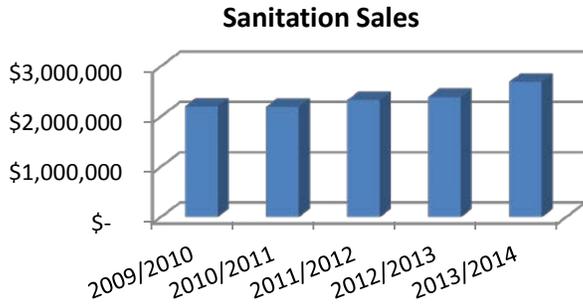
*Estimate

Fiscal Year	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Sales	\$ 3,781,367	\$ 4,208,111	\$ 2,170,467	\$ 2,026,100	\$ 2,313,900
Customers	4,205	4,483	4,530	4,603	4,649
Avg. Sales Per Customer	\$ 899	\$ 939	\$ 479	\$ 440	\$ 498

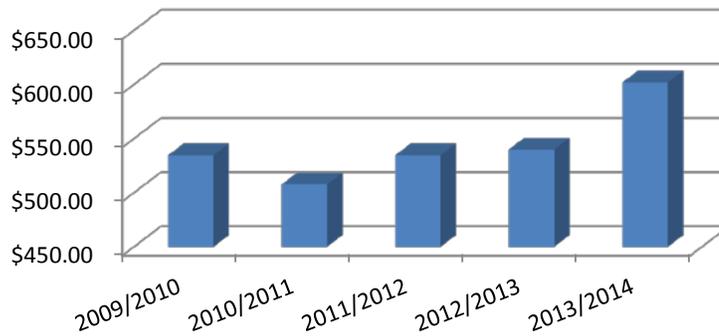


Sanitation Trend Analysis

Statistical Trends



Sanitation Avg. Sales Per Customer



*Estimate

Fiscal Year	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
Sales	\$ 2,206,282	\$ 2,196,664	\$ 2,329,491	\$ 2,390,028	\$ 2,691,153
Customers	4,128	4,328	4,359	4,428	4,472
Avg. Sales Per Customer	\$ 534	\$ 508	\$ 534	\$ 540	\$ 602

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SECTION - C

BUDGET PREFACE

OVERVIEW

The following section explains the budget process and policies:

1. **How to read and understand your City budget** – Brief summary of how to navigate and understand the City budget.
2. **Financial Policies** – Explanation of the City's Financial Policies.
3. **Basis of Budgeting** – Explains the accounting principals used by the City, authorized spending limits, and authorized levels of budgetary control.
4. **Budget Process** – Explains the budget process of the City.
5. **Major Revenue Estimates** – Explains how the Finance Department has estimated major revenues.
6. **GANN Limit** – Explains the Prop. 4 appropriation limit.

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HOW TO READ YOUR CITY'S BUDGET

CITY MANAGER'S LETTER:

The City Manager's letter elaborates on the goals, objectives and the direction that the City is moving. This information will give the reader intangible information and a macro view of the City of Wasco.

INTRODUCTORY SECTION:

The City has included a section containing Adopting Budget Resolution, Gann Resolution, Budget Award and a list of City Officials. This will help the reader understand our Municipal Organization.

MAPS / DEMOGRAPHICS:

This section will help the reader to locate the City of Wasco within the State of California. This section will also show the reader the boundaries of the City and explains the demographics, community profile and trends.

BUDGET PREFACE:

This section will explain the budget policies, financial policies and budget process to the reader.

SUMMARY SECTION:

This section provides a quick overview of the City's fund balance, reserves, summary of general fund revenue and expenditures, summary of all revenues and expenditures.

DEPARTMENTAL OPERATING BUDGETS:

This section contains department descriptions, objectives, accomplishments, organizational charts and performance measures; summary of revenues, expenditures, salaries and FTE (Full Time Equivalent); detail of revenue, expenditures, and of salaries and FTE (Full Time Equivalent).

CAPITAL OUTLAY DETAIL BUDGET BY FUND:

This section will provide a detailed description, expected life and cost of all capital items purchased by the City, by Fund. Also included in this section is a detailed listing of all leased equipment for the fiscal year of 2011/2012.

DEBT SCHEDULE:

This section gives a detail schedule of the City's debt.

SALARY - STEP/RANGE:

This section will provide a detailed salary - step, ranges, and the starting pay for particular positions in all departments. This section also includes a comparison of several fiscal years of FTE (Full Time Equivalent) by fund, which provides a history of staffing levels.

WASCO REDEVELOPMENT AGENCY:

The Wasco Redevelopment Agency develops, improves or eliminates blight in the community of Wasco. The Agency developed a 72-acre (with infrastructure) industrial park, which is actively being marketed. Included in this section is a summary budget, detailed budget, administration cost breakdown and demographics of the Redevelopment Agency within the city limits. There are 3.7 acres remaining in this Industrial park.

FINANCIAL POLICIES

REVENUE POLICIES

- ❖ The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- ❖ The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by the general fund based upon a level of subsidy determined by the Council.
- ❖ The City Council has adopted an Indirect Cost Allocation Plan to recover directly attributed indirect costs from all non-general fund departments.
- ❖ The City will aggressively pursue collection of all revenues when due.

OPERATING BUDGET POLICIES

- ❖ The City Council will adopt and maintain a balanced annual operating budget and an integrated three-year capital improvement plan.
- ❖ Current annual revenues will be equal to or greater than current expenditures.
- ❖ Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding source will be required for any new or expanded programs.
- ❖ The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment. Purchases over \$5,000 are budgeted as Capital Outlay. Purchases below \$5,000 are budgeted as small tools & equipment.
- ❖ The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- ❖ The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

CAPITAL IMPROVEMENT POLICIES

- ❖ All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- ❖ The City will finance only those capital improvements that are consistent with the City priorities. All capital improvement operating and maintenance costs will be included in the operating budget forecast.

DEBT POLICIES

- ❖ Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing. The City will determine and use the least costly financing method for all new capital improvement projects.
- ❖ The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

RESERVE POLICIES

- ❖ The City has adopted a policy to build the unrestricted General Fund balance to the greater of 15% of General Fund Operating Revenues or two months of General Fund Operating Expenses, as recommended by the Government Financial Officers Association (GFOA).
- ❖ The City will maintain a reserve for emergencies and economic uncertainty for the Wastewater Plant equivalent to one (1) times the annual sale revenue.
- ❖ The City will maintain a reserve for emergencies and economic uncertainty for the Water Fund equivalent to one (1) times the annual sale revenue.
- ❖ The City will place procedures in effect to increase the Sanitation Department's equipment replacement reserves and economic reserves to 50% of the annual sales.

PROPERTY MANAGEMENT

- ❖ Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- ❖ Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

BASIS OF BUDGETING

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis consisting of three major fund types; Governmental, Proprietary, and Fiduciary. The Government fund types consist of the General Fund, Special Revenue funds, Debt Service funds and Capital Project funds. Proprietary funds consist of the Enterprise funds and the internal service funds. The fiduciary funds consist of the various Trust and Agency funds.

All of the City's governmental type funds (General, Special Revenue, Capital Project funds and Trust Funds) are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are considered susceptible to accrual when collected within 60 days following year end. Other revenues considered susceptible to accrual include sales, utility users and occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenues. Expenditures are generally recognized when the related fund liability is incurred, except that interest and principal on general long term obligation are recognized when due. Proprietary funds (Enterprise and Internal Service Funds) are distinguished from Governmental funds by its measurement focus on net income, or retained earnings. These funds are accounted for using the accrual basis of accounting. Proprietary fund revenues are recognized when earned, and its expenses are recognized when incurred.

LEGAL LEVELS OF BUDGETARY CONTROL

The City Council has ultimate budgetary authority to increase or decrease the budget, move budget line items within a fund, between funds and issue inter fund loans. City Council delegates specific budgetary level of authority to the City Manager in the budget resolution.

Through City Council resolution the City Manager is delegated budgetary authority to move budget line items within a fund and between funds up to a designated dollar amount. The City Council also gives the City Manager budgetary authority to make specific City Council approved loans from the Enterprise fund to the General fund for major projects that are consistent with the adopted capital improvement plan and City priorities.

The City Manager has given Directors specific budgetary spending level authority within their prospective budgets (see spending authority). Directors may request, in writing, to the City Manager, to move budget line items within their specific budgets.

The City Manager has given Directors' staff specific budgetary spending level authority within their specific budgets (see spending authority).

SPENDING AUTHORITY

All items \$10,000 or more require a formal bid and City Council approval.

All items between the amounts of \$5,000 to \$9,999 will require informal bids, City Managers' approval, Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$4,000 to \$4,999 will require the Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$1,000 to \$3,999 will require the approval of the Department Director.

All items between the amounts of \$100 to \$999 will require the approval of the Department Director or Division Manager.

All items up to the amounts of \$99 will require the approval of the Department Director, Division Manager, or Division Supervisor.

THE BUDGET PROCESS

A) Preparation of the City Budget begins in February. A diskette or other electronic media containing a spreadsheet and an informational form is given to each Director of each department. A detailed description of the content and use of the spreadsheet and informational form is as follows:

1. The spreadsheet requires each Director to estimate what their total expenditures by object number will be in their department at the end of the fiscal year. To assist the Directors with their estimates the spreadsheet includes columns showing fiscal year budget amounts, fiscal year actual amounts and prior fiscal year actual amounts.
2. The information form requires each Director to answer the following specific questions;
 - i. What are your new staffing needs for the fiscal year? Explain the reason you need this employee. List employee's classification (pay step/range).
 - ii. List all capital outlay items your department is requesting. List reasons your department needs the capital outlay item. List the years that the item will be in service and whether it is a new item or replacement.
 - iii. Describe your department.
 - iv. List your department goals, objectives, and accomplishments.

B) The Finance Department downloads the completed diskettes or email into the budget and compiles data from the informational forms. The Finance Director will evaluate the submitted revenues and expenses and meet with each director to obtain clarity and understanding about all requested line items. The Finance Department will then calculate specific revenues, payrolls and transfers and enter this data into the budget program. The Finance Department's final step of this process is to balance the budget.

C) The next step of the process is to schedule several meetings with the City Manager. The City Manager will evaluate the requested revenue and expenditures of each department. The City Manager will discuss any changes made to the departmental budget with each Director before finalizing his recommendations.

D) The next step of the process is to schedule several public budget workshops with the City Council. At these meetings, the City Council and citizens evaluate the City Manager's recommendations prior to budgetary adoption.

E) The final step in the budgeting process is to present the proposed budget to the City Council for consideration at a public hearing.

REVENUE ESTIMATES

The City of Wasco relies on four major General Fund revenues – Motor Vehicle-In Lieu Tax Revenue, Sale Tax Revenue, Property Tax Revenue and Franchise Tax Revenue. The City also has three major Enterprise Funds – Wastewater, Water, and Disposal. These revenues are crucial to the success of the overall budget and specific funds, and therefore must be estimated accurately. The following section will give the reader a detailed description of where and how the City obtains its major revenues as well as how the revenues were estimated for Fiscal Year 2012/2013.

GENERAL FUND REVENUES

There are many sources of revenue in the General Fund. The following will only address the top four major revenue sources, their origin and how the city has estimated these revenues for fiscal year 2012/2013.

1) Motor Vehicle-In-Lieu Tax Revenue - \$1,870,000

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a motor vehicle tax. The distribution is based on city population in proportion to the population in the incorporated areas. Like most Cities in California, Wasco's Motor Vehicle-In-Lieu Tax Revenue has increased faster than expected and has surpassed all other revenues in the general fund. Motor Vehicle-In-Lieu Tax Revenue represents roughly 31.7% of the City's General Fund revenues.

The California Department of Motor Vehicles does not send cities estimates of projected future Motor Vehicle-In-Lieu Tax Revenue. Over the past several years the City had experienced a slowdown in these revenues as a result of the recession and declining property values. During fiscal year 2012/2013 VLF tax increased 1.6 percent over budget, the first signs of an increase in revenues over the past five years. The City is cautious in projecting the future VLF tax and is only forecasting an increase of 1.6 percent over last year's budget projection.

The calculation for fiscal year 2013/2014 Motor Vehicle-In-Lieu Tax Revenue including the State Diversion and adjustment is as follows:

MVF Estimated for 2012/2013	\$1,840,000
Estimated Growth Factor	<u>x 1.0163</u>
Estimated MVF 2013/2014	\$1,870,000

2) **Sales Tax** - \$,800,000

The City of Wasco receives .75% (or .75/7.50) of the 7.50% sales tax charged for all taxable sales within its borders. The Finance Department works with Hinderliter, de Llamas & Associates ("HdL") to provide detailed tracking and analysis of the City's sales tax revenues. In addition, HdL provides projected future sales tax revenues based upon the city's prior year sales tax, population changes, businesses closing or relocating, new sales tax generators, and sector by sector economic projections. During the last quarter of fiscal year ending 2012, a predominant fuel distributor relocated from the City of Wasco to a neighboring community taking with it approximately \$250,000 of annual sales tax revenue. As a result of this move the City revised its original budget by \$270,000 in FY 2012/13. This loss in revenue helped to contribute to the City reducing its sales tax projections for FY 2013/2014.

The calculation for Sales Tax for fiscal year 2013/2014 is as follows:

Sales Tax Revenue Est. Actual 2013/2013	\$1,009,241
Adjustment for one time aberrations	\$30,576
Adjustment for economic outlook	(\$161,390)
Local Adj. to triple flip net admin cost	<u>(\$78,427)</u>
Total Sales Tax Projected 2013/2014	\$800,000

3) **Property Tax** - \$550,000

Property Tax is derived from the assessed value of property within the City limits of Wasco. The Kern County Auditor-Controller-County Clerk levies a tax of 1% on the assessed valuation of property. The 1% is divided among all agencies in the area; the City receives between 5% and 14% of the 1% depending on the tax rate area.

The estimated calculation of regular Property Tax has been relatively straight forward. The Kern County Auditor-Controller sends out a projected change in property value to every city within the county. This year this projected change county wide is zero. This projection of “no change” is a result of the housing market collapse and mortgage crisis being accounted for in prior years and slowly being counteracted by new development and appreciation on older properties.

The City of Wasco is continuing to experience a sluggish residential real estate market. This slowdown in the residential market is expected to continue through the next year. Based on this slow down and very depressed local housing values, home that are selling are resulting in substantially lower taxable valuation and property taxes. In some cases we have seen drops of over forty percent due to sale of a brand new home. In fiscal year 2011/2012 the city projected a reduction in revenue of roughly -3.64%. Based on local conditions the City is projecting a zero growth in property tax revenues for fiscal year 2012/2013

Property Tax Est. Actual 2012/2013	\$550,000
Estimated Growth Factor	<u>x 1.000</u>
Total Property Tax Projected 2013/2014	\$550,000

4) Franchise Tax - \$230,000

The City receives from utility, cable and refuse companies a tax for the use of public access areas such as streets, sidewalks and city owned property. About 65% of this revenue source comes from the electricity and gas companies. This tax is a percentage of revenues which are based largely on the cost of the raw fuels. During fiscal year 2011/2012 the City experienced a drastic reduction in Franchise tax revenue due to PG&E’s analysis of the customer base within the city limits resulting in losing 54 customers that had previously been accounted for as living within the city limits of Wasco. Based on this new data the City projected a 27.4% decrease in Franchise tax for 2012/2013. The is projecting a modest 2.2 percent increase in Franchise tax revenue for fiscal year 2013/2014.

The calculation for Franchise tax for fiscal year 2013/2014 is as follows:

Franchise Tax for 2010/2011	\$310,000
Franchise Tax for 2011/2012	\$310,000
Franchise Tax for 2012/2013	\$225,000
Franchise Tax for 2013/2014	\$230,000

ENTERPRISE FUNDS

The City has three major enterprise funds, Wastewater, Water and Sanitation. Revenue is derived from billing the public for services, such as water usage, waste disposal and wastewater processing. The following will explain to the reader how the revenues for fiscal year 2013/2014 were projected.

1. Wastewater - \$2,020,000

The State Department of Finance has projected that local population has increase by 2.03% in fiscal year 2012/2013. The 2.03% increase in population represents a direct increase to Wastewater fees. The calculation for projected Wastewater revenue for fiscal year 2013/2014 is as follows:

Projected Revenue 2012/2013	\$1,970,000
Estimated Increase 2.03%	\$40,000
Estimated new construction	<u>\$10,000</u>
Estimated Revenue for 2013/2014	\$2,020,000

2. Water - \$2,010,500

In January 2012, the City Council approved a water rate increase of \$4.79 in the base fee beginning February 1, 2012. The Council also approved a water rate increase of 6% on the base fee beginning January 1, 2013. The calculation for projected Water revenue for fiscal year 2013/2014 is as follows:

Projected Revenue for 2012/2013	\$1,950,000
Projected 3.1025% Increase	<u>\$60,500</u>
Estimated Revenue for 2013/2014	\$2,010,500

3. Sanitation - \$2,154,153

In January 2012, the City Council approved a rate increase of 16.67% on the monthly residential and commercial sanitation base fees beginning February 1, 2012. The Council also approved an additional 3.5% increase in the sanitation rate for both residential and commercial base fees beginning January 1, 2013. The calculation for projected Sanitation revenue for fiscal year 2013/2014 is as follows:

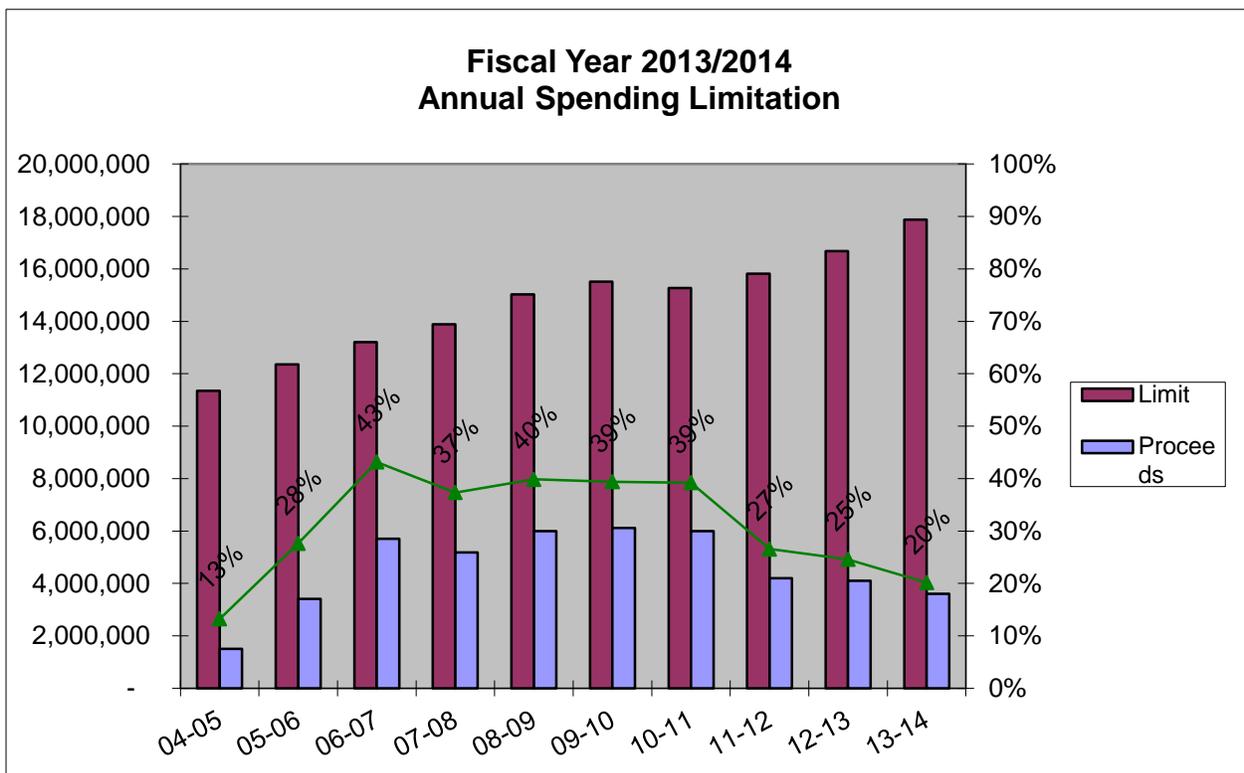
Projected Revenue for 2012/2013	\$2,100,000
Projected 2.5787% Increase	<u>\$54,153</u>
Estimated Revenue for 2013/2014	\$2,154,153

California Gann Limit Analysis

In November 1979, voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative”. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue that can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

The limit specifies the maximum appropriations that may be funded by proceeds of taxes. Adopted limits are to be adjusted each year by a “change factor” that is tied to growth indicators specified by the State. By applying the change factor to the prior year’s appropriation limit, a new limit is calculated for the next fiscal year. If a city receives more revenue than the appropriation limit, the revenue must be returned to the taxpayers through a tax reduction or refund.

Currently, the City is estimated to be at 20.2% of its Gann spending limit of \$17,881,520 and a total appropriation limit of \$3,610,000. This is only an estimate based on the proposed budget but indicates that the City is in a positive appropriation position and in compliance with the law.



SECTION - D

SUMMARY SECTION

OVERVIEW

The following summary schedules are included in this section:

1. **Reserve Summary** – Includes the Rainy Day Fund as well as equipment reserve funds.
2. **Fund Balance Summary** – Schedule of the estimated beginning and ending balances for the budget year for each of the City’s operating funds.
3. **Detail Transfer Schedule-** Schedule showing all transfers between funds.
4. **General Fund Revenue Summary** - Schedule showing the budget year and five prior years of general fund expenditures by department.
5. **General Fund Expenditures Summary** – Schedule showing the budget year and five prior years of general fund expenditures by department.
6. **Revenue Summary** – Schedule showing the budget year and five prior years of all City revenues by department subtotaled by fund.
7. **Expenditure Summary** – Schedule showing the budget year and five years of all expenditures by department subtotaled by fund.
8. **Five Year Forecast** – Schedule of forecasted revenue and expenditures for five years.
9. **2013/2014 General Fund Reserve Forecast**
10. **Policing Tax Calculation** – Schedule indicating assessment amount to be applied to lots of new housing developments.

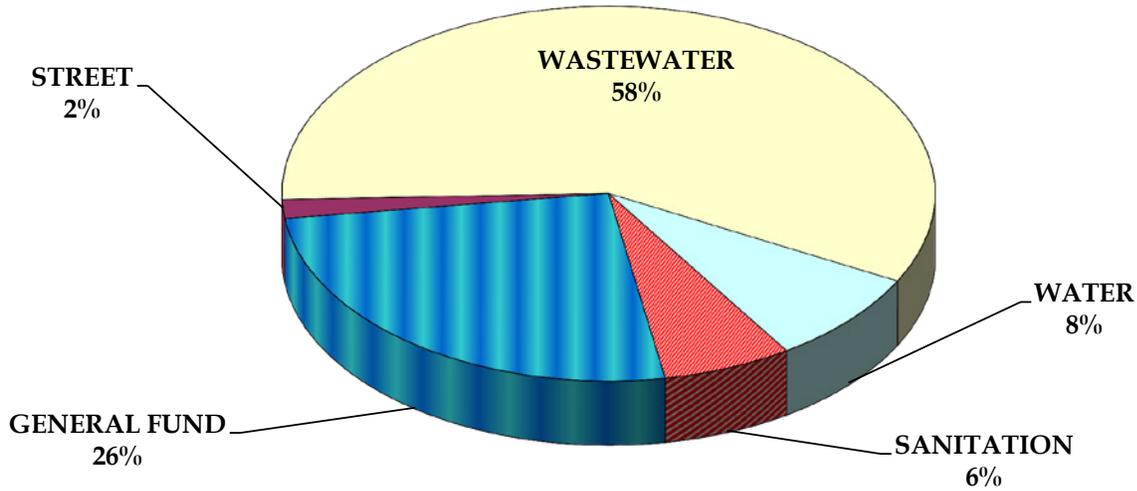
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CITY OF WASCO
 ANNUAL BUDGET
 SUMMARY OF CAPITAL PROJECTS RESERVE
 FISCAL YEAR 2013/2014

		MID-YEAR ESTIMATED				
FUND		ENDING RESERVED ACCOUNT BALANCE JUNE 30, 2013	BUDGETED 2013/2014 INCREASE	BUDGETED 2013/2014 DECREASE	ENDING RESERVE BALANCE JUNE 30, 2014	
01	GENERAL FUND	\$ 1,093,537	\$ -	\$ -	\$ 1,093,537	
10	STREET	\$ 69,090	\$ -	\$ -	\$ 69,090	
30	WASTEWATER	\$ 2,445,121	\$ 40,000	\$ -	\$ 2,485,121	
31	WATER	\$ 304,853	\$ 40,000	\$ -	\$ 344,853	
32	SANITATION	\$ 267,662	\$ 5,000	\$ -	\$ 272,662	
		\$ 4,180,263	\$ 85,000	\$ -	\$ 4,265,263	

Note: Debt reserves are not included in these numbers.

CITY OF WASCO
 RESERVE SUMMARY
 \$4,265,263





CITY OF WASCO
ANNUAL BUDGET
BUDGET SUMMARY OF FUND BALANCE & NET ASSETS
FISCAL YEAR 2013/2014

FUND	FUND BALANCE		PROJECTED		PROJECTED		2013/2014		ESTIMATED FUND BALANCE JUNE 30, 2014
	JUNE 30, 2012	PER CAPR*	2012/2013	BEGINNING FUND BALANCE JULY 1, 2012	BUDGETED REVENUES/ TRANSFERS-IN	BUDGETED EXPENSES/ TRANSFERS-OUT	ESTIMATED SURPLUS (DEFICIT)	ESTIMATED SURPLUS (DEFICIT)	
			(SURPLUS (DEFICIT))						
01 General Fund	\$ 1,141,994	\$	(156,860)	\$ 985,134	\$ 5,890,568	\$ 5,807,568	\$ 83,000	\$ 1,068,134	
10 Street	1,359,755		40,053	1,399,808	1,782,092	1,757,915	24,177	1,423,985	
10B Construction CIP	-		(129,485)	(129,485)	3,443,336	3,443,336	-	(129,485)	
11 Shop Maintenance GF	43,233		-	43,233	456,768	456,768	-	43,233	
12 Public Transit	1,323,351		12,868	1,336,219	257,201	250,829	6,372	1,342,591	
13 TDA Street Fund	2,782		-	2,782	1,000,000	1,000,000	-	2,782	
14 Lighting & Landscape	244,236		(8,141)	236,095	173,500	173,314	186	236,281	
15 Emergency Response	(29,660)		-	(29,660)	-	-	-	(29,660)	
16 Facilities GF	14,471		-	14,471	228,415	228,415	-	14,471	
17 Sewer Lift Stn	138,932		23,437	162,369	28,000	17,500	10,500	172,869	
19 Gas Tax Fund	111,150		-	111,150	755,292	755,292	-	111,150	
20 Traffic Safety	184,763		(5,300)	179,463	81,700	81,700	-	179,463	
21 Traffic Impact	640,728		28,000	668,728	-	-	-	668,728	
30 Wastewater	14,229,191		125,973	14,355,164	2,489,971	2,418,377	71,594	14,426,758	
31 Water	9,193,207		(156,736)	9,036,471	2,313,900	2,208,370	105,530	9,142,001	
32 Sanitation	1,079,426		110,992	1,190,418	2,691,153	2,655,623	35,530	1,225,948	
34 CNG Fueling	1,231,470		(10,211)	1,221,259	55,000	54,414	586	1,221,845	
35 Transit Stn	-		-	-	-	-	-	-	
40 CDBG 91-93 Grant	78,117		2,100	80,217	1,262	-	1,262	81,479	
41 C.O.P.S. Grant	-		-	-	100,000	100,000	-	-	
42 CALHOME Grant	1,167		-	1,167	15,087	15,087	-	1,167	

FUND	FUND BALANCE		PROJECTED		PROJECTED		2013/2014		ESTIMATED FUND BALANCE
	JUNE 30, 2012		2012/2013		BEGINNING		ESTIMATED		
	PER CAFR*		SURPLUS (DEFICIT)		FUND BALANCE	REVENUES/ TRANSFERS-IN	BUDGETED EXPENSES/ TRANSFERS-OUT	SURPLUS (DEFICIT)	
45	CHFA Grant	8,943	-	-	8,943	12,692	12,692	-	8,943
46	2003 CDBG	32,385	4,500	4,500	36,885	15,927	15,927	-	36,885
49	2003 CALHOME	261	7,500	7,500	7,761	4,484	4,484	-	7,761
50	2004 CDBG	64,914	-	-	64,914	9,202	9,202	-	64,914
51	2004 CALHOME	-	-	-	-	4,769	4,769	-	-
52	MISC Grants	6,631	-	-	6,631	-	-	-	6,631
53	2005 CALHOME	(45,439)	-	-	(45,439)	7,695	7,695	-	(45,439)
54	2006 HOME	-	-	-	-	-	-	-	-
56	CDBG RLA	97,672	19,850	19,850	117,522	36,890	36,890	-	117,522
57	CAL HOME REUSE	279,476	18,200	18,200	297,676	36,405	36,405	-	297,676
58	2006 CALHOME	(20,408)	2,000	2,000	(18,408)	4,370	4,370	-	(18,408)
59	2008 BEGIN Grant	-	-	-	-	-	-	-	-
60	2007 HOME Grant	(2,773)	-	-	(2,773)	-	-	-	(2,773)
61	BEGIN REUSE	10,937	5,000	5,000	15,937	-	-	-	15,937
63	2009 CDBG	6,035	-	-	6,035	5,985	5,985	-	6,035
64	HOME Grant REUSE	5,115	-	-	5,115	-	-	-	5,115
65	2008 CDBG Grant	5,630	-	-	5,630	-	-	-	5,630
66	2010 CDBG	-	-	-	-	-	-	-	-
67	2010 HOME	-	(30,000)	(30,000)	(30,000)	-	-	-	(30,000)
68	2009 CDBG ED	-	-	-	-	-	-	-	-
90	PUBLIC FINANCING AUTI	22,513	2,000	2,000	24,513	35,000	35,000	-	24,513
TOTAL		\$ 31,460,205	\$ (94,260)	\$ (94,260)	\$ 31,365,945	\$ 21,936,664	\$ 21,597,927	\$ 338,737	\$ 31,693,389

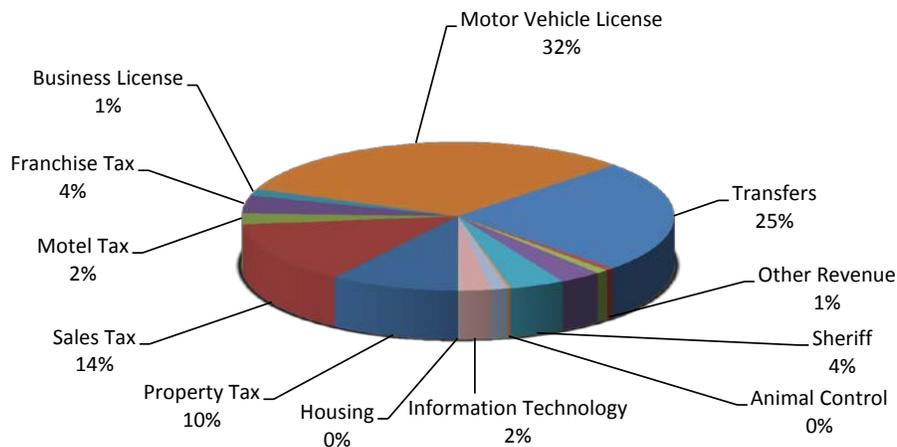
*Per the 2011-2012 City of Wasco CAFR.

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
SUMMARY OF GENERAL FUND REVENUES

Fund	Dept	Description	Actual Revenue 2009/2010	Actual Revenue 2010/2011	Actual Revenue 2011/2012	Estimated Revenue 2012/2013	CC Approved Revenue 2013/2014
01	100	Property Tax	\$ 640,397	\$ 543,191	\$ 529,265	\$ 570,000	\$ 565,000
01	100	Sales Tax	\$ 1,022,594	\$ 1,115,180	\$ 1,273,030	\$ 1,021,000	\$ 800,000
01	100	Motel Tax	\$ 92,214	\$ 117,878	\$ 151,977	\$ 100,000	\$ 140,000
01	100	Franchise Tax	\$ 310,000	\$ 321,593	\$ 226,492	\$ 225,000	\$ 230,000
01	100	Business License	\$ 76,137	\$ 83,229	\$ 85,165	\$ 88,000	\$ 85,000
01	100	Motor Vehicle License	\$ 2,091,777	\$ 1,984,448	\$ 1,809,418	\$ 1,871,000	\$ 1,870,000
01	100	Transfers	\$ 972,265	\$ 1,067,413	\$ 1,208,069	\$ 1,138,905	\$ 1,440,532
01	100	Other Revenue	\$ 117,984	\$ 140,800	\$ 104,508	\$ 78,300	\$ 35,400
Subtotal General Revenue			\$ 5,323,368	\$ 5,373,731	\$ 5,387,923	\$ 5,092,205	\$ 5,165,932
01	105	City Council	\$ -	\$ 322	\$ -	\$ -	\$ -
01	110	City Manager	\$ -	\$ 362	\$ 299	\$ -	\$ -
01	115	Finance	\$ -	\$ 588	\$ -	\$ -	\$ 17,136
01	125	Planning	\$ 58,922	\$ 33,241	\$ 22,671	\$ 202,720	\$ 51,000
01	130	Non-Departmental	\$ 250,000	\$ -	\$ -	\$ -	\$ -
01	135	Engineering	\$ 206,843	\$ 172,549	\$ 168,479	\$ 168,445	\$ 184,500
01	140	Sheriff	\$ 257,759	\$ 398,452	\$ 549,937	\$ 231,000	\$ 242,000
01	145	Animal Control	\$ 12,774	\$ 11,685	\$ 9,557	\$ 15,700	\$ 12,500
01	150	Building Inspection	\$ 88,678	\$ 138,561	\$ 117,511	\$ 97,250	\$ 74,000
01	155	Information Technology	\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
01	160	Code Compliance	\$ 16,060	\$ 64,383	\$ 8,697	\$ 16,500	\$ 7,500
01	165	Economic Development	\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
01	170	Housing and Comm. Devp.	\$ 58,984	\$ 78,961	\$ 185,819	\$ 151,232	\$ -
Total Revenue			\$ 6,531,533	\$ 6,617,977	\$ 6,563,308	\$ 6,180,095	\$ 5,890,568

**CITY OF WASCO
GENERAL FUND REVENUES
\$5,890,568**

* The general fund revenue/expense graph only illustrates this year's budget.



