



Site Plan Review Application Single Family Residential Only

I. Type of Application

<input type="checkbox"/> Single Family Dwelling – New Construction	<input type="checkbox"/> Single Family Dwelling – Addition	<input type="checkbox"/> Guest House/2nd Dwelling Unit – 1 Story	<input type="checkbox"/> Patio/Porch
<input type="checkbox"/> Carport	<input type="checkbox"/> Pool	<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Other: _____

II. Submittal Requirements

All items identified below must be included in the application packet. If any items are missing, the application will not be accepted. **ACCEPTANCE OF AN APPLICATION DOES NOT GUARANTEE PROJECT APPROVAL.**

- Completed Site Plan Review Application
- Detailed Project Description (if applicable)
- Two (2) copies of Site Plan (refer to Required Information for Exhibits)
- Two (2) copies of Elevations (if applicable) (refer to Required Information for Exhibits)
- Payment of Filing Fees (contact the Community Development Department for fees due)

CONSENT OF APPLICANT AND PROPERTY OWNER: The consent of the applicant and property owner, if not the applicant, is required for filing an application for a land use development permit within the City of Wasco. The signatures of the applicant and property owner(s) below constitute consent for filing of this application.

INCOMPLETE APPLICATIONS: The completeness of this application, which includes accompanying plans, shall be subject to the review of the Community Development Department. Applications for any of the above listed actions, and other actions as deemed necessary by the Community Development Department, shall be considered incomplete pending a completeness review.

III. General Information

Project Information

Project Description: _____
 Address: _____
 APN(s): _____
 Zone District: _____
 Existing Use of Property: _____

Applicant Information

Name of Applicant: _____
 Address: _____ Email Address: _____
 Phone Number: _____ Fax Number (optional): _____
 Signature: _____

Property Owner Information

Name of Property Owner: _____
 Address: _____ Email Address: _____
 Phone Number: _____ Fax Number (optional): _____
 Signature: _____

For Staff Use Only:

Application No.:	Related Files:
Date Received:	Received By:
Fee Amount:	Receipt No.:



Required Information for Exhibits, Elevations, Site Plans & Architectural Plans

All information identified below must be included on the relative exhibit. If items are missing, the application will be considered incomplete. **ADDITIONAL INFORMATION MAY BE REQUIRED, AS DETERMINED BY THE COMMUNITY DEVELOPMENT DEPARTMENT, TO FACILITATE COMPLETE REVIEW OF THE PROPOSAL REQUEST.**

Site Plan (Scale shall be at minimum 1"=60')

- Vicinity map depicting the subject parcel(s) in relationship to surrounding properties and streets within 300 feet, including existing zoning and uses.
- North Arrow.
- All property lines and easements.
- All structures to be removed.
- Setbacks of all buildings relative to property lines and on-site structures.
- Location, ground-floor areas, dimensions, and uses of all existing and proposed buildings and structures including decking and similar projections.
- Other specified uses of the property.
- Width, location and names of all surrounding streets, and alleys including location of centerline.
- Existing and proposed street and off-site improvements, including sidewalks, driveways and curb cuts.
- Location, configuration and size of all parking areas and spaces including striping, curbing, and wheel stops.
- Parking calculations relating to the required and proposed number of spaces.
- Location of all internal driveways, walkways, outside stairs and landings.
- Location of loading and storage areas, mechanical and utility equipment structures and poles, meters, and transformers.
- Existing and proposed utility connections.
- All proposed landscape areas. A separate landscape plan may be required.
- Proposed dedications and improvements in accordance with applicable improvement standards for the area.
- Location, Height, and materials of walls and fences.
- Location of proposed trash bin enclosure. Location must facilitate right side pick-up. City refuse vehicles are not permitted to back up.
- Proposed size and location of all on-site drainage basins. On-site retention is required.
- Existing and proposed signs, including location, size and height. A separate Sign Permit Application may be required.

Elevations & Architectural Plans (Scale shall be at minimum 1/4"=1')

- Floor Plans.
- Building elevations showing height from finished floor and width of all exterior walls labeled by orientation.
- All rooftop equipment, including enclosures or screening (a roof plan may be required).
- Type and treatment of elevations, including trim.
- Location and treatment of stairs, landings, railing, chimneys, decks, and similar projections.
- Enclosure design for trash area (see City Standards), mechanical and utility equipment, meters, transformers, and roof equipment.
- One materials sample board mounted with samples of proposed exterior materials showing type, texture and color.

