

# CALIFORNIA

## ADOPTED ANNUAL OPERATION BUDGET FISCAL YEAR 2008/2009



*The City of*  
**Wasco**  
G R O W W I T H U S

*City of Wasco*  
*Annual Budget*  
*Fiscal Year 2008/2009*

*Wasco*  
G R O W   W I T H   U S



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FOR FISCAL YEAR 2008/2009**



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# ***INTRODUCTORY SECTION***

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## **OVERVIEW**

This section gives the reader a summary of the City's economic and financial condition and an insight to the overall objectives, direction and long term goals of the City. It also will give the reader a snap shot of the City's organizational structure and names and pictures of the City officials.

1. **City Manager's Letter** – Explains the City's financial and economic condition and gives a macro view of the City in general.
2. **Adopting Resolution** – City Councils recommendation of the City Budget.
3. **Gann Appropriation Resolution** – Explanation and approval of the Prop. 4 Gann Limits.
4. **Excellence in Operational Budgeting 2007-08 Award** – Certificate of Award from the California Society of Municipal Finance Officers (CSMFO).
5. **City Wide Organizational Chart** – Explains the City's organizational structure.
6. **City Officials** – Pictures and Names of City Officials.



Dear Honorable Mayor and Members of the City Council,

I am pleased to present to you the Proposed Annual Operating Budget for Fiscal Year 2008/09. This budget strives to reflect the City Council's priorities and provide a framework for their maintenance and implementation throughout the year. The budget is balanced which this year was not an easy task due to the constricting economy, housing crisis, and state fiscal emergency. Maintaining key services, increasing financial stability, and improving local job growth and park space are all goals successfully addressed within this budget.

Over the past year the City has taken steps to correct structural deficiencies within the budget with a goal of utilizing a sustainable budget approach to ensure future financial security for the City. This prudent effort is continued in the 2008/09 budget and remains a high priority of the City. Structural deficiencies and the resulting structural deficits are the result of existing expenditures and financial commitments that grow at a faster pace than the City's revenue sources. The largest contributing factors to this structural deficiency are the spending of one time revenues on new recurring operational expenditures, the Kern County Sheriff and Fire Department Contracts, the hiring bulge in 2006/07, and City wide salary increases and compensation structure. Making this a greater problem in this budget year is the continuing slow down in revenue sources as a result of the constricting economy, housing/mortgage crisis, and the state fiscal emergency. In most cases the higher than historical revenue sources occurring two years ago that led to many of these financial commitments have now significantly slowed down and without addressing the corresponding expenses would have yielded a structural deficit. Addressing these slowing revenues and structural deficiencies was a primary goal of this budget process and proved to be a significant challenge.

In addition to local revenues slowing and increasing expenditures this budget also had to address reduced state funding resulting from the state financial emergency and state budget reductions. So far the impact of this emergency on local government has been held to a minimum level. The Governor's office should be commended for addressing the State financial problems and not passing these problems down the line to cities and counties. The budget has been adjusted for known impacts of the State budget revisions including no gas tax funding and a 10% reduction in COPS funding for local law enforcement. The State has informed us that the missed Gas Tax payments will be made up in September 2009, but we see a significant amount of uncertainty in this funding and have not included it in the budget. It is important to note that additional revisions may be made at the state level for the fiscal year 2008/009 that may impact local government.

## Budget Message

While state and local revenue sources continue to slow, the City's operating departments have had to deal with some expenditures that continue to rise. Such expenditures include items like rising fuel costs, utility costs, employee salary and benefits, a 9% average increase in the contract policing cost from Kern County, and a 100% in the required fire services contract with Kern County. These types of cost increases being largely unavoidable it was more important to completely reevaluate the City's operating budget from past years, take a zero based budgeting approach, and find way to maintain current service levels while achieving the needed budget reductions to balance the budget.

I am proud of the City's management staff that have met these financial challenges head on and were able to restructure division budgets, and in most cases reduce expenditures in a manner that does not impact service levels. Included in these budget reductions are reduced staffing levels reversing some of the hiring bulge in 2006/07. Staff levels within are the budget total 72.5 Full Time Equivalents which is about a 6% reduction from fiscal year 2007/08 and an 11% reduction from fiscal year 2006/07. These staff level reductions are strategic and do not impact service levels. In the case of Economic Development, staffing levels allow for additional staffing to address the City Councils priority of creating new jobs and reducing the City's very high unemployment rate.

Another important approach taken to balance the budget and continue important City projects was the utilization of alternative funding sources. For example, using grants to fund additional law enforcement activities including DUI check points which traditionally would have been paid from the General Fund. Another example of alternative funding is the use of Transportation Development Act (TDA) funds allocated through KernCOG to fund the City's CNG Station and Regional Rail Transportation Station. The CNG Station has historically operated at a loss requiring general fund support, but by using the TDA funding source, this general fund support is not necessary. A final and critically important inclusion of alternative funding is the use of several grant sources for public works projects including the newly proposed Annin Sports Fields. Identifying and obtaining these additional funding sources is an important step the City has taken to continue City projects in this very tight budget year.

City Council has made it a priority to increase the City's Unreserved General Fund Balance to a minimum of 20% of the General Fund budget. This necessary portion of fund balance will go to protect the City from financial uncertainty and a fluctuating cash flow cycle. This is the second year this priority has been set and this budget continues a plan to increase the Unreserved Fund Balance to the target levels in the next four years.

## Budget Message

Two public budget workshops were held to welcome input from City Council Members and the citizens of Wasco. All of the comments and suggestions made in the public meetings are addressed in this budget document. This is the first time in recent years that this collaborative effort was utilized in the budget development process and I found it a very helpful and useful process that promotes community involvement and support of the budget document and financial plan.

Over the past six months I have been working on a reorganization plan for the City. The goal of this plan is to align City departments, divisions, and activities in the most efficient and effective way possible. A major part of this reorganization plan involves the Planning Department which in July will be renamed the Community Development Department. In addition to the two traditional divisions of this department including Planning and Building Inspection, this Department will also add a Code Enforcement Division made up of the Code Compliance and Animal Control activities. As you know this department has been lead by a short term Planning Director for the past six months. I am very pleased to announce that we are nearing the completion of the interview process for the Community Development Director position. We have several very qualified applicants that have been interviewed and I am hopeful to have a new full time Director in this critical leadership position in July 2008. All of these changes are illustrated on the Organizational Chart located within this budget document.

One of largest problems the City faces is the lack of local employment opportunities. The City's local unemployment rate is almost three times the state average. Over the past two years the City Council has taken the initiative to begin the process of creating a new 1,800 acre industrial park. The City financed the Environmental Impact Report for this project which was ratified earlier this year. Over the next year it is a high priority of the City to continue to move forward with this process including working with LAFCO on the needed annexation and sphere of influence amendment to incorporate the proposed industrial park land into the City limits. Once completed this project area can provide a base for job creation.

In addition to the newly proposed industrial park, the City has also focused efforts on further development of the Highway 46 corridor, including retail and commercial establishments. With several projects now under various stages of planning review it is critical for the City to continue work to bring these projects to completion. Not only will these projects bring new jobs to the community, they will also help the City keep local sales tax dollars in the City and reverse some of the sale tax slippage that is occurring between Wasco and Bakersfield.

## Budget Message

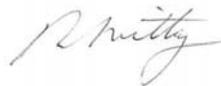
Work efficiency and performance measurement are a key in the local effort to get the most benefit from the tax dollar. I am continuing the efforts to improve efficiency, measurements, and accountability in 2008/2009. In 2007/08 GPS units were placed on all garbage trucks. The benefits from this system were greater than expected and included better route efficiency, increased safety, reduced overtime expenses, and objective tracking and performance measurement. This budget allocates funds to place GPS tracking equipment on all remaining City operational vehicles. We are proud to be one of the first communities to implement GPS on a city wide basis.

Another new efficiency and performance measurement improvement included in the budget is the full implementation and utilization of a new case management software package for Code Compliance. This package offered by ComCate will allow for better case handling, automatic letter generation, case tracking, and performance measurement by division and officer.

This new software is being implemented with the goal of improving officer efficiency, insuring timely complaint follow through, and providing clear performance measurement. I am very hopeful that this solution will provide a noticeable increase in the effectiveness of the Code Compliance Division.

In conclusion, I would like to add that although this year has proved to be a very financially challenging year, the budget has been structured to keep the City moving forward in critical areas of improving job creation and quality of life. The employees of the City of Wasco are the City's largest asset and are a dedicated, hardworking, and close knit group that I am proud to be a part of. They should be commended for rising to the occasion of being asked to do more with less for the betterment of our community. The potential growth in new commercial, industrial and retail establishments continue to be a strong point of Wasco and contribute to a very bright future for the City. With the leadership and guidance of the City Council, I am looking forward to the opportunities and challenges of this coming year.

Respectfully submitted,



Ron Mittag  
City Manager

June 2008

**RESOLUTION NO. 2008-2531**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO  
ADOPTING THE ANNUAL OPERATING BUDGET FOR  
FISCAL YEAR 2008-2009**

**-o0o-**

**SECTION 1. SCOPE**

This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Wasco.

**SECTION 2. DEFINITIONS**

- 2.1 “Approved Budget” means the budget adopted by the City Council on June 3, 2008 for the 2008/09 fiscal year, per the attached exhibits, including subsequent transfers from Contingency Reserves to departments to implement labor agreements and transfers to account for employee service changes due to promotions, vacancies, merit increases and reallocations.
- 2.2 “Current Budget” means the 2008/09 Approved Budget, incorporating any subsequent appropriation increases, decreases or transfers.
- 2.3 “Expenditures” means Employee Services, Other Services and Supplies, Equipment, Debt Service, Labor Offset, Transfers, and Capital Improvements.
- 2.4 “Department” or “Agency” means Mayor/Council, City Manager, Finance, Public Works, Community Development, Fire, and Law Enforcement.
- 2.5 “Division” means a sub-unit of a Department.
- 2.6 “Activity” means a sub-unit of a division.
- 2.7 “Organization” means a Department, Division, or Activity.
- 2.8 “City Manager,” is responsible for managing and directing the affairs of the City within the established goals, objectives, and general policies approved by the City Council, and directing the activities of those agencies representing the interests of the City, as established by the City Council. The City Manager is solely responsible to the City Council for the effectiveness, efficiency and success in fulfilling the City’s goals, objectives, and policy priorities. The City Manager receives general policy direction from the City Council within the general policy guidelines. Exercises direct supervision and general administrative direction over each department head and other city employees.

- 2.9 “Full Time Equivalent” means the decimal equivalent of a position; i.e., one full time position is 1.00 FTE and one quarter-time position is .25 FTE.
- 2.10 “Base Budget” means the current year budget modified per labor agreements, one-time expenditures and citywide charges, as approved by the City Council.

### **SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS**

- 3.1 The City Manager is authorized to make any expenditure and resource adjustment to the Proposed Budget based on final City Council action to adopt the Budget.
- 3.2 The appropriations and Full Time Equivalent staffing schedules are shown in Section H of the budget document.
- 3.3 City Council hereby authorizes City Salary Ranges to be increased for all Union Employees by the COLA of 3.11% for the Fiscal Year 2008/09 in accordance with the current union contract and as presented in Section H of the budget document.
- 3.4 City Council hereby authorizes performance based pay increases not to exceed 3.11% for all non-union employees including but not limited to Mid-Managers and Department Directors. These increases may be granted at the sole discretion of the City Manager and may be paid in the form of a salary increase or a one time bonus payment.
- 3.5 For the Fiscal Year 2008/09 the City Council has put all Merit Increases (step range increases) on hold due to financial constraints. No such increases are authorized for this Fiscal Year.
- 3.6 During budget hearings and following budget approval, the City Manager is authorized to make adjustments for updated labor, vehicle, energy, contingencies and risk management changes such as retirement rates, payroll taxes, health benefit, fleet costs and risk management costs from designated funds or reserves.
- 3.7 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost-recovery of services. The City Manager is authorized to adjust the operating budget reflected in Fiscal Year 2008/09.

### **SECTION 4. APPROPRIATION INCREASES/DECREASES**

- 4.1 All increases or decreases in excess of \$10,000 to operating and capital appropriations shall be approved by the City Council.

- 4.2 The City Manager is authorized upon completion of the audited financial statements for 2007/08 to adjust FY2008/09 fund appropriations by the amount of net savings/overruns as determined by the City Council. These carryover amounts will be included and addressed in the Midyear Financial Report.

## **SECTION 5. STAFFING INCREASES**

- 5.1 Any increases, by department by fund, in Full Time Equivalent (FTE) staffing levels as authorized in the Approved or Amended Budget for a department must be approved by the City Council.
- 5.2 Any existing positions which were approved on the basis of the City receiving a grant or other reimbursements must have continued funding verified prior to filling the position. The City Manager is authorized to adjust staffing levels for renewals or expansions of fully offset grants. Grant funded positions shall be terminated upon completion or cancellation of the grant unless specifically continued by resolution including a source of replacement funding.
- 5.3 All staffing position adjustments made subject to the approval of the City Manager and subject to the City's policy must have funding verified by the Director of that Department or the Director of Finance prior to implementation.
- 5.4 Any reassignment of authorized FTE and employee services funding associated with these FTE within a department and within the same fund may be made with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.
- 5.5 All new positions or job reclassifications are requests subject to classification review and approval by the Personnel Director. Funding adjustment will be consistent with appropriate classification and approval by the Finance Director.

## **SECTION 6. APPROPRIATION TRANSFERS FROM CONTINGENCY/ RESERVE FUNDS.**

- 6.1 The City is implementing procedures to build a reserve for emergencies and economic uncertainty equivalent to two months of the General Fund annual operating budget for FY 2008/09. This reserve will be maintained for the purpose of absorbing unforeseen emergency losses, allowing continuation of approved budget program levels.
- 6.2 Appropriation transfers from General Fund Reserves up to and including \$400,000 may be approved by the City Manager; such transfers in excess of \$400,000 shall be approved by the City Council.

- 6.3 No Reserve transfer shall be made from any fund which would create a negative undesignated fund balance in the fund.

## **SECTION 7. OTHER APPROPRIATION TRANSFERS**

- 7.1 Any operating appropriation transfers within the same Department must have prior approval of the City Manager.
- 7.2 Appropriation transfers between two or more Departments must be approved by the City Manager.

## **SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES**

- 8.1 All appropriations in the operating budget which remain unencumbered or unexpended on June 30, 2008, after adjustments resulting from Section 4.2, 9.2 & 10.3 shall revert to the fund balance of their respective funds.
- 8.2 All purchase order commitments outstanding on June 30, 2008 are hereby continued.

## **SECTION 9. CAPITAL IMPROVEMENTS**

- 9.1 All multi-year capital improvement projects in existence of June 30, 2008, shall be continued in the 2008/09 fiscal year except as provided in Section 9.8. The FY2008/09 Capital Improvement Budget is hereby adopted as summarized on Pages E-96 thru E-116.
- 9.2 Each fiscal year, at June 30, the balance of each capital improvement projects must be zero or have a positive balance by fund. Projects that exceed in excess of the budget by \$5,000.00 or less shall be corrected with other eligible project revenues that are within the Capital Improvement funds and are not restricted by law.
- 9.3 All capital improvement projects shall be approved by the City Council. The cancellation or modification in the sum of \$10,000 of a capital project must also be approved by the City Council.
- 9.4 Except in the General Fund, the designated fund manager is authorized to transfer appropriations totaling \$10,000, subject to approval of the City Manager.
- (1) For expenditure and revenue between funding sources within a project if the total appropriation remains unchanged.

- 9.5 Upon completion and closure of a capital project, the designated fund manager is authorized to transfer any remaining project balance to the fund balance contingency.
- 9.6 Capital appropriations shall be used solely for the originally approved project or projects except as provided in this section. Annually, completed or inactive projects will be closed except due to payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000.00 over the prior three years. Closures are the responsibility of the designated project manager.
- 9.7 Unencumbered appropriations for all projects will expire on the June 30 following third full year of the last appropriation to the project. Subject projects requiring continuing appropriations will require Council action through programming within the Capital Improvement Program or through amendment to the Program.

## **SECTION 10. OPERATING GRANTS**

- 10.1 All operating grants shall be approved by the City Council.
- 10.2 Operating grant funds appropriated in the Approved or Amended Budget do not require additional City Council approval to be expended upon receipt of such grant or grants.
- 10.3 All multi-year operating grant budgets in existence on June 30, 2008 shall be continued in the 2008/09 fiscal year.

## **SECTION 11. MISCELLANEOUS CONTROLS**

- 11.1. No expenditures at the department level shall exceed the Approved or Amended Budget, by fund.
- 11.2 Projected deficiencies in any department by fund must be corrected by:
  - (1) Reducing expenditures in said department (e.g. freezing vacant positions, restricting purchase orders, etc.) or
  - (2) An intra-fund transfer within that same department; or
  - (3) An inter-departmental appropriation transfer.
- 11.3 The City Manager is hereby authorized to:
  - (1) adjust budgets in the Special Revenue funds for appropriations required based on the action/direction of the Council relative to capital projects, transfer requirements and the availability of funds;
  - (2) Adjust budgets in the Capital Project funds for the current year based on the previous action of Council for projects on a multi-year basis.

- (3) Expend unbudgeted fund and reserves in response to public emergencies or disasters. Such expenditures shall subsequently be ratified by the City Council.

## **SECTION 12. MIDYEAR FINANCIAL REPORT**

- 12.1 City Council shall be provided a Midyear Financial Report including a re-estimate of the financial condition of all funds, including prior year actual fund balances, re-estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.
- 12.2 The City Council shall act on any projected fund deficits prior to the close of the Fiscal Year.

## **SECTION 13. CONTINGENCY LITIGATION/PROPERTY MITIGATION RESERVE**

- 13.1 The Contingent Litigation Reserve is maintained annually to cover possible costs associated with outstanding litigation. Transfers from this Reserve to the operating budget may be approved by the City Manager.

## **SECTION 14. COST ALLOCATION PLANS**

- 14.1 A Full Cost Allocation Plan and OMB Circular A-87 Cost Allocation Plan are prepared annually and presented for acceptance by the City Council. These plans provide a rational nexus for reimbursing the General Fund costs from other funds benefiting from such cost. All Transfers between Enterprise Funds and the General Fund are supported by the Cost Allocation Plans and are approved by the City Council through this action.

## **SECTION 15. SPECIAL POLICE TAX**

- 15.1 The Special Police Tax for all new developments in the F/Y 2008/2009 shall be set at \$232 per parcel as detailed in Section D of the budget document.
- 15.2 The Special Police Tax for all tracts voted into the police parcel tax zone in F/Y 2004/2005, including Tract 5305 Phase 3, shall be set at \$117.28 per parcel for F/Y 2008/2009.
- 15.3 The Special Police Tax for all tracts voted into the police parcel tax zone in 2005/2006, including Tract 6282 and Tract 6449 Phase 1, shall be set at \$112.04 per parcel for F/Y 2008/2009.

## **SECTION 16. FY 2008/09 REVENUE BUDGET**

- 16.1 The FY 2008/09 Revenue Budget is hereby adopted as summarized in Section D of the Budget document.

DATE: June 3, 2008

I, Vickie Hight, City Clerk of the City Council of the City of Wasco, do here by certify that the foregoing resolution was duly adopted by the City Council of the said City at regular meeting held on June 3, 2008, and that it was adopted by the following vote:

AYES: Wegman, Hively, West

NOES: Cortez

ABSTAIN: None

ABSENT: Espitia

  
\_\_\_\_\_  
Vickie Hight, City Clerk

  
\_\_\_\_\_  
Cherylee Wegman, Mayor

## Notes

**RESOLUTION NO. 2008-2527**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO,  
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL  
APPROPRIATION LIMIT FOR FISCAL YEAR JUNE 30, 2009**

**WHEREAS**, on November 6, 1979, the voters in California add Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit for the new Fiscal Year is calculated by adjusting the base Fiscal Year 1978-79 appropriations by the lower of (1) U.S. CPI or California Per Capita Income, or (2) City Population Growth; and

**WHEREAS**, In June of 1990, the voters in California modified Article XIII B to the State Constitution by approving Proposition III and SB 98 which allows cities to choose between the following adjustment factors when adjusting the base year appropriations: (1) either the growth in the California per capita income and City (or County) population growth, or (2) the growth in the non-residential assessed valuation due to new construction with the City and City (or County) population growth; and

**WHEREAS**, The City chooses to use the growth in California per capita income and City population growth as the factor for calculating the appropriations limit; and

**WHEREAS**, The City of Wasco has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 1998-99 through Fiscal Year 2008-09

**NOW, THEREFORE**, the City Council of the City of Wasco DOES HEREBY RESOLVE that the appropriations limitations in Fiscal Year 2008-09 is hereby adopted at \$15,031,376 for the City of Wasco on a provisional basis using the alternative factor of California Per Capita Income for the inflationary adjustment.

Dated: May 20, 2008

  
Cherylee Wegman, Mayor

ATTEST

  
Vickie Hight, City Clerk

APPROVED, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASCO ON THE 20th DAY OF MAY 2008, BY THE FOLLOWING VOTE.

AYES: Wegman, Cortez, Espitia, Hively, West

NOES: None

ABSTAIN: None

ABSENT: None

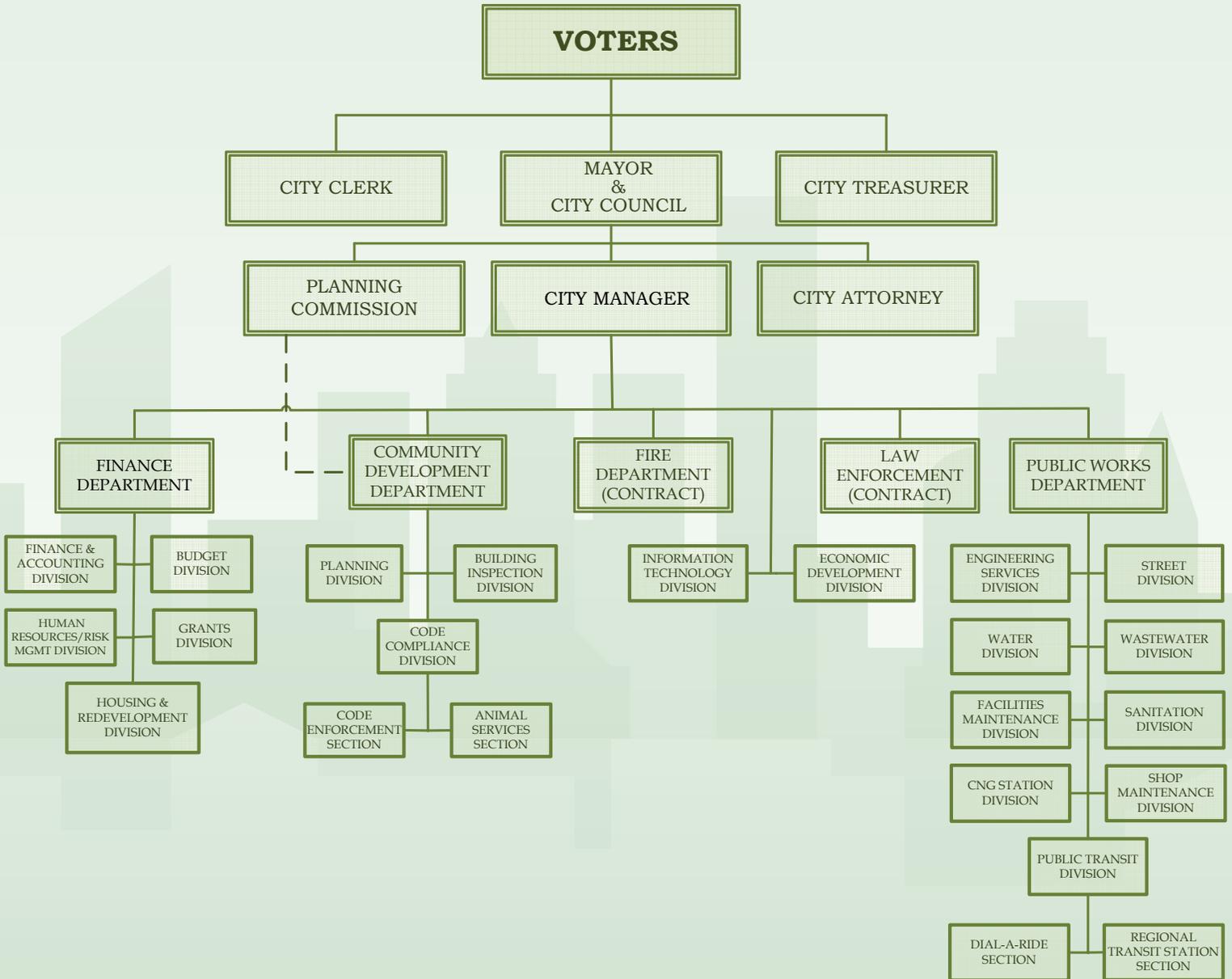
  
Vickie Hight, City Clerk



The California Society of Municipal Finance Officers (CSMFO) has presented an award for Excellence in Operational Budgeting to the City of Wasco for fiscal year 2007-08. In order to continue to receive this award, a governmental unit must publish a budget document that will continue to meet various program criteria. The award is valid for a period of one year only. We believe the 2008-09 budget document continues to conform to program requirements. We are submitting it to CSMFO to determine its eligibility for another award.



**CITY OF WASCO  
Organizational Chart  
Fiscal Year 2008 / 2009**





**•CITY COUNCIL•**

Cherylee Wegman, Mayor  
Fred West Jr., Mayor Pro Tem  
Joe Hively, Council Member  
Danny Espitia, Council Member  
Tilo Cortez., Council Member

**•CITY TREASURER•**

Rocío Mosqueda, Treasurer

**•CITY CLERK•**

Vickie Hight, City Clerk

**•PLANNING COMMISSION•**

Charles Santillan, Chair  
Jill Drescher, Vice Chair  
Jim Forrest, Commissioner  
Dave German, Commissioner  
Don Elholm, Commissioner  
Dwayne Hutson, Commissioner  
Vacant, Commissioner

**•ADMINISTRATIVE STAFF•**

Ron Mittag, City Manager  
Bonifacio Bonny Garcia, City Attorney  
Jim Zervis, Finance Director  
(Vacant), Community Development Director  
Dan Allen, Pubic Works Director  
Cmdr. Francis Moore, N.Kern Division K.C.S.O  
Sgt. Matt Lee, Wasco Police Services



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009

# CITY COUNCIL



JOE HIVELY  
Council Member



DANNY ESPITIA  
Council Member



CHERYL WEGMAN  
MAYOR



FRED WEST, JR.  
Mayor Pro Tem



TILO CORTEZ  
Council Member

## CITY CLERK



VICKY HIGHT  
City Clerk

## PLANNING COMMISSION



JILL DRESCHER  
Vice-Chair



STACIE LOPEZ  
Planning Secretary

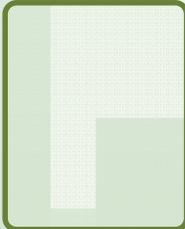


CHARLES SANTILLAN  
Chair



ROCIO MOSQUEDA  
Treasurer

## CITY TREASURER



DWAYNE HUTSON  
Commissioner



JIM FORREST  
Commissioner



VACANT  
Commissioner



DAVE GERMAN  
Commissioner



DON ELHOLM  
Commissioner

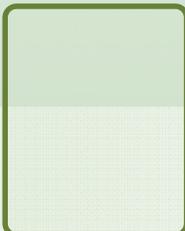
## ADMINISTRATIVE STAFF



RON MITTAG  
City Manager



BONIFACIO GARCIA  
City Attorney



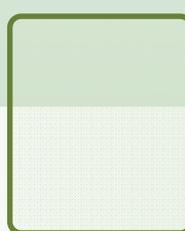
COMDR. FRANCIS MOORE  
N. Kern Division K.C.S.O.



DANIEL ALLEN  
Public Works Director



JAMES ZERVIS  
Finance Director



VACANT  
Community  
Development Director



SGT. MATT LEE  
Wasco Police Services

# ***MAPS / DEMOGRAPHICS***

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## **OVERVIEW**

This section gives reader a summary description of where the City of Wasco is located, the City's community profile and major revenue trend analysis. This section contains:

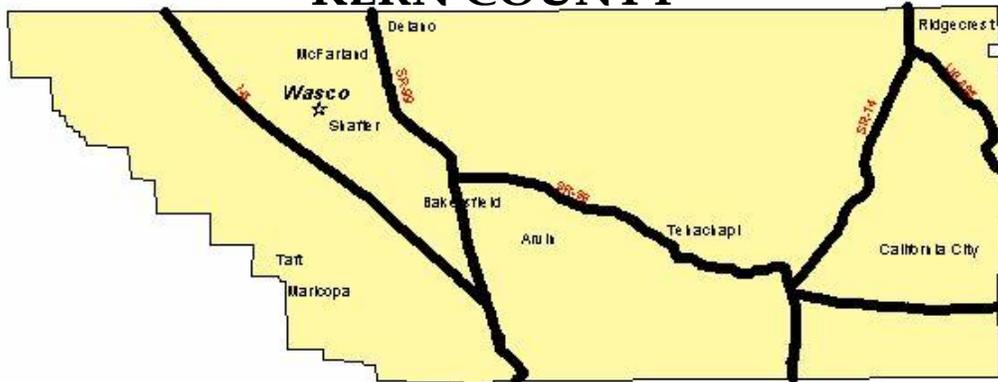
1. **State/County/City Maps** – Shows the location of the City within the State of California and the County of Kern.
2. **City Jurisdiction Boundary Map** – Shows the City boundaries and City assessment districts.
3. **Aerial Map** – Shows the City boundaries as seen from an airplane flying over the City.
4. **Community Profile** – Summary of Wasco's Community.
5. **Demographics & Trend Analysis** – Summary of the Demographics and major revenue trends.

# STATE OF CALIFORNIA

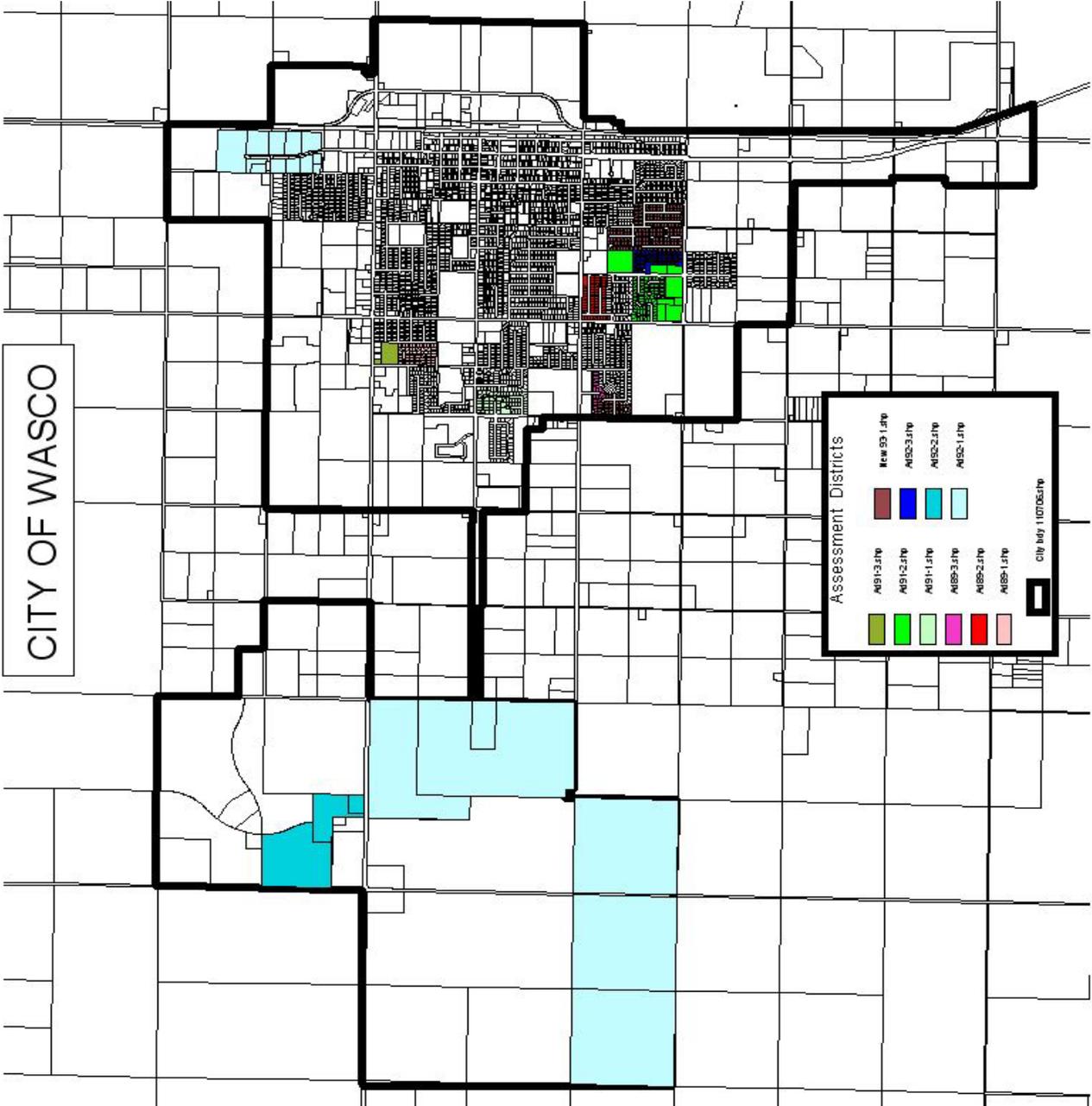


# ANNUAL BUDGET 2008/2009

## KERN COUNTY



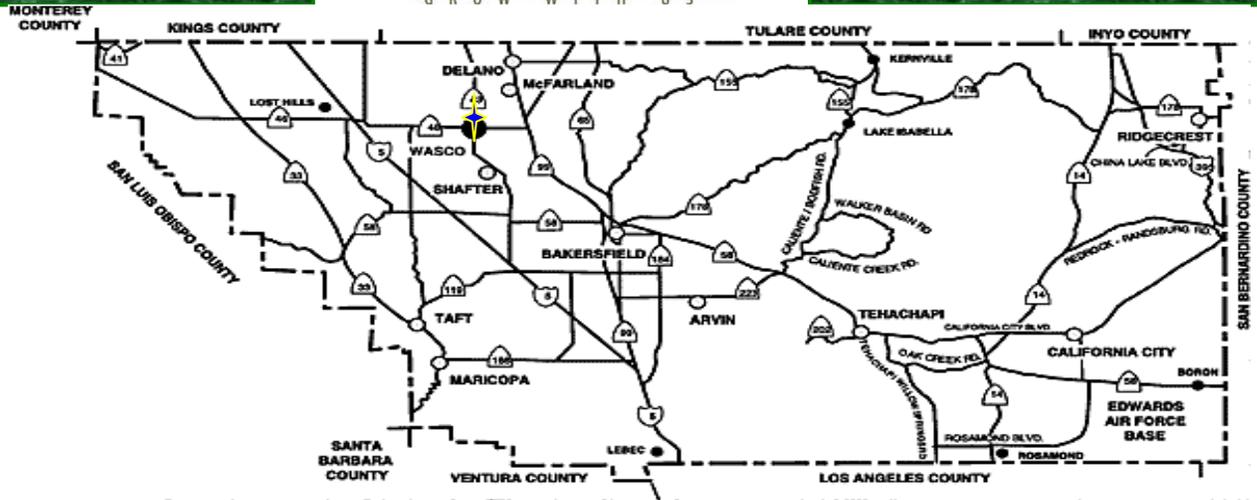
CITY OF WASCO







# Community Profile



## LOCATION

The City of Wasco is a growing and vibrant community located in the heart of the most diversified agricultural region in the world. With a population of nearly 24,999 Wasco has grown to a comfortable size while retaining all the benefits of a small city. Wasco is located just 27 miles northwest of Bakersfield, California. Highways 46 and 99 and Interstate 5 all provide easy access to other metropolitan areas throughout the state. The scenic Pacific Coastline is a two hour drive west on Highway 46 and the high Sierra Nevada's are two hours east, Los Angeles lies 120 miles south and the San Francisco Bay area is 275 miles north.

## CLIMATE

The climate is characterized by mild winters, warm summers, moderate rainfall and generally year-round sunshine.

Average temperatures: Jan.- high 55° - low 35°  
 Jul.- high 100° - low 65°

Annual yearly rainfall: 6.24"  
 Prevailing Wind: NNW @ 10-15 mph

## WASCO CITY HALL



The City was incorporated in 1945 and has a Council/Manager form of government.

## ...ABOUT OUR COMMUNITY

Wasco's economy is based primarily on agriculture production and ag-related industries. Water originating in the Friant -Kern canal system is used to cultivate thousands of acres of roses, potatoes, cotton, almonds, alfalfa, sweet potatoes, melons and a variety of other fruits and vegetables.

In addition to agricultural goods, a number of area wide manufacturing plants engage in the production of asphalt and concrete pipes, farm tools and equipment, chemicals, nursery crops and bulk materials delivery.

Several new housing developments have been or are nearing completion and new residential developments are being planned. A number of custom built homes have also added to Wasco's appeal. The obvious commercial and residential growth over the past few years is allowing citizens of Wasco and surrounding rural areas the opportunity to enjoy more independence and the promise of increased financial security.

Wasco is universally known as the "Rose Capital of the Nation." The area blooms May through September each year with over 50 million rose plants. 60% of the rose plants grown nationwide are produced by the eight major commercial rose companies located in this area. Every year, visitors come to see the 100 and 200-acre plots in full radiant bloom.

With a variety of recreational facilities and the growth initiatives supported by local government and business, Wasco continues a healthy pace of residential and commercial development. Citizens take pride in their community, and that is evident in the excellent quality of life offered here.



# Community Profile

## POPULATION



| Calendar Year | 2000   | 2001   | 2002   | 2003   | 2004   | 2005   | 2006   | 2007   | 2008   |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Population    | 20,326 | 21,263 | 21,950 | 22,267 | 22,858 | 23,708 | 24,303 | 24,156 | 24,999 |

### Employee Trends

| Fiscal Year             | 1999-00 | 2000-01 | 01-02 | 02-03 | 03-04 | 04-05 | 05-06 | 06-07 | 07-08 | 08-09 |
|-------------------------|---------|---------|-------|-------|-------|-------|-------|-------|-------|-------|
| City of Wasco Employees | 44      | 44.5    | 49    | 50    | 51    | 55    | 61    | 79.5  | 72    | 72    |
| Employees/Population    | 461     | 457     | 434   | 439   | 437   | 416   | 389   | 306   | 336   | 346   |

### Age Distribution

|             |       |
|-------------|-------|
| 0-4 years   | 7.5%  |
| 5-14 years  | 15.4% |
| 15-19 years | 8.0%  |
| 20-24 years | 10.4% |
| 25-44 years | 39.5% |
| 45-64 years | 13.8% |
| 65+ years   | 5.4%  |

### Total Population:

24,156

### Average Household Size:

3.79

### Average Family Size:

4.07

### Median Age:

29.3

Source: 2000 U.S. Census

### Ethnic Mix

|                 |       |
|-----------------|-------|
| Hispanic        | 52.9% |
| White           | 34.1% |
| Black           | 10.6% |
| American Indian | 1.4%  |
| Asian           | .8%   |
| Native Hawaiian | .2%   |

### Major Employers in Wasco

| Employer                                 | No. of Employees |
|--|------------------|
| Jackson & Perkins                        | 1,000- 4,999     |
| Wasco State Prison                       | 1,000- 1,500     |
| Wasco Union Elementary School District   | 50- 400          |
| Wasco Union High School District         | 50- 300          |
| K-Mart                                   | 50- 250          |
| Certis                                   | 50- 100          |
| SunnyGem                                 | 50- 100          |
| City of Wasco                            | 25- 80           |
| Savemart Supermarket                     | 25- 50           |
| Semi-Tropic Water Storage Water District | 25- 50           |
| Savage Coal Service Company              | 25- 50           |
| Pioneer Equipment                        | 25- 50           |

Source: Employment Development Dept. Labor Market Division

### Land Use:

A diversity of land uses exist within the City. Residential is 1,119.58 acres with 3,649 parcels. Commercial is 277.54 acres with 317 parcels and Industrial is 592.75 acres with 179 parcels.

### Housing Unit Distribution (2000):

|                      |       |
|----------------------|-------|
| Single-Family        | 3,463 |
| Duplex               | 98    |
| Multi-Family         | 832   |
| Total Housing Units: | 4,393 |

Source: based on 2004 City of Wasco, housing Conditions Survey

### Home Ownership:

own- 58%

rent- 42%

Source: 2000 U.S. Census

## BUILDING VALUATION



As of June 30, 2007, the total assessed property valuation for the City was \$24,978,235 the total valuation for the City may be broken down into the following categories:

|               |              |
|---------------|--------------|
| Single-Family | \$18,293,994 |
| Multi-Family  | \$ 509,507   |
| Commercial    | \$ 2,580,411 |
| Miscellaneous | \$ 3,594,323 |

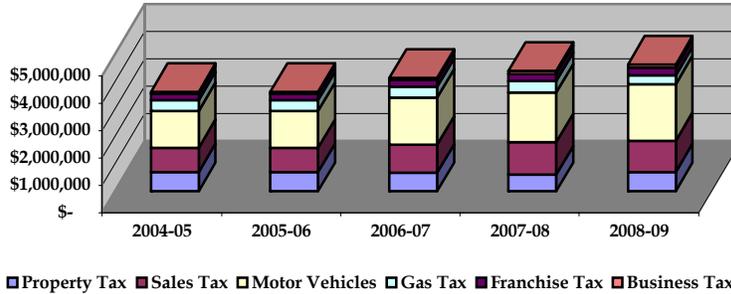
Source: City Building Dept.



## Demographics/Trend Analysis

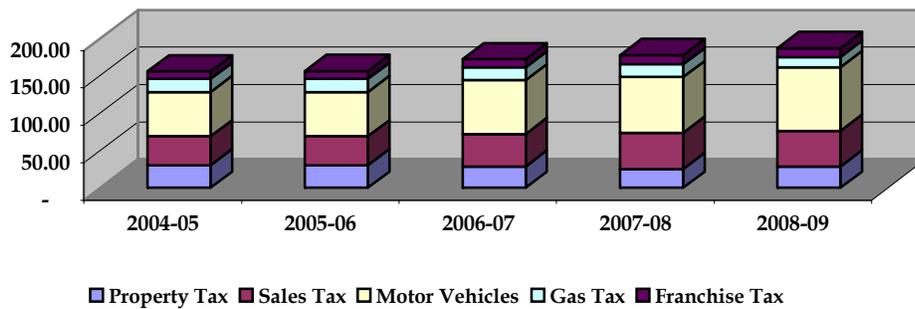
### General Fund Major Revenue Trends

General Fund  
Major Revenues



| Fiscal Year    | 2004-05             | 2005-06             | 2006-07             | 2007-08             | 2008-09             |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Property Tax   | \$ 695,376          | \$ 695,376          | \$ 680,089          | \$ 612,893          | \$ 692,533          |
| Sales Tax      | \$ 878,882          | \$ 878,882          | \$ 1,026,058        | \$ 1,169,916        | \$ 1,143,000        |
| Motor Vehicles | \$ 1,356,345        | \$ 1,356,345        | \$ 1,701,399        | \$ 1,817,415        | \$ 2,066,500        |
| Gas Tax        | \$ 398,051          | \$ 398,051          | \$ 404,683          | \$ 413,275          | \$ 323,500          |
| Franchise Tax  | \$ 234,247          | \$ 234,247          | \$ 251,062          | \$ 273,391          | \$ 292,208          |
| Business Tax   | \$ 60,877           | \$ 68,596           | \$ 84,584           | \$ 100,000          | \$ 105,000          |
| <b>Total</b>   | <b>\$ 3,623,778</b> | <b>\$ 3,631,497</b> | <b>\$ 4,147,875</b> | <b>\$ 4,386,890</b> | <b>\$ 4,622,741</b> |

General Fund Major Revenues Per Capita



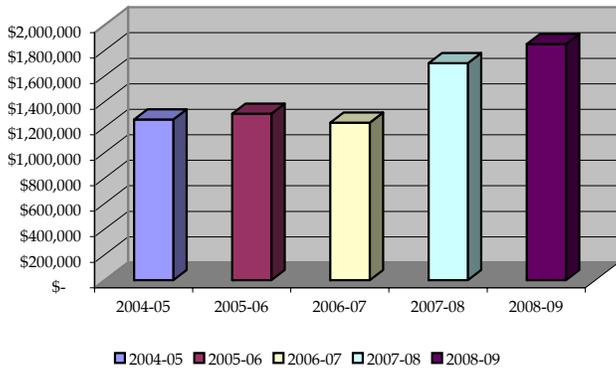
| Fiscal Year    | 2004-05          | 2005-06          | 2006-07          | 2007-08          | 2008-09          |
|----------------|------------------|------------------|------------------|------------------|------------------|
| Property Tax   | 30.42            | 30.42            | 28.69            | 25.22            | 28.67            |
| Sales Tax      | 38.45            | 38.45            | 43.28            | 48.14            | 47.32            |
| Motor Vehicles | 59.34            | 59.34            | 71.76            | 74.78            | 85.55            |
| Gas Tax        | 17.41            | 17.41            | 17.07            | 17.01            | 13.39            |
| Franchise Tax  | 10.25            | 10.59            | 11.25            | 12.10            | 12.00            |
| <b>Total</b>   | <b>\$ 155.87</b> | <b>\$ 156.21</b> | <b>\$ 172.05</b> | <b>\$ 177.24</b> | <b>\$ 186.93</b> |



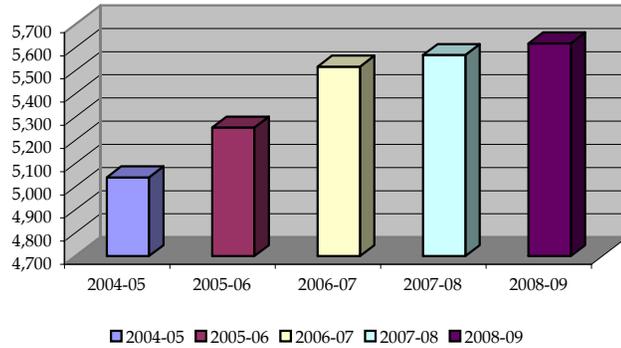
## Wastewater Trend Analysis

### Statistical Trends

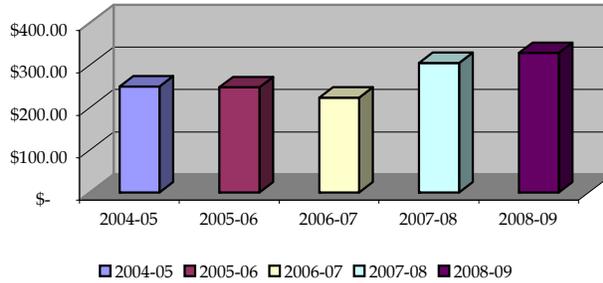
Wastewater Sales



Wastewater Customers



Wastewater Avg. Sales Per Customer



\*Estimate

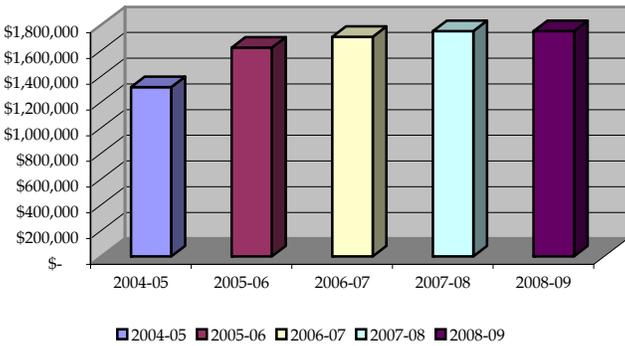
| Fiscal Year             | 2004-05      | 2005-06      | 2006-07      | 2007-08      | 2008-09      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,259,747 | \$ 1,303,959 | \$ 1,233,473 | \$ 1,700,000 | \$ 1,850,000 |
| Customers               | 5,040        | 5,255        | 5,518        | 5,568        | 5,618        |
| Avg. Sales Per Customer | \$ 250       | \$ 248       | \$ 224       | \$ 305       | \$ 329       |



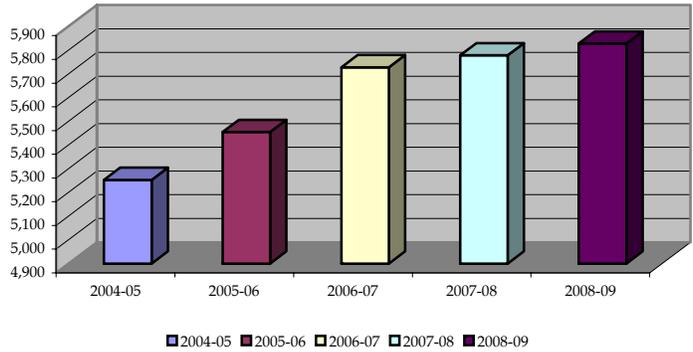
## Water Trend Analysis

### Statistical Trends

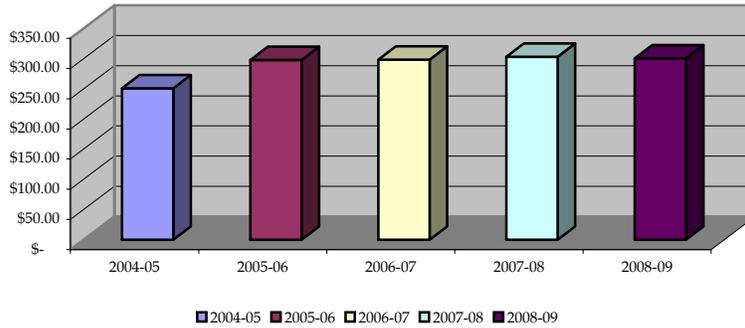
Water Sales



Water Customers



Water Avg. Sales Per Customer



\*Estimate

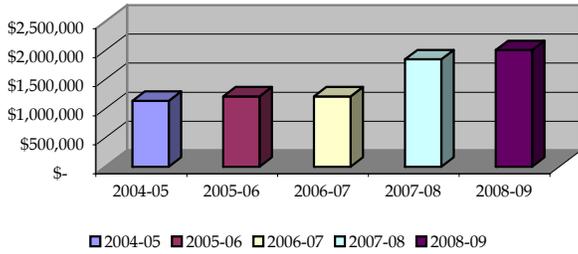
| Fiscal Year             | 2004-05      | 2005-06      | 2006-07      | 2007-08      | 2008-09      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,317,636 | \$ 1,624,414 | \$ 1,708,467 | \$ 1,752,000 | \$ 1,752,000 |
| Customers               | 5,253        | 5,455        | 5,728        | 5,778        | 5,828        |
| Avg. Sales Per Customer | \$ 251       | \$ 298       | \$ 298       | \$ 303       | \$ 301       |



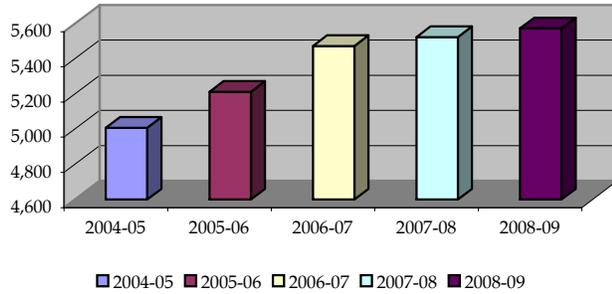
## Sanitation Trend Analysis

### Statistical Trends

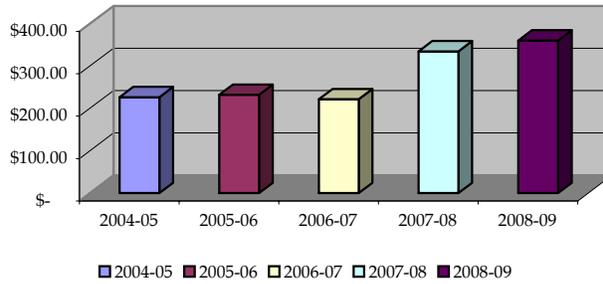
Sanitation Sales



Sanitation Customers



Sanitation Avg. Sales Per Customer



| Fiscal Year             | 2004-05      | 2005-06      | 2006-07      | 2007-08      | 2008-09      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,135,399 | \$ 1,211,763 | \$ 1,212,861 | \$ 1,850,000 | \$ 2,009,700 |
| Customers               | 5,008        | 5,212        | 5,473        | 5,523        | 5,573        |
| Avg. Sales Per Customer | \$ 227       | \$ 232       | \$ 222       | \$ 335       | \$ 361       |

\*Estimate

## Notes

# ***BUDGET PREFACE***

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## **OVERVIEW**

The following section explains the budget process and policies:

1. **How to read and understand your City budget** – Brief summary of how to navigate and understand the City budget.
2. **Financial Policies** – Explanation of the City's Financial Policies.
3. **Basis of Budgeting** – Explains the accounting principals used by the City, authorized spending limits, and authorized levels of budgetary control.
4. **Budget Process** – Explains the budget process of the City.
5. **Major Revenue Estimates** – Explains how the Finance Department has estimated major revenues.
6. **GANN Limit** – Explains the Prop. 4 appropriation limit.

## **HOW TO READ YOUR CITY'S BUDGET**

### **CITY MANAGER'S LETTER:**

The City Manager's letter elaborates on the goals, objectives and the direction that the City is moving. This information will give the reader intangible information and a macro view of the City of Wasco.

### **INTRODUCTORY SECTION:**

The City has included a section containing Adopting Budget Resolution, Gann Resolution, Budget Award and a list of City Officials. This will help the reader understand our Municipal Organization.

### **MAPS / DEMOGRAPHICS:**

This section will help the reader to locate the City of Wasco within the State of California. This section will also show the reader the boundaries of the City and explains the demographics, community profile and trends.

### **BUDGET PREFACE:**

This section will explain the budget policies, financial policies and budget process to the reader.

### **SUMMARY SECTION:**

This section provides a quick overview of the City's fund balance, reserves, summary of general fund revenue and expenditures, summary of all revenues and expenditures.

### **DEPARTMENTAL OPERATING BUDGETS:**

This section contains department descriptions, objectives, accomplishments, organizational charts and performance measures; summary of revenues, expenditures, salaries and FTE (Full Time Equivalent); detail of revenue, expenditures, and of salaries and FTE (Full Time Equivalent).

### **CAPITAL OUTLAY DETAIL BUDGET BY FUND:**

This section will provide a detailed description, expected life and cost of all capital items purchased by the City, by Fund. Also included in this section is a detailed listing of all leased equipment for the fiscal year of 2008/2009.

### **DEBT SCHEDULE:**

This section gives a detail schedule of the City's debt.

### **SALARY - STEP/RANGE:**

This section will provide a detailed salary - step, ranges, and the starting pay for particular positions in all departments. This section also includes a comparison of several fiscal years of FTE (Full Time Equivalent) by fund, which provides a history of staffing levels.

### **WASCO REDEVELOPMENT AGENCY:**

The Wasco Redevelopment Agency develops, improves or eliminates blight in the community of Wasco. The Agency developed a 72-acre (with infrastructure) industrial park, which is actively being marketed. Included in this section is a summary budget, detailed budget, administration cost breakdown and demographics of the Redevelopment Agency within the city limits. There are 3.7 acres remaining in this Industrial park that are budgeted to be sold in 2008/2009.

# **FINANCIAL POLICIES**

## **REVENUE POLICIES**

- ❖ The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- ❖ The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by the general fund based upon a level of subsidy determined by the Council.
- ❖ The City Council has adopted an Indirect Cost Allocation Plan to recover directly attributed indirect costs from all non-general fund departments.
- ❖ The City will aggressively pursue collection of all revenues when due.

## **OPERATING BUDGET POLICIES**

- ❖ The City Council will adopt and maintain a balanced annual operating budget and an integrated three-year capital improvement plan.
- ❖ Current annual revenues will be equal to or greater than current expenditures.
- ❖ Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding source will be required for any new or expanded programs.
- ❖ The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- ❖ The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- ❖ The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

## **CAPITAL IMPROVEMENT POLICIES**

- ❖ All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- ❖ The City will finance only those capital improvements that are consistent with the City priorities. All capital improvement operating and maintenance costs will be included in the operating budget forecast.

## **DEBT POLICIES**

- ❖ Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing. The City will determine and use the least costly financing method for all new capital improvement projects.
- ❖ The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

## **RESERVE POLICIES**

- ❖ The City will adopt a policy to build the unreserved General Fund balance to the greater of 15% of General Fund Operating Revenues or two months of General Fund Operating Expenses, as recommended by the Government Financial Officers Association (GFOA).
- ❖ The City will maintain a reserve for emergencies and economic uncertainty for the Wastewater Plant equivalent to one (1) times the annual sale revenue.
- ❖ The City will place procedures in effect to increase the Sanitation Department's equipment replacement reserves and economic reserves to 50% of the annual sales.

## **PROPERTY MANAGEMENT**

- ❖ Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- ❖ Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

## **BASIS OF BUDGETING**

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis consisting of three major fund types; Governmental, Proprietary, and Fiduciary. The Government fund types consist of the General Fund, Special Revenue funds, Debt Service funds and Capital Project funds. Proprietary funds consist of the Enterprise funds and the internal service funds. The fiduciary funds consist of the various Trust and Agency funds.

All of the City's governmental type funds (General, Special Revenue, Capital Project funds and Trust Funds) are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are considered susceptible to accrual when collected within 60 days following year end. Other revenues considered susceptible to accrual include sales, utility users and occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenues. Expenditures are generally recognized when the related fund liability is incurred, except that interest and principal on general long term obligation are recognized when due. Proprietary funds (Enterprise and Internal Service Funds) are distinguished from Governmental funds by its measurement focus on net income, or retained earnings. These funds are accounted for using the accrual basis of accounting. Proprietary fund revenues are recognized when earned, and its expenses are recognized when incurred.

## **LEGAL LEVELS OF BUDGETARY CONTROL**

The City Council has ultimate budgetary authority to increase or decrease the budget, move budget line items within a fund, between funds and issue inter fund loans. City Council delegates specific budgetary level of authority to the City Manager in the budget resolution.

Through City Council resolution the City Manager is delegated budgetary authority to move budget line items within a fund and between funds up to a designated dollar amount. The City Council also gives the City Manager budgetary authority to make specific City Council approved loans from the Enterprise fund to the General fund for major projects that are consistent with the adopted capital improvement plan and City priorities.

The City Manager has given Directors specific budgetary spending level authority within their prospective budgets (see spending authority). Directors may request, in writing, to the City Manager, to move budget line items within their specific budgets.

The City Manager has given Directors' staff specific budgetary spending level authority within their specific budgets (see spending authority).

## SPENDING AUTHORITY

All items \$10,000 or more require a formal bid and City Council approval.

All items between the amounts of \$5,000 to \$9,999 will require informal bids, City Managers' approval, Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$4,000 to \$4,999 will require the Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$1,000 to \$3,999 will require the approval of the Department Director.

All items between the amounts of \$100 to \$999 will require the approval of the Department Director or Division Manager.

All items up to the amounts of \$99 will require the approval of the Department Director, Division Manager, or Division Supervisor.

## THE BUDGET PROCESS

A) Preparation of the City Budget begins in February. A diskette or other electronic media containing a spreadsheet and an informational form is given to each Director of each department. A detailed description of the content and use of the spreadsheet and informational form is as follows:

1. The spreadsheet requires each Director to estimate what their total expenditures by object number will be in their department at the end of the fiscal year. To assist the Directors with their estimates the spreadsheet includes columns showing fiscal year budget amounts, fiscal year actual amounts and prior fiscal year actual amounts.
2. The information form requires each Director to answer the following specific questions;
  - A) What are your new staffing needs for the fiscal year? Explain the reason you need this employee. List employee's classification (pay step/range).
  - B) List all capital outlay items your department is requesting. List reasons your department needs the capital outlay item. List the years that the item will be in service and whether it is a new item or replacement.
  - C) Describe your department.
  - D) List your department goals, objectives, and accomplishments.

B) The Finance Department downloads the completed diskettes or email into the budget and compiles data from the informational forms. The Finance Director will evaluate the submitted revenues and expenses and meet with each director to obtain clarity and understanding about all requested line items. The Finance Department will then calculate specific revenues, payrolls and transfers and enter this data into the budget program. The Finance Department's final step of this process is to balance the budget.

C) The next step of the process is to schedule several meetings with the City Manager. The City Manager will evaluate the requested revenue and expenditures of each department. The City Manager will discuss any changes made to the departmental budget with each Director before finalizing his recommendations.

D) The next step of the process is to schedule several budget meetings with the City Council. At these meetings, the City Council will evaluate the City Manager's recommendations prior to budgetary adoption.

E) Finally, Citizens of Wasco will have at least two weeks to review the budget. The public will have an opportunity to ask any questions or request any changes at several scheduled budget workshops. At the conclusion of the budget workshops, City Council, by resolution, approves the fiscal year budget.

## **REVENUE ESTIMATES**

The City of Wasco relies on four major General Fund revenues – Motor Vehicle-In Lieu Tax Revenue, Sale Tax Revenue, Property Tax Revenue and Franchise Tax Revenue. The City also has three major Enterprise Funds – Wastewater, Water, and Disposal. These revenues are crucial to the success of the overall budget and specific funds, and therefore must be estimated accurately. The following section will give the reader a detail description of where and how the City obtains its major revenues as well as how the revenues were estimated for Fiscal Year 2008/2009.

## **GENERAL FUND REVENUES**

There are many sources of revenue in the General Fund. The following will only address the top four major revenue sources, its origin and how the city has estimated these revenues for fiscal year 2008/2009.

1) **Motor Vehicle-In-Lieu Tax Revenue** - \$2,211,155

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a motor vehicle tax. The distribution is based on city population in proportion to the population in the incorporated areas. Like most Cities in California, Wasco's Motor Vehicle-In-Lieu Tax Revenue has increased faster than expected and has surpassed all other revenues in the general fund. Motor Vehicle-In-Lieu Tax Revenue represents 30% of the City's General Fund revenues. The increase in the Motor Vehicle Tax is attributed to the increase sales in higher priced vehicles such as SUV's.

The California Department of Motor Vehicles does not send cities estimates of projected future Motor Vehicle-In-Lieu Tax Revenue. The City has experienced a growth rate consistently over 9% in this general fund over the last five fiscal years. This year we are using a slightly more conservative estimate of a 7% growth rate for 2008/2009.

The calculation for fiscal year 2008/2009 Motor Vehicle-In-Lieu Tax Revenue including the State Diversion and adjustment is as follows:

|                               |               |
|-------------------------------|---------------|
| MVF Est. Actual for 2007/2008 | \$2,066,500   |
| Estimated Growth Factor       | <u>x 1.07</u> |
| Estimated MVF 2008/09         | \$2,211,155   |

**\$2,211,155**

2) **Sales Tax** - \$1,223,010

The City of Wasco receives 1% (or 1/7.25) of the 7.25% sales tax charged for all taxable sales within its borders. The Finance Department has monitored the city's prior year sales tax and determined that there will be no change in future sales tax growth and potential new sales tax generators. The Finance Department is factoring a growth rate in Sale Tax for 2007/2008 of 4.875% based on the California State Controllers growth projections for this same period. In Addition to this growth Wasco is experiencing significant new business growth along Highway 46 which is estimated by the Finance Department to produce an additional 2.125% growth in sales tax.

The calculation for Sales Tax for fiscal year 2008/2009 is as follows:

|   |                 |
|---|-----------------|
| Sales Tax Revenue Est. Actual 2007/2008 | \$1,143,000     |
| State Growth expectations (4.875%)      | \$55,721        |
| Local Growth Expectation (2.125%)       | <u>\$24,289</u> |
| Total Sales Tax Projected 2008/2009     | \$1,223,010     |

**\$1,223,010**

3) Property Tax -\$644,906

Property Tax is derived from the assessed value of property within the City limits of Wasco. The Kern County Auditor-Controller-County Clerk levies a tax of 1% on the assessed valuation of property. The 1% is divided among all agencies in the area; the City receives approximately 5% of the 1%.

The estimated calculation of regular Property Tax has been relatively straight forward. The Kern County Auditor-Controller sends out a projected increase of property tax to every city within the county. This year this projected increase for the City of Wasco is 2%. In addition, because of the housing market collapse and reduction in the value of homes being sold the Finance Department is projecting a discount of 16% on the valuation increase in excess of 2% per year over the past three years. The calculation for Property tax for fiscal year 2008/2009 is as follows:

|  |                   |
|--|-------------------|
| Property Tax Est. Actual 2007/2008     | \$669,424         |
| Projected Increase 2%                  | \$13,388          |
| Valuation Discount:                    | <u>(\$37,906)</u> |
| Total Property Tax Projected 2008/2009 | \$644,906         |
|  | <b>\$644,906</b>  |

4) Franchise Tax - \$300,000

The City receives from utility, cable and refuse companies a tax for the use of public access areas such as streets, sidewalks and city owned property. Calculating the projected 2008/2009 Franchise tax, the City multiplied the 2007/2008 Franchise Fee by the projected housing growth of 2.66%, which directly represents the new users of the Franchise Tax services. The calculation for Franchise tax for fiscal year 2008/2009 is as follows:

|                             |                                    |
|-----------------------------|------------------------------------|
| Franchise Tax 2007/2008     | \$292,208                          |
| Housing growth rate 2.66%   | <u>\$7,772</u>                     |
| Franchise Tax for 2008/2009 | \$299,980                          |
|                             | <b>Rounded</b><br><b>\$300,000</b> |

## ENTERPRISE FUNDS

The City has three major enterprise funds, Wastewater, Water and Sanitation. Revenue is derived from billing the public for services, such as water usage, waste disposal and wastewater processing. The following will explain to the reader how the revenues for fiscal year 2007/2008 were projected.