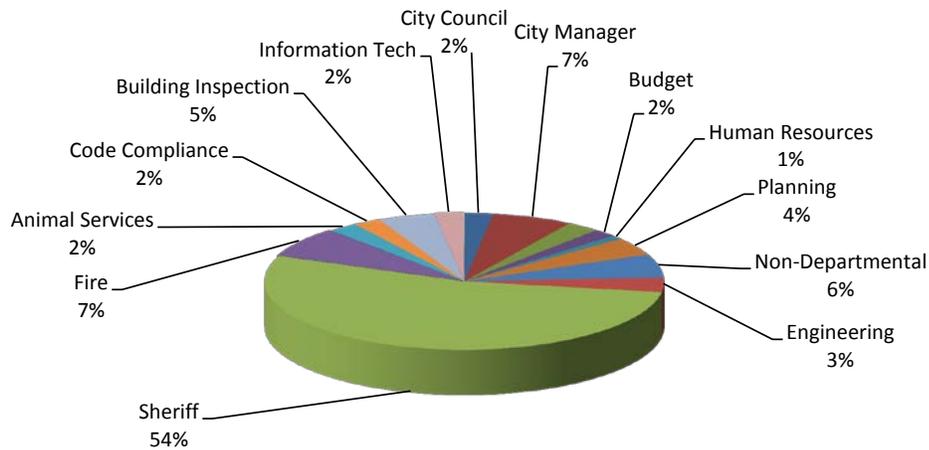
CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
SUMMARY OF GENERAL FUND EXPENDITURES

Fund	Dept	Description	Actual Expenses 2009/2010	Actual Expenses 2010/2011	Actual Expenses 2011/2012	Estimated Expenses 2012/2013	CC Approved Expenses 2013/2014
01	105	City Council	\$ 99,870	\$ 92,637	\$ 96,994	\$ 130,470	\$ 134,463
01	110	City Manager	\$ 355,199	\$ 338,671	\$ 393,041	\$ 384,880	\$ 378,772
01	115	Finance & Accounting	\$ 159,310	\$ 156,227	\$ 222,972	\$ 124,816	\$ 155,456
01	117	Budget	\$ 27,080	\$ 25,419	\$ 53,771	\$ 118,539	\$ 109,237
01	120	Human Resources	\$ 45,532	\$ 49,560	\$ 77,931	\$ 46,081	\$ 54,106
01	125	Planning	\$ 370,370	\$ 290,237	\$ 199,276	\$ 499,278	\$ 246,191
01	130	Non-Departmental	\$ 1,726,134	\$ 537,709	\$ 684,277	\$ 494,693	\$ 324,000
01	135	Engineering	\$ 225,707	\$ 143,086	\$ 148,550	\$ 178,109	\$ 197,160
01	137	Fire	\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
01	140	Sheriff	\$ 3,027,264	\$ 3,060,270	\$ 3,051,490	\$ 3,093,720	\$ 3,108,594
01	145	Animal Control	\$ 100,074	\$ 107,331	\$ 125,994	\$ 127,651	\$ 139,623
01	150	Building Inspection	\$ 169,960	\$ 201,876	\$ 205,287	\$ 244,206	\$ 268,541
01	155	Information Technology	\$ 133,323	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
01	160	Code Compliance	\$ 130,760	\$ 145,069	\$ 147,239	\$ 143,134	\$ 129,422
01	165	Economic Development	\$ 152,153	\$ 220,052	\$ (7,514)	\$ -	\$ 2,800
01	170	Housing and Comm. Devp.	\$ 128,264	\$ 120,226	\$ 162,415	\$ 145,195	\$ -
Total Expenditures			\$ 7,292,816	\$ 6,079,576	\$ 6,165,891	\$ 6,336,955	\$ 5,807,568

**CITY OF WASCO
GENERAL FUND EXPENDITURES
\$5,807,568**

* The general fund revenue/expense graph only illustrates this year's budget.

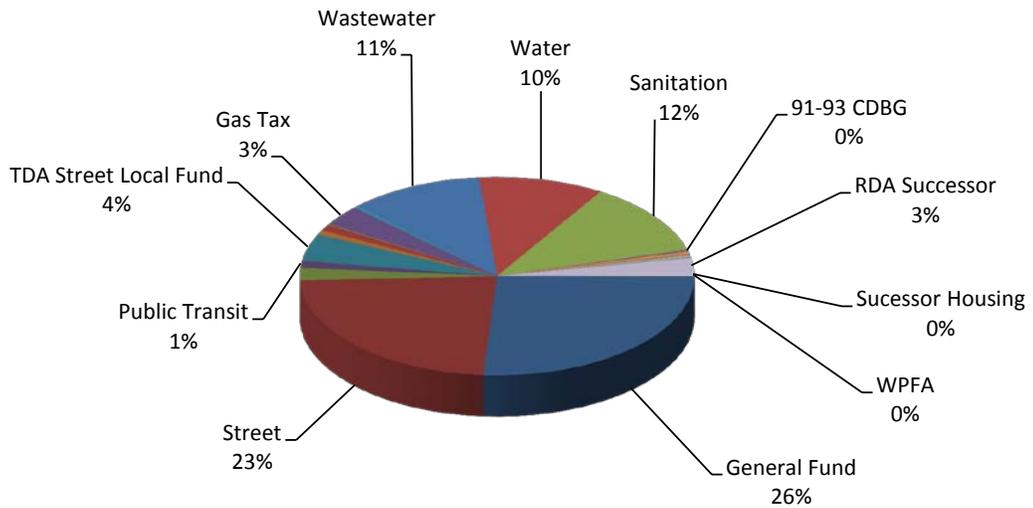
General Fund Expenditures



CITY OF WASCO
FIVE YEAR COMPARISON
SUMMARY OF ALL REVENUES

Fund Dept	Description	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Estimated 2012/2013	CC Approved 2013/2014
01 100	General Fund Revenue	\$ 5,323,368	\$ 5,373,731	\$ 5,387,923	\$ 5,092,205	\$ 5,165,932
01 105	City Council	\$ -	\$ 322	\$ -	\$ -	\$ -
01 110	City Manager	\$ -	\$ 362	\$ 299	\$ -	\$ -
01 115	Finance & Accounting	\$ -	\$ 588	\$ -	\$ -	\$ 17,136
01 125	Planning	\$ 58,922	\$ 33,241	\$ 22,671	\$ 202,720	\$ 51,000
01 130	Non-Departmental	\$ 250,000	\$ -	\$ -	\$ -	\$ -
01 135	Engineering	\$ 206,843	\$ 172,549	\$ 168,479	\$ 168,445	\$ 184,500
01 140	Sheriff	\$ 257,759	\$ 398,452	\$ 549,937	\$ 231,000	\$ 242,000
01 145	Animal Control	\$ 12,774	\$ 11,685	\$ 9,557	\$ 15,700	\$ 12,500
01 150	Building Inspection	\$ 88,678	\$ 138,561	\$ 117,511	\$ 97,250	\$ 74,000
01 155	Information Technology	\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
01 160	Code Compliance	\$ 16,060	\$ 64,383	\$ 8,697	\$ 16,500	\$ 7,500
01 165	Economic Development	\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
01 170	Housing and Comm. Devp.	\$ 58,984	\$ 78,961	\$ 185,819	\$ 151,232	\$ -
		\$ 6,531,533	\$ 6,617,977	\$ 6,563,308	\$ 6,180,095	\$ 5,890,568
10 200	Street	\$ 1,242,573	\$ 1,010,609	\$ 1,493,199	\$ 1,416,865	\$ 1,782,092
10 205	Construction & Capital Const.	\$ 1,169,823	\$ 633,496	\$ 819,718	\$ 3,818,693	\$ 3,443,336
		\$ 2,412,396	\$ 1,644,105	\$ 2,312,917	\$ 5,235,558	\$ 5,225,428
11 200	Shop Maintenance (GF)	\$ 365,156	\$ 367,500	\$ 420,863	\$ 438,753	\$ 456,768
12 200	Public Transit	\$ 318,097	\$ 287,235	\$ 276,652	\$ 264,075	\$ 257,201
13 200	TDA Street Local Fund	\$ 635,439	\$ 60,473	\$ 651,425	\$ 725,065	\$ 1,000,000
14 200	Lighting & Landscaping MD	\$ 117,638	\$ 173,983	\$ 156,583	\$ 115,500	\$ 173,500
15 200	Emergency Response	\$ -	\$ 79,389	\$ -	\$ 259,962	\$ -
16 200	Facilities Maintenance (GF)	\$ 152,902	\$ 149,071	\$ 157,327	\$ 190,558	\$ 228,415
17 300	Sewer Lift Station	\$ 789	\$ 93,510	\$ 50,067	\$ 40,437	\$ 28,000
19 300	Gas Tax	\$ 384,993	\$ 571,863	\$ 693,178	\$ 671,000	\$ 755,292
20 300	Traffic Safety	\$ 37,362	\$ 33,806	\$ 27,635	\$ 30,700	\$ 81,700
21 300	Traffic Impact Fund	\$ 29,102	\$ 65,132	\$ 60,447	\$ 28,000	\$ -
30 400	Wastewater	\$ 2,936,382	\$ 3,742,916	\$ 2,431,260	\$ 2,585,161	\$ 2,489,971
31 400	Water	\$ 3,781,367	\$ 4,208,111	\$ 2,170,467	\$ 2,026,100	\$ 2,313,900
32 400	Sanitation	\$ 2,206,282	\$ 2,196,664	\$ 2,329,491	\$ 2,390,028	\$ 2,691,153
34 400	CNG Fueling Station	\$ 67,671	\$ 435,243	\$ 97,342	\$ 77,816	\$ 55,000
40 500	91-93 CDBG	\$ 648	\$ 6,197	\$ 1,631	\$ 2,100	\$ 1,262
41 500	Supplemental Law En (COPS)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42 500	Cal Home	\$ 7,992	\$ 24,550	\$ 7,140	\$ 10,000	\$ 15,087
45 500	CHFA Grant	\$ 3,943	\$ 100,415	\$ 15,026	\$ 8,000	\$ 12,692
46 500	2003 CDBG	\$ 4,931	\$ 13,868	\$ 11,216	\$ 10,300	\$ 15,927
49 500	2003 Cal-Home Grant	\$ 9,930	\$ 3,572	\$ 4,900	\$ 11,000	\$ 4,484
50 500	2004 CDBG	\$ 3,577	\$ 8,520	\$ 8,733	\$ 5,050	\$ 9,202
51 500	2004 Cal-Home Grant	\$ 1,748	\$ 4,807	\$ 4,860	\$ 3,100	\$ 4,769
52 500	Miscellaneous Grants	\$ 35,000	\$ 42,438	\$ -	\$ 30,000	\$ -
53 500	2005 Cal Home	\$ 1,278	\$ 10,835	\$ 730	\$ -	\$ 7,695
56 500	CDBG RLA	\$ 26,395	\$ 26,874	\$ 29,156	\$ 19,850	\$ 36,890
57 500	Cal Home Reuse	\$ 34,617	\$ 55,469	\$ 44,622	\$ 18,200	\$ 36,405
58 500	2006 Cal Home	\$ 146,755	\$ 350,841	\$ 28,346	\$ 2,000	\$ 4,370
59 500	2008 BEGIN Grant	\$ 5,660	\$ 33,960	\$ 2,929	\$ 5,000	\$ -
60 500	2007 Home Grant	\$ 280,822	\$ 59,286	\$ -	\$ -	\$ -
61 500	BEGIN Reuse	\$ 960	\$ -	\$ 10	\$ 5,000	\$ -
62 500	Edward Byrne Mem. Grant	\$ 33,637	\$ -	\$ -	\$ -	\$ -
63 500	2009 CDBG	\$ -	\$ 217,638	\$ 140,422	\$ 248,000	\$ 5,985
64 500	Home Reuse	\$ 5,110	\$ -	\$ 5	\$ -	\$ -
65 500	2008 CDBG EDEF	\$ -	\$ 40,625	\$ 6,301	\$ 300,000	\$ -
66 500	2010 CDBG	\$ -	\$ -	\$ 208,338	\$ 370,000	\$ -
67 500	2010 HOME	\$ -	\$ -	\$ 135,577	\$ -	\$ -
68 500	2009 CDBG EDEF	\$ -	\$ -	\$ 16,684	\$ -	\$ -
83 800	Wasco RDA Successor Agency	\$ -	\$ -	\$ 180,491	\$ 165,286	\$ 606,713
84 800	RDA Successor Housing Fund	\$ -	\$ -	\$ 1,691	\$ 2,000	\$ 12,692
90 900	WPFA	\$ 37,367	\$ 37,472	\$ 37,286	\$ 35,000	\$ 35,000
	Total Revenue	\$ 20,717,477	\$ 21,864,345	\$ 19,385,055	\$ 22,608,694	\$ 22,556,069

**CITY OF WASCO
SUMMARY OF ALL REVENUES
\$22,556,069**



* The general fund revenue/expense graph only illustrates this year's budget.

CITY OF WASCO
FIVE YEAR COMPARISON
SUMMARY OF ALL EXPENDITURES

Fund	Dept	Description	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Estimated 2012/2013	CC Approved 2013/2014
01	105	City Council	\$ 99,870	\$ 92,637	\$ 96,994	\$ 130,470	\$ 134,463
01	110	City Manager	\$ 355,199	\$ 338,671	\$ 393,041	\$ 384,880	\$ 378,772
01	115	Finance & Accounting	\$ 159,310	\$ 156,227	\$ 222,972	\$ 124,816	\$ 155,456
01	117	Budget	\$ 27,080	\$ 25,419	\$ 53,771	\$ 118,539	\$ 109,237
01	120	Human Resources	\$ 45,532	\$ 49,560	\$ 77,931	\$ 46,081	\$ 54,106
01	125	Planning	\$ 370,370	\$ 290,237	\$ 199,276	\$ 499,278	\$ 246,191
01	130	Non-Departmental	\$ 1,726,134	\$ 537,709	\$ 684,277	\$ 494,693	\$ 324,000
01	135	Engineering	\$ 225,707	\$ 143,086	\$ 148,550	\$ 178,109	\$ 197,160
01	137	Fire	\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
01	140	Sheriff	\$ 3,027,264	\$ 3,060,270	\$ 3,051,490	\$ 3,093,720	\$ 3,108,594
01	145	Animal Control	\$ 100,074	\$ 107,331	\$ 125,994	\$ 127,651	\$ 139,623
01	150	Building Inspection	\$ 169,960	\$ 201,876	\$ 205,287	\$ 244,206	\$ 268,541
01	155	Information Technology	\$ 133,323	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
01	160	Code Compliance	\$ 130,760	\$ 145,069	\$ 147,239	\$ 143,134	\$ 129,422
01	165	Economic Development	\$ 152,153	\$ 220,052	\$ (7,514)	\$ -	\$ 2,800
01	170	Housing and Comm. Devp.	\$ 128,264	\$ 120,226	\$ 162,415	\$ 145,195	\$ -
			\$ 7,292,816	\$ 6,079,576	\$ 6,165,891	\$ 6,336,955	\$ 5,807,568
10	200	Street	\$ 987,697	\$ 1,006,273	\$ 1,343,813	\$ 1,376,812	\$ 1,757,915
10	205	Construction & Capital Const.	\$ 1,170,322	\$ 628,614	\$ 819,718	\$ 3,948,178	\$ 3,443,336
			\$ 2,158,019	\$ 1,634,887	\$ 2,163,531	\$ 5,324,990	\$ 5,201,251
11	200	Shop Maintenance (GF)	\$ 332,742	\$ 375,424	\$ 420,863	\$ 438,753	\$ 456,768
12	200	Public Transit	\$ 268,081	\$ 273,474	\$ 227,807	\$ 251,207	\$ 250,829
13	200	TDA Street Local Fund	\$ 634,647	\$ 59,410	\$ 650,499	\$ 725,065	\$ 1,000,000
14	200	Lighting & Landscaping MD	\$ 73,666	\$ 99,695	\$ 109,353	\$ 123,641	\$ 173,314
15	200	Emergency Response	\$ -	\$ 79,389	\$ 32,461	\$ 259,962	\$ -
16	200	Facilities Maintenance (GF)	\$ 149,108	\$ 151,448	\$ 157,339	\$ 190,558	\$ 228,415
17	300	Sewer Lift Station	\$ 1,699	\$ 1,296	\$ 1,296	\$ 17,000	\$ 17,500
19	300	Gas Tax	\$ 406,281	\$ 898,268	\$ 693,178	\$ 671,000	\$ 755,292
20	300	Traffic Safety	\$ 11,173	\$ 51,875	\$ 31,889	\$ 36,000	\$ 81,700
21	300	Traffic Impact Fund	\$ 394	\$ 61,688	\$ 82,218	\$ -	\$ -
30	400	Wastewater	\$ 2,893,110	\$ 4,144,073	\$ 1,746,674	\$ 2,459,188	\$ 2,418,377
31	400	Water	\$ 4,142,394	\$ 4,079,474	\$ 1,825,854	\$ 2,182,836	\$ 2,208,370
32	400	Sanitation	\$ 2,380,565	\$ 2,238,159	\$ 2,246,880	\$ 2,279,036	\$ 2,655,623
34	400	CNG Fueling Station	\$ 52,080	\$ 402,736	\$ 89,412	\$ 88,027	\$ 54,414
40	500	91-93 CDBG	\$ 33,637	\$ -	\$ -	\$ -	\$ -
41	500	Supplemental Law En (COPS)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42	500	Cal Home	\$ 11,324	\$ 24,550	\$ 7,139	\$ 10,000	\$ 15,087
45	500	CHFA Grant	\$ -	\$ 398,710	\$ 15,026	\$ 8,000	\$ 12,692
46	500	2003 CDBG	\$ 13,405	\$ 13,806	\$ 11,216	\$ 5,800	\$ 15,927
49	500	2003 Cal-Home Grant	\$ 2,744	\$ 3,572	\$ 4,900	\$ 3,500	\$ 4,484
50	500	2004 CDBG	\$ 18,539	\$ 8,520	\$ 8,733	\$ 5,050	\$ 9,202
51	500	2004 Cal-Home Grant	\$ 16,840	\$ 4,807	\$ 4,860	\$ 3,100	\$ 4,769
52	500	Miscellaneous Grants	\$ 2,600	\$ 32,190	\$ -	\$ 30,000	\$ -
53	500	2005 Cal Home Grant	\$ 2,375	\$ 10,835	\$ 730	\$ -	\$ 7,695
56	500	CDBG RLA	\$ -	\$ 17,852	\$ 1,873	\$ -	\$ 36,890
57	500	Cal Home Reuse	\$ 1,803	\$ 235,814	\$ 87,793	\$ -	\$ 36,405
58	500	2006 Cal Home	\$ 30,967	\$ 350,563	\$ 28,316	\$ -	\$ 4,370
59	500	2008 BEGIN Grant	\$ 960	\$ 30,000	\$ 43,482	\$ 5,000	\$ -
60	500	2007 Home Grant	\$ 40,802	\$ 59,286	\$ -	\$ -	\$ -
62	500	Edward Byrne Mem. Grant	\$ 33,637	\$ -	\$ -	\$ -	\$ -
63	500	2009 CDBG	\$ -	\$ 210,583	\$ 141,442	\$ 248,000	\$ 5,985
65	500	2008 ED CDBG	\$ -	\$ 35,000	\$ 6,296	\$ 300,000	\$ -
66	500	2010 CDBG	\$ -	\$ -	\$ 208,338	\$ 400,000	\$ -
67	500	2010 HOME	\$ -	\$ -	\$ 135,577	\$ -	\$ -
68	500	2099 CDBG EDEF	\$ -	\$ -	\$ 16,684	\$ -	\$ -
83	800	Wasco RDA Successor Agency	\$ -	\$ -	\$ 243,098	\$ 466,400	\$ 606,713
90	900	WPFA	\$ 44,330	\$ 40,284	\$ 49,585	\$ 35,000	\$ 35,000
		Total Expenditures	\$ 21,150,737	\$ 22,207,245	\$ 17,760,234	\$ 23,004,068	\$ 22,204,640

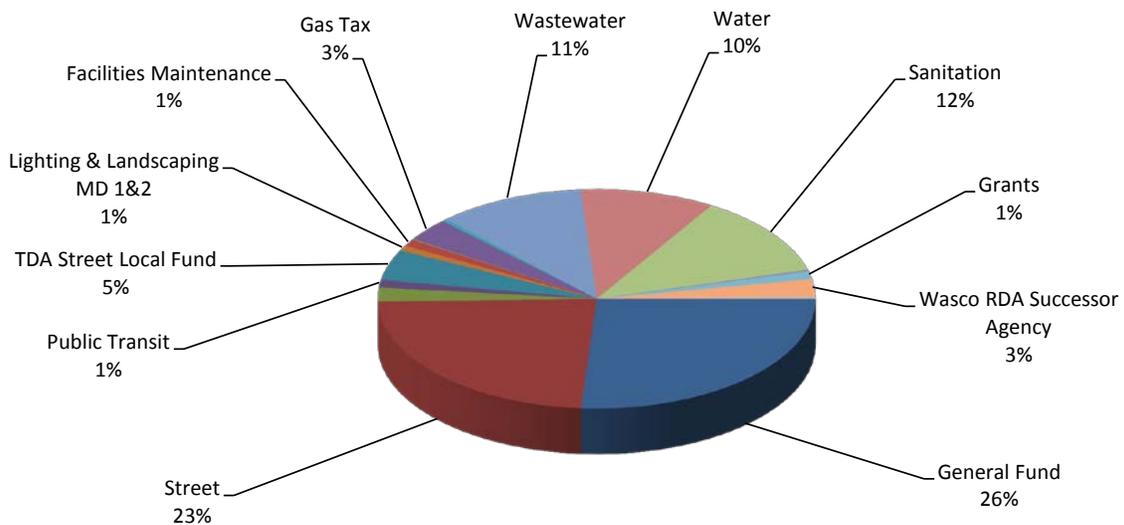
CITY OF WASCO

SUMMARY OF ALL EXPENDITURES

\$22,204,640

* The general fund revenue/expense graph only illustrates this year's budget.

All Expenditures





CITY OF WASCO
ANNUAL BUDGET
DETAIL TRANSFER SCHEDULE
FISCAL YEAR 2013/2014

DEPARTMENT	TRANSFER IN	TRANSFER OUT	SUBTOTAL OF TRANSFERS	IT	SHOP	MD LIGHTS	FACILITIES	GENERAL FUND	CIP	WWT	WATER	SANITATION	CNG	TDA LOCAL
General Revenue	\$ 1,440,532		\$ (1,440,532)						\$ (268,661)	\$ (259,715)	\$ (299,526)	\$ (354,314)	\$ (6,316)	
City Council	\$ 17,382	\$ 17,382	\$ 4,000				\$ 13,382							
City Manager	\$ 26,355	\$ 26,355	\$ 10,000				\$ 16,355							
Finance/Accounting	\$ 5,289	\$ 18,902	\$ 13,613	\$ 9,200			\$ 9,702							
Budget	\$ 7,920	\$ 7,920	\$ 4,000				\$ 3,920							
Human Resource/Risk Mgmt.	\$ 7,407	\$ 7,407	\$ 2,000				\$ 5,407							
Community Development	\$ 36,251	\$ 36,251	\$ 14,000				\$ 22,251							
Non-Departmental														
Engineering	\$ 22,435	\$ 22,435	\$ 8,000	\$ 3,540			\$ 10,895							
Fire														
Sheriff	\$ 100,000	\$ 25,682	\$ (74,318)				\$ 25,682							
Building Inspection	\$ 20,649	\$ 20,649	\$ 6,000	\$ 3,540			\$ 11,109							
Economic Development														
Animal Services	\$ 19,287	\$ 19,287	\$ 4,000	\$ 1,770			\$ 13,517							
Housing & Community Programs														
Street														
Code Compliance	\$ 500	\$ 9,744	\$ 9,244	\$ 4,000	\$ 3,541		\$ 2,203							\$ (500)
Construction-Street	\$ 1,755,292	\$ 403,137	\$ (1,352,155)	\$ 6,680	\$ 116,901		\$ 10,895	\$ 268,661						\$ (1,000,000)
Public Transit	\$ 50,764	\$ 50,764	\$ 4,000	\$ 44,561			\$ 2,203							
TDA LOCAL STREETS	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000					\$ 1,000,000						
MD Light & Landscaping	\$ 3,541	\$ 3,541	\$ 3,541		\$ 3,541									
Information Technology	\$ 136,000	\$ (136,000)	\$ (136,000)		\$ (6,640)		\$ (6,640)	\$ (65,200)	\$ (6,680)	\$ (15,480)	\$ (19,480)	\$ (11,480)	\$ (400)	
Shop	\$ 456,768	\$ 11,703	\$ (445,065)	\$ 6,640			\$ 1,522	\$ (12,391)	\$ (116,901)	\$ (10,499)	\$ (28,629)	\$ (236,705)		
Gas Tax Fund	\$ 755,292	\$ 755,292	\$ 755,292					\$ 755,292						
Traffic Impact														
Facilities Maintenance	\$ 228,415	\$ 10,181	\$ (218,234)	\$ 6,640	\$ (1,522)			\$ (134,423)	\$ (10,895)	\$ (39,640)	\$ (18,096)	\$ (18,095)		
Wastewater	\$ 45,763	\$ 600,334	\$ 554,571	\$ 15,480	\$ 10,499		\$ 39,640	\$ 259,715				\$ 229,237		
Water	\$ 365,731	\$ 365,731	\$ 19,480	\$ 28,629			\$ 18,096	\$ 299,526						
Sanitation	\$ 275,000	\$ 866,357	\$ 391,357	\$ 11,480	\$ 236,705		\$ 18,095	\$ 354,314		\$ (229,237)				
CNG Station	\$ 8,716	\$ 8,716	\$ 400					\$ 8,316						
Cops Grant	\$ 100,000	\$ 100,000	\$ 100,000					\$ 100,000						
Cal-Home Grant	\$ 15,087	\$ 15,087	\$ 15,087											
2003 CDBG Grant	\$ 2,708	\$ 2,708	\$ 2,708					\$ 2,708						
2003 Cal-Home Grant	\$ 4,484	\$ 4,484	\$ 4,484											
2004 CDBG Grant	\$ 13,219	\$ 13,219	\$ 13,219											
2004 CDBG Grant EDV	\$ 1,564	\$ 1,564	\$ 1,564					\$ 1,564						
2005 CDBG Grant	\$ 7,638	\$ 7,638	\$ 7,638											
2004 Cal Home Grant	\$ 4,769	\$ 4,769	\$ 4,769											
2005 Cal Home Grant	\$ 7,695	\$ 7,695	\$ 7,695											
CDBG Revolving Loan Account	\$ 27,206	\$ 1,881	\$ (25,325)					\$ 1,881						
Cal-Home Reuse	\$ 36,405	\$ 36,405	\$ (36,405)											
2008 CALHOME	\$ 4,370	\$ 4,370	\$ 4,370											
2010 CDBG 09STBG	\$ 1,017	\$ 1,017	\$ 1,017					\$ 1,017						
2011 CDBG 10STBG	\$ 4,968	\$ 4,968	\$ 4,968											
Wasco RDA Successor Agency	\$ 4,507,170	\$ 4,507,170	\$ 250,000	\$ 136,000	\$ 445,065	\$ (3,541)	\$ 218,234	\$ 1,335,688	\$ 1,352,155	\$ (554,571)	\$ (365,731)	\$ (391,357)	\$ (6,716)	\$ (1,000,500)



CITY OF WASCO
ANNUAL BUDGET
DETAIL TRANSFER SCHEDULE
FISCAL YEAR 2013/2014

52 49 46 51 54 50 63

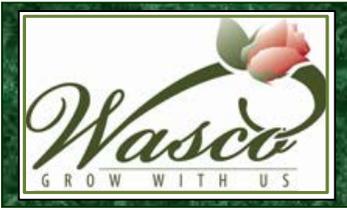
DEPARTMENT	COPS	GAS TAX	PUBLIC TRANSIT	MISC GRANT	CAL-HOME REUSE	CDBG RLA	2003 CAL-HOME	2003 CDBG GRANT	46	51	54	2004 CAL-HOME	2004 CDBG GRANT	50	2009 CDBG GRANT	SUCCESSOR RDA	SUB TOTAL
General Revenue																	\$ (1,440,532)
City Council																	\$ 17,382
City Manager																	\$ 26,355
Finance/Accounting				\$ (5,289)													\$ 13,613
Budget																	\$ 7,920
Human Resource/Risk Mgmt.																	\$ 7,407
Community Development																	\$ 36,251
Non-Departmental																	\$ -
Engineering																	\$ 22,435
Fire																	\$ -
Sheriff																	\$ -
Building Inspection																	\$ (7,4318)
Economic Development																	\$ 20,649
Animal Services																	\$ -
Housing & Community Programs																	\$ 19,287
Street																	\$ -
Code Compliance																	\$ 9,244
Street Construction																	\$ (1,352,155)
Public Transit																	\$ 50,764
TDA																	\$ 1,000,000
MD Light & Landscaping																	\$ 3,541
Information Technology																	\$ (136,000)
Shop																	\$ (445,065)
Gas Tax Fund																	\$ 755,292
Traffic Impact																	\$ -
Facilities Maintenance																	\$ (218,234)
Wastewater																	\$ 554,571
Water																	\$ 365,731
Sanitation																	\$ 391,357
CNG Station																	\$ 8,716
Cops Grant																	\$ 100,000
Cal-Home Grant																	\$ 15,087
2003 CDBG Grant																	\$ 2,708
2003 Cal-Home Grant																	\$ 4,484
2004 CDBG Grant																	\$ 13,219
2004 CDBG Grant EDV																	\$ 1,564
2005 CDBG Grant																	\$ 7,638
2004 Cal Home Grant																	\$ 4,769
2005 Cal Home Grant																	\$ 7,695
CDBG Revolving Loan Account																	\$ (25,325)
Cal-Home Reuse																	\$ (36,405)
2008 CALHOME																	\$ 4,370
2010 CDBG 09STBG																	\$ 1,017
2011 CDBG 10STBG																	\$ 4,968
Wasco RDA Successor Agency																	\$ 250,000
																	\$ -

**CITY OF WASCO
FIVE YEAR FORCAST
SUMMARY OF REVENUE & EXPENDITURES**

Fund	Dept	Description	Budgeted 2013/2014	Estimated 2014/2015	Estimated 2015/2016	Estimated 2016/2017	Estimated 2017/2018
REVENUES:							
01	100	General Fund Revenue	\$ 5,165,932	\$ 5,320,910	\$ 5,480,537	\$ 5,699,759	\$ 5,927,749
01	115	Finance & Accounting	\$ 17,136	\$ 17,650	\$ 19,415	\$ 21,357	\$ 23,492
01	125	Planning	\$ 51,000	\$ 52,530	\$ 57,783	\$ 63,561	\$ 69,917
01	135	Engineering	\$ 184,500	\$ 190,035	\$ 195,736	\$ 201,608	\$ 207,656
01	140	Sheriff	\$ 242,000	\$ 249,260	\$ 256,738	\$ 264,440	\$ 272,373
01	145	Animal Control	\$ 12,500	\$ 12,875	\$ 13,261	\$ 13,659	\$ 14,069
01	150	Building Inspection	\$ 74,000	\$ 76,220	\$ 83,842	\$ 92,226	\$ 101,449
01	155	Information Technology	\$ 136,000	\$ 139,400	\$ 142,885	\$ 146,457	\$ 150,119
01	160	Code Compliance	\$ 7,500	\$ 7,650	\$ 7,880	\$ 8,116	\$ 8,359
01	165	Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -
01	170	Housing and Comm. Devp.	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 5,890,568	\$ 6,066,530	\$ 6,258,077	\$ 6,511,183	\$ 6,775,184
10	200	Street	\$ 1,782,092	\$ 1,817,734	\$ 1,872,266	\$ 1,928,434	\$ 1,986,287
10	205	Construction & Capital Const.	\$ 3,443,336	\$ 3,512,203	\$ 3,600,008	\$ 3,690,008	\$ 3,782,258
			\$ 5,225,428	\$ 5,329,937	\$ 5,472,274	\$ 5,618,442	\$ 5,768,545
11	200	Shop Maintenance	\$ 456,768	\$ 465,903	\$ 477,551	\$ 489,490	\$ 501,727
12	200	Public Transit	\$ 257,201	\$ 255,846	\$ 260,962	\$ 266,182	\$ 271,505
13	200	TDA Street Local Fund	\$ 1,000,000	\$ 1,000,000	\$ 1,025,000	\$ 1,050,625	\$ 1,076,891
14	200	Lighting & Landscaping MD	\$ 173,500	\$ 177,838	\$ 182,283	\$ 186,841	\$ 191,512
15	200	Emergency Response	\$ -	\$ -	\$ -	\$ -	\$ -
16	200	Facilities Maintenance	\$ 228,415	\$ 239,836	\$ 251,828	\$ 264,419	\$ 277,640
17	300	Sewer Lift Station District	\$ 28,000	\$ 28,840	\$ 29,705	\$ 30,596	\$ 31,361
19	300	Gas Tax Fund	\$ 755,292	\$ 777,951	\$ 801,289	\$ 825,328	\$ 845,961
20	300	Traffic Safety	\$ 81,700	\$ 85,785	\$ 88,359	\$ 90,568	\$ 92,832
21	300	Traffic Impact Fund	\$ -	\$ -	\$ -	\$ -	\$ -
30	400	Wastewater	\$ 2,489,971	\$ 2,564,670	\$ 2,615,964	\$ 2,668,283	\$ 2,721,648
31	400	Water	\$ 2,313,900	\$ 2,383,317	\$ 2,430,983	\$ 2,479,603	\$ 2,529,195
32	400	Sanitation	\$ 2,691,153	\$ 2,798,799	\$ 2,882,763	\$ 2,969,246	\$ 3,058,323
34	400	CNG Fueling Station	\$ 55,000	\$ 57,750	\$ 60,638	\$ 63,669	\$ 66,853
40	500	91-93 CDBG Grant	\$ 1,262	\$ 1,136	\$ 795	\$ 636	\$ 445
41	500	Supplemental Law Enforcement (COPS)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42	500	Cal-Home Grant	\$ 15,087	\$ 13,578	\$ 9,505	\$ 7,604	\$ 5,323
45	500	CHFA Grant	\$ 12,692	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
46	500	2003 CDBG Grant	\$ 15,927	\$ 14,334	\$ 10,034	\$ 8,027	\$ 5,619
49	500	2003 Cal-Home Grant	\$ 4,484	\$ 4,036	\$ 2,825	\$ 2,260	\$ 1,582
50	500	2004 CDBG Grant	\$ 9,202	\$ 8,282	\$ 5,797	\$ 4,638	\$ 3,246
51	500	2004 Cal-Home Grant	\$ 4,769	\$ 4,292	\$ 3,004	\$ 2,404	\$ 1,683
52	500	Miscellaneous Grants	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
53	500	2005 Cal Home	\$ 7,695	\$ -	\$ -	\$ -	\$ -
56	500	CDBG RLA	\$ 36,890	\$ 37,904	\$ 38,852	\$ 39,823	\$ 40,819
57	500	Cal Home Reuse	\$ 36,405	\$ 37,406	\$ 38,341	\$ 39,300	\$ 40,282
58	500	2006 Cal Home	\$ 4,370	\$ -	\$ -	\$ -	\$ -
59	500	2008 BEGIN Grant	\$ -	\$ -	\$ -	\$ -	\$ -
60	500	2007 Home Grant	\$ -	\$ -	\$ -	\$ -	\$ -
61	500	BEGIN Grant Reuse Fund	\$ -	\$ -	\$ -	\$ -	\$ -
62	500	Edward Byrne Mem. Grant	\$ -	\$ -	\$ -	\$ -	\$ -
63	500	2009 CDBG	\$ 5,985	\$ -	\$ -	\$ -	\$ -
64	500	Home Reuse	\$ -	\$ -	\$ -	\$ -	\$ -
65	500	2008 CDBG EDEF	\$ -	\$ -	\$ -	\$ -	\$ -
66	500	2010 CDBG	\$ -	\$ -	\$ -	\$ -	\$ -
67	500	2010 HOME	\$ -	\$ -	\$ -	\$ -	\$ -
68	500	2009 CDBG EDEF	\$ -	\$ -	\$ -	\$ -	\$ -
83	800	Wasco RDA Successor Agency	\$ 606,713	\$ 623,398	\$ 638,983	\$ 654,957	\$ 671,331
84	800	RDA Successor Housing Fund	\$ 12,692	\$ 13,041	\$ 13,367	\$ 13,701	\$ 14,044
90	900	WPFA	\$ 35,000	\$ 35,963	\$ 36,862	\$ 37,783	\$ 38,728
		Total Revenue	\$ 22,556,069	\$ 23,336,370	\$ 23,946,041	\$ 24,635,607	\$ 25,342,279

