

CITY OF WASCO

POSITION DESCRIPTION

| PERTINENT POSITION DESCRIPTION DATA | | |
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| Position Title Street Maintenance Technician I | Department : Streets | |
| Reports to: Street Supervisor | FLSA Classification : Non-Exempt | |
| Career Ladder: Street Maintenance Technician II | Pay Grade: | Approval Date: 08/16/05 |

POSITION SUMMARY:

The fundamental reason this classification exists is to plan and perform both routine and skilled heavy, physical work in performing a variety of duties such as installation, maintenance and repair of streets, public right-of-way, City facilities, traffic control devices, landscaping, streetlights and parking meters; operates trucks and a variety of hand and power tools and equipment related to the work; may work independently using various methods of graffiti abatement and removal. Heavy equipment skills would be a plus

CLASS CHARACTERISTICS:

Street Maintenance Technician I is the entry-level class in this Street Maintenance Technician series. Initially, under close supervision, incumbents learn to perform routine, basic maintenance and repair of streets; traffic control painting and sign work; installation, street lighting; and graffiti abatement. This class is alternately staffed with Maintenance Repair Technician II and incumbents may advance to the higher level after successfully completing a one (1) year probationary period and gaining one (1) additional year of experience, and completion of a combination of job-related training courses and demonstration of basic on-the-job performance proficiency and competency in work areas that may include, but not limited to the installation, maintenance and repair of streets, public right-of-way, City facilities, traffic control devices, streetlights.

ESSENTIAL RESPONSIBILITIES:

Repairs and maintains road structure using a variety of hand tools and mechanized equipment including, but not limited to, shovels, rakes, jack hammers, brooms, tampers, Bobcat, tractors, dump trucks, vibratory rollers, etc. Work includes breaking, removing, replacing, and clean up of asphalt surfaces, patching potholes, crack sealing, and other asphalt repairs

Designs, fabricates and assembles traffic control signs and devices in accordance with established Federal and local standards

Installs and maintains traffic signs and markings in roadways and public right-of-way in conformance with established standards and procedures, including procedures involving mixing and cleanup of paints and hot thermoplastic

Operates and maintains a wide variety of hand and power tools and equipment including, but not limited to, power operated man-lifts, bucket trucks, scissor trucks, often at heights approaching 60 feet off the ground and observes safe driving and operating practices

Cleans, paints, rebuilds and maintains street lighting equipment

Cleans, removes and/or paints over graffiti on City facilities

Cleans and maintains assigned vehicles and shop areas, and maintains and organizes inventory for shop materials and equipment

May train and direct the work of others, Alternative Work Program participants, or assist others with any work assigned; may act in a lead capacity on specific jobs

Maintains basic written and computerized records of daily work performed; observes safety rules and regulations including work zone safety practices regarding working in traffic; cones and flags work sites to secure from traffic; learns and practices recommended safety procedures for all tasks; uses appropriate safety equipment

Responds to emergency situations in off-hours when necessary or as required

Performs other or related duties as assigned

MINIMUM QUALIFICATIONS:

Knowledge of – Techniques, materials, tools, and equipment used in the maintenance and repair of streets, waste collection, and street cleaning work;; traffic control painting and signing operations; testing and repair work; graphic arts and sign fabrication; Operation and maintenance of a wide variety of hand, power and shop tools, test equipment and other equipment common to the field and electrical and electronic work; Codes, ordinances and regulations pertaining to the work and traffic control devices; Provisions of the California Motor Vehicle Code related to traffic painting and signing operations; Basic arithmetic and computerized record keeping; Occupational safety principles and precautions related to the work; Commercial driver’s requirements as established by state and federal laws.

Skilled in Performing heavy physical labor; Operating and maintaining a variety of hand and power tools used in the work; Working in congested traffic conditions; properly placing appropriate traffic control warning devices at the work site such as cones, barricades, and warning devices; flagging and directing traffic flow through construction or maintenance areas; Traffic control painting and sign installation and maintenance; designing, laying out, and fabricating traffic signs; Troubleshooting and performing repair, maintenance and calibration of painting equipment; Determining, through the use of visual, mechanical, electrical or electronic testing, that a piece of equipment or circuit is energized; Must be able to recognize and follow lock-out/tag-out procedures on energized circuits; Reading and interpreting, maps, drawings, specifications, and procedures manual; Preparing and maintaining basic records, work orders and documentation related to the work; Exercising judgment and initiative without close supervision; Communicating effectively in both oral and written forms at a level to successfully perform the job; Establishing and maintaining effective and harmonious relationships with those contacted in the course of the work.

Ability to - Communicate clearly and concisely in oral and written English. Follow oral and written instructions. Use a variety of hand operated and powered maintenance tools. Operate automotive equipment. Use independent judgments and initiative in work situations.

Licenses and Certificates –. Possession of a valid Class C California Driver’s License will be required Possess an appropriate California Driver License with a driving record acceptable to the City. Possession of a Class B California Driver License with airbrake endorsement is desirable

Physical Abilities and Work Environment -The employee must be able to stand and work for lengthy periods of time in both indoor and a variety of outdoor physical and weather environments with exposure to extreme temperatures. Possess the stamina to perform heavy labor. Walk over uneven ground, climb stairs and ladders, work at heights, stoop, bend, kneel, work in confined places. Drive automotive vehicles. Exposure to a variety of traffic hazards, hazardous gases and chemical compounds that may be used in the course of work. Must possess the manual dexterity to use small hand tools, to use keyboard equipment, and be able to lift up to 100 lbs.

Other – Must possess a current, valid California Class C driver’s license at time of appointment and maintained at all times thereafter, T and N are desirable. Must possess strength and stamina to lift and carry objects weighing up to 100 pounds and to perform sustained physical labor. Must be willing to work out of doors in all weather conditions and work in confined spaces with exposure to heavy traffic and other potentially hazardous substances. Must be willing to work overtime and off-hours shifts in emergency situations. Bilingual fluency in English and Spanish is desirable.

EDUCATION AND EXPERIENCE:

Any combination of experience and education that would be likely to provide the required knowledge, skills, and abilities could be qualifying, as determined by the City. A typical way to obtain the knowledge, skills, and abilities is:

Experience – Six months of work experience as a laborer in construction or maintenance work. Work experience and/or training in work zone safety are desirable. Heavy equipment operator experience is a plus

Education - Graduation from high school or G.E.D. equivalent

ACKNOWLEDGEMENT

A review of this position has excluded the marginal functions of the position that are incidental to the performance of essential job duties. The duties and responsibilities are essential job responsibilities and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the knowledge, skills and abilities to perform each duty proficiently. The requirements listed in this document are the minimum levels required for this position.

I acknowledge that I have received a copy this position description

Print Name

Signature

Date