### 1. Wastewater - \$1,850,000

The Planning Department has projected that housing has increase by 2.66% in fiscal year 2007/2008. The 2.66% increase in housing represents a direct increase to Wastewater fees. The calculation for projected Wastewater revenue is as follows:

|                                 |                 |
|---------------------------------|-----------------|
| Actual Revenue 2007/2008        | \$1,800,000     |
| Estimated Increase 2.66%        | <u>\$47,880</u> |
| Estimated Revenue for 2008/2009 | \$1,847,880     |

Rounded  
**\$1,850,000**

### 2. Water - \$1,752,000

The Planning Department has projected that housing has increase by 2.66% in fiscal year 2007/2008. The 2.66% increase in housing represents a direct increase to water fees. Additionally the Finance Department has estimated a \$29,400 decrease in last years estimated fees. The calculation for projected Water revenue for fiscal year 2007/2008 is as follows:

|                                 |                 |
|---------------------------------|-----------------|
| Actual Revenue for 2007/2008    | \$1,708,467     |
| Projected 2.66% Growth Increase | <u>\$43,455</u> |
| Estimated Revenue for 2008/2009 | \$1,751,922     |

Rounded  
**\$1,752,000**

3. Sanitation - \$2,009,700

The Planning Department has projected that housing has increase by 2.66% in fiscal year 2007/2008. The 2.66% increase in housing represents a direct increase to disposal fees. The City is currently negotiating a new contract with the State Prison located within the City Limits. This contract has a proposed increase similar to the large increase the citizens of Wasco took a year ago. The calculation for disposal revenue increase for fiscal year 2007/2008 is as follows:

|                                 |                     |
|---------------------------------|---------------------|
| Actual Revenue 2007/2008        | \$1,900,000         |
| Less: Prison Contract           | <u>(\$ 105,000)</u> |
| Net Revenue                     | \$1,795,000         |
| Projected Growth Increase 2.66% | <u>\$47,747</u>     |
| Subtotal                        | \$1,842,747         |
| Add: New Prison Contract        | <u>\$ 167,000</u>   |
| Projected Revenue 2008/2009     | \$2,009,747         |

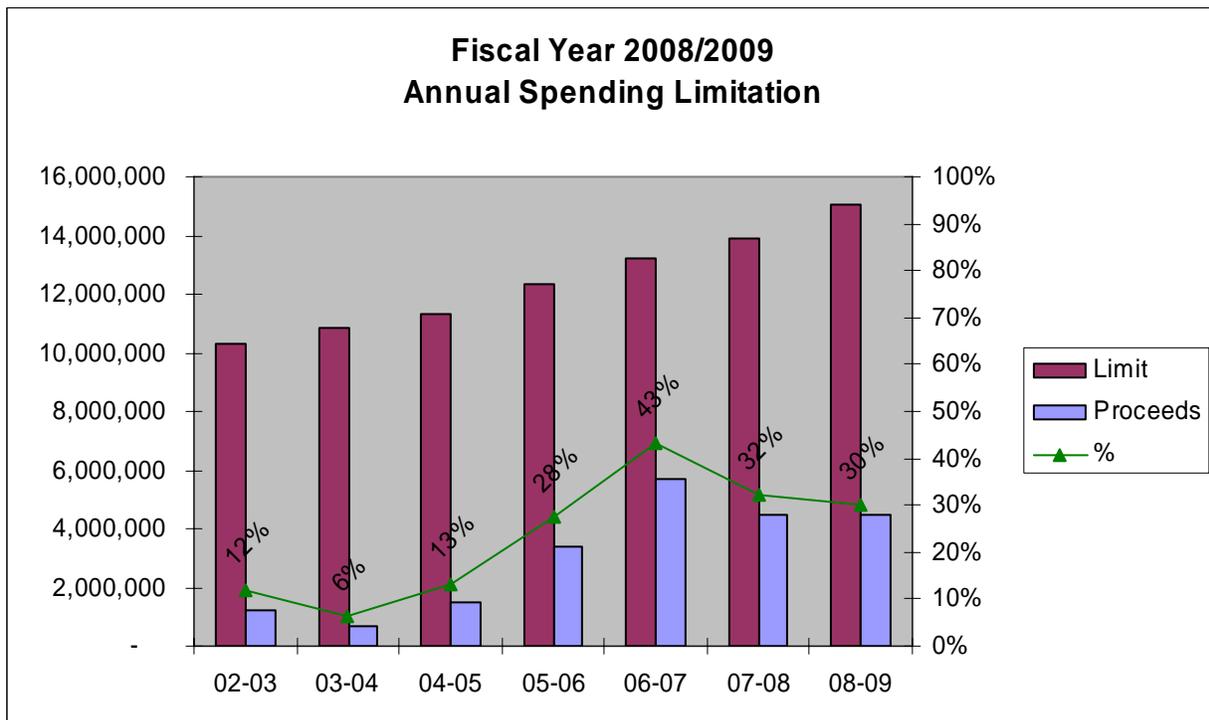
Rounded  
**\$2,009,700**

## California Gann Limit Analysis

In November 1979, voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative”. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue that can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

The limit specifies the maximum appropriations that may be funded by proceeds of taxes. Adopted limits are to be adjusted each year by a “change factor” that is tied to growth indicators specified by the State. By applying the change factor to the prior year’s appropriation limit, a new limit is calculated for the next fiscal year. If a city receives more revenue than the appropriation limit, the revenue must be returned to the taxpayers through a tax reduction or refund.

Currently, the City is at 30% of its limit with total appropriations subject to Gann limits of \$4,502,262 and a limit of \$15,031,376. This indicates that the City is in a positive appropriation position and in compliance with the law.



## Notes

# ***SUMMARY SECTION***

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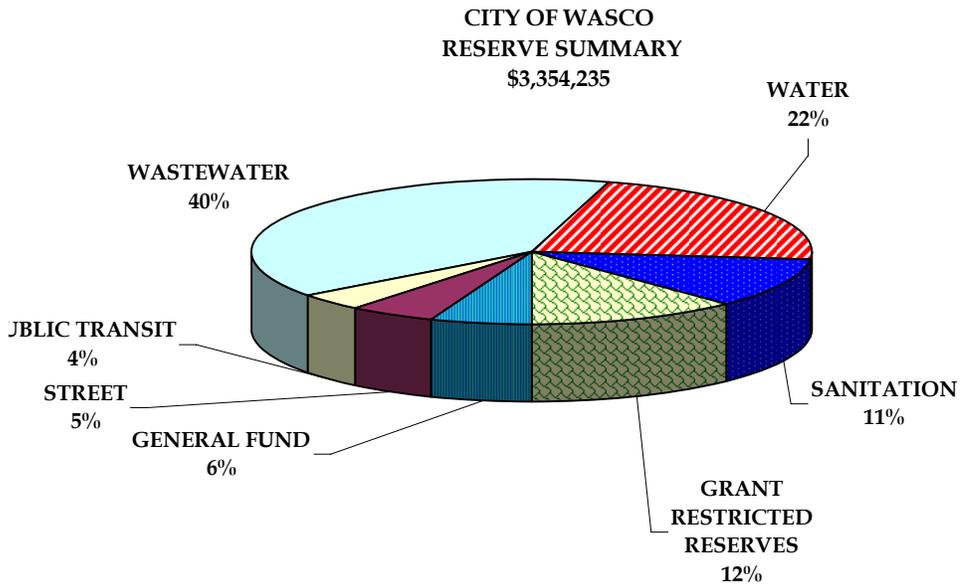
## **OVERVIEW**

The following summary schedules are included in this section:

1. **Reserve Summary** – Schedule of the City’s reserves by fund showing the beginning balances, increases, decreases and ending balance for the budget year.
2. **Fund Balance Summary** – Schedule of the estimated beginning and ending balances for the budget year for each of the City’s operating funds.
3. **Detailed Transfer Analysis** – Detail schedule of transfer made between departments and funds.
4. **General Fund Revenue Summary** - Schedule showing the budget year and five prior years of general fund expenditures by department.
5. **General Fund Expenditures Summary** – Schedule showing the budget year and five prior years of general fund expenditures by department.
6. **Revenue Summary** – Schedule showing the budget year and five prior years of all City revenues by department subtotaled by fund.
7. **Expenditure Summary** – Schedule showing the budget year and five years of all expenditures by department subtotaled by fund.
8. **Five Year Forecast** – Schedule of forecasted revenue and expenditures for five years.
9. **2008-2009 General Fund Reserve Forecast**
10. **Policing Tax Calculation** – Schedule indicating assessment amount to be applied to lots of new housing developments.

CITY OF WASCO  
ANNUAL BUDGET  
SUMMARY OF RESERVE  
FISCAL YEAR 2008/2009

| FUND |                | MID-YEAR<br>ESTIMATED<br>ENDING RESERVED<br>ACCOUNT BALANCE<br>JUNE 30, 2008 | BUDGETED<br>2008/2009<br>INCREASE | BUDGETED<br>2008/2009<br>DECREASE | ENDING RESERVED<br>ACCOUNT BALANCE<br>JUNE 30, 2009 |
|------|----------------|--|-----------------------------------|-----------------------------------|---|
| 01   | GENERAL FUND   | \$ 100,000   | \$ 100,000                        | \$ -                              | \$ 200,000  |
| 10   | STREET         | \$ 147,444   | \$ 20,000                         | \$ -                              | \$ 167,444  |
| 12   | PUBLIC TRANSIT | \$ 130,958   | \$ -                              | \$ -                              | \$ 130,958  |
| 30   | WASTEWATER     | \$ 2,544,935   | \$ 300,000                        | \$ (1,519,000)                    | \$ 1,325,935  |
| 31   | WATER          | \$ 1,091,841   | \$ 200,000                        | \$ (545,500)                      | \$ 746,341  |
| 32   | SANITATION     | \$ 430,153   | \$ 25,000                         | \$ (80,000)                       | \$ 375,153  |
| 45   | CHFA GRANT     | \$ 161,548   | \$ 35,000                         | \$ -                              | \$ 196,548  |
| 57   | CAL HOME REUSE | \$ 211,856   | \$ -                              | \$ -                              | \$ 211,856  |
|      |                | \$ 4,818,735   | \$ 680,000                        | \$ (2,144,500)                    | \$ 3,354,235  |





CITY OF WASCO  
 ANNUAL BUDGET  
 BUDGET SUMMARY OF FUND BALANCE  
 FISCAL YEAR 2008/2009

| FUND                      | ESTIMATED BEGINNING |                    |              | TRANSFER IN   | TOTAL REVENUE | FUND BALANCE PLUS EST. REV |
|---------------------------|---------------------|--------------------|--------------|---------------|---------------|----------------------------|
|                           | FUND BALANCE        | ESTIMATED REVENUES | JULY 1, 2008 |               |               |                            |
| 01 GENERAL FUND           | \$ 742,984          | \$ 5,822,779       | \$ 1,622,205 | \$ 7,444,984  | \$ 8,187,968  |                            |
| 10 STREET                 | \$ 297,398          | \$ 346,980         | \$ 930,620   | \$ 1,277,600  | \$ 1,574,998  |                            |
| 10B CONSTRUCTION CIP      | \$ -                | \$ 2,561,651       | \$ 60,840    | \$ 2,622,491  | \$ 2,622,491  |                            |
| 11 SHOP MAINTENANCE       | \$ 9,863            | \$ -               | \$ 351,341   | \$ 351,341    | \$ 361,204    |                            |
| 12 PUBLIC TRANSIT         | \$ 1,337,056        | \$ 258,386         | \$ -         | \$ 258,386    | \$ 1,595,442  |                            |
| 13 TDA STREET FUND        | \$ 248,016          | \$ 850,629         | \$ -         | \$ 850,629    | \$ 1,098,645  |                            |
| 14 LIGHTING & LANDSCAPING | \$ 61,924           | \$ 65,300          | \$ 20,000    | \$ 85,300     | \$ 147,224    |                            |
| 20 TRAFFIC SAFETY         | \$ 135,849          | \$ 43,000          | \$ -         | \$ 43,000     | \$ 178,849    |                            |
| 21 TRAFFIC IMPACT         | \$ 530,884          | \$ 110,000         | \$ -         | \$ 110,000    | \$ 640,884    |                            |
| 15 EMERGENCY RESPONSE     | \$ 2,800            | \$ -               | \$ 3,500     | \$ 3,500      | \$ 6,300      |                            |
| 16 FACILITIES MAINTENANCE | \$ -                | \$ -               | \$ 182,653   | \$ 182,653    | \$ 182,653    |                            |
| 30 WASTEWATER             | \$ 6,610,820        | \$ 3,818,361       | \$ 23,620    | \$ 3,841,981  | \$ 10,452,801 |                            |
| 31 WATER                  | \$ 3,012,779        | \$ 2,919,000       | \$ -         | \$ 2,919,000  | \$ 5,931,779  |                            |
| 32 SANITATION             | \$ 687,873          | \$ 2,395,700       | \$ -         | \$ 2,395,700  | \$ 3,083,573  |                            |
| 34 CNG FUELING STATION    | \$ 809,338          | \$ 567,373         | \$ -         | \$ 567,373    | \$ 1,376,711  |                            |
| 35 TRANSIT STATION        | \$ -                | \$ 34,066          | \$ -         | \$ 34,066     | \$ 34,066     |                            |
| 41 C.O.P.S. GRANT         | \$ 20,361           | \$ 92,000          | \$ -         | \$ 92,000     | \$ 112,361    |                            |
| 45 CHFA GRANT             | \$ 211,948          | \$ 35,000          | \$ -         | \$ 35,000     | \$ 246,948    |                            |
| 51 2004 CALHOME           | \$ 457,386          | \$ -               | \$ -         | \$ -          | \$ 457,386    |                            |
| 52 MISCELLANEOUS GRANTS   | \$ 600              | \$ 50,000          | \$ -         | \$ 50,000     | \$ 50,600     |                            |
| 53 2005 CALHOME           | \$ -                | \$ 283,400         | \$ -         | \$ 283,400    | \$ 283,400    |                            |
| 54 2006 HOME              | \$ -                | \$ 23,748          | \$ -         | \$ 23,748     | \$ 23,748     |                            |
| 56 CDBG RLA               | \$ 755,832          | \$ 36,750          | \$ -         | \$ 36,750     | \$ 792,582    |                            |
| 57 CAL HOME REUSE         | \$ 971,702          | \$ 150,000         | \$ -         | \$ 150,000    | \$ 1,121,702  |                            |
| 58 2006 CALHOME           | \$ -                | \$ 250,000         | \$ -         | \$ 250,000    | \$ 250,000    |                            |
| 59 2008 BEGIN GRANT       | \$ -                | \$ 750,000         | \$ -         | \$ 750,000    | \$ 750,000    |                            |
| 60 2007 HOME GRANT        | \$ -                | \$ 300,000         | \$ -         | \$ 300,000    | \$ 300,000    |                            |
|                           | \$ 16,905,413       | \$ 21,764,123      | \$ 3,194,779 | \$ 24,958,902 | \$ 41,864,315 |                            |

| FUND                      | PROPOSED<br>EXPENSES | TRANSFER<br>OUT | DEBT       | TOTAL<br>EXPENSE | FISCAL YEAR          | PROJECTED     |
|---------------------------|----------------------|-----------------|------------|------------------|----------------------|---------------|
|                           |                      |                 |            |                  | 2008/2009            | ENDING        |
|                           |                      |                 |            |                  | ESTIMATED            | UNRESERVED    |
|                           |                      |                 |            |                  | SURPLUS<br>(DEFICIT) | FUND BALANCE  |
|                           |                      |                 |            |                  |                      | JUNE 30, 2009 |
| 01 GENERAL FUND           | \$ 7,102,746         | \$ 313,228      | \$ 17,200  | \$ 7,433,174     | \$ 11,809            | \$ 754,793    |
| 10 STREET                 | \$ 1,060,611         | \$ 148,447      | \$ 68,542  | \$ 1,277,600     | \$ (0)               | \$ 297,398    |
| 10B CONSTRUCTION CIP      | \$ 2,622,491         | \$ -            | \$ -       | \$ 2,622,491     | \$ -                 | \$ -          |
| 11 SHOP MAINTENANCE       | \$ 343,925           | \$ 7,416        | \$ -       | \$ 351,341       | \$ 0                 | \$ 9,863      |
| 12 PUBLIC TRANSIT         | \$ 227,003           | \$ 46,383       | \$ -       | \$ 273,386       | \$ (15,000)          | \$ 1,322,056  |
| 13 TDA STREET FUND        | \$ -                 | \$ 930,620      | \$ -       | \$ 930,620       | \$ (79,991)          | \$ 168,025    |
| 14 LIGHTING & LANDSCAPING | \$ 107,756           | \$ 3,470        | \$ -       | \$ 111,226       | \$ (25,926)          | \$ 35,998     |
| 20 TRAFFIC SAFETY         | \$ 43,000            | \$ -            | \$ -       | \$ 43,000        | \$ -                 | \$ 135,849    |
| 21 TRAFFIC IMPACT         | \$ 10,000            | \$ 24,470       | \$ -       | \$ 34,470        | \$ 75,530            | \$ 606,414    |
| 15 EMERGENCY RESPONSE     | \$ 3,500             | \$ -            | \$ -       | \$ 3,500         | \$ -                 | \$ 2,800      |
| 16 FACILITIES MAINTENANCE | \$ 177,151           | \$ 5,502        | \$ -       | \$ 182,653       | \$ -                 | \$ -          |
| 30 WASTEWATER             | \$ 2,800,197         | \$ 284,603      | \$ 601,240 | \$ 3,686,039     | \$ 155,942           | \$ 6,766,762  |
| 31 WATER                  | \$ 2,472,228         | \$ 347,422      | \$ 86,833  | \$ 2,906,482     | \$ 12,518            | \$ 3,025,297  |
| 32 SANITATION             | \$ 1,780,956         | \$ 468,481      | \$ 162,375 | \$ 2,411,812     | \$ (16,112)          | \$ 671,761    |
| 34 CNG FUELING STATION    | \$ 558,847           | \$ 8,526        | \$ -       | \$ 567,373       | \$ -                 | \$ 809,338    |
| 35 TRANSIT STATION        | \$ 17,500            | \$ 16,566       | \$ -       | \$ 34,066        | \$ -                 | \$ -          |
| 41 C.O.P.S. GRANT         | \$ -                 | \$ 92,000       | \$ -       | \$ 92,000        | \$ -                 | \$ 20,361     |
| 45 CHFA GRANT             | \$ 35,000            | \$ -            | \$ -       | \$ 35,000        | \$ -                 | \$ 211,948    |
| 51 2004 CALHOME           | \$ -                 | \$ -            | \$ -       | \$ -             | \$ -                 | \$ 457,386    |
| 52 MISCELLANEOUS GRANTS   | \$ 50,000            | \$ -            | \$ -       | \$ 50,000        | \$ -                 | \$ 600        |
| 51 2005 CALHOME           | \$ 249,392           | \$ 34,008       | \$ -       | \$ 283,400       | \$ -                 | \$ -          |
| 52 2006 HOME              | \$ -                 | \$ 23,748       | \$ -       | \$ 23,748        | \$ -                 | \$ -          |
| 56 CDBG RLA               | \$ 23,153            | \$ 13,598       | \$ -       | \$ 36,750        | \$ -                 | \$ 755,832    |
| 57 CAL HOME REUSE         | \$ 150,000           | \$ -            | \$ -       | \$ 150,000       | \$ -                 | \$ 971,702    |
| 58 2006 CALHOME           | \$ 220,000           | \$ 30,000       | \$ -       | \$ 250,000       | \$ -                 | \$ -          |
| 59 2008 BEGIN GRANT       | \$ 750,000           | \$ -            | \$ -       | \$ 750,000       | \$ -                 | \$ -          |
| 60 2007 HOME GRANT        | \$ 248,000           | \$ 52,000       | \$ -       | \$ 300,000       | \$ -                 | \$ -          |
|                           | \$ 21,053,454        | \$ 2,850,488    | \$ 936,190 | \$ 24,840,132    | \$ 118,770           | \$ 17,024,183 |



**CITY OF WASCO  
ANNUAL BUDGET  
DETAIL TRANSFER SCHEDULE  
FISCAL YEAR 2008/2009**

| DEPARTMENT                   | TRANSFER IN | TRANSFER OUT | SUBTOTAL OF TRANSFERS | IT        | SHOP       | MD         | FACILITIES | GENERAL FUND | EMERGENCY RESPONSE | STREET      | WWT          | WATER        |
|------------------------------|-------------|--------------|-----------------------|-----------|------------|------------|------------|--------------|--------------------|-------------|--------------|--------------|
| General Revenue              | \$ 902,685  | \$ -         | \$ (902,685)          |           |            |            |            | \$ (53,385)  |                    |             | \$ (225,940) | \$ (270,269) |
| City Council                 | \$ -        | \$ 13,424    | \$ 13,424             | \$ 3,579  |            |            | \$ 9,845   |              |                    |             |              |              |
| City Manager                 | \$ -        | \$ 20,583    | \$ 20,583             | \$ 10,738 |            |            | \$ 9,845   |              |                    |             |              |              |
| Administrative Services      | \$ -        | \$ -         | \$ -                  |           |            |            |            |              |                    |             |              |              |
| Finance/Accounting           | \$ -        | \$ 13,486    | \$ 13,486             | \$ 10,738 |            |            | \$ 2,748   |              |                    |             |              |              |
| Budget                       | \$ -        | \$ 6,066     | \$ 6,066              | \$ 3,579  |            |            | \$ 2,486   |              |                    |             |              |              |
| Human Resource/Risk Mgmt.    | \$ -        | \$ 7,897     | \$ 7,897              | \$ 3,579  |            |            | \$ 4,318   |              |                    |             |              |              |
| Community Development        | \$ -        | \$ 26,716    | \$ 26,716             | \$ 16,108 |            |            | \$ 10,608  |              |                    |             |              |              |
| Non-Departmental             | \$ -        | \$ 39,627    | \$ 39,627             |           | \$ 2,507   | \$ 10,000  |            |              | \$ 3,500           |             | \$ 23,620    |              |
| Engineering                  | \$ -        | \$ 19,639    | \$ 19,639             | \$ 7,159  | \$ 4,473   |            | \$ 8,007   |              |                    |             |              |              |
| Fire                         | \$ -        | \$ -         | \$ -                  |           |            |            |            |              |                    |             |              |              |
| Sheriff                      | \$ 92,000   | \$ 19,093    | \$ (72,907)           |           |            |            | \$ 19,093  |              |                    |             |              |              |
| Building Inspection          | \$ -        | \$ 21,309    | \$ 21,309             | \$ 8,949  | \$ 5,476   |            | \$ 6,884   |              |                    |             |              |              |
| Economic Development         | \$ -        | \$ 67,108    | \$ 67,108             | \$ 3,579  |            |            | \$ 10,143  | \$ 53,385    |                    |             |              |              |
| Animal Services              | \$ -        | \$ 22,470    | \$ 22,470             | \$ 3,579  | \$ 8,946   |            | \$ 9,944   |              |                    |             |              |              |
| Housing & Community Programs | \$ 23,748   | \$ 13,963    | \$ (9,785)            | \$ 7,159  |            |            | \$ 6,804   |              |                    |             |              |              |
| Street                       | \$ 930,620  | \$ 148,447   | \$ (782,173)          | \$ 10,738 | \$ 83,332  | \$ 10,000  | \$ 8,007   |              |                    |             |              |              |
| Street Construction          | \$ 60,840   | \$ -         | \$ (60,840)           |           |            |            |            |              |                    | \$ (36,370) |              |              |
| Code Compliance              | \$ -        | \$ 18,905    | \$ 18,905             | \$ 7,159  | \$ 4,974   |            | \$ 6,771   |              |                    |             |              |              |
| Public Transit               | \$ -        | \$ 46,383    | \$ 46,383             | \$ 3,579  | \$ 42,804  |            |            |              |                    |             |              |              |
| Transit Station              | \$ -        | \$ 16,566    | \$ 16,566             | \$ 6,622  |            |            | \$ 9,944   |              |                    |             |              |              |
| TDA                          | \$ -        | \$ 930,620   | \$ 930,620            |           |            |            |            |              |                    | \$ 930,620  |              |              |
| MD Light & Landscaping       | \$ 20,000   | \$ 3,470     | \$ (16,530)           |           | \$ 3,470   |            |            | \$ (10,000)  |                    | \$ (10,000) |              |              |
| Information Technology       | \$ 168,079  | \$ 2,942     | \$ (165,137)          |           | \$ (3,502) |            | \$ (559)   | \$ (85,907)  |                    | \$ (10,738) | \$ (17,897)  | \$ (21,477)  |
| Shop                         | \$ 351,341  | \$ 7,416     | \$ (343,925)          | \$ 3,502  |            | \$ (3,470) | \$ 1,914   | \$ (26,376)  |                    | \$ (83,332) | \$ (13,419)  | \$ (44,189)  |
| Traffic Impact               | \$ -        | \$ 24,470    | \$ 24,470             |           |            |            |            |              |                    |             |              |              |
| Emergency Response           | \$ 3,500    | \$ -         | \$ (3,500)            |           |            |            |            | \$ (3,500)   |                    |             |              |              |
| Facilities Maintenance       | \$ 182,653  | \$ 5,502     | \$ (177,151)          | \$ 559    | \$ (1,914) |            |            | \$ (107,497) |                    | \$ (8,007)  | \$ (27,347)  | \$ (11,488)  |
| Wastewater                   | \$ 23,620   | \$ 284,603   | \$ 260,983            | \$ 17,897 | \$ 13,419  |            | \$ 27,347  | \$ 202,320   |                    |             |              |              |
| Water                        | \$ -        | \$ 347,422   | \$ 347,422            | \$ 21,477 | \$ 44,189  |            | \$ 11,488  | \$ 270,269   |                    |             |              |              |
| Sanitation                   | \$ -        | \$ 468,481   | \$ 468,481            | \$ 14,318 | \$ 135,752 |            | \$ 11,514  | \$ 306,898   |                    |             |              |              |
| CNG Station                  | \$ -        | \$ 8,526     | \$ 8,526              | \$ 537    |            |            |            | \$ 7,989     |                    |             |              |              |
| Cops                         | \$ -        | \$ 92,000    | \$ 92,000             |           |            |            |            | \$ 92,000    |                    |             |              |              |
| Home Grant                   | \$ -        | \$ 23,748    | \$ 23,748             |           |            |            |            | \$ 23,748    |                    |             |              |              |
| RDA                          | \$ -        | \$ 38,204    | \$ 38,204             |           |            |            |            | \$ 38,204    |                    |             |              |              |
|                              | 2,759,086   | 2,759,086    | -                     | 165,137   | 343,925    | 16,530     | 177,151    | 708,148      | 3,500              | 782,173     | (260,983)    | (347,422)    |

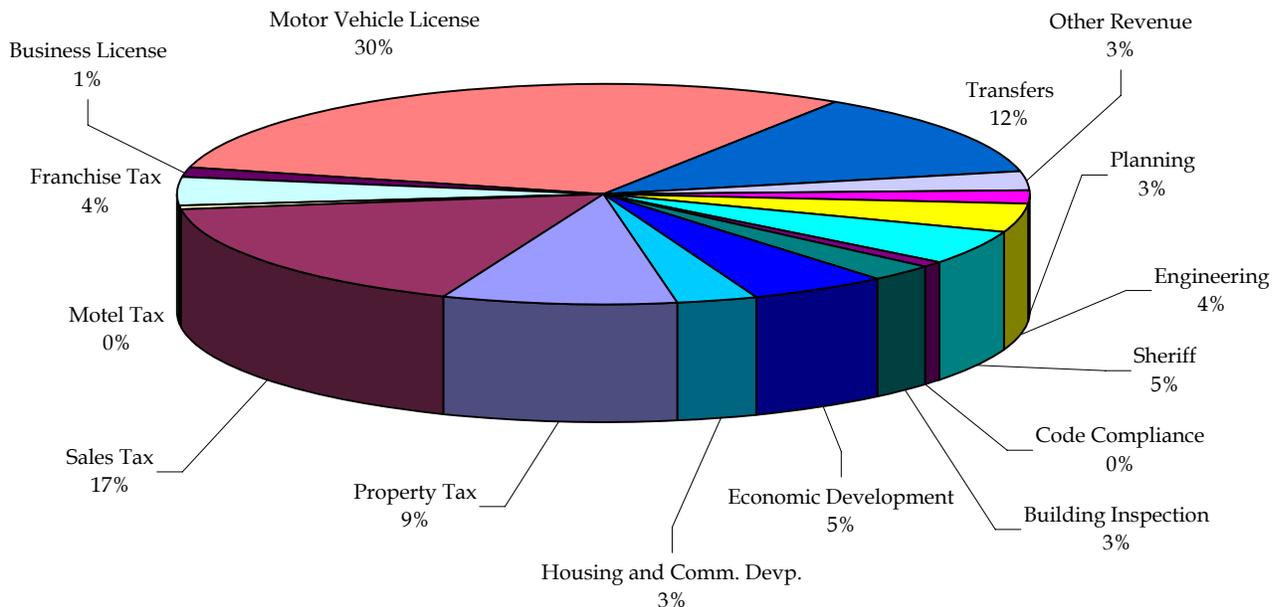
| SANITATION   | CNG         | COPS     | TDA          | HOME GRANT  | STREET CONSTRUCTION | TRAFFIC IMPACT | TRANSIT STATION | PUBLIC TRANSIT | RDA         | SUB TOTAL    | VARIANCE |
|--------------|-------------|----------|--------------|-------------|---------------------|----------------|-----------------|----------------|-------------|--------------|----------|
| \$ (306,898) | \$ (7,989)  |          |              |             |                     |                |                 |                | \$ (38,204) | \$ (902,685) | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 13,424    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 20,583    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ -         | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 13,486    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 6,066     | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 7,897     | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 26,716    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 39,627    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 19,639    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ -         | \$ -     |
|              | \$ (92,000) |          |              |             |                     |                |                 |                |             | \$ (72,907)  | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 21,309    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 67,108    | \$ -     |
|              |             |          |              | \$ (23,748) |                     |                |                 |                |             | \$ 22,470    | \$ -     |
|              |             |          | \$ (930,620) |             | \$ 36,370           |                |                 |                |             | \$ (9,785)   | \$ -     |
|              |             |          |              |             |                     | \$ (24,470)    |                 |                |             | \$ (782,173) | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ (60,840)  | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 18,905    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 46,383    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 16,566    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 930,620   | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ (16,530)  | \$ -     |
| \$ (14,318)  | \$ (537)    |          |              |             |                     |                | \$ (6,622)      | \$ (3,579)     |             | \$ (165,137) | \$ -     |
| \$ (135,752) |             |          |              |             |                     |                |                 | \$ (42,804)    |             | \$ (343,925) | \$ -     |
|              |             |          |              |             | \$ 24,470           |                |                 |                |             | \$ 24,470    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ (3,500)   | \$ -     |
| \$ (11,514)  |             |          |              |             |                     |                | \$ (9,944)      |                |             | \$ (177,151) | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 260,983   | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 347,422   | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 468,481   | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 8,526     | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 92,000    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 23,748    | \$ -     |
|              |             |          |              |             |                     |                |                 |                |             | \$ 38,204    | \$ -     |
| (468,481)    | (8,526)     | (92,000) | (930,620)    | (23,748)    | 60,840              | (24,470)       | (16,566)        | (46,383)       | (38,204)    | -            | -        |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL 2008/2009  
SUMMARY OF GENERAL FUND REVENUES

| Fund                            | Dept | Description             | Actual Revenue<br>2004/2005 | Actual Revenue<br>2005/2006 | Actual Revenue<br>2006/2007 | Estimated Revenue<br>2007/2008 | CC Approved Revenue<br>2008/2009 |
|---------------------------------|------|-------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|----------------------------------|
| 01                              | 100  | Property Tax            | \$ 695,376                  | \$ 609,062                  | \$ 582,108                  | \$ 674,232                     | \$ 644,906                       |
| 01                              | 100  | Sales Tax               | \$ 878,882                  | \$ 1,026,058                | \$ 1,169,916                | \$ 1,149,539                   | \$ 1,223,010                     |
| 01                              | 100  | Motel Tax               | \$ 13,555                   | \$ 17,345                   | \$ 21,025                   | \$ 20,000                      | \$ 30,000                        |
| 01                              | 100  | Franchise Tax           | \$ 234,247                  | \$ 251,062                  | \$ 273,391                  | \$ 280,000                     | \$ 300,000                       |
| 01                              | 100  | Business License        | \$ 60,877                   | \$ 68,596                   | \$ 84,584                   | \$ 100,000                     | \$ 105,000                       |
| 01                              | 100  | Motor Vehicle License   | \$ 1,356,345                | \$ 1,701,399                | \$ 1,817,415                | \$ 2,066,500                   | \$ 2,211,155                     |
| 01                              | 100  | Transfers               | \$ 156,950                  | \$ 122,740                  | \$ 142,840                  | \$ 1,248,519                   | \$ 902,685                       |
| 01                              | 100  | Other Revenue           | \$ 377,990                  | \$ 225,501                  | \$ 317,430                  | \$ 298,500                     | \$ 211,000                       |
| <b>Subtotal General Revenue</b> |      |                         | <b>\$ 3,774,222</b>         | <b>\$ 4,021,763</b>         | <b>\$ 4,408,709</b>         | <b>\$ 5,837,290</b>            | <b>\$ 5,627,756</b>              |
| 01                              | 110  | City Manager            | \$ -                        | \$ 27,882                   | \$ -                        | \$ -                           | \$ -                             |
| 01                              | 125  | Community Development   | \$ 26,353                   | \$ 34,967                   | \$ 18,190                   | \$ 161,000                     | \$ 126,000                       |
| 01                              | 135  | Engineering             | \$ 37,048                   | \$ 110,625                  | \$ 158,296                  | \$ 387,209                     | \$ 302,507                       |
| 01                              | 140  | Sheriff                 | \$ 540,583                  | \$ 478,418                  | \$ 169,844                  | \$ 375,525                     | \$ 366,945                       |
| 01                              | 145  | Animal Control          | \$ 11,262                   | \$ 14,003                   | \$ 8,863                    | \$ 53,700                      | \$ 59,500                        |
| 01                              | 150  | Building Inspection     | \$ 271,890                  | \$ 309,854                  | \$ 290,421                  | \$ 211,000                     | \$ 183,425                       |
| 01                              | 160  | Code Compliance         | \$ 95,773                   | \$ 113,939                  | \$ 204,169                  | \$ 3,000                       | \$ 3,000                         |
| 01                              | 165  | Economic Development    | \$ -                        | \$ -                        | \$ 264,313                  | \$ 412,158                     | \$ 393,693                       |
| 01                              | 170  | Housing and Comm. Devp. | \$ -                        | \$ -                        | \$ -                        | \$ 251,035                     | \$ 214,079                       |
| <b>Total Revenue</b>            |      |                         | <b>\$ 4,757,131</b>         | <b>\$ 5,111,451</b>         | <b>\$ 5,522,805</b>         | <b>\$ 7,691,917</b>            | <b>\$ 7,276,905</b>              |

\* The general fund revenue/expense graph only illustrates Fiscal Year 2008/2009

**CITY OF WASCO  
GENERAL FUND REVENUES  
\$7,276,905**

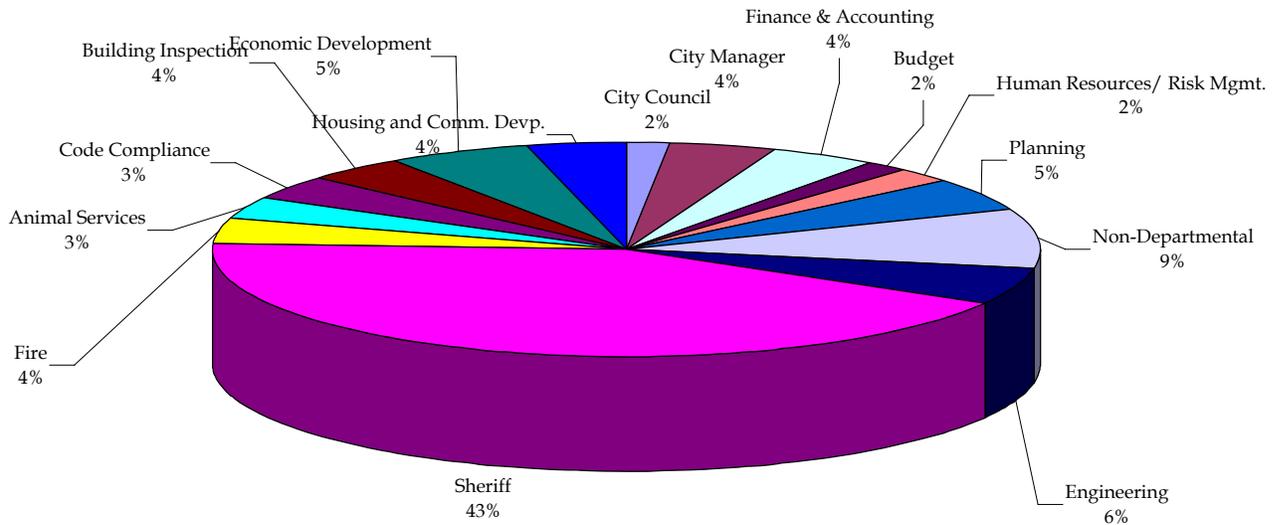


CITY OF WASCO  
ANNUAL BUDGET  
FISCAL 2008/2009  
SUMMARY OF GENERAL FUND EXPENDITURES

| Fund                      | Dept | Description                        | Actual Expenses 2004/2005 | Actual Expenses 2005/2006 | Actual Expenses 2006/2007 | Estimated Expenses 2007/2008 | CC Approved Expenses 2008/2009 |
|---------------------------|------|------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|--------------------------------|
| 01                        | 105  | City Council                       | \$ 99,712                 | \$ 119,306                | \$ 116,110                | \$ 110,309                   | \$ 116,340                     |
| 01                        | 110  | City Manager                       | \$ 412,912                | \$ 419,048                | \$ 397,139                | \$ 428,606                   | \$ 311,245                     |
| 01                        | 112  | Administrative Services Department | \$ -                      | \$ 30,812                 | \$ 82,363                 | \$ 75,215                    | \$ -                           |
| 01                        | 115  | Finance & Accounting               | \$ 183,031                | \$ 98,436                 | \$ 165,115                | \$ 212,616                   | \$ 306,325                     |
| 01                        | 117  | Budget                             | \$ -                      | \$ 59,136                 | \$ 116,225                | \$ 105,274                   | \$ 110,037                     |
| 01                        | 120  | Human Resources & Risk Mgmt.       | \$ 107,251                | \$ 187,270                | \$ 218,386                | \$ 156,938                   | \$ 163,344                     |
| 01                        | 125  | Community Development              | \$ 211,216                | \$ 330,501                | \$ 739,940                | \$ 621,329                   | \$ 362,484                     |
| 01                        | 130  | Non-Departmental                   | \$ 379,404                | \$ 811,015                | \$ 637,269                | \$ 847,553                   | \$ 648,471                     |
| 01                        | 135  | Engineering                        | \$ 73,889                 | \$ 144,204                | \$ 242,751                | \$ 413,367                   | \$ 401,462                     |
| 01                        | 140  | Sheriff                            | \$ 1,927,309              | \$ 2,386,716              | \$ 2,683,870              | \$ 2,902,554                 | \$ 3,087,952                   |
| 01                        | 137  | Fire                               | \$ -                      | \$ -                      | \$ -                      | \$ 133,000                   | \$ 279,188                     |
| 01                        | 145  | Animal Control                     | \$ 190,070                | \$ 168,642                | \$ 233,095                | \$ 209,438                   | \$ 252,678                     |
| 01                        | 150  | Building Inspection                | \$ 255,012                | \$ 278,370                | \$ 371,762                | \$ 395,687                   | \$ 297,894                     |
| 01                        | 160  | Code Compliance                    | \$ 95,020                 | \$ 95,157                 | \$ 206,963                | \$ 244,254                   | \$ 248,349                     |
| 01                        | 165  | Economic Development               | \$ -                      | \$ -                      | \$ 248,766                | \$ 345,371                   | \$ 393,693                     |
| 01                        | 170  | Housing and Comm. Devp.            | \$ -                      | \$ -                      | \$ -                      | \$ 213,250                   | \$ 285,634                     |
| <b>Total Expenditures</b> |      |                                    | <b>\$ 3,934,827</b>       | <b>\$ 5,128,613</b>       | <b>\$ 6,459,754</b>       | <b>\$ 7,414,761</b>          | <b>\$ 7,265,096</b>            |

\* The general fund revenue/expense graph only illustrates Fiscal Year 2008/2009

CITY OF WASCO  
GENERAL FUND EXPENDITURES  
\$7,265,096

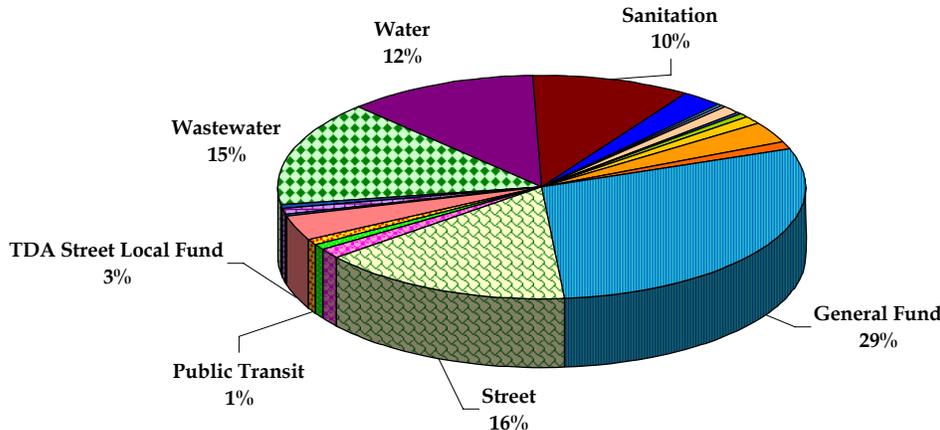


CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL REVENUES

| Fund | Dept | Description                         | Actual Revenue       | Actual Revenue       | Actual Revenue       | Estimated Revenue    | CC Approved          |
|------|------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|      |      |                                     | 2004/2005            | 2005/2006            | 2006/2007            | 2007/2008            | 2008/2009            |
| 01   | 100  | General Fund Revenue                | \$ 3,774,222         | \$ 4,021,763         | \$ 4,408,709         | \$ 5,837,290         | \$ 5,627,756         |
| 01   | 110  | City Manager                        | \$ -                 | \$ 27,882            | \$ -                 | \$ -                 | \$ -                 |
| 01   | 125  | Community Development               | \$ 26,353            | \$ 34,967            | \$ 18,190            | \$ 161,000           | \$ 126,000           |
| 01   | 135  | Engineering                         | \$ 37,048            | \$ 110,625           | \$ 158,296           | \$ 387,209           | \$ 302,507           |
| 01   | 140  | Sheriff                             | \$ 540,583           | \$ 478,418           | \$ 169,844           | \$ 375,525           | \$ 366,945           |
| 01   | 145  | Animal Control                      | \$ 11,262            | \$ 14,003            | \$ 8,863             | \$ 53,700            | \$ 59,500            |
| 01   | 150  | Building Inspection                 | \$ 271,890           | \$ 309,854           | \$ 290,421           | \$ 211,000           | \$ 183,425           |
| 01   | 160  | Code Compliance                     | \$ 95,773            | \$ 113,939           | \$ 204,169           | \$ 3,000             | \$ 3,000             |
| 01   | 165  | Economic Development                | \$ -                 | \$ -                 | \$ 264,313           | \$ 412,158           | \$ 393,693           |
| 01   | 170  | Housing and Comm. Devp.             | \$ -                 | \$ -                 | \$ -                 | \$ 251,035           | \$ 214,079           |
|      |      | <b>General Fund Total</b>           | <b>\$ 4,757,131</b>  | <b>\$ 5,111,451</b>  | <b>\$ 5,522,805</b>  | <b>\$ 7,691,917</b>  | <b>\$ 7,276,905</b>  |
| 10   | 200  | Street                              | \$ 1,216,525         | \$ 1,385,778         | \$ 2,128,838         | \$ 1,586,207         | \$ 1,277,600         |
| 10   | 205  | Construction & Capital Const.       | \$ 3,574,260         | \$ 5,661,060         | \$ 5,558,800         | \$ 4,712,945         | \$ 2,622,491         |
|      |      | <b>Street Fund Total</b>            | <b>\$ 4,790,785</b>  | <b>\$ 7,046,838</b>  | <b>\$ 7,687,638</b>  | <b>\$ 6,299,152</b>  | <b>\$ 3,900,091</b>  |
| 11   | 200  | Shop Maintenance                    | \$ 358,130           | \$ 392,310           | \$ 366,647           | \$ 336,920           | \$ 351,341           |
| 01   | 155  | Information Technology              | \$ 94,541            | \$ 153,360           | \$ 192,732           | \$ 177,383           | \$ 168,079           |
| 12   | 200  | Public Transit                      | \$ 368,519           | \$ 482,097           | \$ 461,467           | \$ 635,726           | \$ 258,386           |
| 13   | 200  | TDA Street Local Fund               | \$ 277,170           | \$ 611,297           | \$ 630,391           | \$ 961,161           | \$ 850,629           |
| 14   | 200  | Lighting & Landscaping MD           | \$ 56,256            | \$ 45,514            | \$ 57,899            | \$ 126,405           | \$ 85,300            |
| 15   | 200  | Emergency Response                  | \$ -                 | \$ 15,000            | \$ 951               | \$ 2,047             | \$ 3,500             |
| 16   | 200  | Facilities Maintenance              | \$ -                 | \$ -                 | \$ 117,489           | \$ 179,014           | \$ 182,653           |
| 20   | 300  | Traffic Safety                      | \$ 40,134            | \$ 35,590            | \$ 33,854            | \$ 41,785            | \$ 43,000            |
| 21   | 300  | Traffic Impact Fund                 | \$ 219,727           | \$ 181,773           | \$ 152,364           | \$ 122,287           | \$ 110,000           |
| 30   | 400  | Wastewater                          | \$ 1,923,024         | \$ 2,206,055         | \$ 2,102,570         | \$ 3,294,143         | \$ 3,841,981         |
| 31   | 400  | Water                               | \$ 1,619,812         | \$ 2,056,042         | \$ 2,480,916         | \$ 2,887,596         | \$ 2,919,000         |
| 32   | 400  | Sanitation                          | \$ 1,388,537         | \$ 1,478,914         | \$ 1,521,402         | \$ 2,122,641         | \$ 2,395,700         |
| 35   | 500  | Regional Transit Station            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 34,066            |
| 34   | 400  | CNG Fueling Station                 | \$ -                 | \$ 3,470             | \$ 34,183            | \$ 26,249            | \$ 567,373           |
| 41   | 500  | Supplemental Law Enforcement (COPS) | \$ 104,798           | \$ 247,117           | \$ 138,551           | \$ 100,000           | \$ 92,000            |
| 43   | 500  | School Community Policing Grant     | \$ 87,645            | \$ 5,030             | \$ -                 | \$ -                 | \$ -                 |
| 47   | 500  | Universal Hiring Grant - Cops       | \$ 228,690           | \$ 225,550           | \$ -                 | \$ -                 | \$ -                 |
| 48   | 500  | Universal Hiring Grant - Schools    | \$ 117,490           | \$ 114,350           | \$ -                 | \$ -                 | \$ -                 |
| 45   | 500  | CHFA Grant                          | \$ 147,350           | \$ 238,796           | \$ 28,187            | \$ 24,706            | \$ 35,000            |
| 51   | 500  | 2004 Cal-Home Grant                 | \$ -                 | \$ 137,136           | \$ 356,296           | \$ 20,467            | \$ -                 |
| 52   | 500  | Miscellaneous Grants                | \$ -                 | \$ 27,636            | \$ 32,349            | \$ 2,302             | \$ 50,000            |
| 53   | 500  | 2005 Cal Home                       | \$ -                 | \$ -                 | \$ 7,500             | \$ 256,035           | \$ 283,400           |
| 54   | 500  | 2006 Home                           | \$ -                 | \$ -                 | \$ 14,522            | \$ -                 | \$ 23,748            |
| 56   | 500  | CDBG RLA                            | \$ 403,409           | \$ 486,442           | \$ 536,097           | \$ 35,603            | \$ 36,750            |
| 57   | 500  | Cal Home Reuse                      | \$ 215,971           | \$ 499,807           | \$ 145,952           | \$ 1,021,801         | \$ 150,000           |
| 58   | 500  | 2006 Cal Home                       | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 250,000           |
| 59   | 500  | 2008 BEGIN Grant                    | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 750,000           |
| 60   | 500  | 2007 Home Grant                     | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 300,000           |
|      |      | <b>Total Revenue</b>                | <b>\$ 17,199,119</b> | <b>\$ 21,801,575</b> | <b>\$ 22,622,762</b> | <b>\$ 26,365,340</b> | <b>\$ 24,958,902</b> |

\* The total revenues/expenditures graph only illustrates Fiscal Year 2008/2009

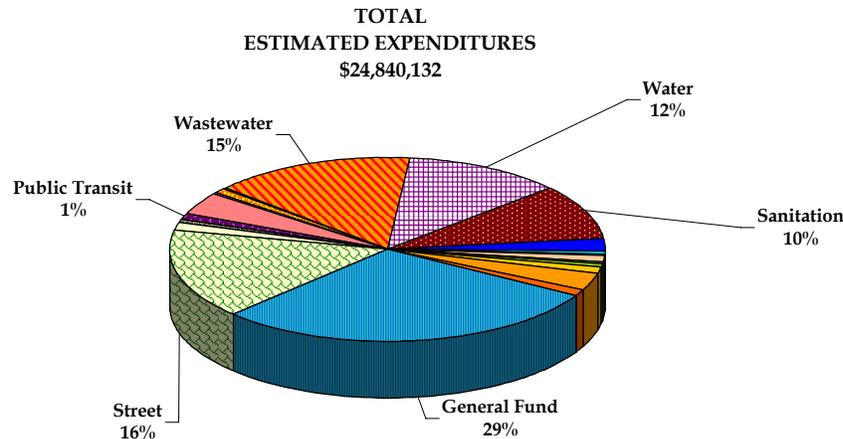
**TOTAL  
ESTIMATED REVENUES  
\$24,958,902**



CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL EXPENDITURES

| Fund                      | Dept | Description                         | Actual Expense       | Actual Expense       | Actual Expense       | Estimated Expense    | CC Approved          |
|---------------------------|------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                           |      |                                     | 2004/2005            | 2005/2006            | 2006/2007            | 2007/2008            | 2008/2009            |
| 01                        | 105  | City Council                        | \$ 99,712            | \$ 119,306           | \$ 116,110           | \$ 110,309           | \$ 116,340           |
| 01                        | 110  | City Manager                        | \$ 336,276           | \$ 419,048           | \$ 397,139           | \$ 428,606           | \$ 311,245           |
| 01                        | 112  | Administrative Service Dept         | \$ -                 | \$ 30,812            | \$ 82,363            | \$ 75,215            | \$ -                 |
| 01                        | 115  | Finance & Accounting                | \$ 183,031           | \$ 98,436            | \$ 165,115           | \$ 212,616           | \$ 306,325           |
| 01                        | 117  | Budget                              | \$ -                 | \$ 59,136            | \$ 116,225           | \$ 105,274           | \$ 110,037           |
| 01                        | 120  | Human Resources/ Risk Mgmt.         | \$ 107,251           | \$ 187,270           | \$ 218,386           | \$ 156,938           | \$ 163,344           |
| 01                        | 125  | Community Development               | \$ 211,216           | \$ 330,501           | \$ 739,940           | \$ 621,329           | \$ 362,484           |
| 01                        | 130  | Non-Departmental                    | \$ 379,404           | \$ 811,015           | \$ 637,269           | \$ 847,553           | \$ 648,471           |
| 01                        | 135  | Engineering                         | \$ 73,889            | \$ 144,204           | \$ 242,751           | \$ 413,367           | \$ 401,462           |
| 01                        | 137  | Fire                                | \$ -                 | \$ -                 | \$ -                 | \$ 133,000           | \$ 279,188           |
| 01                        | 140  | Sheriff                             | \$ 1,927,309         | \$ 2,386,716         | \$ 2,683,870         | \$ 2,902,554         | \$ 3,087,952         |
| 01                        | 145  | Animal Control                      | \$ 190,070           | \$ 168,642           | \$ 233,095           | \$ 209,438           | \$ 252,678           |
| 01                        | 150  | Building Inspection                 | \$ 255,012           | \$ 278,370           | \$ 327,477           | \$ 395,687           | \$ 297,894           |
| 01                        | 160  | Code Compliance                     | \$ 95,020            | \$ 95,157            | \$ 206,963           | \$ 244,254           | \$ 248,349           |
| 01                        | 165  | Economic Development                | \$ -                 | \$ -                 | \$ 248,766           | \$ 345,371           | \$ 393,693           |
| 01                        | 170  | Housing and Comm. Devp.             | \$ -                 | \$ -                 | \$ -                 | \$ 213,250           | \$ 285,634           |
| <b>General Fund Total</b> |      |                                     | <b>\$ 3,858,191</b>  | <b>\$ 5,128,613</b>  | <b>\$ 6,415,469</b>  | <b>\$ 7,414,761</b>  | <b>\$ 7,265,096</b>  |
| 10                        | 200  | Street                              | \$ 1,216,525         | \$ 1,444,458         | \$ 1,790,179         | \$ 1,591,951         | \$ 1,277,600         |
| 10                        | 205  | Construction & Capital Const.       | \$ 3,574,260         | \$ 5,661,060         | \$ 5,558,800         | \$ 4,712,945         | \$ 2,622,491         |
| <b>Street Fund Total</b>  |      |                                     | <b>\$ 4,790,785</b>  | <b>\$ 7,105,518</b>  | <b>\$ 7,348,979</b>  | <b>\$ 6,304,896</b>  | <b>\$ 3,900,091</b>  |
| 11                        | 200  | Shop Maintenance                    | \$ 358,130           | \$ 370,610           | \$ 369,607           | \$ 336,920           | \$ 351,341           |
| 01                        | 155  | Information Technology              | \$ 94,541            | \$ 145,670           | \$ 194,311           | \$ 171,933           | \$ 168,079           |
| 12                        | 200  | Public Transit                      | \$ 302,874           | \$ 417,215           | \$ 427,771           | \$ 644,994           | \$ 273,386           |
| 13                        | 200  | TDA Street Local Fund               | \$ 568,895           | \$ 607,035           | \$ 825,291           | \$ 1,134,492         | \$ 930,620           |
| 14                        | 200  | Lighting & Landscaping MD 1&2       | \$ 27,051            | \$ 35,878            | \$ 39,919            | \$ 133,335           | \$ 111,226           |
| 15                        | 200  | Emergency Response                  | \$ -                 | \$ 12,199            | \$ 951               | \$ 2,047             | \$ 3,500             |
| 16                        | 200  | Facilities Maintenance              | \$ -                 | \$ -                 | \$ 118,904           | \$ 179,014           | \$ 182,653           |
| 20                        | 300  | Traffic Safety                      | \$ 14,440            | \$ 15,434            | \$ 24,893            | \$ 25,700            | \$ 43,000            |
| 21                        | 300  | Traffic Impact Fund                 | \$ 219,727           | \$ 59,933            | \$ 101,800           | \$ 180,763           | \$ 34,470            |
| 30                        | 400  | Wastewater                          | \$ 2,087,382         | \$ 2,333,316         | \$ 2,139,149         | \$ 3,199,773         | \$ 3,686,039         |
| 31                        | 400  | Water                               | \$ 1,568,087         | \$ 1,563,421         | \$ 2,172,389         | \$ 2,742,571         | \$ 2,906,482         |
| 32                        | 400  | Sanitation                          | \$ 1,444,036         | \$ 1,605,284         | \$ 1,862,331         | \$ 2,141,100         | \$ 2,411,812         |
| 35                        | 500  | Regional Transit Station            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 34,066            |
| 34                        | 400  | CNG Fueling Station                 | \$ -                 | \$ 65                | \$ 43,455            | \$ 51,824            | \$ 567,373           |
| 41                        | 500  | Supplemental Law Enforcement (COPS) | \$ 229,689           | \$ 119,260           | \$ 119,237           | \$ 104,000           | \$ 92,000            |
| 43                        | 500  | School Community Policing Grant     | \$ 87,450            | \$ 5,030             | \$ -                 | \$ -                 | \$ -                 |
| 47                        | 500  | Universal Hiring Grant - Cops       | \$ 228,690           | \$ 225,550           | \$ -                 | \$ -                 | \$ -                 |
| 48                        | 500  | Universal Hiring Grant - School     | \$ 117,490           | \$ 114,350           | \$ -                 | \$ -                 | \$ -                 |
| 45                        | 500  | CHFA Grant                          | \$ 146,000           | \$ 119,922           | \$ 27,015            | \$ 20,779            | \$ 35,000            |
| 51                        | 500  | 2004 Cal-Home Grant                 | \$ -                 | \$ 145,953           | \$ 334,988           | \$ 20,467            | \$ -                 |
| 52                        | 500  | Miscellaneous Grants                | \$ -                 | \$ 29,153            | \$ 30,231            | \$ -                 | \$ 50,000            |
| 53                        | 500  | 2005 Cal Home Grant                 | \$ -                 | \$ -                 | \$ 14,190            | \$ 248,049           | \$ 283,400           |
| 54                        | 500  | 2006 Home Grant                     | \$ -                 | \$ -                 | \$ 7,405             | \$ 7,116             | \$ 23,748            |
| 56                        | 500  | CDBG RLA                            | \$ 383,507           | \$ 348,707           | \$ 395,772           | \$ 187,831           | \$ 36,750            |
| 57                        | 500  | Cal Home Reuse                      | \$ 163,257           | \$ 545,813           | \$ 445,307           | \$ 91,824            | \$ 150,000           |
| 58                        | 500  | 2006 Cal Home                       | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 250,000           |
| 59                        | 500  | 2008 BEGIN Grant                    | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 750,000           |
| 60                        | 500  | 2007 Home Grant                     | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 300,000           |
| <b>Total Expenditures</b> |      |                                     | <b>\$ 16,690,223</b> | <b>\$ 21,053,930</b> | <b>\$ 23,459,364</b> | <b>\$ 25,344,189</b> | <b>\$ 24,840,132</b> |

\* The total revenues/ expenditures graph only illustrates Fiscal Year 2008/2009



**CITY OF WASCO  
FIVE YEAR FORECAST  
SUMMARY OF REVENUE & EXPENDITURES**

| Fund | Dept | Description                         | Budgeted Rev.        | Estimated Rev.       | Estimated Rev.       | Estimated Rev.       | Estimated Rev.       |
|------|------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|      |      |                                     | 2008/2009            | 2009/2010            | 2010/2011            | 2011/2012            | 2012/2013            |
| 01   | 100  | General Fund Revenue                | \$ 5,627,756         | \$ 5,852,866         | \$ 6,086,981         | \$ 6,330,460         | \$ 6,583,679         |
| 01   | 125  | Community Development               | \$ 126,000           | \$ 129,780           | \$ 136,269           | \$ 143,082           | \$ 147,375           |
| 01   | 135  | Engineering                         | \$ 302,507           | \$ 311,582           | \$ 320,930           | \$ 330,558           | \$ 340,474           |
| 01   | 137  | Fire                                | \$ -                 | \$ 5,000             | \$ 10,000            | \$ 20,000            | \$ 25,000            |
| 01   | 140  | Sheriff                             | \$ 366,945           | \$ 385,292           | \$ 396,851           | \$ 408,757           | \$ 421,019           |
| 01   | 145  | Animal Control                      | \$ 59,500            | \$ 61,285            | \$ 63,124            | \$ 65,017            | \$ 66,968            |
| 01   | 150  | Building Inspection                 | \$ 183,425           | \$ 188,928           | \$ 198,374           | \$ 208,293           | \$ 218,707           |
| 01   | 160  | Code Compliance                     | \$ 3,000             | \$ 3,150             | \$ 3,245             | \$ 3,342             | \$ 3,442             |
| 01   | 165  | Economic Development                | \$ 393,693           | \$ 405,504           | \$ 417,669           | \$ 430,199           | \$ 443,105           |
| 01   | 170  | Housing and Comm. Devp.             | \$ 214,079           | \$ 220,501           | \$ 227,116           | \$ 233,930           | \$ 240,948           |
|      |      | <b>General Fund Total</b>           | <b>\$ 7,276,905</b>  | <b>\$ 7,563,889</b>  | <b>\$ 7,860,558</b>  | <b>\$ 8,173,637</b>  | <b>\$ 8,490,717</b>  |
| 10   | 200  | Street                              | \$ 1,277,600         | \$ 1,341,480         | \$ 1,381,724         | \$ 1,423,176         | \$ 1,465,871         |
| 10   | 205  | Construction & Capital Const.       | \$ 2,622,491         | \$ 2,753,616         | \$ 2,822,456         | \$ 2,893,017         | \$ 2,965,343         |
|      |      | <b>Street Fund Total</b>            | <b>\$ 3,900,091</b>  | <b>\$ 4,095,096</b>  | <b>\$ 4,204,180</b>  | <b>\$ 4,316,193</b>  | <b>\$ 4,431,214</b>  |
| 11   | 200  | Shop Maintenance                    | \$ 351,341           | \$ 368,908           | \$ 378,131           | \$ 387,584           | \$ 397,274           |
| 01   | 155  | Information Technology              | \$ 168,079           | \$ 176,483           | \$ 180,895           | \$ 185,417           | \$ 190,053           |
| 12   | 200  | Public Transit                      | \$ 258,386           | \$ 278,854           | \$ 284,431           | \$ 290,119           | \$ 295,922           |
| 13   | 200  | IDA Street Local Fund               | \$ 850,629           | \$ 850,629           | \$ 871,895           | \$ 893,692           | \$ 916,034           |
| 14   | 200  | Lighting & Landscaping MD           | \$ 85,300            | \$ 89,565            | \$ 91,804            | \$ 94,099            | \$ 96,452            |
| 15   | 200  | Emergency Response                  | \$ 3,500             | \$ 3,675             | \$ 3,767             | \$ 3,861             | \$ 3,958             |
| 16   | 200  | Facilities Maintenance              | \$ 182,653           | \$ 191,786           | \$ 197,539           | \$ 202,478           | \$ 207,540           |
| 20   | 300  | Traffic Safety                      | \$ 43,000            | \$ 45,150            | \$ 46,505            | \$ 47,667            | \$ 48,859            |
| 21   | 300  | Traffic Impact Fund                 | \$ 110,000           | \$ 115,500           | \$ 118,965           | \$ 121,939           | \$ 124,988           |
| 30   | 400  | Wastewater                          | \$ 3,841,981         | \$ 2,438,031         | \$ 2,535,552         | \$ 2,636,974         | \$ 2,742,453         |
| 31   | 400  | Water                               | \$ 2,919,000         | \$ 3,006,570         | \$ 3,189,670         | \$ 3,189,670         | \$ 3,285,360         |
| 32   | 400  | Sanitation                          | \$ 2,395,700         | \$ 2,491,528         | \$ 2,566,274         | \$ 2,643,262         | \$ 2,722,560         |
| 35   | 500  | Regional Transit Station            | \$ 34,066            | \$ 35,088            | \$ 36,141            | \$ 37,225            | \$ 38,342            |
| 34   | 400  | CNG Fueling Station                 | \$ 567,373           | \$ 70,742            | \$ 74,279            | \$ 77,993            | \$ 81,892            |
| 41   | 500  | Supplemental Law Enforcement (COPS) | \$ 92,000            | \$ 100,000           | \$ 100,000           | \$ 100,000           | \$ 100,000           |
| 45   | 500  | CHFA Grant                          | \$ 35,000            | \$ 200,000           | \$ 150,000           | \$ 50,000            | \$ 40,000            |
| 57   | 500  | Cal Home Reuse                      | \$ 150,000           | \$ 154,125           | \$ 157,978           | \$ 161,928           | \$ 165,976           |
| 56   | 500  | CDBG RLA                            | \$ 36,750            | \$ 37,761            | \$ 38,705            | \$ 39,672            | \$ 40,664            |
| 51   | 500  | 2004 Cal-Home Grant                 | \$ -                 | \$ 50,000            | \$ 40,000            | \$ -                 | \$ -                 |
| 52   | 500  | Miscellaneous Grants                | \$ 50,000            | \$ 100,000           | \$ 200,000           | \$ 200,000           | \$ 200,000           |
| 53   | 500  | 2005 Cal Home                       | \$ 283,400           | \$ 200,000           | \$ 150,000           | \$ 50,000            | \$ 10,000            |
| 54   | 500  | 2006 Home                           | \$ 23,748            | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 58   | 500  | 2006 Cal Home                       | \$ 250,000           | \$ 250,000           | \$ 250,000           | \$ 125,000           | \$ -                 |
| 59   | 500  | 2008 BEGIN Grant                    | \$ 750,000           | \$ 375,000           | \$ 187,500           | \$ -                 | \$ -                 |
| 60   | 500  | 2007 Home Grant                     | \$ 300,000           | \$ 150,000           | \$ 75,000            | \$ -                 | \$ -                 |
|      |      | <b>Total Revenue</b>                | <b>\$ 24,958,902</b> | <b>\$ 23,438,377</b> | <b>\$ 23,896,864</b> | <b>\$ 24,028,411</b> | <b>\$ 24,630,256</b> |
| Fund | Dept | Description                         | Budgeted Exp.        | Estimated Exp.       | Estimated Exp.       | Estimated Exp.       | Estimated Exp.       |
|      |      |                                     | 2008/2009            | 2009/2010            | 2010/2011            | 2011/2012            | 2012/2013            |
| 01   | 105  | City Council                        | \$ 116,340           | \$ 118,667           | \$ 121,040           | \$ 123,461           | \$ 125,930           |
| 01   | 110  | City Manager                        | \$ 311,245           | \$ 326,807           | \$ 343,148           | \$ 360,305           | \$ 378,320           |
| 01   | 112  | Administrative Service Dept         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 01   | 115  | Finance & Accounting                | \$ 306,325           | \$ 312,452           | \$ 318,701           | \$ 325,075           | \$ 331,576           |
| 01   | 117  | Budget                              | \$ 110,037           | \$ 112,238           | \$ 114,482           | \$ 116,772           | \$ 119,108           |
| 01   | 120  | Human Resources/ Risk Mgmt.         | \$ 163,344           | \$ 166,611           | \$ 169,943           | \$ 173,342           | \$ 176,809           |
| 01   | 125  | Community Development               | \$ 362,484           | \$ 369,734           | \$ 377,128           | \$ 384,671           | \$ 392,364           |
| 01   | 130  | Non-Departmental                    | \$ 648,471           | \$ 680,895           | \$ 714,939           | \$ 750,686           | \$ 788,221           |
| 01   | 135  | Engineering                         | \$ 401,462           | \$ 409,491           | \$ 417,681           | \$ 426,035           | \$ 434,555           |
| 01   | 137  | Fire                                | \$ 279,188           | \$ 371,320           | \$ 389,886           | \$ 409,380           | \$ 429,849           |
| 01   | 140  | Sheriff                             | \$ 3,087,952         | \$ 3,149,711         | \$ 3,307,197         | \$ 3,373,341         | \$ 3,542,008         |
| 01   | 145  | Animal Control                      | \$ 252,678           | \$ 257,732           | \$ 262,886           | \$ 268,144           | \$ 273,507           |
| 01   | 150  | Building Inspection                 | \$ 297,894           | \$ 303,852           | \$ 309,929           | \$ 316,127           | \$ 322,450           |
| 01   | 160  | Code Compliance                     | \$ 248,349           | \$ 253,316           | \$ 258,382           | \$ 263,550           | \$ 268,821           |
| 01   | 165  | Economic Development                | \$ 393,693           | \$ 405,504           | \$ 417,669           | \$ 430,199           | \$ 443,105           |
| 01   | 170  | Housing and Comm. Devp.             | \$ 285,634           | \$ 291,347           | \$ 297,174           | \$ 303,117           | \$ 309,179           |
|      |      | <b>General Fund Total</b>           | <b>\$ 7,265,096</b>  | <b>\$ 7,529,675</b>  | <b>\$ 7,820,185</b>  | <b>\$ 8,024,205</b>  | <b>\$ 8,335,802</b>  |
| 10   | 200  | Street                              | \$ 1,277,600         | \$ 1,341,480         | \$ 1,381,724         | \$ 1,423,176         | \$ 1,465,871         |
| 10   | 205  | Construction & Capital Const.       | \$ 2,622,491         | \$ 2,753,616         | \$ 2,822,456         | \$ 2,893,017         | \$ 2,965,343         |
|      |      | <b>Street Fund Total</b>            | <b>\$ 3,900,091</b>  | <b>\$ 4,095,096</b>  | <b>\$ 4,204,180</b>  | <b>\$ 4,316,193</b>  | <b>\$ 4,431,214</b>  |
| 11   | 200  | Shop Maintenance                    | \$ 351,341           | \$ 368,908           | \$ 378,131           | \$ 387,584           | \$ 397,274           |
| 01   | 155  | Information Technology              | \$ 168,079           | \$ 176,483           | \$ 180,895           | \$ 185,417           | \$ 190,053           |
| 12   | 200  | Public Transit                      | \$ 273,386           | \$ 278,854           | \$ 284,431           | \$ 290,119           | \$ 295,922           |
| 13   | 200  | IDA Street Local Fund               | \$ 930,620           | \$ 850,629           | \$ 871,895           | \$ 893,692           | \$ 916,034           |
| 14   | 200  | Lighting & Landscaping MD 1&2       | \$ 111,226           | \$ 89,565            | \$ 91,804            | \$ 94,099            | \$ 96,452            |
| 15   | 200  | Emergency Response                  | \$ 3,500             | \$ 3,675             | \$ 3,767             | \$ 3,861             | \$ 3,958             |
| 16   | 200  | Facilities Maintenance              | \$ 182,653           | \$ 191,786           | \$ 197,539           | \$ 202,478           | \$ 207,540           |
| 20   | 300  | Traffic Safety                      | \$ 43,000            | \$ 45,150            | \$ 46,505            | \$ 47,667            | \$ 48,859            |
| 21   | 300  | Traffic Impact Fund                 | \$ 34,470            | \$ 115,500           | \$ 118,965           | \$ 121,939           | \$ 124,988           |
| 30   | 400  | Wastewater                          | \$ 3,686,039         | \$ 2,278,190         | \$ 2,464,090         | \$ 2,464,090         | \$ 2,562,654         |
| 31   | 400  | Water                               | \$ 2,906,482         | \$ 2,993,676         | \$ 3,083,487         | \$ 3,175,991         | \$ 3,271,271         |
| 32   | 400  | Sanitation                          | \$ 2,411,812         | \$ 2,484,166         | \$ 2,558,691         | \$ 2,635,452         | \$ 2,714,516         |
| 35   | 500  | Regional Transit Station            | \$ 34,066            | \$ 35,088            | \$ 36,141            | \$ 37,225            | \$ 38,342            |
| 34   | 400  | CNG Fueling Station                 | \$ 567,373           | \$ 70,742            | \$ 74,279            | \$ 77,993            | \$ 81,892            |
| 41   | 500  | Supplemental Law Enforcement (COPS) | \$ 92,000            | \$ 100,000           | \$ 100,000           | \$ 100,000           | \$ 100,000           |
| 45   | 500  | CHFA Grant                          | \$ 35,000            | \$ 200,000           | \$ 150,000           | \$ 50,000            | \$ 40,000            |
| 57   | 500  | Cal Home Reuse                      | \$ 150,000           | \$ 154,125           | \$ 157,978           | \$ 161,928           | \$ 165,976           |
| 56   | 500  | CDBG RLA                            | \$ 36,750            | \$ 37,761            | \$ 38,705            | \$ 39,672            | \$ 40,664            |
| 51   | 500  | 2004 Cal-Home Grant                 | \$ -                 | \$ 50,000            | \$ 40,000            | \$ -                 | \$ -                 |
| 52   | 500  | Miscellaneous Grants                | \$ 50,000            | \$ 100,000           | \$ 200,000           | \$ 200,000           | \$ 200,000           |
| 53   | 500  | 2005 Cal Home                       | \$ 283,400           | \$ 200,000           | \$ 150,000           | \$ 50,000            | \$ 10,000            |
| 54   | 500  | 2006 Home                           | \$ 23,748            | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 58   | 500  | 2006 Cal Home                       | \$ 250,000           | \$ 250,000           | \$ 250,000           | \$ 125,000           | \$ -                 |
| 59   | 500  | 2008 BEGIN Grant                    | \$ 750,000           | \$ 375,000           | \$ 187,500           | \$ -                 | \$ -                 |
| 60   | 500  | 2007 Home Grant                     | \$ 300,000           | \$ 150,000           | \$ 75,000            | \$ -                 | \$ -                 |
|      |      | <b>Total Expenditures</b>           | <b>\$ 24,840,132</b> | <b>\$ 23,224,068</b> | <b>\$ 23,669,394</b> | <b>\$ 23,684,606</b> | <b>\$ 24,273,409</b> |
|      |      | <b>Total Surplus / (Deficit)</b>    | <b>\$ 118,770</b>    | <b>\$ 214,310</b>    | <b>\$ 227,470</b>    | <b>\$ 343,805</b>    | <b>\$ 356,847</b>    |