**CITY OF WASCO
FIVE YEAR FORCAST
SUMMARY OF REVENUE & EXPENDITURES**

Fund	Dept	Description	Budgeted 2013/2014	Estimated 2014/2015	Estimated 2015/2016	Estimated 2016/2017	Estimated 2017/2018
EXPENDITURES:							
01	105	City Council	\$ 134,463	\$ 137,152	\$ 139,895	\$ 142,693	\$ 145,547
01	110	City Manager	\$ 378,772	\$ 386,347	\$ 394,074	\$ 401,956	\$ 409,995
01	115	Finance & Accounting	\$ 155,456	\$ 158,565	\$ 161,736	\$ 164,971	\$ 168,271
01	117	Budget	\$ 109,237	\$ 111,422	\$ 113,650	\$ 115,923	\$ 118,242
01	120	Human Resources/ Risk Mgmt.	\$ 54,106	\$ 55,188	\$ 56,292	\$ 57,418	\$ 58,566
01	125	Planning	\$ 246,191	\$ 251,115	\$ 256,137	\$ 261,260	\$ 266,485
01	130	Non-Departmental	\$ 324,000	\$ 330,480	\$ 337,090	\$ 343,831	\$ 350,708
01	135	Engineering	\$ 197,160	\$ 201,103	\$ 205,125	\$ 209,228	\$ 213,412
01	137	Fire	\$ 423,203	\$ 444,363	\$ 466,581	\$ 489,910	\$ 514,406
01	140	Sheriff	\$ 3,108,594	\$ 3,170,766	\$ 3,329,304	\$ 3,495,769	\$ 3,670,558
01	145	Animal Control	\$ 139,623	\$ 142,415	\$ 145,264	\$ 148,169	\$ 151,132
01	150	Building Inspection	\$ 268,541	\$ 273,912	\$ 279,390	\$ 284,978	\$ 290,677
01	155	Information Technology	\$ 136,000	\$ 139,400	\$ 142,885	\$ 146,457	\$ 150,119
01	160	Code Compliance	\$ 129,422	\$ 132,010	\$ 134,651	\$ 137,344	\$ 140,091
01	165	Economic Development	\$ 2,800	\$ 2,884	\$ 2,971	\$ 3,060	\$ 3,151
01	170	Housing and Comm. Devp.	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 5,807,568	\$ 5,937,123	\$ 6,165,046	\$ 6,402,967	\$ 6,651,360
10	200	Street	\$ 1,757,915	\$ 1,817,734	\$ 1,872,266	\$ 1,928,434	\$ 1,986,287
10	205	*	\$ 3,443,336	\$ 3,512,203	\$ 3,600,008	\$ 3,690,008	\$ 3,782,258
			\$ 5,201,251	\$ 5,329,937	\$ 5,472,274	\$ 5,618,442	\$ 5,768,545
11	200	Shop Maintenance	\$ 456,768	\$ 465,903	\$ 477,551	\$ 489,490	\$ 501,727
12	200	Public Transit	\$ 250,829	\$ 255,846	\$ 260,962	\$ 266,182	\$ 271,505
13	200	TDA Street Local Fund	\$ 1,000,000	\$ 1,000,000	\$ 1,025,000	\$ 1,050,625	\$ 1,076,891
14	200	Lighting & Landscaping MD 1&2	\$ 173,314	\$ 177,838	\$ 182,283	\$ 186,841	\$ 191,512
15	200	Emergency Response	\$ -				
16	200	Facilities Maintenance	\$ 228,415	\$ 239,836	\$ 251,828	\$ 264,419	\$ 277,640
17	300	Sewer Lift Station District	\$ 17,500	\$ 28,840	\$ 29,705	\$ 30,596	\$ 31,361
19	300	Gas Tax Fund	\$ 755,292	\$ 777,951	\$ 801,289	\$ 825,328	\$ 845,961
20	300	Traffic Safety	\$ 81,700	\$ 85,785	\$ 88,359	\$ 90,568	\$ 92,832
21	300	Traffic Impact Fund	\$ -	\$ -	\$ -	\$ -	\$ -
30	400	Wastewater	\$ 2,418,377	\$ 2,539,296	\$ 2,640,868	\$ 2,746,502	\$ 2,856,362
31	400	Water	\$ 2,208,370	\$ 2,274,621	\$ 2,342,860	\$ 2,413,146	\$ 2,485,540
32	400	Sanitation	\$ 2,655,623	\$ 2,735,292	\$ 2,817,350	\$ 2,901,871	\$ 2,988,927
34	400	CNG Fueling Station	\$ 54,414	\$ 57,135	\$ 59,991	\$ 62,991	\$ 66,141
40	500	91-93 CDBG	\$ -	\$ 1,136	\$ 795	\$ 636	\$ 445
41	500	Supplemental Law Enforcement (COPS)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42	500	Cal-Home Grant	\$ 15,087	\$ 13,578	\$ 9,505	\$ 7,604	\$ 5,323
45	500	CHFA Grant	\$ 12,692	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
46	500	2003 CDBG Grant	\$ 15,927	\$ 14,334	\$ 10,034	\$ 8,027	\$ 5,619
49	500	2003 Cal-Home Grant	\$ 4,484	\$ 4,036	\$ 2,825	\$ 2,260	\$ 1,582
50	500	2004 CDBG Grant	\$ 9,202	\$ 8,282	\$ 5,797	\$ 4,638	\$ 3,246
51	500	2004 Cal-Home Grant	\$ 4,769	\$ 4,292	\$ 3,004	\$ 2,404	\$ 1,683
52	500	Miscellaneous Grants	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
53	500	2005 Cal Home Grant	\$ 7,695	\$ -	\$ -	\$ -	\$ -
56	500	CDBG RLA	\$ 36,890	\$ 37,904	\$ 38,852	\$ 39,823	\$ 40,819
57	500	Cal Home Reuse	\$ 36,405	\$ 37,406	\$ 38,341	\$ 39,300	\$ 40,282
58	500	2006 Cal Home	\$ 4,370	\$ -	\$ -	\$ -	\$ -
59	500	2008 BEGIN Grant	\$ -	\$ -	\$ -	\$ -	\$ -
60	500	2007 Home Grant	\$ -	\$ -	\$ -	\$ -	\$ -
62	500	Edward Byrne Mem. Grant	\$ -				
63	500	2009 CDBG	\$ 5,985	\$ -	\$ -	\$ -	\$ -
65	500	2008 ED CDBG	\$ -				
66	500	2010 CDBG	\$ -				
67	500	2010 HOME	\$ -				
68	500	2099 CDBG EDEF	\$ -				
83	800	Wasco RDA Successor Agency	\$ 606,713	\$ 623,398	\$ 638,983	\$ 654,957	\$ 671,331
90	900	WPFA	\$ 35,000	\$ 35,963	\$ 36,862	\$ 37,783	\$ 38,728
		Total Expenditures	\$ 22,204,640	\$ 22,995,730	\$ 23,710,364	\$ 24,457,399	\$ 25,225,361
		Total Surplus / (Deficit)	\$ 351,429	\$ 340,641	\$ 235,677	\$ 178,208	\$ 116,918



**CITY OF WASCO
ANNUAL BUDGET
GENERAL FUND
RESERVE FORECAST
FISCAL YEAR 2013/2014**

Establishment of the Rainy Day Reserve

The GFOA recommends keeping no less than 15% of General Fund Operating Revenues or two months of general fund operating expenses as unreserved fund balance in the General Fund

General Fund Operating Revenue	\$ 5,890,568	15%	\$ 883,585	
General Fund Operating Expenses	\$ 5,807,568	2 months	\$ 967,928	<i>Minimum Target</i>

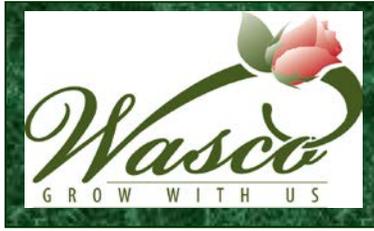
Estimated Ending Unreserved Undesignated Fund Balance at June 30, 2013	\$ 834,698			
Plus Rainy Day Reserve Fund Balance	\$ 365,000			
Total Ending Fund Balance & Reserve	\$ 1,199,698			124%

Surplus/(Short) From Target \$ 231,770

Recommended Action: Continue Funding the Rainy Day Fund to build to adequate fund balance levels

Assuming a Balanced budget with expenses growing at 5% per year this schedule will accomplish this.

	Amount Needed	Projected Fund Balance + Reserve	Projected Min. Target	Funding Level
2013/2014	\$ -	\$ 1,199,698	\$ 967,928	124%
2014/2015	\$ -	\$ 1,199,698	\$ 1,016,324	118%
2015/2016	\$ -	\$ 1,199,698	\$ 1,067,141	112%
2016/2017	\$ -	\$ 1,199,698	\$ 1,120,498	107%
2017/2018	\$ -	\$ 1,199,698	\$ 1,176,523	102%



**CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
PUBLIC SAFETY PARCEL TAX**

	2013-2014 Budget	Cost or Revenue Calculation
<u>POLICE EXPENDITURES</u>		
Police Department Budget (Does not Include Commander)	\$ 3,108,594	
Population (excluding prison population) ⁽¹⁾	20,766	
Cost per Resident		\$ 150
Cost per Single Family Household		\$ 578
Residents Per Single Family Household ⁽²⁾	3.86	
<u>REVENUE GENERATED</u>		
Property Tax	\$ 565,000	\$ 105
Sales Tax	\$ 800,000	\$ 149
Franchise Tax	\$ 230,000	\$ 43
VLF	\$ 1,870,000	\$ 348
Total Revenue Per Single Family Dwelling	\$ 3,465,000	\$ 644
2012-2013 Police Budget (Does not include Commander)	\$ 3,108,594	
2012-2013 Total General Fund Budget	\$ 5,807,568	
Police percentage of Total Budget	53.53%	
Amount Generated for Police Services		\$ 345
Police Funding Deficit per Household		\$ 233

(1) Dept of Finance - Price & Population Letter 5/2013 & Dept of Corrections July 3, 2013.

(2) 2010 US Census

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Section – E Part I

GENERAL FUND

OVERVIEW

The following section will cover all General Fund Departments. Each department will contain a description, department summary, detail of revenue and expenditures, detail of salary and FTE:

1. **General Fund Revenue** – Revenue such as Property taxes, Sales Tax, Motor Vehicle Fees and Franchise Fees.
2. **City Council**
3. **City Manager**
4. **Finance / Accounting**
5. **Budget**
6. **Human Resource / Risk Management**
7. **Planning**
8. **Non-Departmental** – Budgeted expenditures that cannot be allocated to any one department.
9. **Engineering**
10. **Fire Services**
11. **Sheriff** – The City Contracts Policing Services with the Kern County Sheriff.
12. **Animal Services**
13. **Building Inspection**
14. **Information Technology**
15. **Code Compliance**
16. **EDD-Economic Development Department**

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CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

GENERAL REVENUE FUND

FUND: 01

DEPT: 100

The General Revenue Fund is maintained to capture the specific revenues received from various agencies. These revenues mostly consist of Property Tax, Sales Tax, Motor Vehicles Tax, and Franchise Fees. In addition, all Non-General Funds including Enterprise Funds reimburse the City for their portion of Indirect Costs based on the City's Indirect Cost Allocation Plan.

The General Revenue Fund accounts for the majority of discretionary spending by the City Council

CITY VIEWS AND ACTIVITIES



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

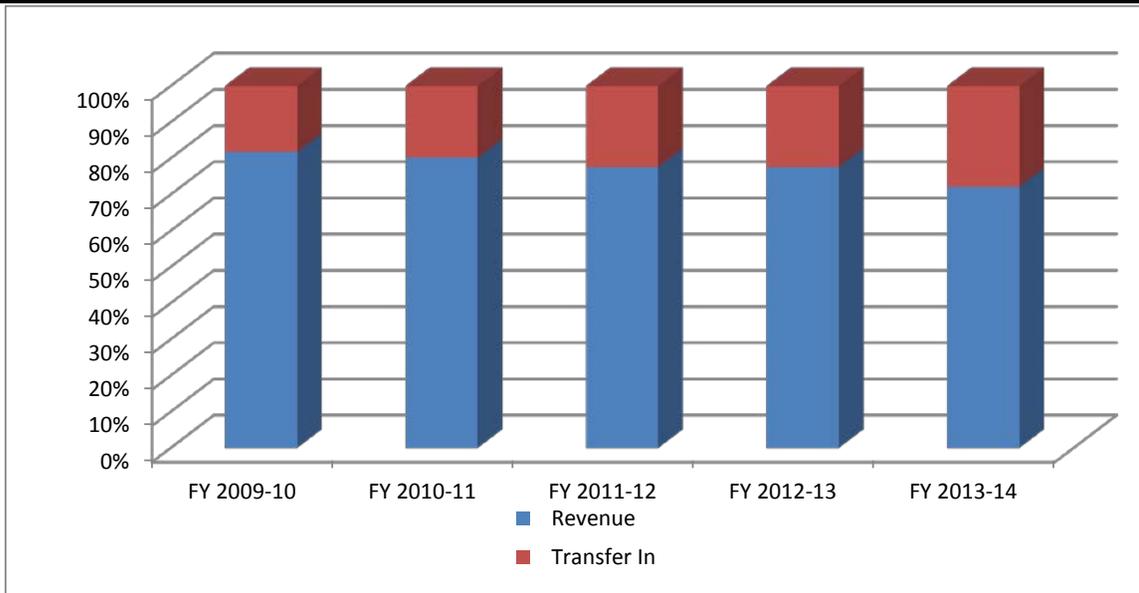
GENERAL REVENUE FUND

FUND: 01

DEPT: 100

Description	Actual Revenues FY 2009-10	Actual Revenues FY 2010-11	Actual Revenues FY 2011-12	Estimated Revenues FY 2012-13	Approved FY 2013-14
Revenue	\$ 4,351,103	\$ 4,306,318	\$ 4,179,854	\$ 3,953,300	\$ 3,725,400
Transfer In	\$ 972,265	\$ 1,067,413	\$ 1,208,069	\$ 1,138,905	\$ 1,440,532
Total Revenue	\$ 5,323,368	\$ 5,373,731	\$ 5,387,923	\$ 5,092,205	\$ 5,165,932
Expenditures:					
Salaries & Benefits					
Operations & Maintenance					
Capital Outlay					
Debt Service					
Transfer Out					
Total Expenditures	\$ -	\$ -		\$ -	\$ -
Total Surplus or (Deficit)	\$ 5,323,368	\$ 5,373,731	\$ 5,387,923	\$ 5,092,205	\$ 5,165,932

BUDGET SUMMARY



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

General Fund Revenue Fund 01-100	Object Number	Actual Revenue FY 2009-10	Actual Revenue FY 2010-11	Actual Revenue FY 2011-12	Estimated Revenues FY 2012-13	Approved FY 2013-14
Property Tax	30010	\$ 618,552	\$ 527,354	\$ 499,903	\$ 550,000	\$ 550,000
Property Transfer Tax	30020	\$ 21,845	\$ 15,837	\$ 29,362	\$ 20,000	\$ 15,000
Sales Tax	30050	\$ 1,022,594	\$ 1,115,180	\$ 1,273,030	\$ 1,021,000	\$ 800,000
Motel Tax	30060	\$ 92,214	\$ 117,878	\$ 151,977	\$ 100,000	\$ 140,000
Franchise Tax	30070	\$ 310,000	\$ 321,593	\$ 226,492	\$ 225,000	\$ 230,000
Business Licenses	30080	\$ 76,137	\$ 83,229	\$ 85,165	\$ 88,000	\$ 85,000
Interest Earned	30090	\$ 7,697	\$ 4,941	\$ 7,929	\$ 3,000	\$ 3,000
Refunds/Mandates	30100	\$ 62,573	\$ 88,214	\$ 21,241	\$ 50,000	\$ 10,000
Motor Vehicle. Licenses Fees	30120	\$ 2,091,777	\$ 1,984,448	\$ 1,809,418	\$ 1,871,000	\$ 1,870,000
Miscellaneous Revenue	30130	\$ 28,713	\$ 29,456	\$ 57,439	\$ 8,500	\$ 5,000
Landfill Admin. Fee	30140	\$ 8,100	\$ 8,489	\$ 8,611	\$ 9,000	\$ 8,500
Rental Income	30160	\$ 10,900	\$ 9,700	\$ 9,288	\$ 7,800	\$ 8,900
Other Financing Sources	30385	\$ -	\$ -	\$ -	\$ -	\$ -
RDA Administration Fees	38005	\$ -	\$ 33,407	\$ 367,111	\$ 118,000	\$ 250,000
Oper. Transfer In Sanitation	38010	\$ -	\$ -	\$ -		
Oper. Transfer In WWT	38020	\$ -	\$ -	\$ -		
Oper. Transfer In Water	38030	\$ -	\$ -	\$ -		
Oper. Trnfr In - Indirect Cost	38035	\$ 972,265	\$ 1,034,006	\$ 840,958	\$ 1,020,905	\$ 1,190,532
Total Revenue		\$ 5,323,368	\$ 5,373,731	\$ 5,387,923	\$ 5,092,205	\$ 5,165,932



*CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014*



*FRED WEST, JR.
Mayor*



*TILO CORTEZ
Mayor Pro Tem*



*CHERYL WEGMAN-CRAIG
Council Member*



*DANNY ESPITIA
Council Member*



*JOHN MARTIN
Council Member*



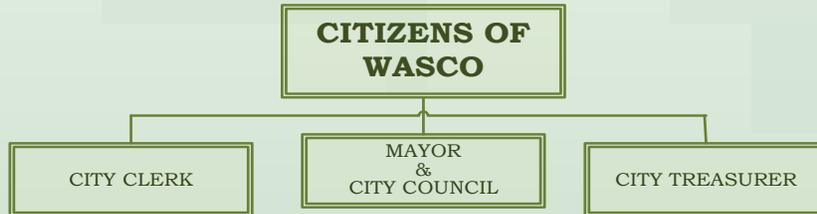
*VICKIE HIGHT
City Clerk*

CITY COUNCIL



*ROCIO MOSQUEDA
Treasurer*

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

CITY COUNCIL

FUND: 01

DEPT: 105

DESCRIPTION:

The City of Wasco has a Council-Manager form of government, where voters elect a five-member City Council to four-year overlapping terms. The City Council selects one of its members to serve as Mayor each year and appoints a City Manager to conduct the day-to-day business of the City. The City staff makes recommendations and supplies the City Council with information. The City Council is the legislative authority that creates the policies and law under which the City operates. This is accomplished by enacting ordinances and resolutions and by appropriating the necessary funds to provide services to the community. Ultimately, City Council provides leadership through policy development and establishes the current and future direction of the City.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- To continue to provide leadership and policy direction for the City and its citizens, as well as, evaluate the needs and priorities of the community.
- Pursue opportunities to improve overall bike, pedestrian, and vehicular connectivity; reduce congestion; and enhance mobility.
- Enhance Park esthetics by fertilization, aeration and weed control.
- Continue to ensure the availability of efficient public safety services, including ongoing coordination with other agencies.

City Council, City Manager, City Attorney & City Clerk



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

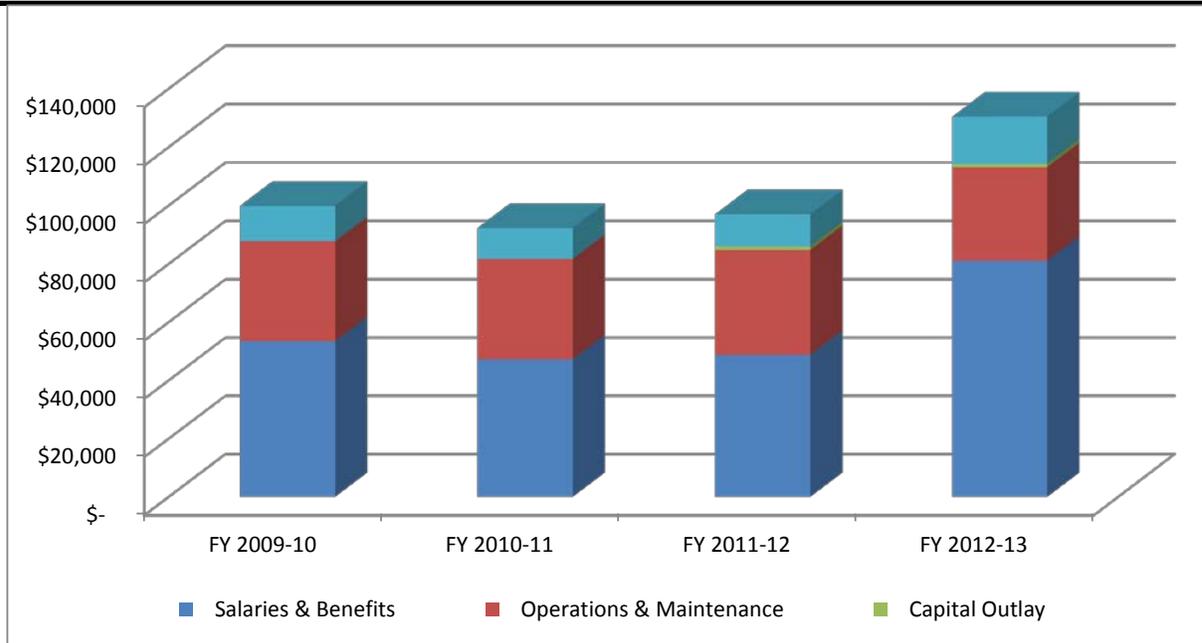
CITY COUNCIL

FUND: 01

DEPT: 105

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ 322	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ 322		\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ 53,420	\$ 47,259	\$ 48,779	\$ 81,047	\$ 84,074
Operations & Maintenance	\$ 34,305	\$ 34,436	\$ 35,964	\$ 32,041	\$ 33,007
Capital Outlay	\$ -	\$ -	\$ 1,228	\$ 1,200	\$ -
Debt Service					
Transfers Out	\$ 12,145	\$ 10,620	\$ 11,023	\$ 16,182	\$ 17,382
Total Expenditures	\$ 99,870	\$ 92,315	\$ 96,994	\$ 130,470	\$ 134,463
Total Surplus or (Deficits)	\$ (99,870)	\$ (91,993)	\$ (96,994)	\$ (130,470)	\$ (134,463)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	7.00	7.00	7.00	7.00	\$ 16,923
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

City Council Fund 01-105	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Oper Trans-In 09 CDBG	38094	\$ -	\$ 322	\$ -	\$ -	\$ -
Total Revenue		\$ -	\$ 322	\$ -	\$ -	\$ -
Salary	50010	\$ 14,346	\$ 15,168	\$ 10,897	\$ 20,798	\$ 16,923
FICA	50090	\$ 1,097	\$ 1,060	\$ 694	\$ 1,591	\$ 1,295
Retirement	50110	\$ 956	\$ 1,336	\$ 1,200	\$ 3,084	\$ 1,683
Group Insurance	50120	\$ 37,021	\$ 29,695	\$ 35,989	\$ 55,574	\$ 64,173
Total Salary & Benefits		\$ 53,420	\$ 47,259	\$ 48,779	\$ 81,047	\$ 84,074
Elections	50210	\$ -	\$ -	\$ -	\$ -	\$ -
Training & Travel	50230	\$ 12,833	\$ 15,936	\$ 16,893	\$ 15,000	\$ 12,000
Communication - Cell / Internet	50285	\$ 3,823	\$ 4,932	\$ 6,652	\$ 6,000	\$ 7,500
Office Supplies	50310	\$ 1,197	\$ 834	\$ 324	\$ 300	\$ 800
Dues	50330	\$ 7,435	\$ 6,937	\$ 7,109	\$ 7,000	\$ 8,500
Publications\Legal Notices	50430	\$ 6,286	\$ 3,821	\$ 2,711	\$ 2,500	\$ 2,500
Misc.	52030	\$ 1,777	\$ 972	\$ 900	\$ 800	\$ 800
Capital Outlay	52040	\$ -	\$ -	\$ 1,228	\$ 1,200	\$ -
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Supplies	52115	\$ -	\$ 60	\$ 281	\$ -	\$ 500
Liability Insurance	52120	\$ 492	\$ 526	\$ 549	\$ -	\$ -
Workers Compensation Ins	52190	\$ 463	\$ 419	\$ 543	\$ 441	\$ 407
Oper. Trans Out - Facility Maint.	80550	\$ 8,999	\$ 7,722	\$ 8,012	\$ 10,931	\$ 13,382
Oper. Trans Out - Information Tech	81400	\$ 3,146	\$ 3,220	\$ 3,011	\$ 5,251	\$ 4,000
Total Operating Expense		\$ 46,450	\$ 45,378	\$ 48,215	\$ 49,423	\$ 50,389
Total Expenditures		\$ 99,870	\$ 92,637	\$ 96,994	\$ 130,470	\$ 134,463
Total Surplus/(Deficit)		\$ (99,870)	\$ (92,315)	\$ (96,994)	\$ (130,470)	\$ (134,463)

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING DETAIL

CITY COUNCIL

FUND: 01

DEPT: 105

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Salary
Existing Positions:							
Council Members		5.00	5.00	5.00	5.00	5.00	15,502
City Treasurer		1.00	1.00	1.00	1.00	1.00	775
City Clerk		1.00	1.00	1.00	1.00	1.00	646
Total Existing Positions							
		7.00	7.00	7.00	7.00	7.00	16,923
Requested New Positions:							
Total Requested New Positions							
		0.00	0.00	0.00	0.00	0.00	-
Total Salaried Employees							
		7.00	7.00	7.00	7.00	7.00	16,923



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



Dan Allen
City Manager



DUVIET RODRIGUEZ
Executive Secretary



VICKIE HIGHT
Administrative Asst. I



SALLY LIVINGSTON
Grant Writer

CITY MANAGER

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DEPARTMENT: CITY MANAGER

FUND: 01 DEPT: 110

DEPARTMENT DESCRIPTION:					
<p>The City Manager is appointed to serve the Council and the Community and to bring to local government the benefit of education, training and experience in administering the City's projects, programs, and public services on behalf of the City Council. The City Manager prepares a recommended budget for the City Council's consideration; recruits, hires, and supervises the City's personnel; serves as the City Council's chief advisor; and implements the City Council's policies and programs and public services in an effective and efficient manner. In addition, the City Manager provides professional recommendations on policy matters, intergovernmental affairs, economic development and contract negotiations.</p>					
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:					
<p><u>Fiscal Year Objectives</u></p> <ul style="list-style-type: none"> · Successfully implement the changes we've begun. We need to give our attention to completing the changes we initiated in 2012/13. I expect that we and our citizen stakeholders won't fully realize the effects of these changes until months from now. That means we need to be flexible, patient and persistent and continue to make the transition to a more dynamic organization. · Identify, develop and implement meaningful reforms. I will be tapping employees throughout the organization to help re-examine what services and programs the City provides and how we provide them. Through a shared understanding, trust and accountability, it is my hope we can focus the energy of all employees to create more affordable and effective ways to provide services and programs. Likewise, the City can't do everything. We may need to look closely at whether the City ought to be doing a service or program at all. · Engage with the community. I believe we must build our citizens' confidence and understanding by effectively communicating what we do, why we do it and how it benefits them. We need to carefully listen to their priorities and concerns. We also need to grow more opportunities for citizens, neighborhood associations, non-governmental organizations, businesses and more to get involved in making this a better community. · Make Wasco an "Employer of Choice". We are not in the financial position to be one of the highest paying local governments in the region. And as a service business controlling personnel costs will be a key to our sustainability. We need to redefine our relationship with our work force in ways that allow us to attract and retain our most important asset - our employees. 					
PERFORMANCE INDICATORS					
	Actual	Actual	Actual	Actual	Actual
	FY 08-09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Avg. Number of Council/Board Meetings	37	35	39	30	30
Avg. Number of Standing Committee Meetings	9	9	10	3	3
Annual Number of Ordinances Processed	10	25	7	14	9
Annual Number of Resolutions Processed	97	82	70	89	67
Annual Contracts Approved and Processed	43	54	61	41	22
Recorded Documents Processed	8	12	16	19	11
Public Hearing Notices/Postings	39	48	21	36	20
Conflict of Interests Statements Processed	31	31	27	26	20
Proclamations/Commendations Processed	8	15	21	30	5

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

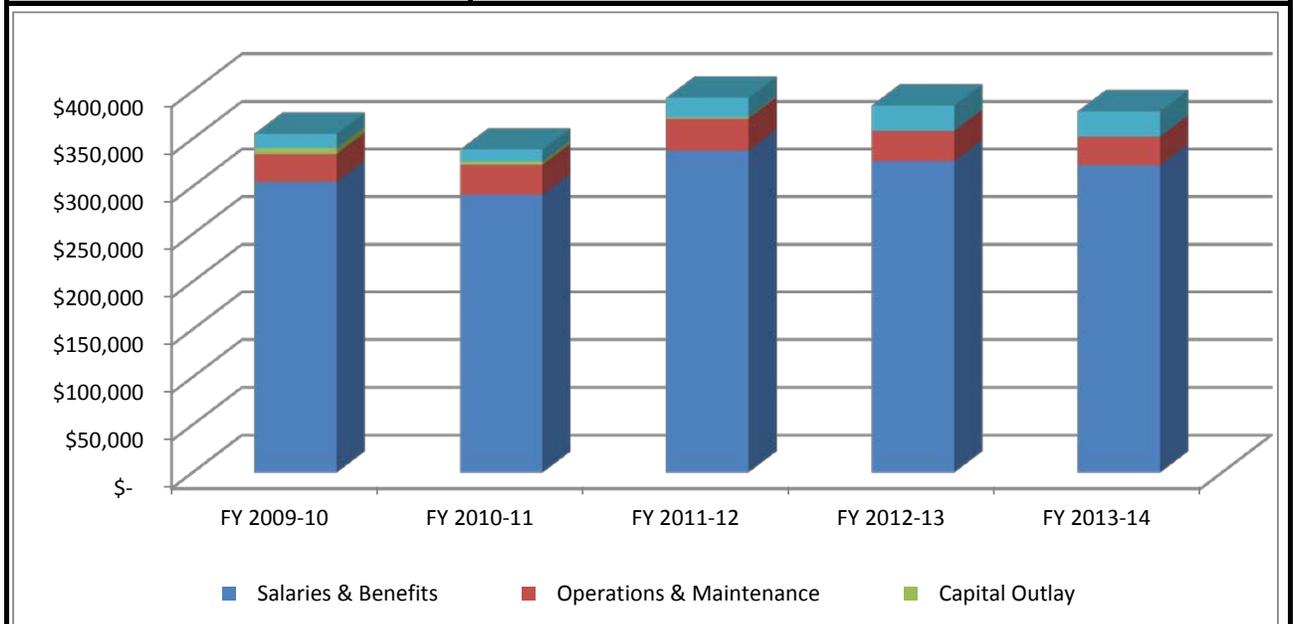
CITY MANAGER

FUND: 01

DEPT: 110

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ 362	\$ 299	\$ -	\$ -
Total Revenue	\$ -	\$ 362	\$ 299	\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ 304,860	\$ 291,354	\$ 337,357	\$ 326,359	\$ 322,492
Operations & Maintenance	\$ 29,360	\$ 31,507	\$ 33,950	\$ 32,032	\$ 29,925
Capital Outlay	\$ 6,178	\$ 3,159	\$ 1,177	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 14,800	\$ 12,652	\$ 20,259	\$ 26,489	\$ 26,355
Total Expenditures:	\$ 355,199	\$ 338,671	\$ 392,743	\$ 384,880	\$ 378,772
Total Surplus or (Deficits)	\$ (355,199)	\$ (338,309)	\$ (392,444)	\$ (384,880)	\$ (378,772)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	2.20	2.40	2.50	2.50	2.25
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

City Manager Fund 01-110	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Oper. Trans In-Emergency Response	38025	\$ -	\$ 362	\$ -	\$ -	\$ -
OPER. TRANS IN-HOME GRANT	38095	\$ -	\$ -	\$ 299	\$ -	\$ -
Total Revenue		\$ -	\$ 362	\$ 299	\$ -	\$ -
Salary	50010	\$ 211,637	\$ 204,097	\$ 235,659	\$ 216,098	\$ 221,535
Overtime	50050	\$ 1,011	\$ 1,551	\$ 696	\$ 1,039	\$ 2,000
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Comp	50070	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 14,939	\$ 14,240	\$ 18,094	\$ 16,531	\$ 17,651
Retirement	50110	\$ 51,794	\$ 48,423	\$ 54,600	\$ 66,949	\$ 73,042
Group Insurance	50120	\$ 25,480	\$ 23,042	\$ 28,308	\$ 25,742	\$ 8,264
Total Salary & Benefits		\$ 304,860	\$ 291,354	\$ 337,357	\$ 326,359	\$ 322,492
Training and Travel	50230	\$ 2,991	\$ 4,076	\$ 3,984	\$ 3,473	\$ 4,000
Communication - Cell	50285	\$ 840	\$ 900	\$ 880	\$ 936	\$ 1,200
Office Supplies	50310	\$ 2,614	\$ 1,546	\$ 1,857	\$ 2,035	\$ 2,100
Dues	50330	\$ 3,198	\$ 2,940	\$ 4,964	\$ 3,910	\$ 5,200
Car Allowance	50650	\$ 6,466	\$ 11,123	\$ 9,417	\$ 10,200	\$ 7,200
Misc.	52030	\$ 281	\$ 385	\$ 146	\$ 1,000	\$ 1,000
Capital Outlay	52040	\$ 6,178	\$ 3,159	\$ 1,177	\$ -	\$ -
Small Tools & Equip- Non Capital	52120	\$ -	\$ -	\$ -	\$ 961	\$ -
Liability Insurance	52120	\$ 6,676	\$ 5,864	\$ 6,651	\$ 7,414	\$ 7,488
Workers Compensation Ins	52190	\$ 6,294	\$ 4,672	\$ 6,050	\$ 2,103	\$ 1,737
Oper. Trans Out-Facility Maint.	80550	\$ 5,363	\$ 4,602	\$ 13,031	\$ 13,360	\$ 16,355
Oper. Trans Out - Information Tech	81400	\$ 9,437	\$ 8,050	\$ 7,526	\$ 13,129	\$ 10,000
Total Operating Expense		\$ 50,338	\$ 47,318	\$ 55,684	\$ 58,521	\$ 56,280
Total Expenditures		\$ 355,199	\$ 338,671	\$ 393,041	\$ 384,880	\$ 378,772
Total Surplus/Deficit		\$ (355,199)	\$ (338,309)	\$ (392,743)	\$ (384,880)	\$ (378,772)

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING DETAIL

DEPARTMENT: CITY MANAGER

SALARIED EMPLOYEES

FUND: 01

DEPT: 110

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Approved Annual Salary
Existing Positions:							
City Manager	Contract	0.75	0.75	1.00	1.00	1.00	\$ 163,875
Administrative Assistant I	29	0.00	0.20	0.00	0.00	0.55	\$ 23,007
Administrative Assistant I	33	0.75	0.75	1.00	0.50	0.50	\$ 21,987
Grant Administrator	47	0.70	0.70	0.50	1.00	0.20	\$ 12,667
Total Existing Positions		2.20	2.40	2.50	2.50	2.25	\$ 221,535
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		2.20	2.40	2.50	2.50	2.25	\$ 221,535



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



Bruce Foltz
Finance Director



BOB RUIZ
Accounting Manager



BRENDA CORTEZ
Accounts Payable /
Payroll Assistant



IVA COX
Administrative
Assistant I



LAMAR RODRIGUEZ
Administrative
Assistant I



MONIQUE VASQUEZ
Accounting Assistant I

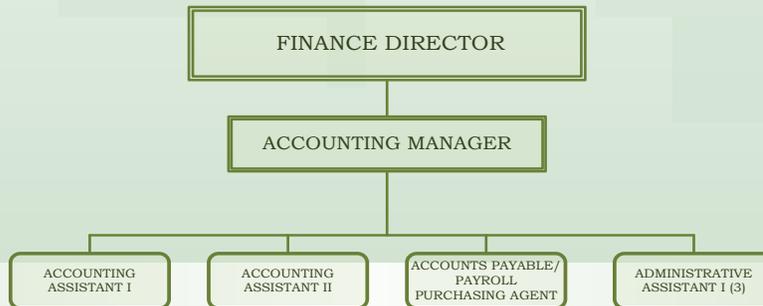


ANGELICA VARGAS
Accounting Assistant II



DELIA FELIX
Technician

FINANCE



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: FINANCE

FUND: 01

DEPT: 115

DIVISION DESCRIPTION:

The Finance and Accounting Division manages the finances of the City. The Department is responsible for maintaining the integrity and accuracy of the City's fiscal financial reporting and computerized accounting systems. Finance is responsible for Financial Reporting, Investments, Audits, Policy & Procedures and Management Information Systems. Accounting is responsible for the day-to-day processes of Accounts payable, Accounts Receivable, Payroll, Utility Billing, Business License, Cash Collection and Customer Service.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Collection/Write Off Policy was successfully implemented during the last fiscal year.
- 2) Produced Quarterly Financial Reports for the City Manager and City Council including Revenue/Expenditures and Balance Sheets.
- 3) Received the CSMFO award for Excellence in Operational Budgeting.
- 4) Submitted the Comprehensive Annual Financials Report (CAFR) for FY 2012-13 and received award.
- 5) Successfully implemented online customer payments in Utility Billing.

FISCAL YEAR OBJECTIVES

- 1) On-going monitoring of Internal Controls and othe accounting policy for the Finance Division.
- 2) Conduct a Business Tax Audit / Motel Tax Audit.
- 3) Improve the Finance Department website information to include the Utilities Application, Business License application and enrollment to ACH Payment Form. Give the customer the ability to download all applications.
- 4) Continue implementing cross-training of duties in the Finance Staff for coverage of absences and provide quality service without delays to our customers.
- 5) Revise the Fee Schedule for Sheriff / Law Enforcement activities.
- 8) Prepare the annual financial statements for the City. Receive an unqualified audit opinion on the financial statements with no reportable deficiencies in internal controls.
- 9) Prepare and submit the annual Comprehensive Annual Financial Report to the GFOA and receive the Certificate of Achievement for Excellence in Financial Reporting.
- 10) Work in conjunction with the City Manager to prepare and submit for Council consideration a balanced budget for calendar year 2013/14. Receive the CSMFO award for Excellence in Operational Budgeting.

PERFORMANCE INDICATORS

	Actual FY 2008-09	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13
Invoices Processed	7882	7661	7196	7316	5960
Accounts Payable Checks Issued	2403	2260	2114	2065	1708
Number of Payroll Checks/ Direct Deposits Processed	442 1608	308 1428	374 1431	408 1407	297 1104
Number of Purchase Orders Issued	3932	3548	3522	3099	2338

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

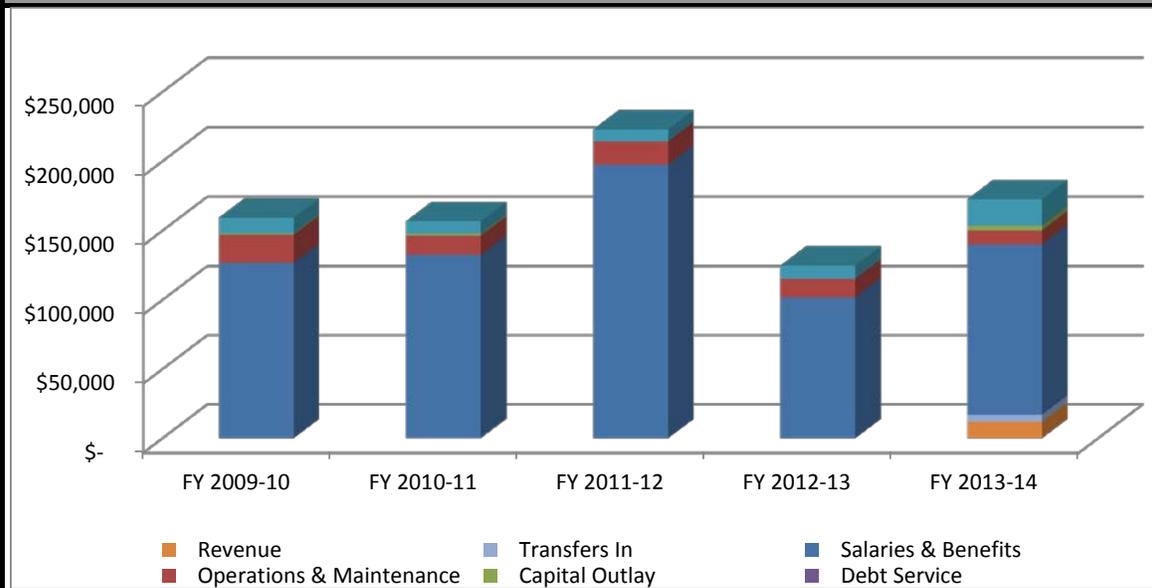
FINANCE

FUND: 01

DEPT: 115

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ 11,847
Transfers In	\$ -	\$ 588	\$ -	\$ -	\$ 5,289
Total Revenue	\$ -	\$ 588	\$ -	\$ -	\$ 17,136
Expenditures:					
Salaries & Benefits	\$ 126,671	\$ 132,094	\$ 197,439	\$ 101,902	\$ 122,899
Operations & Maintenance	\$ 20,356	\$ 13,726	\$ 16,891	\$ 13,534	\$ 10,155
Capital Outlay	\$ 815	\$ 1,267	\$ -	\$ -	\$ 3,500
Debt Service					
Transfer Out	\$ 11,469	\$ 9,140	\$ 8,642	\$ 9,380	\$ 18,902
Total Expenditures:	\$ 159,310	\$ 156,227	\$ 222,972	\$ 124,816	\$ 155,456
Total Surplus or (Deficits)	\$ (159,310)	\$ (155,638)	\$ (222,972)	\$ (124,816)	\$ (138,320)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	#REF!	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	1.70	1.70	2.20	0.70	0.95
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Finance Fund 01-115	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
CallHome Reuse Loan Servicing	332251	\$ -	\$ -	\$ -	\$ -	\$ 1,281
05 CalHome Loan Servicing	332252	\$ -	\$ -	\$ -	\$ -	\$ 405
06 CalHome Loan Servicing	332253	\$ -	\$ -	\$ -	\$ -	\$ 230
Begin Loan Servicing	332254	\$ -	\$ -	\$ -	\$ -	\$ 50
CDBG RLA Gen. Admin.	332501	\$ -	\$ -	\$ -	\$ -	\$ 9,881
Oper Trans-In Misc. Grant	38093	\$ -	\$ -	\$ -	\$ -	\$ 4,272
Oper Trans-In 09 CDBG	38094	\$ -	\$ 588	\$ -	\$ -	\$ -
Oper Trans-In Home Grant	38095	\$ -	\$ -	\$ -	\$ -	\$ 1,017
Total Revenue		\$ -	\$ 588	\$ -	\$ -	\$ 17,136
Salary	50010	\$ 90,827	\$ 95,731	\$ 136,393	\$ 64,351	\$ 78,484
Overtime	50050	\$ 2,293	\$ 646	\$ 2,118	\$ -	\$ -
Extra Help	50060	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 7,172	\$ 7,312	\$ 10,443	\$ 5,244	\$ 6,004
Retirement	50110	\$ 16,393	\$ 18,663	\$ 36,232	\$ 21,874	\$ 24,494
Group Insurance	50120	\$ 9,985	\$ 9,742	\$ 12,254	\$ 10,433	\$ 13,917
Total Salary & Benefits		\$ 126,671	\$ 132,094	\$ 197,439	\$ 101,902	\$ 122,899
Training and Travel	50230	\$ 2,360	\$ 3,615	\$ 1,303	\$ 2,500	\$ 1,000
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell (Stipend)	50285	\$ -	\$ 140	\$ 905	\$ 1,050	\$ 1,050
Office Supplies	50310	\$ 1,550	\$ 1,731	\$ 1,867	\$ 850	\$ 2,500
Dues	50330	\$ 560	\$ 848	\$ 759	\$ 900	\$ 1,000
Publications	50430	\$ 791	\$ 768	\$ 400	\$ 850	\$ 850
Professional Services	50460	\$ -	\$ -	\$ 3,361	\$ 4,200	\$ -
Capital Outlay	52040	\$ 815	\$ 1,267	\$ -	\$ -	\$ 3,500
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ 650	\$ -
Janitorial Supplies	52115	\$ 443	\$ 518	\$ 622	\$ -	\$ -
Liability Insurance	52120	\$ 9,445	\$ 3,400	\$ 4,184	\$ 2,076	\$ 3,162
Workers Compensation Insurance	52190	\$ 5,207	\$ 2,707	\$ 3,491	\$ 458	\$ 593
Oper. Trans Out-Information Techno	81400	\$ 2,032	\$ 2,056	\$ 2,019	\$ 4,129	\$ 9,702
Oper. Trans Out - Facility Maint.	80550	\$ 9,437	\$ 7,084	\$ 6,623	\$ 5,251	\$ 9,200
Total Operating Expense		\$ 32,640	\$ 24,133	\$ 25,533	\$ 22,914	\$ 32,557
Total Expenditures		\$ 159,310	\$ 156,227	\$ 222,972	\$ 124,816	\$ 155,456
Total Surplus/Deficit		\$ (159,310)	\$ (155,638)	\$ (222,972)	\$ (124,816)	\$ (138,320)

Capital Outlay -52040	CC Approved
Copier for Annex Building	\$ 3,500
Total Capital Outlay	\$ 3,500

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: FINANCE

SALARIED EMPLOYEES

FUND: 01 DEPT: 115

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Finance Director	Contract	0.00	0.00	0.50	0.50	0.45	\$ 52,481
Accounting Manager	9	0.20	0.20	0.20	0.20	0.20	\$ 14,074
Administrative Assistant I	23	0.50	0.50	0.50	0.00	0.30	\$ 11,930
Grant Writer	47	1.00	1.00	1.00	0.00	0.00	\$ -
							\$ -
							\$ -
							\$ -
Total Existing Positions		1.70	1.70	2.20	0.70	0.95	\$ 78,484
Reclassification:							
Total Reclassified Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.70	1.70	2.20	0.70	0.95	\$ 78,484

HOURLY EMPLOYEES

Position Title	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	No. of Hours FY 2012-13	No. of Hours FY 2013-14	CC Approved Annual Salary
						\$ -
Emergency Temporary Help	1.00	0.00	0.00	0.00	0.00	\$ -
Total Hourly Employees	1.00	0.00	0.00	0.00	0.00	\$ -



*CITY OF WASCO
Budget / Performance Measurement
Fiscal Year 2013/2014*



*Bruce Foltz
Finance Director*



*Bob Ruiz
Accounting Manager*

BUDGET / PERFORMANCE MEASUREMENT

ORGANIZATIONAL CHART

FINANCE DIRECTOR

ACCOUNTING MANAGER

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

DIVISION DESCRIPTION:					
<p>The Budget Department will develop and execute the annual budget preparation process. Coordinate and monitor the budget planning process. Monitor and finance capital improvements. Provide fiscal year mid-year budget review.</p>					
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:					
<p><u>ACCOMPLISHMENTS</u></p> <ol style="list-style-type: none"> 1) Submitted Budget to CSMFO and received the Excellence Award in Budgeting for FY 2012-2013. 2) Presented the Mid-Year budget report and amendment to adjust expenditures for declining revenues and the slowing economy. 3) Submitted CAFR to GFOA for FY 2012-2013 4) Proposed a balance budget for fiscal year 2013-2014. <p><u>FISCAL YEAR OBJECTIVES</u></p> <ol style="list-style-type: none"> 1) Produce a conservative and achievable financial plan for the City. 2) Submit the Approved 2013-2014 Annual Budget to the GFOA and CSMFO for Excellence in Budgeting Award (Q1) 					
PERFORMANCE INDICATORS					
	Actual	Actual	Estimated	Estimated	Estimated
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Annual Mid Year Budget Review	1	1	1	1	1
Annual Number of Budget Transfers	77	45	33	83	40

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

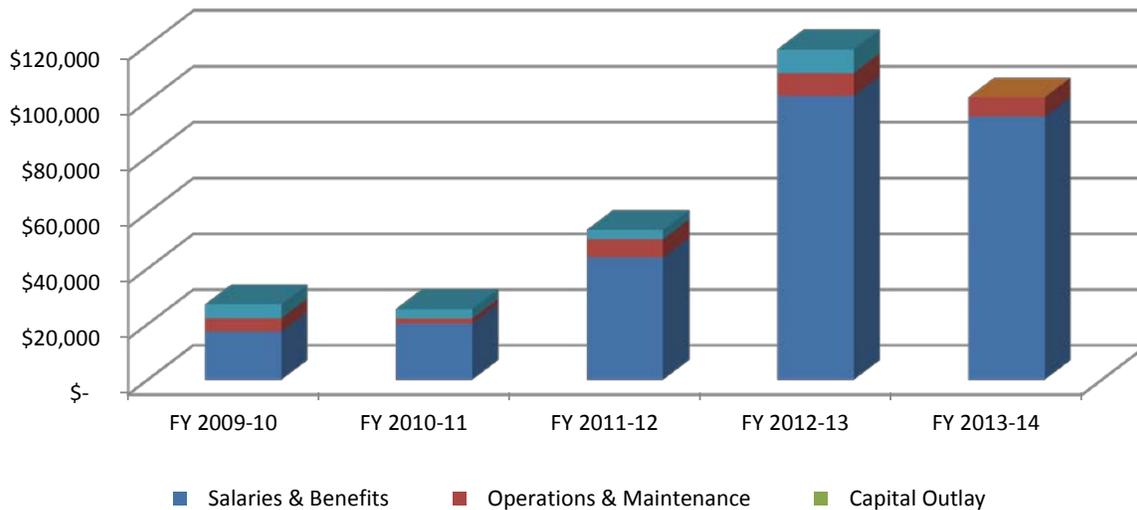
BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ 17,285	\$ 20,109	\$ 43,829	\$ 101,902	\$ 94,359
Operations & Maintenance	\$ 4,811	\$ 1,840	\$ 6,609	\$ 8,184	\$ 6,958
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 4,984	\$ 3,470	\$ 3,332	\$ 8,453	\$ 7,920
Total Expenditures:	\$ 27,080	\$ 25,419	\$ 53,771	\$ 118,539	\$ 109,237
Total Surplus or (Deficits)	\$ (27,080)	\$ (25,419)	\$ (53,771)	\$ (118,539)	\$ (109,237)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	0.70	0.70	0.40	0.70	0.60
PART TIME	0.00				

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Budget / PM Fund 01-117	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Salary	50010	\$ 11,437	\$ 13,670	\$ 29,465	\$ 64,351	\$ 60,723
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 874	\$ 1,027	\$ 2,162	\$ 5,244	\$ 4,645
Retirement	50110	\$ 2,075	\$ 2,730	\$ 8,352	\$ 21,874	\$ 19,504
Group Insurance	50120	\$ 2,899	\$ 2,682	\$ 3,850	\$ 10,433	\$ 9,487
Total Salary & Benefits		\$ 17,285	\$ 20,109	\$ 43,829	\$ 101,902	\$ 94,359

Training and Travel	50230	\$ 500	\$ 471	\$ 499	\$ 700	\$ -
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 93	\$ -	\$ 575	\$ 250	\$ 500
Dues	50330	\$ 460	\$ 538	\$ 959	\$ 500	\$ 500
Professional Services	50460	\$ -	\$ -	\$ 3,361	\$ 4,200	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ 3,500
Liability Insurance	52120	\$ 1,934	\$ 463	\$ 738	\$ 2,076	\$ 1,997
Workers Compensation Insurance	52190	\$ 1,824	\$ 369	\$ 477	\$ 458	\$ 461
Oper. Transfer Out-Facility Maint.	80550	\$ 1,838	\$ 1,860	\$ 1,827	\$ 3,202	\$ 3,920
Oper. Transfer Out - Information Tech	81400	\$ 3,146	\$ 1,610	\$ 1,505	\$ 5,251	\$ 4,000
Total Operating Expense		\$ 9,795	\$ 5,310	\$ 9,941	\$ 16,637	\$ 14,878

Total Expenditures		\$ 27,080	\$ 25,419	\$ 53,771	\$ 118,539	\$ 109,237
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Total Surplus/Deficit		\$ (27,080)	\$ (25,419)	\$ (53,771)	\$ (118,539)	\$ (109,237)
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Capital Outlay -52040	CC Approved
Copier for Annex Building	\$ 3,500
Total Capital Outlay	\$ 3,500

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: BUDGET

FUND: 01

DEPT: 117

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Assistant City Manager	Contract	0.20	0.20	0.00	0.00	0.00	\$ -
Finance Director	Contract			0.20	0.50	0.40	\$ 46,650
Accounting Manager	9	0.50	0.50	0.20	0.20	0.20	\$ 14,074
							\$ -
							\$ -
Total Existing Positions		0.70	0.70	0.40	0.70	0.60	\$ 60,723
Reclassification:							
Total Reclassified Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		0.70	0.70	0.40	0.70	0.60	\$ 60,723



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



Bruce Foltz
Finance Director



DUVIET RODRIGUEZ
Executive Secretary

HUMAN RESOURCES / RISK MANAGEMENT

ORGANIZATIONAL CHART

FINANCE DIRECTOR

EXECUTIVE
SECRETARY

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

DIVISION DESCRIPTION:

Human resources is under the direction of Administrative Services/Finance Director. Human Resources maintains and updates all personnel records, handles job recruitment and selection, is also responsible for employee benefits administration, coordination of personnel programs and employee and labor relations.

Risk Management - Maintains and updates all insurance records, develops safety programs, files all claims of liability and Workers Compensation and provides related information to the City's Attorney and City Manager. In addition, this department will develop programs that will improve employee safety and reduce city liability.

FISCAL YEAR OBJECTIVES:

Accomplishments

- 1) Monitor and update employee identification system.
- 2) Implemented new changes and rates in our health care program to reduce expenses.
- 3) Monitor the Section 125 Cafeteria Plan for the City .

FISCAL YEAR OBJECTIVES

HR-BLR Site - employee training: hope to be up-to-date on all employee trainings within the year. Trainings have not been held in the past and employees need to be trained in different areas as: customer service, sexual harassment, OSHA, emergencies, first aid, safety/health, and alcohol/drugs, etc. We are able to provide these trainings in-house instead of sending employees to conferences.

People Trak Support - HR Program: The city has had this program for years but it has not been utilized. In order to be able to use this program to its full capacity we will need to have support from the People Trak. We will receive training but the support would be helpful to be able to ask questions and receive help in setting up reports and learn how to access information. With this program we will be able to identify evaluation due dates, expired certificates, inventory city property in the hands of employees, track training and create OSHA and EEO reports.



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

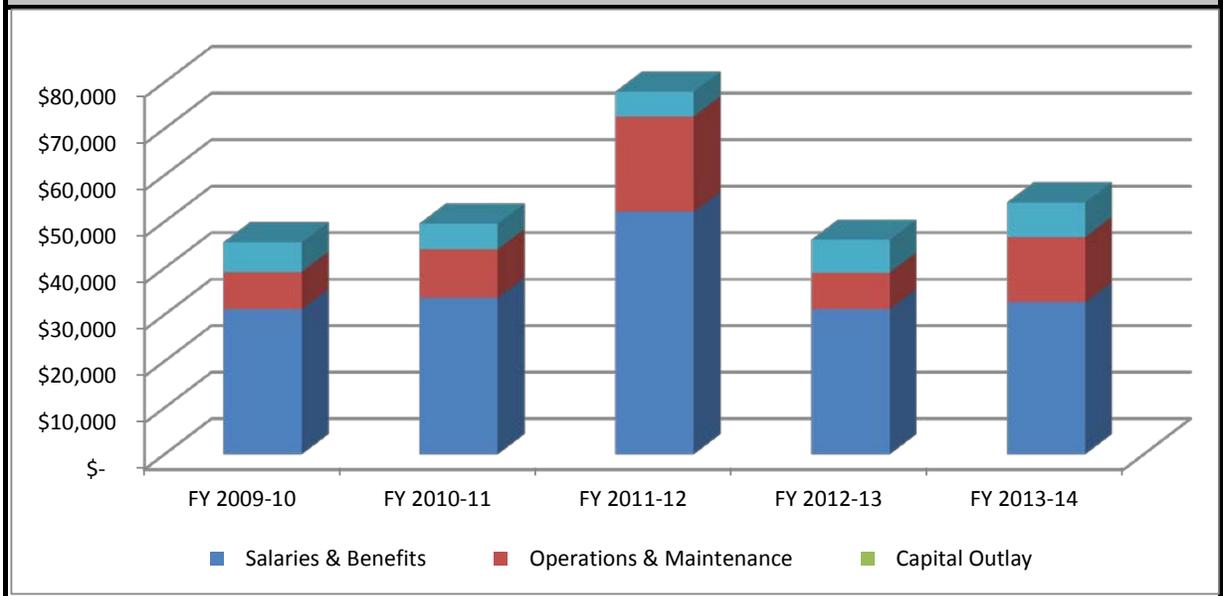
HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ 31,156	\$ 33,581	\$ 52,086	\$ 31,162	\$ 32,633
Operations & Maintenance	\$ 8,036	\$ 10,494	\$ 20,565	\$ 7,877	\$ 14,066
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 6,339	\$ 5,485	\$ 5,281	\$ 7,042	\$ 7,407
Total Expenditures:	\$ 45,532	\$ 49,560	\$ 77,931	\$ 46,081	\$ 54,106
Total Surplus or (Deficits)	\$ (45,532)	\$ (49,560)	\$ (77,931)	\$ (46,081)	\$ (54,106)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	0.70	0.70	0.70	0.50	0.50
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Human Resources & Risk Management Fund 01-120	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Salary	50010	\$ 18,520	\$ 20,199	\$ 31,291	\$ 21,556	\$ 21,987
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 1,419	\$ 1,494	\$ 2,293	\$ 1,649	\$ 1,682
Retirement	50110	\$ 3,357	\$ 4,028	\$ 9,155	\$ 5,278	\$ 5,518
Group Insurance	50120	\$ 7,860	\$ 7,860	\$ 9,347	\$ 2,679	\$ 3,446
Total Salary & Benefits		\$ 31,156	\$ 33,581	\$ 52,086	\$ 31,162	\$ 32,633

Training and Travel	50230	\$ 519	\$ -	\$ 150	\$ 500	\$ -
Office Supplies	50310	\$ 147	\$ 109	\$ 475	\$ 250	\$ 500
Dues	50330	\$ 624	\$ 649	\$ 843	\$ -	\$ 500
Risk Management (Safety)	50400	\$ 999	\$ 1,243	\$ 591	\$ 2,500	\$ 2,535
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Job Recruitment	52010	\$ 2,287	\$ 7,233	\$ 16,627	\$ 3,000	\$ 1,000
Pre-Employment/Testing	52025	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Miscellaneous	52030	\$ -	\$ -	\$ -	\$ -	\$ 500
Staff Training	52035	\$ 252	\$ -	\$ -	\$ -	\$ 1,000
Small Tools & Equip - Non Capital	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Supplies	52115	\$ 28	\$ -	\$ 168	\$ -	\$ 200
Liability Insurance	52120	\$ 1,509	\$ 702	\$ 987	\$ 1,483	\$ 1,664
Workers Compensation Ins.	52190	\$ 1,422	\$ 559	\$ 724	\$ 144	\$ 167
Special Recognition	52220	\$ 251	\$ -	\$ -	\$ -	\$ 3,000
Oper. Trans Out-Facility Mainten.	80550	\$ 3,193	\$ 3,231	\$ 3,173	\$ 4,417	\$ 5,407
Oper. Trans Out-Information Technology	81400	\$ 3,146	\$ 2,254	\$ 2,107	\$ 2,625	\$ 2,000
Total Operating Expense		\$ 14,375	\$ 15,979	\$ 25,845	\$ 14,919	\$ 21,473

Total Expenditures		\$ 45,532	\$ 49,560	\$ 77,931	\$ 46,081	\$ 54,106
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Total Surplus/Deficit		\$ (45,532)	\$ (49,560)	\$ (77,931)	\$ (46,081)	\$ (54,106)
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CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING SUMMARY

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01 DEPT: 120

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Executive Secretary	33				0.50	0.50	\$ 21,987
Administrative Assistant I	29	0.50	0.50	0.50	0.00	0.00	\$ -
Finance Director	Contract	0.00	0.00	0.20	0.00	0.00	\$ -
Assistant City Manager	Contract	0.20	0.20	0.00	0.00	0.00	\$ -
Total Existing Positions		0.70	0.70	0.70	0.50	0.50	\$ 21,987
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		0.70	0.70	0.70	0.50	0.50	\$ 21,987



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



ROGER MOBLEY
Planning Director



Zoraida Cruz
Planning
Tech



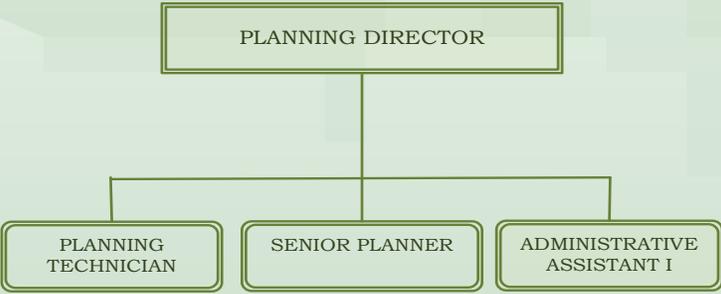
DEBRA ANDREOTTI
Administrative
Assistant I



Keri Cobb
Senior Planner

PLANNING

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 125

DEPARTMENT DESCRIPTION:

The Community Development Department has four divisions: Planning, Building, Code Compliance and Housing & Community Programs and Economic Development. Community Development administers the City's land use regulations and develops standards and procedures to ensure logical growth while preserving Wasco's quality of life and environment. The Planning Division processes all entitlement applications and other development requests, maintains the City's geographic information system (GIS) database, and is responsible for ensuring compliance with the California Environmental Quality Act (CEQA), the Subdivision Map Act, and other City, State and Federal laws related to land use and planning. The Planning Division is also responsible for all long-range planning efforts for the City of Wasco, including the General Plan. In additions to these duties, the Planning Division provides community development support services and technical assistance to the general public.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- A) Selected consultant teams and initiated work programs for three grant awards received, including the General Plan Safety Element update, preparation of a Safe Routes to School and Bicycle Master Plan, and preparation of an Urban Greening Parks and Open Space Master Plan.
- B) Prepared an update to the Master Fee Schedule to further cost recovery for the department.
- C) Instituted a Zoning Code review process as an initial step in updating the Zoning Code.
- D) Continuing to review and improve the department's application processes, coordination with other department and customer service delivery.

FISCAL YEAR OBJECTIVES

- A) Continue implementation improvements for permit processing and department operations. This goal will require further evaluation of the existing project tracking systems, file management , and customer information.
- B) Improve planning reference mapping and availability to the public. Initiate GIS capability for more accurate mapping and map-referenced project information.
- C) Work towards greater cost-recovery through updated planning fees and better coordination with Finance Dept for deposit account tracking and management.
- D) Continue work on a Zoning Code update to streamline the document, make it more customer friendly. This goal will require improved customer-friendly information such as tabular organization of zoning information and graphics to illustrate zoning standards.
- E) Continue to improve department service levels by building staff skills and efficiency through provision of equipment and training.
- F) Obtain grant funding for Housing Element update and to initiate comprehensive General Plan update.
- G) Improve plan storage and management system for archived items.
- H) Continue to improve the level of service.
 - Implement a process to allow the public to provide input on their experience this department.
 - Use feedback received to continually improve service to the public and development community.
- I) Maintain professional memberships and professional certifications for staff and encourage training.