**CITY OF WASCO**  
**ANNUAL BUDGET**  
**GENERAL FUND**  
**RESERVE FORECAST**  
**FISCAL YEAR 2008/2009**

**Establishment of the Rainy Day Reserve**

The GFOA recommends keeping no less than 15% of General Fund Operating Revenues or two months of general fund operating expenses as unreserved fund balance in the General Fund

|                                 |              |          |     |              |                       |
|---------------------------------|--------------|----------|-----|--------------|-----------------------|
| General Fund Operating Revenue  | \$ 5,822,779 |          | 15% | \$ 873,417   |                       |
| General Fund Operating Expenses | \$ 7,102,746 | 2 months |     | \$ 1,183,791 | <i>Minimum Target</i> |

|  |                   |            |
|--|-------------------|------------|
| Estimated Ending Fund Balance at June 30, 2009 | \$ 742,984        |            |
| Plus Reserve Fund Balance                      | \$ 100,000        |            |
| <b>Total Ending Fund Balance &amp; Reserve</b> | <b>\$ 842,984</b> | <b>71%</b> |

Short Fall From Target \$ (340,807)

**Recommended Action: Continue Funding the Rainy Day Fund to build to adequate fund balance levels**  
**Assuming a Balanced budget with expenses growing at 4% per year this schedule will accomplish this.**

|           |            | <b>Projected Fund</b>    | <b>Projected</b>   |                      |
|-----------|------------|--------------------------|--------------------|----------------------|
|           |            | <b>Balance + Reserve</b> | <b>Min. Target</b> | <b>Funding Level</b> |
| 2008/2009 | \$ 100,000 | \$ 842,984               | \$ 1,183,791       | 71%                  |
| 2009/2010 | \$ 125,000 | \$ 967,984               | \$ 1,231,143       | 79%                  |
| 2010/2011 | \$ 150,000 | \$ 1,117,984             | \$ 1,280,388       | 87%                  |
| 2011/2012 | \$ 150,000 | \$ 1,267,984             | \$ 1,331,604       | 95%                  |
| 2012/2013 | \$ 175,000 | \$ 1,417,984             | \$ 1,384,868       | 102%                 |



**CITY OF WASCO  
FISCAL YEAR 2008 - 2009  
PUBLIC SAFETY PARCEL TAX**

|   | <b>2008-2009<br/>Budget</b> | <b>Cost or<br/>Revenue<br/>Calculation</b> |
|---|-----------------------------|--|
| <b><u>POLICE EXPENDITURES</u></b>                     |                             |  |
| Police Department Budget (Does not Include Commander) | \$ 3,097,952                |  |
| Population  | \$ 18,702                   |  |
| Cost per Resident                                     |                             | \$ 166                                     |
| Cost per Single Family Household                      |                             | \$ 585                                     |
| Residents Per Single Family Household                 | 3.53                        |  |
| <b><u>REVENUE GENERATED</u></b>                       |                             |  |
| Property Tax  | \$ 644,906                  | \$ 122                                     |
| Sales Tax   | \$ 1,200,150                | \$ 227                                     |
| Franchise Tax   | \$ 300,000                  | \$ 57                                      |
| VLF   | \$ 2,211,155                | \$ 417                                     |
| <b>Total Revenue Per Single Family Dwelling</b>       | <b>\$ 4,356,211</b>         | <b>\$ 822</b>                              |
| 2008-2009 Police Budget (Does not include Commander)  | \$ 3,097,952                |  |
| 2008-2009 Total General Fund Budget                   | \$ 7,225,621                |  |
| Police percentage of Total Budget                     | 42.87%                      |  |
| Amount Generated for Police Services                  |                             | \$ 353                                     |
| <b>Police Funding Deficit per Household</b>           |                             | <b>\$ 232</b>                              |

# ***GENERAL FUND***

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## **OVERVIEW**

The following section will cover all General Fund Departments. Each department will contain a description, department summary, detail of revenue and expenditures, detail of salary and FTE:

1. **General Fund Revenue** – Revenue such as Property taxes, Sales Tax, Motor Vehicle Fees and Franchise Fees.
2. **City Council**
3. **City Manager**
4. **Administrative Services Department**
5. **Finance / Accounting**
6. **Budget**
7. **Human Resource / Risk Management**
8. **Planning**
9. **Non-Departmental** – Budgeted expenditures that cannot be allocated to any one department.
10. **Engineering**
11. **Fire Services**
12. **Sheriff** – The City Contracts Policing Services with the Kern County Sheriff.
13. **Animal Services**
14. **Building Inspection**
15. **EDD-Economic Development Department**
16. **Code Compliance**
17. **Housing & Community Programs**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

GENERAL REVENUE FUND

FUND: 01

DEPT: 100

The General Revenue Fund is maintained to capture the specific revenues received from various agencies. These revenues mostly consist of Property Tax, Sales Tax, Motor Vehicles Tax, and Franchise Fees. In addition, all Non-General Funds including Enterprise Funds reimburse the City for their portion of Indirect Costs based on the City's Indirect Cost Allocation Plan.

The General Revenue Fund accounts for the majority of discretionary spending by the City Council

CITY COUNCIL MEMBERS WITH MISS WASCO



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

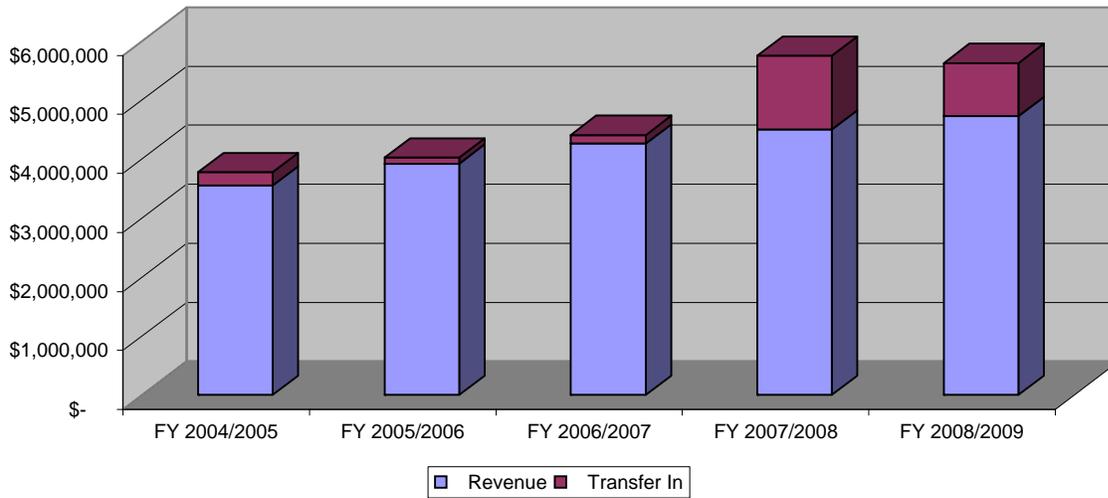
GENERAL REVENUE FUND

FUND: 01

DEPT: 100

| Description                       | Actual Revenues<br>FY 2004/2005 | Actual Revenues<br>FY 2005/2006 | Actual Revenues<br>FY 2006/2007 | Estimated Actual Revenues<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|---------------------------------|---------------------------------|---------------------------------|---|---------------------------------------|
| Revenue                           | \$ 3,553,762                    | \$ 3,923,723                    | \$ 4,265,869                    | \$ 4,503,262                              | \$ 4,725,071                          |
| Transfer In                       | \$ 220,460                      | \$ 98,040                       | \$ 142,840                      | \$ 1,248,519                              | \$ 902,685                            |
| <b>Total Revenue</b>              | <b>\$ 3,774,222</b>             | <b>\$ 4,021,763</b>             | <b>\$ 4,408,709</b>             | <b>\$ 5,751,781</b>                       | <b>\$ 5,627,756</b>                   |
| Expenditures:                     |                                 |                                 |                                 |   |                                       |
| Salaries & Benefits               |                                 |                                 |                                 |   |                                       |
| Operations & Maintenance          |                                 |                                 |                                 |   |                                       |
| Capital Outlay                    |                                 |                                 |                                 |   |                                       |
| Debt Service                      |                                 |                                 |                                 |   |                                       |
| Transfer Out                      |                                 |                                 |                                 |   |                                       |
| <b>Total Expenditures</b>         | <b>\$ -</b>                     | <b>\$ -</b>                     | <b>\$ -</b>                     |   | <b>\$ -</b>                           |
| <b>Total Surplus or (Deficit)</b> | <b>\$ 3,774,222</b>             | <b>\$ 4,021,763</b>             | <b>\$ 4,408,709</b>             | <b>\$ 5,751,781</b>                       | <b>\$ 5,627,756</b>                   |

BUDGET SUMMARY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| General Fund Revenue                         | Object | Actual              | Actual              | Actual              | Estimated Actual    | Department          | CM                  | City Council        |
|--|--------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 01-100                                  | Number | Revenue             | Revenue             | Revenue             | Revenues            | Requested           | Recommended         | Approved            |
|  |        | FY 2004/2005        | FY 2005/2006        | FY 2006/2007        | FY 2007/2008        | FY 2008/2009        | FY 2008/2009        | FY 2008/2009        |
| Property Tax                                 | 30010  | \$ 659,083          | \$ 609,062          | \$ 582,108          | \$ 669,424          | \$ 669,424          | \$ 644,906          | \$ 644,906          |
| Property Transfer Tax                        | 30020  | \$ 36,293           | \$ 71,027           | \$ 30,785           | \$ 23,109           | \$ 30,000           | \$ 30,000           | \$ 30,000           |
| Weed Abatement                               | 30030  | \$ -                | \$ -                | \$ -                | \$ -                | \$ 1,000            | \$ 1,000            | \$ 1,000            |
| RDA Loan Payment Proceeds                    | 30040  | \$ 10,000           | \$ 10,000           | \$ -                | \$ 60,000           | \$ -                | \$ -                | \$ -                |
| Sales Tax                                    | 30050  | \$ 878,882          | \$ 1,026,058        | \$ 1,169,916        | \$ 1,143,000        | \$ 1,223,010        | \$ 1,223,010        | \$ 1,223,010        |
| Motel Tax                                    | 30060  | \$ 13,555           | \$ 17,435           | \$ 21,025           | \$ 20,000           | \$ 30,000           | \$ 30,000           | \$ 30,000           |
| Franchise Tax                                | 30070  | \$ 234,247          | \$ 251,062          | \$ 273,391          | \$ 292,208          | \$ 300,000          | \$ 300,000          | \$ 300,000          |
| Business Licenses                            | 30080  | \$ 60,877           | \$ 68,596           | \$ 84,584           | \$ 100,000          | \$ 105,000          | \$ 105,000          | \$ 105,000          |
| Interest Earned                              | 30090  | \$ 35,860           | \$ 42,934           | \$ 66,689           | \$ 62,057           | \$ 75,000           | \$ 75,000           | \$ 75,000           |
| Refunds/Mandates                             | 30100  | \$ 65,033           | \$ 35,653           | \$ 65,637           | \$ 45,000           | \$ 60,000           | \$ 60,000           | \$ 60,000           |
| Motor Veh. Licenses Fees                     | 30120  | \$ 1,356,345        | \$ 1,701,399        | \$ 1,817,415        | \$ 2,066,500        | \$ 2,211,155        | \$ 2,211,155        | \$ 2,211,155        |
| Miscellaneous Revenue                        | 30130  | \$ 32,459           | \$ 48,543           | \$ 116,257          | \$ 7,463            | \$ 25,000           | \$ 25,000           | \$ 25,000           |
| Landfill Admin. Fee                          | 30140  | \$ 9,829            | \$ 10,453           | \$ 7,931            | \$ 7,000            | \$ 11,000           | \$ 11,000           | \$ 11,000           |
| Rental Income                                | 30160  | \$ 10,500           | \$ 6,800            | \$ 7,330            | \$ 7,500            | \$ 7,500            | \$ 9,000            | \$ 9,000            |
| Land Sale Proceeds                           | 30180  | \$ 128,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| RDA Administration Fees                      | 38005  | \$ 22,800           | \$ 24,700           | \$ 22,800           | \$ -                | \$ -                | \$ -                | \$ -                |
| AB 900 Prison Mitigation                     | 38015  | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Oper. Trans. In-Sanitation                   | 38010  | \$ 60,500           | \$ 31,200           | \$ 54,100           | \$ -                | \$ -                | \$ -                | \$ -                |
| Oper. Transfer In WWI                        | 38020  | \$ 73,650           | \$ 31,150           | \$ 28,280           | \$ -                | \$ -                | \$ -                | \$ -                |
| Oper. Transfer In Water                      | 38030  | \$ 86,310           | \$ 35,690           | \$ 60,460           | \$ -                | \$ -                | \$ -                | \$ -                |
| Oper. Transfer In - Indirect Cost Allocation | 38035  | \$ -                | \$ -                | \$ -                | \$ 1,248,519        | \$ 902,685          | \$ 902,685          | \$ 902,685          |
| <b>Total Revenue</b>                         |        | <b>\$ 3,774,222</b> | <b>\$ 4,021,763</b> | <b>\$ 4,408,709</b> | <b>\$ 5,751,781</b> | <b>\$ 5,650,774</b> | <b>\$ 5,627,756</b> | <b>\$ 5,627,756</b> |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009*



*JOE HIVELY  
Council Member*



*DANNY ESPITIA  
Council Member*



*CHERYL WEGMAN  
MAYOR*



*FRED WEST, JR.  
Mayor Pro Tem*



*TILO CORTEZ  
Council Member*



*VICKY HIGHT  
City Clerk*

**CITY COUNCIL**



*ROCIO MOSQUEDA  
Treasurer*

**ORGANIZATIONAL CHART**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

CITY COUNCIL

FUND: 01

DEPT: 105

DESCRIPTION:

The City of Wasco has a Council-Manager form of government, where voters elect a five-member City Council to four-year overlapping terms. The City Council selects one of its members to serve as Mayor each year and appoints a City Manager to conduct the day-to-day business of the City. The City staff makes recommendations and supplies the City Council with information. The City Council is the legislative authority that creates the policies and law under which the City operates. This is accomplished by enacting ordinances and resolutions and by appropriating the necessary funds to provide services to the community. Ultimately, City Council provides leadership through policy development and establishes the current and future direction of the City.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- A) To continue to provide leadership and policy direction for the City and its citizens, as well as, evaluate the needs and priorities of the community.
- B) To maintain the community with superior level of service and facility maintenance.
- C) Work collaboratively with the City Manager to ensure that all City Departments operate as smoothly and effectively as possible.

HWY 46 & GRIFFITH INSTALLATION OF STOP LIGHT



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

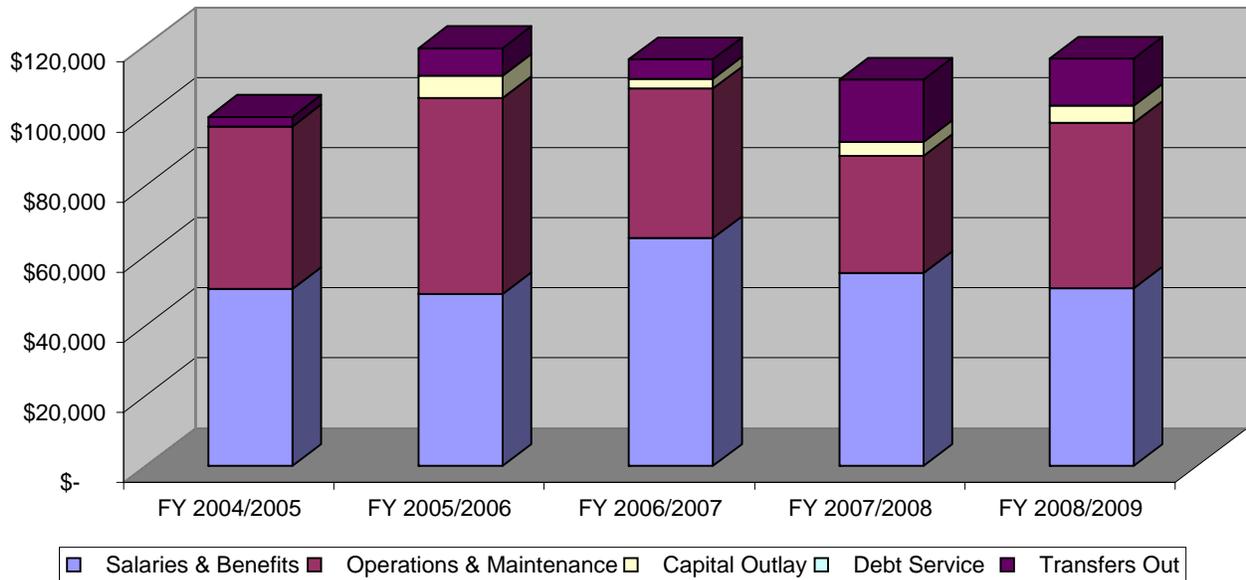
CITY COUNCIL

FUND: 01

DEPT: 105

| Description                        | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Actual Expenditures<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                                | \$ -                                | \$ -                                |   | \$ -                                  |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 50,550                           | \$ 49,079                           | \$ 65,077                           | \$ 55,145                                     | \$ 50,755                             |
| Operations & Maintenance           | \$ 46,412                           | \$ 55,986                           | \$ 42,665                           | \$ 33,318                                     | \$ 47,161                             |
| Capital Outlay                     | \$ -                                | \$ 6,280                            | \$ 2,868                            | \$ 4,000                                      | \$ 5,000                              |
| Debt Service                       |                                     |                                     |                                     |   |                                       |
| Transfers Out                      | \$ 2,750                            | \$ 7,960                            | \$ 5,500                            | \$ 17,846                                     | \$ 13,424                             |
| <b>Total Expenditures</b>          | \$ 99,712                           | \$ 119,306                          | \$ 116,110                          | \$ 110,309                                    | \$ 116,340                            |
| <b>Total Surplus or (Deficits)</b> | \$ (99,712)                         | \$ (119,306)                        | \$ (116,110)                        | \$ (110,309)                                  | \$ (116,340)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| City Council<br>Fund 01-105           | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---------------------------------------|------------------|--|--|--|--|--|
| Salary                                | 50010            | \$ 13,609                              | \$ 13,079                              | \$ 13,284                              | \$ 14,339  | \$ 14,339                                |
| FICA                                  | 50090            | \$ 1,005                               | \$ 1,001                               | \$ 1,016                               | \$ 1,019   | \$ 1,097                                 |
| Retirement                            | 50110            | \$ 299                                 | \$ 1,151                               | \$ 2,875                               | \$ 1,511   | \$ 1,976                                 |
| Group Insurance                       | 50120            | \$ 35,638                              | \$ 33,848                              | \$ 47,902                              | \$ 38,276  | \$ 33,343                                |
| <b>Total Salary &amp; Benefits</b>    |                  | <b>\$ 50,550</b>                       | <b>\$ 49,079</b>                       | <b>\$ 65,077</b>                       | <b>\$ 55,145</b>                                 | <b>\$ 50,755</b>                         |
| Elections                             | 50210            | \$ 2,505                               | \$ 163                                 | \$ 3,602                               | \$ -   | \$ 4,000                                 |
| Training & Travel                     | 50230            | \$ 27,691                              | \$ 36,962                              | \$ 23,407                              | \$ 14,895  | \$ 20,000                                |
| Communication - Cell / Internet       | 50285            | \$ 3,756                               | \$ 3,885                               | \$ 2,709                               | \$ 1,385   | \$ 4,200                                 |
| Office Supplies                       | 50310            | \$ 2,221                               | \$ 2,721                               | \$ 2,296                               | \$ 1,310   | \$ 3,000                                 |
| Dues                                  | 50330            | \$ 4,573                               | \$ 6,330                               | \$ 4,155                               | \$ 6,500   | \$ 6,000                                 |
| Publications\Legal Notices            | 50430            | \$ 4,752                               | \$ 4,961                               | \$ 5,514                               | \$ 6,216   | \$ 8,150                                 |
| Misc.                                 | 52030            | \$ 913                                 | \$ 965                                 | \$ 982                                 | \$ 2,312   | \$ 1,000                                 |
| Capital Outlay                        | 52040            | \$ -                                   | \$ 6,280                               | \$ 2,868                               | \$ 4,000   | \$ 5,000                                 |
| Liability Insurance                   | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 401   | \$ 431                                   |
| Workers Compensation Ins              | 52190            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 299   | \$ 380                                   |
| Oper. Trans Out - Information Technol | 81400            | \$ 2,750                               | \$ 7,960                               | \$ 5,500                               | \$ 10,724  | \$ 3,579                                 |
| Oper. Trans Out - Facility Maint.     | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 7,122   | \$ 9,845                                 |
| <b>Total Operating Expense</b>        |                  | <b>\$ 49,162</b>                       | <b>\$ 70,226</b>                       | <b>\$ 51,033</b>                       | <b>\$ 55,164</b>                                 | <b>\$ 65,585</b>                         |
| <b>Total Expenditures</b>             |                  | <b>\$ 99,712</b>                       | <b>\$ 119,306</b>                      | <b>\$ 116,110</b>                      | <b>\$ 110,309</b>                                | <b>\$ 116,340</b>                        |
| <b>Total Surplus/(Deficit)</b>        |                  | <b>\$ (99,712)</b>                     | <b>\$ (119,306)</b>                    | <b>\$ (116,110)</b>                    | <b>\$ (110,309)</b>                              | <b>\$ (116,340)</b>                      |

| Capital Outlay -52040        | CC Approved     |
|------------------------------|-----------------|
| Council Chambers CD Recorder | \$ 5,000        |
| <b>Total Capital Outlay</b>  | <b>\$ 5,000</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

CITY COUNCIL

FUND: 01 DEPT: 105

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                    |                           |
| Council Members                      |            | 5.00               | 5.00               | 5.00               | 5.00               | 5.00               | \$ 12,918                 |
| City Treasurer                       |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00               | \$ 775                    |
| City Clerk                           |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00               | \$ 646                    |
| <b>Total Existing Positions</b>      |            | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>\$ 14,339</b>          |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                    |                           |
| <b>Total Requested New Positions</b> |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>\$ -</b>               |
| <b>Total Salaried Employees</b>      |            | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>\$ 14,339</b>          |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



RON MITTAG  
City Manager



DUVIET RODRIGUEZ  
Executive Secretary



VICKIE HIGHT  
Administrative Asst. I



LAMAR RODRIGUEZ  
Administrative Asst. I

**CITY MANAGER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

**DEPARTMENT DESCRIPTION:**

The City Manager is appointed to serve the Council and the Community and to bring to local government the benefit of education, training and experience in administering the City's projects, programs, and public services on behalf of the City Council. The City Manager prepares a recommended budget for the City Council's consideration; recruits, hires, and supervises the City's personnel; serves as the City Council's chief advisor; and implements the City Council's policies and programs and public services in an effective and efficient manner. In addition, the City Manager provides professional recommendations on policy matters, intergovernmental affairs, economic development and contract negotiations.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**Fiscal Year Objectives**

- 1) Develop Executive Team of Managers.
- 2) Complete Operational Review and future plans for Public Works, Finance, and Community Development Department.
- 3) Maintain Fiscal Integrity of City resources.
- 4) Complete Anin Avenue Recreation Park.
- 5) Facilitate development of Wasco Historic Village.
- 6) Develop plan to meet future office space requirements for City Operations.
- 7) Develop future Sphere of Influence to meet 2050 growth needs of the community.

**Accomplishments**

- 1) Maintained integrity of City resources with a balance budget.
- 2) Finalized fire protection agreement with Kern County.
- 3) Recruited Community Development Director to complete Executive Team.
- 4) Reorganized Planning Department into Community Development Department.

**PERFORMANCE INDICATORS**

|  | Actual<br>FY 2004-05 | Actual<br>FY 05-06 | Actual<br>FY 06-07 | Estimated<br>FY 07-08 |
|--|----------------------|--------------------|--------------------|-----------------------|
| Avg. Number of Council/Board Meetings      | 64                   | 55                 | 32                 | 29                    |
| Avg. Number of Standing Committee Meetings | 12                   | 14                 | 10                 | 12                    |
| Annual Number of Ordinances Processed      | 7                    | 35                 | 34                 | 35                    |
| Annual Number of Resolutions Processed     | 110                  | 85                 | 93                 | 85                    |
| Annual Contracts Approved and Processed    | 35                   | 35                 | 71                 | 45                    |
| Recorded Documents Processed               | 20                   | 20                 | 11                 | 15                    |
| Public Hearing Notices/Postings            | 65                   | 110                | 97                 | 105                   |
| Conflict of Interests Statements Processed | 33                   | 33                 | 31                 | 30                    |
| Proclamations/Commendations Processed      | 59                   | 30                 | 8                  | 15                    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

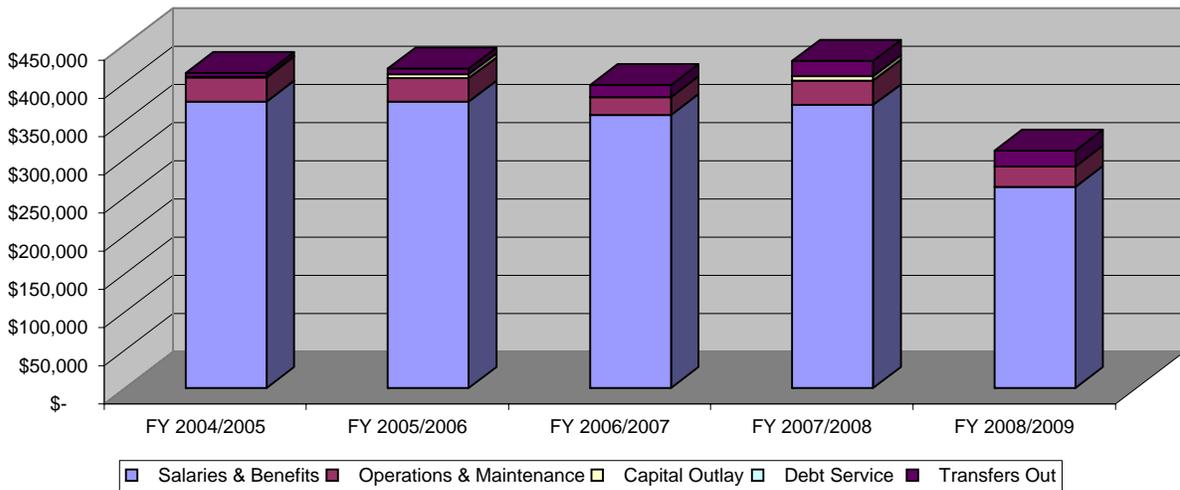
DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

| Description                        | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers In                       | \$ -                              | \$ 27,882                         | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               | \$ -                              | \$ 27,882                         | \$ -                              | \$ -  | \$ -                                     |
| Expenditures:                      |                                   |                                   |                                   |   |  |
| Salaries & Benefits                | \$ 375,508                        | \$ 375,508                        | \$ 357,796                        | \$ 370,924                                  | \$ 263,426                               |
| Operations & Maintenance           | \$ 31,839                         | \$ 30,410                         | \$ 23,823                         | \$ 32,345                                   | \$ 27,236                                |
| Capital Outlay                     | \$ 714                            | \$ 5,169                          | \$ -                              | \$ 5,711                                    | \$ -                                     |
| Debt Service                       | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                      | \$ 4,850                          | \$ 7,960                          | \$ 15,520                         | \$ 19,626                                   | \$ 20,583                                |
| <b>Total Expenditures:</b>         | \$ 412,912                        | \$ 419,048                        | \$ 397,139                        | \$ 428,606                                  | \$ 311,245                               |
| <b>Total Surplus or (Deficits)</b> | \$ (412,912)                      | \$ (391,166)                      | \$ (397,139)                      | \$ (428,606)                                | \$ (311,245)                             |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 4.00         | 3.50         | 2.50         | 2.20         | 2.20         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| City Manager<br>Fund 01-110            | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - RDA                      | 38005            | \$ -                              | \$ 27,882                         | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                   |                  | <b>\$ -</b>                       | <b>\$ 27,882</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Salary                                 | 50010            | \$ 246,304                        | \$ 246,304                        | \$ 218,079                        | \$ 188,789                                  | \$ 170,008                               |
| Overtime                               | 50050            | \$ 2,678                          | \$ 2,678                          | \$ 2,883                          | \$ 3,500                                    | \$ 2,000                                 |
| Health Savings                         | 50065            | \$ -                              | \$ -                              | \$ 8,201                          | \$ 59,800                                   | \$ -                                     |
| Deferred Comp                          | 50070            | \$ 7,982                          | \$ 7,982                          | \$ 8,136                          | \$ 8,270                                    | \$ 8,270                                 |
| Vacation Paid                          | 50080            | \$ -                              | \$ -                              | \$ 5,415                          | \$ 11,450                                   | \$ -                                     |
| FICA                                   | 50090            | \$ 15,149                         | \$ 15,149                         | \$ 14,656                         | \$ 13,316                                   | \$ 10,607                                |
| Retirement                             | 50110            | \$ 67,089                         | \$ 67,089                         | \$ 66,559                         | \$ 52,460                                   | \$ 45,408                                |
| Group Insurance                        | 50120            | \$ 36,306                         | \$ 36,306                         | \$ 33,867                         | \$ 33,339                                   | \$ 27,133                                |
| <b>Total Salary &amp; Benefits</b>     |                  | <b>\$ 375,508</b>                 | <b>\$ 375,508</b>                 | <b>\$ 357,796</b>                 | <b>\$ 370,924</b>                           | <b>\$ 263,426</b>                        |
| Training and Travel                    | 50230            | \$ 8,743                          | \$ 9,115                          | \$ 4,537                          | \$ 3,483                                    | \$ -                                     |
| Communication - Cell                   | 50285            | \$ 1,497                          | \$ 1,257                          | \$ 914                            | \$ 1,868                                    | \$ 1,566                                 |
| Office Supplies                        | 50310            | \$ 2,082                          | \$ 1,577                          | \$ 1,552                          | \$ 2,200                                    | \$ 2,000                                 |
| Dues                                   | 50330            | \$ 7,994                          | \$ 6,045                          | \$ 5,477                          | \$ 5,556                                    | \$ 7,000                                 |
| Car Allowance                          | 50650            | \$ 5,400                          | \$ 5,400                          | \$ 7,200                          | \$ 7,000                                    | \$ 6,500                                 |
| Misc.                                  | 52030            | \$ 494                            | \$ 336                            | \$ 317                            | \$ 430                                      | \$ 500                                   |
| Capital Outlay                         | 52040            | \$ 714                            | \$ 5,169                          | \$ -                              | \$ 5,711                                    | \$ -                                     |
| Liability Insurance                    | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 6,761                                    | \$ 5,141                                 |
| Workers Compensation Ins               | 52190            | \$ 5,630                          | \$ 6,680                          | \$ 3,826                          | \$ 5,047                                    | \$ 4,529                                 |
| Oper. Trans Out-Information Technology | 81400            | \$ 4,850                          | \$ 7,960                          | \$ 15,520                         | \$ 8,902                                    | \$ 10,738                                |
| Oper. Trans Out - Facility Maint.      | 80550            |                                   |                                   | \$ -                              | \$ 10,724                                   | \$ 9,845                                 |
| <b>Total Operating Expense</b>         |                  | <b>\$ 37,404</b>                  | <b>\$ 43,540</b>                  | <b>\$ 39,343</b>                  | <b>\$ 57,682</b>                            | <b>\$ 47,819</b>                         |
| <b>Total Expenditures</b>              |                  | <b>\$ 412,912</b>                 | <b>\$ 419,048</b>                 | <b>\$ 397,139</b>                 | <b>\$ 428,606</b>                           | <b>\$ 311,245</b>                        |
| <b>Total Surplus/Deficit</b>           |                  | <b>\$ (412,912)</b>               | <b>\$ (391,166)</b>               | <b>\$ (397,139)</b>               | <b>\$ (428,606)</b>                         | <b>\$ (311,245)</b>                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| City Manager                         | Contract   | 1.00               | 1.00               | 1.00               | 0.75               | 0.75                  | \$ 107,852                |
| Assistant City Manager               | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Economic Director                    |            | 1.00               | 1.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Executive Secretary                  | 33         | 1.00               | 1.00               | 1.00               | 0.75               | 0.75                  | \$ 32,616                 |
| Administrative Assistant I           | 29         | 0.50               | 0.50               | 0.50               | 0.70               | 0.70                  | \$ 29,540                 |
| Clerk/ Receptionist                  |            | 0.50               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>      |            | <b>4.00</b>        | <b>3.50</b>        | <b>2.50</b>        | <b>2.20</b>        | <b>2.20</b>           | <b>\$ 170,008</b>         |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>           | <b>\$ -</b>               |
| <b>Total Salaried Employees</b>      |            | <b>4.00</b>        | <b>3.50</b>        | <b>2.50</b>        | <b>2.20</b>        | <b>2.20</b>           | <b>\$ 170,008</b>         |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*DEBRA ANDREOTTI  
Administrative Assistant*

**ADMINISTRATIVE SERVICES**

ORGANIZATIONAL CHART

ADMINISTRATIVE SERVICES /  
FINANCE DIRECTOR

ADMINISTRATIVE  
ASSISTANT

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

**DEPARTMENT DESCRIPTION:**

The Administrative Services Department is responsible for the management of Finance/Accounting, Budgeting, Human Resources/Risk Management, Information Technology (IT) and Grant Community Housing Departments. In addition the Administrative Services Department provides the City Manager and Department Heads guidance and support information relating to Finance, Budget, Human Resources/Risk Management, Information Technology (IT) Code Compliance, and Housing and Community Program Departments.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Successfully reorganized Finance/Accounting, Budget, and Human Resources Division.

FISCAL YEAR OBJECTIVES

- 1) Implement and expand Public Safety Parcel Tax to include the cost of Fire Protection and an updated cost for Police Services. (Q1)
- 2) Develop and impact Fee for Public Facilities. (Q2)
- 3) Review and update if necessary the City Investment Ordinance and Policy. (Q3)
- 4) Develop audit procedures for Franchise Agreements and Motel Taxes. (Q3)
  - a. Perform the first Audit. (Q4)
- 5) Develop Financing Options for Infrastructure & Future Growth. (Q4)
- 6) Review the unfunded liability with the Safety Plan at CalPERS and recommend an action to the City Manager. (Q2)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

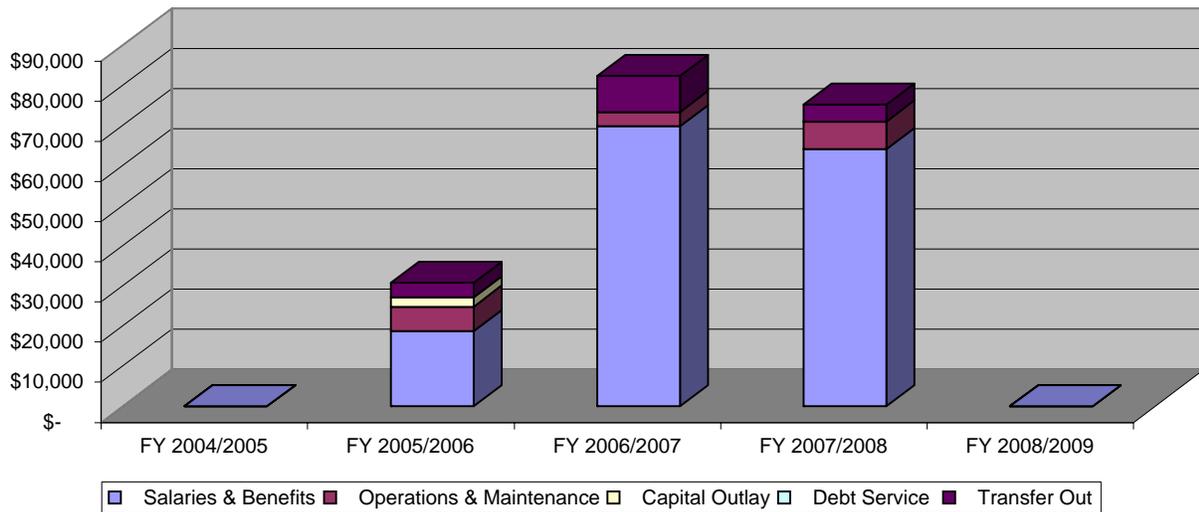
DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

| Description                        | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Actual Expenditures<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ -                                | \$ 18,726                           | \$ 69,803                           | \$ 64,146                                     | \$ -                                  |
| Operations & Maintenance           | \$ -                                | \$ 6,134                            | \$ 3,580                            | \$ 6,893                                      | \$ -                                  |
| Capital Outlay                     | \$ -                                | \$ 2,282                            | \$ -                                | \$ -  | \$ -                                  |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfer Out                       | \$ -                                | \$ 3,670                            | \$ 8,980                            | \$ 4,176                                      | \$ -                                  |
| <b>Total Expenditures:</b>         | <b>\$ -</b>                         | <b>\$ 30,812</b>                    | <b>\$ 82,363</b>                    | <b>\$ 75,215</b>                              | <b>\$ -</b>                           |
| <b>Total Surplus or (Deficits)</b> | <b>\$ -</b>                         | <b>\$ (30,812)</b>                  | <b>\$ (82,363)</b>                  | <b>\$ (75,215)</b>                            | <b>\$ -</b>                           |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.10         | 0.75         | 0.65         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Administrative Services Dept.<br>Fund 01-112 | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|--|--|--|--|--|
| Salary                                       | 50010            | \$ -                                   | \$ 10,118                              | \$ 42,070                              | \$ 40,625  | \$ -                                     |
| Health Savings                               | 50065            | \$ -                                   | \$ -                                   | \$ 312                                 | \$ 200   | \$ -                                     |
| Vacation                                     | 50080            | \$ -                                   | \$ 3,580                               | \$ 6,836                               | \$ -   | \$ -                                     |
| FICA   | 50090            | \$ -                                   | \$ 966                                 | \$ 3,495                               | \$ 2,795   | \$ -                                     |
| Retirement                                   | 50110            | \$ -                                   | \$ 2,850                               | \$ 9,736                               | \$ 10,616  | \$ -                                     |
| Group Insurance                              | 50120            | \$ -                                   | \$ 1,212                               | \$ 7,355                               | \$ 9,910   | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>           |                  | <b>\$ -</b>                            | <b>\$ 18,726</b>                       | <b>\$ 69,803</b>                       | <b>\$ 64,146</b>                                 | <b>\$ -</b>                              |
| Training and Travel                          | 50230            | \$ -                                   | \$ 3,492                               | \$ 872                                 | \$ 2,500   | \$ -                                     |
| Communication - Cell                         | 50285            | \$ -                                   | \$ 1,017                               | \$ 671                                 | \$ 924   | \$ -                                     |
| Office Supplies                              | 50310            | \$ -                                   | \$ 301                                 | \$ 541                                 | \$ 483   | \$ -                                     |
| Dues   | 50330            | \$ -                                   | \$ 350                                 | \$ 110                                 | \$ 396   | \$ -                                     |
| Publications                                 | 50430            | \$ -                                   | \$ -                                   | \$ 344                                 | \$ 129   | \$ -                                     |
| Capital Outlay                               | 52040            | \$ -                                   | \$ 2,282                               | \$ -                                   | \$ -   | \$ -                                     |
| Liability Insurance                          | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 866   | \$ -                                     |
| Workers Compensation Insurance               | 52190            | \$ -                                   | \$ 973                                 | \$ 1,043                               | \$ 1,595   | \$ -                                     |
| Oper. Trans Out-Information Technology       | 81400            | \$ -                                   | \$ 3,670                               | \$ 8,980                               | \$ 2,372   | \$ -                                     |
| Oper. Trans Out - Facility Maint.            | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 1,804   | \$ -                                     |
| <b>Total Operating Expense</b>               |                  | <b>\$ -</b>                            | <b>\$ 12,086</b>                       | <b>\$ 12,560</b>                       | <b>\$ 11,069</b>                                 | <b>\$ -</b>                              |
| <b>Total Expenditures</b>                    |                  | <b>\$ -</b>                            | <b>\$ 30,812</b>                       | <b>\$ 82,363</b>                       | <b>\$ 75,215</b>                                 | <b>\$ -</b>                              |
| <b>Total Surplus/Deficit</b>                 |                  | <b>\$ -</b>                            | <b>\$ (30,812)</b>                     | <b>\$ (82,363)</b>                     | <b>\$ (75,215)</b>                               | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

SALARIED EMPLOYEES

| Position Title                          | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>              |            |                    |                    |                    |                    |                       |                           |
| Admin Service Director/Finance Director | Contract   | 0.00               | 0.10               | 0.25               | 0.15               | 0.00                  | \$ -                      |
| Administrative Assistant I              | 29         | 0.00               | 0.00               | 0.50               | 0.50               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>         |            | 0.00               | 0.10               | 0.75               | 0.65               | 0.00                  | \$ -                      |
| <b>Requested New Positions:</b>         |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>    |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>         |            | 0.00               | 0.10               | 0.75               | 0.65               | 0.00                  | \$ -                      |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



JAMES ZERVIS  
Finance Director



DEBRA ANDREOTTI  
Administrative Assistant I



SALLY LIVINGSTON  
Grant Writer



ROCIO MOSQUEDA  
Accounting Manager



VICTOR VASQUEZ, JR.  
Grant Administrator /  
Internal Auditor



ESTHER GALLEGOS  
Accounting Supervisor



LAMAR RODRIGUEZ  
Administrative Assistant I



MONIQUE VASQUEZ  
Accounting Assistant I



ANGELICA VARGAS  
Accounting Assistant II



BRENDA CORTEZ  
Accounts Payable /  
Payroll Assistant

**FINANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: FINANCE

FUND: 01

DEPT: 115

| DIVISION DESCRIPTION:  |              |              |              |             |             |
|--|--------------|--------------|--------------|-------------|-------------|
| <p>The Finance and Accounting Division manages the finances of the City. The Department is responsible for maintaining the integrity and accuracy of the City's fiscal financial reporting and computerized accounting systems. Finance is responsible Financial Reporting, Investments, Audits, Policy &amp; Procedures and Management Information Systems. Accounting is responsible for the day-to-day processes of Accounts payable, Accounts Receivable, Payroll, Utility Billing, Business License, Cash Collection and Customer Service.</p>  |              |              |              |             |             |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:  |              |              |              |             |             |
| <p><u>ACCOMPLISHMENTS</u></p> <ol style="list-style-type: none"> <li>1) Implemented a new Fire Safety Tax to secure funding for increasing fire protection costs.</li> <li>2) Received Government Finance Officer Association (GFOA) Award for our Comprehensive Annual Financials Report (CAFR) for FY 2006-2007.</li> <li>3) Implemented a new utility billing method.</li> <li>4) Created and produced a new quarterly financial report for the City Manager and City Council.</li> <li>5) Produced the first city wide Full Cost Allocation Plan and OMB Circular A-87 Cost Allocation Plan.</li> <li>6) Developed a new Internal Control Policy which has been adopted by the City Council.</li> </ol> <p><u>FISCAL YEAR OBJECTIVES</u></p> <ol style="list-style-type: none"> <li>1) Fully implement the new Internal Control Policy.</li> <li>2) Produce Quarterly Financial Reports for the City Manager and City Council including Revenue/Expenditures and Balance Sheets</li> <li>3) Provide City Directors and managers with year to date monthly Budget reports.</li> <li>4) Setup Wasco Public Financing Authority (WPFA) accounting in Munis.</li> <li>5) Update and review the City's collection policy and procedures.</li> <li>6) Submit the Comprehensive Annual Financials Report (CAFR) for FY 2007-08 and received award.</li> <li>7) Research and report to the City Manager alternatives to resolve the unfunded CalPERS Safety Plan.</li> <li>8) Research and report to the City Manager the possibility of refunding WPFA Bonds to resolve past issues.</li> </ol> |              |              |              |             |             |
| PERFORMANCE INDICATORS   |              |              |              |             |             |
|  | Actual       | Actual       | Actual       | Actual      | Actual      |
|  | FY 2002/2003 | FY 2003/2004 | FY 2004/2005 | FY 2005-06  | FY 2006-07  |
| Invoices Processed   | 7615         | 7048         | 7828         | 8760        | 9415        |
| Accounts Payable Checks Issued   | 2421         | 2376         | 2507         | 2518        | 2652        |
| Number of Payroll Checks/<br>Direct Deposits Processed   | 1133<br>293  | 665<br>851   | 660<br>959   | 672<br>1173 | 688<br>1582 |
| Number of Purchase Orders Issued   | 776          | 860          | 1151         | 1306        | 1768        |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

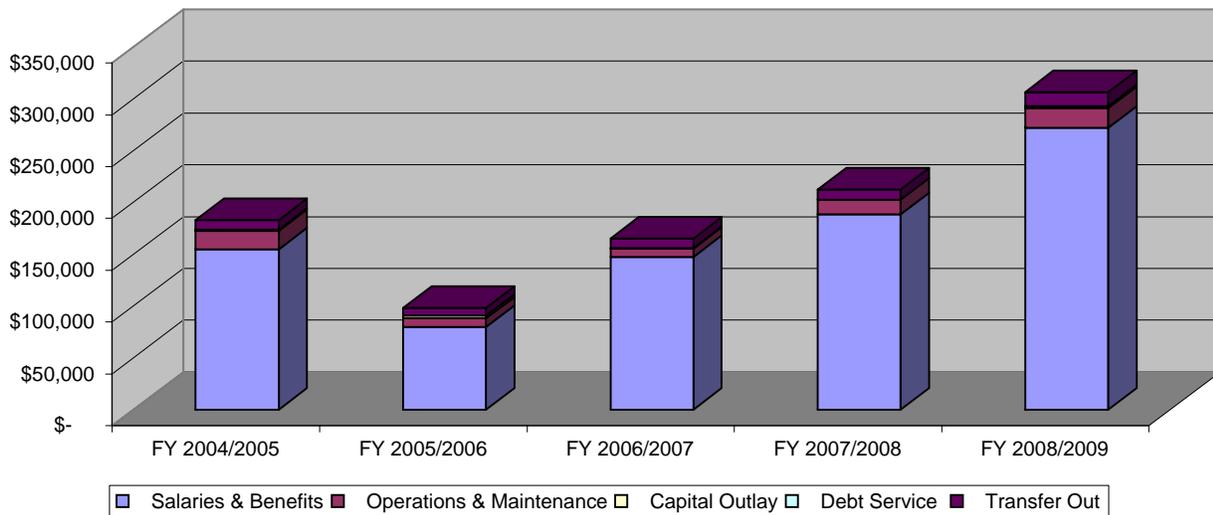
DIVISION: FINANCE

FUND: 01

DEPT: 115

| Description                        | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Actual Expenditures<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 154,858                          | \$ 79,579                           | \$ 147,294                          | \$ 188,318                                    | \$ 272,173                            |
| Operations & Maintenance           | \$ 17,888                           | \$ 8,590                            | \$ 7,941                            | \$ 14,497                                     | \$ 18,878                             |
| Capital Outlay                     | \$ 1,235                            | \$ 2,308                            | \$ 900                              | \$ -  | \$ 1,788                              |
| Debt Service                       |                                     |                                     |                                     |   |                                       |
| Transfer Out                       | \$ 9,050                            | \$ 7,960                            | \$ 8,980                            | \$ 9,801                                      | \$ 13,486                             |
| <b>Total Expenditures:</b>         | <b>\$ 183,031</b>                   | <b>\$ 98,436</b>                    | <b>\$ 165,115</b>                   | <b>\$ 212,616</b>                             | <b>\$ 306,325</b>                     |
| <b>Total Surplus or (Deficits)</b> | <b>\$ (183,031)</b>                 | <b>\$ (98,436)</b>                  | <b>\$ (165,115)</b>                 | <b>\$ (212,616)</b>                           | <b>\$ (306,325)</b>                   |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 1.55         | 0.35         | 2.05         | 2.10         | 2.90         |
| PART TIME   | 1.00         | 1.00         | 2.00         | 2.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Finance<br>Fund 01-115 | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------|------------------|--|--|--|--|--|
|------------------------|------------------|--|--|--|--|--|

|                                    |       |                   |                  |                   |                   |                   |
|------------------------------------|-------|-------------------|------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 86,991         | \$ 38,700        | \$ 77,750         | \$ 123,481        | \$ 189,459        |
| Overtime                           | 50050 | \$ 819            | \$ -             | \$ -              | \$ 1,000          | \$ 1,000          |
| Extra Help                         | 50060 | \$ 27,324         | \$ 23,628        | \$ 36,017         | \$ 11,500         | \$ -              |
| Health Savings                     | 50065 | \$ -              | \$ -             | \$ 282            | \$ 240            | \$ -              |
| Vacation                           | 50080 | \$ 4,430          | \$ -             | \$ -              | \$ 1,200          | \$ -              |
| FICA                               | 50090 | \$ 6,602          | \$ 2,955         | \$ 5,800          | \$ 9,274          | \$ 13,771         |
| Retirement                         | 50110 | \$ 12,042         | \$ 7,080         | \$ 16,320         | \$ 27,240         | \$ 45,227         |
| Group Insurance                    | 50120 | \$ 16,651         | \$ 7,215         | \$ 11,125         | \$ 14,383         | \$ 22,716         |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 154,858</b> | <b>\$ 79,579</b> | <b>\$ 147,294</b> | <b>\$ 188,318</b> | <b>\$ 272,173</b> |

|                                    |       |                  |                  |                  |                  |                  |
|------------------------------------|-------|------------------|------------------|------------------|------------------|------------------|
| Training and Travel                | 50230 | \$ 9,030         | \$ 4,646         | \$ 5,089         | \$ 3,600         | \$ 2,000         |
| Tuition Reimbursement              | 50240 | \$ (1,324)       | \$ (1,430)       | \$ (2,096)       | \$ 400           | \$ -             |
| Communication - Cell (Stipend)     | 50285 | \$ 1,539         | \$ 260           | \$ 108           | \$ 192           | \$ 840           |
| Office Supplies                    | 50310 | \$ 2,926         | \$ 2,208         | \$ 2,297         | \$ 3,400         | \$ 3,500         |
| Dues                               | 50330 | \$ 966           | \$ 1,545         | \$ 1,500         | \$ 822           | \$ 1,200         |
| Publications                       | 50430 | \$ 150           | \$ -             | \$ -             | \$ -             | \$ 500           |
| Budget Supplies                    | 50440 | \$ 1,300         | \$ -             | \$ -             | \$ -             | \$ -             |
| Capital Outlay                     | 52040 | \$ 1,235         | \$ 2,308         | \$ 900           | \$ -             | \$ 1,788         |
| Liability Insurance                | 52120 | \$ -             | \$ -             | \$ -             | \$ 3,483         | \$ 5,762         |
| Workers Compensation Insurance     | 52190 | \$ 3,300         | \$ 1,360         | \$ 1,043         | \$ 2,600         | \$ 5,076         |
| Oper. Trans Out-Information Techno | 81400 | \$ 9,050         | \$ 7,960         | \$ 8,980         | \$ 7,295         | \$ 10,738        |
| Oper. Trans Out - Facility Maint.  | 80550 | \$ -             | \$ -             | \$ -             | \$ 2,506         | \$ 2,748         |
| <b>Total Operating Expense</b>     |       | <b>\$ 28,173</b> | <b>\$ 18,858</b> | <b>\$ 17,821</b> | <b>\$ 24,298</b> | <b>\$ 34,152</b> |

|                           |  |                   |                  |                   |                   |                   |
|---------------------------|--|-------------------|------------------|-------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 183,031</b> | <b>\$ 98,436</b> | <b>\$ 165,115</b> | <b>\$ 212,616</b> | <b>\$ 306,325</b> |
|---------------------------|--|-------------------|------------------|-------------------|-------------------|-------------------|

|                              |  |                     |                    |                     |                     |                     |
|------------------------------|--|---------------------|--------------------|---------------------|---------------------|---------------------|
| <b>Total Surplus/Deficit</b> |  | <b>\$ (183,031)</b> | <b>\$ (98,436)</b> | <b>\$ (165,115)</b> | <b>\$ (212,616)</b> | <b>\$ (306,325)</b> |
|------------------------------|--|---------------------|--------------------|---------------------|---------------------|---------------------|

| Capital Outlay -52040              | CC Approved     |
|------------------------------------|-----------------|
| Computer for Accounting Mgr.       | \$ 1,450        |
| Computer for Accounting Supervisor | \$ 338          |
| <b>Total Capital Outlay</b>        | <b>\$ 1,788</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: FINANCE

FUND: 01      DEPT: 115

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.30               | 0.10               | 0.15               | 0.20               | 0.50                  | \$ 60,452                 |
| Accounting Manager                   | 3          | 0.00               | 0.25               | 0.50               | 0.50               | 0.50                  | \$ 31,548                 |
| Grant Writer                         | 47         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 58,521                 |
| Grant Admin/ Internal Auditor        | 34         | 0.00               | 0.00               | 0.15               | 0.15               | 0.15                  | \$ 7,021                  |
| Accounting Supervisor                | 33         | 0.25               | 0.00               | 0.25               | 0.25               | 0.25                  | \$ 12,219                 |
| Administrative Assistant I           | 29         | 0.00               | 0.00               | 0.00               | 0.00               | 0.50                  | \$ 19,699                 |
| Finance Specialist                   |            | 0.75               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Planning Secretary                   |            | 0.25               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>      |            | 1.55               | 0.35               | 2.05               | 2.10               | 2.90                  | \$ 189,459                |
| <b>Reclassification:</b>             |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions</b>  |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 1.55               | 0.35               | 2.05               | 2.10               | 2.90                  | \$ 189,459                |

HOURLY EMPLOYEES

| Position Title                     | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 No. of Hours | Annual Wage CC Approved |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------------|
| Contract - Grant Writer Specialist | 1.00               | 1.00               | 1.00               | 1.00               |                        | \$ -                    |
| Emergency Temporary Help           |                    |                    | 1.00               | 1.00               |                        | \$ -                    |
| <b>Total Hourly Employees</b>      | 1.00               | 1.00               | 2.00               | 2.00               |                        | \$ -                    |



CITY OF WASCO  
*Budget / Performance Measurement*  
*Fiscal Year 2008 / 2009*



JAMES ZERVIS  
*Finance Director*



ROCIO MOSQUEDA  
*Accounting Manager*



VICTOR VASQUEZ, JR.  
*Grant Administrator /  
Internal Auditor*

**BUDGET / PERFORMANCE MEASUREMENT**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

**DIVISION DESCRIPTION:**

The Budget Department will develop and execute the annual budget preparation process. Coordinate and monitor the budget planning process. Monitor and finance capital improvements. Provide fiscal year mid-year budget review.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Submitted Budget to CSMFO and received the Excellence Award in Budgeting for FY 2007-2008.
- 2) Presented the Mid-Year budget report and amendment to adjust expenditures for declining revenues and the slowing economy.
- 3) Submitted Budget to GFOA for FY 2007-2008.
- 4) Proposed a balance budget for fiscal year 2008-2009.

FISCAL YEAR OBJECTIVES

- 1) Produce a conservative and achievable financial plan for the City.
- 2) Submit the Approved 2008-2009 Annual Budget to the GFOA and CSMFO for Excellence in Budgeting Award (Q1)

**PERFORMANCE INDICATORS**

|                                   | Actual<br>FY 2003-04 | Actual<br>FY 2004-05 | Actual<br>FY 2005-06 | Actual<br>FY 2006-07 | Estimated<br>FY 2007-08 |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|-------------------------|
| Annual Mid Year Budget Review     | 1                    | 1                    | 1                    | 1                    | 1                       |
| Annual Number of Budget Transfers | 13                   | 24                   | 25                   | 73                   | 85                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

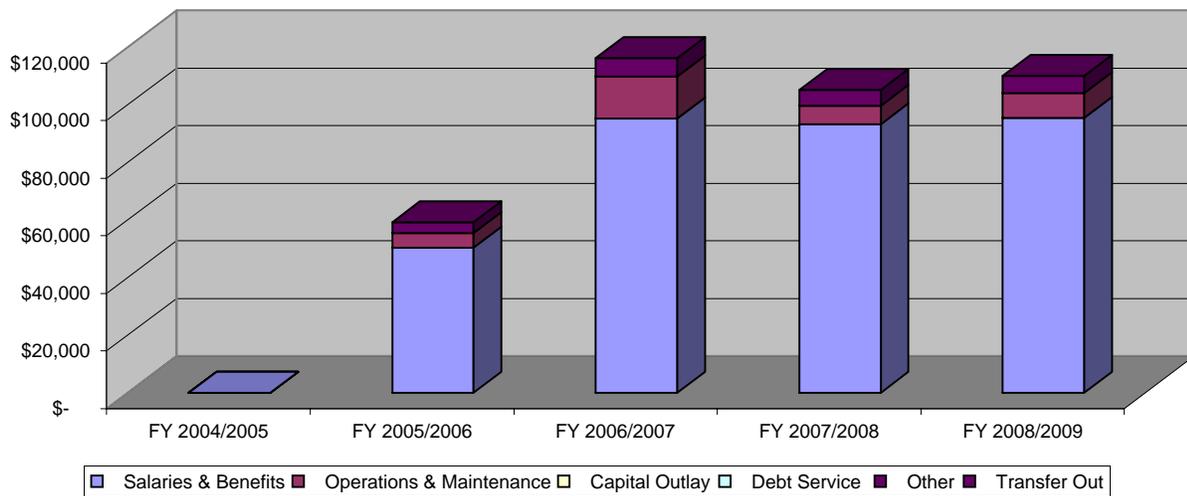
DIVISION: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

| Description                        | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Actual Expenditures<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ -                                | \$ 50,337                           | \$ 95,206                           | \$ 93,246                                     | \$ 95,447                             |
| Operations & Maintenance           | \$ -                                | \$ 5,129                            | \$ 14,549                           | \$ 6,373                                      | \$ 8,524                              |
| Capital Outlay                     | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Other                              | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfer Out                       | \$ -                                | \$ 3,670                            | \$ 6,470                            | \$ 5,655                                      | \$ 6,066                              |
| <b>Total Expenditures:</b>         | \$ -                                | \$ 59,136                           | \$ 116,225                          | \$ 105,274                                    | \$ 110,037                            |
| <b>Total Surplus or (Deficits)</b> | \$ -                                | \$ (59,136)                         | \$ (116,225)                        | \$ (105,274)                                  | \$ (110,037)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.68         | 0.95         | 0.90         | 0.90         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Budget/ PM<br>Fund 01-117 | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---------------------------|------------------|--|--|--|--|--|
|---------------------------|------------------|--|--|--|--|--|

|                                    |       |      |           |           |           |           |
|------------------------------------|-------|------|-----------|-----------|-----------|-----------|
| Salary                             | 50010 | \$ - | \$ 33,907 | \$ 65,950 | \$ 60,571 | \$ 65,090 |
| Health Savings                     | 50065 | \$ - | \$ -      | \$ 407    | \$ 300    | \$ -      |
| Vacation Paid                      | 50080 |      |           | \$ -      | \$ 1,200  | \$ -      |
| FICA                               | 50090 | \$ - | \$ 2,479  | \$ 4,799  | \$ 4,357  | \$ 4,690  |
| Retirement                         | 50110 | \$ - | \$ 7,513  | \$ 15,401 | \$ 15,910 | \$ 15,845 |
| Group Insurance                    | 50120 | \$ - | \$ 6,437  | \$ 8,649  | \$ 10,908 | \$ 9,822  |
| <b>Total Salary &amp; Benefits</b> |       | \$ - | \$ 50,337 | \$ 95,206 | \$ 93,246 | \$ 95,447 |

|  |       |      |          |           |           |           |
|--|-------|------|----------|-----------|-----------|-----------|
| Training and Travel                    | 50230 | \$ - | \$ 2,482 | \$ 4,744  | \$ -      | \$ 1,000  |
| Tuition Reimbursement                  | 50240 |      |          | \$ 1,098  | \$ 462    | \$ -      |
| Office Supplies                        | 50310 | \$ - | \$ 1,674 | \$ 2,264  | \$ 2,200  | \$ 2,300  |
| Dues                                   | 50330 | \$ - | \$ -     | \$ 5,400  | \$ 500    | \$ 1,500  |
| Liability Insurance                    | 52120 | \$ - | \$ -     | \$ -      | \$ 1,867  | \$ 1,980  |
| Workers Compensation Insurance         | 52190 | \$ - | \$ 973   | \$ 1,043  | \$ 1,344  | \$ 1,744  |
| Oper. Trans Out-Information Technology | 81400 | \$ - | \$ 3,670 | \$ 6,470  | \$ 3,383  | \$ 3,579  |
| Oper. Trans Out - Facility Maint.      | 80550 | \$ - | \$ -     | \$ -      | \$ 2,272  | \$ 2,486  |
| <b>Total Operating Expense</b>         |       | \$ - | \$ 8,799 | \$ 21,019 | \$ 12,028 | \$ 14,590 |

|                           |  |      |           |            |            |            |
|---------------------------|--|------|-----------|------------|------------|------------|
| <b>Total Expenditures</b> |  | \$ - | \$ 59,136 | \$ 116,225 | \$ 105,274 | \$ 110,037 |
|---------------------------|--|------|-----------|------------|------------|------------|

|                              |  |      |             |              |              |              |
|------------------------------|--|------|-------------|--------------|--------------|--------------|
| <b>Total Surplus/Deficit</b> |  | \$ - | \$ (59,136) | \$ (116,225) | \$ (105,274) | \$ (110,037) |
|------------------------------|--|------|-------------|--------------|--------------|--------------|

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: BUDGET

FUND: 01

DEPT: 117

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.00               | 0.10               | 0.25               | 0.20               | 0.20                  | \$ 24,181                 |
| Accounting Manager                   | 3          | 0.00               | 0.33               | 0.50               | 0.50               | 0.50                  | \$ 31,548                 |
| Grant Admin/Internal Auditor         | 34         | 0.00               | 0.25               | 0.20               | 0.20               | 0.20                  | \$ 9,361                  |
|                                      |            |                    |                    |                    |                    |                       | \$ -                      |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.68               | 0.95               | 0.90               | 0.90                  | \$ 65,090                 |
| <b>Reclassification:</b>             |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions</b>  |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.68               | 0.95               | 0.90               | 0.90                  | \$ 65,090                 |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009*



*JAMES ZERVIS  
Finance Director*



*DEBRA ANDREOTTI  
Administrative Assistant*

***HUMAN RESOURCES / RISK MANAGEMENT***

*ORGANIZATIONAL CHART*

FINANCE DIRECTOR

ADMINISTRATIVE  
ASSISTANT

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

**DIVISION DESCRIPTION:**

Human resources is under the direction of Administrative Services Director/Finance Director. Human Resources maintains and updates all personnel records, handles job recruitment and selection, is also responsible for employee benefits administration, coordination of personnel programs and employee and labor relations.

Risk Management - Maintains and updates all insurance records, develops safety programs, files all claims of liability and Workers Compensation and provides related information to the City's Attorney and City Manager. In addition, this department will develop programs that will improve employee safety and reduce city liability.

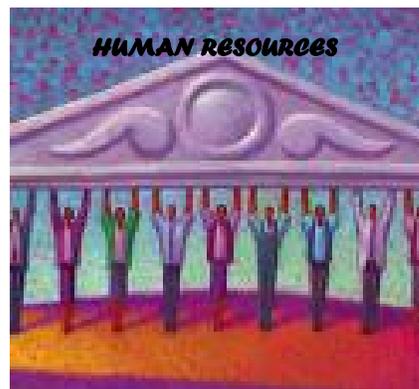
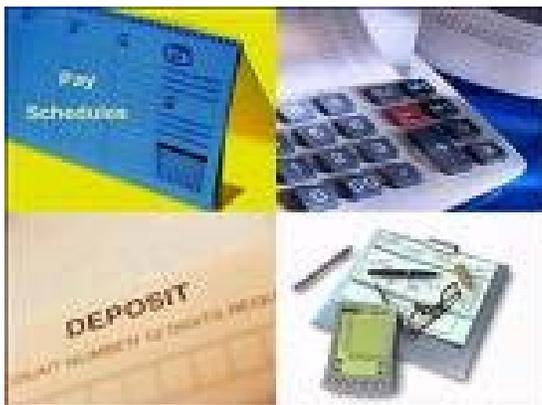
**FISCAL YEAR OBJECTIVES:**

Accomplishments

- 1) Implemented a new employee identification system.
- 2) Implemented a new health care program to reduce expenses for the City and Employees.
- 3) Implemented a Section 125 Cafeteria Plan for the City .
- 4) Added a Dependant Care program to the City's benefit program.
- 5) Added Optional Life Insurance to the City's benefit program.
- 6) Issued the first City-wide Employee Annual Statements to all employees.
- 7) Successfully recruited for the Community Development Director Position.

FISCAL YEAR OBJECTIVES

- 1) Full update and legal review of the City Personnel Policy to eliminate inconsistencies and contradictions and insure compliance with federal and state law.
- 2) Successfully Negotiate City/Union MOU
- 3) Evaluate alternative benefit programs to insure the City has the most cost efficient plans without reducing benefits.
- 4) Formalize employee training requirements and tracking packages and forms.
- 5) Review all current employee files for completeness of required documentation.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

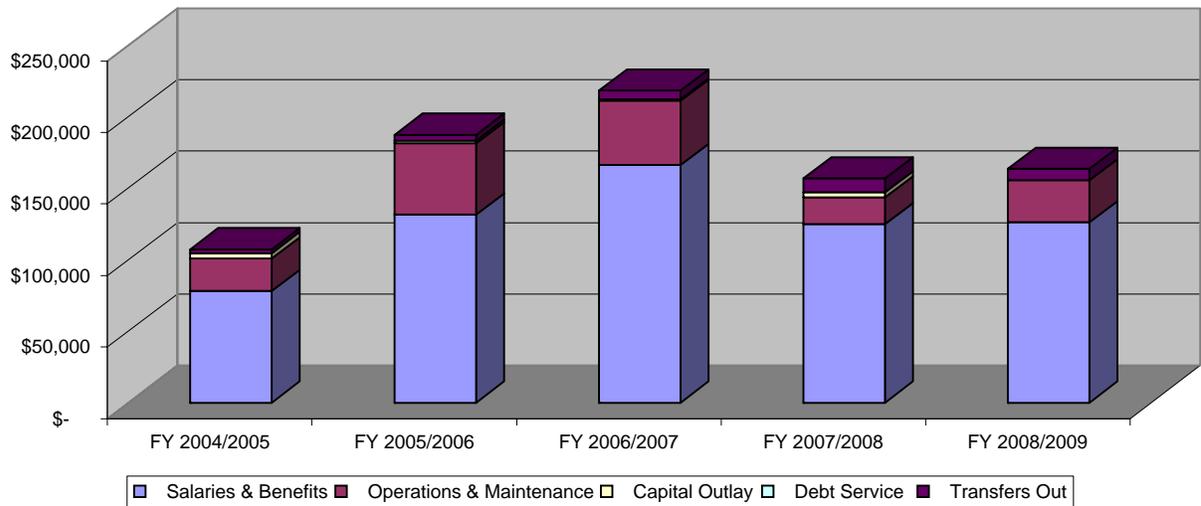
DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

| Description                        | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Actual Expenditures<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 78,110                           | \$ 131,300                          | \$ 166,029                          | \$ 124,705                                    | \$ 126,084                            |
| Operations & Maintenance           | \$ 22,620                           | \$ 49,880                           | \$ 45,169                           | \$ 18,783                                     | \$ 29,363                             |
| Capital Outlay                     | \$ 3,771                            | \$ 1,800                            | \$ 718                              | \$ 3,616                                      | \$ -                                  |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Other                              | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers Out                      | \$ 2,750                            | \$ 4,290                            | \$ 6,470                            | \$ 9,834                                      | \$ 7,897                              |
| <b>Total Expenditures:</b>         | <b>\$ 107,251</b>                   | <b>\$ 187,270</b>                   | <b>\$ 218,386</b>                   | <b>\$ 156,938</b>                             | <b>\$ 163,344</b>                     |
| <b>Total Surplus or (Deficits)</b> | <b>\$ (107,251)</b>                 | <b>\$ (187,270)</b>                 | <b>\$ (218,386)</b>                 | <b>\$ (156,938)</b>                           | <b>\$ (163,344)</b>                   |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 1.00         | 1.10         | 1.65         | 0.70         | 1.45         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Human Resources<br>& Risk Management<br>Fund 01-120 | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|--|--|--|--|--|
| Salary  | 50010            | \$ 58,002                              | \$ 86,300                              | \$ 109,724                             | \$ 84,283  | \$ 82,336                                |
| Overtime  | 50050            | \$ 1,046                               | \$ 500                                 | \$ -                                   | \$ 500   | \$ 500                                   |
| Health Savings                                      | 50065            |  | \$ -                                   | \$ 187                                 | \$ 120   | \$ -                                     |
| Vacation  | 50080            | \$ -                                   | \$ -                                   | \$ 3,154                               | \$ -   | \$ -                                     |
| FICA  | 50090            | \$ 4,256                               | \$ 7,500                               | \$ 8,845                               | \$ 6,382   | \$ 6,010                                 |
| Retirement  | 50110            | \$ 7,132                               | \$ 17,700                              | \$ 24,899                              | \$ 17,632  | \$ 19,467                                |
| Group Insurance                                     | 50120            | \$ 7,674                               | \$ 19,300                              | \$ 19,220                              | \$ 15,788  | \$ 17,771                                |
| <b>Total Salary &amp; Benefits</b>                  |                  | <b>\$ 78,110</b>                       | <b>\$ 131,300</b>                      | <b>\$ 166,029</b>                      | <b>\$ 124,705</b>                                | <b>\$ 126,084</b>                        |
| Training and Travel                                 | 50230            | \$ 1,484                               | \$ 1,800                               | \$ 7,265                               | \$ 1,179   | \$ 1,000                                 |
| Communication - Cell                                | 50285            | \$ 413                                 | \$ 1,500                               | \$ 949                                 | \$ 636   | \$ 480                                   |
| Office Supplies                                     | 50310            | \$ 1,284                               | \$ 2,000                               | \$ 2,761                               | \$ 1,390   | \$ 2,000                                 |
| Dues  | 50330            | \$ 250                                 | \$ 500                                 | \$ 509                                 | \$ 500   | \$ 500                                   |
| Risk Management (Safety)                            | 50400            | \$ 320                                 | \$ 20,000                              | \$ 1,302                               | \$ -   | \$ 1,000                                 |
| Professional Services                               | 50460            | \$ 1,412                               | \$ 1,500                               | \$ -                                   | \$ -   | \$ 10,000                                |
| Job Recruitment                                     | 52010            | \$ 13,636                              | \$ 15,000                              | \$ 29,080                              | \$ 5,768   | \$ 5,000                                 |
| Pre-Employment/ Testing                             | 52025            | \$ 971                                 | \$ 3,000                               | \$ 1,217                               | \$ 1,361   | \$ 2,000                                 |
| Capital Outlay                                      | 52040            | \$ 3,771                               | \$ 1,800                               | \$ 718                                 | \$ 3,616   | \$ -                                     |
| Liability Insurance                                 | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 3,406   | \$ 2,862                                 |
| Workers Compensation Ins.                           | 52190            | \$ 2,850                               | \$ 2,580                               | \$ 2,087                               | \$ 2,543   | \$ 2,521                                 |
| Special Recognition                                 | 52220            | \$ -                                   | \$ 2,000                               | \$ -                                   | \$ 2,000   | \$ 2,000                                 |
| Oper. Trans Out-Information Technology              | 81400            | \$ 2,750                               | \$ 4,290                               | \$ 6,470                               | \$ 5,875   | \$ 3,579                                 |
| Oper. Trans Out - Facility Maint.                   | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 3,959   | \$ 4,318                                 |
| <b>Total Operating Expense</b>                      |                  | <b>\$ 29,141</b>                       | <b>\$ 55,970</b>                       | <b>\$ 52,357</b>                       | <b>\$ 32,233</b>                                 | <b>\$ 37,260</b>                         |
| <b>Total Expenditures</b>                           |                  | <b>\$ 107,251</b>                      | <b>\$ 187,270</b>                      | <b>\$ 218,386</b>                      | <b>\$ 156,938</b>                                | <b>\$ 163,344</b>                        |
| <b>Total Surplus/Deficit</b>                        |                  | <b>\$ (107,251)</b>                    | <b>\$ (187,270)</b>                    | <b>\$ (218,386)</b>                    | <b>\$ (156,938)</b>                              | <b>\$ (163,344)</b>                      |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING SUMMARY

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.10               | 0.10               | 0.15               | 0.20               | 0.20                  | \$ 24,181                 |
| Human Resources Manager/Risk Mgmt.   | 14         | 1.00               | 1.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Administrative Assistant I           | 29         | 0.00               | 0.00               | 0.50               | 0.50               | 0.50                  | \$ 20,655                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 1.10               | 1.10               | 1.65               | 0.70               | 0.70                  | \$ 44,836                 |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
| Human Resource Analyst               |            |                    |                    |                    |                    | 0.75                  | \$ 37,500                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.75                  | \$ 37,500                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 1.10               | 1.10               | 1.65               | 0.70               | 1.45                  | \$ 82,336                 |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



VACANT  
Community Development  
Director



STACIE LOPEZ  
Administrative  
Assistant I



DENNIS McNAMARA  
Senior Planner



ZORAIDA CRUZ  
Assistant Planner



YVETTE LITTEN  
Housing & Redevelopment  
Coordinator

**COMMUNITY DEVELOPMENT**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 125

**DEPARTMENT DESCRIPTION:**

The Community Development Department has three division which include planning, building and code compliance. The Community Development Department administers the City's land use regulations and develops standards and procedures to ensure logical growth while preserving Wasco's "quality of life," environment. The planning division processes annexations, grant applications, and redevelopment requests in addition to maintaining the geographical information System database, City maps and General Plan Elements. Planning Division is responsible for compliance with CEQA, the Subdivision Map Act and other City, State and Federal Ordinance and laws related to land use and planning. In addition, the Planning Division provides community development support services and technical assistance to the general public.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Facilitated the Rose City Industrial Park Project EIR through Certification.
- 2) LAFCO application for annexation of the Rose City Industrial Park Project to the City.
- 3) Processed a number of zoning code amendments to assist in the implementation of the Rose City Industrial Park Project.
- 4) Processed a number General Plan amendments to assist in the implementation of the Rose City Industrial Park Project.
- 5) Improved the development review process and tracking of development projects.
- 6) Developed internal working relationships with other departments.
- 7) Implemented new fee schedule and implemented cost recovery system based upon the new fee schedule.

FISCAL YEAR OBJECTIVES

- 1) Improve internal organizational functions by purchasing and establishing a file system with the Planning Division that will allow scanning of documents and establishing a retrieval system to efficiently track and monitor development projects. Also establish a file system, both electronic and hard copy, for new development projects in a certain format to allow easy access to information, to establish a status and checklist to enable staff and the client to track the project and to determine any delays due to lack of information or need for special studies.
- 2) Update the Subdivision Ordinance as it relates to state law and procedures and processes established by the City
- 3) Update Zoning Ordinance to eliminate redundancy and to simplify implementation and make the code user friendly
- 4) Update Forms and Function of the Division
- 5) Outsource major planning functions utilize consultants for the update and maintenance of zoning and general plan maps and data. The City is proposing an agreement with Kern CIG to perform this function. Utilizing consultants to update the City's Impact Fees to insure new development is paying their full cost for new service demand on the City. Complete the Circulation element update and to insure that the new element incorporated the Rose City Industrial Park project and needs of state facility improvements and funding is collected from new development.

**PERFORMANCE INDICATORS:**

|  | Actual<br>2004-2005 | Actual<br>2005-2006 |
|--|---------------------|---------------------|
| 1) Residential Site Plans Processed    | 300                 | 326                 |
| Processed by Time Required             | 300                 | 326                 |
| Effectiveness                          | 100%                | 100%                |
| 2) Commercial/Ind. Site Plan Processed | 12                  | 9                   |
| Processed by Time Required             | 12                  | 9                   |
| Effectiveness                          | 100%                | 100%                |
| 3) Staff Reports Prepared              | 38                  | 39                  |
| Prepared by Time Required              | 38                  | 39                  |
| Effectiveness                          | 100%                | 100%                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENTAL SUMMARY BUDGET

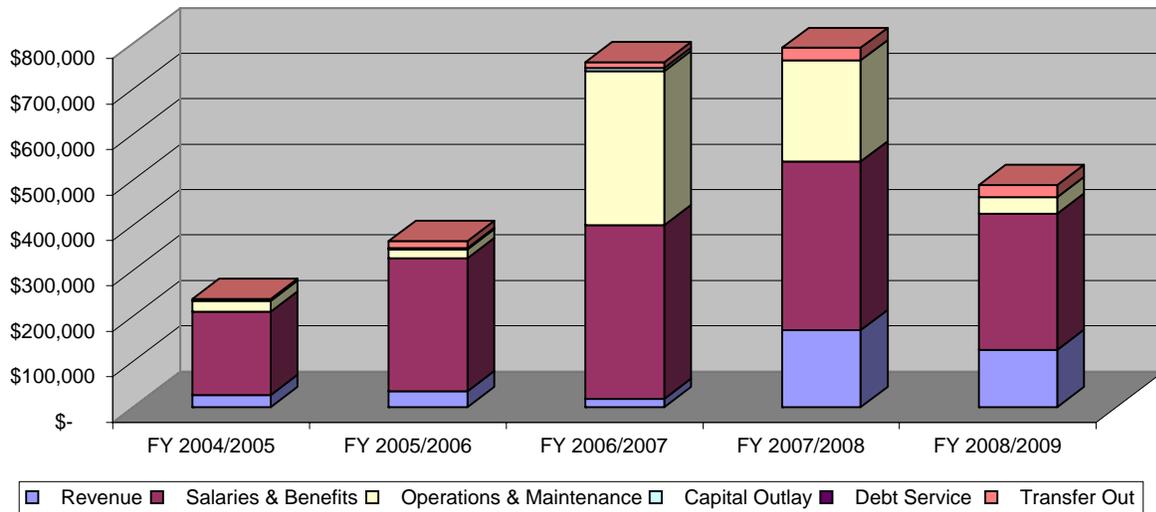
DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 125

| Description                        | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                            | \$ 26,353                      | \$ 34,976                      | \$ 18,190                      | \$ 168,780                               | \$ 126,000                            |
| Transfers In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>               | \$ 26,353                      | \$ 34,976                      | \$ 18,190                      | \$ 168,780                               | \$ 126,000                            |
| <b>Expenditures:</b>               |                                |                                |                                |  |                                       |
| Salaries & Benefits                | \$ 183,587                     | \$ 291,629                     | \$ 381,508                     | \$ 371,159                               | \$ 299,351                            |
| Operations & Maintenance           | \$ 22,778                      | \$ 20,649                      | \$ 339,414                     | \$ 223,210                               | \$ 36,417                             |
| Capital Outlay                     | \$ -                           | \$ 2,933                       | \$ 7,537                       | \$ -                                     | \$ -                                  |
| Debt Service                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                       | \$ 4,850                       | \$ 15,290                      | \$ 11,480                      | \$ 26,960                                | \$ 26,716                             |
| <b>Total Expenditures</b>          | \$ 211,216                     | \$ 330,501                     | \$ 739,940                     | \$ 621,329                               | \$ 362,484                            |
| <b>Total Surplus or (Deficits)</b> | \$ (184,863)                   | \$ (295,525)                   | \$ (721,750)                   | \$ (452,549)                             | \$ (236,484)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 | APPROVED<br>FY 2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 2.75                     | 2.75                     | 4.70                     | 3.35                     | 3.00                     |
| PART TIME   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     |

**CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET**

| Community Development Department<br>Fund 01-125 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Planning Fees                                   | 30210            | \$ 26,353                         | \$ 34,976                         | \$ 18,190                         | \$ 137,000                                  | \$ 120,000                               |
| General Plan Maint. Fees                        | 30215            | \$ -                              | \$ -                              | \$ -                              | \$ 3,120                                    | \$ 2,000                                 |
| Planning Imaging Fees                           | 30216            | \$ -                              | \$ -                              | \$ -                              | \$ 660                                      | \$ 2,000                                 |
| Planning Map Maintenance Fees                   | 30217            | \$ -                              | \$ -                              | \$ -                              | \$ 3,000                                    | \$ 2,000                                 |
| Consultant Reimbursement                        | 332101           | \$ -                              | \$ -                              | \$ -                              | \$ 25,000                                   | \$ -                                     |
| <b>Total Revenue</b>                            |                  | <b>\$ 26,353</b>                  | <b>\$ 34,976</b>                  | <b>\$ 18,190</b>                  | <b>\$ 168,780</b>                           | <b>\$ 126,000</b>                        |
| Salary  | 50010            | \$ 146,501                        | \$ 200,006                        | \$ 263,107                        | \$ 293,506                                  | \$ 203,748                               |
| Overtime  | 50050            | \$ -                              | \$ -                              | \$ 1,014                          | \$ 1,000                                    | \$ 1,000                                 |
| Extra Help                                      | 50060            | \$ -                              | \$ -                              | \$ 5,700                          | \$ -  | \$ -                                     |
| Health Savings                                  | 50065            | \$ -                              | \$ -                              | \$ 1,176                          | \$ 8,423                                    | \$ -                                     |
| Vacation  | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ 1,401                                    | \$ -                                     |
| FICA  | 50090            | \$ 6,730                          | \$ 14,869                         | \$ 18,357                         | \$ 11,333                                   | \$ 15,043                                |
| Retirement                                      | 50110            | \$ 8,593                          | \$ 46,036                         | \$ 53,133                         | \$ 29,505                                   | \$ 47,558                                |
| Group Insurance                                 | 50120            | \$ 21,763                         | \$ 30,719                         | \$ 39,022                         | \$ 25,991                                   | \$ 32,002                                |
| <b>Total Salary &amp; Benefits</b>              |                  | <b>\$ 183,587</b>                 | <b>\$ 291,629</b>                 | <b>\$ 381,508</b>                 | <b>\$ 371,159</b>                           | <b>\$ 299,351</b>                        |
| Training & Travel                               | 502302           | \$ 2,996                          | \$ 3,961                          | \$ 4,992                          | \$ 704                                      | \$ 1,000                                 |
| Planning Commission Travel                      | 502303           | \$ 3,000                          | \$ 4,237                          | \$ 2,785                          | \$ -  | \$ 1,000                                 |
| Tuition Reimbursement                           | 50240            |                                   |                                   | \$ 1,200                          | \$ -  | \$ -                                     |
| Communication - Cell                            | 50285            | \$ 1,983                          | \$ 1,643                          | \$ 1,099                          | \$ 383                                      | \$ 840                                   |
| Office Supplies                                 | 50310            | \$ 2,432                          | \$ 2,060                          | \$ 3,220                          | \$ 1,970                                    | \$ 2,500                                 |
| Dues  | 50330            | \$ 1,000                          | \$ 610                            | \$ 735                            | \$ 240                                      | \$ 1,500                                 |
| Professional Services                           | 50460            | \$ 4,972                          | \$ 1,630                          | \$ 319,122                        | \$ 184,643                                  | \$ 5,000                                 |
| Professional Services Reimb.                    | 504601           | \$ -                              | \$ -                              | \$ -                              | \$ 19,274                                   | \$ -                                     |
| Application Processing Expense                  | 50485            | \$ 873                            | \$ 650                            | \$ -                              | \$ 4,165                                    | \$ 10,000                                |
| Planning Misc.                                  | 52030            | \$ 285                            | \$ 344                            | \$ 469                            | \$ 225                                      | \$ 500                                   |
| Planning Commission Misc.                       | 520301           | \$ 38                             | \$ 108                            | \$ 575                            | \$ 59                                       | \$ 1,000                                 |
| Capital Outlay                                  | 52040            | \$ -                              | \$ 2,933                          | \$ 7,537                          | \$ -  | \$ -                                     |
| Liability Insurance                             | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 6,611                                    | \$ 6,155                                 |
| Workers Compensation Insurance                  | 52190            | \$ 5,200                          | \$ 5,406                          | \$ 5,217                          | \$ 4,935                                    | \$ 5,422                                 |
| LAFCO   | 52250            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,500                                 |
| Operating Transfer - Information Technology     | 81400            | \$ 4,850                          | \$ 15,290                         | \$ 11,480                         | \$ 10,402                                   | \$ 16,108                                |
| Oper. Trans Out - Facility Maint.               | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 16,558                                   | \$ 10,608                                |
| <b>Total Operating Expense</b>                  |                  | <b>\$ 27,628</b>                  | <b>\$ 38,872</b>                  | <b>\$ 358,431</b>                 | <b>\$ 250,170</b>                           | <b>\$ 63,133</b>                         |
| <b>Total Expenditures</b>                       |                  | <b>\$ 211,216</b>                 | <b>\$ 330,501</b>                 | <b>\$ 739,940</b>                 | <b>\$ 621,329</b>                           | <b>\$ 362,484</b>                        |
| <b>Total Surplus/(Deficit)</b>                  |                  | <b>\$ (184,863)</b>               | <b>\$ (295,525)</b>               | <b>\$ (721,750)</b>               | <b>\$ (452,549)</b>                         | <b>\$ (236,484)</b>                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 125

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Planning Director                    | Contract   | 1.00               | 1.00               | 0.70               | 0.75               | 0.45                  | \$ 53,011                 |
| Senior Planner                       | 6          | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 72,831                 |
| Associate Planner                    | 45         | 0.00               | 0.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Housing & Redevelopment Coordinator  | 44         | 0.00               | 0.00               | 0.00               | 0.10               | 0.05                  | \$ 2,853                  |
| Assistant Planner                    | 41         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 52,912                 |
| Community Programs Supervisor        | 33         | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Administrative Assistant I           | 29         | 0.75               | 0.75               | 1.00               | 0.50               | 0.50                  | \$ 22,140                 |
| <b>Total Existing Positions</b>      |            | 2.75               | 2.75               | 4.70               | 3.35               | 3.00                  | \$ 203,748                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 2.75               | 2.75               | 4.70               | 3.35               | 3.00                  | \$ 203,748                |

HOURLY EMPLOYEES

| Position Title                | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 No. of Hours | Annual Wage CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------------|
|                               |                    |                    |                    |                    |                        |                         |
| <b>Total Hourly Employees</b> | -                  | -                  | -                  | -                  |                        | \$ -                    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

DEPARTMENT DESCRIPTION:

The General Fund has expenses that are not attributed to one department. The Non-Departmental fund has been established to record those expenses.

GRAND OPENING OF KERN SCHOOLS FEDERAL CREDIT UNION



MAYOR CHERYL WEGMAN AND FINANCE DIRECTOR ACCEPT HOME BUYER PROGRAM FUNDS



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

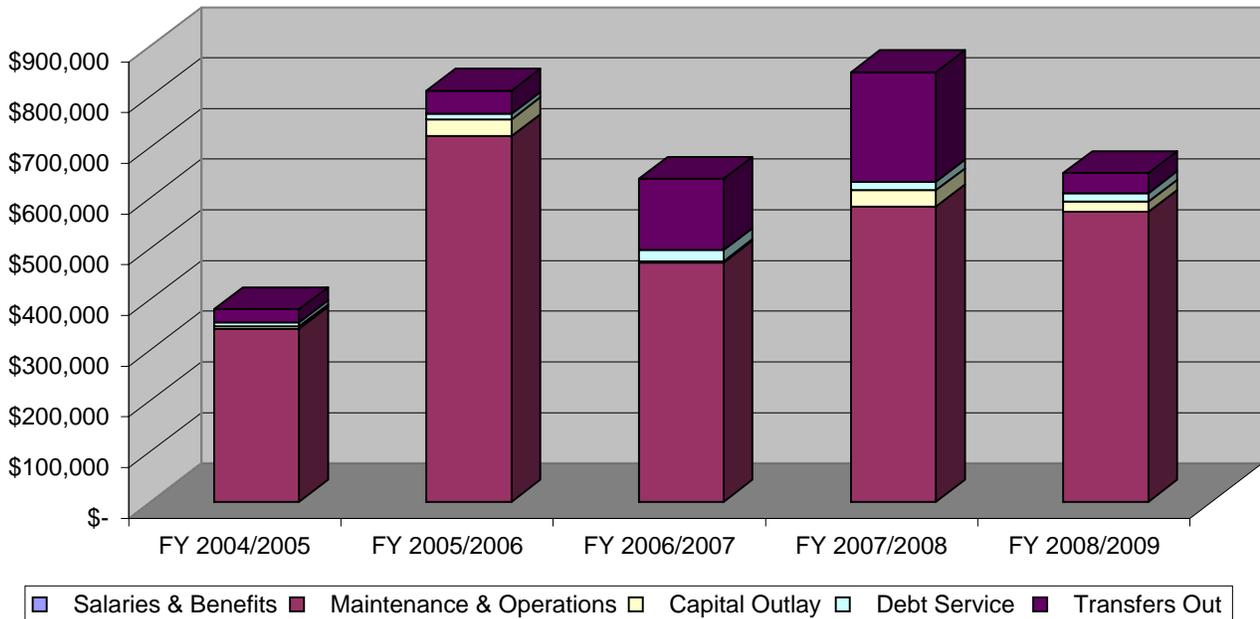
DIVISION: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

| Description                        | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Expenditures<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|------------------------------------|--------------------------------|--------------------------------|--------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| <b>Expenditures:</b>               |                                |                                |                                |   |                                       |
| Salaries & Benefits                | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| Maintenance & Operations           | \$ 341,312                     | \$ 721,325                     | \$ 472,029                     | \$ 582,266                                    | \$ 571,644                            |
| Capital Outlay                     | \$ 4,499                       | \$ 33,224                      | \$ 2,704                       | \$ 32,100                                     | \$ 20,000                             |
| Debt Service                       | \$ 8,291                       | \$ 10,786                      | \$ 21,725                      | \$ 17,200                                     | \$ 17,200                             |
| Transfers Out                      | \$ 25,303                      | \$ 45,680                      | \$ 140,811                     | \$ 215,987                                    | \$ 39,627                             |
| <b>Total Expenditures</b>          | \$ 379,404                     | \$ 811,015                     | \$ 637,269                     | \$ 847,553                                    | \$ 648,471                            |
| <b>Total Surplus or (Deficits)</b> | \$ (379,404)                   | \$ (811,015)                   | \$ (637,269)                   | \$ (847,553)                                  | \$ (648,471)                          |

BUDGET SUMMARY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Non-Departmental<br>Fund 01-130             | Object<br>Number | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Actual<br>Expenditures<br>FY 2006/2007 | Estimated Actual<br>Expenditures<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|--|--|--|--|--|
| Communications                              | 50280            | \$ 16,560                              | \$ 20,283                              | \$ 21,687                              | \$ 21,202  | \$ 24,000                                |
| Postage                                     | 50290            | \$ 8,100                               | \$ 7,703                               | \$ 9,166                               | \$ 11,730  | \$ 15,000                                |
| Office Supplies                             | 50310            | \$ 7,852                               | \$ 7,827                               | \$ 9,154                               | \$ 7,394   | \$ 8,000                                 |
| City Attorney Publications                  | 50450            | \$ 701                                 | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Professional Services                       | 50460            | \$ 62,840                              | \$ 49,478                              | \$ 26,779                              | \$ 11,470  | \$ 5,000                                 |
| Legal Fees                                  | 50520            | \$ 70,698                              | \$ 63,821                              | \$ 182,888                             | \$ 225,000                                       | \$ 175,000                               |
| Park Maintenance                            | 50525            | \$ -                                   | \$ -                                   | \$ 63,143                              | \$ 31,571  | \$ 63,144                                |
| Utilities                                   | 50580            | \$ 31,905                              | \$ 34,734                              | \$ 43,477                              | \$ 36,652  | \$ 45,000                                |
| Unemployment                                | 50610            | \$ 7,148                               | \$ 5,366                               | \$ 13,471                              | \$ 32,587  | \$ 15,000                                |
| Contingency                                 | 51050            | \$ 6,400                               | \$ -                                   | \$ 20,774                              | \$ -   | \$ 20,000                                |
| Misc.                                       | 52030            | \$ 893                                 | \$ 906                                 | \$ 7,853                               | \$ 628   | \$ 1,000                                 |
| Capital Outlay                              | 52040            | \$ 4,499                               | \$ 33,224                              | \$ 2,704                               | \$ 32,100  | \$ 20,000                                |
| Auditor                                     | 52050            | \$ 11,982                              | \$ 9,282                               | \$ 17,531                              | \$ 32,100  | \$ 25,000                                |
| Building Repair Offices                     | 52080            | \$ 6,354                               | \$ 8,684                               | \$ -                                   | \$ -   | \$ -                                     |
| Janitorial Services                         | 52110            | \$ 9,988                               | \$ 11,135                              | \$ 15,901                              | \$ 20,610  | \$ 21,000                                |
| Janitorial Supplies                         | 52115            | \$ -                                   | \$ 724                                 | \$ 1,166                               | \$ -   | \$ -                                     |
| Liability Insurance                         | 52120            | \$ 10,491                              | \$ 4,768                               | \$ 7,403                               | \$ -   | \$ -                                     |
| Liability Claims                            | 52130            | \$ 838                                 | \$ 454                                 | \$ 54                                  | \$ 2,000   | \$ 2,000                                 |
| Bonding Premiums                            | 52140            | \$ 600                                 | \$ 200                                 | \$ -                                   | \$ -   | \$ 500                                   |
| Parking Citations                           | 52160            | \$ 205                                 | \$ 185                                 | \$ 675                                 | \$ 110   | \$ 1,000                                 |
| Equipment Replace                           | 52170            | \$ 63,534                              | \$ 166,530                             | \$ -                                   | \$ 20,000  | \$ 20,000                                |
| Rainy Day Fund Reserve                      | 52174            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 100,000                                       | \$ 100,000                               |
| Grant Matching Funds                        | 52185            | \$ -                                   | \$ 300,000                             | \$ -                                   | \$ -   | \$ -                                     |
| Special Recognition                         | 52220            | \$ 2,248                               | \$ 3,693                               | \$ 6,399                               | \$ 5,800   | \$ 6,000                                 |
| General Meetings                            | 52235            | \$ 664                                 | \$ 1,956                               | \$ 1,500                               | \$ 500   | \$ 1,000                                 |
| LAFCO                                       | 52250            | \$ 2,878                               | \$ 5,305                               | \$ 2,388                               | \$ 4,412   | \$ 5,000                                 |
| Chamber of Commerce                         | 53010            | \$ 12,000                              | \$ 12,000                              | \$ 12,000                              | \$ 12,000  | \$ 12,000                                |
| Rose Festival                               | 53020            | \$ 6,000                               | \$ 6,000                               | \$ 6,000                               | \$ 6,000   | \$ 6,000                                 |
| Senior Citizen Support                      | 53030            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Lease Equipment/Copier                      | 54010            | \$ 8,291                               | \$ 10,786                              | \$ 21,725                              | \$ 17,200  | \$ 17,200                                |
| Banking Charges                             | 55010            | \$ 434                                 | \$ 292                                 | \$ 2,621                               | \$ 500   | \$ 1,000                                 |
| Transfer Out - WWT Loan                     | 80100            | \$ -                                   | \$ -                                   | \$ 15,747                              | \$ 23,620  | \$ 23,620                                |
| Trans Out - Shop                            | 80200            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 2,507                                 |
| Transfer Out - Streets                      | 80500            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 111,157                                       | \$ -                                     |
| Transfer Out - Facilities                   | 80550            | \$ -                                   | \$ -                                   | \$ 33,342                              | \$ -   | \$ -                                     |
| Transfer Out - MD                           | 81000            | \$ -                                   | \$ -                                   | \$ 4,583                               | \$ 75,310  | \$ 10,000                                |
| Operating Transfer - Information Technology | 81400            | \$ 6,950                               | \$ 11,620                              | \$ 28,762                              | \$ -   | \$ -                                     |
| Transfer Out - Code Compliance              | 81420            | \$ 13,353                              | \$ 28,060                              | \$ 50,878                              | \$ -   | \$ -                                     |
| Transfer Out - 91 & 93 CDBG                 | 81430            | \$ 5,000                               | \$ 6,000                               | \$ 7,500                               | \$ -   | \$ -                                     |
| Transfer Out - Emergency Resp.              | 81450            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 5,900   | \$ 3,500                                 |
| <b>Total Operating Expense</b>              |                  | <b>\$ 379,404</b>                      | <b>\$ 811,015</b>                      | <b>\$ 637,269</b>                      | <b>\$ 847,553</b>                                | <b>\$ 648,471</b>                        |

|                                |                     |                     |                     |                     |                     |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Surplus/(Deficit)</b> | <b>\$ (379,404)</b> | <b>\$ (811,015)</b> | <b>\$ (637,269)</b> | <b>\$ (847,553)</b> | <b>\$ (648,471)</b> |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

| Capital Outlay -52040       | CC Approved   |
|-----------------------------|---------------|
| (2) City Entrance Signs     | 20,000        |
| <b>Total Capital Outlay</b> | <b>20,000</b> |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



AURELIO GARCIA  
GIS Technician



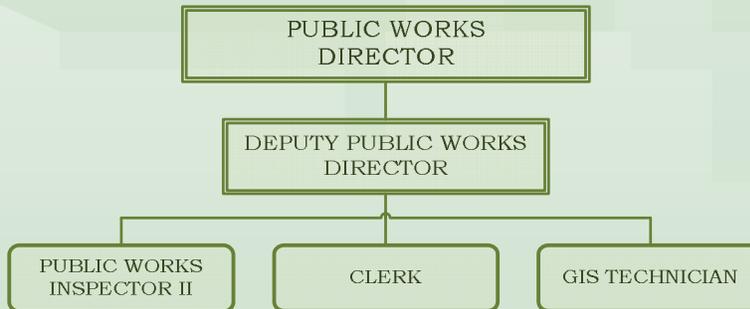
LESLIE HINOJOSA  
Clerk



VACANT  
Public Works  
Inspector II

**ENGINEERING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: ENGINEERING

FUND: 01

DEPT: 135

**DIVISION DESCRIPTION:**

The City of Wasco Engineering Division enhances health, safety and welfare in the City by providing economical, responsive and effective professional engineering, inspection and project management services. The Division employs qualified and competent professionals, cultivates an innovative work environment and strives to continuously improve the quality of product they produce.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed construction and close-out 7th Street Downtown Crosswalk Lighting
- 2) Completed construction and close-out Traffic Signal Griffith and Highway 46
- 3) Completed close-out of State CDBG 12" Water Main
- 4) Completed design and started construction of State CDBG-Street Reconstruction Various Locations
- 5) Completed design and construction Central Ave. Road and Sidewalk
- 6) Completed design and construction of 5th Street Road Reconstruction
- 7) Completed design of Sidewalk at G Street & Poso Drive-awaiting construction funding to proceed.
- 8) Completed Completed design and construction of parking expansion (Transit Transfer Station)
- 9) Completed construction and close-out of F Street In-fill Sidewalks Project
- 10) Completed design and construction of 9th Street between Griffith

FISCAL YEAR OBJECTIVES

Our primary goal is to deliver Federally and State funded projects on time and on budget.

- 1) Complete design and construction of CNG Station Expansion
- 2) Complete design & construction Poplar Avenue
- 3) Complete design and construction of new City Entrance Signs
- 4) Complete design and start construction of new City Sport Complex
- 5) Complete design and construction of in-pavement lighting on Poso Ave between Griffith Ave & Poplar Ave.
- 6) Complete design & construction of in-pavement lighting at the intersection of Palm Avenue and 9th Place
- 7) Complete design & reconstruction of Scofield Road Phase II
- 8) Complete construction and close-out State funded CDBG Street Reconstruction Project at Various Locations
- 9) Complete design & reconstruction of Gromer from Annin west of Griffith extension

**PERFORMANCE INDICATORS**

|                                      | Actual     | Actual     | Projected  |
|--------------------------------------|------------|------------|------------|
|                                      | FY 2004/05 | FY 2005/06 | FY 2006/07 |
| 1) Zero loss time accidents/injuries | 0          | 0          | 0          |
| 2) Complete Public Works Projects    | 6          | 10         | 11         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

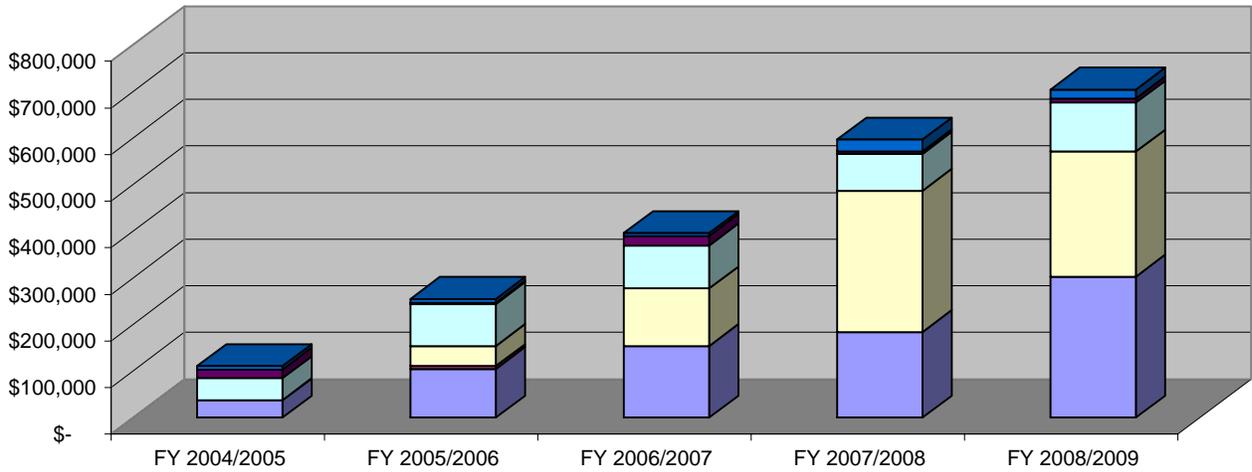
DIVISION: ENGINEERING

FUND: 01

DEPT: 135

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 37,048                      | \$ 105,025                     | \$ 153,244                     | \$ 183,277                               | \$ 302,507                            |
| Transfer In                       | \$ -                           | \$ 5,600                       | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 37,048                      | \$ 110,625                     | \$ 153,244                     | \$ 183,277                               | \$ 302,507                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ 991                         | \$ 43,232                      | \$ 124,177                     | \$ 303,470                               | \$ 268,271                            |
| Operations & Maintenance          | \$ 46,664                      | \$ 89,795                      | \$ 91,795                      | \$ 79,291                                | \$ 104,652                            |
| Capital Outlay                    | \$ 18,964                      | \$ 2,478                       | \$ 20,716                      | \$ 5,170                                 | \$ 8,900                              |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ 7,270                       | \$ 8,700                       | \$ 6,063                       | \$ 25,436                                | \$ 19,639                             |
| <b>Total Expenditures</b>         | \$ 73,889                      | \$ 144,204                     | \$ 242,751                     | \$ 413,367                               | \$ 401,462                            |
| <b>Total Surplus or (Deficit)</b> | \$ (36,841)                    | \$ (33,579)                    | \$ (89,507)                    | \$ (230,090)                             | \$ (98,955)                           |

**BUDGET SUMMARY**



Legend: Revenue (blue), Transfer In (red), Salaries & Benefits (yellow), Operations & Maintenance (green), Capital Outlay (purple), Debt Service (orange), Transfer Out (dark blue)

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 1.00         | 1.35         | 2.70         | 3.75         | 3.05         |
| PART TIME   | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Engineering<br>Fund 01-135         | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Encroachment Fees                  | 30310            | \$ 1,190                          | \$ 4,825                          | \$ 1,260                          | \$ 1,255                                    | \$ 1,000                                 |
| Engineering Final Map Fees         | 30320            | \$ 2,085                          | \$ 16,901                         | \$ 25,602                         | \$ -  | \$ 7,500                                 |
| Grading Plan Check Fee             | 30330            | \$ -                              | \$ 12,366                         | \$ 2,616                          | \$ 2,951                                    | \$ 10,000                                |
| Engineering Improve Plan Check     | 30340            | \$ 22,297                         | \$ 39,407                         | \$ 18,571                         | \$ 19,804                                   | \$ 17,000                                |
| Public Works Improve. Inspection   | 30350            | \$ -                              | \$ 6,053                          | \$ 26,076                         | \$ 87,732                                   | \$ 161,200                               |
| Engineering Fees (PE)              | 30360            | \$ 11,476                         | \$ 3,010                          | \$ 41,440                         | \$ 54,404                                   | \$ 34,000                                |
| LLA, Parcel Maps & PM Waviers      | 30365            | \$ -                              | \$ -                              | \$ 5,370                          | \$ 2,010                                    | \$ 8,000                                 |
| Project Engineering                | 30375            | \$ -                              | \$ -                              | \$ 32,308                         | \$ 15,121                                   | \$ 63,807                                |
| Grant Income (Pavement Manage)     | 30380            | \$ -                              | \$ 22,462                         | \$ -                              | \$ -  | \$ -                                     |
| Oper Trans In- CIP                 | 38075            | \$ -                              | \$ -                              | \$ -                              | \$ 12,399                                   | \$ -                                     |
| Oper Trans In-CDBG                 | 38090            | \$ -                              | \$ -                              | \$ 5,052                          | \$ 60,000                                   | \$ -                                     |
| Transfer In - Water                | 38030            | \$ -                              | \$ 5,600                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 37,048</b>                  | <b>\$ 110,625</b>                 | <b>\$ 158,296</b>                 | <b>\$ 255,676</b>                           | <b>\$ 302,507</b>                        |
| Salary                             | 50010            | \$ -                              | \$ 28,682                         | \$ 87,011                         | \$ 202,870                                  | \$ 181,550                               |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 500                                      | \$ -                                     |
| Health Savings                     | 50065            | \$ -                              | \$ -                              | \$ 439                            | \$ 700                                      | \$ -                                     |
| FICA                               | 50090            | \$ -                              | \$ 2,183                          | \$ 6,644                          | \$ 15,649                                   | \$ 13,889                                |
| Retirement                         | 50110            | \$ -                              | \$ 8,072                          | \$ 21,142                         | \$ 50,364                                   | \$ 45,152                                |
| Group Insurance                    | 50120            | \$ 991                            | \$ 4,295                          | \$ 8,940                          | \$ 33,037                                   | \$ 27,330                                |
| Boot Allowance                     | 50125            | \$ -                              | \$ -                              | \$ -                              | \$ 350                                      | \$ 350                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 991</b>                     | <b>\$ 43,232</b>                  | <b>\$ 124,177</b>                 | <b>\$ 303,470</b>                           | <b>\$ 268,271</b>                        |
| Training and Travel                | 50230            | \$ 21                             | \$ 1,421                          | \$ 852                            | \$ 850                                      | \$ 1,500                                 |
| Communication Cell                 | 50285            | \$ 726                            | \$ -                              | \$ -                              | \$ 1,611                                    | \$ 1,200                                 |
| Office Supplies                    | 50310            | \$ 2,010                          | \$ 508                            | \$ 1,069                          | \$ 1,635                                    | \$ 1,320                                 |
| Fuel                               | 50320            | \$ -                              | \$ 152                            | \$ 805                            | \$ 3,028                                    | \$ 4,000                                 |
| Dues                               | 50330            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250                                   |
| Uniform Cleaning                   | 50370            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 800                                   |
| Materials                          | 50390            | \$ -                              | \$ 60                             | \$ 1,752                          | \$ 820                                      | \$ 2,500                                 |
| Publications                       | 50430            | \$ 437                            | \$ -                              | \$ 25                             | \$ 225                                      | \$ 400                                   |
| Professional Services              | 50460            | \$ 40,927                         | \$ 37,723                         | \$ 29,715                         | \$ 12,684                                   | \$ 35,000                                |
| Capital Outlay                     | 52040            | \$ 18,964                         | \$ 2,478                          | \$ 20,716                         | \$ 5,170                                    | \$ 8,900                                 |
| Liability Insurance                | 52120            | \$ 979                            | \$ 1,847                          | \$ 2,420                          | \$ 10,167                                   | \$ 8,337                                 |
| Workers Compensation               | 52190            | \$ 1,563                          | \$ 2,393                          | \$ 3,130                          | \$ 7,589                                    | \$ 7,345                                 |
| Final Map Check                    | 52290            | \$ -                              | \$ 9,071                          | \$ 9,331                          | \$ -  | \$ 7,000                                 |
| Grading Plan Check                 | 52310            | \$ -                              | \$ 14,251                         | \$ 12,961                         | \$ 9,222                                    | \$ 10,000                                |
| Improvement Plan Check             | 52320            | \$ -                              | \$ 22,370                         | \$ 19,722                         | \$ 23,455                                   | \$ 17,000                                |
| LLA, Parcel Maps & PM Waviers      | 52330            | \$ -                              | \$ -                              | \$ 10,011                         | \$ 8,006                                    | \$ 8,000                                 |
| Trans Out - Shop                   | 80200            | \$ 2,729                          | \$ 4,410                          | \$ 3,313                          | \$ 5,067                                    | \$ 4,473                                 |
| Trans Out - Facility Maint.        | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 6,928                                    | \$ 8,007                                 |
| Trans Out - MIS                    | 81400            | \$ 4,541                          | \$ 4,290                          | \$ 2,750                          | \$ 13,441                                   | \$ 7,159                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 72,898</b>                  | <b>\$ 100,973</b>                 | <b>\$ 118,574</b>                 | <b>\$ 109,897</b>                           | <b>\$ 133,191</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ 73,889</b>                  | <b>\$ 144,204</b>                 | <b>\$ 242,751</b>                 | <b>\$ 413,367</b>                           | <b>\$ 401,462</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (36,841)</b>                | <b>\$ (33,579)</b>                | <b>\$ (84,455)</b>                | <b>\$ (157,691)</b>                         | <b>\$ (98,955)</b>                       |

| Capital Outlay -52040                    | CC Approved     |
|--|-----------------|
| GPS Equipment for 2 trucks w/1yr service | \$ 2,400        |
| Inspection Equipment                     | \$ 4,000        |
| Software Upgrades                        | \$ 2,500        |
| <b>Total Capital Outlay</b>              | <b>\$ 8,900</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING SUMMARY

DIVISION: ENGINEERING

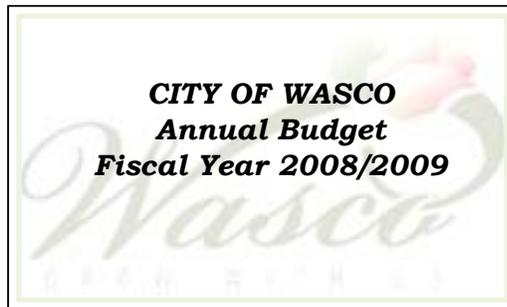
FUND: 01

DEPT: 135

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| City Projects Manager                | Contract   | 0.00               | 0.35               | 0.35               | 0.00               | 0.00                  | \$ -                      |
| Deputy Public Works Director         | Contract   | 0.00               | 0.00               | 0.00               | 1.00               | 0.80                  | \$ 78,077                 |
| Public Works Inspector II            | 43         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 50,493                 |
| Public Works Inspector               | 37         | 0.00               | 0.00               | 0.25               | 0.50               | 0.00                  | \$ -                      |
| Auto Cad Technician                  | 32         | 0.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 44,487                 |
| Street Maintenance Technician I      | 26         | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Clerk                                | 23         | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 8,493                  |
| City Engineer                        |            | 1.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Community Program Supervisor         |            | 0.00               | 0.00               | 0.10               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 1.00               | 1.35               | 2.70               | 3.75               | 3.05                  | \$ 181,550                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | \$ -               | \$ -               | \$ -               | \$ -               | \$ -                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 1.00               | 1.35               | 2.70               | 3.75               | 3.05                  | \$ 181,550                |

**FIRE SERVICES**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: FIRE

FUND: 01

DEPT: 137

**DEPARTMENT DESCRIPTION:**

The City of Wasco contracts with the Kern County Fire Department to provide Fire Services to the Community of Wasco. In past years the County provided these services without a formal contract in exchange for the Fire Protection Fund Revenues collected on property tax bills. This will be the first year with a contract in place where as the City will make payments in addition to the Fire Protection Fund to the County for Fire Services. This is a multi-year contract with an annually increasing payment schedule. The City of Wasco and the Kern County Fire Department are committed to work in a partnership for the education and safety of the citizens of Wasco.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**PERFORMANCE INDICATORS**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

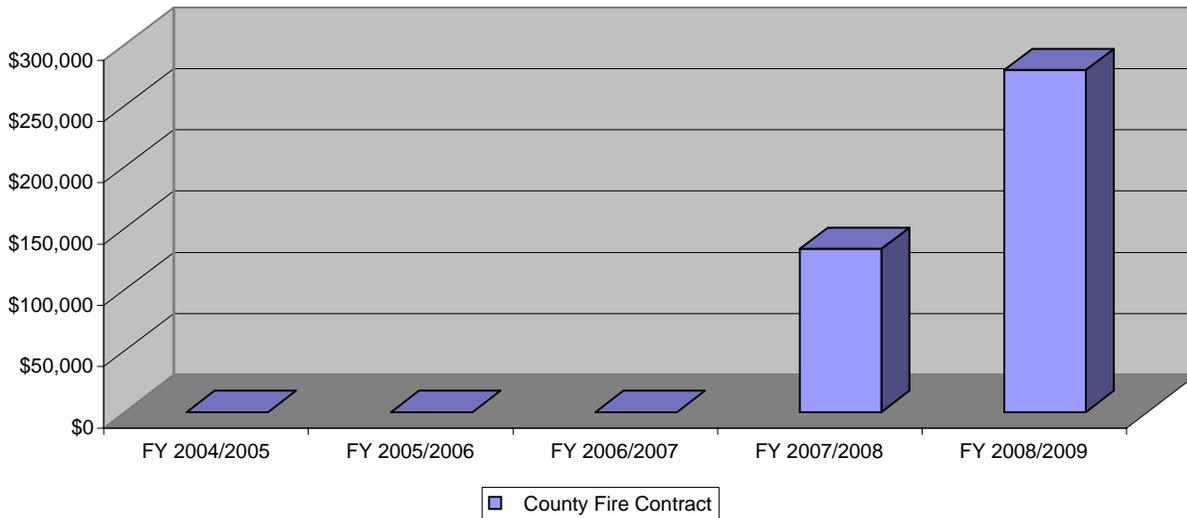
DEPARTMENT: FIRE

FUND: 01

DEPT:137

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|----------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                  |
| County Fire Contract              | \$ -                           | \$ -                           | \$ -                           | \$ 133,000                               | \$ 279,188                       |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ 133,000                               | \$ 279,188                       |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ (133,000)                             | \$ (279,188)                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 9.00         | 9.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Fire<br>Fund 01-137            | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Fire Contract Services         | 50020            | \$ -                              | \$ -                              | \$ -                              | \$ 133,000                                  | \$ 279,188                               |
| <b>Total Operating Expense</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 133,000</b>                           | <b>\$ 279,188</b>                        |
| <b>Total Expenditures</b>      |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 133,000</b>                           | <b>\$ 279,188</b>                        |
| <b>Total Surplus/(Deficit)</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ (133,000)</b>                         | <b>\$ (279,188)</b>                      |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

DEPARTMENT: FIRE

FUND: 01

DEPT: 137

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Captain                              |            |                    |                    |                    | 3.00               | 3.00                  |                           |
| Engineer                             |            |                    |                    |                    | 3.00               | 3.00                  |                           |
| Firefighter                          |            |                    |                    |                    | 3.00               | 3.00                  |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 0.00               | 9.00               | 9.00                  | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>9.00</b>        | <b>9.00</b>           | <b>0.00</b>               |

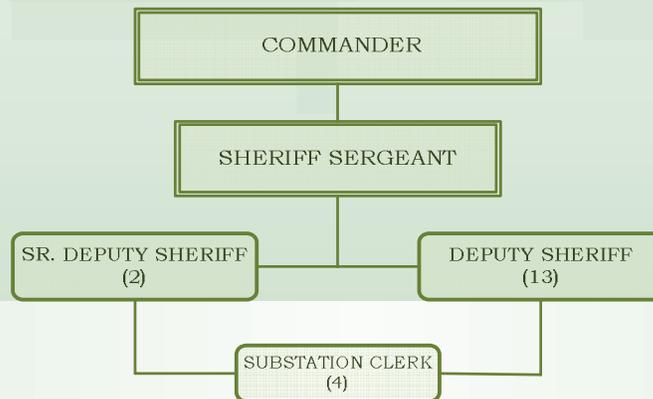


CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



**SHERIFF**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

**DEPARTMENT DESCRIPTION:**

The City of Wasco contracts with the Kern County Sheriff's Department to provide police services to the community of Wasco. This is a multi-year contract, which includes all applicable law enforcement resources required to provide professional, efficient, and personal police services to the citizens of Wasco.

The City of Wasco and the Kern County Sheriff's Department are committed to work in a partnership to provide professional, courteous, and personal law enforcement service to the community of Wasco and to improve the quality of life to the citizens and visitors of the City of Wasco.

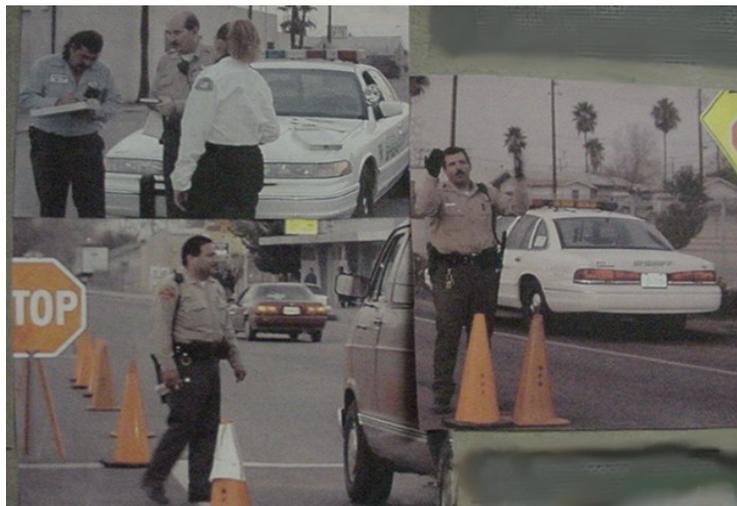
**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

FISCAL YEAR OBJECTIVES

- 1) Provide the highest quality of law enforcement for the community of Wasco.
- 2) Instill a sense of pride, professionalism and courteous behavior in all employees.
- 3) Provide and maintain high standards of training.
- 4) Treat all people with due respect
- 5) Enhance the quality of life for the community

**PERFORMANCE INDICATORS**

|                   | 2000   | 2001   | 2002   | 2003   | 2004   |
|-------------------|--------|--------|--------|--------|--------|
| CALLS             | 12,195 | 15,263 | 16,698 | 18,296 | 16,367 |
| TRAFFIC CITATIONS | 1,495  | 1,674  | 1,427  | 1,807  | 1,986  |



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

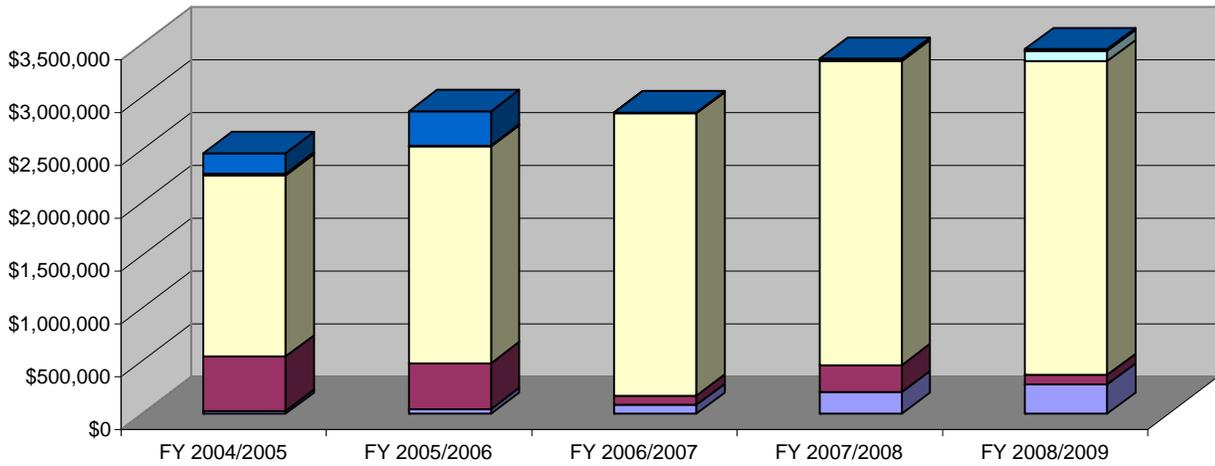
DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

| Description                         | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | Council<br>Approved<br>FY 2008/2009 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|-------------------------------------|
| <b>Revenue</b>                      | \$ 25,823                         | \$ 44,818                         | \$ 83,544                         | \$ 203,296                                  | \$ 274,945                          |
| <b>Transfers In</b>                 | \$ 514,760                        | \$ 433,600                        | \$ 86,300                         | \$ 256,402                                  | \$ 92,000                           |
| <b>Total Revenue</b>                | \$ 540,583                        | \$ 478,418                        | \$ 169,844                        | \$ 459,698                                  | \$ 366,945                          |
| <b>Expenditures:</b>                |                                   |                                   |                                   |   |                                     |
| <b>Sheriff Contract</b>             | \$ 1,715,850                      | \$ 2,052,143                      | \$ 2,674,722                      | \$ 2,878,622                                | \$ 2,971,359                        |
| <b>Operations &amp; Maintenance</b> | \$ 8,542                          | \$ 9,053                          | \$ 9,148                          | \$ 9,535                                    | \$ 97,500                           |
| <b>Capital Outlay</b>               | \$ 9,948                          | \$ -                              | \$ -                              | \$ -  | \$ -                                |
| <b>Debt Service</b>                 | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                |
| <b>Transfers Out</b>                | \$ 192,970                        | \$ 325,520                        | \$ -                              | \$ 14,397                                   | \$ 19,093                           |
| <b>Total Expenditures</b>           | \$ 1,927,309                      | \$ 2,386,716                      | \$ 2,683,870                      | \$ 2,902,554                                | \$ 3,087,952                        |
| <b>Total Surplus or (Deficit)</b>   | \$ (1,386,726)                    | \$ (1,908,298)                    | \$ (2,514,027)                    | \$ (2,442,856)                              | \$ (2,721,007)                      |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 20.00        | 20.00        | 22.00        | 21.00        | 21.00        |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Sheriff<br>Fund 01-140             | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Stored Vehicles                    | 30410            | \$ 21,000                         | \$ 18,800                         | \$ 28,600                         | \$ 43,560                                   | \$ 50,000                                |
| Fingerprint Fees                   | 30420            | \$ 500                            | \$ 2,940                          | \$ 4,283                          | \$ 5,180                                    | \$ 5,000                                 |
| Court Fines                        | 30430            | \$ 1,799                          | \$ 22,628                         | \$ 4,693                          | \$ 2,750                                    | \$ 5,000                                 |
| DUI                                | 30440            | \$ (5,618)                        | \$ (10,556)                       | \$ 4,339                          | \$ 9,307                                    | \$ 10,000                                |
| Parking Citations                  | 30450            | \$ 3,607                          | \$ 3,730                          | \$ 14,800                         | \$ 17,885                                   | \$ 20,000                                |
| Defensive Driving                  | 30460            | \$ -                              | \$ 4,121                          | \$ -                              | \$ -  | \$ -                                     |
| Public Safety                      | 30470            | \$ 4,535                          | \$ 3,154                          | \$ 5,578                          | \$ 4,925                                    | \$ 6,000                                 |
| Policing Parcel Tax                | 30475            | \$ -                              | \$ -                              | \$ 11,251                         | \$ 2,192                                    | \$ 38,945                                |
| Policing Parcel Tax 06-01          | 30476            |                                   |                                   |                                   | \$ 17,497                                   | \$ 25,000                                |
| CDBG Grant                         | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ 90,000                                   | \$ -                                     |
| WUHSD Contribution                 | 33310            | \$ -                              | \$ -                              | \$ 10,000                         | \$ 10,000                                   | \$ 20,000                                |
| WUESD Contribution                 |                  |                                   |                                   |                                   | \$ -  | \$ 20,000                                |
| Office of Traffic Safety DUI Grant |                  |                                   |                                   |                                   | \$ -  | \$ 75,000                                |
| Transfer In - Cops                 | 38130            | \$ 100,000                        | \$ 100,000                        | \$ 86,300                         | \$ 104,000                                  | \$ 92,000                                |
| Transfer In - SCPP                 | 38140            | \$ 81,160                         | \$ -                              | \$ -                              | \$ 9,580                                    | \$ -                                     |
| Transfer In Universal Hiring Grant | 38150            | \$ 222,400                        | \$ 222,400                        | \$ -                              | \$ 142,822                                  | \$ -                                     |
| Transfer In Univ. School Grant     | 38160            | \$ 111,200                        | \$ 111,200                        | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 540,583</b>                 | <b>\$ 478,418</b>                 | <b>\$ 169,844</b>                 | <b>\$ 459,698</b>                           | <b>\$ 366,945</b>                        |
| Sheriff Contract Services          | 50020            | \$ 1,715,850                      | \$ 2,052,143                      | \$ 2,674,722                      | \$ 2,878,622                                | \$ 2,971,359                             |
| Supplemental Contract Services     | 50021            |                                   |                                   | \$ -                              | \$ -  | \$ 85,000                                |
| Special Events                     | 50220            | \$ 3,389                          | \$ 1,869                          | \$ 3,360                          | \$ 500                                      | \$ 500                                   |
| Bike Patrol                        | 50260            | \$ 3,422                          | \$ 3,997                          | \$ -                              | \$ -  | \$ -                                     |
| Radar Repair                       | 50270            | \$ -                              | \$ 177                            | \$ -                              | \$ 600                                      | \$ 500                                   |
| Postage                            | 50290            | \$ 238                            | \$ 123                            | \$ 297                            | \$ -  | \$ 500                                   |
| Office Supplies                    | 50310            | \$ 391                            | \$ 1,007                          | \$ 1,820                          | \$ -  | \$ 1,000                                 |
| Misc.                              | 52030            | \$ 500                            | \$ -                              | \$ 696                            | \$ 2,500                                    | \$ 500                                   |
| Capital Outlay                     | 52040            | \$ 9,948                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Janitorial                         | 52110            | \$ -                              | \$ 979                            | \$ 1,617                          | \$ 5,935                                    | \$ 9,500                                 |
| Parking Citations                  | 52160            | \$ 600                            | \$ 900                            | \$ 1,359                          | \$ -  | \$ -                                     |
| Oper. Trans Out - Facility Maint.  | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 14,397                                   | \$ 19,093                                |
| Transfer Out - SCPP                | 81640            | \$ 20,190                         | \$ 5,030                          | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out - Univ Hiring Grant   | 81650            | \$ 172,780                        | \$ 320,490                        | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ 1,927,309</b>               | <b>\$ 2,386,716</b>               | <b>\$ 2,683,870</b>               | <b>\$ 2,902,554</b>                         | <b>\$ 3,087,952</b>                      |
| <b>Total Expenditures</b>          |                  | <b>\$ 1,927,309</b>               | <b>\$ 2,386,716</b>               | <b>\$ 2,683,870</b>               | <b>\$ 2,902,554</b>                         | <b>\$ 3,087,952</b>                      |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (1,386,726)</b>             | <b>\$ (1,908,298)</b>             | <b>\$ (2,514,027)</b>             | <b>\$ (2,442,856)</b>                       | <b>\$ (2,721,007)</b>                    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

CONTRACTED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Commander                            |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  |                           |
| Sergeant                             |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  |                           |
| Sr. Deputy Sheriff                   |            | 2.00               | 2.00               | 2.00               | 2.00               | 2.00                  |                           |
| Deputy Sheriff                       |            | 11.00              | 11.00              | 12.00              | 13.00              | 13.00                 |                           |
| School Resource Officers             |            | 2.00               | 2.00               | 2.00               | 0.00               | 0.00                  |                           |
| Clerks                               |            | 3.00               | 3.00               | 4.00               | 4.00               | 4.00                  |                           |
| <b>Total Existing Positions</b>      |            | 20.00              | 20.00              | 22.00              | 21.00              | 21.00                 | 0.00                      |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | 0.00                      |
| <b>Total Salaried Employees</b>      |            | 20.00              | 20.00              | 22.00              | 21.00              | 21.00                 | 0.00                      |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



VACANT  
Community Development  
Director



LARRY JENNINGS, JR.  
Animal Control Officer



ROBERTO VILLANUEVA  
Animal Control Assistant

**ANIMAL SERVICES**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: ANIMAL SERVICES

FUND: 01

DEPT: 145

**DIVISION DESCRIPTION:**

The mission of the City of Wasco Animal Control Division is to provide the citizens of Wasco with effective and cost efficient Animal Control Services by active enforcement of State and local laws, the humane sheltering and disposal of stray and unwanted animals, and the promotion of responsible pet ownership and animal welfare.