PERFORMANCE INDICATORS:

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Actual 2011-12	Actual 2012-13
1) Residential Site Plans Processed	125	93	87	79	107
Processed by Time Required	125	93	87	79	107
Effectiveness	100%	100%	100%	100%	100%
2) Commercial/Ind. Site Plan Processed	20	17	20	38	14
Processed by Time Required	20	17	20	38	14
Effectiveness	100%	100%	100%	100%	100%

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENTAL SUMMARY BUDGET

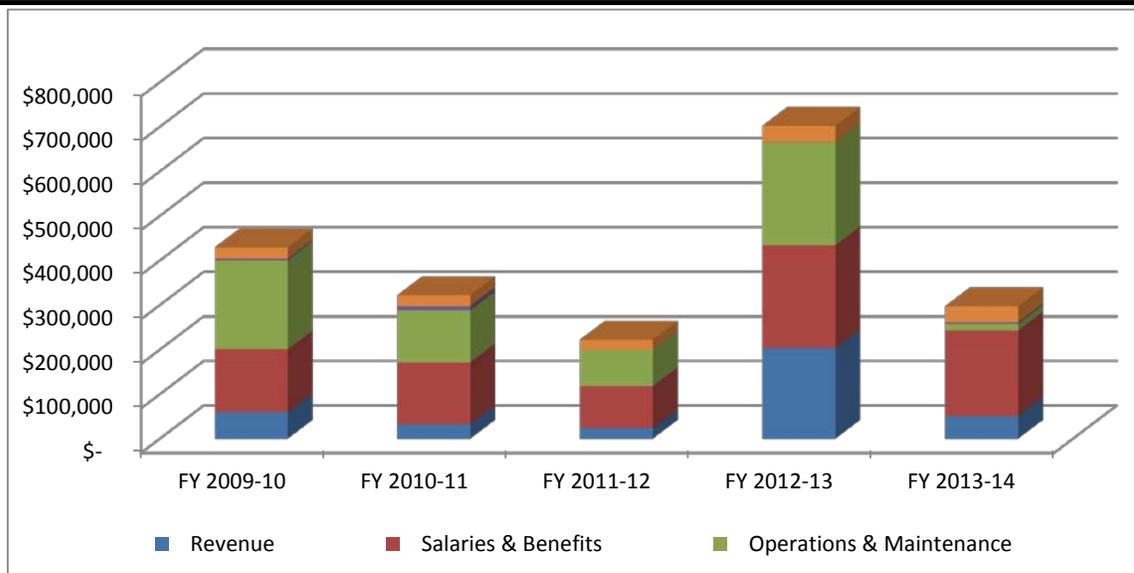
COMMUNITY DEVELOPMENT

FUND: 01

DEPT: 125

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 58,922	\$ 31,829	\$ 22,671	\$ 202,720	\$ 51,000
Transfers In	\$ -	\$ 1,412	\$ -	\$ -	\$ -
Total Revenue	\$ 58,922	\$ 33,241	\$ 22,671	\$ 202,720	\$ 51,000
Expenditures:					
Salaries & Benefits	\$ 141,630	\$ 139,465	\$ 95,376	\$ 231,295	\$ 191,503
Operations & Maintenance	\$ 199,933	\$ 116,490	\$ 81,013	\$ 231,026	\$ 14,937
Capital Outlay	\$ 3,388	\$ 10,000	\$ -	\$ 400	\$ 3,500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 25,419	\$ 24,281	\$ 22,887	\$ 36,557	\$ 36,251
Total Expenditures	\$ 370,370	\$ 290,237	\$ 199,276	\$ 499,278	\$ 246,191
Total Surplus or (Deficits)	\$ (311,449)	\$ (256,995)	\$ (176,605)	\$ (296,558)	\$ (195,191)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED FY 2009-10	APPROVED FY 2010-11	APPROVED FY 2011-12	APPROVED FY 2012-13	APPROVED FY 2013-14
FULL TIME	1.96	1.55	1.45	1.40	1.75
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Community Development Department Fund 01-125	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Planning Fees	30210	\$ 29,039	\$ 18,491	\$ 11,879	\$ 20,000	\$ 15,000
General Plan Maint. Fees	30215	\$ 4,060	\$ 11,420	\$ 10,000	\$ 5,000	\$ 10,000
Planning Imaging Fees	30216	\$ 1,225	\$ 1,919	\$ 549	\$ 1,000	\$ 500
Planning Map Maintenance Fees	30217	\$ 110	\$ -	\$ -	\$ -	\$ -
GIS Maintenance Fees	30218	\$ -	\$ -	\$ -	\$ 2,000	\$ -
File Maintenance Fees	30219	\$ -	\$ -	\$ -	\$ 750	\$ 500
Grant Fund	33210	\$ 24,488	\$ -	\$ -	\$ 173,970	\$ 25,000
Oper Trans In- Misc Grant	38093	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In-2009 CDBG	38094	\$ -	\$ 1,412	\$ -	\$ -	\$ -
Oper Trans In-Home Grant	38095	\$ -	\$ -	\$ 243	\$ -	\$ -
Total Revenue		\$ 58,922	\$ 33,241	\$ 22,671	\$ 202,720	\$ 51,000

Salary	50010	\$ 97,073	\$ 95,585	\$ 71,964	\$ 154,629	\$ 122,775
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Extra Help	50060	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 7,426	\$ 7,185	\$ 5,429	\$ 11,829	\$ 9,392
Retirement	50110	\$ 17,382	\$ 17,824	\$ 12,357	\$ 42,839	\$ 35,786
Group Insurance	50120	\$ 19,749	\$ 18,871	\$ 5,626	\$ 21,998	\$ 23,550
Total Salary & Benefits		\$ 141,630	\$ 139,465	\$ 95,376	\$ 231,295	\$ 191,503

Training & Travel	502302	\$ -	\$ -	\$ 195	\$ 2,198	\$ -
Planning Commission Travel	502303	\$ 1,008	\$ 574	\$ 195	\$ 650	\$ 2,000
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ 900	\$ 1,450
Office Supplies	50310	\$ 2,446	\$ 1,092	\$ 1,493	\$ 1,500	\$ 1,000
Dues	50330	\$ 235	\$ 561	\$ 318	\$ -	\$ 400
Professional Services	50460	\$ 186,930	\$ 107,600	\$ 68,354	\$ 39,092	\$ 1,500
Professional Services Reimbursement	504601	\$ -	\$ -	\$ -	\$ 173,970	\$ -
Application Processing Expense	50485	\$ 50	\$ 222	\$ 2,152	\$ 500	\$ 500
Miscellaneous	52030	\$ -	\$ -	\$ 499	\$ 500	\$ -
Capital Outlay	52040	\$ 3,388	\$ 10,000	\$ -	\$ 400	\$ 3,500
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ 3,160	\$ -
Janitorial Supplies	52115	\$ 111	\$ -	\$ 273	\$ -	\$ -
Liability Insurance	52120	\$ 4,711	\$ 3,585	\$ 3,838	\$ 6,376	\$ 5,824
Workers Compensation Insurance	52190	\$ 4,442	\$ 2,856	\$ 3,698	\$ 2,180	\$ 2,263
Operating Transfer - Facility Mainten.	80550	\$ 11,264	\$ 12,850	\$ 12,200	\$ 18,176	\$ 22,251
Operating Transfer - Information Technology	81400	\$ 14,155	\$ 11,431	\$ 10,687	\$ 18,381	\$ 14,000
Total Operating Expense		\$ 228,740	\$ 150,771	\$ 103,900	\$ 267,983	\$ 54,688

Total Expenditures		\$ 370,370	\$ 290,237	\$ 199,276	\$ 499,278	\$ 246,191
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Total Surplus/(Deficit)		\$ (311,449)	\$ (256,995)	\$ (176,605)	\$ (296,558)	\$ (195,191)
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Capital Outlay -52040	CC Approved
Copier for Annex Building	\$ 3,500
Total Capital Outlay	\$ 3,500

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING SUMMARY

DEPARTMENT: PLANNING

SALARIED EMPLOYEES

FUND: 01

DEPT: 125

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Planning Director	Contract	0.41	0.00	0.40	0.50	0.50	\$ 54,425
Senior Planner	6	1.00	1.00	0.50	0.00	0.50	\$ 37,149
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.50	\$ 19,919
Planning Tech	38				0.25	0.25	\$ 11,282
Housing & Redev. Coordinator	44	0.05	0.05	0.05	0.15	0.00	\$ -
Total Existing Positions		1.96	1.55	1.45	1.40	1.75	\$ 122,775
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.96	1.55	1.45	1.40	1.75	\$ 122,775

HOURLY EMPLOYEES

Position Title	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	No. of Hours FY 2012-13	No. of Hours FY 2013-14	Approved Annual Salary
Total Hourly Employees	-	-	-			\$ -

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

DEPARTMENT DESCRIPTION:

The General Fund has expenses that are not attributed to any one department. The Non-Departmental fund has been established to record those expenses.

ROSE FESTIVAL



COUNCIL MEMBERS IN THE CHRISTMAS PARADE



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

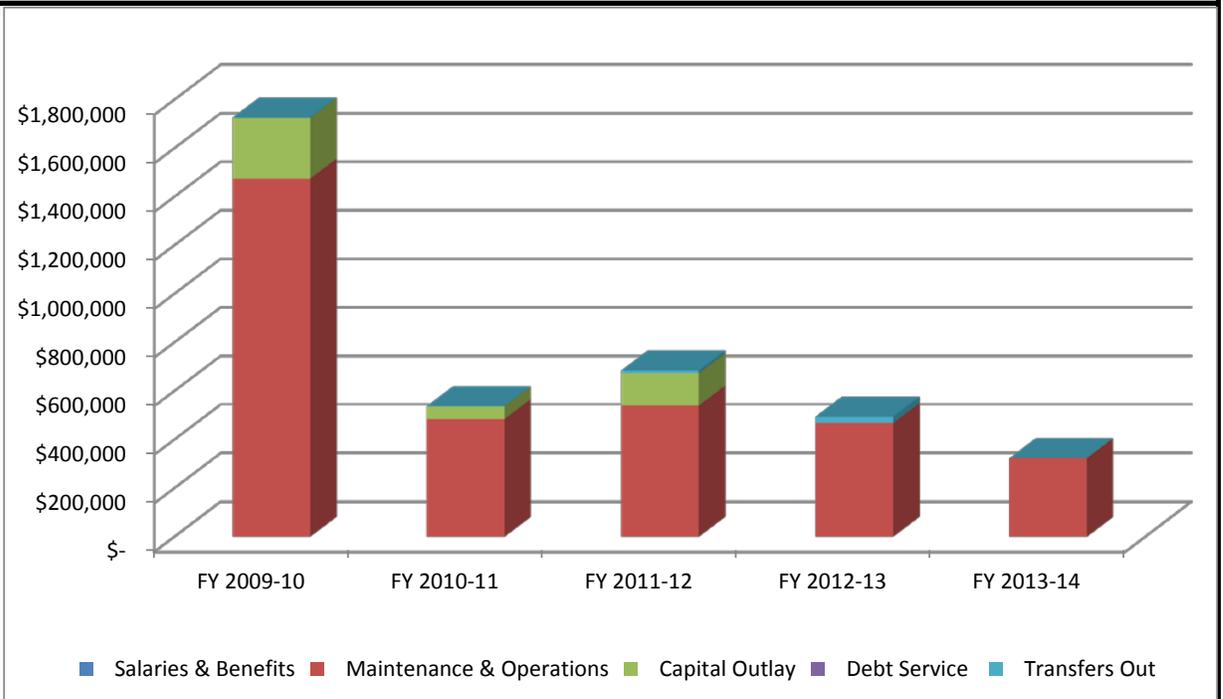
NON-DEPARTMENTAL

FUND: 01

DEPT: 130

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Expenditures FY 2012-13	Approved FY 2013-14
Revenue	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	\$ 1,475,131	\$ 485,039	\$ 540,056	\$ 467,800	\$ 324,000
Capital Outlay	\$ 250,000	\$ 51,792	\$ 133,109	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 1,003	\$ 877	\$ 11,112	\$ 26,893	\$ -
Total Expenditures	\$ 1,726,134	\$ 537,709	\$ 684,277	\$ 494,693	\$ 324,000
Total Surplus or (Deficits)	\$ (1,476,134)	\$ (537,709)	\$ (684,277)	\$ (494,693)	\$ (324,000)

BUDGET SUMMARY



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Non-Departmental Fund 01-130	Object Number	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Actual Expenditures FY 2011-12	Estimated Expenditures FY 2012-13	Approved FY 2013-14
Other Financing Sources	30385	\$ (250,000)	\$ -	\$ -	\$ -	\$ -
Communications	50280	\$ 28,180	\$ 29,434	\$ 32,223	\$ 30,000	\$ 33,000
Postage	50290	\$ 11,116	\$ 10,355	\$ 10,485	\$ 12,000	\$ 12,000
Office Supplies	50310	\$ 7,558	\$ 7,900	\$ 8,396	\$ 8,000	\$ 8,500
Professional Services	50460	\$ 13,921	\$ 51,392	\$ 53,429	\$ 35,000	\$ 40,000
Legal Fees	50520	\$ 777,092	\$ 117,334	\$ 186,630	\$ 100,000	\$ 60,000
Park Maintenance	50525	\$ 66,643	\$ 8,400	\$ -	\$ 8,400	\$ -
Utilities	50580	\$ 43,686	\$ 45,209	\$ 48,976	\$ 50,000	\$ 50,000
Unemployment	50610	\$ 39,124	\$ 24,166	\$ 23,965	\$ 25,000	\$ 25,000
Cash Over/Short	51050	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	52030	\$ 5	\$ -	\$ 1,767	\$ 2,000	\$ 1,000
Capital Outlay	52040	\$ 250,000	\$ 51,792	\$ 133,109	\$ -	\$ -
Auditor	52050	\$ 32,081	\$ 33,533	\$ 37,548	\$ 35,000	\$ 18,000
Janitorial Services	52110	\$ 22,195	\$ 23,146	\$ 364	\$ -	\$ -
Liability Insurance	52120	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000
Parking Citations	52160	\$ 1,587	\$ 2,427	\$ 1,585	\$ 2,400	\$ 2,400
Rainy Day Fund Reserve	52174	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Special Recognition	52220	\$ 6,043	\$ 5,339	\$ 5,913	\$ 6,000	\$ 5,000
General Meetings	52235	\$ 714	\$ 819	\$ 1,020	\$ 1,000	\$ 1,000
LAFCO	52250	\$ 4,563	\$ 2,222	\$ 3,240	\$ 4,000	\$ 4,000
Chamber of Commerce	53010	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 5,100
Rose Festival	53020	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ -
Banking Charges	55010	\$ 2,623	\$ 5,364	\$ 6,517	\$ 9,000	\$ 9,000
Trans Out - Shop	80200	\$ 1,003	\$ 877	\$ -	\$ -	\$ -
Transfer Out - Facilities	80550	\$ -	\$ -	\$ 11,112	\$ -	\$ -
Transfer Out - CNG Station	80705	\$ -	\$ -	\$ -	\$ 26,893	\$ -
Total Operating Expense		\$ 1,476,134	\$ 537,709	\$ 684,277	\$ 494,693	\$ 324,000
Total Surplus/(Deficit)		\$ (1,476,134)	\$ (537,709)	\$ (684,277)	\$ (494,693)	\$ (324,000)



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



PAUL PARIS
Public Works Director



ROBERT WREN
Deputy Public Works
Director



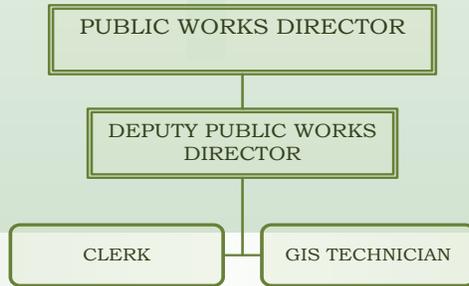
AURELIO GARCIA
GIS Technician



LESLIE HINOJOSA
Clerk

ENGINEERING

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: ENGINEERING

FUND: 01

DEPT: 135

DIVISION DESCRIPTION:

The City of Wasco Engineering Division enhances health, safety and welfare in the City by providing economical, responsive and effective professional engineering, inspection and project management services. The Division employs qualified and competent professionals, cultivates an innovative work environment and strives to continuously improve the quality of product they produce.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Completed design of sidewalk, drive approaches and curbs ramps along Palm Avenue from Hwy 46 south to 9th Place.
- 2) Completed construction of Hwy 43 Phase I Hardscape Improvements (Phase II is Landscaping) along Hwy 43 from Poso Drive to Filburn.
- 3) Completed design and started reconstruction of Scofield Road from Hwy 46 north to Groomer.
- 4) Completed construction of Curb Ramp Improvements on 7th Street from Griffith Avenue to Palm Avenue.
- 5) Completed construction of Bar Screen and Digester Level Sensor Project at WWTP.
- 6) Completed design of radar signs and concrete improvements at eight schools in Wasco.
- 7) Completed close-out of Thomas Jefferson School sidewalk project.
- 8) Completed installation of new City Entrance signs and lighted the west sign.
- 9) Designed and installed new 12" water line from well #12 to intersection of Palm & Gromer.
- 10) Start design of Barker Park Locker room rehab project.
- 11) Install sidewalk and street lights at Tract 6374 with bond funding.
- 12) Install sidewalk at Tract 6374 with bond funding.
- 13) Issued over 40 Encroachment Permits and inspected work in City right of way for each project.

FISCAL YEAR OBJECTIVES

- 1) Construct radar signs and concrete improvements at eight schools in Wasco.
- 2) Construct in-pavement lighting at Teresa Burke School and Karl Clemens school in Wasco.
- 3) Construct Curb Ramp Improvements on 7th Street from Griffith Avenue to Palm Avenue.
- 4) Construct sidewalk, drive approaches and curb ramps along Palm Avenue from Hwy 46 south to 9th Place.
- 5) Secure funding and design Hwy 43 Phase II Landscape Improvements along Hwy 43 from Poso Drive to Filburn.
- 6) Reconstruct Scofield Road from Hwy 46 north to Groomer.
- 7) Design and reconstruct Poso Drive from Palm Avenue to Central Avenue.
- 8) Construct new Storm Drain Line on Palm Avenue from Westside Church to Filburn Avenue.
- 9) Install new solar lighting system on Hwy 46 east City entrance sign.
- 10) Complete design and reconstruct Barker Park locker room at swimming pool.
- 11) Design & construct Barker Park sidewalk project.
- 12) Design & construct loop of water mains at D St from 5th St to 7th St and 6th St from Broadway to D St.
- 13) Complete off-site improvements at Tract 6473 (pave & landscape frontage along Margalo & Poplar).

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

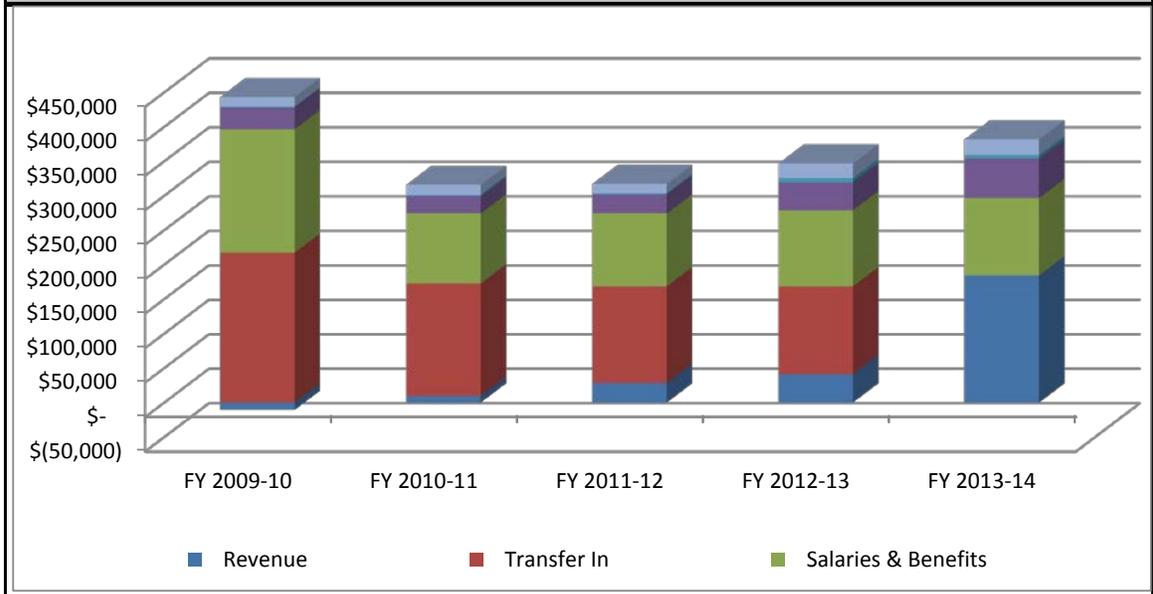
ENGINEERING

FUND: 01

DEPT: 135

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ (10,496)	\$ 9,603	\$ 28,546	\$ 41,248	\$ 184,500
Transfer In	\$ 217,338	\$ 162,946	\$ 139,933	\$ 127,197	\$ -
Total Revenue	\$ 206,843	\$ 172,549	\$ 168,479	\$ 168,445	\$ 184,500
Expenditures:					
Salaries & Benefits	\$ 179,006	\$ 101,518	\$ 105,610	\$ 110,385	\$ 112,079
Operations & Maintenance	\$ 31,793	\$ 25,194	\$ 28,096	\$ 40,808	\$ 57,646
Capital Outlay	\$ 1,301	\$ 2,033	\$ 1,176	\$ 5,700	\$ 5,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 13,607	\$ 14,342	\$ 13,668	\$ 21,216	\$ 22,435
Total Expenditures	\$ 225,707	\$ 143,086	\$ 148,550	\$ 178,109	\$ 197,160
Total Surplus or (Deficit)	\$ (18,865)	\$ 29,462	\$ 19,928	\$ (9,664)	\$ (12,660)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.85	1.00	1.00	1.00	0.95
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Engineering Fund 01-135	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Encroachment Fees	30310	\$ 865	\$ 4,501	\$ 5,702	\$ 2,800	\$ 4,000
Engineering Final Map Fees	30320	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Grading Plan Check Fee	30330	\$ 2,726	\$ 1,500	\$ 3,100	\$ 3,000	\$ 5,000
Engineering Improve Plan Check	30340	\$ (1,723)	\$ 1,707	\$ 840	\$ 5,000	\$ 5,000
Public Works Improve. Inspection	30350	\$ (13,804)	\$ 1,517	\$ 4,390	\$ 11,148	\$ 75,000
LLA, Parcel Maps & PM Waivers	30365	\$ 1,441	\$ 378	\$ 4,650	\$ 1,000	\$ 3,500
Project Engineering	30375	\$ -	\$ -	\$ -	\$ 13,300	\$ 27,000
Construction Mgmt Projects	30376	\$ -	\$ -	\$ 9,864	\$ -	\$ 60,000
Oper Trans In-RDA	38005	\$ -	\$ 17,871	\$ 11,051	\$ -	\$ -
Oper Trans In- WWT	38020	\$ 63,343	\$ 34,136	\$ -	\$ -	\$ -
Oper Trans In- Water	38030	\$ 95,103	\$ 7,546	\$ -	\$ -	\$ -
Oper Trans In- CNG	38032	\$ 18,884	\$ 26,445	\$ -	\$ -	\$ -
Oper Trans In- CIP	38075	\$ 40,008	\$ 76,949	\$ 128,882	\$ 127,197	\$ -
Oper Trans In- CIP	38075	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue		\$ 206,843	\$ 172,549	\$ 168,479	\$ 168,445	\$ 184,500
Salary	50010	\$ 128,215	\$ 70,558	\$ 70,378	\$ 72,462	\$ 71,650
FICA	50090	\$ 9,840	\$ 5,391	\$ 5,330	\$ 5,543	\$ 5,481
Retirement	50110	\$ 29,780	\$ 17,717	\$ 21,247	\$ 22,349	\$ 22,678
Group Insurance	50120	\$ 11,171	\$ 7,852	\$ 8,656	\$ 10,031	\$ 12,270
Total Salary & Benefits		\$ 179,006	\$ 101,518	\$ 105,610	\$ 110,385	\$ 112,079
Training and Travel	50230	\$ 956	\$ 1,600	\$ 270	\$ 1,000	\$ -
Communication Cell	50285	\$ 930	\$ 840	\$ 980	\$ 1,400	\$ 1,750
Office Supplies	50310	\$ 909	\$ 1,134	\$ 943	\$ 1,000	\$ 1,000
Fuel	50320	\$ 1,090	\$ 1,302	\$ 1,403	\$ 1,500	\$ 1,750
Materials	50390	\$ 416	\$ 499	\$ 74	\$ 500	\$ 500
Publications	50430	\$ -	\$ -	\$ -	\$ 500	\$ 500
Professional Services	50460	\$ 4,077	\$ 4,911	\$ 7,927	\$ 7,220	\$ 28,500
Miscellaneous	52030	\$ -	\$ -	\$ -	\$ 500	\$ 500
Capital Outlay	52040	\$ 1,301	\$ 2,033	\$ 1,176	\$ 5,700	\$ 5,000
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ 2,780	\$ -
Liability Insurance	52120	\$ 6,452	\$ 3,884	\$ 4,054	\$ 2,966	\$ 3,162
Workers Compensation	52190	\$ 6,083	\$ 3,093	\$ 4,006	\$ 1,294	\$ 1,484
Final Map Check	52290	\$ -	\$ -	\$ 480	\$ 2,500	\$ 5,000
Grading Plan Check	52310	\$ 2,828	\$ 630	\$ 1,560	\$ 3,000	\$ 5,000
Improvement Plan Check	52320	\$ 4,236	\$ 7,300	\$ 4,998	\$ 6,000	\$ 5,000
LLA, Parcel Maps & PM Waivers	52330	\$ 3,816	\$ -	\$ 1,401	\$ 8,648	\$ 3,500
Trans Out - Shop	80200	\$ 2,281	\$ 2,490	\$ 2,336	\$ 1,813	\$ 3,540
Trans Out - Facility Maint.	80550	\$ 5,035	\$ 5,412	\$ 5,310	\$ 8,899	\$ 10,895
Trans Out - MIS	81400	\$ 6,291	\$ 6,440	\$ 6,021	\$ 10,504	\$ 8,000
Total Operating Expense		\$ 46,701	\$ 41,568	\$ 42,940	\$ 67,724	\$ 85,081
Total Expenditures		\$ 225,707	\$ 143,086	\$ 148,550	\$ 178,109	\$ 197,160
Total Surplus/(Deficit)		\$ (18,865)	\$ 29,462	\$ 19,928	\$ (9,664)	\$ (12,660)

Capital Outlay -52040	CC Approved
GIS Software Upgrades	\$ 5,000
Total Capital Outlay	\$ 5,000

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING SUMMARY

DIVISION: ENGINEERING

FUND: 01 DEPT: 135

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Deputy Public Works Director	Contract	0.80	0.50	0.50	0.50	0.50	\$ 51,379
Auto Cad Technician	32	1.00	0.50	0.50	0.50	0.45	\$ 20,271
Clerk	23	0.05	0.00	0.00	0.00	0.00	\$ -
Total Existing Positions		1.85	1.00	1.00	1.00	0.95	\$ 71,650
Requested New Positions:							
Total Requested New Positions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salaried Employees		1.85	1.00	1.00	1.00	0.95	\$ 71,650

FIRE SERVICES



***CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014***

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DEPARTMENT: FIRE

FUND: 01

DEPT: 137

DEPARTMENT DESCRIPTION:

The City of Wasco contracts with the Kern County Fire Department to provide Fire Services to the Community of Wasco. In past years the County provided these services without a formal contract in exchange for the Fire Protection Fund Revenues collected on property tax bills. This will be the first year with a contract in place where as the City will make payments in addition to the Fire Protection Fund to the County for Fire Services. This is a multi-year contract with an annually increasing payment schedule. The City of Wasco and the Kern County Fire Department are committed to work in a partnership for the education and safety of the citizens of Wasco.



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

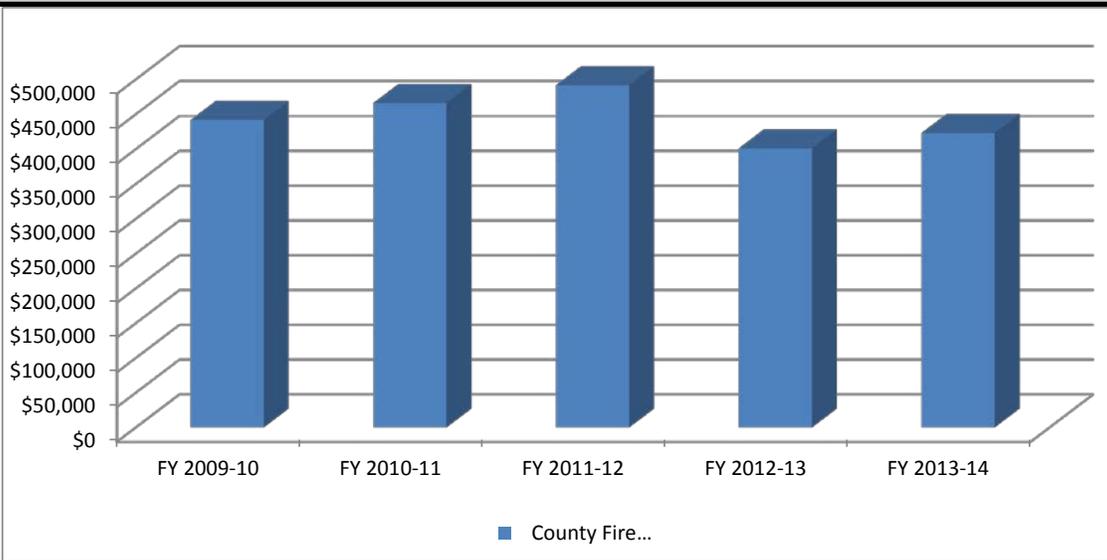
FIRE

FUND: 01

DEPT:137

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:					
County Fire Contract	\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
Total Surplus or (Deficit)	\$ (441,815)	\$ (466,115)	\$ (491,751)	\$ (401,140)	\$ (423,203)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	9.00	9.00	9.00	9.00	9.00
PART TIME					

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 DEPARTMENT OBJECT DETAIL BUDGET

Fire Fund 01-137	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Fire Contract Services	50020	\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
Total Operating Expense		\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
Total Expenditures		\$ 441,815	\$ 466,115	\$ 491,751	\$ 401,140	\$ 423,203
Total Surplus/(Deficit)		\$ (441,815)	\$ (466,115)	\$ (491,751)	\$ (401,140)	\$ (423,203)

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING DETAIL

DEPARTMENT: FIRE

FUND: 01 DEPT: 137

SALARIED EMPLOYEES

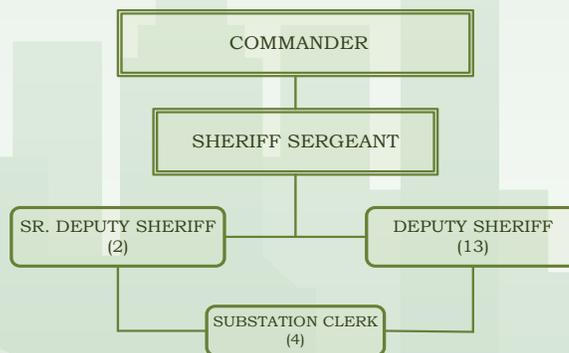
Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Captain		3.00	3.00	3.00	3.00	3.00	\$ -
Engineer		3.00	3.00	3.00	3.00	3.00	\$ -
Firefighter		3.00	3.00	3.00	3.00	3.00	\$ -
Total Existing Positions		9.00	9.00	9.00	9.00	9.00	0.00
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	0.00
Total Salaried Employees		9.00	9.00	9.00	9.00	9.00	0.00



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014

SHERIFF

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

DEPARTMENT DESCRIPTION:

The City of Wasco contracts with the Kern County Sheriff's Department to provide police services to the community of Wasco. This is a multi-year contract, which includes all applicable law enforcement resources required to provide professional, efficient, and personal police services to the citizens of Wasco.

The City of Wasco and the Kern County Sheriff's Department are committed to work in a partnership to provide professional, courteous, and personal law enforcement service to the community of Wasco and to improve the quality of life to the citizens and visitors of the City of Wasco.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- 1) Provide the highest quality of law enforcement for the community of Wasco.
- 2) Instill a sense of pride, professionalism and courteous behavior in all employees.
- 3) Provide and maintain high standards of training.
- 4) Treat all people with due respect
- 5) Enhance the quality of life for the community



Bomb Squad Equipment



Mayor Cherylee Wegman and Retiring Deputy

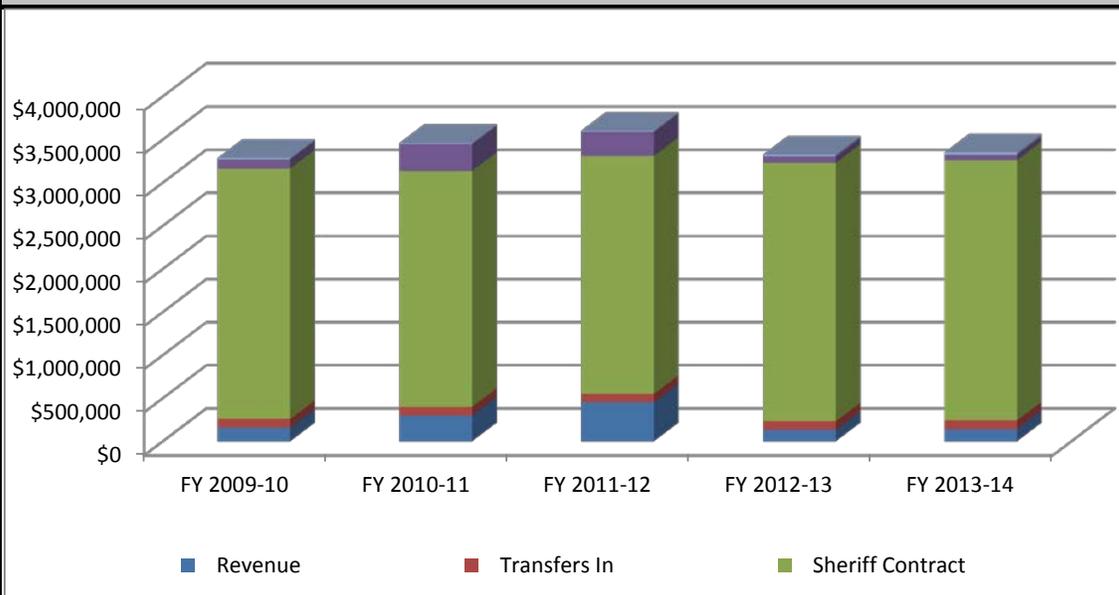
CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

SHERIFF

FUND: 01 DEPT: 140

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 157,759	\$ 298,452	\$ 449,937	\$ 131,000	\$ 142,000
Transfers In	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Revenue	\$ 257,759	\$ 398,452	\$ 549,937	\$ 231,000	\$ 242,000
Expenditures:					
Sheriff Contract	\$ 2,905,258	\$ 2,736,853	\$ 2,757,282	\$ 2,996,489	\$ 3,018,169
Operations & Maintenance	\$ 107,254	\$ 308,684	\$ 279,121	\$ 76,252	\$ 64,743
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 14,752	\$ 14,733	\$ 15,087	\$ 20,979	\$ 25,682
Total Expenditures	\$ 3,027,264	\$ 3,060,270	\$ 3,051,490	\$ 3,093,720	\$ 3,108,594
Total Surplus or (Deficit)	\$ (2,769,505)	\$ (2,661,818)	\$ (2,501,553)	\$ (2,862,720)	\$ (2,866,594)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	21.00	21.00	21.00	21.00	0.00
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Sheriff Fund 01-140	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Stored Vehicles	30410	\$ 33,670	\$ 25,500	\$ 24,150	\$ 28,000	\$ 25,000
Fingerprint Fees	30420	\$ 2,934	\$ 2,740	\$ 2,997	\$ 2,500	\$ 3,000
Court Fines	30430	\$ 3,335	\$ 5,061	\$ 19,369	\$ 3,500	\$ 4,000
DUI	30440	\$ 12,422	\$ 9,405	\$ 2,204	\$ 5,000	\$ 5,000
Parking Citations	30450	\$ 17,005	\$ 24,657	\$ 20,396	\$ 18,000	\$ 18,000
Public Safety	30470	\$ 4,875	\$ 4,414	\$ 6,463	\$ 4,000	\$ 4,000
Policing Parcel Tax	30475	\$ 33,178	\$ 28,298	\$ 38,165	\$ 28,000	\$ 33,000
Policing Parcel Tax 06-01	30476	\$ 24,052	\$ 64,059	\$ 128,382	\$ 30,000	\$ 50,000
Click it or Ticket	33314	\$ -	\$ 504	\$ -	\$ -	\$ -
Traffic Safety DUI Grant	33315	\$ 26,288	\$ 13,395	\$ 13,061	\$ 12,000	\$ -
CALGRIP Grant Revenue	33316	\$ -	\$ 120,420	\$ 194,750	\$ -	\$ -
Transfer In - Cops	38130	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Revenue		\$ 257,759	\$ 398,452	\$ 549,937	\$ 231,000	\$ 242,000

Sheriff Contract Services	50020	\$ 2,905,258	\$ 2,736,853	\$ 2,757,282	\$ 2,996,489	\$ 3,018,169
Supplemental Contracts	50021	\$ 30,848	\$ 27,382	\$ 7,636	\$ 30,000	\$ 30,000
Retirement Benefit	50110	\$ 27,587	\$ 27,949	\$ 32,938	\$ 33,152	\$ 33,643
Radar Repair	50270	\$ 772	\$ -	\$ 500	\$ 500	\$ 500
Office Supplies	50310	\$ 210	\$ 100	\$ 80	\$ 100	\$ 100
Professional Services	50460	\$ 35,941	\$ -	\$ -	\$ -	\$ -
Miscellaneous	52030	\$ 500	\$ 494	\$ 497	\$ 500	\$ 500
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 10,760	\$ 11,747	\$ 244	\$ -	\$ -
Janitorial Supplies	52115	\$ 636	\$ 175	\$ 865	\$ -	\$ -
DUI Grant	53315	\$ -	\$ -	\$ 15,122	\$ 12,000	\$ -
GP - Salary & Wages	533161	\$ -	\$ 220,888	\$ 206,471	\$ -	\$ -
GP - Overtime	533162	\$ -	\$ 5,952	\$ -	\$ -	\$ -
GP - Fuel	533164	\$ -	\$ -	\$ 246	\$ -	\$ -
GP - Tools	533166	\$ -	\$ 2,726	\$ 1,098	\$ -	\$ -
GP - Office Supplies	533169	\$ -	\$ -	\$ 877	\$ -	\$ -
GP - Training	53316A	\$ -	\$ 70	\$ -	\$ -	\$ -
SAL - Overtime	53316C	\$ -	\$ 1,129	\$ 6,670	\$ -	\$ -
SAL - Transportation	53316D	\$ -	\$ 50	\$ 1,126	\$ -	\$ -
SAL - EBP Instructor	53316G	\$ -	\$ 8,075	\$ 4,750	\$ -	\$ -
SAL - EBP Materials	53316H	\$ -	\$ 1,648	\$ -	\$ -	\$ -
SAL - EBP Training	53316I	\$ -	\$ 300	\$ -	\$ -	\$ -
Oper Trns Out - Facilities	80550	\$ 14,752	\$ 14,733	\$ 15,087	\$ 20,979	\$ 25,682
Total Operating Expense		\$ 3,027,264	\$ 3,060,270	\$ 3,051,490	\$ 3,093,720	\$ 3,108,594

Total Expenditures		\$ 3,027,264	\$ 3,060,270	\$ 3,051,490	\$ 3,093,720	\$ 3,108,594
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Total Surplus/(Deficit)		\$ (2,769,505)	\$ (2,661,818)	\$ (2,501,553)	\$ (2,862,720)	\$ (2,866,594)
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*SAL=Sheriff Activity League

**GP=Gang Prevention

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DEPARTMENT: SHERIFF

CONTRACTED EMPLOYEES

FUND: 01 DEPT: 140

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Commander		1.00	1.00	1.00	1.00	1.00	\$ -
Sergeant		1.00	1.00	1.00	1.00	1.00	\$ -
Sr. Deputy Sheriff		2.00	2.00	2.00	2.00	2.00	\$ -
Deputy Sheriff		13.00	13.00	13.00	13.00	13.00	\$ -
School Resource Officers		0.00	0.00	0.00	0.00	0.00	\$ -
Clerks		4.00	4.00	4.00	4.00	4.00	\$ -
Total Existing Positions		21.00	21.00	21.00	21.00	21.00	0.00
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	0.00
Total Salaried Employees		21.00	21.00	21.00	21.00	21.00	0.00



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



PAUL PARIS
Public Works Director



Christina Anderson
Animal Control Officer

ANIMAL SERVICES

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: ANIMAL SERVICES

FUND: 01

DEPT: 145

DIVISION DESCRIPTION:

The mission of the City of Wasco Animal Control Division is to provide the citizens of Wasco with effective and cost efficient Animal Control Services by active enforcement of State and local laws, the humane sheltering and disposal of stray and unwanted animals, and the promotion of responsible pet ownership and animal welfare.