The primary objective of Animal Control Employees is to provide quality service to the citizens, while dedicating themselves to improving the co-existence of animals and humans.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

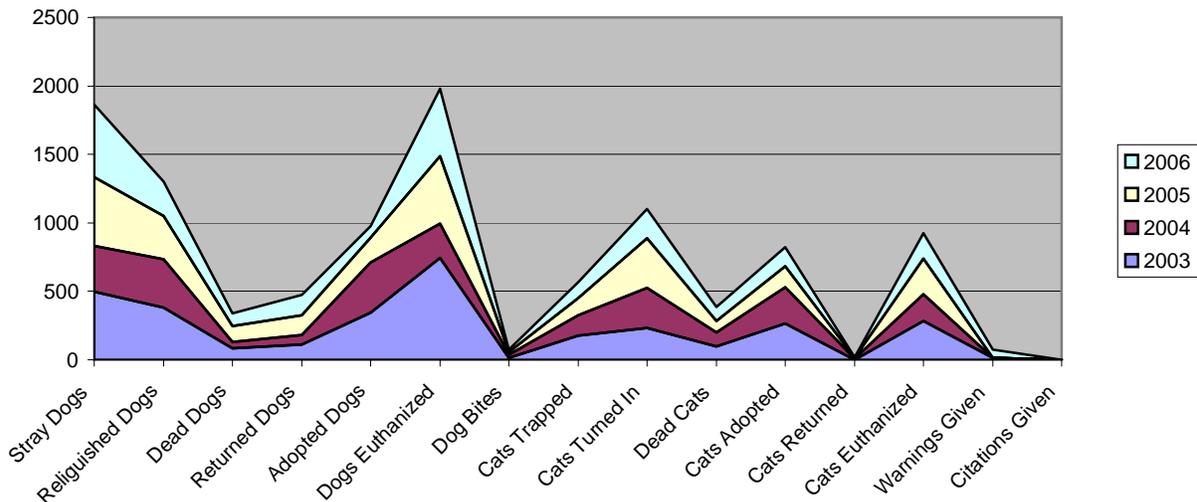
ACCOMPLISHMENTS

- 1) Continued the maintenance of facilities and the care of animals impounded
- 2) Continued the training of officers

FISCAL YEAR OBJECTIVES

- 1) Installation of GPS System in all Animal Control Vehicles for better tracking (Q1-Q2)
- 2) Purchase 12 cat traps to assist in capturing cats that are being reported as a nuisance to Wasco residents.
- 3) Redesign Kennels so that they are better effectively used and to have more kennels to care for the animals (Q2-Q3)
- 4) Promote adoption programs in the community and on the internet (Q2)
- 5) Develop and promote a plan that will assist the citizens of Wasco to work closely with Rescue Organizations Humane Society and other animal control agencies.
- 6) Develop a plan to educate the public on their responsibility as a pet ownership. (Q2-Q3)
- 7) Develop and implement a schedule to visit schools in the Wasco area, to teach responsible pet ownership, bite prevention, recognition of rabies and animal behavior
- 8) In conjunction with Kern County Animal Control, host 4 spay and neuter clinics in Wasco. (Q1-Q4)

**PERFORMANCE INDICATORS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

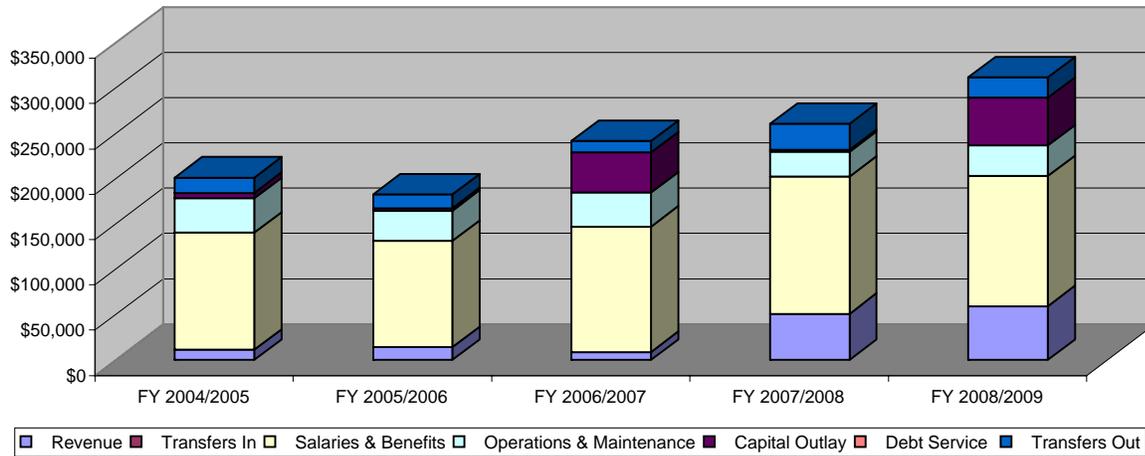
DEPARTMENT: ANIMAL SERVICES

FUND: 01

DEPT: 145

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 11,262                         | \$ 14,003                         | \$ 8,863                          | \$ 50,996                                   | \$ 59,500                                |
| Transfers In                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | \$ 11,262                         | \$ 14,003                         | \$ 8,863                          | \$ 50,996                                   | \$ 59,500                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 129,358                        | \$ 117,532                        | \$ 138,345                        | \$ 151,214                                  | \$ 143,373                               |
| Operations & Maintenance          | \$ 37,893                         | \$ 33,220                         | \$ 37,494                         | \$ 27,413                                   | \$ 33,735                                |
| Capital Outlay                    | \$ 6,019                          | \$ 2,790                          | \$ 44,133                         | \$ 2,402                                    | \$ 53,100                                |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                     | \$ 16,800                         | \$ 15,100                         | \$ 13,124                         | \$ 28,409                                   | \$ 22,470                                |
| <b>Total Expenditures</b>         | \$ 190,070                        | \$ 168,642                        | \$ 233,095                        | \$ 209,438                                  | \$ 252,678                               |
| <b>Total Surplus or (Deficit)</b> | \$ (178,808)                      | \$ (154,639)                      | \$ (224,232)                      | \$ (158,442)                                | \$ (193,178)                             |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 | APPROVED<br>FY 2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 3.00                     | 2.25                     | 3.25                     | 2.20                     | 2.15                     |
| PART TIME   |                          |                          |                          |                          |                          |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| ANIMAL SERVICES<br>Fund 01-145 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Feline Disposal                | 30510            | \$ 598                            | \$ 195                            | \$ -                              | \$ 250                                      | \$ 500                                   |
| Animal Licenses                | 30520            | \$ 1,610                          | \$ 2,193                          | \$ 980                            | \$ 3,061                                    | \$ 4,000                                 |
| Animal Shelter                 | 30530            | \$ 9,054                          | \$ 11,615                         | \$ 7,883                          | \$ 3,552                                    | \$ 5,000                                 |
| Grant Revenue                  | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ 44,133                                   | \$ 50,000                                |
| <b>Total Revenue</b>           |                  | <b>\$ 11,262</b>                  | <b>\$ 14,003</b>                  | <b>\$ 8,863</b>                   | <b>\$ 50,996</b>                            | <b>\$ 59,500</b>                         |

|                                    |       |                   |                   |                   |                   |                   |
|------------------------------------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 80,045         | \$ 68,172         | \$ 83,639         | \$ 88,351         | \$ 89,120         |
| Overtime                           | 50050 | \$ 11,601         | \$ 7,431          | \$ 9,761          | \$ 10,000         | \$ 5,000          |
| FICA                               | 50090 | \$ 6,589          | \$ 5,784          | \$ 7,145          | \$ 7,363          | \$ 6,742          |
| Retirement                         | 50110 | \$ 7,382          | \$ 12,953         | \$ 17,492         | \$ 18,234         | \$ 20,306         |
| Group Insurance                    | 50120 | \$ 23,741         | \$ 22,987         | \$ 20,028         | \$ 26,916         | \$ 21,855         |
| Boot Allowance                     | 50125 | \$ -              | \$ 206            | \$ 279            | \$ 350            | \$ 350            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 129,358</b> | <b>\$ 117,532</b> | <b>\$ 138,345</b> | <b>\$ 151,214</b> | <b>\$ 143,373</b> |

|                                      |        |                  |                  |                  |                  |                   |
|--------------------------------------|--------|------------------|------------------|------------------|------------------|-------------------|
| Uniform Allowance                    | 50130  | \$ 1,738         | \$ 1,532         | \$ 1,936         | \$ 688           | \$ 600            |
| Training and Travel                  | 50230  | \$ 2,003         | \$ 2,543         | \$ 5,115         | \$ 2,400         | \$ 1,000          |
| Communication - Cell                 | 50285  | \$ 1,931         | \$ 1,213         | \$ 1,448         | \$ 1,000         | \$ 960            |
| Office Supplies                      | 50310  | \$ 768           | \$ 1,747         | \$ 1,905         | \$ 342           | \$ 2,200          |
| Fuel                                 | 50320  | \$ 6,378         | \$ 5,907         | \$ 6,225         | \$ 5,483         | \$ 7,000          |
| Uniform Cleaning                     | 50370  | \$ -             | \$ -             | \$ 34            | \$ 60            | \$ 1,000          |
| Tools                                | 50380  | \$ 2,351         | \$ 1,469         | \$ 1,491         | \$ 1,000         | \$ 1,800          |
| Materials/Supplies                   | 50390  | \$ 3,960         | \$ 2,454         | \$ 3,958         | \$ 2,611         | \$ 4,000          |
| Vet. Supplies                        | 50410  | \$ 3,613         | \$ 3,686         | \$ 3,229         | \$ 3,500         | \$ 4,000          |
| Animal Disposal Services             | 50420  | \$ 1,200         | \$ 1,700         | \$ 1,800         | \$ 1,620         | \$ 2,000          |
| Equipment Repair & Maint.            | 50530  | \$ -             | \$ 721           | \$ 1,904         | \$ 1,000         | \$ 1,000          |
| Misc.                                | 52030  | \$ 163           | \$ 109           | \$ 265           | \$ 500           | \$ 500            |
| Capital Outlay                       | 52040  | \$ 6,019         | \$ 2,790         | \$ 44,133        | \$ 2,402         | \$ 3,100          |
| Building Repairs/ Pest Control Ser.  | 52080  | \$ 2,688         | \$ 2,082         | \$ -             | \$ -             | \$ -              |
| Liability Insurance                  | 52120  | \$ 4,700         | \$ 3,657         | \$ 4,357         | \$ 4,127         | \$ 4,080          |
| Workers Compensation Insurance       | 52190  | \$ 6,400         | \$ 4,399         | \$ 3,826         | \$ 3,081         | \$ 3,595          |
| CIP-Rebuilding of Kennels Project    | 560081 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 50,000         |
| Oper. Trans Out-Shop                 | 80200  | \$ 14,050        | \$ 10,810        | \$ 8,104         | \$ 14,189        | \$ 8,946          |
| Oper. Trans Out - Facility Maint.    | 80550  | \$ -             | \$ -             | \$ -             | \$ 9,769         | \$ 9,944          |
| Operating Transfer - Information Tec | 81400  | \$ 2,750         | \$ 4,290         | \$ 5,020         | \$ 4,451         | \$ 3,579          |
| <b>Total Operating Expense</b>       |        | <b>\$ 60,712</b> | <b>\$ 51,110</b> | <b>\$ 94,751</b> | <b>\$ 58,224</b> | <b>\$ 109,305</b> |

|                           |  |                   |                   |                   |                   |                   |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 190,070</b> | <b>\$ 168,642</b> | <b>\$ 233,095</b> | <b>\$ 209,438</b> | <b>\$ 252,678</b> |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|

|                                |  |                     |                     |                     |                     |                     |
|--------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ (178,808)</b> | <b>\$ (154,639)</b> | <b>\$ (224,232)</b> | <b>\$ (158,442)</b> | <b>\$ (193,178)</b> |
|--------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|

| Capital Outlay -52040                | CC Approved     |
|--------------------------------------|-----------------|
| GPS Equipment 2 trucks/1 Yr. service | \$ 2,400        |
| 12 Cat Traps                         | \$ 700          |
| <b>Total Capital Outlay</b>          | <b>\$ 3,100</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: ANIMAL SERVICES

FUND: 01

DEPT: 145

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Community Development Director           | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.15                  | \$ 17,670                 |
| Public Services Manager                  | 15         | 0.00               | 0.25               | 0.25               | 0.20               | 0.00                  | \$ -                      |
| Senior Animal Control Officer            | 30         | 1.00               | 1.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Animal Control Officer                   | 25         | 2.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 37,477                 |
| Animal Control Assistant                 | 23         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 33,973                 |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>          |            | 3.00               | 2.25               | 3.25               | 2.20               | 2.15                  | \$ 89,120                 |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Requested Reclassifications:</b>      |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>          |            | 3.00               | 2.25               | 3.25               | 2.20               | 2.15                  | \$ 89,120                 |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



VACANT  
Community Development  
Director



MARLO GLASER  
Chief Building Inspector



ASCENSION RIOS  
Building Inspector II



STACIE LOPEZ  
Administrative Asst. I

**BUILDING INSPECTION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: BUILDING INSPECTION

FUND: 01

DEPT: 150

**DEPARTMENT DESCRIPTION:**

The mission of the Building department is to protect the lives and safety of the residents and visitors of the city, preserve quality of life and contribute to economic development. The department has the duty and power to enforce all ordinances and laws regulating construction on private property by providing services such as permit issuance, plan examinations and inspections.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed the permitting of a 3 story senior housing project.
- 2) Completed the permitting of a 81,000 sq. ft. expansion to the almond processing plant.



FISCAL YEAR OBJECTIVES

- 1) Make the building dept. solvent. Due to the construction fall out this was not accomplished in 07/08 fiscal year.
- 2) Continue staff education. Education is the only way to become knowledgeable to gain and maintain the citizen/contractors trust.
- 3) Continue to provide the highest quality inspections possible. Experience, knowledge, customer relations all go into providing quality inspections
- 4) Continue to provide good customer service. Never forget that we work for the citizens and in our daily contacts they should have the feeling they have been treated fairly, courteously and just an overall good feeling about the department.

**PERFORMANCE INDICATORS**

|                                     | Actual<br>2003-2004 | Actual<br>2004-2005 | Actual<br>2005-2006 | Actual<br>2006-2007 |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| 1) Inspection Scheduled             | 4273                | 4800                | 5200                | 4400                |
| Scheduled By Time Required          | 4273                | 4800                | 5200                | 4400                |
| Effectiveness                       | 100%                | 100%                | 100%                | 100%                |
| 2) Building Permit Report Completed | 12                  | 12                  | 12                  | 12                  |
| Completed by Time Required          | 12                  | 12                  | 12                  | 12                  |
| Effectiveness                       | 100%                | 100%                | 100%                | 100%                |
| 3) Permit Requests Processed        | 600                 | 596                 | 754                 | 427                 |
| Processed by Time Required          | 600                 | 596                 | 754                 | 427                 |
| Effectiveness                       | 100%                | 100%                | 100%                | 100%                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

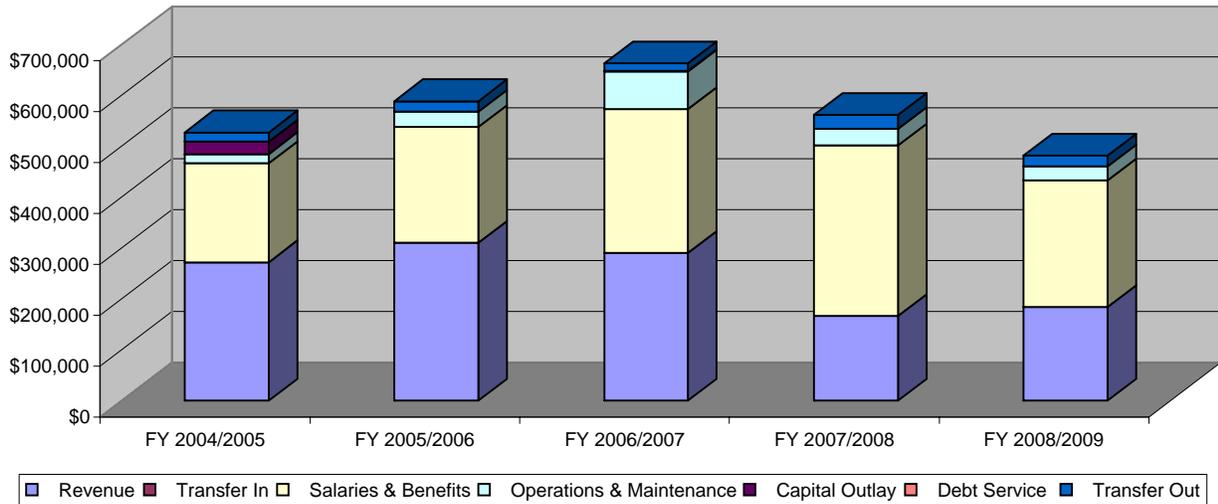
DIVISION: BUILDING INSPECTION

FUND: 01

DEPT: 150

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 271,890                     | \$ 309,854                     | \$ 290,421                     | \$ 165,689                               | \$ 183,425                            |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 271,890                     | \$ 309,854                     | \$ 290,421                     | \$ 165,689                               | \$ 183,425                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 194,389                     | \$ 227,450                     | \$ 282,390                     | \$ 335,775                               | \$ 249,449                            |
| <b>Operations &amp; Maintenance</b> | \$ 18,199                      | \$ 30,005                      | \$ 73,416                      | \$ 32,217                                | \$ 27,136                             |
| <b>Capital Outlay</b>               | \$ 24,523                      | \$ 484                         | \$ 1,570                       | \$ -                                     | \$ -                                  |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ 17,900                      | \$ 20,430                      | \$ 14,387                      | \$ 27,695                                | \$ 21,309                             |
| <b>Total Expenditures</b>           | \$ 255,012                     | \$ 278,370                     | \$ 371,762                     | \$ 395,687                               | \$ 297,894                            |
| <b>Total Surplus or (Deficit)</b>   | \$ 16,878                      | \$ 31,484                      | \$ (81,341)                    | \$ (229,998)                             | \$ (114,469)                          |

BUDGET SUMMARY



BUDGET SUMMARY

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 2.85         | 2.85         | 3.05         | 2.75         | 3.45         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Building Inspection<br>Fund 01-150          | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Encroachment Fees                           | 30310            | \$ 805                            | \$ 105                            | \$ -                              | \$ 423                                      | \$ -                                     |
| School Fee Admin.                           | 30610            | \$ 10,512                         | \$ 7,002                          | \$ 17,030                         | \$ 5,211                                    | \$ 6,000                                 |
| Home Rehab Inspect. Fees                    | 30620            | \$ 1,987                          | \$ 6,631                          | \$ 1,808                          | \$ 1,484                                    | \$ 1,000                                 |
| Building Permits                            | 30630            | \$ 258,585                        | \$ 296,116                        | \$ 268,242                        | \$ 158,571                                  | \$ 176,425                               |
| Commercial Building Permits                 | 30635            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Administration Fee                          | 30640            |                                   |                                   | \$ -                              | \$ -  | \$ -                                     |
| Oper Trans In-CDBG                          | 38090            |                                   |                                   | \$ 3,342                          | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                        |                  | <b>\$ 271,890</b>                 | <b>\$ 309,854</b>                 | <b>\$ 290,421</b>                 | <b>\$ 165,689</b>                           | <b>\$ 183,425</b>                        |
| Salary                                      | 50010            | \$ 142,046                        | \$ 152,559                        | \$ 193,540                        | \$ 245,642                                  | \$ 169,944                               |
| Overtime                                    | 50050            | \$ -                              | \$ -                              | \$ 10                             | \$ -  | \$ -                                     |
| Extra Help                                  | 50060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Health Savings                              | 50065            | \$ -                              | \$ -                              | \$ 223                            | \$ -  | \$ -                                     |
| Vacation                                    | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA  | 50090            | \$ 10,125                         | \$ 11,605                         | \$ 14,807                         | \$ 14,891                                   | \$ 12,698                                |
| Retirement                                  | 50110            | \$ 14,525                         | \$ 31,227                         | \$ 39,628                         | \$ 38,615                                   | \$ 38,339                                |
| Group Insurance                             | 50120            | \$ 27,694                         | \$ 31,816                         | \$ 34,032                         | \$ 36,247                                   | \$ 28,318                                |
| Boot Allowance                              | 50125            | \$ -                              | \$ 243                            | \$ 150                            | \$ 380                                      | \$ 150                                   |
| <b>Total Salary &amp; Benefits</b>          |                  | <b>\$ 194,389</b>                 | <b>\$ 227,450</b>                 | <b>\$ 282,390</b>                 | <b>\$ 335,775</b>                           | <b>\$ 249,449</b>                        |
| Uniform Allowance                           | 50130            | \$ 817                            | \$ 650                            | \$ 325                            | \$ -  | \$ -                                     |
| Training and Travel                         | 50230            | \$ 1,588                          | \$ 2,045                          | \$ 134                            | \$ 762                                      | \$ 2,000                                 |
| Communication - Cell                        | 50285            | \$ 1,001                          | \$ 1,105                          | \$ 1,197                          | \$ 1,200                                    | \$ 960                                   |
| Office Supplies                             | 50310            | \$ 1,100                          | \$ 1,271                          | \$ 1,164                          | \$ 2,129                                    | \$ 3,000                                 |
| Fuel  | 50320            | \$ 1,657                          | \$ 1,963                          | \$ 2,739                          | \$ 2,468                                    | \$ 3,000                                 |
| Dues  | 50330            | \$ 1,046                          | \$ 1,000                          | \$ 615                            | \$ 1,119                                    | \$ 1,000                                 |
| Uniform Cleaning                            | 50370            | \$ -                              | \$ -                              | \$ -                              | \$ 440                                      | \$ -                                     |
| Tools                                       | 50380            | \$ 60                             | \$ 93                             | \$ 688                            | \$ 135                                      | \$ 500                                   |
| Publications/Code Books                     | 50430            | \$ 230                            | \$ 1,398                          | \$ 94                             | \$ 5,186                                    | \$ 1,000                                 |
| Professional Services                       | 50460            | \$ 695                            | \$ 12,547                         | \$ 57,818                         | \$ 700                                      | \$ -                                     |
| Education                                   | 50750            | \$ 94                             | \$ 440                            | \$ -                              | \$ 450                                      | \$ -                                     |
| Misc.                                       | 52030            | \$ 11                             | \$ 281                            | \$ 458                            | \$ -  | \$ 1,000                                 |
| Capital Outlay                              | 52040            | \$ 24,523                         | \$ 484                            | \$ 1,570                          | \$ -  | \$ -                                     |
| Liability Insurance                         | 52120            | \$ 4,700                          | \$ 3,657                          | \$ 4,357                          | \$ 10,093                                   | \$ 7,802                                 |
| Demolition                                  | 52150            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Ins.                   | 52190            | \$ 5,200                          | \$ 3,555                          | \$ 3,826                          | \$ 7,534                                    | \$ 6,874                                 |
| Operating Transfer - Shop                   | 80200            | \$ 13,050                         | \$ 8,810                          | \$ 6,627                          | \$ 7,052                                    | \$ 5,476                                 |
| Operating Transfer - Information Technology | 81400            | \$ 4,850                          | \$ 11,620                         | \$ 7,760                          | \$ 13,887                                   | \$ 8,949                                 |
| Oper. Trans Out - Facility Maint.           | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 6,756                                    | \$ 6,884                                 |
| <b>Total Operating Expense</b>              |                  | <b>\$ 60,623</b>                  | <b>\$ 50,919</b>                  | <b>\$ 89,372</b>                  | <b>\$ 59,912</b>                            | <b>\$ 48,445</b>                         |
| <b>Total Expenditures</b>                   |                  | <b>\$ 255,012</b>                 | <b>\$ 278,370</b>                 | <b>\$ 327,477</b>                 | <b>\$ 395,687</b>                           | <b>\$ 297,894</b>                        |
| <b>Total Surplus/(Deficit)</b>              |                  | <b>\$ 16,878</b>                  | <b>\$ 31,484</b>                  | <b>\$ (37,056)</b>                | <b>\$ (229,998)</b>                         | <b>\$ (114,469)</b>                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: BUILDING INSPECTION

FUND: 01

DEPT: 150

SALARIED EMPLOYEES

| Position Title                          | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>              |            |                    |                    |                    |                    |                       |                           |
| Admin Service Director/Finance Director | Contract   | 0.10               | 0.10               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Community Development Director          | Contract   | 0.00               | 0.00               | 0.30               | 0.25               | 0.25                  | \$ 29,451                 |
| Chief Building Inspector                | 9          | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 78,411                 |
| Building Inspector II                   | 44         | 0.00               | 0.00               | 0.00               | 1.00               | 0.70                  | \$ 39,942                 |
| Building Inspector I                    | 40         | 1.00               | 1.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Administrative Assistant I              | 29         | 0.00               | 0.00               | 0.00               | 0.50               | 0.50                  | \$ 22,140                 |
| Permit Technician                       | 27         | 0.75               | 0.75               | 0.75               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>         |            | 2.85               | 2.85               | 3.05               | 2.75               | 2.45                  | \$ 169,944                |
| <b>Requested Reclassifications:</b>     |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassifications:</b>         |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Requested New Positions:</b>         |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>    |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>         |            | 2.85               | 2.85               | 3.05               | 2.75               | 2.45                  | \$ 169,944                |

HOURLY EMPLOYEES

| Position Title                | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | No. of Hours | 2008/2009 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| Extra Help Building Inspector | \$ -               | \$ 10,000          | \$ 30,000          | \$ 10,000          |              |                       |
| <b>Total Hourly Employees</b> | \$ -               | \$ 10,000          | \$ 30,000          | \$ 10,000          |              | \$ -                  |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



ANGELICA BENAVIDES  
Code Compliance  
Officer I



VACANT  
Community Development  
Director



RENE REYES  
Code Compliance  
Officer II

**CODE COMPLIANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: CODE COMPLIANCE

FUND: 01

DEPT: 160

| DIVISION DESCRIPTION:   |           |           |
|---|-----------|-----------|
| <p>The Code Compliance Division of the Administrative Service Department and is service oriented. The Code Compliance Officers are an active liaison between the City and the Community helping residents and businesses comply with City Codes and Ordinances. The Code Compliance Division also enjoys a close partnership with the Kern County Sheriff's office in many law enforcement functions and community activities.</p> <p>The main focus of the Code Compliance Division is to assure compliance with City codes and Ordinance through a helpful and cooperative relationship with the citizens of Wasco.</p>   |           |           |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:   |           |           |
| <p><u>ACCOMPLISHMENTS</u></p> <ol style="list-style-type: none"> <li>1) Removed over 100 inoperative or unlicensed vehicles from within the City limits.</li> <li>2) Implemented and Administrative Citation Ordinance.</li> <li>3) Revised the Mobile Food Vending ordinance to allow better enforcement.</li> <li>4) Successfully demolished 2 structures.</li> <li>5) Implemented a new case management software and process to improve efficiency and reporting.</li> <li>6) Assisted in the coordination of repairs of various missing and damaged sections of the cement wall bordering Highway 43.</li> <li>7) Worked with the State to require/enforce the cleaning up and improvements in a local trailer park.</li> </ol> <p><u>FISCAL YEAR OBJECTIVES</u></p> <p>Community Education</p> <ol style="list-style-type: none"> <li>1) Develop and Distribution of Code Compliance Pamphlet.</li> <li>2) Continue with Bicycle &amp; Pederstrian Safety Programs K-12               <ol style="list-style-type: none"> <li>a) Bike Rodeo (2)</li> <li>b) Classroom Presentations</li> <li>c) Parent Meetings</li> </ol> </li> <li>3) Using Local Media               <ol style="list-style-type: none"> <li>a) Newspaper articles, Radio (Local)</li> </ol> </li> <li>4) Community Clean Up Days               <ol style="list-style-type: none"> <li>a) Hold quaterly community clean up days (4)</li> </ol> </li> </ol> <p>Enforcement</p> <ol style="list-style-type: none"> <li>1) Abandoned or Vacant Properties               <ol style="list-style-type: none"> <li>a) Demolish or Rehab identifies properties (Structures)</li> <li>b) Encourage property owners to maintain individual properties.</li> </ol> </li> <li>2) The removal of inoperative vehicles on private or public property               <ol style="list-style-type: none"> <li>a) to encourage voluntary compliance or have them abated</li> </ol> </li> </ol> |           |           |
| PERFORMANCE DATA  |           |           |
|   | Actual    | Actual    |
|   | 2003-2004 | 2004-2005 |
| 1. Concerns taken   | 1484      | 1520      |
| Concerns responded  | 1460      | 1490      |
| Effectiveness   | 98%       | 98%       |
| 2. Community Clean-Up events  | 2         | 2         |
| Actual  | 2         | 1         |
| Effectiveness   | 100%      | 50%       |
| 3. Bike Safety Presentations  | 2         | 2         |
| Actual  | 3         | 3         |
| Effectiveness   | 150%      | 150%      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

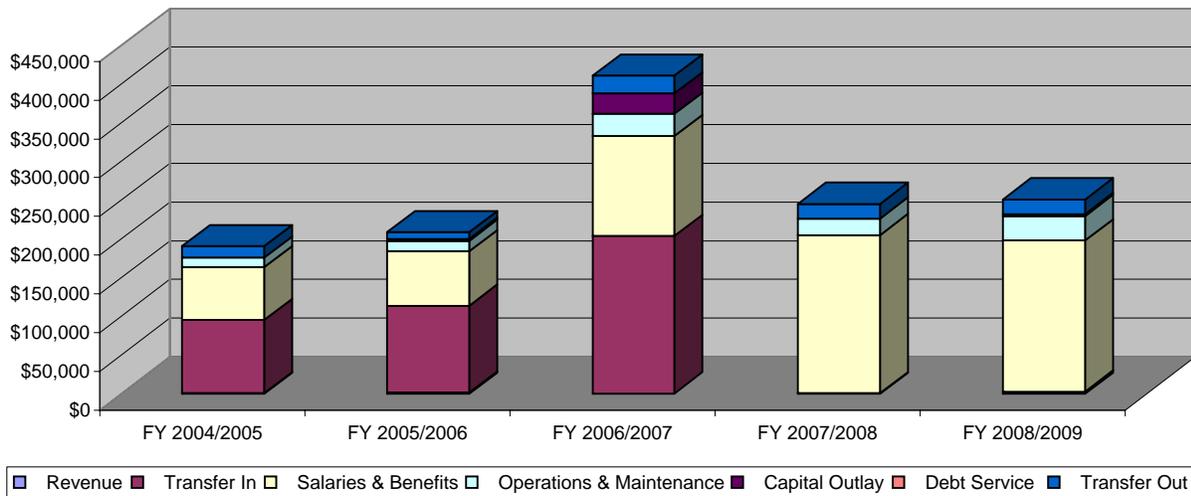
DEPARTMENT: CODE COMPLIANCE

FUND: 01

DEPT: 160

| Description                         | Actual Rev/Exp FY 2004/2005 | Actual Rev/Exp FY 2005/2006 | Actual Rev/Exp FY 2006/2007 | Estimated Actual Rev/Exp FY 2007/2008 | City Council Approved FY 2008/2009 |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|------------------------------------|
| <b>Revenue</b>                      | \$ 820                      | \$ 1,699                    | \$ 657                      | \$ 1,165                              | \$ 3,000                           |
| <b>Transfer In</b>                  | \$ 94,953                   | \$ 112,240                  | \$ 203,513                  | \$ -                                  | \$ -                               |
| <b>Total Revenue</b>                | \$ 95,773                   | \$ 113,939                  | \$ 204,169                  | \$ 1,165                              | \$ 3,000                           |
| <b>Expenditures:</b>                |                             |                             |                             |                                       |                                    |
| <b>Salaries &amp; Benefits</b>      | \$ 68,042                   | \$ 70,198                   | \$ 128,647                  | \$ 204,221                            | \$ 195,415                         |
| <b>Operations &amp; Maintenance</b> | \$ 12,178                   | \$ 13,758                   | \$ 29,026                   | \$ 21,141                             | \$ 31,529                          |
| <b>Capital Outlay</b>               | \$ -                        | \$ 2,500                    | \$ 26,223                   | \$ -                                  | \$ 2,500                           |
| <b>Debt Service</b>                 |                             |                             |                             |                                       | \$ -                               |
| <b>Transfer Out</b>                 | \$ 14,800                   | \$ 8,700                    | \$ 23,068                   | \$ 18,892                             | \$ 18,905                          |
| <b>Total Expenditures</b>           | \$ 95,020                   | \$ 95,157                   | \$ 206,963                  | \$ 244,254                            | \$ 248,349                         |
| <b>Total Surplus or (Deficit)</b>   | \$ 753                      | \$ 18,782                   | \$ (2,794)                  | \$ (243,090)                          | \$ (245,349)                       |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 1.00         | 1.00         | 3.00         | 2.20         | 2.15         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Code Compliance<br>Fund 01-160 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|                          |       |                  |                   |                   |                 |                 |
|--------------------------|-------|------------------|-------------------|-------------------|-----------------|-----------------|
| Code Violations Revenue  | 30480 | \$ 820           | \$ 210            | \$ 200            | \$ 310          | \$ 2,000        |
| Bike Helmets TDA         | 38000 | \$ -             | \$ 1,489          | \$ 457            | \$ 855          | \$ 1,000        |
| Transfer In Sanitation   | 38010 | \$ 27,200        | \$ 28,060         | \$ 50,878         | \$ -            | \$ -            |
| Transfer In Water        | 38030 | \$ 27,200        | \$ 28,060         | \$ 50,879         | \$ -            | \$ -            |
| Transfer In Street       | 38045 | \$ 27,200        | \$ 28,060         | \$ 50,878         | \$ -            | \$ -            |
| Transfer In General Fund | 38110 | \$ 13,353        | \$ 28,060         | \$ 50,878         | \$ -            | \$ -            |
| <b>Total Revenue</b>     |       | <b>\$ 95,773</b> | <b>\$ 113,939</b> | <b>\$ 204,169</b> | <b>\$ 1,165</b> | <b>\$ 3,000</b> |

|                                    |       |                  |                  |                   |                   |                   |
|------------------------------------|-------|------------------|------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 47,052        | \$ 43,838        | \$ 81,906         | \$ 129,760        | \$ 127,979        |
| Overtime                           | 50050 | \$ -             | \$ -             | \$ -              | \$ -              | \$ 1,000          |
| Health Savings                     | 50065 |                  |                  | \$ -              | \$ 200            | \$ -              |
| Vacation Paid                      | 50080 |                  |                  | \$ -              | \$ 2,100          | \$ -              |
| FICA                               | 50090 | \$ 3,351         | \$ 3,442         | \$ 6,266          | \$ 9,658          | \$ 9,609          |
| Retirement                         | 50110 | \$ 4,157         | \$ 9,043         | \$ 17,132         | \$ 29,150         | \$ 28,466         |
| Group Insurance                    | 50120 | \$ 13,482        | \$ 13,774        | \$ 23,166         | \$ 32,903         | \$ 28,061         |
| Boot Allowance                     | 50125 | \$ -             | \$ 102           | \$ 177            | \$ 450            | \$ 300            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 68,042</b> | <b>\$ 70,198</b> | <b>\$ 128,647</b> | <b>\$ 204,221</b> | <b>\$ 195,415</b> |

|                                  |       |                  |                  |                  |                  |                  |
|----------------------------------|-------|------------------|------------------|------------------|------------------|------------------|
| Uniform Allowance                | 50130 | \$ 128           | \$ 309           | \$ 1,291         | \$ 18            | \$ -             |
| Training & Travel                | 50230 | \$ -             | \$ 3,068         | \$ 3,477         | \$ 2,800         | \$ 500           |
| Communication Cell               | 50285 | \$ 987           | \$ 640           | \$ 1,211         | \$ 2,300         | \$ 2,184         |
| Postage                          | 50290 | \$ 400           | \$ 567           | \$ 900           | \$ -             | \$ -             |
| Office Supplies                  | 50310 | \$ 1,769         | \$ 1,044         | \$ 3,108         | \$ 1,327         | \$ 3,000         |
| Fuel                             | 50320 | \$ 1,091         | \$ 936           | \$ 2,205         | \$ 2,352         | \$ 3,500         |
| Dues                             | 50330 | \$ 50            | \$ -             | \$ 150           | \$ 180           | \$ 400           |
| Grant Expense                    | 50335 | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| Uniform Cleaning                 | 50370 |                  |                  | \$ 617           | \$ 129           | \$ 500           |
| Professional Services            | 50460 | \$ -             | \$ -             | \$ -             | \$ 2,000         | \$ -             |
| Capital Outlay                   | 52040 | \$ -             | \$ 2,500         | \$ 26,223        | \$ -             | \$ 2,500         |
| Liability Insurance              | 52120 | \$ 2,353         | \$ 3,657         | \$ 8,714         | \$ 4,762         | \$ 8,743         |
| Demolition                       | 52150 | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| Workers Compensation Insurance   | 52190 | \$ 3,750         | \$ 1,549         | \$ 5,564         | \$ 3,823         | \$ 7,702         |
| Community Projects               | 52225 | \$ 1,000         | \$ 249           | \$ 194           | \$ 376           | \$ 500           |
| Weed Abatement                   | 52230 | \$ 650           | \$ -             | \$ -             | \$ -             | \$ 3,000         |
| Temporary-Destitute Housing      | 52245 | \$ -             | \$ 250           | \$ 282           | \$ 1,074         | \$ 500           |
| Bike Helmets TDA Grant Expense   | 52255 | \$ -             | \$ 1,489         | \$ 1,312         | \$ -             | \$ 1,000         |
| Oper. Trans Out-Shop             | 80200 | \$ 12,050        | \$ 4,410         | \$ 10,298        | \$ 5,750         | \$ 4,974         |
| Transfer Out - Facilities        | 80550 | \$ -             | \$ -             | \$ -             | \$ 5,868         | \$ 6,771         |
| Trans Out-Information Technology | 81400 | \$ 2,750         | \$ 4,290         | \$ 12,770        | \$ 7,274         | \$ 7,159         |
| <b>Total Operating Expense</b>   |       | <b>\$ 26,978</b> | <b>\$ 24,958</b> | <b>\$ 78,316</b> | <b>\$ 40,033</b> | <b>\$ 52,934</b> |

|                           |  |                  |                  |                   |                   |                   |
|---------------------------|--|------------------|------------------|-------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 95,020</b> | <b>\$ 95,157</b> | <b>\$ 206,963</b> | <b>\$ 244,254</b> | <b>\$ 248,349</b> |
|---------------------------|--|------------------|------------------|-------------------|-------------------|-------------------|

|                                |  |               |                  |                   |                     |                     |
|--------------------------------|--|---------------|------------------|-------------------|---------------------|---------------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ 753</b> | <b>\$ 18,782</b> | <b>\$ (2,794)</b> | <b>\$ (243,090)</b> | <b>\$ (245,349)</b> |
|--------------------------------|--|---------------|------------------|-------------------|---------------------|---------------------|

| Capital Outlay -52040                    | CC Approved     |
|--|-----------------|
| GPS Equipment 2 vehicles w/1 yr. service | \$ 2,500        |
| <b>Total Capital Outlay</b>              | <b>\$ 2,500</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: CODE COMPLIANCE

FUND: 01

DEPT: 160

SALARIED EMPLOYEES

| Position Title                      | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|-------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>          |            |                    |                    |                    |                    |                       |                           |
| Admin Serv Dir/Finance Director     | Contract   | 0.00               | 0.00               | 0.00               | 0.20               | 0.00                  | \$ -                      |
| Community Development Director      | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.15                  | \$ 17,670                 |
| Code Compliance Officer II          | 44         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 61,076                 |
| Code Compliance Officer I           | 40         | 1.00               | 1.00               | 3.00               | 1.00               | 1.00                  | \$ 49,232                 |
|                                     |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>     |            | 1.00               | 1.00               | 3.00               | 2.20               | 2.15                  | \$ 127,979                |
| <b>Requested Reclassifications:</b> |            |                    |                    |                    |                    |                       |                           |
|                                     |            |                    |                    |                    |                    |                       |                           |
|                                     |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                     |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>     |            | 1.00               | 1.00               | 3.00               | 2.20               | 2.15                  | \$ 127,979                |



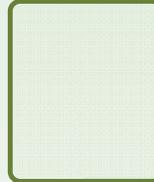
CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



RON MITTAG  
City Manager



DUVIET RODRIGUEZ  
Executive Secretary



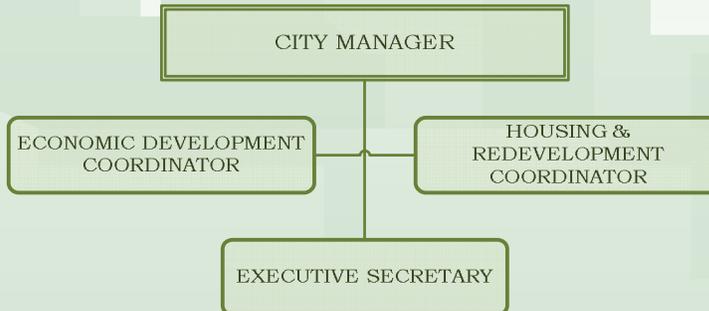
VACANT  
Economic Development  
Coordinator



YVETTE LITTEN  
Housing & Redevelopment  
Coordinator

**ECONOMIC DEVELOPMENT**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

**DEPARTMENT DESCRIPTION:**

Economic Development is responsible for promoting business opportunities to enhance the quality of life and economic vitality of our community.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed Phase 2 of Image Enhancement Program.
- 2) Enhanced website to implement prospect proposals on-line.
- 3) Updated Economic base line data.
- 4) Conducted four site tours for Industrial Park.
- 5) Conducted face-to-face meetings with two site consultant companies.
- 6) Partnered with Team California and Kern EDC for two trade shows.

FISCAL YEAR OBJECTIVES

- 1) Implement targeted industrial recruitment for Logistics/Distribution and General Manufacturing industries. (Q1)
- 2) Produce updated marketing material and brochure.(Q1)
- 3) Conduct corporate site selection tour of Wasco. (Q1)
- 4) Complete face-to-face meetings with four site consultant companies. (Q2)
- 5) Implement prospect generation program in conjunction with Economic Development Alliance. (Q2)
- 6) Complete one land sale in Industrial Park. ( Q2)
- 7) Partner with Team California for one trade show. (Q3)
- 8) Complete Enterprise Zone Application and submit to State for designation review. (Q3)
- 9) Complete Downtown Marketing Plan. (Q4)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENTAL SUMMARY BUDGET

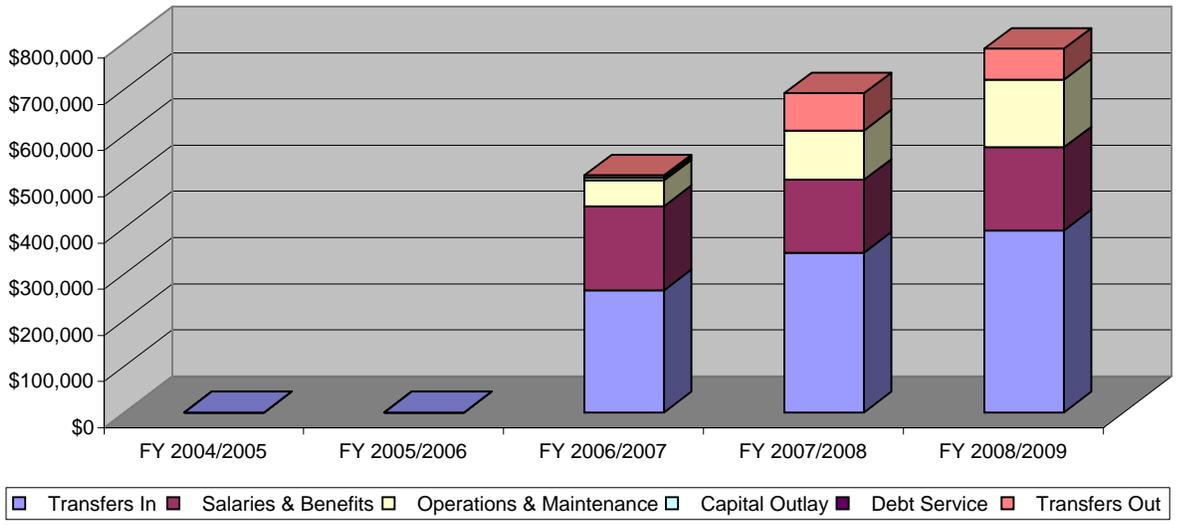
ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers In                      | \$ -                           | \$ -                           | \$ 264,313                     | \$ 345,371                               | \$ 393,693                            |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ 264,313                     | \$ 345,371                               | \$ 393,693                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ 182,096.13                  | \$ 157,904.00                            | \$ 179,549                            |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ 55,540.47                   | \$ 106,521.84                            | \$ 147,036                            |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ 5,629.30                    | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers Out                     | \$ -                           | \$ -                           | \$ 5,500                       | \$ 80,945                                | \$ 67,108                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ 248,766                     | \$ 345,371                               | \$ 393,693                            |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ 15,547                      | \$ 0                                     | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 2.00         | 1.75         |
| PART TIME   |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Economic Development Dept.<br>Fund 01-165  | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - RDA                          | 38005            | \$ -                              | \$ -                              | \$ 264,313                        | \$ 340,432                                  | \$ 393,693                               |
| Transfer In - RDA Admin Fees               | 38006            |                                   |                                   |                                   | \$ 4,939                                    | \$ -                                     |
| <b>Total Revenue</b>                       |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 264,313</b>                 | <b>\$ 345,371</b>                           | <b>\$ 393,693</b>                        |
| Salary                                     | 50010            | \$ -                              | \$ -                              | \$ 120,169                        | \$ 100,368                                  | \$ 124,137                               |
| Overtime                                   | 50050            | \$ -                              | \$ -                              | \$ 36                             | \$ 500                                      | \$ 500                                   |
| FICA                                       | 50090            | \$ -                              | \$ -                              | \$ 9,158                          | \$ 7,674                                    | \$ 9,496                                 |
| Retirement                                 | 50110            | \$ -                              | \$ -                              | \$ 33,524                         | \$ 26,927                                   | \$ 26,069                                |
| Group Insurance                            | 50120            | \$ -                              | \$ -                              | \$ 19,209                         | \$ 22,435                                   | \$ 19,347                                |
| <b>Total Salary &amp; Benefits</b>         |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 182,096</b>                 | <b>\$ 157,904</b>                           | <b>\$ 179,549</b>                        |
| Training and Travel                        | 50230            | \$ -                              | \$ -                              | \$ 14,661                         | \$ 410                                      | \$ 10,000                                |
| Communication                              | 50280            | \$ -                              | \$ -                              | \$ 1,458                          | \$ 1,319                                    | \$ 1,000                                 |
| Communication - Cell                       | 50285            | \$ -                              | \$ -                              | \$ 777                            | \$ 96                                       | \$ 840                                   |
| Postage                                    | 50290            | \$ -                              | \$ -                              | \$ 710                            | \$ 240                                      | \$ 800                                   |
| Office Supplies                            | 50310            | \$ -                              | \$ -                              | \$ 1,660                          | \$ -  | \$ 1,400                                 |
| Dues                                       | 50330            | \$ -                              | \$ -                              | \$ 840                            | \$ 558                                      | \$ 950                                   |
| Professional Services                      | 50460            | \$ -                              | \$ -                              | \$ 16,985                         | \$ 89,301                                   | \$ 100,000                               |
| Marketing/ Advertising                     | 52030            | \$ -                              | \$ -                              | \$ 15,318                         | \$ 10,047                                   | \$ 25,000                                |
| Capital Outlay                             | 52040            | \$ -                              | \$ -                              | \$ 5,629                          | \$ -  | \$ -                                     |
| Liability Insurance                        | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 2,520                                    | \$ 3,746                                 |
| Workers Compensation Ins.                  | 52190            | \$ -                              | \$ -                              | \$ 3,130                          | \$ 2,030                                    | \$ 3,300                                 |
| Oper. Trans Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ 67,411                                   | \$ 53,385                                |
| Oper. Trans Out - Facility Maint.          | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 8,790                                    | \$ 10,143                                |
| Oper. Trans Out-MIS                        | 81400            | \$ -                              | \$ -                              | \$ 5,500                          | \$ 4,744                                    | \$ 3,579                                 |
| <b>Total Operating Expense</b>             |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 66,670</b>                  | <b>\$ 187,467</b>                           | <b>\$ 214,144</b>                        |
| <b>Total Expenditures</b>                  |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 248,766</b>                 | <b>\$ 345,371</b>                           | <b>\$ 393,693</b>                        |
| <b>Total Surplus/(Deficit)</b>             |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 15,547</b>                  | <b>\$ 0</b>                                 | <b>\$ -</b>                              |

THE CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| City Manager                         | Contract   | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 34,000                 |
| Economic Development Director        | Contract   | 0.00               | 0.00               | 1.00               | 0.00               | 0.00                  |                           |
| Economic Development Coordinator     | 40         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 65,000                 |
| Housing & Redevelopment Coordinator  | 44         | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 14,265                 |
| Executive Secretary                  | 33         | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 10,872                 |
| Administrative Assistant I           | 29         | 0.00               | 0.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 2.00               | 0.75               | 1.75                  | \$ 124,137                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | \$ -               | \$ -               | \$ -               | \$ -               | \$ -                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.00               | 2.00               | 0.75               | 1.75                  | \$ 124,137                |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



JAMES ZERVIS  
Finance Director



YVETTE LITTEN  
Housing & Redevelopment  
Coordinator



DELIA FELIX  
Community Programs  
Technician II



VICTOR VASQUEZ, JR.  
Grant Administrator /  
Internal Auditor



ASCENSION RIOS  
Building Inspector II

**HOUSING AND COMMUNITY PROGRAMS**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: HOUSING & COMMUNITY PROGRAMS

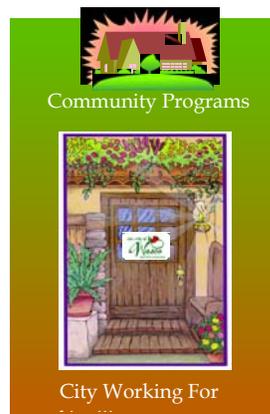
FUND: 01 DEPT: 170

**DEPARTMENT DESCRIPTION:**

The Housing & Community Programs Division exists to administer Housing Grants and Community Programs to the local citizens. The Division currently offers low income housing rehabilitation loans, First Time Homebuyer Down Payment Assistance Loans, home accessibility grants, and in-fill sidewalk grants to rehab recipients, helping to eliminate neighborhood blight. New programs and funding sources are constantly being pursued. With the price of housing making home ownership an almost unattainable goal- new programs are needed to help our low-income families attain the dream. The City's Redevelopment Agency offers funding support to the programs and allows the Housing & Community Programs to meet its constant goal of improving neighborhoods- one house at a time.

**GOALS & OBJECTIVES**

- 1) Meet all reporting requirements for all grants. (Q1, Q2, Q3, and Q4)
- 2) Work on HOME application requirements for Affordable Multi-family Housing Project. (Q1) If Approved work on Grant Set-up requirements (Q2,Q3)
- 3) Market Home FTTHB Down Payment Assistance Program. (Q1)
- 4) Close-out open HOME grant for Senior Housing Project (Q1) Close out the 2005 CalHome Grant (Q3)
- 5) Continue to commit reuse funds to housing rehabilitation projects and pursue RDA in-fill sidewalk grants when possible.
- 6) Prepare and work on items needed for audit. (Q1)
- 7) Perform the annual verification process for all grants and prepare and mail borrowers 1098 forms. (Q3)
- 8) Hold annual contractors meeting. (Q3)
- 9) Attend any needed grant training and continue to pursue new funds and programs.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

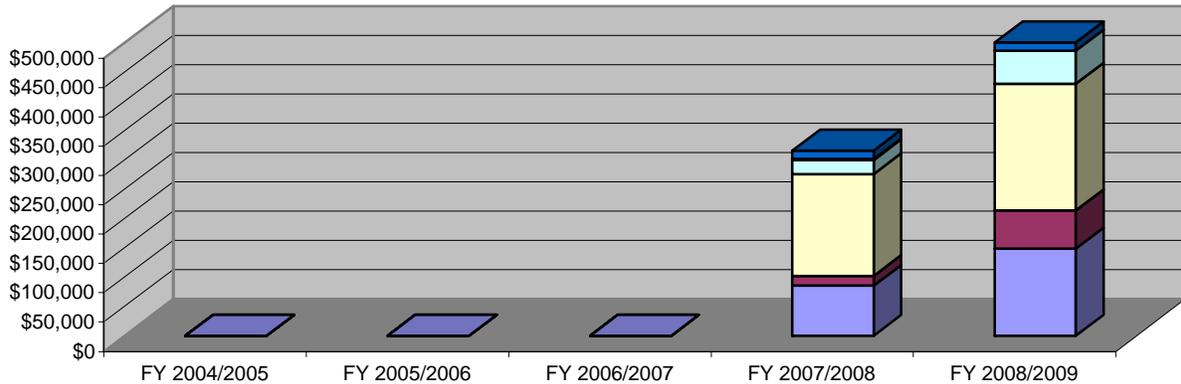
DIVISION: HOUSING & COMMUNITY PROGRAMS

FUND: 01

DEPT: 170

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ 85,069                                | \$ 148,331                            |
| Transfers In                      | \$ -                           | \$ -                           | \$ -                           | \$ 17,116                                | \$ 65,748                             |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ 102,185                               | \$ 214,079                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ 173,087                               | \$ 215,531                            |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ 24,411                                | \$ 56,140                             |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ 1,299                                 | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers Out                     | \$ -                           | \$ -                           | \$ -                           | \$ 14,453                                | \$ 13,963                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ 213,250                               | \$ 285,634                            |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ (111,065)                             | \$ (71,555)                           |

**BUDGET SUMMARY**



■ Revenue ■ Transfers In ■ Salaries & Benefits ■ Operations & Maintenance ■ Capital Outlay ■ Debt Service ■ Transfers Out

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 2.45         |
| PART TIME   |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| HOUSING & COMMUNITY PROGRAMS<br>Fund 01-170 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Miscellaneous Revenue                       | 30130            |                                   |                                   |                                   | \$ 881                                      | \$ 1,000                                 |
| CALHome Reuse- Loan Servicing Fee           | 332251           | \$ -                              | \$ -                              | \$ -                              | \$ 3,740                                    | \$ 625                                   |
| CALHome 2005- Loan Servicing Fee            | 332252           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 100                                   |
| CALHome 2006- Loan Servicing                | 332253           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| CDBG RLA-General Administration             | 332501           | \$ -                              | \$ -                              | \$ -                              | \$ 18,000                                   | \$ 6,615                                 |
| CDBG RLA-Activity Delivery                  | 332601           | \$ -                              | \$ -                              | \$ -                              | \$ 23,000                                   | \$ 6,983                                 |
| CALHome Reuse- Activity Delivery            | 332602           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 18,000                                |
| CALHome 2005- Activity Delivery             | 332603           | \$ -                              | \$ -                              | \$ -                              | \$ 22,110                                   | \$ 34,008                                |
| CALHome 2006- Activity Delivery             | 332604           | \$ -                              | \$ -                              | \$ -                              | \$ 7,994                                    | \$ 30,000                                |
| 2007 Home Grant General Administration      |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 10,000                                |
| 2007 Home Grant Activity Delivery           |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 42,000                                |
| 05 General Administration                   | 332605           | \$ -                              | \$ -                              | \$ -                              | \$ 10,225                                   | \$ -                                     |
| Oper. Transfer In- Home Grant               | 38095            | \$ -                              | \$ -                              | \$ -                              | \$ 7,116                                    | \$ 23,748                                |
| Oper. Transfer In- 20% RDA Set-aside        | 33240            | \$ -                              | \$ -                              | \$ -                              | \$ 10,000                                   | \$ 42,000                                |
| <b>Total Revenue</b>                        |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 102,185</b>                           | <b>\$ 214,079</b>                        |
| Salary                                      | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 111,602                                  | \$ 142,983                               |
| Overtime                                    | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 200                                      | \$ 500                                   |
| Health Savings                              | 50065            |                                   |                                   |                                   | \$ 100                                      | \$ -                                     |
| FICA  | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 8,530                                    | \$ 10,938                                |
| Retirement                                  | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 24,043                                   | \$ 31,115                                |
| Group Insurance                             | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 28,612                                   | \$ 29,995                                |
| <b>Total Salary &amp; Benefits</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 173,087</b>                           | <b>\$ 215,531</b>                        |
| Training and Travel                         | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ 1,600                                    | \$ 500                                   |
| Communication Cell                          | 50285            | \$ -                              | \$ -                              | \$ -                              | \$ 400                                      | \$ 400                                   |
| Postage                                     | 50290            | \$ -                              | \$ -                              | \$ -                              | \$ 287                                      | \$ 1,000                                 |
| Supplies                                    | 50310            | \$ -                              | \$ -                              | \$ -                              | \$ 700                                      | \$ 2,000                                 |
| Professional Services                       | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ 714                                      | \$ 1,000                                 |
| RDA 20% Grant Loans                         | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ 10,000                                   | \$ 42,000                                |
| Marketing/ Advertising                      | 52030            | \$ -                              | \$ -                              | \$ -                              | \$ 2,250                                    | \$ 2,000                                 |
| Capital Outlay                              | 52040            | \$ -                              | \$ -                              | \$ -                              | \$ 1,299                                    | \$ -                                     |
| Liability Insurance                         | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 4,844                                    | \$ 3,849                                 |
| Workers Compensation Insurance              | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 3,616                                    | \$ 3,391                                 |
| Oper. Trans. Out-Facilities                 | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 6,231                                    | \$ 6,804                                 |
| Trans Out-Information Technology            | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 8,222                                    | \$ 7,159                                 |
| <b>Total Operating Expense</b>              |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 40,163</b>                            | <b>\$ 70,103</b>                         |
| <b>Total Expenditures</b>                   |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 213,250</b>                           | <b>\$ 285,634</b>                        |
| <b>Total Surplus/ (Deficit)</b>             |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ (111,065)</b>                         | <b>\$ (71,555)</b>                       |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

DIVISION: HOUSING & COMMUNITY PROGRAMS

FUND: 01

DEPT: 170

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.00               | 0.00               | 0.00               | 0.05               | 0.10                  | \$ 12,090                 |
| Housing & Redevelopment Coordinator         | 44         | 0.00               | 0.00               | 0.00               | 0.65               | 0.70                  | \$ 39,942                 |
| Building Inspector II                       | 44         | 0.00               | 0.00               | 0.00               | 0.00               | 0.30                  | \$ 17,118                 |
| Grant Administrator/ Internal Auditor       | 34         | 0.00               | 0.00               | 0.00               | 0.65               | 0.65                  | \$ 30,422                 |
| Community Programs Supervisor               | 33         | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Technician II            | 29         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 43,410                 |
| Community Programs Technician I             | 23         | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.00               | 2.35               | 2.75                  | \$ 142,983                |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.00               | 2.35               | 2.75                  | \$ 142,983                |

## Notes

# ***PUBLIC WORKS***

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## **OVERVIEW**

The following section will cover all Public Works Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Street**
2. **TDA Street Local Fund** – Transportation and Street Construction dollars allocated by the Kern Council of Governments.
3. **Lighting and Landscaping Maintenance District**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works Director



ROBERT WREN  
Deputy Public Works Director



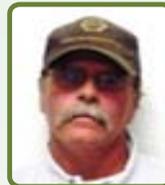
WARREN CRAIG  
Streets Supervisor



LESLIE HINOJOSA  
Clerk



MICHAEL GARCIA  
Street Maintenance Technician II



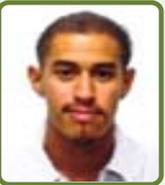
NORMAN MUNGLE  
Street Maintenance Technician II



CRISTIFER BOREN  
Street Maintenance Technician II



CHARLES ADAMS  
Street Maintenance Technician I



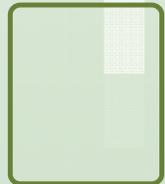
SERGIO GARZA  
Street Maintenance Technician I



HERSHEY WASHINGTON  
Street Maintenance Technician I

**STREETS**

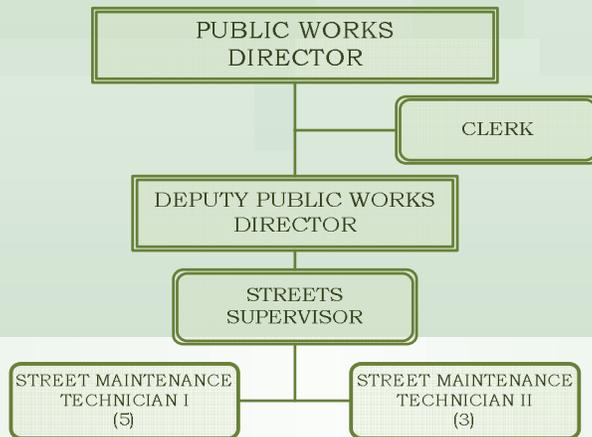
ORGANIZATIONAL CHART



VACANT  
Street Maintenance Technician I



CHRISTOPHER SHAW  
Street Maintenance Technician I



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: STREET

FUND: 10

DEPT: 200

**DIVISION DESCRIPTION:**

The second largest section of the Public Works Department is the Streets Division, which is responsible for maintaining all City streets, traffic signals, street lights and signs. The division also maintains streets in the Central Business District and public parking lots.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed Alley way reconstruction section #3 alley's 1,2&7
- 2) New 1" asphalt overlay on 7th Street.
- 3) Crack sealed 15 street miles of pavement in section 2&6
- 4) Installed new solar street light on Palm
- 5) Centerline striped 68,551 linear feet of asphalt road throughout the city.
- 6) Installed 4 bus shelters
- 7) Shoulder backed 2,628 linear feet of roadway
- 8) Paved 1,100 linear feet of Scofield road in-house



FISCAL YEAR OBJECTIVES

- 1) Crack Seal 10 road miles within the city limits (Q3)
- 2) Pave Alley Section# 2 Alley #1 (Q1)
- 3) Pave Alley Section #3 alley #1&2 (Q2)
- 4) Scofield reconstruction phase II (Q2)
- 5) Slurry Seal Poso from 43 to Central. (Q4)
- 6) Stripe all 7th street, Poso and Section 2 and 3. (Q4)

|  | Actual<br>FY 2004/05 | Actual<br>FY 2005/06 | Estimated<br>FY 2006/07 |
|--|----------------------|----------------------|-------------------------|
| Zero loss time accidents/injuries            | 0                    | 3                    | 2                       |
| Number of service order responses            | 0                    | 210                  | 347                     |
| Number of street signs replaced              | 100                  | 85                   | 140                     |
| Square feet of graffiti removed              | 5800                 | 10000                | 8246                    |
| Miles of City streets rejuvenated w/Topien C | 0                    | 9                    | 4.3                     |
| Number of Trees Planted                      | 52                   | 22                   | 31                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

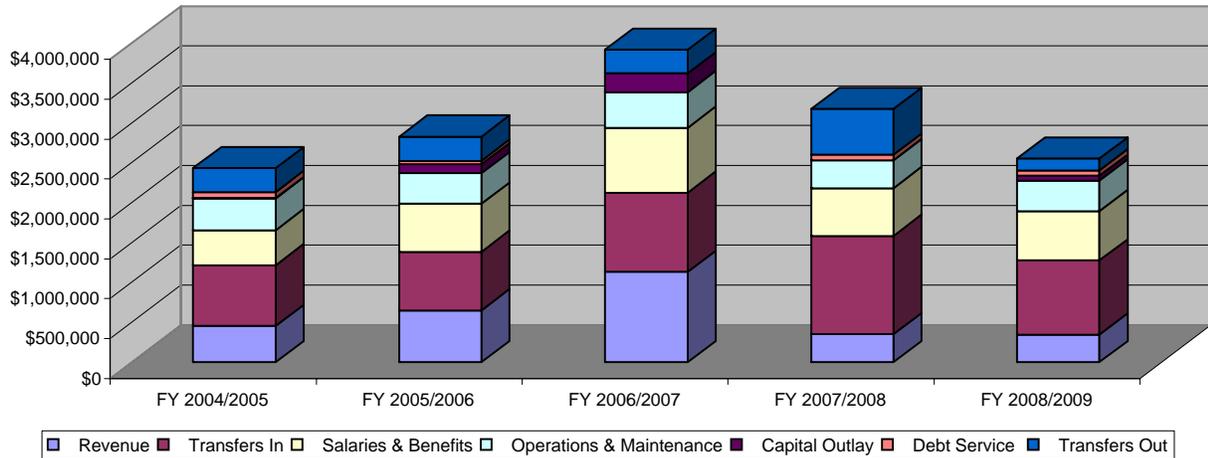
DIVISION: STREET

FUND: 10

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 454,953                     | \$ 650,317                     | \$ 1,132,489                   | \$ 351,674                               | \$ 346,980                            |
| <b>Transfers In</b>                 | \$ 761,572                     | \$ 735,461                     | \$ 996,349                     | \$ 1,234,533                             | \$ 930,620                            |
| <b>Total Revenue</b>                | \$ 1,216,525                   | \$ 1,385,778                   | \$ 2,128,838                   | \$ 1,586,207                             | \$ 1,277,600                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 439,411                     | \$ 604,028                     | \$ 812,655                     | \$ 596,660                               | \$ 617,151                            |
| <b>Operations &amp; Maintenance</b> | \$ 400,184                     | \$ 379,401                     | \$ 445,280                     | \$ 347,848                               | \$ 386,260                            |
| <b>Capital Outlay</b>               | \$ 2,512                       | \$ 112,048                     | \$ 237,472                     | \$ 3,500                                 | \$ 57,200                             |
| <b>Debt Service</b>                 | \$ 76,260                      | \$ 44,081                      | \$ -                           | \$ 68,643                                | \$ 68,542                             |
| <b>Transfers Out</b>                | \$ 298,160                     | \$ 304,900                     | \$ 294,772                     | \$ 575,300                               | \$ 148,447                            |
| <b>Total Expenditures</b>           | \$ 1,216,525                   | \$ 1,444,458                   | \$ 1,790,179                   | \$ 1,591,951                             | \$ 1,277,600                          |
| <b>Total Surplus or (Deficit)</b>   | \$ -                           | \$ (58,680)                    | \$ 338,659                     | \$ (5,744)                               | \$ (0)                                |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 7.70         | 12.96        | 15.56        | 9.09         | 9.66         |
| PART TIME   | 6.00         | 6.00         | 6.00         | 6.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Street<br>Fund 10-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Street Interest Earned             | 30090            | \$ 7,675                          | \$ 9,333                          | \$ 15,025                         | \$ 9,791                                    | \$ 14,000                                |
| Street Misc. Revenue               | 30130            | \$ -                              | \$ 33,531                         | \$ 320,527                        | \$ 5,494                                    | \$ -                                     |
| Improvement Plan Check             | 30340            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| Public Works Improve. Inspect.     | 30350            | \$ -                              | \$ 60,225                         | \$ -                              | \$ -  | \$ -                                     |
| Other Financing Sources            | 30385            |                                   |                                   | \$ 108,195                        | \$ -  | \$ -                                     |
| Gas Taxes 2105                     | 30710            | \$ 142,636                        | \$ 144,519                        | \$ 147,413                        | \$ 153,000                                  | \$ -                                     |
| Gas Taxes 2106                     | 30720            | \$ 60,910                         | \$ 62,626                         | \$ 63,839                         | \$ 67,000                                   | \$ -                                     |
| Gas Taxes 2107                     | 30730            | \$ 189,505                        | \$ 192,538                        | \$ 197,023                        | \$ 98,500                                   | \$ -                                     |
| Gas Taxes 2108                     | 30740            | \$ 5,000                          | \$ 5,000                          | \$ 5,000                          | \$ 5,000                                    | \$ -                                     |
| Traffic Congestion Relief AB2928   | 30750            | \$ -                              | \$ 106,425                        | \$ 167,178                        | \$ -  | \$ 232,540                               |
| State Hwy Sweeping                 | 30760            | \$ 12,496                         | \$ -                              | \$ 6,248                          | \$ -  | \$ -                                     |
| Storm Drain                        | 30770            | \$ 36,731                         | \$ 36,120                         | \$ 38,616                         | \$ 12,889                                   | \$ 44,440                                |
| Zone of Benefit                    | 31325            | \$ -                              | \$ -                              | \$ 63,426                         | \$ -  | \$ 55,000                                |
| Operating Transfers In Sanitation  | 38010            | \$ 49,000                         | \$ 31,150                         | \$ 54,100                         | \$ -  | \$ -                                     |
| Operating Transfers In WWT         | 38020            | \$ 59,200                         | \$ 31,110                         | \$ 28,280                         | \$ -  | \$ -                                     |
| Operating Transfers In Water       | 38030            | \$ 62,650                         | \$ 35,690                         | \$ 60,460                         | \$ -  | \$ -                                     |
| Operating Trans. In-TDA Street     | 38050            | \$ 568,895                        | \$ 607,035                        | \$ 825,291                        | \$ 1,134,492                                | \$ 930,620                               |
| Operating Transfers MD             | 38060            | \$ 21,827                         | \$ 30,476                         | \$ 28,218                         | \$ -  | \$ -                                     |
| Operating Transfers General Fund   | 38110            | \$ -                              | \$ -                              | \$ -                              | \$ 100,041                                  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 1,216,525</b>               | <b>\$ 1,385,778</b>               | <b>\$ 2,128,838</b>               | <b>\$ 1,586,207</b>                         | <b>\$ 1,277,600</b>                      |
| Salary                             | 50010            | \$ 290,543                        | \$ 383,687                        | \$ 518,520                        | \$ 376,354                                  | \$ 405,427                               |
| Overtime                           | 50050            | \$ 4,549                          | \$ 3,935                          | \$ 4,125                          | \$ 5,000                                    | \$ 4,000                                 |
| Extra Help                         | 50060            | \$ 31,309                         | \$ 30,120                         | \$ 26,891                         | \$ -  | \$ -                                     |
| Health Savings Paid                | 50065            | \$ -                              | \$ -                              | \$ 416                            | \$ 11,100                                   | \$ -                                     |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ 196                            | \$ 766                                      | \$ 1,100                                 |
| FICA                               | 50090            | \$ 23,826                         | \$ 31,940                         | \$ 42,162                         | \$ 29,722                                   | \$ 31,015                                |
| Retirement                         | 50110            | \$ 35,866                         | \$ 81,226                         | \$ 116,825                        | \$ 81,816                                   | \$ 87,282                                |
| Group Insurance                    | 50120            | \$ 52,858                         | \$ 72,141                         | \$ 101,769                        | \$ 90,802                                   | \$ 86,752                                |
| Boot Allowance                     | 50125            | \$ 460                            | \$ 979                            | \$ 1,751                          | \$ 1,550                                    | \$ 1,575                                 |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 439,411</b>                 | <b>\$ 604,028</b>                 | <b>\$ 812,655</b>                 | <b>\$ 596,660</b>                           | <b>\$ 617,151</b>                        |
| Training and Travel                | 50230            | \$ 818                            | \$ 2,098                          | \$ 1,425                          | \$ 1,001                                    | \$ 2,000                                 |
| Communications                     | 50280            | \$ 7,014                          | \$ 7,729                          | \$ 8,813                          | \$ 9,404                                    | \$ 10,000                                |
| Communications - Cell              | 50285            | \$ 2,358                          | \$ 3,720                          | \$ 2,496                          | \$ 1,027                                    | \$ 1,320                                 |
| Postage                            | 50290            | \$ 204                            | \$ 459                            | \$ 501                            | \$ 87                                       | \$ 400                                   |
| Office Supplies                    | 50310            | \$ 3,217                          | \$ 3,547                          | \$ 3,980                          | \$ 2,894                                    | \$ 5,000                                 |
| Fuel                               | 50320            | \$ 18,605                         | \$ 29,359                         | \$ 31,369                         | \$ 22,480                                   | \$ 35,000                                |
| Physicals                          | 50350            | \$ 3,100                          | \$ 70                             | \$ 69                             | \$ 414                                      | \$ 400                                   |
| Uniform Cleaning Services          | 50370            | \$ 3,032                          | \$ 3,530                          | \$ 5,363                          | \$ 4,106                                    | \$ 3,740                                 |
| Tools                              | 50380            | \$ 1,605                          | \$ 1,036                          | \$ 1,913                          | \$ 2,748                                    | \$ 4,000                                 |
| Certification                      | 50385            | \$ -                              | \$ -                              | \$ 70                             | \$ 77                                       | \$ 200                                   |
| Materials                          | 50390            | \$ 57,392                         | \$ 2,219                          | \$ 45,635                         | \$ 53,000                                   | \$ 22,200                                |
| Publications                       | 50430            | \$ 535                            | \$ 373                            | \$ 620                            | \$ 653                                      | \$ 1,000                                 |
| Professional Services              | 50460            | \$ 600                            | \$ 345                            | \$ 2,320                          | \$ 1,660                                    | \$ 4,000                                 |
| Storm Drains                       | 50540            | \$ 5,191                          | \$ 5,810                          | \$ 22,421                         | \$ 4,270                                    | \$ 10,000                                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Street<br>Fund 10-200                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Storm Drain SRF Loan Prin.              | 50560            | \$ 29,950                         | \$ 30,785                         | \$ -                              | \$ 32,550                                   | \$ 32,500                                |
| Storm Drain SRF Loan Int.               | 50570            | \$ 14,190                         | \$ 13,296                         | \$ -                              | \$ 11,550                                   | \$ 11,500                                |
| Utilities                               | 50580            | \$ 11,582                         | \$ 14,287                         | \$ 13,155                         | \$ 12,516                                   | \$ 15,000                                |
| Chemicals                               | 50620            | \$ -                              | \$ -                              | \$ -                              | \$ 3,607                                    | \$ 4,000                                 |
| Patching Material                       | 50630            | \$ 22,000                         | \$ 43,712                         | \$ 33,157                         | \$ 30,000                                   | \$ 20,000                                |
| Concrete Repair & Maintenance           | 50640            | \$ 2,563                          | \$ 2,327                          | \$ 9,895                          | \$ 20,000                                   | \$ 10,000                                |
| Street Cleaning                         | 50660            | \$ 10,000                         | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Crack Sealing                           | 50665            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 5,000                                 |
| Tree Trimming                           | 50680            | \$ 14,875                         | \$ 5,274                          | \$ 4,160                          | \$ -  | \$ 1,000                                 |
| Landscaping & Repair                    | 50690            | \$ 6,331                          | \$ 2,913                          | \$ 14,877                         | \$ 14,070                                   | \$ 20,000                                |
| Non-Reimbursable Abatement              | 50700            | \$ -                              | \$ 1,300                          | \$ -                              | \$ -  | \$ -                                     |
| Storm Drain Reserve                     | 51040            | \$ 36,734                         | \$ 35,780                         | \$ -                              | \$ 12,889                                   | \$ 20,000                                |
| Misc.                                   | 52030            | \$ 379                            | \$ 148                            | \$ 1,066                          | \$ -  | \$ 1,000                                 |
| Capital Outlay                          | 52040            | \$ 2,512                          | \$ 112,048                        | \$ 237,472                        | \$ 3,500                                    | \$ 57,200                                |
| Auditor                                 | 52050            | \$ 11,982                         | \$ 10,210                         | \$ 17,208                         | \$ 14,650                                   | \$ 8,000                                 |
| Audit Street Report                     | 52060            | \$ 1,576                          | \$ -                              | \$ 3,448                          | \$ 2,000                                    | \$ -                                     |
| Equipment Rental                        | 52070            | \$ 6,285                          | \$ 7,578                          | \$ 16,507                         | \$ 8,153                                    | \$ 12,000                                |
| Building Repair Offices                 | 52080            | \$ 3,296                          | \$ 5,922                          | \$ -                              | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110            | \$ 2,995                          | \$ 2,888                          | \$ 4,416                          | \$ 2,981                                    | \$ 5,000                                 |
| Janitorial Supplies                     | 52115            | \$ -                              | \$ 305                            | \$ 335                            | \$ 652                                      | \$ 1,500                                 |
| Liability Insurance                     | 52120            | \$ 42,150                         | \$ 45,674                         | \$ 54,871                         | \$ 18,737                                   | \$ 24,721                                |
| Traffic Signal Maint.                   | 52180            | \$ 2,943                          | \$ 2,772                          | \$ 3,592                          | \$ 2,090                                    | \$ 2,000                                 |
| Workers Compensation                    | 52190            | \$ 16,650                         | \$ 15,073                         | \$ 19,205                         | \$ 16,445                                   | \$ 21,779                                |
| Street Lighting                         | 52270            | \$ 94,468                         | \$ 94,930                         | \$ 97,528                         | \$ 78,281                                   | \$ 90,000                                |
| Alleys                                  | 52280            | \$ 6,204                          | \$ 9,390                          | \$ 4,848                          | \$ 5,000                                    | \$ 10,000                                |
| Capital Lease                           | 54040            | \$ 32,120                         | \$ -                              | \$ -                              | \$ 24,543                                   | \$ 24,542                                |
| Safety                                  | 55020            | \$ -                              | \$ 113                            | \$ 217                            | \$ -  | \$ 2,000                                 |
| Recycling Program                       | 55030            | \$ 3,500                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Graffiti Removal                        | 55035            | \$ -                              | \$ 2,741                          | \$ 1,973                          | \$ 1,958                                    | \$ 4,000                                 |
| Topien C Road Rejuvenation              | 55045            | \$ -                              | \$ 15,770                         | \$ 17,828                         | \$ -  | \$ 10,000                                |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ 171,150                                  | \$ -                                     |
| Transfer Out - Shop                     | 80200            | \$ 100,662                        | \$ 110,130                        | \$ 103,545                        | \$ 94,551                                   | \$ 83,332                                |
| Transfer Out - Facilities               | 80550            | \$ -                              | \$ -                              | \$ 16,647                         | \$ 7,826                                    | \$ 8,007                                 |
| Transfer Out - TDA Street Const.        | 80900            | \$ 159,147                        | \$ 147,760                        | \$ 105,672                        | \$ 294,331                                  | \$ 36,370                                |
| Trans Out-Information Technology        | 81400            | \$ 11,150                         | \$ 18,950                         | \$ 18,030                         | \$ 7,442                                    | \$ 10,738                                |
| Transfer Out - LLMD                     |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 10,000                                |
| Transfer Out - Code Compliance          | 81420            | \$ 27,200                         | \$ 28,060                         | \$ 50,878                         | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>          |                  | <b>\$ 777,115</b>                 | <b>\$ 840,430</b>                 | <b>\$ 977,524</b>                 | <b>\$ 995,291</b>                           | <b>\$ 660,449</b>                        |
| <b>Total Expenditures</b>               |                  | <b>\$ 1,216,525</b>               | <b>\$ 1,444,458</b>               | <b>\$ 1,790,179</b>               | <b>\$ 1,591,951</b>                         | <b>\$ 1,277,600</b>                      |
| <b>Total Surplus/(Deficit)</b>          |                  | <b>\$ -</b>                       | <b>\$ (58,680)</b>                | <b>\$ 338,659</b>                 | <b>\$ (5,744)</b>                           | <b>\$ (0)</b>                            |

| Capital Outlay - 52040                   | CC Approved      |
|--|------------------|
| New Fork Lift 25%                        | \$ 15,000        |
| GPS Equipment 5 trucks w/ 1 year service | \$ 7,200         |
| Street Roller                            | \$ 35,000        |
| <b>Total Capital Outlay</b>              | <b>\$ 57,200</b> |

| Existing Capital Lease - 54040       | Payment          |
|--------------------------------------|------------------|
| 10 Wheel Dump Truck                  | \$ 24,542        |
| <b>Total Existing Capital Leases</b> | <b>\$ 24,542</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: STREET

FUND: 10

DEPT: 200

SALARIED EMPLOYEES

| Position Title                        | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>            |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                 | Contract   | 0.25               | 0.16               | 0.16               | 0.16               | 0.18                  | \$ 18,921                 |
| Deputy Public Works Director          | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.05                  | \$ 4,880                  |
| City Operations Manager               | Contract   | 0.00               | 0.00               | 0.25               | 0.00               | 0.00                  | \$ -                      |
| City Projects Manager                 | Contract   | 0.00               | 0.35               | 0.35               | 0.00               | 0.00                  | \$ -                      |
| Street Supervisor                     | 37         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 52,923                 |
| Administrative Assistant II           | 32         | 0.20               | 0.20               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| A/P - P/R - Purchasing                | 28         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 10,800                 |
| Street Maintenance Technician II      | 28         | 3.00               | 3.00               | 3.00               | 3.00               | 3.00                  | \$ 126,758                |
| Street Maintenance Tech I             | 26         | 3.00               | 7.00               | 9.00               | 4.50               | 5.00                  | \$ 185,031                |
| Clerk                                 | 23         | 0.00               | 0.00               | 0.80               | 0.18               | 0.18                  | \$ 6,115                  |
| Public Works Inspector I              |            | 0.00               | 1.00               | 0.75               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>       |            | <b>7.70</b>        | <b>12.96</b>       | <b>15.56</b>       | <b>9.09</b>        | <b>9.66</b>           | <b>\$ 405,427</b>         |
| <b>Requested New Positions:</b>       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions:</b> |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>           | <b>\$ -</b>               |
| <b>Total Salaried Employees</b>       |            | <b>7.70</b>        | <b>12.96</b>       | <b>15.56</b>       | <b>9.09</b>        | <b>9.66</b>           | <b>\$ 405,427</b>         |

HOURLY EMPLOYEES

| Position Title                | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | No. of Hours | 2008/2009 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| 6 Extra Help Summer           | \$ 33,280          | \$ 39,960          | \$ 32,640          | \$ -               |              |                       |
| <b>Total Hourly Employees</b> | <b>\$ 33,280</b>   | <b>\$ 39,960</b>   | <b>\$ 32,640</b>   | <b>\$ -</b>        | <b>0.00</b>  | <b>\$ -</b>           |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: TDA STREET LOCAL FUND

FUND: 13

DEPT: 200

DIVISION DESCRIPTION:

Every year the City receives an allocation of Transportation Development Act (TDA) street funds held in trust with the Kern Council of Governments (KERN COG). These funds are restricted in their use. Transportation cost has first priority to the TDA apportionment, the balance is used to repair and replacement of local streets. Revenues received from KERN COG are maintained in this fund and transferred to CIP and street funds for repair and maintenance or replacement of streets.

STREET PROJECTS



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

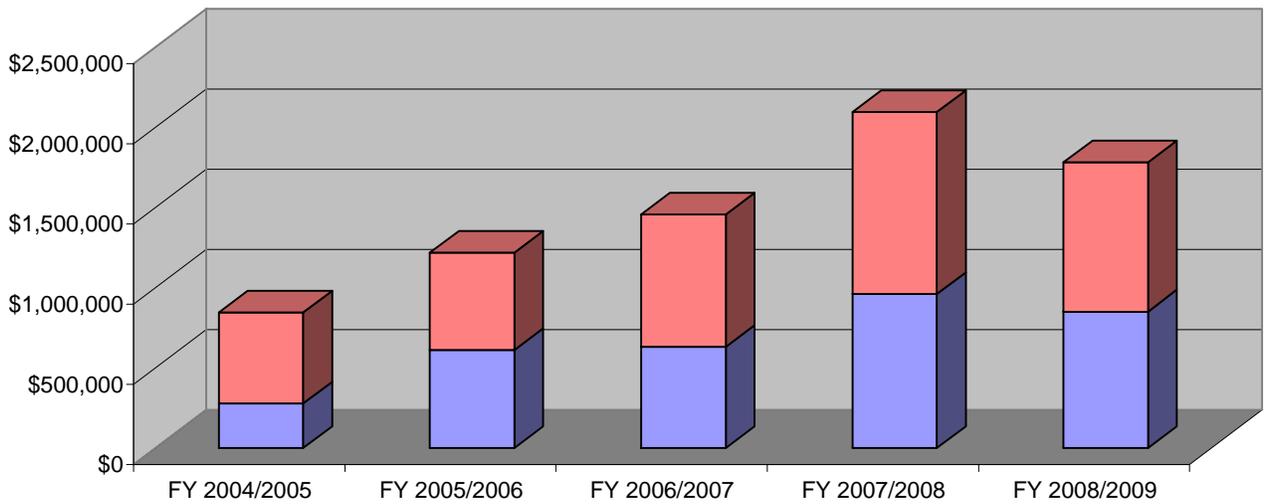
DIVISION: TDA STREET FUND

FUND: 13

DEPT: 200

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 277,170                     | \$ 611,297                     | \$ 630,391                     | \$ 961,161                               | \$ 850,629                            |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 277,170                     | \$ 611,297                     | \$ 630,391                     | \$ 961,161                               | \$ 850,629                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ 568,895                     | \$ 607,035                     | \$ 825,291                     | \$ 1,134,492                             | \$ 930,620                            |
| <b>Total Expenditures</b>         | \$ 568,895                     | \$ 607,035                     | \$ 825,291                     | \$ 1,134,492                             | \$ 930,620                            |
| <b>Total Surplus or (Deficit)</b> | \$ (291,725)                   | \$ 4,262                       | \$ (194,900)                   | \$ (173,331)                             | \$ (79,991)                           |

**BUDGET SUMMARY**



- Revenue
- Transfer In
- Salaries & Benefits
- Operations & Maintenance
- Capital Outlay
- Debt Service
- Transfer Out

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| TDA STREET FUND<br>13-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                        | 30090            | \$ 5,860                          | \$ 4,262                          | \$ 5,759                          | \$ 2,000                                    | \$ 5,000                                 |
| State Allocation                       | 30910            | \$ 271,310                        | \$ 607,035                        | \$ 624,632                        | \$ 959,161                                  | \$ 845,629                               |
| <b>Total Revenue</b>                   |                  | <b>\$ 277,170</b>                 | <b>\$ 611,297</b>                 | <b>\$ 630,391</b>                 | <b>\$ 961,161</b>                           | <b>\$ 850,629</b>                        |
| Operating Transfer Out- Street         | 80900            | \$ 568,895                        | \$ 607,035                        | \$ 825,291                        | \$ 1,134,492                                | \$ 930,620                               |
| Operating Transfer Out- Public Transit | 81460            | \$ -                              | \$ -                              | \$ -                              |   | \$ -                                     |
| <b>Total Operating Expense</b>         |                  | <b>\$ 568,895</b>                 | <b>\$ 607,035</b>                 | <b>\$ 825,291</b>                 | <b>\$ 1,134,492</b>                         | <b>\$ 930,620</b>                        |
| <b>Total Expenditures</b>              |                  | <b>\$ 568,895</b>                 | <b>\$ 607,035</b>                 | <b>\$ 825,291</b>                 | <b>\$ 1,134,492</b>                         | <b>\$ 930,620</b>                        |
| <b>Total Surplus/(Deficit)</b>         |                  | <b>\$ (291,725)</b>               | <b>\$ 4,262</b>                   | <b>\$ (194,900)</b>               | <b>\$ (173,331)</b>                         | <b>\$ (79,991)</b>                       |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009*



*DANIEL ALLEN  
Public Works  
Director*



*ROBERT WREN  
Deputy Public Works  
Director*



*ANGEL SANDOVAL  
Street Maintenance  
Technician I*



*JESUS CARRIEDO  
Street Maintenance  
Technician I*

**LIGHTING AND LANDSCAPING MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

**DIVISION DESCRIPTION:**

The maintenance district provides service to the six maintenance areas throughout the city, this includes lawn service, tree maintenance, irrigation systems and street light repairs.

**MAINTENANCE DISTRICTS & LANDSCAPES**

**FISCAL YEAR OBJECTIVES**

- 1) Develop a plan that outlines improvements to the aesthetics of the green spaces within the maintenance district. (Q1-Q2)
- 2) Convert 3 street lights to solar power, reducing the electrical cost to the city (Q2-Q3)
- 3) Change out 25 anti-siphon valves. (Q1-Q4)
- 4) Plant 15 new trees with various districts (Q1-Q4)
- 5) Plant additional shrubs and ground cover within the various districts. (Q1-Q4)
- 6) Develop and implement an improvement plan for the center median on Hwy 43 (Q2-Q4)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

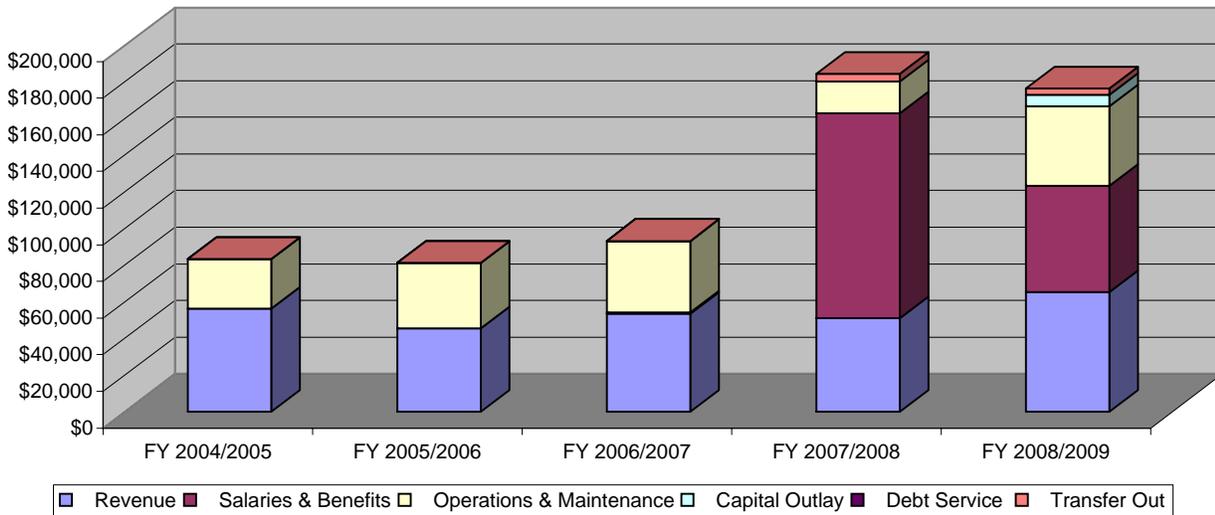
DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 56,256                      | \$ 45,514                      | \$ 53,316                      | \$ 51,095                                | \$ 65,300                             |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ 4,583                       | \$ 75,310                                | \$ 20,000                             |
| <b>Total Revenue</b>                | \$ 56,256                      | \$ 45,514                      | \$ 57,899                      | \$ 126,405                               | \$ 85,300                             |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ -                           | \$ -                           | \$ 832                         | \$ 111,852                               | \$ 57,956                             |
| <b>Operations &amp; Maintenance</b> | \$ 27,051                      | \$ 35,878                      | \$ 39,088                      | \$ 17,167                                | \$ 43,275                             |
| <b>Capital Outlay</b>               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 6,525                              |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ 4,316                                 | \$ 3,470                              |
| <b>Total Expenditures</b>           | \$ 27,051                      | \$ 35,878                      | \$ 39,919                      | \$ 133,335                               | \$ 111,226                            |
| <b>Total Surplus or (Deficit)</b>   | \$ 29,205                      | \$ 9,636                       | \$ 17,980                      | \$ (6,930)                               | \$ (25,926)                           |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED  | APPROVED  | APPROVED  | APPROVED  | APPROVED     |
|-------------|-----------|-----------|-----------|-----------|--------------|
|             | 2004/2005 | 2005/2006 | 2006/2007 | 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00      | 0.00      | 2.00      | 2.00      | 1.00         |
| PART TIME   | 0.00      | 0.00      | 0.00      | 0.00      | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Lighting & Landscaping<br>Maintenance District<br>Fund 14-200 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| LLMD #1 (20653)   | 31010            | \$ 36,946                         | \$ 23,844                         | \$ 23,051                         | \$ 17,182                                   | \$ 23,500                                |
| LLMD 01-01 (20666)  | 31020            | \$ 10,140                         | \$ 10,026                         | \$ 9,986                          | \$ 7,092                                    | \$ 11,600                                |
| LLMD 01-02 (20667)  | 31030            | \$ 9,170                          | \$ 11,644                         | \$ 20,279                         | \$ 14,978                                   | \$ 20,200                                |
| LLMD 06-01  | 31040            | \$ -                              | \$ -                              | \$ -                              | \$ 11,843                                   | \$ 10,000                                |
| Transfer In - Street  |                  |                                   |                                   |                                   | \$ -  | \$ 10,000                                |
| Transfer In - General Fund                                    | 38110            | \$ -                              | \$ -                              | \$ 4,583                          | \$ 75,310                                   | \$ 10,000                                |
| <b>Total Revenue</b>  |                  | <b>\$ 56,256</b>                  | <b>\$ 45,514</b>                  | <b>\$ 57,899</b>                  | <b>\$ 126,405</b>                           | <b>\$ 85,300</b>                         |

|                                    |       |             |             |               |                   |                  |
|------------------------------------|-------|-------------|-------------|---------------|-------------------|------------------|
| Salary                             | 50010 | \$ -        | \$ -        | \$ 647        | \$ 67,249         | \$ 35,714        |
| Overtime                           | 50050 | \$ -        | \$ -        | \$ -          | \$ -              | \$ -             |
| Extra Help                         | 50060 | \$ -        | \$ -        | \$ -          | \$ -              | \$ -             |
| FICA                               | 50090 | \$ -        | \$ -        | \$ 50         | \$ 5,134          | \$ 2,732         |
| Retirement                         | 50110 | \$ -        | \$ -        | \$ 135        | \$ 14,122         | \$ 7,500         |
| Group Insurance                    | 50120 | \$ -        | \$ -        | \$ -          | \$ 25,147         | \$ 11,660        |
| Boot Allowance                     | 50125 | \$ -        | \$ -        | \$ -          | \$ 200            | \$ 350           |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 832</b> | <b>\$ 111,852</b> | <b>\$ 57,956</b> |

|                                |        |                  |                  |                  |                  |                  |
|--------------------------------|--------|------------------|------------------|------------------|------------------|------------------|
| Uniform Cleaning Services      | 50370  | \$ -             | \$ -             | \$ -             | \$ -             | \$ 800           |
| Materials/Supplies LLMD #1     | 503901 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 200           |
| Materials/Supplies LLMD 01-01  | 503904 | \$ -             | \$ -             | \$ -             | \$ 26            | \$ 500           |
| Materials/Supplies LLMD 01-02  | 503905 | \$ -             | \$ -             | \$ -             | \$ 200           | \$ 200           |
| Materials/Supplies LLMD 06-01  | 503906 | \$ -             | \$ -             | \$ -             | \$ 711           | \$ 5,000         |
| Engineer - Tax Rolls           | 50460  | \$ 2,241         | \$ -             | \$ 4,824         | \$ 3,595         | \$ 2,000         |
| Repair & Maint LLMD #1         | 505301 | \$ -             | \$ -             | \$ -             | \$ 1,000         | \$ 8,000         |
| Repair & Maint LLMD 01-01      | 505304 | \$ -             | \$ -             | \$ -             | \$ 250           | \$ 1,200         |
| Repair & Maint LLMD 01-02      | 505305 | \$ -             | \$ -             | \$ -             | \$ 500           | \$ 1,200         |
| Repair & Maint LLMD 06-01      | 505306 | \$ -             | \$ -             | \$ -             | \$ 250           | \$ 2,000         |
| Utilities #1                   | 505801 | \$ 1,803         | \$ 2,304         | \$ 2,807         | \$ 2,826         | \$ 6,000         |
| Utilities LLMD 01-01           | 505804 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 1,000         |
| Utilities LLMD 01-02           | 505805 | \$ 87            | \$ 54            | \$ -             | \$ -             | \$ 1,000         |
| Utilities LLMD 06-01           | 505806 | \$ -             | \$ -             | \$ -             | \$ 508           | \$ 2,000         |
| Chemicals                      | 50620  | \$ -             | \$ -             | \$ -             | \$ 2,272         | \$ 4,000         |
| Repair & Maintenance           | 50640  | \$ -             | \$ -             | \$ 1,014         | \$ -             | \$ 2,000         |
| Capital Outlay                 | 52040  | \$ -             | \$ -             | \$ -             | \$ -             | \$ 6,525         |
| Liability Insurance            | 52120  | \$ -             | \$ 1,831         | \$ 2,226         | \$ 2,880         | \$ 3,283         |
| Workers Compensation           | 52190  | \$ -             | \$ -             | \$ -             | \$ 2,150         | \$ 2,892         |
| Account Conversion             |        | \$ 22,919        | \$ 31,689        | \$ 28,218        | \$ -             | \$ -             |
| Transfer Out - Shop            | 80200  | \$ -             | \$ -             | \$ -             | \$ 4,316         | \$ 3,470         |
| <b>Total Operating Expense</b> |        | <b>\$ 27,051</b> | <b>\$ 35,878</b> | <b>\$ 39,088</b> | <b>\$ 21,483</b> | <b>\$ 53,270</b> |

|                           |  |                  |                  |                  |                   |                   |
|---------------------------|--|------------------|------------------|------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 27,051</b> | <b>\$ 35,878</b> | <b>\$ 39,919</b> | <b>\$ 133,335</b> | <b>\$ 111,226</b> |
|---------------------------|--|------------------|------------------|------------------|-------------------|-------------------|

|                                |  |                  |                 |                  |                   |                    |
|--------------------------------|--|------------------|-----------------|------------------|-------------------|--------------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ 29,205</b> | <b>\$ 9,636</b> | <b>\$ 17,980</b> | <b>\$ (6,930)</b> | <b>\$ (25,926)</b> |
|--------------------------------|--|------------------|-----------------|------------------|-------------------|--------------------|

| Capital Outlay - 52040               | CC Approved     |
|--------------------------------------|-----------------|
| GPS Equipment 2 Trucks w/1Yr Service | \$ 2,400        |
| Transfer 3/4 Ton P/U from Water      | \$ 4,125        |
| <b>Total Capital Outlay</b>          | <b>\$ 6,525</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Street Maintenance Technician I          | 26         | 0.00               | 0.00               | 0.00               | 2.00               | 1.00                  | \$ 35,714                 |
| <b>Total Existing Positions</b>          |            | 0.00               | 0.00               | 0.00               | 2.00               | 1.00                  | \$ 35,714                 |
| <b>Reclassification</b>                  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>     |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>          |            | 0.00               | 0.00               | 0.00               | 2.00               | 1.00                  | \$ 35,714                 |

HOURLY EMPLOYEES

| Position Title                | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | No. of Hours | 2008/2009 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
|                               |                    |                    |                    |                    |              |                       |
|                               |                    |                    |                    |                    |              |                       |
| <b>Total Hourly Employees</b> | 0.00               | 0.00               | 0.00               | 0.00               | 0            | \$ -                  |

# ***CIP***

***(CAPITAL IMPROVEMENT PROJECTS)***

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## **OVERVIEW**

The following section will describe all City Public Works construction projects and all City capital construction projects to be undertaken in fiscal year 2008/2009.

1. **Summary of construction revenues and expenditures**
2. **Summary of construction projects by funding source**
3. **Detail job cost accounting of individual capital improvement projects & engineers estimates.**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

DEPARTMENT DESCRIPTION:

This department gives the reader a complete overview of all street construction, capital construction projects and their funding source.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Completed Traffic Signal Light @ HWY 46 and Griffith Ave.
- 2) Completed 5th Street Storm Drain Project.
- 3) Completed 6th Street Sidewalk Project
- 4) Completed WFH Sidewalk Replacement Project.
- 5) Completed 7th Street In-pavement Lighting Project
- 6) Closed-out Transfer Transit Station Project.
- 7) Completed 12" Water Main Project.
- 8) Completed F Street In-fill Sidewalk Project
- 9) Completed Environmental Clearance for RSTP 5th Street.
- 10) Completed RDA Block Wall @ Industrial Park.
- 11) Completed RDA Landscape Project at Industrial Park.

FISCAL YEAR OBJECTIVES

- 1) Complete close-out of State-CDBG 12" Water Main. (Q1)
- 2) Complete design & construction Central Ave. Road & Sidewalk. (Q1, Q2)
- 3) Complete design and start construction of 5 th Street Road Reconstruction. (Q1, Q3)
- 4) Complete construction and close-out of F Street In-Fill Sidewalks Project. (Q1)
- 5) Complete design and start construction of 9th Street Between Griffith & G Street. (Q1, Q2)
- 6) Complete design & start construction of TDA- Article 3- 5th Street Bike Lane. (Q1, Q2)
- 7) Complete construction and close-out 7th St. Downtown Crosswalk Lighting. (Q1, Q2)
- 8) Complete construction and close-out Traffic Signal Griffith & Hwy. 46 (Q1, Q2)
- 9) Complete design & construction of State-CDBG St. Reconstruction Var. Locations. (Q3, Q4)
- 10) Complete design & start construction of Sidewalk at G Street & Poso Drive.
- 11) Complete design & start construction of Parking Expansion (Transfer Station). (Q1, Q2)

ANNIN & MCCOMBS 12" WATER LINE PROJECT



CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT SUMMARY BUDGET

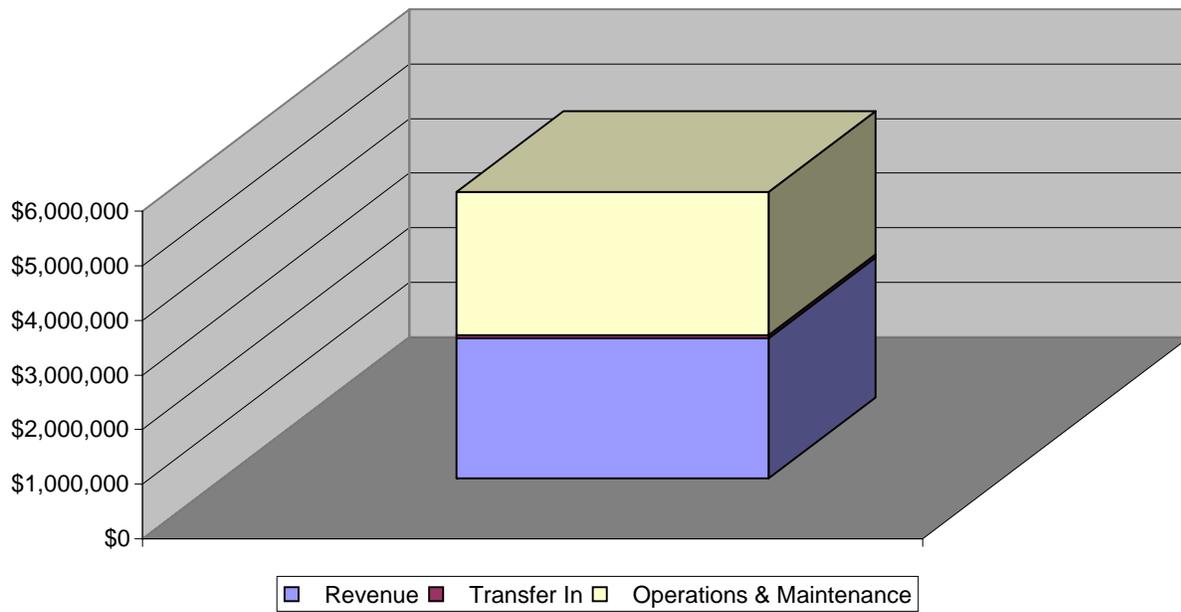
DIVISION: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

| Description                       | City Council<br>Approved<br>FY 2008/2009 |  |  |  |                     |
|-----------------------------------|--|--|--|--|---------------------|
| Revenue                           |  |  |  |  | \$ 2,561,651        |
| Transfer In                       |  |  |  |  | \$ 60,840           |
| <b>Total Revenue</b>              |  |  |  |  | <b>\$ 2,622,491</b> |
| Expenditures:                     |  |  |  |  |                     |
| Salaries & Benefits               |  |  |  |  |                     |
| Operations & Maintenance          |  |  |  |  | \$ 2,622,491        |
| Capital Outlay                    |  |  |  |  |                     |
| Debt Service                      |  |  |  |  |                     |
| Transfer Out                      |  |  |  |  |                     |
| <b>Total Expenditures</b>         |  |  |  |  | <b>\$ 2,622,491</b> |
| <b>Total Surplus or (Deficit)</b> |  |  |  |  | <b>\$ -</b>         |

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Construction & Capital Improvement<br>Fund 10-205          | Object<br>Number | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|--|
| State-CDBG- St. Reconstruction Var. Loc.                   | 320057           | \$ 832,500                               |
| RSTP-5th Street Road Reconstruction                        | 320060           | \$ 162,274                               |
| RDA- Sidewalk Construction - Poso and G Street             | 320061           | \$ 42,080                                |
| RSTP- Poplar Ave. Reconstruction                           | 320071           | \$ 642,013                               |
| In-pavement lights on Poso between Griffith & Poplar Ave.  | 320080           | \$ 49,500                                |
| In-pavement lights at intersection of Palm Ave & 9th Place | 320081           | \$ 170,730                               |
| New sports fields (Quimby Fees)                            | 620082           | \$ 322,443                               |
| Prop 1 B Funds   | 30755            | \$ 340,111                               |
| Oper. Trans. In-TDA Street                                 | 38050            | \$ 36,370                                |
| Oper Trans In Traffic Impact                               | 38085            | \$ 24,470                                |
| <b>Total Revenue</b>                                       |                  | <b>\$ 2,622,491</b>                      |

|  |        |                     |
|--|--------|---------------------|
| State-CDBG- St. Reconstruction Var. Loc.                   | 620057 | \$ 996,259          |
| RSTP-5th Street Road Reconstruction                        | 620060 | \$ 183,298          |
| RDA Sidewalk Construction - Poso and G Street              | 620061 | \$ 42,080           |
| RSTP- Poplar Ave. Reconstruction                           | 620071 | \$ 725,193          |
| Gromer Reconstruction Phase I 1500 L/F                     | 620078 | \$ 108,518          |
| In-pavement lights on Poso between Griffith & Poplar Ave.  | 620080 | \$ 55,000           |
| In-pavement lights at intersection of Palm Ave & 9th Place | 620081 | \$ 189,700          |
| New sports fields  | 620082 | \$ 322,443          |
| <b>Total Operating Expense</b>                             |        | <b>\$ 2,622,491</b> |



CITY OF WASCO  
 ANNUAL BUDGET FY 2008/2009  
 CAPITAL IMPROVEMENT PROJECT FUNDING DETAIL  
 FUND 10-205

| PROJECT<br>OBJECT#         | Project Title  | FUNDING<br>SOURCE | (+)<br>YTD USED<br>PROJECT BUDGET | (-)<br>YTD<br>CITY MATCH | PROJECT<br>BUDGET   | REQUIRED<br>CITY MATCH | PROJECT<br>BUDGET LEFT | CITY MATCH<br>SOURCE | FY 2008/2009           | FY 2008/2009         | FY 2008/2009        | TOTAL<br>PROJECT    |
|----------------------------|--|-------------------|-----------------------------------|--------------------------|---------------------|------------------------|------------------------|----------------------|------------------------|----------------------|---------------------|---------------------|
|                            |  |                   |                                   |                          |                     |                        |                        |                      | CITY MATCH<br>PROPOSED | PROJECT<br>W/O MATCH | BUDGET<br>PROPOSED  |                     |
| <b>STREET IMPROVEMENTS</b> |  |                   |                                   |                          |                     |                        |                        |                      |                        |                      |                     |                     |
| 620057                     | Street Reconstruction - Various Locations                  | STATE CDBG        | \$ -                              | \$ 2,741                 | \$ 999,000          | \$ 166,500             | \$ 996,259             | Prop 1B              | \$ 163,759             | \$ 832,500           | \$ 996,259          | \$ 999,000          |
| 620060                     | RSTP-5th Street Road Reconstruction                        | RSTP              | \$ 629,397                        | \$ 81,545                | \$ 894,240          | \$ 102,569             | \$ 183,298             | TDA                  | \$ 21,024              | \$ 162,274           | \$ 183,298          | \$ 894,240          |
| 620061                     | Sidewalk Construction - Poso Ave. and G St.                | RDA               | \$ -                              | \$ -                     | \$ 42,080           | \$ -                   | \$ 42,080              |                      | \$ -                   | \$ 42,080            | \$ 42,080           | \$ 42,080           |
| 620071                     | RSTP-Poplar Ave. Reconstruction                            | RSTP              | \$ 38,782                         | \$ 5,025                 | \$ 769,000          | \$ 88,205              | \$ 725,193             | Prop 1B & TDA        | \$ 83,180              | \$ 642,013           | \$ 725,193          | \$ 769,000          |
| 620078                     | Gromer Reconstruction Phase I 1500 L/F                     | Prop 1B           | \$ -                              | \$ -                     | \$ 108,518          | \$ 5,848               | \$ 108,518             | TDA                  | \$ 5,848               | \$ 102,670           | \$ 108,518          | \$ 108,518          |
| 620080                     | In-pavement lights on Poso between Griffith & Poplar Ave.  | HSIP              |                                   |                          | \$ 55,000           | \$ 5,500               | \$ 55,000              | Traffic Impact       | \$ 5,500               | \$ 49,500            | \$ 55,000           | \$ 55,000           |
| 620081                     | In-pavement lights at intersection of Palm Ave & 9th Place | HSIP              |                                   |                          | \$ 189,700          | \$ 18,970              | \$ 189,700             | Traffic Impact       | \$ 18,970              | \$ 170,730           | \$ 189,700          | \$ 189,700          |
| 620082                     | New sports fields  | Quimby Fees       | \$ -                              | \$ -                     | \$ 322,443          | \$ -                   | \$ 322,443             |                      | \$ -                   | \$ 322,443           | \$ 322,443          | \$ 322,443          |
|                            | <b>Sub-Total</b>   |                   | <b>\$ 668,179</b>                 | <b>\$ 89,311</b>         | <b>\$ 3,379,981</b> | <b>\$ 387,592</b>      | <b>\$ 2,622,491</b>    |                      | <b>\$ 298,281</b>      | <b>\$ 2,324,210</b>  | <b>\$ 2,622,491</b> | <b>\$ 3,379,981</b> |

| CITY MATCHING FUNDING SOURCES |            |
|-------------------------------|------------|
| RDA                           | \$ 42,080  |
| TDA                           | \$ 36,370  |
| TRAFFIC IMPACT                | \$ 24,470  |
| Prop 1B                       | \$ 340,111 |

| ACRONYM STREET CONSTRUCTION TABLE |   |           |  |
|-----------------------------------|---|-----------|--|
| CMAQ                              | Congestion Mitigation Air Quality       | TDA/ART 3 | Transportation Development Act Article 3 |
| CNG                               | Compressed Natural Gas                  | TEA       | Transportation Enhancement Act           |
| HES                               | Hazard Elimination Safety               | W/O       | Without                                  |
| SR2S                              | Safe Routes to School                   | WA        | Water                                    |
| STATE CDBG                        | State Community Development Block Grant | WFH       | Work Force Housing                       |
| TDA                               | Transportation Development Act          | YTD       | Year to Date                             |

CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Street Reconstruction Various Loc.

**Last Update:** 5/27/2008

**Project Number:** 620057

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Reconstruction of E St. between Poso Ave. to Hwy 46, Broadway between 7th St. to Hwy 46, 4th St. between F St. to G St., and D St. between 7th St. to 5th St.

**Project Status:**  New Project     Continuing Project     Preliminary Budget     Final Budget  
 Construction     Preliminary Design     Final Design

**Oversight Agency:** State CDBG

**Estimated Project Cost:**

|                        |     |                     |            |
|------------------------|-----|---------------------|------------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 66,600  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 99,900  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 832,500 |
|                        |     | <b>TOTAL</b>        | \$999,000  |

**Funding Source(s):** State CDBG

**Required Local Match:** 20-25%  
**Match Source:** Prop 1B

|                           |            |            |
|---------------------------|------------|------------|
| <b>Funding Break-Down</b> | \$ 832,500 | \$ 166,500 |
|                           | State CDBG | Prop 1B    |
| <b>Prior Year(s)</b>      | \$0        | \$0        |
| <b>Fiscal Year</b>        |            |            |
| 2007-08                   |            | \$ 2,741   |
| 2008-09                   | \$832,500  | \$163,759  |
| <b>Subtotal</b>           | \$832,500  | \$166,500  |
| <b>TOTAL</b>              |            | \$999,000  |



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Street Reconstruction Various Loc.  
**Project Number:** 620057

**Road Reconstruction E Street, Poso Dr. to Hwy 46**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|----------|--|-----------------|--------------------|----------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 5346               | \$ 41          | \$ 219,186        |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 8765               | \$ 10          | \$ 87,648         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 7920               | \$ 18          | \$ 142,560        |
| 5        | Adjust Manholes to grade   | EA.             | 15                 | \$ 450         | \$ 6,750          |
| 6        | Striping Per Plans   | L.S.            | 1                  | \$ 4,000       | \$ 4,000          |
| 7        | Construction Subtotal  |                 |                    |                | <b>\$ 460,144</b> |

**Road Reconstruction Broadway, 7th Street to Hwy 46**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|----------|--|-----------------|--------------------|----------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 1866               | \$ 41          | \$ 76,506         |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 3061               | \$ 10          | \$ 30,605         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 2765               | \$ 18          | \$ 49,770         |
| 4        | Adjust Manholes to grade   | EA.             | 7                  | \$ 450         | \$ 3,150          |
| 5        | Striping Per Plans   | L.S.            | 1                  | \$ 1,250       | \$ 1,250          |
| 6        | Construction Subtotal  |                 |                    |                | <b>\$ 161,281</b> |

**Road Reconstruction 4th Street , F Street to G Street**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE      |
|----------|--|-----------------|--------------------|----------------|------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 586                | \$ 41          | \$ 24,026        |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 961                | \$ 10          | \$ 9,613         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 868                | \$ 18          | \$ 15,624        |
| 5        | Adjust Manholes to grade   | EA.             | 5                  | \$ 450         | \$ 2,250         |
| 6        | Striping Per Plans   | L.S.            | 1                  | \$ 1,150       | \$ 1,150         |
| 7        | Construction Subtotal  |                 |                    |                | <b>\$ 52,663</b> |

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Street Reconstruction Various Loc.  
**Project Number:** 620057

**Road Reconstruction D Street , 7th Street to 5th Street**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT                 | TOTAL PRICE       |
|----------|--|-----------------|--------------------|--------------------------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 945                | \$ 41                          | \$ 38,745         |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 1551               | \$ 10                          | \$ 15,506         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 1401               | \$ 18                          | \$ 25,218         |
| 4        | Adjust Manholes to grade   | EA.             | 5                  | \$ 450                         | \$ 2,250          |
| 5        | Striping Per Plans   | L.S.            | 1                  | \$ 1,012                       | \$ 1,012          |
| 6        | Construction Subtotal  |                 |                    |                                | \$ 82,731         |
| 7        | E St.- Poso Ave. to Hwy 46   |                 |                    |                                | \$ 460,144        |
| 8        | Broadway - 7th St. to Hwy 46   |                 |                    |                                | \$ 161,281        |
| 9        | 4th St. - F St. to G Street  |                 |                    |                                | \$ 52,663         |
| 10       | D St. - 7th St. to 5th St.   |                 |                    |                                | \$ 82,731         |
|          |  |                 |                    | Construction Subtotal          | \$ 756,819        |
|          |  |                 |                    | Contingency (10%)              | \$ 75,681         |
|          |  |                 |                    | Construction Total             | \$ 832,500        |
|          |  |                 |                    | Preliminary Engineering (8%)   | \$ 66,600         |
|          |  |                 |                    | Construction Engineering (12%) | \$ 99,900         |
|          |  |                 |                    | <b>Total Estimated Cost:</b>   | <b>\$ 999,000</b> |



CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** 5th Street RSTP

**Last Update:** 5/27/2008

**Project Number:** 620060

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Reconstruction of 5th St. between Palm Ave. and F Street.  
This fund is used to rebuild and rehabilitate roads that are eligible for federal funds. 5th Street meets Caltrans requirements for RSTP funds.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Caltrans Local Assistance

**Estimated Project Cost:**

|                        |         |                     |            |
|------------------------|---------|---------------------|------------|
| <b>Pre-Engineering</b> | \$0     | <b>PS&amp;E</b>     | \$ 71,544  |
| <b>Environmental</b>   | \$2,000 | <b>C.M.</b>         | \$ 107,309 |
| <b>R-O-W</b>           | \$0     | <b>Construction</b> | \$ 715,387 |
|                        |         | <b>TOTAL</b>        | \$ 894,240 |

**Funding Source(s):** RSTP

**Required Local Match:** 11.47%  
**Match Source** TDA

**Funding Break-Down**

|                    | RSTP      | TDA       | TOTAL     |
|--------------------|-----------|-----------|-----------|
| <b>Prior Year:</b> | \$31,570  | \$4,090   | \$35,660  |
| <b>Fiscal Year</b> |           |           |           |
| 2007-08            | \$597,827 | \$77,455  | \$675,282 |
| 2008-09            | \$162,274 | \$21,024  | \$183,298 |
| <b>Subtotal</b>    | \$791,671 | \$102,569 | \$894,240 |
| <b>TOTAL</b>       | \$894,240 |           |           |



FY: 2008/2009

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** 5th Street RSTP

**Project Number:** 620060

| ITEM NO.                             | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT         | TOTAL PRICE       |
|--------------------------------------|--|-----------------|--------------------|------------------------|-------------------|
| 1                                    | 3" (0.25') AC (AC @ 150pcf)                        | TONS            | 3621               | \$ 53                  | \$ 191,933        |
| 2                                    | 6" Aggregate Base                                  | TONS            | 6760               | \$ 30                  | \$ 202,800        |
| 3                                    | Grind and remove 9" (0.75')                        | C.Y.            | 5365               | \$ 9                   | \$ 48,285         |
| 4                                    | Scarify and Compact 8" (0.67') of Sub-grade to 95% | C.Y.            | 4793               | \$ 6                   | \$ 28,757         |
| 5                                    | Striping   | L.S.            | 1                  | \$ 10,000              | \$ 10,000         |
| 6                                    | Adj. Manholes (sewer,survey,etc.)                  | EA.             | 12                 | \$ 650                 | \$ 7,800          |
| 7                                    | Curb and Gutter                                    | L.F.            | 300                | \$ 25                  | \$ 7,500          |
| 8                                    | ADA Wheelchair Ramps                               | EA.             | 25                 | \$ 5,000               | \$ 125,000        |
| <b>Construction Subtotal</b>         |  |                 |                    | <b>TOTAL</b>           | <b>\$ 622,075</b> |
| Contingency (15%)                    |  |                 |                    |                        | \$ 93,316         |
| <b>Construction Total</b>            |  |                 |                    | <b>TOTAL</b>           | <b>\$ 715,391</b> |
| Programming Year: 2005/2006          |  |                 |                    | Local Share (11.47%)   | \$ 82,485         |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 633,335        |
| <b>Preliminary Engineering (10%)</b> |  |                 |                    |                        | <b>\$ 71,540</b>  |
| Programming Year: 2005/2006          |  |                 |                    | Local Share (11.47%)   | \$ 8,249          |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 63,334         |
| Construction Engineering (15%)       |  |                 |                    |                        | \$ 107,309        |
| <b>Total Estimated Cost</b>          |  |                 |                    | <b>TOTAL</b>           | <b>\$ 894,240</b> |
|                                      |  |                 |                    | Local Share (11.47%)   | \$ 102,570        |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 791,670        |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Poso Ave Sidewalk Project

**Last Update:** 5/27/2008

**Project Number:** 620061

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of sidewalk along Poso Avenue and G St.  
at NE corner of intersection.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 4,734  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 5,786  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 31,560 |
|                        |     | <b>TOTAL</b>        | \$ 42,080 |

**Funding Source(s):** RDA

**Required Local Match:** 0.00%  
**Match Source:**

**Funding Break-Down**

|                       |    |        |
|-----------------------|----|--------|
|                       |    | RDA    |
| <b>Prior Year(S):</b> | \$ | -      |
| <b>Fiscal Year</b>    |    |        |
| 2007-08               | \$ | 42,080 |
| <hr/>                 |    |        |
| <b>Subtotal</b>       | \$ | 42,080 |
| <b>TOTAL</b>          | \$ | 42,080 |



FY: 2008/2009

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Poso Ave Sidewalk Project

**Project Number:** 620061

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT   | TOTAL PRICE      |
|----------|--|-----------------|--------------------|------------------|------------------|
| 1        | Install 5' Sidewalk                                | SF              | 1375               | \$ 9.00          | \$ 12,375        |
| 2        | Install ADA Handicap Ramp                          | EA              | 1                  | \$ 4,500.00      | \$ 4,500         |
| 3        | Install Commercial Drive Approaches                | C.Y.            | 900                | \$ 11.81         | \$ 10,629        |
|          |  |                 |                    | <b>SUB TOTAL</b> | <b>\$ 27,504</b> |
|          | Construction Labor and Materials                   |                 |                    | <b>SUBTOTAL</b>  | <b>\$ 27,504</b> |
|          | Contingency (20%)                                  |                 |                    |                  | \$ 4,126         |
|          | Preliminary Engineering, Plans, and Specifications |                 |                    |                  | \$ 4,401         |
|          | Construction Engineering and Inspection            |                 |                    |                  | \$ 6,051         |
|          | <b>Total Estimated Cost</b>                        |                 |                    | <b>TOTAL</b>     | <b>\$ 42,081</b> |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Poplar Avenue Reconstruction Project

**Last Update:** 2/24/2007

**Project Number:** 620071

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The reconstruction of Poplar Avenue from 7th Street to Hwy 46

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                 |     |              |           |                |
|-----------------|-----|--------------|-----------|----------------|
| Pre-Engineering | \$0 | PS&E         | \$        | 48,063         |
| Environmental   | \$0 | C.M.         | \$        | 60,078         |
| R-O-W           | \$0 | Construction | \$        | 660,858        |
|                 |     | <b>TOTAL</b> | <b>\$</b> | <b>768,999</b> |

**Funding Source(s):** RSTP

**Required Local Match:** Prop 1B: 10% TDA: 2%  
**Match Source:** Prop 1B and TDA

|                           |           |    |           |    |          |
|---------------------------|-----------|----|-----------|----|----------|
| <b>Funding Break-Down</b> | \$680,795 | \$ | 73,682    | \$ | 14,523   |
|                           | RSTP      |    | Prop 1-B  |    | TDA      |
| <b>Prior Year</b>         | \$0       |    |           |    | \$0      |
| <b>Fiscal Year</b>        |           |    |           |    |          |
| <b>2007-08</b>            | \$38,782  |    |           |    | \$5,025  |
| <b>2008-09</b>            | \$642,013 |    | \$73,682  |    | \$9,498  |
| <b>2009-10</b>            | \$0       |    |           |    | \$0      |
| <b>Subtotal</b>           | \$680,795 |    | \$73,682  |    | \$14,523 |
| <b>TOTAL</b>              |           |    | \$769,000 |    |          |



FY: 2008/2009

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Poplar Ave. Reconstruction

**Project Number:** 620071

**POPLAR AVENUE**

Various locations between 7th St. and Hwy 46 Length (.50 MILE); Avg. Paving Width 36 FT.

Classification: Urban Collector

Road Reconstruction paving to occur where paving currently exists between existing curb and gutter.

| ITEM NO.                            | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT         | TOTAL PRICE       |
|-------------------------------------|--|-----------------|--------------------|------------------------|-------------------|
| 1                                   | 3" (0.25') AC (AC @ 150pcf)                        | TONS            | 1755               | \$ 70                  | \$ 122,850        |
| 2                                   | 6" Aggregate Base                                  | TONS            | 6760               | \$ 40                  | \$ 270,400        |
| 3                                   | Grind and remove 9" (0.75')                        | C.Y.            | 2600               | \$ 11                  | \$ 28,600         |
| 4                                   | Scarify and Compact 8" (0.67') of Sub-grade to 95% | C.Y.            | 2323               | \$ 8                   | \$ 18,582         |
| 5                                   | Striping   | L.S.            | 1                  | \$ 11,848              | \$ 11,848         |
| 6                                   | Adj. Manholes (sewer,survey,etc.)                  | EA.             | 12                 | \$ 750                 | \$ 9,000          |
| 7                                   | Curb and Gutter                                    | L.F.            | 300                | \$ 25                  | \$ 7,500          |
| 8                                   | ADA Wheelchair Ramps                               | EA.             | 22                 | \$ 6,000               | \$ 132,000        |
| <b>Construction Subtotal</b>        |  |                 |                    | <b>TOTAL</b>           | <b>\$ 600,780</b> |
| Contingency (10%)                   |  |                 |                    |                        | \$ 60,078         |
| <b>Construction Total</b>           |  |                 |                    | <b>TOTAL</b>           | <b>\$ 660,858</b> |
| Programming Year: 2008/2009         |  |                 |                    | Local Share (11.47%)   | \$ 76,197         |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 585,057        |
| <b>Preliminary Engineering (8%)</b> |  |                 |                    |                        | <b>\$ 48,063</b>  |
| Programming Year: 2008/2009         |  |                 |                    | Local Share (11.47%)   | \$ 5,542          |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 42,550         |
| Construction Engineering (10%)      |  |                 |                    |                        | \$ 60,078         |
| <b>Total Estimated Cost</b>         |  |                 |                    | <b>TOTAL</b>           | <b>\$ 768,999</b> |
|                                     |  |                 |                    | Local Share (11.47%)   | \$ 88,205         |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 680,794        |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Gromer Avenue Re-construction Project

**Last Update:** 5/27/2008

**Project Number:** 10-205-620078

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Re-construction of existing paved street surface and Class II Agg. base at various locations east of the intersection of Palm Avenue.

**Project Status:**  New Project     Continuing Project     Preliminary Budget     Final Budget  
 Construction     Preliminary Design     Final Design

**Oversight Agency:** City of Wasco - Public Works

**Estimated Project Cost:**

|                 |     |              |          |
|-----------------|-----|--------------|----------|
| Pre-Engineering | \$0 | PS&E         | \$7,500  |
| Environmental   | \$0 | C.M.         | \$12,500 |
| R-O-W           | \$0 | Construction | \$88,518 |

**TOTAL** \$108,518

**Funding Source(s):** Prop 1B

**Required Local Match:** 5.00%  
**Match Source** TDA

**Funding Break-Down**

|                    | Prop 1B   | TDA     |
|--------------------|-----------|---------|
| <b>Prior Year:</b> | \$0       | \$0     |
| <b>Fiscal Year</b> |           |         |
| 2008-09            | \$102,670 | \$5,848 |
| 2009-10            | \$0       | \$0     |
| 2010-11            | \$0       | \$0     |
| <b>Subtotal</b>    | \$102,670 | \$5,848 |
| <b>TOTAL</b>       | \$108,518 |         |



FY: 2008/09

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Gromer Avenue

**Project Number:** 620078

**Gromer Avenue.**

East of Palm avenue

| ITEM NO. | ITEM CODE   | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE          |
|----------|---|-----------------|--------------------|----------------|----------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)                       | TONS            | 1180               | \$ 66.00       | \$ 77,880.00         |
| 2        | Grind and re-compact 6" (0.50') of existing roadway | L.S.            | 1                  | \$ 5,500.00    | \$ 5,500.00          |
| 3        | Striping Per Plans                                  | L.S.            | 1                  | \$ 3,275.00    | \$ 3,275.00          |
| 4        | Construction Subtotal                               |                 |                    |                | <b>\$ 86,655.00</b>  |
| 5        | Contingency   |                 |                    |                | \$ 8,000.00          |
| 6        | Construction Total                                  |                 |                    |                | \$ 94,655.00         |
| 7        | Preliminary Engineering                             |                 |                    |                | \$ 5,900.00          |
| 8        | Construction Engineering                            |                 |                    |                | <u>\$ 7,963.00</u>   |
| 9        | <b>Total Estimated Cost</b>                         |                 |                    |                | <b>\$ 108,518.00</b> |

CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** In-pavement lighting project

**Last Update:** 5/27/2008

**Project Number:** 10-205-620080 & 620081

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Installation of solar powered crosswalk lighting at the intersection of Palm Avenue & 9th Place and Poso Avenue & Birch

**Project Status:**  New Project     Continuing Project     Preliminary Budget     Final Budget  
 Construction     Preliminary Design     Final Design

**Oversight Agency:** City of Wasco - Public Works

|                                |           |                     |           |
|--------------------------------|-----------|---------------------|-----------|
| <b>Estimated Project Cost:</b> | \$244,700 |                     |           |
| <b>Pre-Engineering</b>         | \$0       | <b>PS&amp;E</b>     | \$17,858  |
| <b>Environmental</b>           | \$0       | <b>C.M.</b>         | \$34,027  |
| <b>R-O-W</b>                   | \$0       | <b>Construction</b> | \$192,815 |
|                                |           | <b>TOTAL</b>        | \$244,700 |

**Funding Source(s):** HSIP

**Required Local Match:** 10.00%    \$24,470  
**Match Source:** Traffic Impact

**Funding Break-Down**

|                    |           | Traffic Impact |
|--------------------|-----------|----------------|
| <b>Prior Year:</b> | \$0       | \$0            |
| <b>Fiscal Year</b> |           |                |
| <b>2008-09</b>     | \$220,230 | \$24,470       |
| <b>2009-10</b>     | \$0       | \$0            |
| <b>2010-11</b>     | \$0       | \$0            |
| <b>Subtotal</b>    | \$220,230 | \$24,470       |
| <b>TOTAL</b>       | \$244,700 |                |



FY: 2008/09

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Poso Avenue and Birch Street In-pavement Lighting Project

**Project Number:** 620080

| ITEM NO.                  | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE         |
|---------------------------|--|-----------------|--------------------|----------------|---------------------|
| 1                         | Install in Road Spot Bi-Directional Model # RS200XB    | EA.             | 12                 | \$ 1,695.00    | \$ 20,340.00        |
| 2                         | Install 12'x2.5" Schedule 40 Galvanized Pole per plans | EA.             | 4                  | \$ 360.00      | \$ 1,440.00         |
| 3                         | Install Wireless Activation Controller per plans       | EA.             | 4                  | \$ 1,517.00    | \$ 6,068.00         |
| 4                         | Install Solar Panel per plans:                         | EA.             | 4                  | \$ 1,200.00    | \$ 4,800.00         |
| 5                         | Install Speaking Push Button With Face Plate per plans | EA.             | 2                  | \$ 401.00      | \$ 802.00           |
| 6                         | Install W11-2 Warning Sign per plans                   | EA.             | 2                  | \$ 355.00      | \$ 710.00           |
| 7                         | Install LED Enhanced W11-2 Warning Sign per plans      | EA.             | 2                  | \$ 1,800.00    | \$ 3,600.00         |
| 8                         | Install W16-7p Arrow Sign per plans                    | EA.             | 2                  | \$ 355.00      | \$ 710.00           |
| 9                         | Install W16-9p Ahead Sign per plans                    | EA.             | 2                  | \$ 336.00      | \$ 672.00           |
| 10                        | Striping per plans                                     | L.S.            | 1                  | \$ 1,000.00    | \$ 1,000.00         |
| <b>Construction Total</b> |  |                 |                    |                | <b>\$ 40,142.00</b> |
| <b>Contingency (10%)</b>  |  |                 |                    |                | <b>\$ 4,014.20</b>  |

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Palm Avenue & 9th Place In-pavement Lighting Project

**Project Number:** 620081

| ITEM NO.                              | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE          |
|---------------------------------------|--|-----------------|--------------------|----------------|----------------------|
| 1                                     | Install in Road Spot Bi-Directional Model # RS200XB    | EA.             | 40                 | \$ 1,695.00    | \$ 67,800.00         |
| 2                                     | Install 12'x2.5" Schedule 40 Galvanized Pole per plans | EA.             | 14                 | \$ 360.00      | \$ 5,040.00          |
| 3                                     | Install Wireless Activation Controller per plans       | EA.             | 14                 | \$ 1,517.00    | \$ 21,238.00         |
| 4                                     | Install Solar Panel per plans:                         | EA.             | 14                 | \$ 1,200.00    | \$ 16,800.00         |
| 5                                     | Install Speaking Push Button With Face Plate per plans | EA.             | 12                 | \$ 401.00      | \$ 4,812.00          |
| 6                                     | Install W11-2 Warning Sign per plans                   | EA.             | 8                  | \$ 355.00      | \$ 2,840.00          |
| 7                                     | Install LED Enhanced W11-2 Warning Sign per plans      | EA.             | 8                  | \$ 1,800.00    | \$ 14,400.00         |
| 8                                     | Install W16-7p Arrow Sign per plans                    | EA.             | 8                  | \$ 355.00      | \$ 2,840.00          |
| 9                                     | Install W16-9p Ahead Sign per plans                    | EA.             | 2                  | \$ 336.00      | \$ 672.00            |
| 10                                    | Striping per plans                                     | L.S.            | 1                  | \$ 2,000.00    | \$ 2,000.00          |
| <b>Construction Total</b>             |  |                 |                    |                | <b>\$ 138,442.00</b> |
| <b>Contingency (10%)</b>              |  |                 |                    |                | <b>\$ 13,844.20</b>  |
| <b>Preliminary Engineering (10%)</b>  |  |                 |                    |                | <b>\$ 13,844.20</b>  |
| <b>Construction Engineering (17%)</b> |  |                 |                    |                | <b>\$ 23,535.14</b>  |
| <b>Total Estimated Cost</b>           |  |                 |                    |                | <b>\$ 189,665.54</b> |

CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Sports Fields in Industrial Park

**Last Update:** 5/27/2008

**Project Number:** 10-205-620082

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Installation of new sports fields to include irrigation system, landscaping, parking and drainage.