The primary objective of Animal Control Employees is to provide quality service to the citizens, while dedicating themselves to improving the co-existence of animals and humans.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

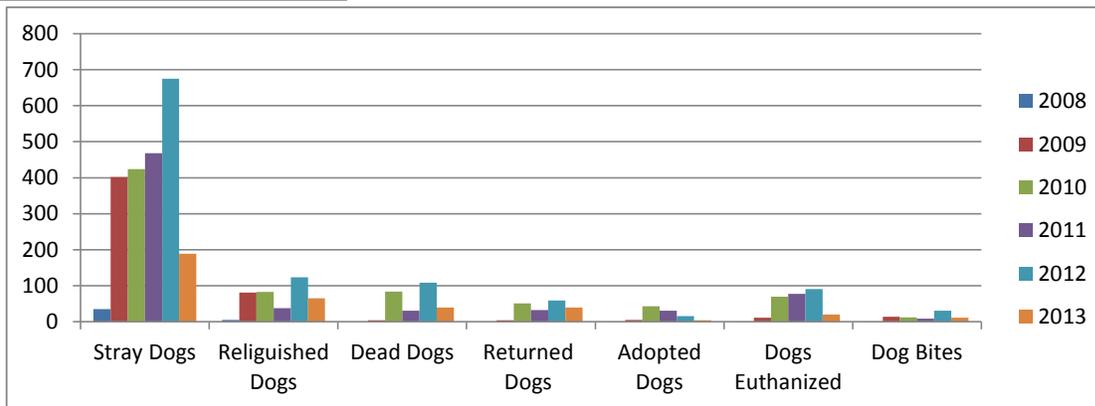
- 1) Continued the maintenance of facilities and the care of animals impounded.
- 2) Continued success with adoption program

FISCAL YEAR OBJECTIVES

- 1) Timely response times.
- 2) Monitor city for strays.
- 3) Continue public and school education outreach programs regarding pet ownership responsibilities, bite prevention recognition of rabies, animal behavior and to reduce strays.
- 4) Reduce the euthanasia rate.
- 5) Look for grants for Animal Services.
- 6) Maintenance of accurate records and files.
- 7) Maintain a presentable shelter environment.

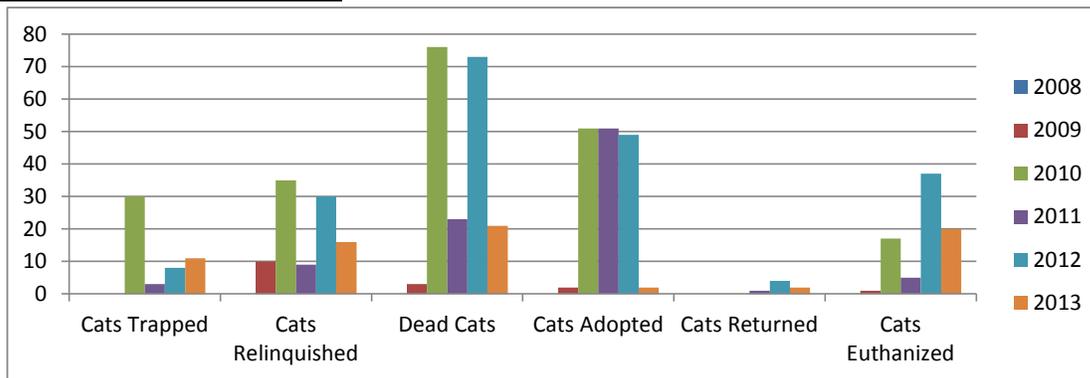
PERFORMANCE INDICATORS

Dog Statistics:



Note: 2013 is an estimate.

Cat Statistics:



Note: 2013 is an estimate.

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

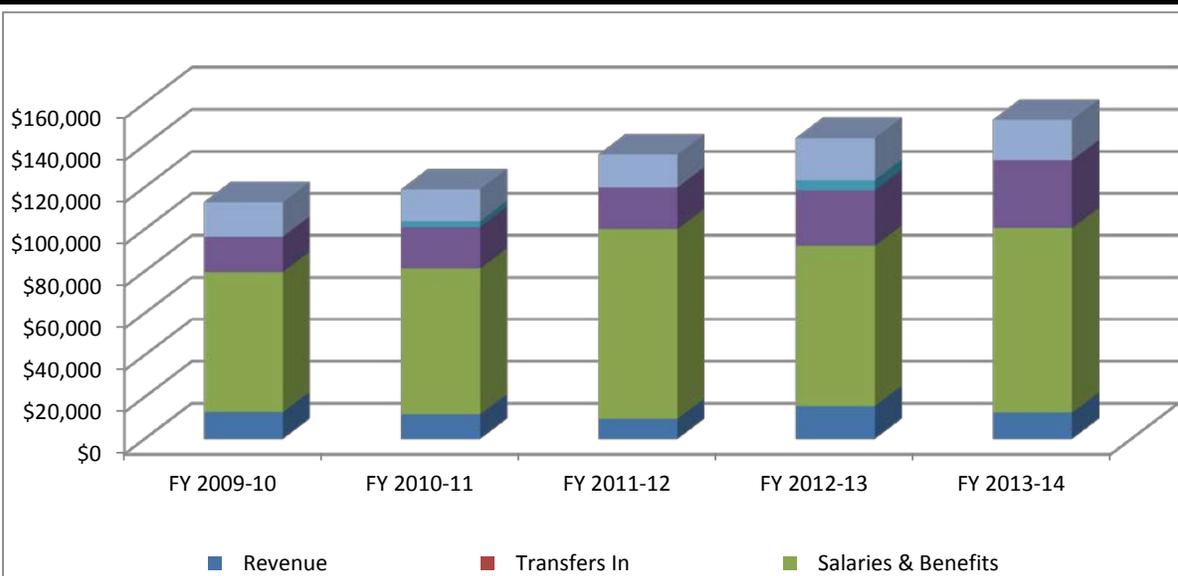
ANIMAL SERVICES

FUND: 01

DEPT: 145

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 12,774	\$ 11,685	\$ 9,557	\$ 15,700	\$ 12,500
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 12,774	\$ 11,685	\$ 9,557	\$ 15,700	\$ 12,500
Expenditures:					
Salaries & Benefits	\$ 66,839	\$ 69,503	\$ 90,457	\$ 76,374	\$ 88,017
Operations & Maintenance	\$ 16,860	\$ 19,986	\$ 19,879	\$ 26,469	\$ 32,319
Capital Outlay	\$ -	\$ 2,721	\$ -	\$ 4,890	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 16,375	\$ 15,121	\$ 15,658	\$ 19,918	\$ 19,287
Total Expenditures	\$ 100,074	\$ 107,331	\$ 125,994	\$ 127,651	\$ 139,623
Total Surplus or (Deficit)	\$ (87,300)	\$ (95,646)	\$ (116,437)	\$ (111,951)	\$ (127,123)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.15	1.17	1.00	1.00	1.00
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

ANIMAL SERVICES Fund 01-145	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Feline Disposal	30510	\$ 281	\$ 85	\$ 75	\$ -	\$ -
Animal Licenses	30520	\$ 5,088	\$ 4,913	\$ 3,430	\$ 6,500	\$ 4,000
Animal Shelter	30530	\$ 7,305	\$ 6,461	\$ 6,052	\$ 9,000	\$ 8,100
Animal Citations	30535	\$ 100	\$ -	\$ -	\$ -	\$ -
Animal Shots	30540	\$ -	\$ -	\$ -	\$ 200	\$ 400
Oper Trans In- Emergency Resp.	38025	\$ -	\$ 226	\$ -	\$ -	\$ -
Total Revenue		\$ 12,774	\$ 11,685	\$ 9,557	\$ 15,700	\$ 12,500
Salary	50010	\$ 43,169	\$ 41,762	\$ 50,170	\$ 37,153	\$ 41,376
Overtime	50050	\$ 3,289	\$ 4,599	\$ 4,010	\$ 4,500	\$ 5,000
Extra Help	50060	\$ -	\$ 3,240	\$ 11,111	\$ 10,000	\$ 15,000
FICA	50090	\$ 3,505	\$ 3,708	\$ 4,787	\$ 2,842	\$ 3,548
Retirement	50110	\$ 7,429	\$ 7,649	\$ 11,335	\$ 9,097	\$ 8,215
Group Insurance	50120	\$ 9,272	\$ 8,373	\$ 8,869	\$ 12,607	\$ 14,703
Boot Allowance	50125	\$ 175	\$ 173	\$ 175	\$ 175	\$ 175
Total Salary & Benefits		\$ 66,839	\$ 69,503	\$ 90,457	\$ 76,374	\$ 88,017
Uniform Allowance	50130	\$ 687	\$ -	\$ -	\$ -	\$ 100
Training and Travel	50230	\$ -	\$ -	\$ 200	\$ 1,000	\$ -
Communication - Cell	50285	\$ 987	\$ 592	\$ 652	\$ 600	\$ 600
Office Supplies	50310	\$ 397	\$ 513	\$ 200	\$ 400	\$ 500
Fuel	50320	\$ 2,934	\$ 3,455	\$ 4,723	\$ 4,266	\$ 5,000
Uniform Cleaning	50370	\$ -	\$ 679	\$ 295	\$ 400	\$ 400
Tools	50380	\$ -	\$ 246	\$ 724	\$ 1,000	\$ 1,000
Materials/Supplies	50390	\$ 2,631	\$ 2,745	\$ 3,418	\$ 3,500	\$ 4,000
Vet. Supplies	50410	\$ 1,226	\$ 1,920	\$ 1,000	\$ 2,500	\$ 2,500
Pet Food	50415	\$ -	\$ -	\$ 200	\$ 1,000	\$ 2,000
Animal Disposal Services	50420	\$ 1,238	\$ 1,820	\$ 1,820	\$ 2,000	\$ 2,000
Professional Services	50460	\$ 1,033	\$ 3,716	\$ 1,500	\$ 2,000	\$ 2,500
Equipment Repair & Maint.	50530	\$ -	\$ -	\$ -	\$ 2,000	\$ 4,500
Miscellaneous	52030	\$ 447	\$ 700	\$ 798	\$ 700	\$ 750
Capital Outlay	52040	\$ -	\$ 2,721	\$ -	\$ -	\$ -
Small Tools & Equip-Non Capital	52080	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Liability Insurance	52120	\$ 2,718	\$ 2,004	\$ 2,282	\$ 2,966	\$ 3,328
Workers Compensation Insurance	52190	\$ 2,563	\$ 1,596	\$ 2,067	\$ 2,137	\$ 2,141
CIP-Rebuilding of Kennels Project	560081	\$ -	\$ -	\$ -	\$ 4,890	\$ -
Oper. Trans Out-Shop	80200	\$ 5,365	\$ 4,102	\$ 4,869	\$ 3,626	\$ 1,770
Oper. Trans Out - Facility Maint.	80550	\$ 7,864	\$ 7,800	\$ 7,779	\$ 11,041	\$ 13,517
Operating Transfer - Information Tech	81400	\$ 3,146	\$ 3,220	\$ 3,011	\$ 5,251	\$ 4,000
Total Operating Expense		\$ 33,235	\$ 37,828	\$ 35,538	\$ 51,277	\$ 51,606
Total Expenditures		\$ 100,074	\$ 107,331	\$ 125,994	\$ 127,651	\$ 139,623
Total Surplus/(Deficit)		\$ (87,300)	\$ (95,646)	\$ (116,437)	\$ (111,951)	\$ (127,123)

CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING DETAIL

DIVISION: ANIMAL SERVICES

SALARIED EMPLOYEES

FUND: 01

DEPT: 145

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Public Works Director	Contract	0.15	0.17	0.00	0.00	0.00	\$ -
Animal Control Officer	25	1.00	1.00	1.00	1.00	1.00	\$ 41,376
Total Existing Positions		1.15	1.17	1.00	1.00	1.00	\$ 41,376
Requested Reclassifications:							
Total Requested Reclassifications		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.15	1.17	1.00	1.00	1.00	\$ 41,376



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



MARLO GLASER
Building Inspector II



ROGER MOBLEY
Planning Director



DEBRA ANDREOTTI
Administrative
Assistant I

BUILDING INSPECTION

ORGANIZATIONAL CHART

PLANNING DIRECTOR

BUILDING INSPECTOR II

ADMINISTRATIVE ASST. I

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: BUILDING INSPECTION

FUND: 01

DEPT: 150

DEPARTMENT DESCRIPTION:

The mission of the Building department is to protect the lives and safety of the residents and visitors of the city, preserve quality of life and contribute to economic development. The department has the duty and power to enforce all ordinances and laws regulating construction on private property by providing services such as permit issuance, plan examinations and inspections.



ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Implemented a building permit surcharge as part of Master Fee Schedule update to underwrite costs for training and certification.
- 2) Secured a part-time Building Inspector to ensure good customer services and backup coverage for plan check and inspection services.

FISCAL YEAR OBJECTIVES

- 1) Provide a high level of customer service through responsive and timely inspections.
- 2) Maintain certification requirements through the International Code Council for plumbing, Certified Building Official and building inspector as required.
- 3) Maintain knowledge of official code updates to ensure all building inspections implement current code requirements.

PERFORMANCE INDICATORS

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Actual 2011-2012
1) Inspection Scheduled	2991	1418	1264	1770	1920
Scheduled By Time Required	2991	1418	1264	1770	1920
Effectiveness	100%	100%	100%	100%	100%
2) Building Permit Report Completed	12	12	12	12	12
Completed by Time Required	12	12	12	12	12
Effectiveness	100%	100%	100%	100%	100%
3) Permit Requests Processed	408	234	303	315	437
Processed by Time Required	408	234	303	315	437
Effectiveness	100%	100%	100%	100%	100%

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

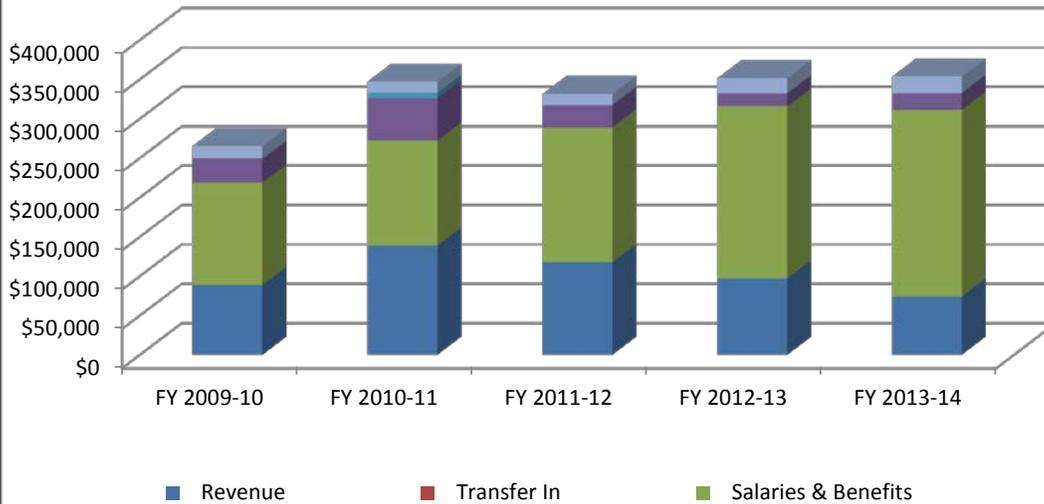
BUILDING INSPECTION

FUND: 01

DEPT: 150

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 88,678	\$ 138,561	\$ 117,511	\$ 97,250	\$ 74,000
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 88,678	\$ 138,561	\$ 117,511	\$ 97,250	\$ 74,000
Expenditures:					
Salaries & Benefits	\$ 129,955	\$ 133,464	\$ 171,293	\$ 218,214	\$ 237,279
Operations & Maintenance	\$ 30,415	\$ 54,188	\$ 28,490	\$ 16,713	\$ 21,393
Capital Outlay	\$ -	\$ 6,750	\$ -	\$ 350	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 16,140	\$ 14,006	\$ 13,802	\$ 18,764	\$ 20,649
Total Expenditures	\$ 176,510	\$ 208,408	\$ 213,584	\$ 254,041	\$ 279,321
Total Surplus or (Deficit)	\$ (87,832)	\$ (69,847)	\$ (96,074)	\$ (156,791)	\$ (205,321)

BUDGET SUMMARY



BUDGET SUMMARY

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.67	1.50	1.80	1.90	1.90
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Building Inspection Fund 01-150	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Miscellaneous Revenue	30310	\$ 196	\$ 965	\$ 108	\$ 250	\$ 1,000
Plan Review	30220	\$ -	\$ -	\$ -	\$ -	\$ -
School Fee Admin.	30610	\$ 186	\$ 4,846	\$ 2,815	\$ 1,500	\$ 2,500
Building Permits	30630	\$ 79,996	\$ 121,529	\$ 113,164	\$ 95,000	\$ 70,000
Administration Fee	30640	\$ 30	\$ -	\$ 1,316	\$ 500	\$ 500
Transfer from Wastewater	38020	\$ 8,269	\$ 11,091	\$ -	\$ -	\$ -
Oper Trans In-CDBG	38094	\$ -	\$ 129	\$ -	\$ -	\$ -
Oper Trans In-Home Grant	38095	\$ -	\$ -	\$ 107	\$ -	\$ -
Total Revenue		\$ 88,678	\$ 138,561	\$ 117,511	\$ 97,250	\$ 74,000

Salary	50010	\$ 85,618	\$ 86,570	\$ 111,116	\$ 128,065	\$ 140,251
Overtime	50050	\$ -	\$ 417	\$ 185	\$ 500	\$ 660
Extra Help	50060	\$ 6,550	\$ 6,532	\$ 8,297	\$ 9,835	\$ 10,780
FICA	50090	\$ 6,550	\$ 6,532	\$ 8,297	\$ 9,835	\$ 10,780
Retirement	50110	\$ 15,482	\$ 16,900	\$ 24,861	\$ 35,461	\$ 36,667
Group Insurance	50120	\$ 15,613	\$ 16,515	\$ 18,366	\$ 34,343	\$ 37,966
Boot Allowance	50125	\$ 142	\$ -	\$ 172	\$ 175	\$ 175
Total Salary & Benefits		\$ 129,955	\$ 133,464	\$ 171,293	\$ 218,214	\$ 237,279

Training and Travel	50230	\$ 125	\$ 950	\$ 496	\$ 1,500	\$ 1,000
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ 660	\$ 700
Postage	50290	\$ -	\$ -	\$ 964	\$ 200	\$ 300
Office Supplies	50310	\$ 745	\$ 1,018	\$ 781	\$ 1,000	\$ 1,000
Fuel	50320	\$ 1,119	\$ 1,146	\$ 1,068	\$ 1,300	\$ 1,500
Dues	50330	\$ 972	\$ 667	\$ 592	\$ 750	\$ 750
Uniform Cleaning	50370	\$ 600	\$ 711	\$ 300	\$ 500	\$ 300
Tools	50380	\$ 25	\$ -	\$ 204	\$ 100	\$ 400
Certification	50385	\$ -	\$ -	\$ -	\$ 170	\$ 170
Publications/Code Books	50430	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Professional Services	50460	\$ 16,196	\$ 40,661	\$ 12,990	\$ 1,500	\$ 1,500
Miscellaneous	52030	\$ 337	\$ 500	\$ 548	\$ 340	\$ 250
Capital Outlay	52040	\$ -	\$ 6,750	\$ -	\$ 350	\$ -
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ -	\$ 400
Janitorial Supplies	521115	\$ 28	\$ -	\$ 115	\$ -	\$ -
Liability Insurance	52120	\$ 5,285	\$ 4,750	\$ 5,531	\$ 5,634	\$ 6,323
Workers Compensation Ins.	52190	\$ 4,983	\$ 3,784	\$ 4,901	\$ 3,059	\$ 3,800
Operating Transfer - Shop	80200	\$ 2,781	\$ 2,914	\$ 3,335	\$ 1,813	\$ 3,540
Operating Transfer - Facility Maint.	80550	\$ 5,495	\$ 6,263	\$ 5,951	\$ 9,074	\$ 11,109
Operating Transfer - Information Tech	81400	\$ 7,864	\$ 4,830	\$ 4,516	\$ 7,877	\$ 6,000
Total Operating Expense		\$ 46,555	\$ 74,944	\$ 42,292	\$ 35,827	\$ 42,042

Total Expenditures		\$ 176,510	\$ 208,408	\$ 213,584	\$ 254,041	\$ 279,321
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Total Surplus/(Deficit)		\$ (87,832)	\$ (69,847)	\$ (96,074)	\$ (156,791)	\$ (205,321)
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CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: BUILDING INSPECTION

FUND: 01 DEPT: 150

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Planning Director	Contract	0.17	0.00	0.30	0.40	0.40	\$ 43,540
Building Inspector II	44	1.00	1.00	1.00	1.00	1.00	\$ 66,792
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.50	\$ 19,919
Total Existing Positions		1.67	1.50	1.80	1.90	1.90	\$ 130,251
Requested Reclassifications:							
Total Reclassifications:		0.00	0.00	0.00	0.00	0.00	\$ -
Requested New Positions:							
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.67	1.50	1.80	1.90	1.90	\$ 130,251

HOURLY EMPLOYEES

Position Title	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	No. of Hours	Approved FY 2013-14
Extra Help Building Inspector	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000		\$ 10,000
Total Hourly Employees	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000		\$ 10,000

Total Salaries \$ 140,251

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

DEPARTMENT DESCRIPTION:

The Management Information Systems department provides support for the entire City's computer network, computer systems, and telecommunications; including the Voice Over IP and cellular communication.

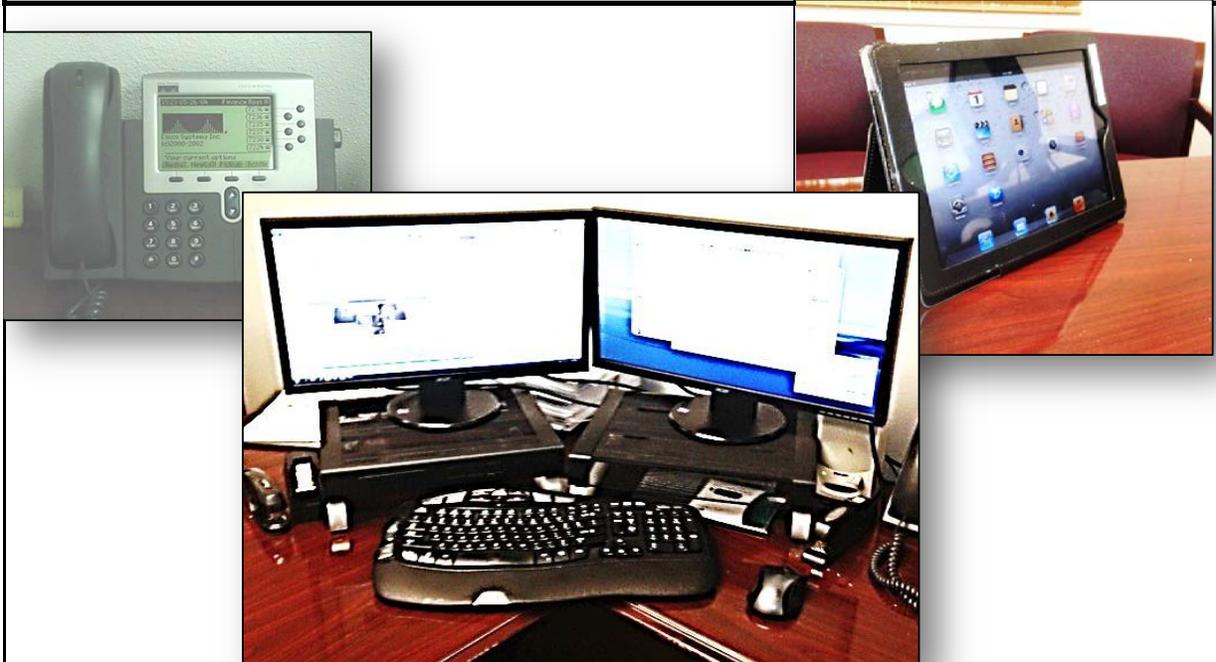
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Installed new primary server. (Q1)
- 2) Converted old primary server to back-up server for print and job back-up.
- 3) Completed upgrade of MUNIS to version 9.4.
- 5) Add City Forms section to website.
- 6) Add updated demographic information to website.
- 7) Upgraded Antivirus server to new server.
- 8) Covered to PDF documentation of cash receipts in order to save paper and space.

FISCAL YEAR OBJECTIVES

- 1) Develop protocol for intranet website.
- 2) Evaluate City's network infrastructure to determine most cost effective manner to move City forward using technology services.
- 3) Develop and implement Disaster Recovery Plan for Information Technology.
- 4) Perform maintenance and upgrades on City equipment, including servers, computers, printers, copiers and other devices as needed.
- 5) Upgrade all finance department computers and programs.



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

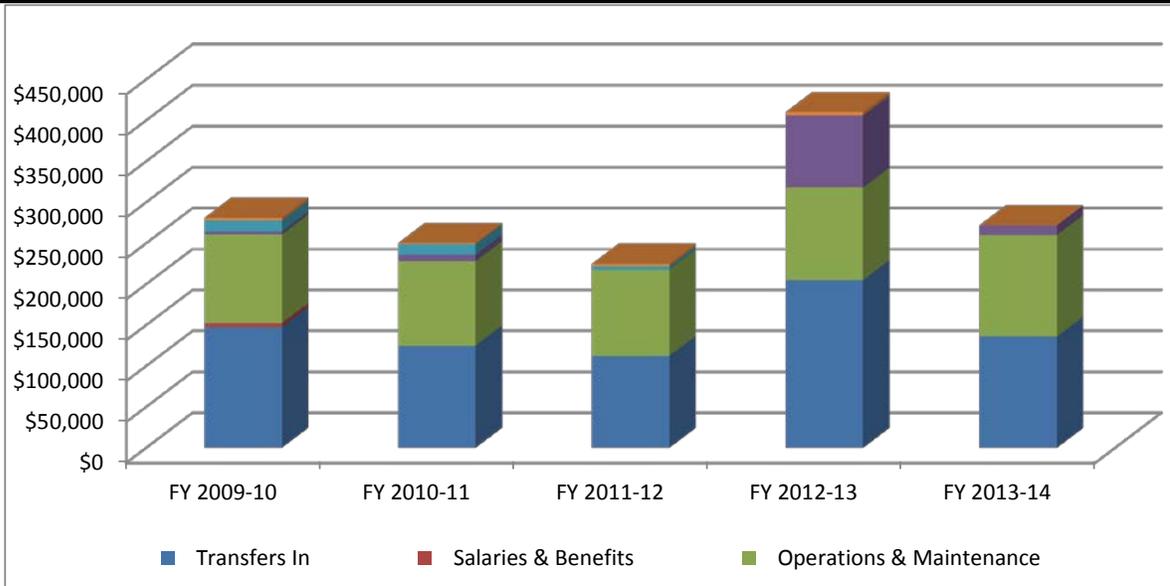
INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Total Revenue	\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Expenditures:					
Salaries & Benefits	\$ 4,953	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 108,004	\$ 102,948	\$ 105,026	\$ 113,000	\$ 124,000
Capital Outlay	\$ 3,777	\$ 7,862	\$ -	\$ 88,000	\$ 12,000
Debt Service	\$ 13,198	\$ 12,728	\$ 4,243	\$ -	\$ -
Transfers Out	\$ 3,390	\$ 1,551	\$ 3,148	\$ 4,043	\$ -
Total Expenditures	\$ 133,323	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Total Surplus or (Deficit)	\$ 14,265	\$ -	\$ -	\$ -	\$ -

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Information Technology Fund 01-155	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Transfer In - MIS Fees	31310	\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Total Revenue		\$ 147,588	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Salary	50010	\$ 3,614	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 277	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ 540	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ 522	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefits		\$ 4,953	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 173	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ 49,216	\$ 49,544	\$ 52,733	\$ 53,000	\$ 63,000
Equipment Repair	50530	\$ 3,169	\$ 105	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ 3,777	\$ 7,862	\$ -	\$ 88,000	\$ 12,000
Liability Insurance	52120	\$ 2,046	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ 836	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	52300	\$ 52,563	\$ 53,299	\$ 52,293	\$ 60,000	\$ 61,000
Capital Lease- Principal	54040	\$ 11,908	\$ 12,118	\$ 4,157	\$ -	\$ -
Capital Lease-Interest	54050	\$ 1,290	\$ 610	\$ 85	\$ -	\$ -
Transfer Out - Facilities	80550	\$ 3,390	\$ 1,551	\$ 3,148	\$ 4,043	\$ -
Total Operating Expense		\$ 128,370	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Total Expenditures		\$ 133,323	\$ 125,089	\$ 112,417	\$ 205,043	\$ 136,000
Total Surplus/(Deficit)		\$ 14,265	\$ -	\$ -	\$ -	\$ -

Capital Outlay -52040	CC Approved
2 Cisco Switches	\$ 12,000
Total Capital Outlay	\$ 12,000

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: INFORMATION TECHNOLOGY

FUND: 01 DEPT: 150

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Yrly Salary
Existing Positions:							
Admin Serv Dir/Finance Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Technical Support Specialist I	47	0.00	0.00	0.00	0.00	0.00	\$ -
Finance Specialist		0.00	0.00	0.00	0.00	0.00	\$ -
Total Existing Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Requested New Positions:							
Total Requested Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		0.00	0.00	0.00	0.00	0.00	\$ -



*CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014*



*ROGER MOBLEY
Planning Director*



*Mathew Maldonado
Code Compliance
Officer I*

CODE COMPLIANCE

ORGANIZATIONAL CHART

PLANNING DIRECTOR

CODE COMPLIANCE
OFFICER I

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: CODE COMPLIANCE

FUND: 01

DEPT: 160

DIVISION DESCRIPTION:

The Code Compliance Division is within the Community Development Department. The primary focus of the Code Compliance Division is to assure compliance with City codes and ordinances through a cooperative relationship with the citizens of Wasco. The Code Compliance Division and its staff act as a liaison between the City and the community, helping residents and businesses comply with City codes and ordinances. The Code Compliance Division also enjoys a close partnership with the Kern County Sheriff's Department in many law enforcement functions and community activities.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Hired a new code compliance officer to replace vacated position.
- 2) Conducted a garage sale education effort within the community.
- 3) Enforced a city-wide weed abatement program.

FISCAL YEAR OBJECTIVES

- 1) Improve Code Enforcement and Notification Process.
 - Update procedures to clarify and streamline the code enforcement violation and abatement process.
 - Update notice templates
 - Development of a Procedures Manual for Code Enforcement to outline purpose, procedures and performance measures
- 2) Proactively enforce codes and ordinances in the City of Wasco.
 - Hold two community clean-up days.
 - Develop information brochures to improve public education of codes and ordinances and focus on prevention of violations
- 3) Maintain working relationship with Kern County Sheriff's Department.
 - Continue to work with Sheriff's Department on shared enforcement actions.
- 4) Maintain professional memberships and professional certifications for staff and encourage ongoing training opportunities.
 - Maintain budget for membership and certification dues.
 - Maintain budget for training and travel expenses.



	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
1. Concerns taken	1,533	858	515	1,165	548
Concerns responded	1,564	875	525	1,189	460
Effectiveness	98%	98%	98%	98%	83%
2. Community Clean-Up events	2	2	2	2	2
Actual	1	1	1	1	1
Effectiveness	50%	50%	50%	50%	50%
3. Bike Safety Presentations	2	1	1	2	2
Actual	1	1	1	2	2
Effectiveness	50%	100%	100%	100%	100%

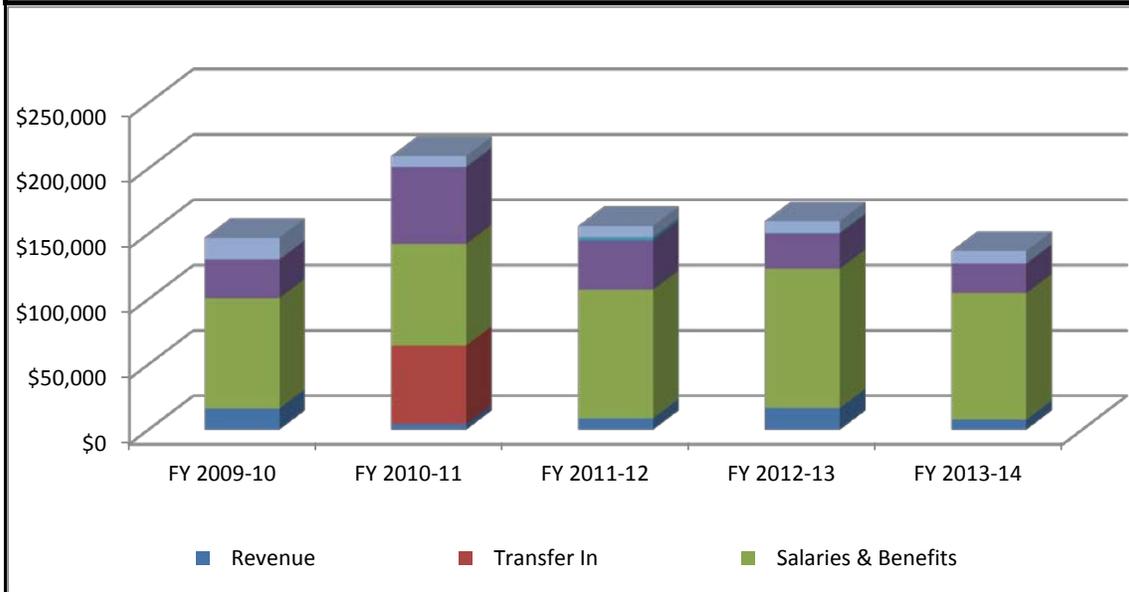
CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

CODE COMPLIANCE

FUND: 01 DEPT: 160

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 16,060	\$ 4,383	\$ 8,697	\$ 16,500	\$ 7,500
Transfer In	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Total Revenue	\$ 16,060	\$ 64,383	\$ 8,697	\$ 16,500	\$ 7,500
Expenditures:					
Salaries & Benefits	\$ 84,727	\$ 77,878	\$ 98,487	\$ 106,923	\$ 96,910
Operations & Maintenance	\$ 29,489	\$ 58,796	\$ 37,908	\$ 26,897	\$ 22,768
Capital Outlay	\$ -	\$ -	\$ 2,292	\$ 450	\$ -
Debt Service				\$ -	\$ -
Transfer Out	\$ 16,544	\$ 8,395	\$ 8,552	\$ 8,864	\$ 9,744
Total Expenditures	\$ 130,760	\$ 145,069	\$ 147,239	\$ 143,134	\$ 129,422
Total Surplus or (Deficit)	\$ (114,700)	\$ (80,686)	\$ (138,542)	\$ (126,634)	\$ (121,922)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.25	1.00	1.20	1.10	1.10
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Code Compliance Fund 01-160	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Code Violations Revenue	30480	\$ 16,517	\$ 4,383	\$ 8,202	\$ 8,000	\$ 6,000
Weed Abatement Revenue	30485	\$ -	\$ -	\$ -	\$ 7,500	\$ 1,000
Bike Helmets TDA	38000	\$ (457)	\$ -	\$ 495	\$ 1,000	\$ 500
Transfer In 09 CDBG	38094	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Total Revenue		\$ 16,060	\$ 64,383	\$ 8,697	\$ 16,500	\$ 7,500

Salary	50010	\$ 52,931	\$ 49,513	\$ 70,247	\$ 62,134	\$ 58,200
Overtime	50050	\$ -	\$ -	\$ 83	\$ -	\$ -
Extra Help	50060	\$ -	\$ -	\$ -	\$ 9,360	\$ -
FICA	50090	\$ 4,077	\$ 3,737	\$ 5,163	\$ 4,753	\$ 4,452
Retirement	50110	\$ 9,882	\$ 9,691	\$ 15,539	\$ 16,209	\$ 15,601
Group Insurance	50120	\$ 17,662	\$ 14,761	\$ 7,379	\$ 14,292	\$ 18,482
Boot Allowance	50125	\$ 175	\$ 175	\$ 76	\$ 175	\$ 175
Total Salary & Benefits		\$ 84,727	\$ 77,878	\$ 98,487	\$ 106,923	\$ 96,910

Uniform Allowance	50130	\$ -	\$ -	\$ -	\$ 475	\$ 400
Training & Travel	50230	\$ 422	\$ 51	\$ 274	\$ 1,065	\$ -
Communication Cell	50285	\$ 1,208	\$ 921	\$ 600	\$ 850	\$ 800
Office Supplies	50310	\$ 569	\$ 406	\$ 594	\$ 500	\$ 500
Fuel	50320	\$ 1,613	\$ 1,026	\$ 1,977	\$ 2,000	\$ 1,200
Dues	50330	\$ 75	\$ 200	\$ 19	\$ 125	\$ -
Uniform Cleaning	50370	\$ 552	\$ 605	\$ 116	\$ 600	\$ 400
Tools	50380	\$ -	\$ -	\$ -	\$ 100	\$ 250
Professional Services	50460	\$ 16,999	\$ 45,893	\$ 17,512	\$ 4,800	\$ 5,000
Miscellaneous	52030	\$ -	\$ -	\$ -	\$ 600	\$ 500
Capital Outlay	52040	\$ -	\$ -	\$ 2,292	\$ 450	\$ -
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ -	\$ 250
Liability Insurance	52120	\$ 3,968	\$ 3,199	\$ 3,721	\$ 3,262	\$ 3,661
Workers Compensation Insurance	52190	\$ 4,081	\$ 2,549	\$ 3,300	\$ 3,020	\$ 1,307
Community Projects	52225	\$ -	\$ -	\$ -	\$ 1,000	\$ -
Weed Abatement	52230	\$ -	\$ 3,750	\$ 9,300	\$ 7,500	\$ 7,500
Temporary-Destitute Housing	52245	\$ -	\$ 198	\$ -	\$ -	\$ -
Bike Helmets TDA Grant Expense	52255	\$ -	\$ -	\$ 495	\$ 1,000	\$ 1,000
Oper. Trans Out-Shop	80200	\$ 8,032	\$ 2,929	\$ 3,335	\$ 1,813	\$ 3,541
Transfer Out - Facilities	80550	\$ 2,221	\$ 2,247	\$ 2,207	\$ 1,800	\$ 2,203
Trans Out-Information Technology	81400	\$ 6,291	\$ 3,220	\$ 3,011	\$ 5,251	\$ 4,000
Total Operating Expense		\$ 46,033	\$ 67,191	\$ 48,751	\$ 36,211	\$ 32,512

Total Expenditures		\$ 130,760	\$ 145,069	\$ 147,239	\$ 143,134	\$ 129,422
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Total Surplus/(Deficit)		\$ (114,700)	\$ (80,686)	\$ (138,542)	\$ (126,634)	\$ (121,922)
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CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 STAFFING DETAIL

DIVISION: CODE COMPLIANCE

FUND: 01 DEPT: 160

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Planning Director	Contract	0.25	0.00	0.20	0.10	0.10	\$ 10,885
Code Compliance Officer I	40	1.00	1.00	1.00	1.00	1.00	\$ 47,315
Total Existing Positions		1.25	1.00	1.20	1.10	1.10	\$ 58,200
Requested Reclassifications:							
Total Reclassified Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.25	1.00	1.20	1.10	1.10	\$ 58,200

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENTAL SUMMARY BUDGET

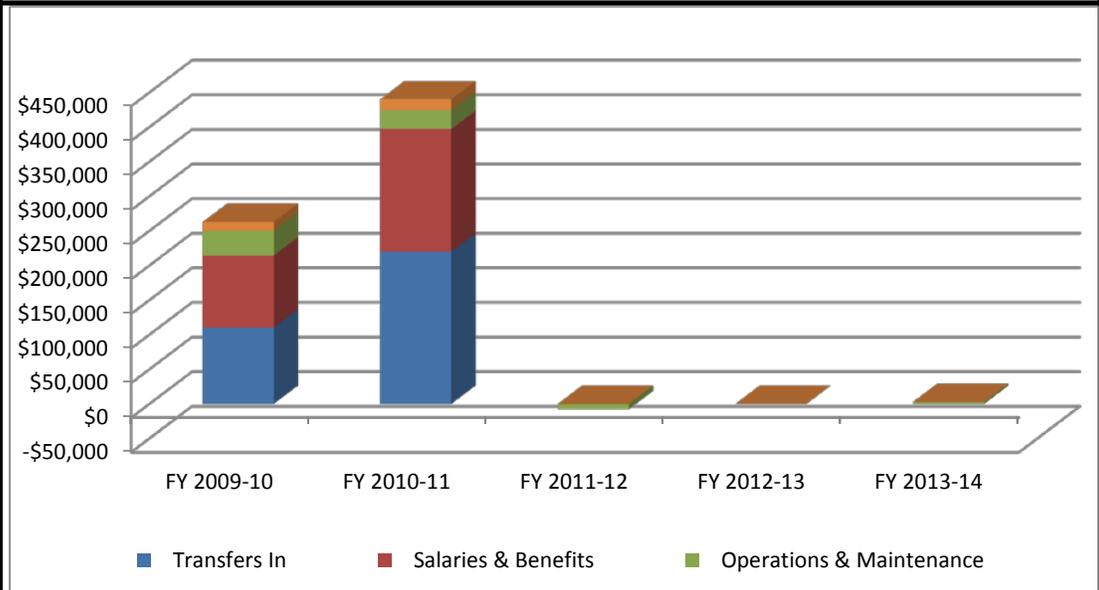
ECONOMIC DEVELOPMENT DEPART.

FUND: 01

DEPT: 165

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
Total Revenue	\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
Expenditures:					
Salaries & Benefits	\$ 103,632	\$ 176,929	\$ (14)	\$ -	\$ -
Operations & Maintenance	\$ 36,104	\$ 27,226	\$ (7,500)	\$ -	\$ 2,800
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 12,417	\$ 15,897	\$ -	\$ -	\$ -
Total Expenditures	\$ 152,153	\$ 220,052	\$ (7,514)	\$ -	\$ 2,800
Total Surplus or (Deficit)	\$ (41,594)	\$ -	\$ 7,514	\$ -	\$ (2,800)

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.90	1.90	0.00	0.00	0.00
PART TIME					

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Economic Development Dept. Fund 01-165	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Transfer In - RDA	38005	\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
Transfer In - RDA Admin Fees	38006	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue		\$ 110,559	\$ 220,052	\$ -	\$ -	\$ -
Salary	50010	\$ 71,560	\$ 123,667	\$ -	\$ -	\$ -
FICA	50090	\$ 5,535	\$ 8,690	\$ -	\$ -	\$ -
Retirement	50110	\$ 12,985	\$ 24,234	\$ -	\$ -	\$ -
Group Insurance	50120	\$ 13,552	\$ 20,339	\$ (14)	\$ -	\$ -
Total Salary & Benefits		\$ 103,632	\$ 176,929	\$ (14)	\$ -	\$ -
Training and Travel	50230	\$ 4,995	\$ 2,247	\$ -	\$ -	\$ 1,000
Communication	50280	\$ 403	\$ 401	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ 840	\$ 860	\$ -	\$ -	\$ -
Postage	50290	\$ 660	\$ 710	\$ -	\$ -	\$ 500
Office Supplies	50310	\$ 131	\$ 22	\$ -	\$ -	\$ 300
Dues	50330	\$ 1,070	\$ 935	\$ -	\$ -	\$ -
Professional Services	50460	\$ 8,090	\$ 5,564	\$ (7,500)	\$ -	\$ 500
Marketing/ Advertising	52030	\$ 12,121	\$ 8,839	\$ -	\$ -	\$ 500
Liability Insurance	52120	\$ 4,012	\$ 4,256	\$ -	\$ -	\$ -
Workers Compensation Ins.	52190	\$ 3,783	\$ 3,391	\$ -	\$ -	\$ -
Oper. Trans Out - Facility Maint.	80550	\$ 9,271	\$ 11,450	\$ -	\$ -	\$ -
Oper. Trans Out-Information Technology	81400	\$ 3,146	\$ 4,447	\$ -	\$ -	\$ -
Total Operating Expense		\$ 48,521	\$ 43,123	\$ (7,500)	\$ -	\$ 2,800
Total Expenditures		\$ 152,153	\$ 220,052	\$ (7,514)	\$ -	\$ 2,800
Total Surplus/(Deficit)		\$ (41,594)	\$ -	\$ 7,514	\$ -	\$ (2,800)

THE CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

ECONOMIC DEVELOPMENT DEPARTMENT

SALARIED EMPLOYEES

FUND: 01 DEPT: 165

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
City Manager	Contract	0.25	0.25	0.00	0.00	0.00	\$ -
Economic Development Coordinator	40	1.00	1.00	0.00	0.00	0.00	\$ -
Housing & Redevelopment Coordinator	44	0.40	0.40	0.00	0.00	0.00	\$ -
Executive Secretary	33	0.25	0.25	0.00	0.00	0.00	\$ -
Total Existing Positions		1.90	1.90	0.00	0.00	0.00	\$ -
Requested New Positions:							
Total Requested New Positions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salaried Employees		1.90	1.90	0.00	0.00	0.00	\$ -

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SECTION – E Part II

PUBLIC WORKS

OVERVIEW

The following section will cover all Public Works Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Street**
2. **TDA Street Local Fund** – Transportation and Street Construction dollars allocated by the Kern Council of Governments.
3. **Lighting and Landscaping Maintenance District**

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CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



PAUL PARIS
Public Works Director



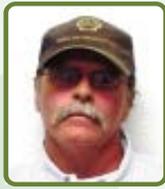
ROBERT WREN
Deputy Public Works
Director



WARREN CRAIG
Streets Supervisor



LESLIE HINOJOSA
Clerk



NORMAN MUNGLE
Street Maintenance
Technician II



CRISTIFER BOREN
Street Maintenance
Technician II



CHARLES ADAMS
Street Maintenance
Technician I



SERGIO GARZA
Street Maintenance
Technician I



CHRISTOPHER SHAW
Street Maintenance
Technician I



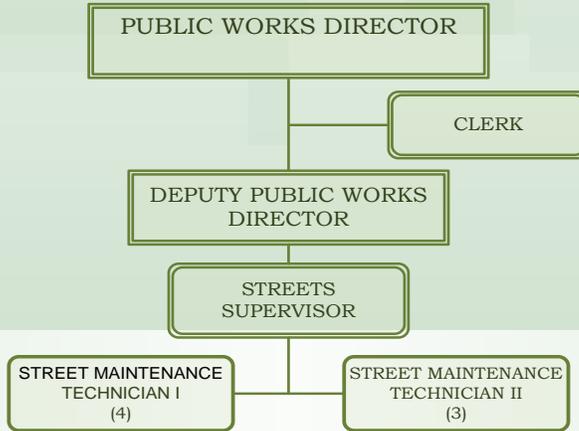
LUIS SAAVEDRA
Street Maintenance
Technician I

STREETS



Vacant
Street Maintenance
Technician II

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: STREET

FUND: 10

DEPT: 200

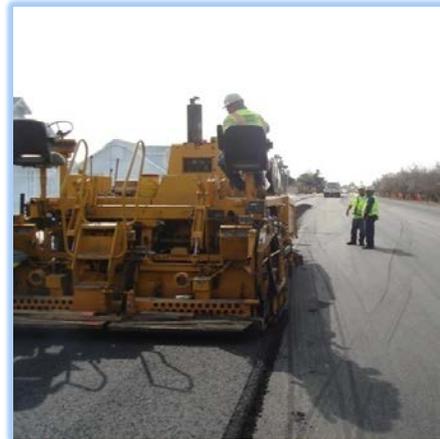
DIVISION DESCRIPTION:

The second largest section of the Public Works Department is the Streets Division, which is responsible for maintaining all City streets, traffic signals, street lights and signs. The division also maintains streets in the Central Business District and public parking lots.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Centerline striped 69,000 LF of asphalt road throughout the city.
- 2) Crack sealed 14 lane miles of asphalt road.
- 3) Reconstructed 1,200 LF of storm drain line.
- 4) Repaired and performed maintenance on 86 street lights.



FISCAL YEAR OBJECTIVES

- 1) Crack seal 20 lane miles of residential road.
- 2) Stripe the centerline of roads within the city.
- 3) Pave Scofield, Griffith, Gromer and Magnolia.
- 4) Shoulder back 78,000 LF of roadway shoulders.

	2008/09	2009/10	2010/11	2011/12	Estimated 2012/13
Zero loss time accidents/injuries	3	5	-	1	1
Number of service order responses	352	415	215	225	241
Number of street signs replaced	157	30	75	80	91
Square feet of graffiti removed	26,127	18,756	26,316	19,500	8,300
Miles of City streets rejuvenated w/Topier	3	2	2	2	-
Number of Trees Planted	17	67	208	302	253

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

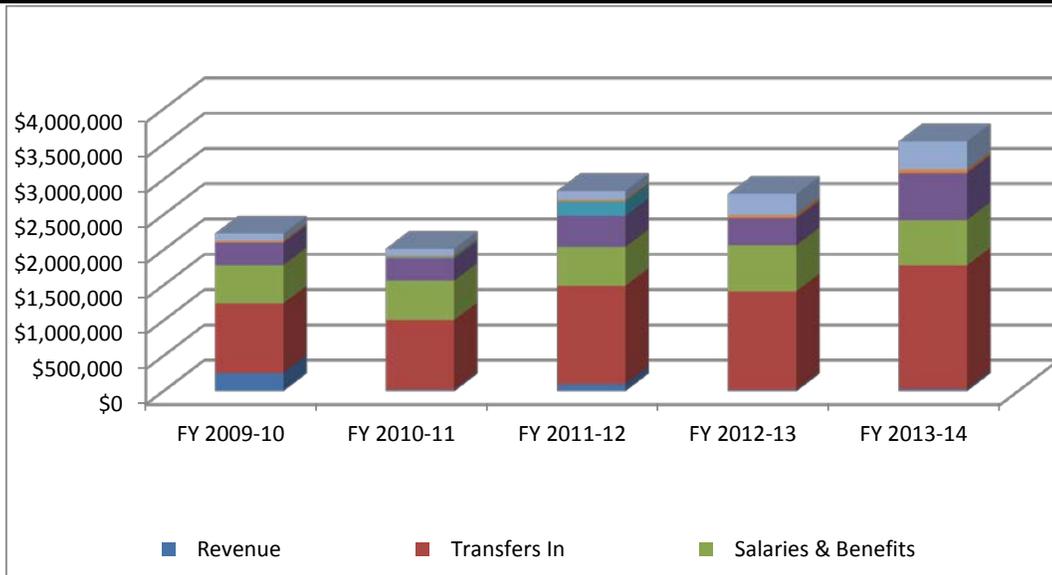
DIVISION: STREET

FUND: 10

DEPT: 200

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 256,926	\$ 21,996	\$ 100,290	\$ 20,800	\$ 26,800
Transfers In	\$ 985,647	\$ 988,613	\$ 1,392,909	\$ 1,396,065	\$ 1,755,292
Total Revenue	\$ 1,242,573	\$ 1,010,609	\$ 1,493,199	\$ 1,416,865	\$ 1,782,092
Expenditures:					
Salaries & Benefits	\$ 541,162	\$ 555,546	\$ 547,709	\$ 651,890	\$ 643,048
Operations & Maintenance	\$ 317,709	\$ 308,808	\$ 443,970	\$ 383,893	\$ 667,649
Capital Outlay	\$ 3,218	\$ 23,856	\$ 203,243	\$ -	\$ -
Debt Service	\$ 24,543	\$ 24,543	\$ 24,543	\$ 44,081	\$ 44,081
Transfers Out	\$ 101,066	\$ 93,521	\$ 124,347	\$ 296,948	\$ 403,137
Total Expenditures	\$ 987,697	\$ 1,006,273	\$ 1,343,813	\$ 1,376,812	\$ 1,757,915
Total Surplus or (Deficit)	\$ 254,876	\$ 4,336	\$ 149,386	\$ 40,053	\$ 24,177

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	8.73	8.86	9.66	8.88	\$ 391,665
PART TIME	6.00	0.00	0.00	0.00	\$ -

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Street Fund 10-200	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Street Interest Earned	30090	\$ 690	\$ 2,531	\$ 2,495	\$ 1,500	\$ -
Street Misc. Revenue	30130	\$ 24,874	\$ 14,550	\$ 30,505	\$ 8,000	\$ 25,500
Public Works Improve. Inspect.	30350	\$ -	\$ -	\$ -	\$ 300	\$ -
Grant	30550	\$ -	\$ -	\$ 66,641	\$ -	\$ -
OverSIZE Load Permits	30745	\$ 954	\$ 416	\$ 650	\$ 1,000	\$ 1,000
Traffic Congestion Relief AB2928	30750	\$ 230,270	\$ -	\$ -	\$ -	\$ -
Storm Drain	30770	\$ 138	\$ 4,499	\$ -	\$ 10,000	\$ 300
Operating Transfers In-RDA	38005	\$ -	\$ 23,584	\$ 104,705	\$ -	\$ -
Operating Transfers In-Emerg Resp.	38025	\$ -	\$ 12,155	\$ -	\$ -	\$ -
Operating Transfers In Water	38030	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Trans. In-TDA Street	38050	\$ 634,647	\$ 56,246	\$ 595,026	\$ 725,065	\$ 1,000,000
Operating Trans. In- Gas Tax	38055	\$ 351,000	\$ 896,629	\$ 693,178	\$ 671,000	\$ 755,292
Total Revenue		\$ 1,242,573	\$ 1,010,609	\$ 1,493,199	\$ 1,416,865	\$ 1,782,092

Salary	50010	\$ 367,906	\$ 376,127	\$ 366,690	\$ 406,727	\$ 391,665
Overtime	50050	\$ 179	\$ 2,499	\$ 518	\$ 2,500	\$ 2,000
FICA	50090	\$ 28,160	\$ 28,258	\$ 26,784	\$ 31,115	\$ 30,115
Retirement	50110	\$ 69,331	\$ 76,712	\$ 91,260	\$ 102,506	\$ 100,991
Group Insurance	50120	\$ 73,985	\$ 70,346	\$ 60,594	\$ 107,502	\$ 116,912
Boot Allowance	50125	\$ 1,600	\$ 1,604	\$ 1,863	\$ 1,540	\$ 1,365
Total Salary & Benefits		\$ 541,162	\$ 555,546	\$ 547,709	\$ 651,890	\$ 643,048

Training and Travel	50230	\$ 1,000	\$ 1,289	\$ 717	\$ 1,500	\$ 2,500
Communications	50280	\$ 1,693	\$ 1,818	\$ 2,103	\$ 2,500	\$ 2,500
Communications - Cell	50285	\$ 168	\$ 168	\$ 180	\$ 300	\$ 300
Postage	50290	\$ 300	\$ 350	\$ 308	\$ 400	\$ 450
Office Supplies	50310	\$ 2,035	\$ 2,221	\$ 3,403	\$ 2,450	\$ 2,500
Fuel	50320	\$ 26,422	\$ 28,115	\$ 33,096	\$ 27,000	\$ 30,000
Physicals	50350	\$ 70	\$ 150	\$ 170	\$ 200	\$ 300
Uniform Cleaning Services	50370	\$ 3,505	\$ 3,535	\$ 2,919	\$ 4,000	\$ 4,000
Tools	50380	\$ 954	\$ 818	\$ 1,222	\$ 2,000	\$ 2,500
Materials	50390	\$ 15,174	\$ 19,688	\$ 7,608	\$ 20,000	\$ 20,000
Publications	50430	\$ 36	\$ 805	\$ -	\$ 200	\$ 200
Professional Services	50460	\$ 31,967	\$ 26,217	\$ 40,866	\$ 10,000	\$ 20,000
Storm Drains	50540	\$ 31,518	\$ 9,661	\$ 551	\$ 10,000	\$ 20,000
Storm Drain SRF Loan Prin.	50560	\$ -	\$ -	\$ -	\$ 37,350	\$ 38,396
Storm Drain SRF Loan Int.	50570	\$ -	\$ -	\$ -	\$ 6,731	\$ 5,685
Utilities	50580	\$ 9,864	\$ 24,344	\$ 49,288	\$ 30,000	\$ 30,000
Chemicals	50620	\$ 2,874	\$ 91	\$ 1,577	\$ 3,000	\$ 3,000
Patching Material	50630	\$ (2,109)	\$ 6,993	\$ 9,079	\$ 14,140	\$ 30,000
Concrete Repair & Maintenance	50640	\$ 1,832	\$ 2,007	\$ 408	\$ 10,000	\$ 15,000
Concrete Crushing	50641	\$ -	\$ -	\$ -	\$ 20,000	\$ 25,000
Crack Sealing	50665	\$ 8,340	\$ 12,505	\$ 14,473	\$ 10,335	\$ 15,000
Tree Trimming	50680	\$ -	\$ -	\$ -	\$ 200	\$ 1,000
Landscaping & Repair	50690	\$ 10,380	\$ 9,924	\$ 3,350	\$ 4,998	\$ 10,000
Miscellaneous	52030	\$ (140)	\$ (117)	\$ (1,442)	\$ 2,000	\$ 2,000
Capital Outlay	52040	\$ 3,218	\$ 23,856	\$ 203,243	\$ -	\$ -
Small Tools & Equip-Non Capital	52042	\$ -	\$ -	\$ -	\$ -	\$ 7,000
Auditor	52050	\$ 8,940	\$ 6,006	\$ 6,074	\$ 4,500	\$ 9,000
Audit Street Report	52060	\$ 1,866	\$ -	\$ 1,850	\$ 1,000	\$ 2,000
Equipment Rental	52070	\$ 8,620	\$ -	\$ -	\$ 7,528	\$ 3,000
Janitorial Services	52110	\$ 4,315	\$ 3,967	\$ 80	\$ -	\$ -
Janitorial Supplies	52115	\$ 712	\$ 600	\$ 1,223	\$ -	\$ 1,500

STREETS IS CONTINUED ON THE NEXT PAGE

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Street Fund 10-200	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Liability Insurance	52120	\$ 27,142	\$ 27,647	\$ 29,974	\$ 28,647	\$ 29,554
Traffic Signal Maint.	52180	\$ 6,175	\$ 3,359	\$ 5,569	\$ 4,000	\$ 5,000
Workers Compensation	52190	\$ 23,596	\$ 22,023	\$ 28,521	\$ 27,496	\$ 31,345
Street Lighting	52270	\$ 84,363	\$ 90,836	\$ 199,538	\$ 108,000	\$ 110,000
Street Repairs	52275	\$ -	\$ -	\$ -	\$ -	\$ 205,000
Alleys	52280	\$ 4,518	\$ -	\$ -	\$ 15,000	\$ 15,000
Capital Lease- Principal	54040	\$ 21,600	\$ 22,539	\$ 23,520	\$ -	\$ -
Capital Lease- Interest	54050	\$ 2,943	\$ 2,004	\$ 1,023	\$ -	\$ -
Safety	55020	\$ 312	\$ 395	\$ 315	\$ 500	\$ 1,000
Graffiti Removal	55035	\$ 1,268	\$ 3,392	\$ 952	\$ 2,000	\$ 2,000
Topien C Road Rejuvenation	55045	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Transfer Out - Indirect Cost	80060	\$ -	\$ -	\$ -	\$ 175,065	\$ 268,661
Transfer Out - Shop	80200	\$ 86,594	\$ 79,382	\$ 90,489	\$ 93,788	\$ 116,901
Transfer Out - Facilities	80550	\$ 5,035	\$ 5,412	\$ 5,310	\$ 8,899	\$ 10,895
Transfer Out - TDA Street Const.	80900	\$ -	\$ -	\$ 20,389	\$ -	\$ -
Trans Out-Information Technology	81400	\$ 9,437	\$ 8,726	\$ 8,158	\$ 8,771	\$ 6,680
Oper Trans Out - Public Transit	81460	\$ -	\$ -	\$ -	\$ 10,425	\$ -
Total Operating Expense		\$ 446,535	\$ 450,727	\$ 796,103	\$ 724,922	\$ 1,114,867
Total Expenditures		\$ 987,697	\$ 1,006,273	\$ 1,343,813	\$ 1,376,812	\$ 1,757,915
Total Surplus/(Deficit)		\$ 254,876	\$ 4,336	\$ 149,386	\$ 40,053	\$ 24,177

Capital Outlay -52040	CC Approved
	\$ -
Total Capital Outlay	\$ -
Capital Lease - 54040	Payment
	\$ -
Total Capital Leases	\$ -

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: STREET

FUND: 10 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Assistant City Manger	Contract	0.00	0.13	0.13	0.13	0.00	\$ -
Public Works Director	Contract	0.18	0.00	0.00	0.00	0.13	\$ 14,151
Deputy Public Works Director	Contract	0.05	0.15	0.15	0.15	0.15	\$ 15,414
Street Supervisor	37	1.00	1.00	1.00	1.00	1.00	\$ 56,190
Street Maintenance Technician II	28	3.00	3.00	3.00	3.00	2.00	\$ 85,803
Street Maintenance Tech I	26	4.00	4.00	4.00	4.80	4.80	\$ 183,101
Auto Cad Technician	32	0.00	0.10	0.10	0.10	0.10	\$ 4,505
Clerk	23	0.23	0.23	0.23	0.23	0.25	\$ 8,588
A/P - P/R - Purchasing	28	0.25	0.25	0.25	0.25	0.25	\$ 11,248
Grant Administrator	47	0.00	0.00	0.00	0.00	0.20	\$ 12,667
Total Existing Positions		8.71	8.73	8.86	9.66	8.88	\$ 391,665
Requested New Positions:							
Total Requested New Positions:		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		8.71	8.73	8.86	9.66	8.88	\$ 391,665

HOURLY EMPLOYEES

Position Title	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	CC Approved
6 Extra Help Summer	\$ 32,640	\$ -	\$ -			
Total Hourly Employees	\$ 32,640	\$ -	\$ -	0.00	0.00	\$ -

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: TDA STREET LOCAL FUND

FUND: 13

DEPT: 200

DIVISION DESCRIPTION:

Every year the City receives an allocation of Transportation Development Act (TDA) street funds held in trust with the Kern Council of Governments (KERN COG). These funds are restricted in their use. Transportation cost has first priority to the TDA apportionment, the balance is used to repair and replacement of local streets. Revenues received from KERN COG are maintained in this fund and transferred to CIP and street funds for repair and maintenance or replacement of streets.

STREET PROJECTS



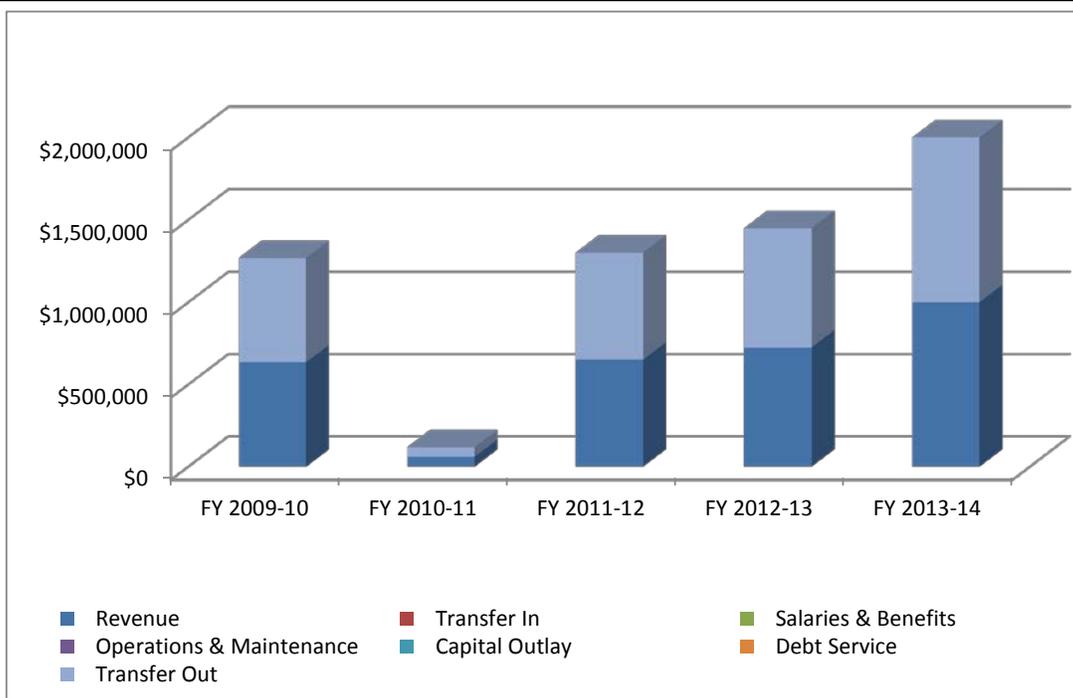
CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

DIVISION: TDA STREET FUND

FUND: 13 DEPT: 200

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 635,439	\$ 60,473	\$ 651,425	\$ 725,065	\$ 1,000,000
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 635,439	\$ 60,473	\$ 651,425	\$ 725,065	\$ 1,000,000
Expenditures:					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 634,647	\$ 59,410	\$ 650,499	\$ 725,065	\$ 1,000,000
Total Expenditures	\$ 634,647	\$ 59,410	\$ 650,499	\$ 725,065	\$ 1,000,000
Total Surplus or (Deficit)	\$ 792	\$ 1,063	\$ 926	\$ -	\$ -

BUDGET SUMMARY



CITY OF WASCO
 ANNUAL BUDGET
 FISCAL YEAR 2013/2014
 DEPARTMENT OBJECT DETAIL BUDGET

TDA STREET FUND 13-200	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Interest Earned	30090	\$ -	\$ -	\$ 2	\$ -	\$ -
State Allocation	30910	\$ 635,439	\$ 60,473	\$ 651,424	\$ 725,065	\$ 1,000,000
Total Revenue		\$ 635,439	\$ 60,473	\$ 651,425	\$ 725,065	\$ 1,000,000
Operating Transfer Out- CIP	80700	\$ -	\$ 3,164	\$ 55,473	\$ -	\$ -
Operating Transfer Out- Street	80900	\$ 634,647	\$ 56,246	\$ 595,026	\$ 725,065	\$ 1,000,000
Total Operating Expense		\$ 634,647	\$ 59,410	\$ 650,499	\$ 725,065	\$ 1,000,000
Total Expenditures		\$ 634,647	\$ 59,410	\$ 650,499	\$ 725,065	\$ 1,000,000
Total Surplus/(Deficit)		\$ 792	\$ 1,063	\$ 926	\$ -	\$ -



CITY OF WASCO
Annual Budget
Fiscal Year 2013/2014



PAUL PARIS
Assistant City Manager



ROBERT WREN
Deputy Public Works
Director



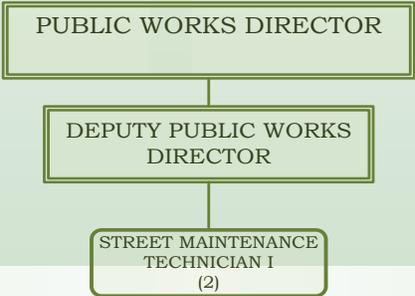
ANGEL SANDOVAL
Street Maintenance
Technician I



JESUS CARRIEDO
Street Maintenance
Technician I

LIGHTING AND LANDSCAPING MAINTENANCE

ORGANIZATIONAL CHART



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

DIVISION DESCRIPTION:

The maintenance district provides service to the six maintenance areas throughout the city, this includes lawn service, tree maintenance, irrigation systems and street light repairs.