**Project Status:**  New Project     Continuing Project     Preliminary Budget     Final Budget  
 Construction     Preliminary Design     Final Design

**Oversight Agency:** City of Wasco - Public Works

**Estimated Project Cost:**

|                 |     |              |                  |
|-----------------|-----|--------------|------------------|
| Pre-Engineering | \$0 | PS&E         | \$21,861         |
| Environmental   | \$0 | C.M.         | \$27,326         |
| R-O-W           | \$0 | Construction | \$273,256        |
|                 |     | <b>TOTAL</b> | <b>\$322,443</b> |

**Funding Source(s):** Quimby fees

**Required Local Match:** 100.00%  
**Match Source**

**Funding Break-Down**

|                    |           |     |
|--------------------|-----------|-----|
| <b>Prior Year:</b> | \$0       | \$0 |
| <b>Fiscal Year</b> |           |     |
| 2007-08            | \$0       | \$0 |
| 2008-09            | \$322,443 | \$0 |
| 2009-10            | \$0       | \$0 |
| <hr/>              |           |     |
| <b>Subtotal</b>    | \$322,443 | \$0 |
| <b>TOTAL</b>       | \$322,443 |     |



FY: 2008/09

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Sports Fields & Parking Lot Improvements at Industrial Park

**Project Number:** 620082

| ITEM NO.                       | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE |
|--------------------------------|--|-----------------|--------------------|----------------|-------------|
| 1                              | SITE GRADING BY CITY (Survey staking & fuel)   | L.S.            | 1                  | \$ 15,000      | \$ 15,000   |
| 2                              | CITY DESIGN/BUILD IRRIGATION SYSTEM (based on 1310 sprinklers, 2 eight station controllers & 26,100LF of sprinkler line) | L.S.            | 1                  | \$ 82,000      | \$ 82,000   |
| 3                              | HYDRO SEED GRASS AREA CITY TO INSTALL 15 GAL. TREES AS SHOWN ON PLANS  | S.F.            | 558000             | \$ 0           | \$ 100,440  |
| 4                              | TRENCHER FOR IRRIGATION LINES  | EA              | 60                 | \$ 150         | \$ 9,000    |
| 5                              | FAIRWAY MOWER  | EA              | 1                  | \$ 18,500      | \$ 18,500   |
| 6                              | CITY TO PROVIDE CRUSHED CONCRETE COMPACTED TO 95% FOR PARKING AREA   | EA              | 1                  | \$ 20,000      | \$ 20,000   |
| 7                              |  | C.Y.            | 3475               | \$ 1           | \$ 3,475    |
| Construction Items             |  |                 |                    |                | \$ 248,415  |
| Contingency (10%)              |  |                 |                    |                | \$ 24,842   |
| Construction Subtotal          |  |                 |                    |                | \$ 273,257  |
| Preliminary Engineering (8%)   |  |                 |                    |                | \$ 21,861   |
| Construction Engineering (10%) |  |                 |                    |                | \$ 27,326   |
| Total Project Cost             |  |                 |                    |                | \$ 322,443  |

# ***SPECIAL FUNDS***

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## **OVERVIEW**

The following section will cover all Special Traffic Funds Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Information Technology** – IT is funded by every City departments that utilize the network and have computers.
2. **Shop** – Shop is funded by all City departments that have vehicles and require vehicle maintenance.
3. **Emergency Response-** is being managed by the Water Division to provide emergency response to al emergencies.
4. **Facilities Maintenance-**
5. **Gas Tax Fund**
6. **Traffic Safety** – Revenue derived from vehicle fines.
7. **Traffic Impact** – Revenue is derived from an impact fee charged to new businesses.



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009*



*RON MITTAG  
City Manager*



*ROBERT FARMER  
Technical Support Specialist I*

**INFORMATION TECHNOLOGY  
(IT)**

ORGANIZATIONAL CHART

CITY MANAGER

TECHNICAL SUPPORT  
SPECIALIST I

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

**DEPARTMENT DESCRIPTION:**

The Management Information Systems department provides support for the entire City's computer network, computer systems, and telecommunications; including the Voice Over IP and cellular communication.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Implemented help desk work order system.
- 2) Completed all preliminary tasks for migration to new City website.
- 3) Implemented Active Sync with Direct Push for Window Mobile Cellular Phones.
- 4) Completed upgrade of Munis to version 6.2e.
- 5) Completed all preliminary tasks for replacement of aging primary server.
- 6) Implemented SOPHOS Anti-Spam security gateway device.
- 7) Upgraded Anitvirus server to new server.

FISCAL YEAR OBJECTIVES

- 1) Install new primary server. (Q1)
- 2) Convert old primary server to back-up server for print and job back-up. (Q1)
- 3) Relocate server equipment and IT office to City Hall. (Q1)
- 4) Add City Forms section to website (Q2)
- 5) Add updated demographic information to website. (Q2)
- 6) Develop protocol for intranet website. (Q2)
- 7) Evaluate City's network infrastructure to determine most cost effective manner to move City forward using technology services.(Q3)
- 8) Develop and implement Disaster Recovery Plan for Information Technology (Q3)
- 9) Perform maintenance and upgrades on City equipment, including servers, computers, printers, copiers and other devices as needed.

**MANAGEMENT INFORMATION SYSTEMS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

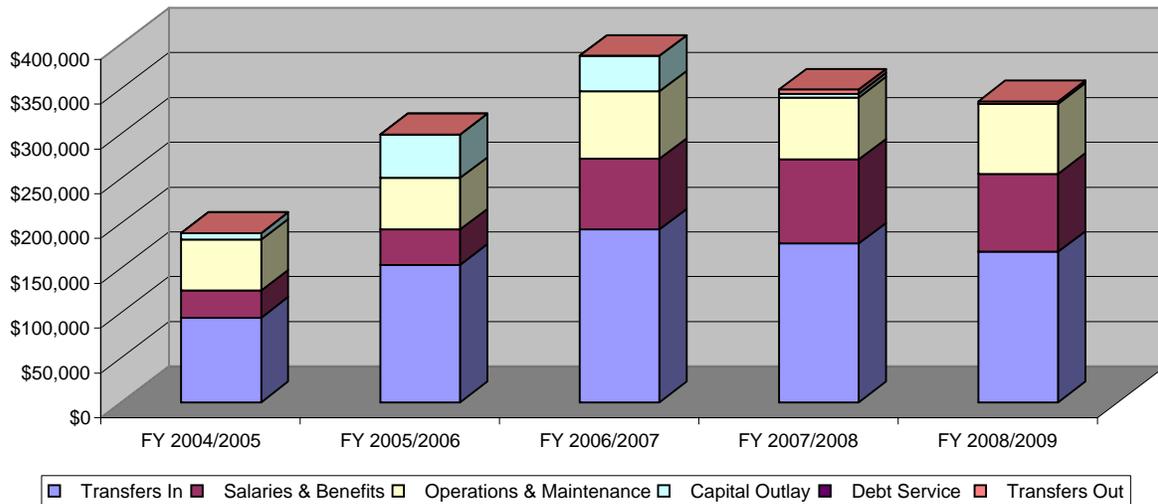
DIVISION: INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfers In</b>                 | \$ 94,541                      | \$ 153,360                     | \$ 192,732                     | \$ 177,383                               | \$ 168,079                            |
| <b>Total Revenue</b>                | \$ 94,541                      | \$ 153,360                     | \$ 192,732                     | \$ 177,383                               | \$ 168,079                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 30,201                      | \$ 39,428                      | \$ 78,969                      | \$ 93,812                                | \$ 87,055                             |
| <b>Operations &amp; Maintenance</b> | \$ 56,864                      | \$ 57,520                      | \$ 75,418                      | \$ 69,071                                | \$ 78,082                             |
| <b>Capital Outlay</b>               | \$ 7,476                       | \$ 48,722                      | \$ 39,924                      | \$ 4,418                                 | \$ -                                  |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfers Out</b>                | \$ -                           | \$ -                           | \$ -                           | \$ 4,632                                 | \$ 2,942                              |
| <b>Total Expenditures</b>           | \$ 94,541                      | \$ 145,670                     | \$ 194,311                     | \$ 171,933                               | \$ 168,079                            |
| <b>Total Surplus or (Deficit)</b>   | \$ -                           | \$ 7,690                       | \$ (1,579)                     | \$ 5,450                                 | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.35         | 0.44         | 1.15         | 1.10         | 1.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Information Technology<br>Fund 01-155 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - MIS Fees                | 31310            | \$ 94,541                         | \$ 153,360                        | \$ 192,732                        | \$ 177,383                                  | \$ 168,079                               |
| <b>Total Revenue</b>                  |                  | <b>\$ 94,541</b>                  | <b>\$ 153,360</b>                 | <b>\$ 192,732</b>                 | <b>\$ 177,383</b>                           | <b>\$ 168,079</b>                        |
| Salary                                | 50010            | \$ 21,943                         | \$ 27,131                         | \$ 54,470                         | \$ 63,273                                   | \$ 61,447                                |
| Overtime                              | 50050            | \$ -                              | \$ -                              | \$ 423                            | \$ 1,000                                    | \$ -                                     |
| Health Savings Paid                   | 50065            | \$ -                              | \$ -                              | \$ 187                            | \$ 150                                      | \$ -                                     |
| FICA                                  | 50090            | \$ 1,498                          | \$ 2,010                          | \$ 4,052                          | \$ 4,804                                    | \$ 4,701                                 |
| Retirement                            | 50110            | \$ 3,505                          | \$ 6,259                          | \$ 12,171                         | \$ 14,097                                   | \$ 12,904                                |
| Group Insurance                       | 50120            | \$ 3,255                          | \$ 4,028                          | \$ 7,666                          | \$ 10,488                                   | \$ 8,003                                 |
| <b>Total Salary &amp; Benefits</b>    |                  | <b>\$ 30,201</b>                  | <b>\$ 39,428</b>                  | <b>\$ 78,969</b>                  | <b>\$ 93,812</b>                            | <b>\$ 87,055</b>                         |
| Training and Travel                   | 50230            | \$ 2,342                          | \$ 750                            | \$ -                              | \$ 159                                      | \$ 500                                   |
| Communication - Cell                  | 50285            | \$ -                              | \$ 283                            | \$ 946                            | \$ 1,054                                    | \$ 840                                   |
| Computer Supplies                     | 50310            | \$ 6,511                          | \$ 5,307                          | \$ 7,356                          | \$ 3,813                                    | \$ 6,000                                 |
| Professional Services                 | 50320            | \$ 18,982                         | \$ 19,827                         | \$ 9,148                          | \$ 1,566                                    | \$ 2,200                                 |
| Equipment Repair                      | 50530            | \$ 4,566                          | \$ 6,050                          | \$ 3,566                          | \$ 4,271                                    | \$ 5,000                                 |
| Capital Outlay                        | 52040            | \$ 7,476                          | \$ 48,722                         | \$ 39,924                         | \$ 4,418                                    | \$ -                                     |
| Liability Insurance                   | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 1,770                                    | \$ 1,883                                 |
| Workers Compensation Insurance        | 52190            | \$ 700                            | \$ 680                            | \$ 1,043                          | \$ 1,321                                    | \$ 1,659                                 |
| Maintenance Agreements                | 52300            | \$ 23,763                         | \$ 24,624                         | \$ 53,358                         | \$ 55,118                                   | \$ 60,000                                |
| Transfer Out - Facilities             | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 4,632                                    | \$ 2,942                                 |
| <b>Total Operating Expense</b>        |                  | <b>\$ 64,340</b>                  | <b>\$ 106,242</b>                 | <b>\$ 115,342</b>                 | <b>\$ 78,121</b>                            | <b>\$ 81,024</b>                         |
| <b>Total Expenditures</b>             |                  | <b>\$ 94,541</b>                  | <b>\$ 145,670</b>                 | <b>\$ 194,311</b>                 | <b>\$ 171,933</b>                           | <b>\$ 168,079</b>                        |
| <b>Total Surplus/(Deficit)</b>        |                  | <b>\$ -</b>                       | <b>\$ 7,690</b>                   | <b>\$ (1,579)</b>                 | <b>\$ 5,450</b>                             | <b>\$ -</b>                              |

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| Primary Server              | \$ 6,700        |
| <b>Total Capital Outlay</b> | <b>\$ 6,700</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: INFORMATION TECHNOLOGY

FUND: 01

DEPT: 150

SALARIED EMPLOYEES

| Position Title                   | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|----------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>       |            |                    |                    |                    |                    |                       |                           |
| Admin Serv Dir/Finance Director  | Contract   | 0.10               | 0.10               | 0.15               | 0.10               | 0.00                  | \$ -                      |
| Technical Support Specialist I   | 47         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 61,447                 |
| Finance Specialist               |            | 0.25               | 0.34               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>  |            | 0.35               | 0.44               | 1.15               | 1.10               | 1.00                  | \$ 61,447                 |
| <b>Requested New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>  |            | 0.35               | 0.44               | 1.15               | 1.10               | 1.00                  | \$ 61,447                 |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works  
Director



ROBERT WREN  
Deputy Public Works  
Director



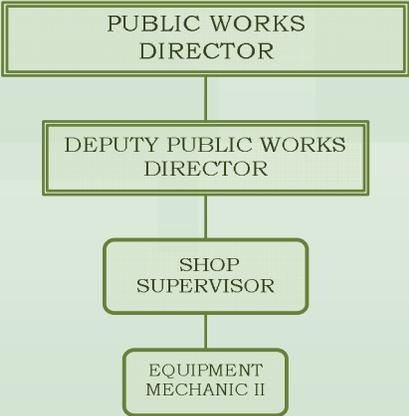
MIKE FLUD  
Shop Supervisor



TONY CRINER  
Equipment Mechanic II

**SHOP MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: SHOP MAINTENANCE

FUND: 11

DEPT: 200

| DIVISION DESCRIPTION:  |              |              |              |
|--|--------------|--------------|--------------|
| <p>The Fleet Maintenance Division mission is to respond to the City's fleet needs for vehicle and equipment services using creativity, flexibility, training depth, and technical expertise in performing simple or complex analysis, with total focus on program analysis, cost tracking, customer satisfaction and quality workmanship.</p>  |              |              |              |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:  |              |              |              |
| <u>ACCOMPLISHMENTS</u>   |              |              |              |
| <p>1) The shop has achieved status as 100% accident free over the las 12 months.<br/>           2) The shop has established a 89% turn around rate for non priority repairs.<br/>           3) The shop has reduced out sourcing by 20% and will achieve 50% over the next budget period.</p>  |              |              |              |
| <u>FISCAL YEAR OBJECTIVES</u>  |              |              |              |
| <p>1) Develop a monthly repair for fuel, parts and labor tracking program (Q1)<br/>           2) Retro-fit two garbage trucks with an approved air quality device that reduces Nox emmissions<br/><br/>           2) Organize a city wide auction that achieves a 60% sale of all salvaged equipment for the City. (Q1)<br/>           3) Replace power washer. (Q2)<br/>           4) Develop ways to reduce the departmental maintenance budgets by 20%. (Q2)<br/>           5) Develop a fleet turnover plan that incorporates vehicles to be rotated, est. time of rotaton and approximate cost and date that the new vehicle or equipment is to be ordered.<br/>           6) Organize the fleet filing system so that the tracking of past maintenance can be readily accessed. (Q3)</p> |              |              |              |
| PERFORMANCE INDICATORS   |              |              |              |
|  | Actual       | Actual       | Estimate     |
|  | FY 2004/2005 | FY 2005/2006 | FY 2006-2007 |
| Lost time injuries   | 0            | 0            | 0            |
| Avg. turn around time on all repair orders   | 3 Days       | 2 Days       | 2 Days       |
| Mechanic tasks out-sourced   | 40           | 30           | 27           |
| Welding tasks out-sourced  | 6            | 2            | 1            |
| Workshops/training sessions attended   | 0            | 3            | 0            |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

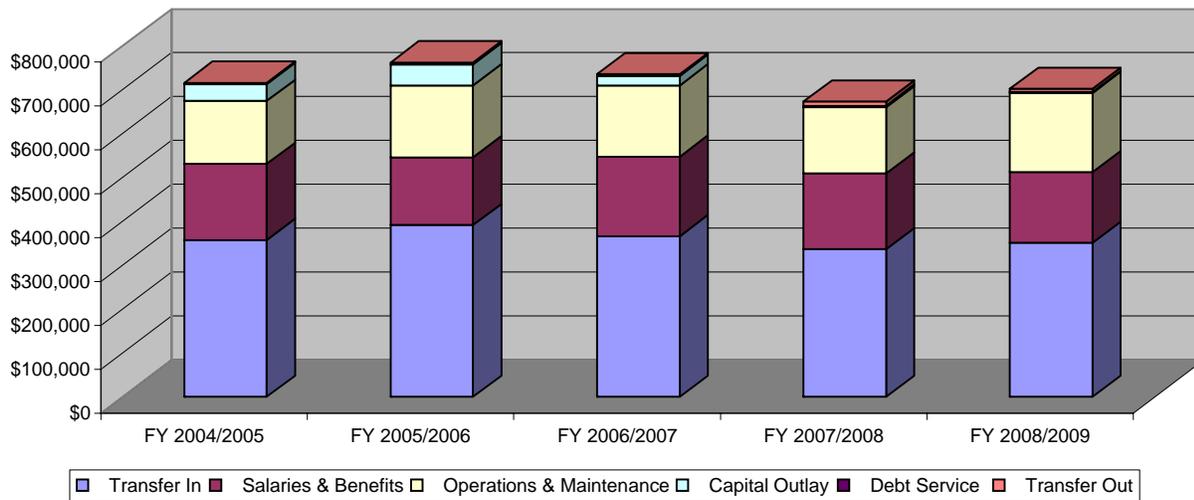
DIVISION: SHOP MAINTENANCE

FUND: 11

DEPT: 200

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer In                       | \$ 358,130                        | \$ 392,310                        | \$ 366,647                        | \$ 336,920                                  | \$ 351,341                               |
| <b>Total Revenue</b>              | \$ 358,130                        | \$ 392,310                        | \$ 366,647                        | \$ 336,920                                  | \$ 351,341                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 173,396                        | \$ 153,939                        | \$ 181,047                        | \$ 172,454                                  | \$ 160,896                               |
| Operations & Maintenance          | \$ 143,291                        | \$ 164,147                        | \$ 162,879                        | \$ 151,221                                  | \$ 180,629                               |
| Capital Outlay                    | \$ 38,693                         | \$ 48,234                         | \$ 21,766                         | \$ 3,817                                    | \$ 2,400                                 |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ 2,750                          | \$ 4,290                          | \$ 3,915                          | \$ 9,428                                    | \$ 7,416                                 |
| <b>Total Expenditures</b>         | \$ 358,130                        | \$ 370,610                        | \$ 369,607                        | \$ 336,920                                  | \$ 351,341                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ 21,700                         | \$ (2,960)                        | \$ 0  | \$ -                                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 2.15         | 2.16         | 2.35         | 2.10         | 2.10         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Shop Maintenance<br>Fund 11-200    | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - Shop Service Fees    | 31310            | \$ 358,130                        | \$ 392,310                        | \$ 366,647                        | \$ 336,920                                  | \$ 351,341                               |
| <b>Total Revenue</b>               |                  | <b>\$ 358,130</b>                 | <b>\$ 392,310</b>                 | <b>\$ 366,647</b>                 | <b>\$ 336,920</b>                           | <b>\$ 351,341</b>                        |
| Salary                             | 50010            | \$ 115,439                        | \$ 96,110                         | \$ 110,410                        | \$ 105,297                                  | \$ 102,476                               |
| Overtime                           | 50050            | \$ 1,371                          | \$ 2,133                          | \$ 3,944                          | \$ 2,550                                    | \$ 1,000                                 |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ 2,470                          | \$ 1,000                                    | \$ -                                     |
| FICA                               | 50090            | \$ 8,393                          | \$ 7,510                          | \$ 8,932                          | \$ 8,542                                    | \$ 7,839                                 |
| Retirement                         | 50110            | \$ 12,850                         | \$ 20,780                         | \$ 25,748                         | \$ 23,053                                   | \$ 22,466                                |
| Group Insurance                    | 50120            | \$ 35,100                         | \$ 27,165                         | \$ 29,234                         | \$ 31,512                                   | \$ 26,765                                |
| Boot Allowance                     | 50125            | \$ 243                            | \$ 243                            | \$ 309                            | \$ 500                                      | \$ 350                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 173,396</b>                 | <b>\$ 153,939</b>                 | <b>\$ 181,047</b>                 | <b>\$ 172,454</b>                           | <b>\$ 160,896</b>                        |
| Training & Travel                  | 50230            | \$ 29                             | \$ 237                            | \$ 237                            | \$ 113                                      | \$ 1,000                                 |
| Communication - Cell               | 50285            | \$ 596                            | \$ 1,111                          | \$ 1,354                          | \$ 1,056                                    | \$ 624                                   |
| Fuel                               | 50320            | \$ 2,881                          | \$ 3,598                          | \$ 4,003                          | \$ 4,304                                    | \$ 6,000                                 |
| Uniform Cleaning Services          | 50370            | \$ 941                            | \$ 887                            | \$ 1,223                          | \$ 1,229                                    | \$ 800                                   |
| Auto Repair - Code Compliance      | 503701           | \$ 155                            | \$ 1,056                          | \$ 1,366                          | \$ 1,236                                    | \$ 1,500                                 |
| Auto Repair - Engineering          | 503702           | \$ 140                            | \$ -                              | \$ 519                            | \$ 1,288                                    | \$ 1,000                                 |
| Auto Repair - Sheriff              | 503703           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Auto Repair - Animal Services      | 503704           | \$ 1,647                          | \$ 3,861                          | \$ 2,124                          | \$ 1,136                                    | \$ 2,000                                 |
| Auto Repair - Building Inspect     | 503705           | \$ 424                            | \$ 1,245                          | \$ 1,670                          | \$ 3,074                                    | \$ 2,000                                 |
| Auto Repair - Street               | 503706           | \$ 23,262                         | \$ 18,757                         | \$ 26,660                         | \$ 21,222                                   | \$ 26,000                                |
| Auto Repair - Shop                 | 503707           | \$ 634                            | \$ 460                            | \$ 636                            | \$ 277                                      | \$ 1,000                                 |
| Auto Repair - Public Transit       | 503708           | \$ 12,161                         | \$ 15,035                         | \$ 9,042                          | \$ 6,822                                    | \$ 15,000                                |
| Auto Repair- Wastewater            | 503709           | \$ 1,386                          | \$ 3,267                          | \$ 3,173                          | \$ 718                                      | \$ 3,000                                 |
| Auto Repair - Water                | 50370A           | \$ 3,483                          | \$ 2,607                          | \$ 2,133                          | \$ 5,503                                    | \$ 6,000                                 |
| Auto Repair - Sanitation           | 50370B           | \$ 74,857                         | \$ 98,150                         | \$ 89,557                         | \$ 85,802                                   | \$ 80,000                                |
| Auto Repair - Facilities Man       | 50370C           | \$ -                              | \$ -                              | \$ 515                            | \$ 230                                      | \$ 2,000                                 |
| Auto Repair - Fire Truck           | 50370D           |                                   |                                   | \$ -                              | \$ -  | \$ 2,500                                 |
| Tools                              | 50380            | \$ 2,000                          | \$ 1,717                          | \$ 2,170                          | \$ 374                                      | \$ 3,000                                 |
| Materials                          | 50390            | \$ 3,325                          | \$ 1,331                          | \$ 2,280                          | \$ 4,000                                    | \$ 4,000                                 |
| Equipment Repair/ Replacement      | 50530            | \$ 2,500                          | \$ 184                            | \$ 1,417                          | \$ 748                                      | \$ 10,000                                |
| Bad Debt                           | 50780            |                                   |                                   | \$ 2,200                          | \$ -  | \$ -                                     |
| Capital Outlay                     | 52040            | \$ 38,693                         | \$ 48,234                         | \$ 21,766                         | \$ 3,817                                    | \$ 2,400                                 |
| Building Repair/ Alarm Lease       | 52080            | \$ 887                            | \$ 525                            | \$ -                              | \$ -  | \$ 500                                   |
| Janitorial Services                | 52110            | \$ 1,334                          | \$ 1,423                          | \$ 1,970                          | \$ 2,242                                    | \$ 2,500                                 |
| Janitorial Supplies                | 52115            | \$ -                              | \$ -                              | \$ 335                            | \$ 449                                      | \$ 500                                   |
| Liability Insurance                | 52120            | \$ 4,700                          | \$ 3,661                          | \$ 4,396                          | \$ 5,153                                    | \$ 4,628                                 |
| Workers Comp. Insurance            | 52190            | \$ 5,950                          | \$ 5,036                          | \$ 3,900                          | \$ 3,846                                    | \$ 4,077                                 |
| Safety                             | 55020            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| Oper. Trans Out- Facilities Maint. | 80550            | \$ -                              | \$ -                              | \$ 915                            | \$ 4,732                                    | \$ 3,914                                 |
| Trans Out-Information Technology   | 81400            | \$ 2,750                          | \$ 4,290                          | \$ 3,000                          | \$ 4,696                                    | \$ 3,502                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 184,734</b>                 | <b>\$ 216,671</b>                 | <b>\$ 188,560</b>                 | <b>\$ 164,466</b>                           | <b>\$ 190,445</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ 358,130</b>                 | <b>\$ 370,610</b>                 | <b>\$ 369,607</b>                 | <b>\$ 336,920</b>                           | <b>\$ 351,341</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ -</b>                       | <b>\$ 21,700</b>                  | <b>\$ (2,960)</b>                 | <b>\$ 0</b>                                 | <b>\$ -</b>                              |

| Capital Outlay -52040                | CC Approved     |
|--------------------------------------|-----------------|
| GPS Equipment 2 Trucks w 1yr service | \$ 2,400        |
| <b>Total for Capital Outlay</b>      | <b>\$ 2,400</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING SUMMARY

DIVISION: SHOP MAINTENANCE

FUND: 11

DEPT: 200

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                | Contract   | 0.15               | 0.16               | 0.10               | 0.10               | 0.10                  | \$ 10,512                 |
| City Operations Manager              | Contract   | 0.00               | 0.00               | 0.25               | 0.00               | 0.00                  | \$ -                      |
| Shop Supervisor                      | 32         | 1.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 47,684                 |
| Equipment Mechanic II                | 29         | 1.00               | 2.00               | 1.00               | 1.00               | 1.00                  | \$ 44,280                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 2.15               | 2.16               | 2.35               | 2.10               | 2.10                  | \$ 102,476                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 2.15               | 2.16               | 2.35               | 2.10               | 2.10                  | \$ 102,476                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

**DEPARTMENT DESCRIPTION:**

The Emergency Response Department provides the citizens of Wasco with a well trained equipped and professional emergency response team that is prepared to effectively deal with any and all emergencies. The emergency response team will work in close cooperation with the State and County standardized emergency management systems and their associates. The Water Department will oversee all Emergency Response related issues and situations.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Successfully developed and Emergency Response Plan.

FISCAL YEAR OBJECTIVES

- 1) To enhance the Water Department/Emergency response team abilities by providing specific training for its members.
- 2) To equip the Water Department/Emergency Response team with the necessary tools to quickly respond to a variety of emergency situation in a safe and expedient manner.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

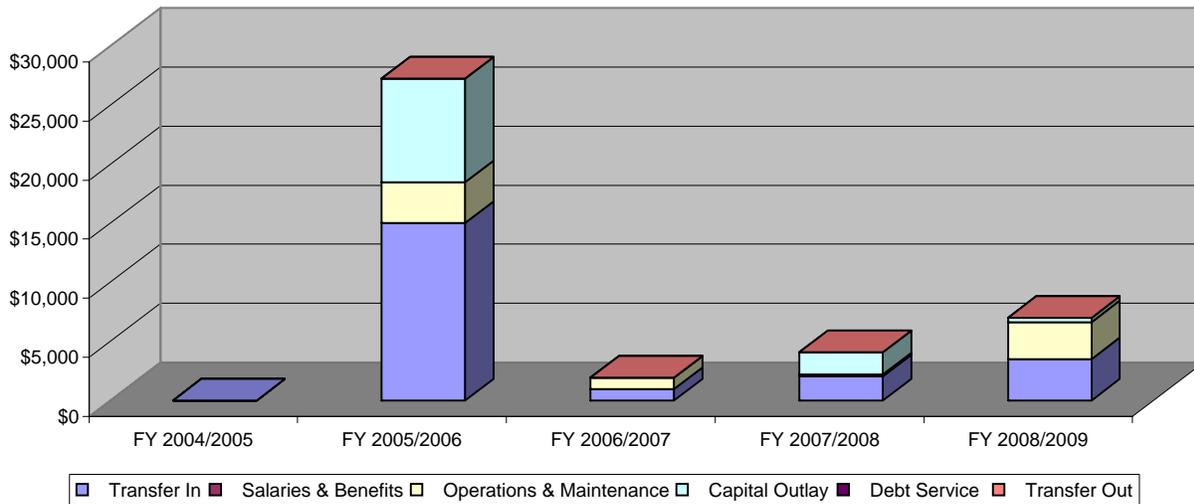
DIVISION: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer In                       | \$ -                           | \$ 15,000                      | \$ 951                         | \$ 2,047                                 | \$ 3,500                              |
| <b>Total Revenue</b>              | \$ -                           | \$ 15,000                      | \$ 951                         | \$ 2,047                                 | \$ 3,500                              |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ 3,425                       | \$ 951                         | \$ 147                                   | \$ 3,100                              |
| Capital Outlay                    | \$ -                           | \$ 8,775                       | \$ -                           | \$ 1,899                                 | \$ 400                                |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Expenditures</b>         | \$ -                           | \$ 12,199                      | \$ 951                         | \$ 2,047                                 | \$ 3,500                              |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ 2,801                       | \$ -                           | \$ 0                                     | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Emergency Response Dept.<br>Fund 15-200 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|                            |       |      |           |        |          |          |
|----------------------------|-------|------|-----------|--------|----------|----------|
| Transfer In - Water        | 38030 | \$ - | \$ 15,000 | \$ 951 | \$ -     | \$ -     |
| Transfer In - General Fund | 38110 | \$ - | \$ -      | \$ -   | \$ 2,047 | \$ 3,500 |
| <b>Total Revenue</b>       |       | \$ - | \$ 15,000 | \$ 951 | \$ 2,047 | \$ 3,500 |

|                                |       |      |           |        |          |          |
|--------------------------------|-------|------|-----------|--------|----------|----------|
| Tools                          | 50380 | \$ - | \$ 1,510  | \$ 631 | \$ 147   | \$ 2,000 |
| Certifications                 | 50385 | \$ - | \$ -      | \$ -   | \$ -     | \$ 100   |
| Materials/Supplies             | 50390 | \$ - | \$ 1,915  | \$ 320 | \$ -     | \$ 1,000 |
| Capital Outlay                 | 52040 | \$ - | \$ 8,775  | \$ -   | \$ 1,899 | \$ 400   |
| <b>Total Operating Expense</b> |       | \$ - | \$ 12,199 | \$ 951 | \$ 2,047 | \$ 3,500 |

|                           |  |      |           |        |          |          |
|---------------------------|--|------|-----------|--------|----------|----------|
| <b>Total Expenditures</b> |  | \$ - | \$ 12,199 | \$ 951 | \$ 2,047 | \$ 3,500 |
|---------------------------|--|------|-----------|--------|----------|----------|

|                                |  |      |          |      |      |      |
|--------------------------------|--|------|----------|------|------|------|
| <b>Total Surplus/(Deficit)</b> |  | \$ - | \$ 2,801 | \$ - | \$ 0 | \$ - |
|--------------------------------|--|------|----------|------|------|------|

| Capital Outlay -52040       | CC Approved |
|-----------------------------|-------------|
| Emergency Responders Vests  | \$ 400      |
| <b>Total Capital Outlay</b> | \$ 400      |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works Director



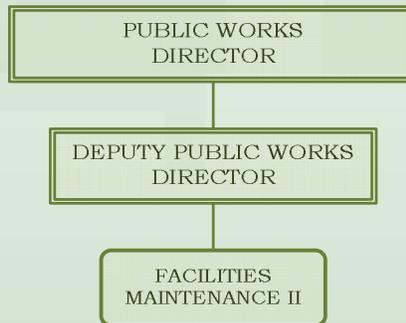
ROBERT WREN  
Deputy Public Works  
Director



TONY CORTINAS  
Facilities Maintenance  
Technician II

**FACILITIES MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

**DIVISION DESCRIPTION:**

Our mission is: To provide facility maintenance support services to the City's facilities and structures to achieve their maximum expected design life and to insure a safe environment for public and the City of Wasco Employees.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Replaced three HUAC units in various City Buildings.

FISCAL YEAR OBJECTIVES

- 1) Replace roofing at Annex (Q1)
- 2) Replace roof on Police Station locker room. (Q2-Q3)
- 3) Replace door in City Council Chambers. (Q2)
- 5) Install GPS tracking equipment on 1 service vehicle. (Q2)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

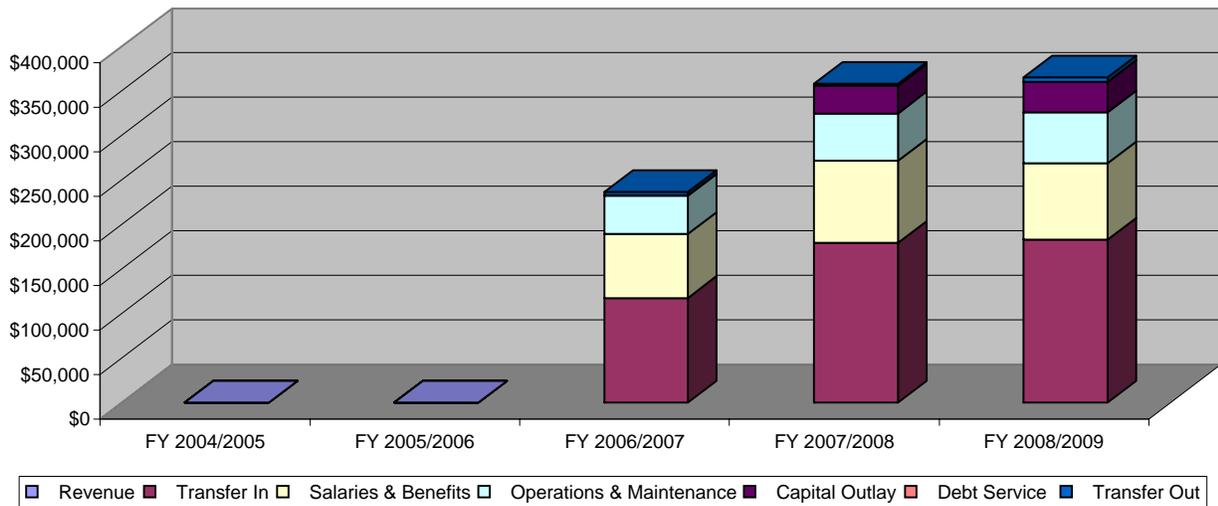
DIVISION: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ 117,489                     | \$ 179,014                               | \$ 182,653                            |
| <b>Total Revenue</b>                | \$ -                           | \$ -                           | \$ 117,489                     | \$ 179,014                               | \$ 182,653                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ -                           | \$ -                           | \$ 71,685                      | \$ 92,134                                | \$ 86,164                             |
| <b>Operations &amp; Maintenance</b> | \$ -                           | \$ -                           | \$ 42,890                      | \$ 53,563                                | \$ 56,787                             |
| <b>Capital Outlay</b>               | \$ -                           | \$ -                           | \$ 1,016                       | \$ 30,900                                | \$ 34,200                             |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ -                           | \$ -                           | \$ 3,313                       | \$ 2,417                                 | \$ 5,502                              |
| <b>Total Expenditures</b>           | \$ -                           | \$ -                           | \$ 118,904                     | \$ 179,014                               | \$ 182,653                            |
| <b>Total Surplus or (Deficit)</b>   | \$ -                           | \$ -                           | \$ (1,415)                     | \$ (0)                                   | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 1.12         | 1.12         | 1.10         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Facilities Maintenance<br>Fund 16-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - Facilities Service Fee               | 31310            | \$ -                              | \$ -                              | \$ 117,489                        | \$ 179,014                                  | \$ 182,653                               |
| <b>Total Revenue</b>                               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 117,489</b>                 | <b>\$ 179,014</b>                           | <b>\$ 182,653</b>                        |
| Salary   | 50010            | \$ -                              | \$ -                              | \$ 45,910                         | \$ 57,780                                   | \$ 54,791                                |
| Overtime   | 50050            | \$ -                              | \$ -                              | \$ 346                            | \$ 1,000                                    | \$ 1,000                                 |
| FICA   | 50090            | \$ -                              | \$ -                              | \$ 3,534                          | \$ 4,608                                    | \$ 4,192                                 |
| Retirement   | 50110            | \$ -                              | \$ -                              | \$ 11,048                         | \$ 13,475                                   | \$ 12,452                                |
| Group Insurance                                    | 50120            | \$ -                              | \$ -                              | \$ 10,693                         | \$ 15,116                                   | \$ 13,554                                |
| Boot Allowance                                     | 50125            | \$ -                              | \$ -                              | \$ 155                            | \$ 155                                      | \$ 175                                   |
| <b>Total Salary &amp; Benefits</b>                 |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 71,685</b>                  | <b>\$ 92,134</b>                            | <b>\$ 86,164</b>                         |
| Training & Travel                                  | 50230            | \$ -                              | \$ -                              | \$ 1,139                          | \$ 116                                      | \$ 1,000                                 |
| Communication                                      | 50280            | \$ -                              | \$ -                              | \$ 47                             | \$ 321                                      | \$ 1,000                                 |
| Communication - Cell                               | 50285            | \$ -                              | \$ -                              | \$ 593                            | \$ 530                                      | \$ 624                                   |
| Fuel   | 50320            | \$ -                              | \$ -                              | \$ 1,716                          | \$ 1,862                                    | \$ 2,100                                 |
| Uniform Cleaning Services                          | 50370            | \$ -                              | \$ -                              | \$ 96                             | \$ 358                                      | \$ 400                                   |
| Tools  | 50380            | \$ -                              | \$ -                              | \$ 2,656                          | \$ 1,035                                    | \$ 2,000                                 |
| Capital Outlay                                     | 52040            | \$ -                              | \$ -                              | \$ 1,016                          | \$ 30,900                                   | \$ 34,200                                |
| Building Repair & Maint-                           | 52080            | \$ -                              | \$ -                              | \$ 31,787                         | \$ -  | \$ -                                     |
| Building Repair & Maint- City Hall                 | 520801           | \$ -                              | \$ -                              | \$ -                              | \$ 6,833                                    | \$ 7,000                                 |
| Building Repair & Maint- City Hall Annex           | 520802           | \$ -                              | \$ -                              | \$ -                              | \$ 7,589                                    | \$ 6,000                                 |
| Building Repair & Maint- Sheriff's Office          | 520803           | \$ -                              | \$ -                              | \$ -                              | \$ 5,830                                    | \$ 6,000                                 |
| Building Repair & Maint- Building & Planning Annex | 520804           | \$ -                              | \$ -                              | \$ -                              | \$ 3,430                                    | \$ 2,000                                 |
| Building Repair & Maint- Animal Services           | 520805           | \$ -                              | \$ -                              | \$ -                              | \$ 4,083                                    | \$ 6,000                                 |
| Building Repair & Maint- Wastewater                | 520806           | \$ -                              | \$ -                              | \$ -                              | \$ 4,421                                    | \$ 4,000                                 |
| Building Repair & Maint- Water Shop                | 520807           | \$ -                              | \$ -                              | \$ -                              | \$ 1,163                                    | \$ 3,000                                 |
| Building Repair & Maint- Mechanic's Shop           | 520808           | \$ -                              | \$ -                              | \$ -                              | \$ 4,791                                    | \$ 4,000                                 |
| Building Repair & Maint- Public Works              | 520809           | \$ -                              | \$ -                              | \$ -                              | \$ 2,590                                    | \$ 4,000                                 |
| Building Repair & Maint- Transfer Station          | 52080A           | \$ -                              | \$ -                              | \$ -                              | \$ 4,536                                    | \$ 3,000                                 |
| Liability Insurance                                | 52120            | \$ -                              | \$ -                              | \$ 2,181                          | \$ 2,333                                    | \$ 2,479                                 |
| Workers Compensation                               | 52190            | \$ -                              | \$ -                              | \$ 2,674                          | \$ 1,742                                    | \$ 2,184                                 |
| Transfer Out-Shop                                  | 80200            | \$ -                              | \$ -                              | \$ 3,313                          | \$ 2,000                                    | \$ 2,000                                 |
| Trans Out-Information Technology                   | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 417                                      | \$ 3,502                                 |
| <b>Total Operating Expense</b>                     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 47,218</b>                  | <b>\$ 86,880</b>                            | <b>\$ 96,489</b>                         |
| <b>Total Expenditures</b>                          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 118,904</b>                 | <b>\$ 179,014</b>                           | <b>\$ 182,653</b>                        |
| <b>Total Surplus/(Deficit)</b>                     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ (1,415)</b>                 | <b>\$ (0)</b>                               | <b>\$ -</b>                              |

| Capital Outlay -52040              | CC Approved      |
|------------------------------------|------------------|
| GPS equipment 1 truck w/1r service | \$ 1,200         |
| Replace roof on police station     | \$ 9,000         |
| Replace roof on annex building     | \$ 24,000        |
| <b>Total Capital Outlay</b>        | <b>\$ 34,200</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING SUMMARY

DIVISION: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                | Contract   | 0.00               | 0.00               | 0.12               | 0.12               | 0.10                  | \$ 10,512                 |
| Facilities Maintenance II            | 29         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 44,280                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 1.12               | 1.12               | 1.10                  | \$ 54,791                 |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.00               | 1.12               | 1.12               | 1.10                  | \$ 54,791                 |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: GAS TAX

FUND: 19

DEPT: 300

**DIVISION DESCRIPTION:**

The State Gas Tax Fund accounts for revenues apportioned under the Streets and Highway Code of the State of California. These funds can be expended for any street-related purpose.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

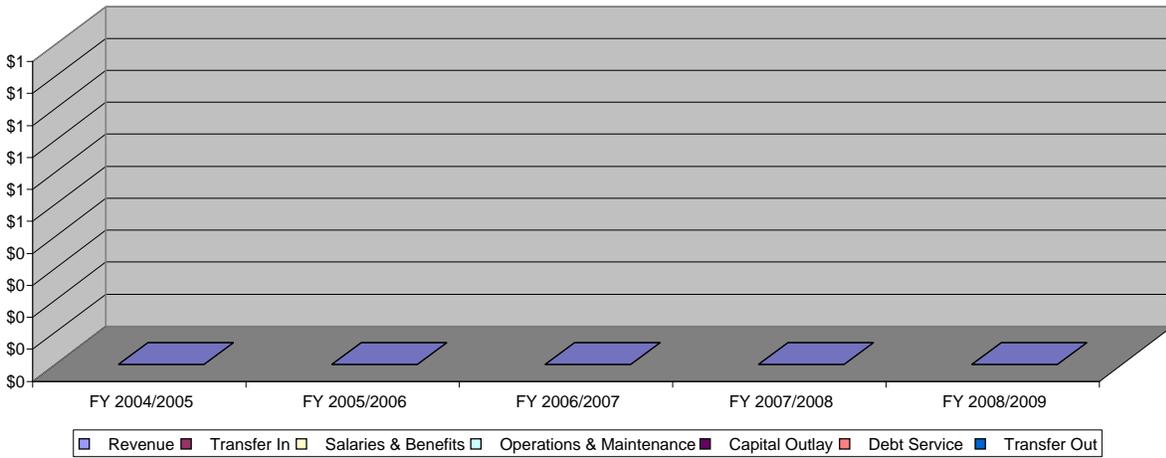
DIVISION: GAS TAX

FUND: 19

DEPT: 300

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Budget Rev/Exp<br>FY 2007/2008 | Estimated Actual Rev/Exp<br>FY 2007/2008 | Department Requested<br>FY 2008/2009 | CM Recommended<br>FY 2008/2009 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--|--------------------------------------|--------------------------------|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                 | \$ -                           | \$ -                                  |
| Transfer In                       |                                |                                |                                |                                |  |                                      |                                |                                       |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                 | \$ -                           | \$ -                                  |
| <b>Expenditures:</b>              |                                |                                |                                |                                |  |                                      |                                |                                       |
| Salaries & Benefits               |                                |                                |                                |                                |  |                                      |                                |                                       |
| Operations & Maintenance          |                                |                                |                                |                                |  |                                      |                                | \$ -                                  |
| Capital Outlay                    |                                |                                |                                |                                |  |                                      |                                |                                       |
| Debt Service                      |                                |                                |                                |                                |  |                                      |                                |                                       |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                 | \$ -                           |                                       |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                 | \$ -                           | \$ -                                  |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                 | \$ -                           | \$ -                                  |

BUDGET SUMMARY



CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT OBJECT DETAIL BUDGET

| Gas Tax Fund<br>19-300         | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Gas Taxes 2105                 | 30710            |                                   |                                   |                                   |   |  |
| Gas Taxes 2106                 | 30720            |                                   |                                   |                                   |   |  |
| Gas Taxes 2107                 | 30730            |                                   |                                   |                                   |   |  |
| Gas Taxes 2108                 | 30740            |                                   |                                   |                                   |   |  |
| <b>Total Revenue</b>           |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans. Out-Street        |                  |                                   |                                   |                                   |   |  |
| <b>Total Operating Expense</b> |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Expenditures</b>      |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Surplus/(Deficit)</b> |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: TRAFFIC SAFETY

FUND: 20

DEPT: 300

DIVISION DESCRIPTION:

Traffic safety revenue is derived from vehicle fines paid on violations issued by the Kern County Sheriff's Department within Wasco's city limits. Traffic Safety is responsible for the design, installation and maintenance of all street signs, traffic signals and pavement markings on roads with the city.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

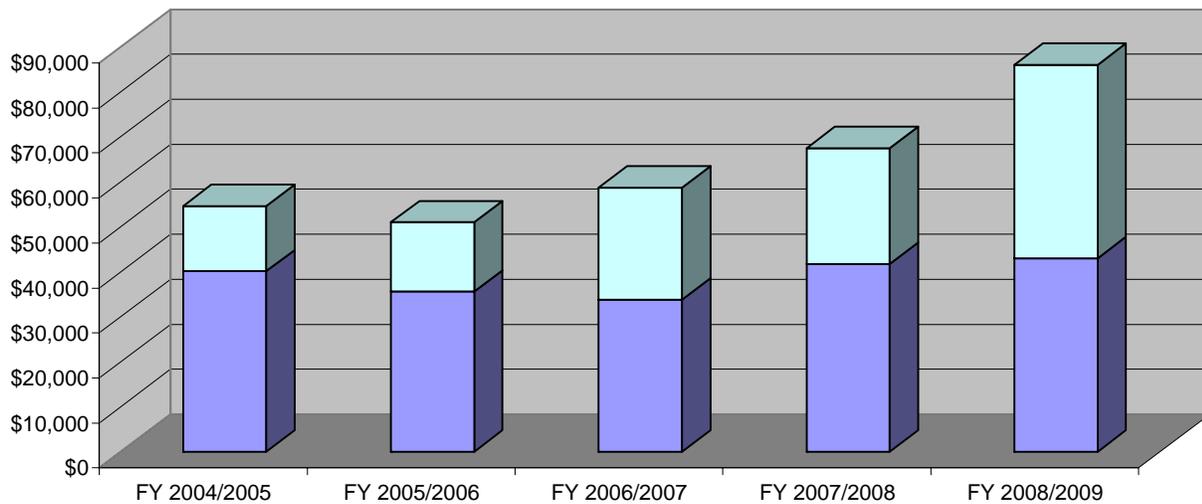
DIVISION: TRAFFIC SAFETY

FUND: 20

DEPT: 300

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 40,134                      | \$ 35,590                      | \$ 33,854                      | \$ 41,785                                | \$ 43,000                             |
| Transfer In                       |                                |                                |                                |  |                                       |
| <b>Total Revenue</b>              | \$ 40,134                      | \$ 35,590                      | \$ 33,854                      | \$ 41,785                                | \$ 43,000                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               |                                |                                |                                |  |                                       |
| Operations & Maintenance          | \$ 14,440                      | \$ 15,434                      | \$ 24,893                      | \$ 25,700                                | \$ 43,000                             |
| Capital Outlay                    |                                |                                |                                |  |                                       |
| Debt Service                      |                                |                                |                                |  |                                       |
| Transfer Out                      |                                |                                |                                |  |                                       |
| <b>Total Expenditures</b>         | \$ 14,440                      | \$ 15,434                      | \$ 24,893                      | \$ 25,700                                | \$ 43,000                             |
| <b>Total Surplus or (Deficit)</b> | \$ 25,694                      | \$ 20,156                      | \$ 8,961                       | \$ 16,085                                | \$ -                                  |

BUDGET SUMMARY



■ Revenue 
 ■ Transfer In 
 ■ Salaries & Benefits 
 ■ Operations & Maintenance 
 ■ Capital Outlay 
 ■ Debt Service 
 ■ Transfer Out

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Traffic Safety<br>20-300       | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                | 30090            | \$ 1,725                          | \$ 3,772                          | \$ 5,495                          | \$ 3,825                                    | \$ 4,548                                 |
| Vehicle Fines                  | 31110            | \$ 38,409                         | \$ 31,819                         | \$ 28,359                         | \$ 37,960                                   | \$ 38,452                                |
| <b>Total Revenue</b>           |                  | <b>\$ 40,134</b>                  | <b>\$ 35,590</b>                  | <b>\$ 33,854</b>                  | <b>\$ 41,785</b>                            | <b>\$ 43,000</b>                         |
| Traffic Marking                | 50730            | \$ 2,540                          | \$ 3,268                          | \$ 1,748                          | \$ 2,958                                    | \$ 11,000                                |
| Striping                       | 50740            | \$ 7,783                          | \$ 8,675                          | \$ 10,317                         | \$ 12,098                                   | \$ 17,000                                |
| Sign Supplies                  | 50760            | \$ 4,118                          | \$ 3,492                          | \$ 12,828                         | \$ 10,644                                   | \$ 15,000                                |
| <b>Total Operating Expense</b> |                  | <b>\$ 14,440</b>                  | <b>\$ 15,434</b>                  | <b>\$ 24,893</b>                  | <b>\$ 25,700</b>                            | <b>\$ 43,000</b>                         |
| <b>Total Expenditures</b>      |                  | <b>\$ 14,440</b>                  | <b>\$ 15,434</b>                  | <b>\$ 24,893</b>                  | <b>\$ 25,700</b>                            | <b>\$ 43,000</b>                         |
| <b>Total Surplus/(Deficit)</b> |                  | <b>\$ 25,694</b>                  | <b>\$ 20,156</b>                  | <b>\$ 8,961</b>                   | <b>\$ 16,085</b>                            | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: TRAFFIC IMPACT FUND

FUND: 21

DEPT: 300

DIVISION DESCRIPTION:

New residential developments and businesses coming into town are charged traffic impact fees. The fees in this fund are used to install traffic lights, widen streets and any other traffic controls in the area that is impacted by the traffic created by new residential and business development.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

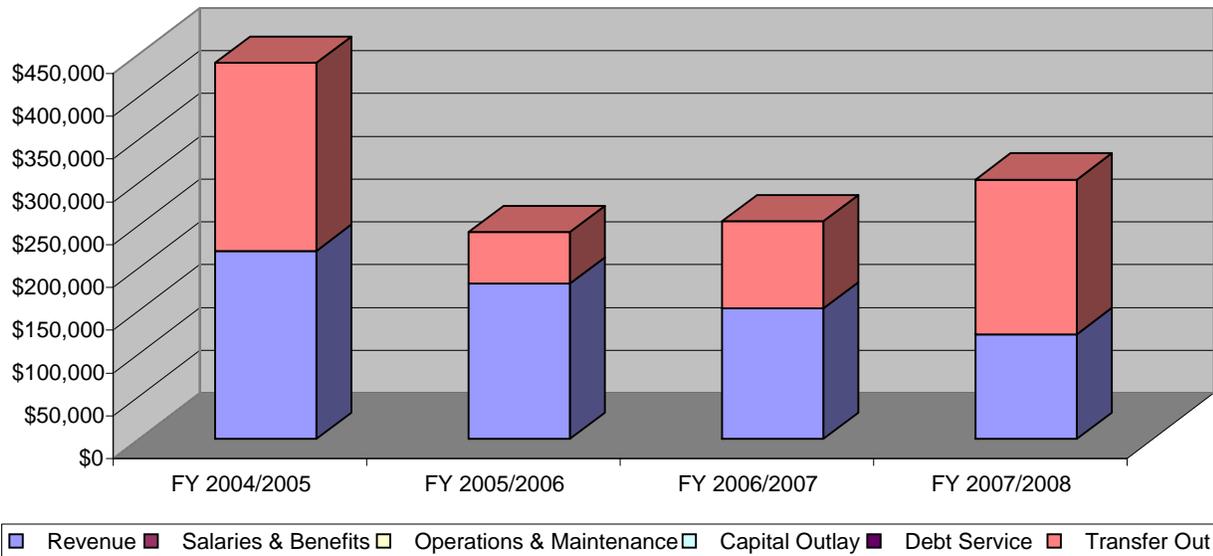
DIVISION: TRAFFIC IMPACT FUND

FUND: 21

DEPT: 300

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 219,727                     | \$ 181,773                     | \$ 152,364                     | \$ 122,287                               | \$ 110,000                            |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 219,727                     | \$ 181,773                     | \$ 152,364                     | \$ 122,287                               | \$ 110,000                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Operations &amp; Maintenance</b> | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 10,000                             |
| <b>Capital Outlay</b>               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ 219,727                     | \$ 59,933                      | \$ 101,800                     | \$ 180,763                               | \$ 24,470                             |
| <b>Total Expenditures</b>           | \$ 219,727                     | \$ 59,933                      | \$ 101,800                     | \$ 180,763                               | \$ 24,470                             |
| <b>Total Surplus or (Deficit)</b>   | \$ -                           | \$ 121,840                     | \$ 50,564                      | \$ (58,476)                              | \$ 85,530                             |

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Traffic Impact Fund<br>21-300  | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                | 30090            | \$ 4,650                          | \$ 13,807                         | \$ 23,443                         | \$ 16,318                                   | \$ 10,000                                |
| Traffic Impact Fee             | 31530            | \$ 215,076                        | \$ 167,966                        | \$ 128,921                        | \$ 105,968                                  | \$ 100,000                               |
| <b>Total Revenue</b>           |                  | <b>\$ 219,727</b>                 | <b>\$ 181,773</b>                 | <b>\$ 152,364</b>                 | <b>\$ 122,287</b>                           | <b>\$ 110,000</b>                        |
| Professional Services          | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 10,000                                |
| Operating Transfer Out - CIP   | 80500            | \$ 219,727                        | \$ 59,933                         | \$ 101,800                        | \$ 180,763                                  | \$ 24,470                                |
| <b>Total Operating Expense</b> |                  | <b>\$ 219,727</b>                 | <b>\$ 59,933</b>                  | <b>\$ 101,800</b>                 | <b>\$ 180,763</b>                           | <b>\$ 34,470</b>                         |
| <b>Total Expenditures</b>      |                  | <b>\$ 219,727</b>                 | <b>\$ 59,933</b>                  | <b>\$ 101,800</b>                 | <b>\$ 180,763</b>                           | <b>\$ 34,470</b>                         |
| <b>Total Surplus/(Deficit)</b> |                  | <b>\$ -</b>                       | <b>\$ 121,840</b>                 | <b>\$ 50,564</b>                  | <b>\$ (58,476)</b>                          | <b>\$ 75,530</b>                         |

## Notes

# ***ENTERPRISE FUNDS***

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## **OVERVIEW**

The following section will cover all Enterprise Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Public Transit**
2. **Wastewater**
3. **Water**
4. **Sanitation**
5. **CNG Fueling Station**
6. **Transit Station**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works  
Director



ROBERT WREN  
Deputy Public Works  
Director



LEONEL HERNANDEZ  
Transit Bus Driver



MONICA FLORES  
Transit Bus Driver



ZENAIDA LASCANO  
Clerk

**DIAL - A - RIDE**

ORGANIZATIONAL CHART

PUBLIC WORKS DIRECTOR

DEPUTY PUBLIC WORKS  
DIRECTOR

CLERK

TRANSIT  
BUS DRIVER  
(2)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: PUBLIC TRANSIT

FUND: 12

DEPT: 200

**DIVISION DESCRIPTION:**

To develop, eliver and operate transportation facilities and services for the City of Wasco; valuing the cost-effective, safe and efficient movement of people and goods in a manner that protects and enhances all natural environments and quality of life.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Public Transit operations have been 100% accident free.
- 2) Rider ship has increase by 6.23%
- 3) All buses are currently equipped with fair boxes.
- 4) Transit Transfer Station is fully operational.