MAINTENANCE DISTRICTS & LANDSCAPES

FISCAL YEAR OBJECTIVES

- 1) Maintain the LLMD Landscaping strips around the City.
- 2) Develop new areas of green space such as the new sports complex and mediums
- 3) Set irrigation on all areas to conserve water.



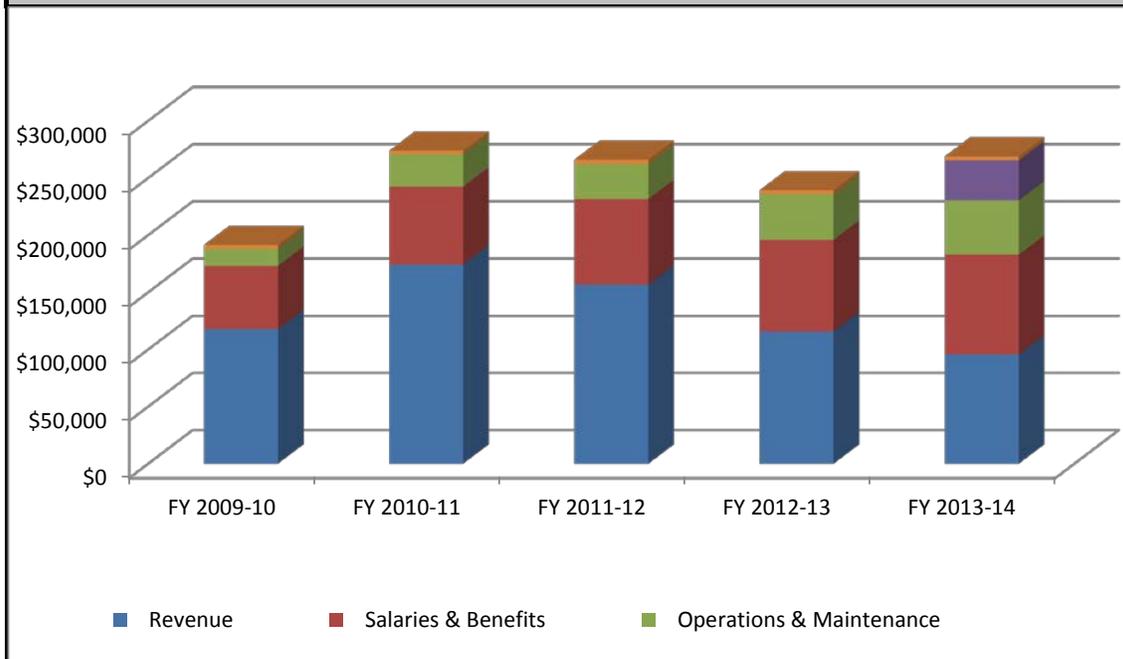
CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14 DEPT: 200

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 117,638	\$ 173,983	\$ 156,583	\$ 115,500	\$ 95,500
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ 78,000
Total Revenue	\$ 117,638	\$ 173,983	\$ 156,583	\$ 115,500	\$ 173,500
Expenditures:					
Salaries & Benefits	\$ 55,366	\$ 68,399	\$ 74,948	\$ 80,375	\$ 87,253
Operations & Maintenance	\$ 14,741	\$ 28,071	\$ 30,734	\$ 39,640	\$ 47,520
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 3,559	\$ 3,224	\$ 3,670	\$ 3,626	\$ 3,541
Total Expenditures	\$ 73,666	\$ 99,695	\$ 109,353	\$ 123,641	\$ 173,314
Total Surplus or (Deficit)	\$ 43,972	\$ 74,288	\$ 47,230	\$ (8,141)	\$ 186

BUDGET SUMMARY



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	1.00	1.20	1.20	1.20	1.20
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Lighting & Landscaping Maintenance District Fund 14-200	Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
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Interest Earned	30090	\$ -	\$ -	\$ 177	\$ -	\$ -
LLMD #1 (20653)	31010	\$ 23,204	\$ 22,375	\$ 21,346	\$ 24,000	\$ 21,000
LLMD 01-01 (20666)	31020	\$ 11,407	\$ 11,252	\$ 11,097	\$ 11,500	\$ 11,000
LLMD 01-02 (20667)	31030	\$ 31,983	\$ 32,173	\$ 30,964	\$ 29,000	\$ 30,000
LLMD 06-01	31040	\$ 51,043	\$ 108,183	\$ 92,999	\$ 51,000	\$ 33,500
Transfer In - Fund Balance	39998	\$ -	\$ -	\$ -	\$ -	\$ 78,000
Total Revenue		\$ 117,638	\$ 173,983	\$ 156,583	\$ 115,500	\$ 173,500

Salary	50010	\$ 35,899	\$ 42,431	\$ 48,890	\$ 48,622	\$ 48,443
FICA	50090	\$ 2,746	\$ 3,115	\$ 3,503	\$ 3,720	\$ 3,706
Retirement	50110	\$ 6,601	\$ 8,872	\$ 12,220	\$ 12,496	\$ 12,654
Group Insurance	50120	\$ 10,120	\$ 13,982	\$ 10,336	\$ 15,327	\$ 22,240
Boot Allowance	50125	\$ -	\$ -	\$ -	\$ 210	\$ 210
Total Salary & Benefits		\$ 55,366	\$ 68,399	\$ 74,948	\$ 80,375	\$ 87,253

Training & Travel	50230	\$ -	\$ 160	\$ -	\$ -	\$ -
Materials/Supplies LLMD #1	503901	\$ -	\$ 98	\$ 148	\$ 150	\$ 200
Materials/Supplies LLMD 01-01	503904	\$ -	\$ 149	\$ 194	\$ 200	\$ 300
Materials/Supplies LLMD 01-02	503905	\$ -	\$ 78	\$ -	\$ -	\$ -
Materials/Supplies LLMD 06-01	503906	\$ -	\$ 1,562	\$ 3,301	\$ 400	\$ 1,000
Professional Services	50460	\$ 5,375	\$ 720	\$ 500	\$ 500	\$ 14,500
Repair & Maint LLMD #1	505301	\$ -	\$ 175	\$ 1,000	\$ 1,000	\$ 1,250
Repair & Maint LLMD 01-01	505304	\$ 208	\$ 410	\$ 600	\$ 600	\$ 750
Repair & Maint LLMD 01-02	505305	\$ -	\$ -	\$ 200	\$ 200	\$ 250
Repair & Maint LLMD 06-01	505306	\$ -	\$ 373	\$ 600	\$ 600	\$ 650
Utilities #1	505801	\$ 4,056	\$ 10,461	\$ 11,864	\$ 20,000	\$ 13,000
Utilities #2	505802	\$ -	\$ -	\$ 936	\$ 1,000	\$ 1,000
Utilities Park	505803	\$ -	\$ -	\$ 9	\$ -	\$ -
Utilities LLMD 01-01	505804	\$ -	\$ 3,629	\$ 1,846	\$ 1,000	\$ 500
Utilities LLMD 06-01	505806	\$ 1,531	\$ 5,021	\$ 3,996	\$ 6,000	\$ 5,000
Chemicals	50620	\$ -	\$ 530	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Liability Insurance	52120	\$ 1,916	\$ 2,619	\$ 2,840	\$ 3,707	\$ 4,160
Workers Compensation	52190	\$ 1,655	\$ 2,086	\$ 2,702	\$ 4,283	\$ 4,960
Transfer Out - Shop	80200	\$ 3,559	\$ 3,224	\$ 3,670	\$ 3,626	\$ 3,541
Total Operating Expense		\$ 18,300	\$ 31,295	\$ 34,404	\$ 43,266	\$ 86,061

Total Expenditures		\$ 73,666	\$ 99,695	\$ 109,353	\$ 123,641	\$ 173,314
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Total Surplus/(Deficit)		\$ 43,972	\$ 74,288	\$ 47,230	\$ (8,141)	\$ 186
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Capital Outlay -52040	CC Approved
Stake-Bed Truck with Dump	\$ 35,000
Total Capital Outlay	\$ 35,000

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
STAFFING DETAIL

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved FY 2013-14	Annual Salary
Existing Positions:							
Assistant City Manager	Contract	0.00	0.05	0.05	0.05	0.00	\$ -
Public Works Director	Contract	0.00	0.00	0.00	0.00	0.05	\$ 5,443
Street Maintenance Technician I	26	1.00	1.20	1.20	1.20	1.20	\$ 43,000
Total Existing Positions		1.00	1.25	1.25	1.25	1.25	\$ 48,443
Reclassification							
Total Requested Reclassifications		0.00	0.00	0.00	0.00	0.00	\$ -
Total Requested New Positions		0.00	0.00	0.00	0.00	0.00	\$ -
Total Salaried Employees		1.00	1.20	1.20	1.20	1.20	\$ 48,443

HOURLY EMPLOYEES

Position Title	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	Approved
Total Hourly Employees	0.00	0.00	0.00	0	0	\$ -

SECTION – E Part III
CIP
(CAPITAL IMPROVEMENT PROJECTS)

OVERVIEW

The following section will describe all City Public Works construction projects and all City capital construction projects to be undertaken in fiscal year 2012/2013.

1. Construction & CIP

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CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014

DEPARTMENT: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

DEPARTMENT DESCRIPTION:

This department gives the reader a complete overview of all street construction, capital construction projects and their funding source.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Designed & constructed Various Streets Project (Beckes, Redwood, Evergreen, Sunset, etc.)
- 2) Completed construction of new City Soccer Park.
- 3) Completed construction & closeout of in-pavement lighting on Poso Ave between Griffith Ave & Poplar Ave.
- 4) Completed construction & closeout of in-pavement lighting at the intersection of Palm Avenue and 9th Place.
- 5) Completed design of Thomas Jefferson School sidewalk project.

FISCAL YEAR OBJECTIVES

- 1) Complete construction of Thomas Jefferson School sidewalk project and close-out project.
- 2) Design and construct Curb Ramp Improvements on 7th Street from Griffith Avenue to Palm Avenue.
- 3) Design and construct radar signs and concrete improvements at eight schools in Wasco.
- 4) Design and construct in-pavement lighting at Teresa Burke School and Karl Clemens school in Wasco.
- 5) Design and construct sidewalk, drive approaches and curb ramps along 9th Place from Palm Avenue to Griffith Avenue.
- 6) Design and construct sidewalk, drive approaches and curb ramps along Palm Avenue from Hwy 46 south to 9th Place.
- 7) Design Hwy 43 Phase I Hardscape Improvements (Phase II is Landscaping) along Hwy 43 from Poso Drive to Filburn.
- 8) Design and start construction of Scofield Road from Hwy 46 north to Groomer.

ANNIN & MCCOMBS 12" WATER LINE PROJECT



CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT SUMMARY BUDGET

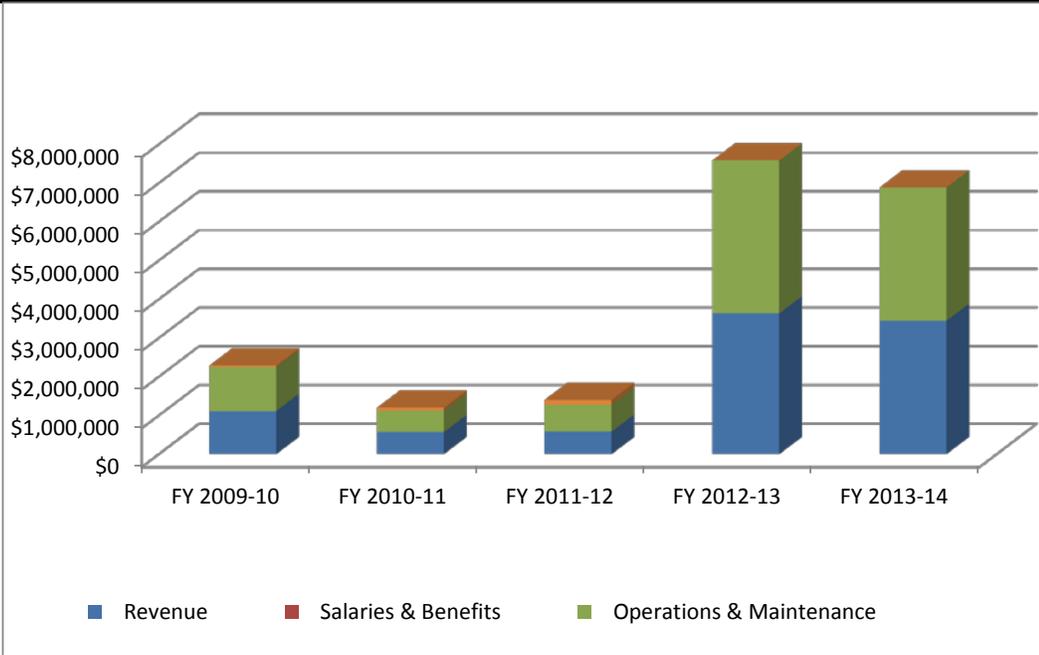
DIVISION: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

Description	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Revenue	\$ 1,114,148	\$ 568,645	\$ 581,637	\$ 3,633,872	\$ 3,443,336
Transfer In	\$ 55,675	\$ 64,851	\$ 238,080	\$ 184,821	\$ -
Total Revenue	\$ 1,169,823	\$ 633,496	\$ 819,718	\$ 3,818,693	\$ 3,443,336
Expenditures:					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 1,130,314	\$ 551,665	\$ 690,836	\$ 3,948,178	\$ 3,443,336
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 40,008	\$ 76,949	\$ 128,882	\$ -	\$ -
Total Expenditures	\$ 1,170,322	\$ 628,614	\$ 819,718	\$ 3,948,178	\$ 3,443,336
Total Surplus or (Deficit)	\$ (499)	\$ 4,882	\$ -	\$ (129,485)	\$ -

BUDGET SUMMARY



PERSONNEL RECAP

PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO
ANNUAL BUDGET
FISCAL YEAR 2013/2014
DEPARTMENT OBJECT DETAIL BUDGET

Construction & Capital Improvement Fund 10-205		Object Number	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Actual Rev/Exp FY 2011-12	Estimated Rev/Exp FY 2012-13	Approved FY 2013-14
Prop 1B Funds	RDA	30755	639	347,251	-	-	-
DOWNTOWN CROSSWALK LIGHTING		320052	-	4,815	-	-	-
RSTP- Poplar Ave. Reconstruction	TDA	320071	9,136	-	-	-	-
IN-PAVE LIGHTS PALM & 9TH PL		320081	185	149,601	-	-	-
New sports fields (Quimby Fees)		320082	186,411	24,235	-	-	-
POSO DRIVE RECONST PHASE I & 2		320090	917,777	-	-	-	-
SR2S THOMAS JEFFERSON SIDEWALK		320095	-	21,720	297,398	105,800	-
SR2S-INPAVE LIGHTS FILBURN/GRI		320096	-	9,862	1,665	241,670	220,000
HSIP-7TH PED IMP (BRDWY-PALM)		320097	-	2,999	13,107	201,590	50,000
SR2S- ADA Imp. Palm-Griffith		320100	-	6,456	194,155	263,501	-
SR2S- ADA Imp Palm 9th Place- Hwy 46		320101	-	1,706	7,460	172,000	217,000
HWY43 LANDSCAPE PHASE I		320111	-	-	42,171	597,000	25,000
SR2S SIGNS SIDEWALK ADA SCHOOL		320112	-	-	-	389,200	380,000
SCOFIELD RECONST. HWY46-GROMER		320113	-	-	25,907	382,289	395,836
2010 CDBG 10% SET-A-SIDE		320115	-	-	(226)	-	-
TRACT 6473 OFFSITE IMP.		320116	-	-	-	266,852	165,000
BARKER PARK RESTROOM PROJECT		320118	-	-	-	291,625	291,625
POSO DRIVE RECONST PHASE III		320120	-	-	-	722,345	722,345
WALKING PATH - BARKER PARK		320121	-	-	-	-	130,718
HWY 43 PHASE II		320123	-	-	-	-	845,812
Oper. Trans. In-TDA Street		38050	-	3,164	55,473	154,821	-
Oper. Trans. In-Gas Tax Fund		38050	-	-	20,389	-	-
Oper. Trans. In Gas Tax		38055	55,281	-	-	-	-
Oper Trans In Traffic Impact		38085	394	61,688	82,218	-	-
OPER TRANS IN - CDBG		38090	-	-	80,000	30,000	-
Total Revenue			\$ 1,169,823	\$ 633,496	\$ 819,718	\$ 3,818,693	\$ 3,443,336

IN-PAVE LIGHTS PALM & 9TH PL		620081	414	155,275	-	-	-
SPORTS FIELD & PARKING LOT IMP		620082	178,601	23,581	-	-	-
Poso Drive Reconstruction -Phase I		620090	926,079	-	-	-	-
BECKES RECONST 7TH/SHARON CT.		620092	(46)	266,734	-	-	-
SR2S-THOMAS JEFFERSON SIDEWALK		620095	-	5,219	294,108	105,800	-
SR2S-INPAVE FILBURN/GRIFFITH		620096	-	-	-	241,670	220,000
HSIP-7TH PED IMP (BRDWY-PALM)		620097	-	-	490	219,100	50,000
BECKES RESURFACING (5TH/7TH)		620098	25,266	-	-	-	-
SR2S IMP 9THPL (PALM-GRIFFITH)		620100	-	-	176,198	285,501	-
HSIP ADA IMP PALM 9THPL-HWY46		620101	-	-	3,501	219,900	217,000
CENTRAL AVE WIDENING		620103	-	45,791	-	-	-
SCOFIELD RESURFACING		620104	-	55,065	-	-	-
HWY43 LANDSCAPE PHASE I		620111	-	-	27,644	597,000	25,000
SR2S SIGNS SIDEWALK ADA SCHOOL		620112	-	-	-	433,400	380,000
SCOFIELD RECONST. HWY46-GROMER		620113	-	-	25,627	405,500	395,836
ST & DRAINAGE IMP 7TH/ZINFANDE		620114	-	-	93,496	-	-
2010 CDBG 10% SET-A-SIDE		620115	-	-	69,772	80,000	-
TRACT 6473 OFFSITE IMP.		620116	-	-	-	266,852	165,000
BARKER PARK RESTROOM PROJECT		620118	-	-	-	291,625	291,625
STORM DRAIN FILBURN-PALM		620119	-	-	-	79,485	-
POSO DR RECONST PHASE III		620120	-	-	-	722,345	722,345
BARKER PARK-WALKING PATH		620121	-	-	-	-	130,718
HWY 43 PHASE II		620123	-	-	-	-	845,812
TRANSFER OUT - CONSTRUCTION		81200	40,008	76,949	128,882	-	-
Total Operating Expense			\$ 1,170,322	\$ 628,614	\$ 819,718	\$ 3,948,178	\$ 3,443,336

Total Surplus/(Deficit)			\$ (499)	\$ 4,882	\$ -	\$ (129,485)	\$ -
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2008 - 2014 CAPITAL PROJECT SHEET

Proj. #: 2010-07

Project Description: In pavement Lights Project at Fiburn/Griffith & 5th St./Broadway SRTSL-5287 (027)

Project Lead: Bob Wren Dept.: Engineering

Fund: 10-205 Line Item: 620096 Project Type: New Project/Expansion Replacement Changed Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5						5	10

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering				\$15,135			\$15,135
Construction				\$189,140			\$189,140
Construction Engineering				\$22,699			\$22,699
Contingency				\$22,696			\$22,696
TOTAL COST				\$249,670			\$249,670

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Federal SR2S				\$249,670			\$249,670
TOTAL FUNDING SOURCES				\$249,670			\$249,670

1. Briefly Describe and provide justification for this Capital Project Request.

This project will increase pedestrian safety at crosswalks located adjacent to City schools.

2. Describe the project status and completed work.

The project will be designed by City Staff. The Federal SR2S funds will not be available until +/- May 2010. Design work will begin after City receives authorization to proceed from Caltrans.

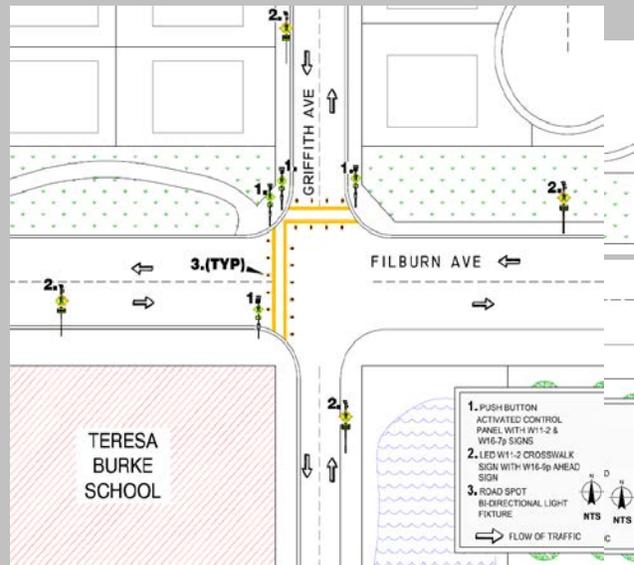
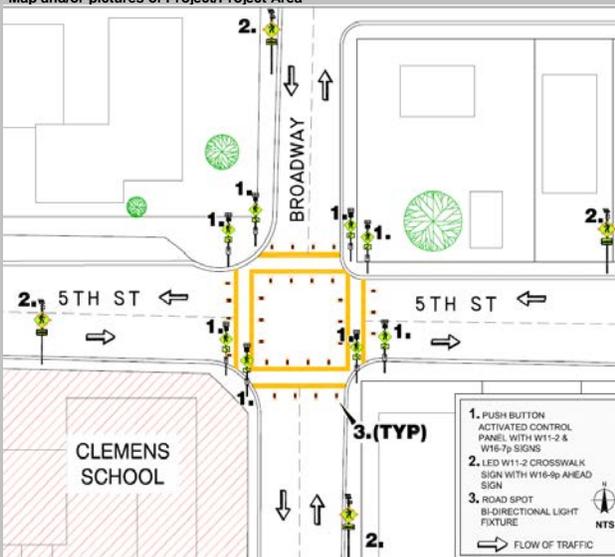
3. Describe any anticipated grants related to the project.

The City currently has \$249,670 in Federal SR2S funds allotted to this project. Federal SR2S funds do not require a City match.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

Projected Operating Expenses	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
				\$249,670			\$249,670

Map and/or pictures of Project/Project Area





2008 - 2014 CAPITAL PROJECT SHEET

Proj. #: **2010-08**

Project Description: **7th St. pedestrian improvement between Broadway and Palm Ave. HSIP-5287 (025)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620097** Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering				\$19,725			\$19,725
Construction				\$187,255			\$187,255
Construction Engineering				\$28,120			\$28,120
TOTAL COST				\$235,100			\$235,100

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
HSIP Cycle Two				\$211,590			\$211,590
TDA				\$23,510			\$23,510
TOTAL FUNDING SOURCES				\$235,100			\$235,100

1. Briefly Describe and provide justification for this Capital Project Request.
 This project will increase pedestrian safety by installing curb ramps on the south side of 7th Street between Broadway and Palm avenue.

2. Describe the project status and completed work.
 The HSIP funds have been secured and design scheduled to begin summer of 2010. The project will be designed by City Staff with construction scheduled for fall/winter 2010.

3. Describe any anticipated grants related to the project.
 The City currently has \$211,590 in HSIP and \$23,478 in TDA funds allotted to this project.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Projected Operating Expenses				\$235,100			\$235,100

Map and/or pictures of Project/Project Area





2010 - 2014 CAPITAL PROJECT SHEET

Proj. #: **2010-10**

Project Description: **ADA Improvements along Palm Avenue from 9th Place to Hwy 46 HSIPL-5287 (029)**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620101**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering				\$19,552			\$19,552
Construction				\$185,520			\$185,520
Construction Engineering				\$27,828			\$27,828
TOTAL COST		\$0		\$232,900			\$232,900

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
SR2S				\$184,000			\$184,000
TDA				\$48,900			\$48,900
TOTAL FUNDING SOURCES		\$0		\$232,900			\$232,900

1. Briefly Describe and provide justification for this Capital Project Request.

This project will increase pedestrian safety for students and residence around Wasco High School and Palm Avenue School.

2. Describe the project status and completed work.

The project will be designed by City staff. The funds have been secured and staff will start design Winter 2013 with construction to follow after Caltrans approval to advertise.

3. Describe any anticipated grants related to the project.

The City currently has \$184,000 in SR2S funds and \$48,900 in TDA funds allotted to this project. Staff is applying for a TDA Article 3 grant to use as a match for this project. Article 3 applications are due to Kern Cog by July 15, 2010.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses		\$232,900					\$232,900

Map and/or pictures of Project/Project Area



2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2011-01**

Project Description: **Hwy 43 Landscape Project - Phase I - Poso Dr. to Filburn (TE) STPE-P043 (039)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620111** Project Type: New Project/Expansion Changed Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3			5	8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$47,000						\$47,000
Environmental Clearance							
Right of Way							
Construction			\$514,000				\$514,000
Construction Engineering			\$72,000				\$72,000
TOTAL COST		\$0	\$586,000				\$633,000

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
TE	\$41,609		\$519,000				\$560,609
TDA	\$5,391		\$67,000				\$72,391
							\$0
TOTAL FUNDING SOURCES		\$0	\$586,000				\$633,000

1. Briefly Describe and provide justification for this Capital Project Request.

This project contributes to the beautification of Wasco's Highway 43 corridor. Enhancements will be made to the half-mile length of Highway 43 between Poso Drive and Filburn Avenue. The improvements will include hardscape improvements such as median curbing, curb, gutter and sidewalk for pedestrian facilities and block wall.

2. Describe the project status and completed work.

The CTC funding allocation package will be submitted for a June 2011 approval. Desing will start September 2011. estimated start of construction March 2013.

3. Describe any anticipated grants related to the project.

The City currently has \$560,769 in TE and \$72,658 in TDA funds allotted to this project in the 2011 FTIP.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Projected Operating Expenses							

Map and/or pictures of Project/Project Area

The map shows three sections (A, B, and C) of the Highway 43 landscape project. Each section includes a plan view with proposed landscape elements like trees, shrubs, and hardscape. Section A is the longest, followed by B and then C. The plan includes details for curbs, sidewalks, and medians. A legend on the right side of the map lists various symbols used in the plan. The title block at the bottom right contains project information, including the City of Wasco logo and project name.



2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-02

Project Description: SR2S-Install radar speed limit signs, sidewalk & ADA ramps various schools SR2SL-5287 (031)

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205 Line Item: 620112

Project Type: New Project/Expansion Changed Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3			5	8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$28,450						\$28,450
Environmental Clearance							
Right of Way							
Construction				\$355,889			\$355,889
Construction Engineering				\$49,061			\$49,061
TOTAL COST		\$0	\$0	\$404,950			\$433,400

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
State SR2S	\$389,200						\$389,200
TDA	\$44,200						\$44,200
							\$0
TOTAL FUNDING SOURCES	\$433,400	\$0	\$0				\$433,400

1. Briefly Describe and provide justification for this Capital Project Request.

Installation of speed radar signs, sidewalks, curb & gutter, bike lanes and ADA curb ramps at various school site locations in the City of Wasco.

2. Describe the project status and completed work.

Request for funding allocation sent to Caltrans March 18, 2011. Design to start Fall 2011, construction summer 2012

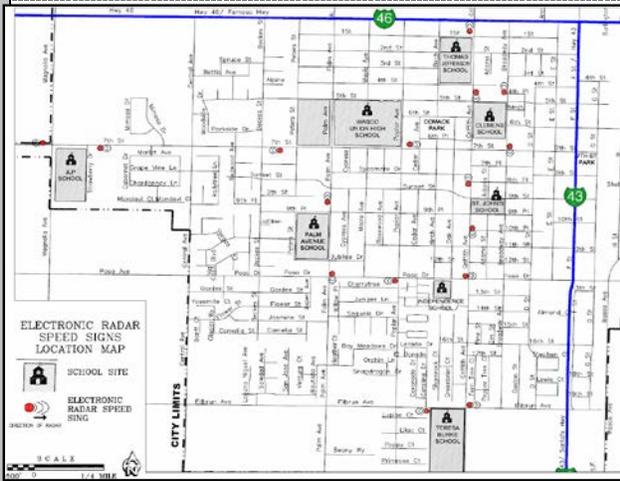
3. Describe any anticipated grants related to the project.

The City currently has \$389,200 in State SR2S funds and \$43,340 in TDA funds allotted to this project in the 2011 FTIP.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Projected Operating Expenses							

Map and/or pictures of Project/Project Area





2013 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2013-1**

Project Description: **Tract 6473 Off Site Improvement Project**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620116**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering							\$0
Construction				\$266,852			\$266,852
Construction Engineering							\$0
TOTAL COST		\$0					\$266,852

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Bond Payout			\$266,852				\$266,852
							\$0
TOTAL FUNDING SOURCES		\$0					\$266,852

1. Briefly Describe and provide justification for this Capital Project Request.

Completing off-site improvements with bond funds.

2. Describe the project status and completed work.

Construction underway with work being done by contract and City forces to maximize bond funds received.

3. Describe any anticipated grants related to the project.

No grant funding all work to be completed with bond settlement funds.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses				\$266,852			\$266,852

Map and/or pictures of Project/Project Area



2013 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2013-2**

Project Description: **Baker Park Locker Room Rehab**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620118**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering				\$24,753			\$24,753
Construction				\$247,534			\$247,534
Construction Engineering				\$37,130			\$37,130
TOTAL COST		\$0					\$309,417

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Housing Related Park (HRP)				\$291,625			\$291,625
Parks District Reserve funds				\$17,792			\$17,792
TOTAL FUNDING SOURCES		\$0					\$309,417

1. Briefly Describe and provide justification for this Capital Project Request.
 This is a joint effort project between the Wasco Recreation & Parks District and the City of Wasco

2. Describe the project status and completed work.
 The preliminary engineering for the project is 85% complete, construction to start in August 2013.

3. Describe any anticipated grants related to the project.
 The City received a HRP grant for this project with an agreement that the Parks District will cover all costs over the grant amount.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses				\$309,417			\$309,417

Map and/or pictures of Project/Project Area



2013 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2013-3**

Project Description: **Poso Drive Phase III**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620120**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering				\$0			\$0
Construction				\$635,663			\$635,663
Construction Engineering				\$86,682			\$86,682
TOTAL COST		\$0					\$722,345

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
RSTP				\$639,492			\$639,492
TDA				\$82,853			\$82,853
TOTAL FUNDING SOURCES		\$0					\$722,345

1. Briefly Describe and provide justification for this Capital Project Request.
 The City received a RSTP grant for the last Phase of the Poso Drive reconstruction. The City prepared the plans and specs in house for all three Phases of the project but only received ARRA funding for two phases in 2009.

2. Describe the project status and completed work.
 The City prepared the plans and specs in house for all three Phases of the project but only received ARRA funding for two phases in 2009.

3. Describe any anticipated grants related to the project.
 The City received a RSTP grant for the last Phase of the Poso Drive reconstruction, the local match will be paid for we TDA funds.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses				\$722,345			\$722,345

Map and/or pictures of Project/Project Area



2013 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2013-4**

Project Description: **Baker Park Walking Path**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620121**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering				\$8,726			\$8,726
Construction				\$108,903			\$108,903
Construction Engineering				\$13,089			\$13,089
TOTAL COST		\$0					\$130,718

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Land & Water Conservation Grant				\$65,359			\$65,359
Parks District matching funds				\$65,359			\$65,359
TOTAL FUNDING SOURCES		\$0					\$130,718

1. Briefly Describe and provide justification for this Capital Project Request.
 This project will complete an ADA compliant walking path around the perimeter of Barker Park.

2. Describe the project status and completed work.
 The design is 50% complete, construction is to be done after the Locker Room Project at Barker Park is completed.

3. Describe any anticipated grants related to the project.
 No City funds required, the City received a Land & Water Conservation Grant with a 50% required match that will be paid by the Parks District.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses				\$130,718			\$130,718

Map and/or pictures of Project/Project Area



2013 - 2015 CAPITAL PROJECT SHEET

Proj. #: **2013-5**

Project Description: **Hwy 43 Landscape Improvements Phase II**

Project Lead: **Bob Wren**

Dept.: **Engineering**

Fund: **10-205** Line Item: **620123**

Project Type: New Project/Expansion Changed
 Replacement Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5					3		8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering				\$62,653			\$62,653
Construction				\$715,000			\$715,000
Construction Engineering				\$68,159			\$68,159
TOTAL COST		\$0					\$845,812

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
TE				\$693,331			\$693,331
TDA				\$152,481			\$152,481
TOTAL FUNDING SOURCES		\$0					\$845,812

1. Briefly Describe and provide justification for this Capital Project Request.
 This project contributes to the beautification of Wasco's Highway 43 corridor. Enhancements will be made to the half-mile length of Highway 43 between Poso Drive and Filburn Avenue. The improvements will include landscape improvements such as trees and synthetic turf.

2. Describe the project status and completed work.
 The CTC funding allocation package will be submitted for a June 2013 approval. Construction will start Octoberber 2013

3. Describe any anticipated grants related to the project.
 The City currently has \$693,331 in TE and \$152,481 in TDA funds allotted to this project in the 2012 FTIP.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses							\$0

Map and/or pictures of Project/Project Area