FISCAL YEAR OBJECTIVES

- 1) Promote ridership by advertising services in the local paper and through civic organizations. (Q1-Q4)
- 2) Improve farebox recovery ratio (Q1-Q4)
- 3) Establish new fare increase in order to obtain 10% farebox ratio. (Q1)

Estimated  
FY 2006-2007

|                                   |        |
|-----------------------------------|--------|
| Total # of Customers Transported  | 26,053 |
| Total Mileage                     | 34,084 |
| Downtime Due to Vehicle Breakdown | 36     |
| TDA Match %                       | 10%    |



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

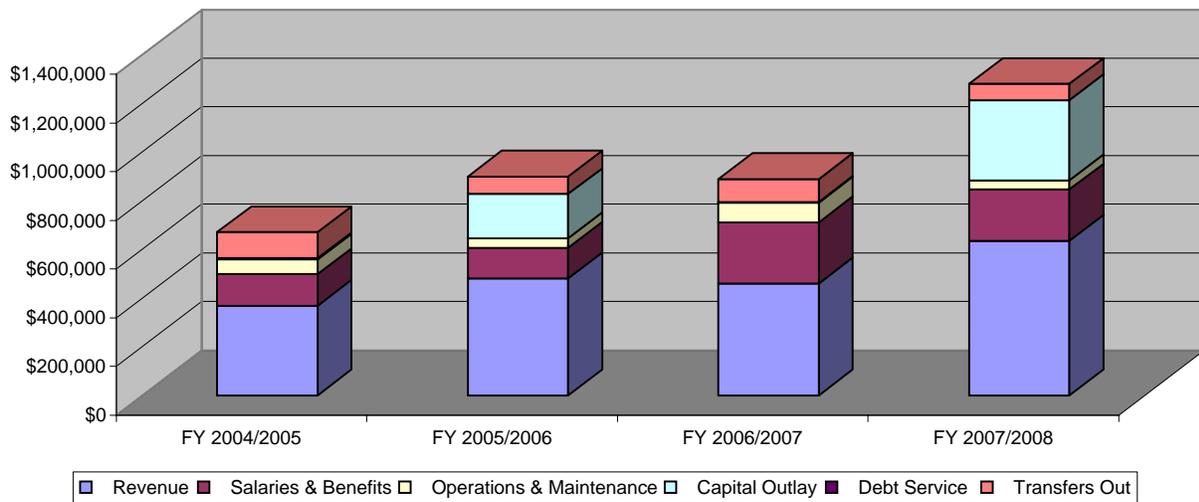
DIVISION: PUBLIC TRANSIT

FUND: 12

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 368,519                     | \$ 482,097                     | \$ 461,467                     | \$ 635,726                               | \$ 258,386                            |
| <b>Transfers In</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 368,519                     | \$ 482,097                     | \$ 461,467                     | \$ 635,726                               | \$ 258,386                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 130,292                     | \$ 124,340                     | \$ 250,893                     | \$ 210,900                               | \$ 186,550                            |
| <b>Operations &amp; Maintenance</b> | \$ 59,905                      | \$ 40,584                      | \$ 80,645                      | \$ 37,629                                | \$ 35,453                             |
| <b>Capital Outlay</b>               | \$ 5,271                       | \$ 181,195                     | \$ 2,337                       | \$ 330,070                               | \$ 5,000                              |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfers Out</b>                | \$ 107,406                     | \$ 71,097                      | \$ 93,896                      | \$ 66,396                                | \$ 46,383                             |
| <b>Total Expenditures</b>           | \$ 302,874                     | \$ 417,215                     | \$ 427,771                     | \$ 644,994                               | \$ 273,386                            |
| <b>Total Surplus or (Deficit)</b>   | \$ 65,645                      | \$ 64,882                      | \$ 33,696                      | \$ (9,268)                               | \$ (15,000)                           |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 2.55         | 2.56         | 3.35         | 3.20         | 3.00         |
| PART TIME   | 0.00         | 0.00         | 1.00         | 1.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Public Transit<br>Fund 12-200           | Object | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| DAR Interest                            | 30090  | \$ 5,279                          | \$ 13,170                         | \$ 13,808                         | \$ 7,835                                    | \$ 3,471                                 |
| DAR Misc. Revenue                       | 30130  |                                   |                                   |                                   | \$ 6,000                                    | \$ -                                     |
| Building Rental Income                  | 30160  | \$ -                              | \$ -                              | \$ 1,800                          | \$ 3,240                                    | \$ -                                     |
| LFT - Operations                        | 30810  | \$ 292,378                        | \$ 218,037                        | \$ 388,194                        | \$ 234,770                                  | \$ 139,826                               |
| DAR Fare Box                            | 30820  | \$ 16,382                         | \$ 19,918                         | \$ 26,666                         | \$ 22,888                                   | \$ 27,000                                |
| CMAQ-CNG Buses                          | 30830  | \$ -                              | \$ 175,340                        | \$ (1)                            | \$ 257,927                                  | \$ -                                     |
| STAF - Capital                          | 30840  | \$ 31,000                         | \$ 31,000                         | \$ 31,000                         | \$ 31,000                                   | \$ 31,000                                |
| DAR Sec. 5311                           | 30850  | \$ 23,480                         | \$ 24,631                         | \$ -                              | \$ 72,066                                   | \$ 57,089                                |
| Bus Advertisements                      | 30855  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                    |        | <b>\$ 368,519</b>                 | <b>\$ 482,097</b>                 | <b>\$ 461,467</b>                 | <b>\$ 635,726</b>                           | <b>\$ 258,386</b>                        |
| Salary                                  | 50010  | \$ 90,537                         | \$ 75,070                         | \$ 161,012                        | \$ 127,145                                  | \$ 107,090                               |
| Overtime                                | 50050  | \$ -                              | \$ 61                             | \$ 819                            | \$ 714                                      | \$ 100                                   |
| Extra Help                              | 50060  | \$ -                              | \$ 7,726                          | \$ -                              | \$ -  | \$ 15,000                                |
| FICA                                    | 50090  | \$ 6,530                          | \$ 6,254                          | \$ 11,995                         | \$ 10,046                                   | \$ 8,192                                 |
| Retirement                              | 50110  | \$ 10,637                         | \$ 18,957                         | \$ 35,294                         | \$ 27,581                                   | \$ 22,489                                |
| Group Insurance                         | 50120  | \$ 22,589                         | \$ 16,081                         | \$ 41,383                         | \$ 44,784                                   | \$ 33,154                                |
| Boot Allowance                          | 50125  | \$ -                              | \$ 190                            | \$ 391                            | \$ 630                                      | \$ 525                                   |
| <b>Total Salary &amp; Benefits</b>      |        | <b>\$ 130,292</b>                 | <b>\$ 124,340</b>                 | <b>\$ 250,893</b>                 | <b>\$ 210,900</b>                           | <b>\$ 186,550</b>                        |
| Training And Travel                     | 50230  | \$ 243                            | \$ 730                            | \$ 818                            | \$ -  | \$ 500                                   |
| Communications                          | 50280  | \$ 1,967                          | \$ 1,675                          | \$ 1,981                          | \$ 1,906                                    | \$ -                                     |
| Communications - Cell                   | 50285  | \$ 300                            | \$ 808                            | \$ 1,897                          | \$ 808                                      | \$ 480                                   |
| Postage                                 | 50290  | \$ 155                            | \$ 372                            | \$ 194                            | \$ -  | \$ 500                                   |
| Office Supplies                         | 50310  | \$ 517                            | \$ 495                            | \$ 1,563                          | \$ 861                                      | \$ -                                     |
| Fuel                                    | 50320  | \$ 6,659                          | \$ 11,782                         | \$ 19,147                         | \$ 7,517                                    | \$ 17,000                                |
| Physicals                               | 50350  | \$ 247                            | \$ -                              | \$ 69                             | \$ 200                                      | \$ 100                                   |
| Uniform Cleaning Services               | 50370  | \$ 1,086                          | \$ 1,185                          | \$ 2,220                          | \$ 1,706                                    | \$ 1,119                                 |
| Materials                               | 50390  | \$ 490                            | \$ 336                            | \$ 1,453                          | \$ 295                                      | \$ 2,000                                 |
| Utilities                               | 50580  | \$ 2,173                          | \$ 2,475                          | \$ 5,776                          | \$ 7,353                                    | \$ -                                     |
| Capital Outlay                          | 52040  | \$ 5,271                          | \$ 181,195                        | \$ 2,337                          | \$ 330,070                                  | \$ 5,000                                 |
| Auditor                                 | 52050  | \$ 1,048                          | \$ 928                            | \$ 1,506                          | \$ 977                                      | \$ 500                                   |
| Equipment Rental                        | 52070  | \$ -                              | \$ 8,044                          | \$ 26,813                         | \$ 503                                      | \$ 4,000                                 |
| Building Repair                         | 52080  | \$ 985                            | \$ 1,337                          | \$ -                              | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110  | \$ 1,235                          | \$ 1,034                          | \$ 2,869                          | \$ 3,143                                    | \$ -                                     |
| Janitorial Supplies                     | 52115  | \$ -                              | \$ -                              | \$ 306                            | \$ 44                                       | \$ -                                     |
| Liability Insurance                     | 52120  | \$ 7,050                          | \$ 5,492                          | \$ 6,595                          | \$ 7,052                                    | \$ 4,920                                 |
| Equipment Replacement                   | 52170  | \$ 31,000                         | \$ -                              | \$ 2,776                          | \$ -  | \$ -                                     |
| Workers Compensation                    | 52190  | \$ 4,750                          | \$ 3,891                          | \$ 4,521                          | \$ 5,264                                    | \$ 4,334                                 |
| Safety                                  | 55020  | \$ -                              | \$ -                              | \$ 139                            | \$ -  | \$ -                                     |
| Transfer Out - Indirect Cost Allocation | 80060  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out - WWT Land Loan            | 80100  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out - Shop                     | 80200  | \$ 29,250                         | \$ 25,220                         | \$ 20,954                         | \$ 49,738                                   | \$ 42,804                                |
| Transfer Out - Facilities               | 80550  | \$ -                              | \$ -                              | \$ 16,696                         | \$ 9,384                                    | \$ -                                     |
| Transfer Out - Street Const.            | 80700  | \$ 75,406                         | \$ 45,247                         | \$ 53,247                         | \$ -  | \$ -                                     |
| Oper. Trans. Out-Information Technology | 81400  | \$ 2,750                          | \$ 630                            | \$ 3,000                          | \$ 7,274                                    | \$ 3,579                                 |
| <b>Total Operating Expense</b>          |        | <b>\$ 172,582</b>                 | <b>\$ 292,875</b>                 | <b>\$ 176,878</b>                 | <b>\$ 434,094</b>                           | <b>\$ 86,836</b>                         |
| <b>Total Expenditures</b>               |        | <b>\$ 302,874</b>                 | <b>\$ 417,215</b>                 | <b>\$ 427,771</b>                 | <b>\$ 644,994</b>                           | <b>\$ 273,386</b>                        |
| <b>Total Surplus/Deficit</b>            |        | <b>\$ 65,645</b>                  | <b>\$ 64,882</b>                  | <b>\$ 33,696</b>                  | <b>\$ (9,268)</b>                           | <b>\$ (15,000)</b>                       |

| Capital Outlay -52040               | CC Approved     |
|-------------------------------------|-----------------|
| GPS Equip. 4 Busses w/1 yr. Service | \$ 5,000        |
| <b>Total Capital Outlay</b>         | <b>\$ 5,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: PUBLIC TRANSIT

FUND: 12

DEPT: 200

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                    | Contract   | 0.15               | 0.16               | 0.10               | 0.00               | 0.00                  | \$ -                      |
| City Operations Manager                  | Contract   | 0.00               | 0.00               | 0.25               | 0.00               | 0.00                  | \$ -                      |
| Administrative Assistant                 | 29         | 0.20               | 0.20               | 0.00               | 0.20               | 0.00                  | \$ -                      |
| Transit Driver (Y-Rated)                 | 29         | 0.00               | 0.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Transit Driver                           | 25         | 2.00               | 2.00               | 2.00               | 2.00               | 2.00                  | \$ 73,118                 |
| Clerk                                    | 23         | 0.20               | 0.20               | 0.00               | 1.00               | 1.00                  | \$ 33,973                 |
| <b>Total Existing Positions</b>          |            | 2.55               | 2.56               | 3.35               | 3.20               | 3.00                  | \$ 107,090                |
| <b>Reclassification</b>                  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>     |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>          |            | 2.55               | 2.56               | 3.35               | 3.20               | 3.00                  | \$ 107,090                |

HOURLY EMPLOYEES

| Position Title                 | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | No. of Hours | 2008/2009 CC Approved |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| Extra Help - Substitute Driver | 0.00               | 0.00               | 1.00               | 1.00               | 1342         | \$ 15,000             |
|                                |                    |                    |                    |                    |              |                       |
|                                |                    |                    |                    |                    |              |                       |
| <b>Total Hourly Employees</b>  | 0.00               | 0.00               | 1.00               | 1.00               | 1,342        | \$ 15,000             |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



LUIS PENA  
Public Services  
Manager



IVA COX  
Administrative Assistant I



LARRY JENNINGS  
Wastewater Operator II



LUIS VILLA  
Wastewater Operator II



LESLIE HINOJOSA  
Clerk



BYRON RUSSELL  
Wastewater  
Operator-in-Training



CESAR MONTES  
Utility Technician

**WASTEWATER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: WASTEWATER

FUND: 30

DEPT: 400

**DIVISION DESCRIPTION:**

To provide an efficient and effective wastewater collection, treatment and disposal that is safe, reliable and that complies with all state and federal wastewater treatment regulations thereby protecting the environment and safeguarding the public health.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

1) Replaced composite sampler to satisfy State Discharge Requirement Permit.

FISCAL YEAR OBJECTIVES

- 1) Ground water monitoring wells: State mandated to certify plant is up to 3 MGD
- 2) Implement Sludge Centrifuge & Dryer
- 3) Replace 250 KW Emergency Generator to meet air quality standards
- 4) Rebuild T.F. Pump #1 to increase efficiency.

|   | Actual<br>FY 2004/2005 | Actual<br>FY 2005/2006 | Projected<br>FY 2006/2007 |
|---|------------------------|------------------------|---------------------------|
| Loss time due to injuries   | 1                      | 0                      | 0                         |
| Traffic Accidents   | 0                      | 0                      | 0                         |
| Required permit to 3MGD process completed                           | 60%                    | 90%                    | 100%                      |
| Percentage of Wastewater process through secondary treatment        | 100%                   | 100%                   | 100%                      |
| Percentage of Effluent BOD requirements achieved                    | 98%                    | 100%                   | 100%                      |
| Percentage of Pond Dissolved Oxygen Level Requirements achieved     | 99%                    | 100%                   | 100%                      |
| Percentage of Final Effluent Suspended Solids Requirements achieved | 99%                    | 100%                   | 100%                      |
| Sewage overflow incidents at treatment                              | 0                      | 0                      | 0                         |
| Percentage of Treated Wastewater Recycled                           | 90%                    | 100%                   | 100%                      |
| Overflow incidents at the Storm Pond                                | 0                      | 0                      | 0                         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

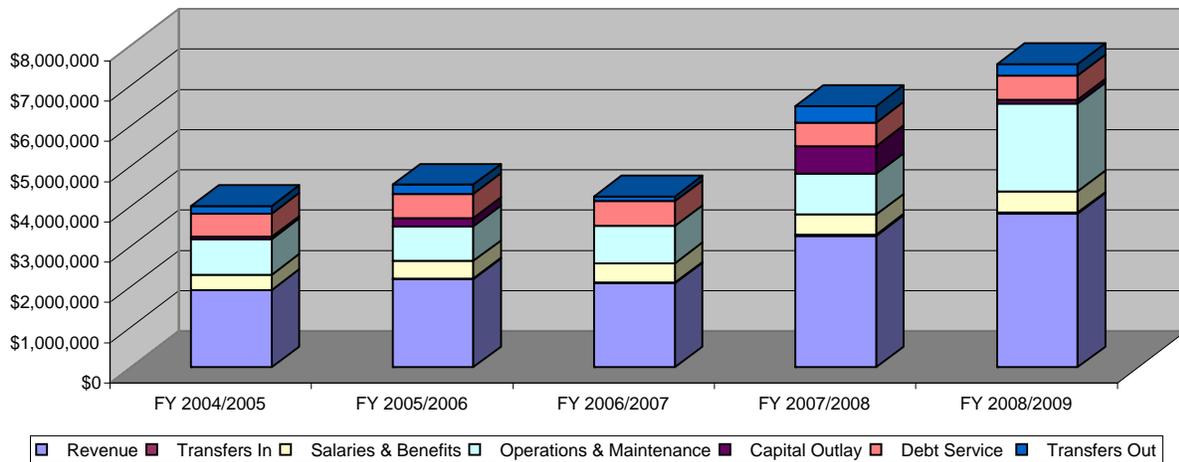
DIVISION: WASTEWATER

FUND: 30

DEPT: 400

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 1,923,024                   | \$ 2,192,149                   | \$ 2,086,823                   | \$ 3,270,523                             | \$ 3,818,361                          |
| <b>Transfers In</b>                 | \$ -                           | \$ 13,906                      | \$ 15,747                      | \$ 23,620                                | \$ 23,620                             |
| <b>Total Revenue</b>                | \$ 1,923,024                   | \$ 2,206,055                   | \$ 2,102,570                   | \$ 3,294,143                             | \$ 3,841,981                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 381,927                     | \$ 435,499                     | \$ 485,509                     | \$ 499,125                               | \$ 531,485                            |
| <b>Operations &amp; Maintenance</b> | \$ 878,463                     | \$ 862,460                     | \$ 923,208                     | \$ 1,012,301                             | \$ 2,174,774                          |
| <b>Capital Outlay</b>               | \$ 57,690                      | \$ 200,886                     | \$ 487                         | \$ 692,175                               | \$ 93,938                             |
| <b>Debt Service</b>                 | \$ 580,220                     | \$ 600,527                     | \$ 616,211                     | \$ 580,248                               | \$ 601,240                            |
| <b>Transfers Out</b>                | \$ 189,082                     | \$ 233,943                     | \$ 113,734                     | \$ 415,925                               | \$ 284,603                            |
| <b>Total Expenditures</b>           | \$ 2,087,382                   | \$ 2,333,316                   | \$ 2,139,149                   | \$ 3,199,773                             | \$ 3,686,039                          |
| <b>Total Profit or (Loss)</b>       | \$ (164,358)                   | \$ (127,261)                   | \$ (36,579)                    | \$ 94,370                                | \$ 155,942                            |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 5.53         | 5.43         | 6.26         | 5.23         | 6.49         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Wastewater<br>30-400 | Object | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|----------------------|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|----------------------|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|  |       |                     |                     |                     |                     |                     |
|--|-------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Wastewater Int. Earned                 | 30090 | \$ 58,956           | \$ 99,708           | \$ 198,468          | \$ 16,495           | \$ 30,000           |
| Misc. Income Wastewater                | 30130 | \$ 2,933            | \$ 8,405            | \$ 266              | \$ 15,363           | \$ 13,000           |
| Farm Rental Wastewater                 | 30150 | \$ 80,066           | \$ 64,089           | \$ 64,125           | \$ 64,125           | \$ 62,125           |
| Rental Fees                            | 31310 | \$ 8,211            | \$ 8,540            | \$ 8,881            | \$ 9,236            | \$ 9,236            |
| Wastewater Sales                       | 31320 | \$ 1,259,747        | \$ 1,303,959        | \$ 1,233,473        | \$ 1,700,000        | \$ 1,850,000        |
| Zone of Benefit                        | 31325 | \$ -                | \$ 88,737           | \$ 29,431           | \$ 15,160           | \$ 28,000           |
| Wastewater Septic Dump Sales           | 31330 | \$ 19,455           | \$ 6,784            | \$ 6,848            | \$ 7,466            | \$ 7,000            |
| Wastewater Trunk Lines                 | 31340 | \$ 103,430          | \$ 111,555          | \$ -                | \$ -                | \$ -                |
| Wastewater Hook Up Fees                | 31350 | \$ 390,225          | \$ 500,372          | \$ -                | \$ -                | \$ -                |
| Reserve Reuse                          | 31430 |                     |                     | \$ -                | \$ 681,683          | \$ 1,519,000        |
| Impact Fees                            | 31750 | \$ -                | \$ -                | \$ 545,331          | \$ 760,994          | \$ 300,000          |
| Transfer In - Loan Payments            | 38120 | \$ -                | \$ 13,906           | \$ 15,747           | \$ 23,620           | \$ 23,620           |
| State Revolving Loan - Plant Expansion | 38125 | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| <b>Total Revenue</b>                   |       | <b>\$ 1,923,024</b> | <b>\$ 2,206,055</b> | <b>\$ 2,102,570</b> | <b>\$ 3,294,143</b> | <b>\$ 3,841,981</b> |

|                                    |       |                   |                   |                   |                   |                   |
|------------------------------------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 264,074        | \$ 278,421        | \$ 309,097        | \$ 308,911        | \$ 335,866        |
| Overtime                           | 50050 | \$ 14,502         | \$ 11,381         | \$ 14,792         | \$ 16,000         | \$ 16,000         |
| Health Savings Paid                | 50065 | \$ -              | \$ -              | \$ 188            | \$ -              | \$ -              |
| Vacation Paid                      | 50080 | \$ -              | \$ -              | \$ 196            | \$ 3,498          | \$ 4,300          |
| FICA                               | 50090 | \$ 19,900         | \$ 22,159         | \$ 24,207         | \$ 24,421         | \$ 25,694         |
| Sick Paid                          | 50095 | \$ -              | \$ -              | \$ -              | \$ 4,500          | \$ 2,000          |
| Retirement                         | 50110 | \$ 25,934         | \$ 58,131         | \$ 65,837         | \$ 64,367         | \$ 73,260         |
| Group Insurance                    | 50120 | \$ 57,088         | \$ 65,008         | \$ 70,696         | \$ 76,653         | \$ 73,765         |
| Boot Allowance                     | 50125 | \$ 429            | \$ 400            | \$ 496            | \$ 775            | \$ 600            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 381,927</b> | <b>\$ 435,499</b> | <b>\$ 485,509</b> | <b>\$ 499,125</b> | <b>\$ 531,485</b> |

|                                |       |            |            |            |           |           |
|--------------------------------|-------|------------|------------|------------|-----------|-----------|
| Training and Travel            | 50230 | \$ 1,876   | \$ 2,994   | \$ 1,672   | \$ 495    | \$ 3,000  |
| Utilities/Pumping              | 50250 | \$ 75,765  | \$ 66,561  | \$ 74,608  | \$ 58,454 | \$ 75,000 |
| Communications                 | 50280 | \$ 6,480   | \$ 7,257   | \$ 8,440   | \$ 8,720  | \$ 7,800  |
| Communications-Cell            | 50285 | \$ 2,169   | \$ 2,209   | \$ 2,404   | \$ 1,780  | \$ 984    |
| Postage                        | 50290 | \$ 3,538   | \$ 3,826   | \$ 4,499   | \$ 3,311  | \$ 4,500  |
| Office Supplies                | 50310 | \$ 1,662   | \$ 3,835   | \$ 3,418   | \$ 2,253  | \$ 4,000  |
| Fuel                           | 50320 | \$ 4,390   | \$ 4,647   | \$ 4,521   | \$ 3,269  | \$ 6,000  |
| Dues                           | 50330 | \$ 544     | \$ 170     | \$ 526     | \$ 534    | \$ 1,200  |
| Wastewater Annual Fees         | 50340 | \$ 6,235   | \$ 6,235   | \$ 6,235   | \$ 6,300  | \$ 6,300  |
| Uniform Cleaning Services      | 50370 | \$ 1,889   | \$ 2,167   | \$ 2,741   | \$ 1,740  | \$ 1,600  |
| Tools                          | 50380 | \$ 792     | \$ 1,278   | \$ 2,003   | \$ 270    | \$ 3,000  |
| Certification                  | 50385 | \$ -       | \$ -       | \$ 190     | \$ 276    | \$ 500    |
| Materials                      | 50390 | \$ 9,245   | \$ 12,973  | \$ 11,899  | \$ 9,130  | \$ 14,000 |
| Prof. Services                 | 50460 | \$ 126,723 | \$ 32,714  | \$ 143,281 | \$ 2,482  | \$ 56,000 |
| Equipment Repair/Maint.        | 50530 | \$ 32,500  | \$ 24,502  | \$ 21,414  | \$ 27,040 | \$ 30,000 |
| Line Repairs                   | 50550 | \$ 7,818   | \$ 29,382  | \$ 5,701   | \$ 14,000 | \$ 14,000 |
| Utilities                      | 50580 | \$ 14,567  | \$ 16,687  | \$ 15,681  | \$ 13,204 | \$ 13,000 |
| Biosolid Disposal              | 50590 | \$ 470     | \$ -       | \$ 20,000  | \$ 44,075 | \$ 45,000 |
| Chemicals and Testing          | 50620 | \$ 18,604  | \$ 16,895  | \$ 13,505  | \$ 19,260 | \$ 25,000 |
| Bad Debt Wastewater            | 50780 | \$ -       | \$ (381)   | \$ -       |           | \$ -      |
| Wastewater Surcharge           | 51010 | \$ 40,000  | \$ -       | \$ -       |           | \$ -      |
| Wastewater Hook up Transfer    | 51020 | \$ 390,225 | \$ 502,480 | \$ -       |           | \$ -      |
| Wastewater Trunk line Transfer | 51030 | \$ 103,430 | \$ 97,169  | \$ -       |           | \$ -      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Wastewater<br>30-400 | Object | Actual       | Actual       | Actual       | Estimated Actual | City Council |
|----------------------|--------|--------------|--------------|--------------|------------------|--------------|
|                      |        | Rev/Exp      | Rev/Exp      | Rev/Exp      | Rev/Exp          | Approved     |
|                      |        | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008     | FY 2008/2009 |

|   |        |                     |                     |                     |                     |                     |
|---|--------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Impact Fees Reserve                           | 51750  | \$ -                | \$ -                | \$ 545,331          | \$ 760,994          | \$ 300,000          |
| Miscellaneous                                 | 52030  | \$ 727              | \$ -                | \$ 558              | \$ -                | \$ -                |
| Capital Outlay                                | 52040  | \$ 57,690           | \$ 200,886          | \$ 487              | \$ 692,175          | \$ 93,938           |
| Auditor                                       | 52050  | \$ 4,493            | \$ 4,022            | \$ 6,453            | \$ 4,467            | \$ 3,200            |
| Building Repair Offices                       | 52080  | \$ 946              | \$ 802              | \$ -                | \$ -                | \$ -                |
| Janitorial Services                           | 52110  | \$ 2,716            | \$ 2,645            | \$ 3,117            | \$ 1,877            | \$ -                |
| Janitorial Supplies                           | 52115  | \$ -                | \$ -                | \$ 781              | \$ 325              | \$ 500              |
| Liability Insurance                           | 52120  | \$ 9,400            | \$ 9,153            | \$ 12,335           | \$ 14,619           | \$ 20,356           |
| Workers Compensation                          | 52190  | \$ 10,700           | \$ 10,726           | \$ 9,309            | \$ 11,730           | \$ 17,934           |
| US Trust Ref Bond-Principal                   | 54020  | \$ 175,000          | \$ 185,000          | \$ 190,000          | \$ 180,000          | \$ 195,000          |
| US Trust Ref Bond-Interest                    | 54030  | \$ 48,970           | \$ 40,799           | \$ 37,625           | \$ 24,007           | \$ 30,000           |
| Ind. Park 92-1                                | 54060  | \$ 65,000           | \$ 75,000           | \$ 85,000           | \$ 85,000           | \$ 85,000           |
| SRF Loan Principal                            | 54090  | \$ 193,150          | \$ 198,159          | \$ 203,316          | \$ 208,830          | \$ 203,320          |
| SRF Loan Interest                             | 54110  | \$ 98,100           | \$ 101,569          | \$ 100,270          | \$ 82,410           | \$ 87,920           |
| Banking Charges                               | 55010  | \$ -                | \$ 1,110            | \$ 2,284            | \$ 1,698            | \$ 1,900            |
| Safety  | 55020  | \$ 560              | \$ -                | \$ -                | \$ -                | \$ 1,000            |
| Pest Control Services                         | 55050  | \$ -                | \$ 400              | \$ 300              | \$ -                | \$ -                |
| CIP-Installation of 3 ground water monitoring | 560081 | \$ -                | \$ -                | \$ -                | \$ -                | \$ 160,000          |
| CIP-Installation of Sludge Centrifuge         | 560082 | \$ -                | \$ -                | \$ -                | \$ -                | \$ 1,300,000        |
| CIP- Replacement of 250 kw Emergency Gene     | 560083 | \$ -                | \$ -                | \$ -                | \$ -                | \$ 55,000           |
| CIP-Rebuilding trickling filter pump#1        | 560084 | \$ -                | \$ -                | \$ -                | \$ -                | \$ 4,000            |
| Transfer Out - Indirect Cost Allocation       | 80060  | \$ -                | \$ -                | \$ -                | \$ 357,833          | \$ 225,940          |
| Oper. Trans Out-Shop                          | 80200  | \$ 25,600           | \$ 22,030           | \$ 16,557           | \$ 16,726           | \$ 13,419           |
| Oper. Trans Out-General Fund                  | 80300  | \$ 73,650           | \$ 31,150           | \$ 28,280           | \$ -                | \$ -                |
| Oper. Transfer Out-Street Fund                | 80500  | \$ 59,200           | \$ 31,110           | \$ 28,280           | \$ -                | \$ -                |
| Oper. Trans Out-Facilities                    | 80550  | \$ -                | \$ -                | \$ 16,647           | \$ 26,588           | \$ 27,347           |
| Oper. Trans Out - Street Const                | 80560  | \$ 22,882           | \$ 140,363          | \$ 15,800           | \$ -                | \$ -                |
| Oper. Trans. Out-Information Technology       | 81400  | \$ 7,750            | \$ 9,290            | \$ 8,170            | \$ 14,778           | \$ 17,897           |
| <b>Total Operating Expense</b>                |        | <b>\$ 1,705,455</b> | <b>\$ 1,897,816</b> | <b>\$ 1,653,640</b> | <b>\$ 2,700,648</b> | <b>\$ 3,154,554</b> |

|                           |                     |                     |                     |                     |                     |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Expenditures</b> | <b>\$ 2,087,382</b> | <b>\$ 2,333,316</b> | <b>\$ 2,139,149</b> | <b>\$ 3,199,773</b> | <b>\$ 3,686,039</b> |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|

|                            |                     |                     |                    |                  |                   |
|----------------------------|---------------------|---------------------|--------------------|------------------|-------------------|
| <b>Total Profit/(Loss)</b> | <b>\$ (164,358)</b> | <b>\$ (127,261)</b> | <b>\$ (36,579)</b> | <b>\$ 94,370</b> | <b>\$ 155,942</b> |
|----------------------------|---------------------|---------------------|--------------------|------------------|-------------------|

| Capital Outlay -52040                          | CC Approved      |
|--|------------------|
| New Fork lift 25%                              | \$ 15,000        |
| New Sewer Flushing Machine                     | \$ 75,000        |
| Replacement Computer for Accounting Supervisor | \$ 338           |
| GPS equipment 3 trucks w/1yr service           | \$ 3,600         |
| <b>Total for Capital Outlay</b>                | <b>\$ 93,938</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: WASTEWATER

FUND: 30

DEPT: 400

SALARIED EMPLOYEES

| Position Title                     | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>         |            |                    |                    |                    |                    |                       |                           |
| Public Works Director              | Contract   | 0.15               | 0.17               | 0.17               | 0.20               | 0.20                  | \$ 20,947                 |
| Deputy Public Works Director       | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.05                  | \$ 4,880                  |
| City Projects Manager              | Contract   | 0.00               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| Public Service Manager             | 15         | 1.00               | 0.75               | 0.75               | 0.80               | 1.00                  | \$ 90,958                 |
| Wastewater Operator II             | 34         | 2.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 46,804                 |
| Wastewater Supervisor              | 34         | 1.00               | 1.00               | 1.00               | 0.00               | 1.00                  | \$ 50,098                 |
| Accounting Supervisor              | 33         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 12,219                 |
| Administrative Assistant II        | 32         | 0.20               | 0.20               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Wastewater Operator I              | 30         | 0.00               | 1.00               | 1.00               | 1.00               | 0.00                  | \$ -                      |
| Administrative Assistant I         | 29         | 0.00               | 0.00               | 0.00               | 0.25               | 0.59                  | \$ 26,125                 |
| A/P-P/R-Purchasing                 | 28         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 10,800                 |
| Wastewater Operator in Training    | 26         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 33,183                 |
| Accounting Assistant II            | 26         | 0.34               | 0.66               | 0.63               | 0.63               | 0.30                  | \$ 10,975                 |
| Accounting Assistant I             | 23         | 0.34               | 0.00               | 0.33               | 0.33               | 0.33                  | \$ 11,211                 |
| Clerk                              | 23         | 0.00               | 0.00               | 0.40               | 0.19               | 0.19                  | \$ 6,455                  |
| Utility Technician                 | 23         | 0.00               | 0.00               | 0.33               | 0.33               | 0.33                  | \$ 11,211                 |
| <b>Total Existing Positions</b>    |            | 5.53               | 5.43               | 6.26               | 5.23               | 6.49                  | \$ 335,866                |
| <b>Reclassifications</b>           |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
| <b>Requested Reclassifications</b> |            |                    |                    |                    |                    | 0.00                  | \$ -                      |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>    |            | 5.53               | 5.43               | 6.26               | 5.23               | 6.49                  | \$ 335,866                |



**CITY OF WASCO**  
*Annual Budget*  
*Fiscal Year 2008 / 2009*



*DANIEL ALLEN*  
*Public Works Director*



*ROBERT WREN*  
*Deputy Public Works Director*



*MITCH MAXEY*  
*Water Superintendent*



*IVA COX*  
*Administrative Assistant I*



*LESLIE HINOJOSA*  
*Clerk*



*BOB BROWN*  
*Water Operator III*



*JIMMY AMADOR*  
*Water Operator III*



*CESAR MONTES*  
*Utility Technician*



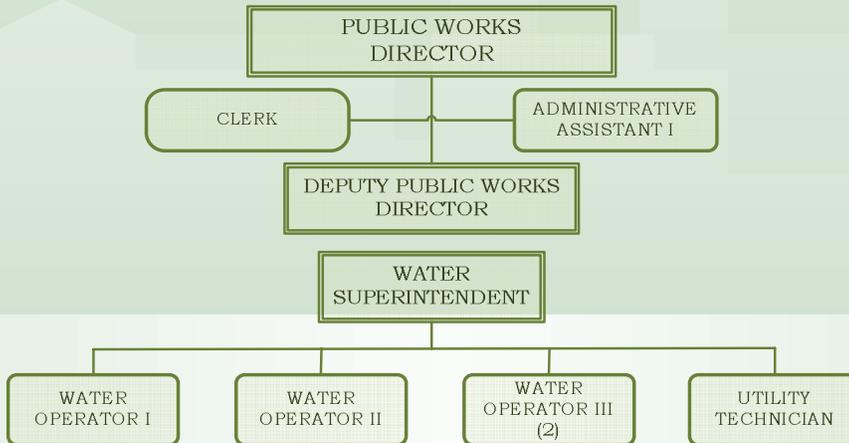
*JESUS CORTEZ*  
*Water Operator I*



*JEFF TACKETT*  
*Water Operator II*

**WATER**

**ORGANIZATIONAL CHART**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: WATER

FUND: 31

DEPT: 400

**DIVISION DESCRIPTION:**

It is the mission of the City of Wasco Division to provide a reliable supply of high quality water at a reasonable price to our customers. To fulfill this mission we will: 1) Provide prompt, courteous and responsive customer service. 2) Ensure that sound, responsible financial management practices are observed in the conduct of Division business. 3) Plan, design and operate city water facilities efficiently, effectively and safely, bearing in mind our responsibility to be a good steward of the environment. 4) Promote ethical behavior in the conduct of city affairs, and facilitate the public's involvement in the planning and development of Division policy. 5) Recruit and retain a qualified, productive workforce and maintain a workplace environment where diversity and excellence are valued and where creativity, teamwork and open communication are actively encouraged.

**ACCOMPLISHMENTS**

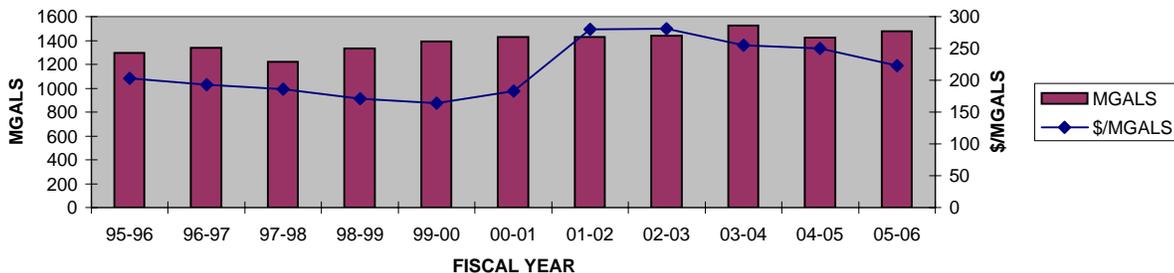
- 1) Completed installation of 250' of 6" water main on 9th Street between F&G Street and 300' of 8" water main between E&F Streets including (1) fire hydrant, (7) gate valves and (4) customer services w/meters
- 2) Completed installation of 200' of 8" water main on Broadway between 4th Place & 5th Street and 2100' of 8" water main on 5th Street between Griffith & F Streets including (4) fire hydrants, (17) gate valves and (18) customer services w/meters.
- 3) Completed installation of 1300' of 8" water main on Broadway between 5th & 7th Street and 200' of 4" water main on E Street between 7th and 8th Streets including (5) gate valves and (23) customer services w/meters.
- 4) Completed Engineering and Construction upgrades for Well #7 (4th & Poplar) & #10 (Iris & Griffith). Estimated increase in source water capacity, 1MGD.
- 5) Completed purchase of Well#12 (McCombs & Griffith). Estimated increase in source water capacity, 2.5 MGD
- 6) Completed installation, replacement or repair of (17) fire hydrants.
- 7) Completed installation, replacement or repair of (8) gate valves.
- 8) Completed installation, replacement or repair of (15) water meters.
- 9) Completed replacement of fencing at Well#10 (Iris & Griffith)
- 10) Completed repair of (3) pipe locators.

**FISCAL YEAR OBJECTIVES**

- 1) Purchase automatic meter reading system hardware and software. (Q1)
- 2) Begin ground water study (grant) (Q2)
- 3) Continue fire hydrant replacement (Q1-Q4)
- 4) Continue meter replacement (Q1-Q4)
- 5) Continue gate valve replacement (Q1-Q4)
- 6) Replace Nu-Matic control valves on water well surge tanks with compressors (Q1-Q4)

**PERFORMANCE INDICATORS**

**PG&E PUMPING COST/MGALS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

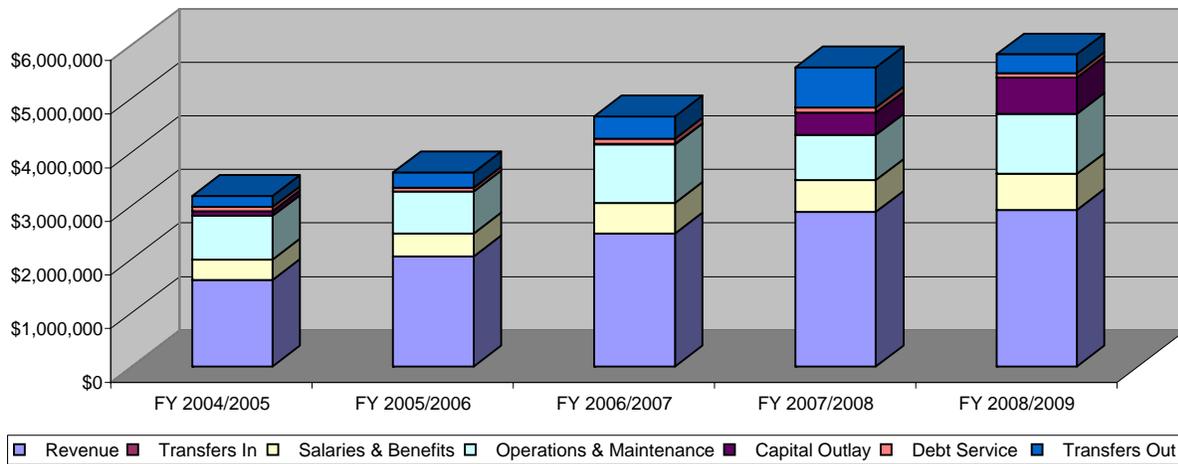
DIVISION: WATER

FUND: 31

DEPT: 400

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 1,619,812                   | \$ 2,056,042                   | \$ 2,480,916                   | \$ 2,887,596                             | \$ 2,919,000                          |
| <b>Transfers In</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 1,619,812                   | \$ 2,056,042                   | \$ 2,480,916                   | \$ 2,887,596                             | \$ 2,919,000                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 373,303                     | \$ 430,681                     | \$ 571,493                     | \$ 589,878                               | \$ 674,555                            |
| <b>Operations &amp; Maintenance</b> | \$ 816,240                     | \$ 777,346                     | \$ 1,097,092                   | \$ 845,842                               | \$ 1,121,335                          |
| <b>Capital Outlay</b>               | \$ 92,825                      | \$ 823                         | \$ 2,256                       | \$ 412,100                               | \$ 676,338                            |
| <b>Debt Service</b>                 | \$ 72,610                      | \$ 77,447                      | \$ 104,582                     | \$ 96,333                                | \$ 86,833                             |
| <b>Transfers Out</b>                | \$ 213,110                     | \$ 277,123                     | \$ 413,613                     | \$ 748,248                               | \$ 347,422                            |
| <b>Total Expenditures</b>           | \$ 1,568,087                   | \$ 1,563,421                   | \$ 2,189,035                   | \$ 2,692,401                             | \$ 2,906,482                          |
| <b>Total Profit or (Loss)</b>       | \$ 51,725                      | \$ 492,621                     | \$ 291,881                     | \$ 195,194                               | \$ 12,518                             |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 5.76         | 5.94         | 8.77         | 7.70         | 7.53         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Water<br>Fund 31-400                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Water Int. Earned                      | 30090            | \$ 19,596                         | \$ 49,444                         | \$ 98,123                         | \$ 69,415                                   | \$ 90,000                                |
| Misc. Water Enterprise                 | 30130            | \$ 1,441                          | \$ 6,459                          | \$ 5,887                          | \$ 23,482                                   | \$ 20,000                                |
| Improvement Plan Check                 | 30340            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,500                                 |
| Ground Water Study Grant               | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 230,000                               |
| Water Enterprise                       | 31320            | \$ 1,317,636                      | \$ 1,624,414                      | \$ 1,708,467                      | \$ 1,752,000                                | \$ 1,752,000                             |
| Construction Water Sales               | 31321            | \$ -                              | \$ -                              | \$ 232,555                        | \$ 40,830                                   | \$ 58,000                                |
| Zone of Benefit                        | 31325            | \$ -                              | \$ 121,274                        | \$ 8,090                          | \$ 2,439                                    | \$ 10,000                                |
| Water Connection Fees                  | 31340            | \$ 88,428                         | \$ 81,758                         | \$ -                              | \$ -  | \$ -                                     |
| Water Well Improvements                | 31410            | \$ 181,314                        | \$ 160,825                        | \$ -                              | \$ -  | \$ -                                     |
| Water Penalty                          | 31420            | \$ 11,398                         | \$ 11,869                         | \$ 13,070                         | \$ 10,032                                   | \$ 11,000                                |
| Reserve Revenue Use- Well Improvements | 31430            | \$ -                              | \$ -                              | \$ -                              | \$ 681,683                                  | \$ 545,500                               |
| Impact Fees                            | 31750            | \$ -                              | \$ -                              | \$ 414,725                        | \$ 307,715                                  | \$ 200,000                               |
| <b>Total Revenue</b>                   |                  | <b>\$ 1,619,812</b>               | <b>\$ 2,056,042</b>               | <b>\$ 2,480,916</b>               | <b>\$ 2,887,596</b>                         | <b>\$ 2,919,000</b>                      |
| Salary                                 | 50010            | \$ 251,795                        | \$ 267,716                        | \$ 362,446                        | \$ 374,722                                  | \$ 396,236                               |
| Overtime                               | 50050            | \$ 20,377                         | \$ 24,068                         | \$ 27,995                         | \$ 25,000                                   | \$ 25,000                                |
| Extra Help                             | 50060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 58,091                                |
| Health Savings Paid                    | 50065            | \$ -                              | \$ -                              | \$ 188                            | \$ 2,410                                    | \$ -                                     |
| Vacation                               | 50080            | \$ -                              | \$ -                              | \$ 2,702                          | \$ -  | \$ 1,000                                 |
| FICA                                   | 50090            | \$ 19,571                         | \$ 22,285                         | \$ 29,872                         | \$ 30,309                                   | \$ 30,312                                |
| Retirement                             | 50110            | \$ 25,152                         | \$ 55,708                         | \$ 78,892                         | \$ 79,623                                   | \$ 85,717                                |
| Group Insurance                        | 50120            | \$ 56,407                         | \$ 60,529                         | \$ 68,601                         | \$ 77,064                                   | \$ 76,799                                |
| Boot Allowance                         | 50125            | \$ -                              | \$ 375                            | \$ 797                            | \$ 750                                      | \$ 1,400                                 |
| <b>Total Salary &amp; Benefits</b>     |                  | <b>\$ 373,303</b>                 | <b>\$ 430,681</b>                 | <b>\$ 571,493</b>                 | <b>\$ 589,878</b>                           | <b>\$ 674,555</b>                        |
| Uniform Allowance                      | 50130            | \$ 500                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Training and Travel                    | 50230            | \$ 4,423                          | \$ 2,506                          | \$ 2,561                          | \$ 2,106                                    | \$ 3,500                                 |
| Utilities/Pumping Stations             | 50250            | \$ 359,856                        | \$ 347,634                        | \$ 404,132                        | \$ 347,165                                  | \$ 400,000                               |
| Communications                         | 50280            | \$ 4,560                          | \$ 4,218                          | \$ 5,121                          | \$ 5,000                                    | \$ 5,000                                 |
| Communications - Cell                  | 50285            | \$ 2,133                          | \$ 1,763                          | \$ 2,655                          | \$ 1,898                                    | \$ 732                                   |
| Postage                                | 50290            | \$ 3,796                          | \$ 3,825                          | \$ 4,499                          | \$ 3,365                                    | \$ 6,000                                 |
| Office Supplies                        | 50310            | \$ 2,067                          | \$ 3,632                          | \$ 4,067                          | \$ 1,529                                    | \$ 4,000                                 |
| Fuel                                   | 50320            | \$ 7,569                          | \$ 8,764                          | \$ 9,232                          | \$ 8,490                                    | \$ 14,000                                |
| Dues                                   | 50330            | \$ 1,370                          | \$ 1,933                          | \$ 1,706                          | \$ 1,002                                    | \$ 2,000                                 |
| Physicals                              | 50350            |                                   |                                   | \$ -                              | \$ 84                                       | \$ 200                                   |
| Uniform Cleaning Services              | 50370            | \$ 2,148                          | \$ 2,579                          | \$ 3,082                          | \$ 2,935                                    | \$ 3,119                                 |
| Tools                                  | 50380            | \$ 4,305                          | \$ 4,368                          | \$ 4,984                          | \$ 2,621                                    | \$ 4,500                                 |
| Certification                          | 50385            | \$ -                              | \$ -                              | \$ 445                            | \$ 623                                      | \$ 1,250                                 |
| Materials                              | 50390            | \$ 18,932                         | \$ 20,894                         | \$ 29,697                         | \$ 20,470                                   | \$ 30,000                                |
| Prof. Services                         | 50460            | \$ 17,731                         | \$ 54,135                         | \$ 100,707                        | \$ 29,247                                   | \$ 260,000                               |
| DHS Oversight County/State             | 50490            | \$ -                              | \$ -                              | \$ 15,542                         | \$ 12,247                                   | \$ 23,000                                |
| Repair/Maint.                          | 50530            | \$ 52,125                         | \$ 406                            | \$ 1,938                          | \$ -  | \$ -                                     |
| Repair/Maint. Pumps                    | 505306           | \$ -                              | \$ 27,418                         | \$ 4,868                          | \$ 8,262                                    | \$ 35,000                                |
| Repair/Maint. Equipment                | 505307           | \$ -                              | \$ 17,546                         | \$ 14,304                         | \$ 16,916                                   | \$ 20,000                                |
| Repair/Maint. Scada                    | 505308           | \$ -                              | \$ 660                            | \$ 102                            | \$ 923                                      | \$ 5,000                                 |
| Utilities                              | 50580            | \$ 358                            | \$ 365                            | \$ 454                            | \$ 333                                      | \$ 1,200                                 |
| Chemicals and Testing                  | 50620            | \$ 34,868                         | \$ 31,387                         | \$ 22,691                         | \$ 27,896                                   | \$ 40,000                                |
| Bad Debt Water Enterprise              | 50780            | \$ -                              | \$ (525)                          | \$ -                              | \$ 34                                       | \$ 500                                   |
| Water Well Reserves Transfers          | 51010            | \$ 181,314                        | \$ 145,825                        | \$ -                              | \$ -  | \$ -                                     |
| Water Trunk Line                       | 51030            | \$ 88,428                         | \$ 71,663                         | \$ -                              | \$ -  | \$ -                                     |
| Impact Fees - Reserve                  | 51750            | \$ -                              | \$ -                              | \$ 414,725                        | \$ 307,714                                  | \$ 200,000                               |
| Cash Short/Over                        | 52020            | \$ (246)                          | \$ 270                            | \$ 290                            | \$ (35)                                     | \$ 500                                   |
| Miscellaneous                          | 52030            | \$ (27)                           | \$ 29                             | \$ 411                            | \$ 279                                      | \$ 500                                   |
| Capital Outlay                         | 52040            | \$ 92,825                         | \$ 823                            | \$ 2,256                          | \$ 412,100                                  | \$ 130,838                               |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Water<br>Fund 31-400                     | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Auditor                                  | 52050            | \$ 3,744                          | \$ 3,403                          | \$ 5,378                          | \$ 4,600                                    | \$ 2,500                                 |
| Building Repair Offices                  | 52080            | \$ 525                            | \$ 677                            | \$ -                              | \$ -  | \$ -                                     |
| Janitorial Services                      | 52110            | \$ 3,235                          | \$ 2,618                          | \$ 3,745                          | \$ 3,602                                    | \$ 5,000                                 |
| Janitorial Supplies                      | 52115            | \$ -                              | \$ 285                            | \$ 335                            | \$ 449                                      | \$ 1,000                                 |
| Liability Insurance                      | 52120            | \$ 9,400                          | \$ 9,153                          | \$ 10,984                         | \$ 18,058                                   | \$ 25,962                                |
| Workers Compensation                     | 52190            | \$ 13,000                         | \$ 8,393                          | \$ 9,061                          | \$ 14,490                                   | \$ 22,872                                |
| Safety Award                             | 52240            | \$ -                              | \$ 278                            | \$ 412                            | \$ -  | \$ -                                     |
| Capital Lease                            | 54040            | \$ -                              | \$ -                              | \$ 26,391                         | \$ 19,503                                   | \$ 24,333                                |
| Ind. Park Loan 92-1                      | 54060            | \$ 54,000                         | \$ 60,000                         | \$ 60,000                         | \$ 60,000                                   | \$ 60,000                                |
| Generator Loan                           | 54070            | \$ 12,480                         | \$ 15,252                         | \$ 16,792                         | \$ 14,580                                   | \$ -                                     |
| Int. Exp. Generator                      | 54080            | \$ 6,130                          | \$ 2,195                          | \$ 1,399                          | \$ 2,250                                    | \$ 2,500                                 |
| Banking Charges                          | 55010            | \$ -                              | \$ 1,110                          | \$ 2,105                          | \$ 1,698                                    | \$ 1,500                                 |
| Safety                                   | 55020            | \$ 126                            | \$ 133                            | \$ 212                            | \$ 1,842                                    | \$ 2,500                                 |
| Construction Projects                    | 56000            | \$ -                              | \$ -                              | \$ -                              | \$ 50,170                                   | \$ -                                     |
| CIP-Upgrade 2 wells (4th St & Iris Well) | 560085           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 220,000                               |
| CIP-5th Pl. & Barker S of 5th.           | 560086           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 18,656                                |
| CIP-4th St. & D Street N. of 5th         | 560087           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 24,500                                |
| CIP-6th St. between Broadway & D         | 560088           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 21,544                                |
| CIP-Meter Installation Program Sec. 9    | 560089           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 260,800                               |
| Transfer Out - Indirect Cost Allocation  | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ 338,456                                  | \$ 270,269                               |
| Oper. Trans Out-Software Loan            | 80100            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans Out-Shop                     | 80200            | \$ 27,100                         | \$ 21,030                         | \$ 15,639                         | \$ 32,721                                   | \$ 44,189                                |
| Oper. Trans Out-General Fund             | 80300            | \$ 86,310                         | \$ 35,690                         | \$ 60,460                         | \$ -  | \$ -                                     |
| Oper. Trans Out-Street Dept.             | 80500            | \$ 62,650                         | \$ 35,690                         | \$ 60,460                         | \$ -  | \$ -                                     |
| Oper. Trans Out-Facilities               | 80550            | \$ -                              | \$ -                              | \$ 16,647                         | \$ 11,044                                   | \$ 11,488                                |
| Oper. Trans Out-CIP                      | 80700            | \$ -                              | \$ 123,093                        | \$ 195,397                        | \$ 345,873                                  | \$ -                                     |
| Oper. Trans. Out-Information Technology  | 81400            | \$ 9,850                          | \$ 12,960                         | \$ 13,180                         | \$ 20,154                                   | \$ 21,477                                |
| Oper. Trans Out-Code Compliance          | 81420            | \$ 27,200                         | \$ 28,060                         | \$ 50,879                         | \$ -  | \$ -                                     |
| Oper. Trans Out-Engineering              | 81440            | \$ -                              | \$ 5,600                          | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans Out- Emerg. Resp.            | 81450            | \$ -                              | \$ 15,000                         | \$ 951                            | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>           |                  | <b>\$ 1,194,785</b>               | <b>\$ 1,132,739</b>               | <b>\$ 1,600,896</b>               | <b>\$ 2,152,693</b>                         | <b>\$ 2,231,927</b>                      |
| <b>Total Expenditures</b>                |                  | <b>\$ 1,568,087</b>               | <b>\$ 1,563,421</b>               | <b>\$ 2,172,389</b>               | <b>\$ 2,742,571</b>                         | <b>\$ 2,906,482</b>                      |
| <b>Total Profit/(Loss)</b>               |                  | <b>\$ 51,725</b>                  | <b>\$ 492,621</b>                 | <b>\$ 308,527</b>                 | <b>\$ 145,024</b>                           | <b>\$ 12,518</b>                         |

| Capital Outlay -52040                                | CC Approved       |
|--|-------------------|
| Replacement 3/4 Ton P/U w/equip                      | \$ 45,000         |
| New Forklift 25%                                     | \$ 15,000         |
| Fire Hydrant Replacement                             | \$ 12,000         |
| Meter Replacement                                    | \$ 10,000         |
| Gate Valve Replacement                               | \$ 10,000         |
| GPS equipment 5 trucks/ 1yr service                  | \$ 7,200          |
| Surge tank air compressors (4)                       | \$ 11,300         |
| Replacement Computer for Accounting Supervisor       | \$ 338            |
| Software/Hardware for automatic meter reading system | \$ 20,000         |
| <b>Total for Capital Outlay</b>                      | <b>\$ 130,838</b> |

| Existing Capital Lease - 54040 | Payment          |
|--------------------------------|------------------|
| Backhoe                        | \$ 24,333        |
| <b>Total Capital Lease</b>     | <b>\$ 24,333</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: WATER

FUND: 31

DEPT: 400

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                       | Contract   | 0.15               | 0.18               | 0.18               | 0.22               | 0.22                  | \$ 23,126                 |
| Deputy Public Works Director                | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.05                  | \$ 4,880                  |
| City Projects Manager                       | Contract   | 0.00               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| Water Superintendent                        | 9          | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 73,192                 |
| Senior Water Operator                       |            | 1.00               | 1.00               | 1.00               | 0.00               | 0.00                  | \$ -                      |
| Water Operator III                          | 38         | 0.00               | 0.00               | 2.00               | 2.00               | 2.00                  | \$ 104,598                |
| Water Operator II                           | 34         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 50,098                 |
| Accounting Supervisor                       | 33         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 12,219                 |
| Administrative Assistant II                 | 32         | 0.20               | 0.20               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Water Operator I                            | 30         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 44,460                 |
| Administrative Assistant I                  | 29         | 0.00               | 0.00               | 0.00               | 0.25               | 0.61                  | \$ 27,011                 |
| A/P-P/R- Purchasing                         | 28         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 10,800                 |
| Permit Technician                           | 27         | 0.25               | 0.25               | 0.25               | 0.25               | 0.00                  | \$ -                      |
| Assistant Accounting II                     | 26         | 0.33               | 0.66               | 0.63               | 0.63               | 0.30                  | \$ 10,975                 |
| Assistant Accounting I                      | 23         | 0.33               | 0.00               | 0.33               | 0.33               | 0.33                  | \$ 11,211                 |
| Utility Technician                          | 23         | 0.00               | 0.00               | 0.33               | 0.33               | 0.33                  | \$ 11,211                 |
| Clerk                                       | 23         | 0.00               | 0.00               | 0.40               | 0.19               | 0.19                  | \$ 6,455                  |
| <b>Total Existing Positions</b>             |            | 5.76               | 5.94               | 8.77               | 7.70               | 7.53                  | \$ 390,236                |
| <b>Reclassifications</b>                    |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Requested New Positions</b>              |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 5.76               | 5.94               | 8.77               | 7.70               | 7.53                  | \$ 390,236                |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works  
Director



ROBERT WREN  
Deputy Public Works  
Director



MELVIN RICKETTS  
Sanitation Supervisor



IVA COX  
Administrative  
Assistant I



LESLIE HINOJOSA  
Clerk



JOHNNY AGUILERA  
Sanitation Worker II



CARLOS CALDERON  
Sanitation Worker II



JUAN SALINAS  
Sanitation Worker II



GEARY ANDERSON  
Sanitation Worker II



GREGORY MAXEY  
Sanitation Worker II



STAN MADRON  
Sanitation Worker II



ARNULFO GONZALEZ  
Sanitation Worker I



MANUEL RUIZ  
Sanitation Worker I



FRANKLIN McCAULEY  
Sanitation Worker I



VACANT  
Sanitation Worker I

**SANITATION**

ORGANIZATIONAL CHART



CESAR MONTES  
Utility Technician



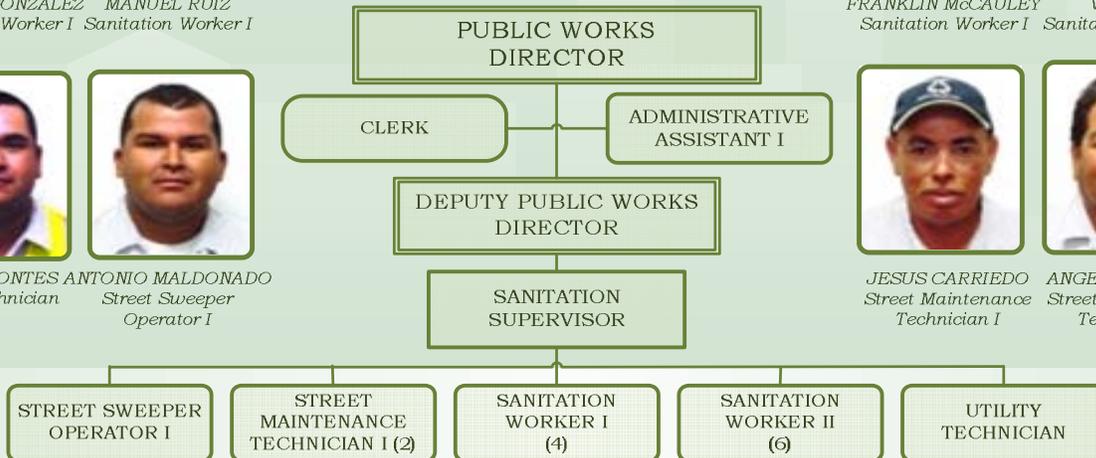
ANTONIO MALDONADO  
Street Sweeper  
Operator I



JESUS CARRIEDO  
Street Maintenance  
Technician I



ANGEL SANDOVAL  
Street Maintenance  
Technician I



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: SANITATION

FUND: 32

DEPT: 400

| DEPARTMENT DESCRIPTION:  |              |              |              |
|--|--------------|--------------|--------------|
| <p>To protect the public and environment through the legal, efficient and effective collection, treatment, reuse and disposal of liquid and solid wastes while enhancing relationships with the community, co-workers, elected and officials, and business.</p>  |              |              |              |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:  |              |              |              |
| <u>ACCOMPLISHMENTS</u>   |              |              |              |
| <ol style="list-style-type: none"> <li>1) Define truck routes so that they may serve the community in a timely manner.</li> <li>2) Acquire roll-off truck and bins.</li> <li>3) Become more efficient with regard to alley clean-up.</li> <li>4) Develop a more detailed preventative maintenance schedule.</li> <li>5) Install GPS tracking equipment on all trucks. (Q2)</li> <li>6) Replaced 300 95-gallon containers in section 8</li> <li>7) Increased street sweeping activity.</li> </ol>   |              |              |              |
| <u>FISCAL YEAR OBJECTIVE</u>   |              |              |              |
| <ol style="list-style-type: none"> <li>1) Purchase residential and commercial containers to maintain replacemnt container inventories (Q1-Q2)</li> <li>2) Make presentation on recycling and composting at local schools (Q1-Q4)</li> <li>3) Update collection reoutes and brochures (Q1)</li> <li>4) Provide Safety Training for Employees (Q1-Q4)</li> <li>5) Purchase replacement garbage truck. (Q1)</li> <li>6) Reduce waste and depletion of city resources (Q1-Q4)</li> <li>7) Reduce or eliminate the release of pollutants into the environment. (q1-Q4)</li> <li>8) Promote environment awareness among employees (Q1-Q4)</li> </ol> |              |              |              |
| PERFORMANCE INDICATORS   |              |              |              |
|  | Actual       | Actual       | Estimated    |
|  | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 |
| Lost time due to injuries  | 0            | 0            | 0            |
| Traffic accidents  | 1            | 0            | 0            |
| Overtime hours worked  | 351          | 300          | 360          |
| Trips to landfill per year   | 2964         | 3200         | 4,216        |
| Workshops/training sessions attended   | 6            | 6            | 0            |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

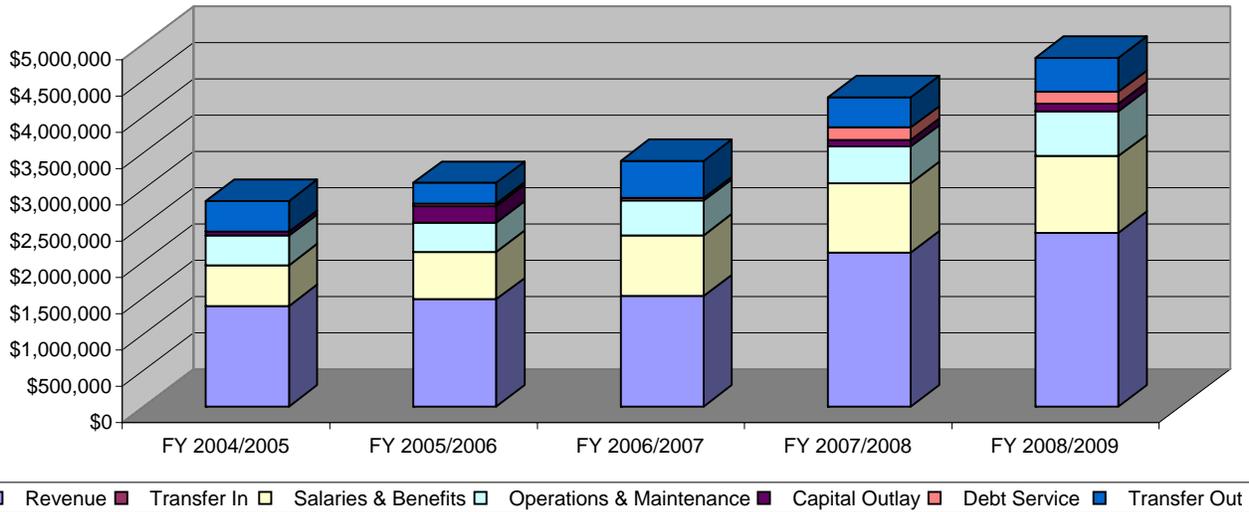
DIVISION: SANITATION

FUND: 32

DEPT: 400

| Description                   | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                       | \$ 1,388,537                   | \$ 1,478,914                   | \$ 1,521,402                   | \$ 2,122,641                             | \$ 2,395,700                          |
| Transfer In                   | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>          | \$ 1,388,537                   | \$ 1,478,914                   | \$ 1,521,402                   | \$ 2,122,641                             | \$ 2,395,700                          |
| <b>Expenditures:</b>          |                                |                                |                                |  |                                       |
| Salaries & Benefits           | \$ 557,230                     | \$ 651,584                     | \$ 836,589                     | \$ 957,872                               | \$ 1,056,615                          |
| Operations & Maintenance      | \$ 409,742                     | \$ 405,460                     | \$ 478,941                     | \$ 503,802                               | \$ 617,403                            |
| Capital Outlay                | \$ 52,062                      | \$ 229,686                     | \$ 367                         | \$ 91,255                                | \$ 106,938                            |
| Debt Service                  | \$ -                           | \$ 33,394                      | \$ 34,953                      | \$ 172,000                               | \$ 162,375                            |
| Transfer Out                  | \$ 425,002                     | \$ 285,160                     | \$ 511,481                     | \$ 416,171                               | \$ 468,481                            |
| <b>Total Expenditures</b>     | \$ 1,444,036                   | \$ 1,605,284                   | \$ 1,862,331                   | \$ 2,141,100                             | \$ 2,411,812                          |
| <b>Total Profit or (Loss)</b> | \$ (55,499)                    | \$ (126,370)                   | \$ (340,929)                   | \$ (18,459)                              | \$ (16,112)                           |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 | APPROVED<br>FY 2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 10.51                    | 12.65                    | 14.64                    | 14.51                    | 15.53                    |
| PART TIME   | 4.00                     | 4.00                     | 4.00                     | 4.00                     | 0.00                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Sanitation<br>32-400                    | Object<br>Number | Actual                  | Actual                  | Actual                  | Estimated Actual        | City Council             |
|---|------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
|   |                  | Rev/Exp<br>FY 2004/2005 | Rev/Exp<br>FY 2005/2006 | Rev/Exp<br>FY 2006/2007 | Rev/Exp<br>FY 2007/2008 | Approved<br>FY 2008/2009 |
| Sanitation Interest                     | 30090            | \$ 6,587                | \$ 12,899               | \$ 15,172               | \$ 732                  | \$ 5,000                 |
| Miscellaneous Revenue                   | 30130            | \$ -                    | \$ 9,372                | \$ -                    | \$ 10,698               | \$ 9,000                 |
| Grant                                   | 30550            | \$ -                    | \$ -                    | \$ -                    | \$ 6,455                | \$ -                     |
| State Highway Sweeping                  | 30760            | \$ -                    | \$ 228                  | \$ 12,000               | \$ 12,000               | \$ 12,000                |
| Sanitation Service Fees                 | 31320            | \$ 1,135,399            | \$ 1,211,763            | \$ 1,212,861            | \$ 1,850,000            | \$ 2,009,700             |
| Reserve Revenue Use- Equipment          | 31425            | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ 80,000                |
| Landfill Collection                     | 31520            | \$ 212,386              | \$ 213,457              | \$ 218,674              | \$ 205,423              | \$ 235,000               |
| Impact Fees                             | 31530            | \$ -                    | \$ 1,720                | \$ 34,538               | \$ 22,127               | \$ 25,000                |
| Container Reimbursement                 | 31540            | \$ 34,166               | \$ 29,476               | \$ 28,156               | \$ 15,207               | \$ 20,000                |
| <b>Total Revenue</b>                    |                  | <b>\$ 1,388,537</b>     | <b>\$ 1,478,914</b>     | <b>\$ 1,521,402</b>     | <b>\$ 2,122,641</b>     | <b>\$ 2,395,700</b>      |
| Salary                                  | 50010            | \$ 359,497              | \$ 383,572              | \$ 510,883              | \$ 573,975              | \$ 670,470               |
| Overtime                                | 50050            | \$ 10,886               | \$ 18,376               | \$ 12,563               | \$ 14,850               | \$ 4,000                 |
| Extra Help                              | 50060            | \$ 20,850               | \$ 20,685               | \$ 20,925               | \$ 26,224               | \$ 11,000                |
| Vacation Paid                           | 50080            | \$ -                    | \$ -                    | \$ 196                  | \$ 2,000                | \$ 1,200                 |
| FICA                                    | 50090            | \$ 28,030               | \$ 32,326               | \$ 41,042               | \$ 44,959               | \$ 51,291                |
| Retirement                              | 50110            | \$ 35,399               | \$ 79,797               | \$ 111,991              | \$ 121,980              | \$ 142,691               |
| Sick Paid                               | 50095            | \$ -                    | \$ -                    | \$ -                    | \$ 540                  | \$ -                     |
| Group Insurance                         | 50120            | \$ 101,825              | \$ 115,549              | \$ 137,215              | \$ 171,769              | \$ 173,863               |
| Boot Allowance                          | 50125            | \$ 743                  | \$ 1,279                | \$ 1,775                | \$ 1,575                | \$ 2,100                 |
| <b>Total Salary &amp; Benefits</b>      |                  | <b>\$ 557,230</b>       | <b>\$ 651,584</b>       | <b>\$ 836,589</b>       | <b>\$ 957,872</b>       | <b>\$ 1,056,615</b>      |
| Training and Travel                     | 50230            | \$ 583                  | \$ 648                  | \$ 1,059                | \$ 1,132                | \$ 1,000                 |
| Communications                          | 50280            | \$ 5,309                | \$ 3,796                | \$ 3,809                | \$ 3,472                | \$ 3,000                 |
| Communications - Cell                   | 50285            | \$ 463                  | \$ 976                  | \$ 1,443                | \$ 1,117                | \$ 2,000                 |
| Postage                                 | 50290            | \$ 3,530                | \$ 3,750                | \$ 4,498                | \$ 3,311                | \$ 5,000                 |
| Office Supplies                         | 50310            | \$ 2,162                | \$ 3,233                | \$ 3,259                | \$ 1,453                | \$ 2,500                 |
| Fuel                                    | 50320            | \$ 68,272               | \$ 80,180               | \$ 89,079               | \$ 83,088               | \$ 90,000                |
| Physicals                               | 50350            | \$ 1,478                | \$ 310                  | \$ 69                   | \$ 246                  | \$ 300                   |
| Drug & Alcohol Testing                  | 50360            | \$ 395                  | \$ 195                  | \$ 50                   | \$ 101                  | \$ 400                   |
| Uniform Cleaning Services               | 50370            | \$ 3,189                | \$ 3,122                | \$ 4,474                | \$ 3,899                | \$ 4,130                 |
| Tools                                   | 50380            | \$ 1,470                | \$ 1,420                | \$ 1,661                | \$ 889                  | \$ 2,000                 |
| Certification                           | 50385            | \$ -                    | \$ -                    | \$ 244                  | \$ 334                  | \$ 100                   |
| Materials                               | 50390            | \$ 9,942                | \$ 6,310                | \$ 7,427                | \$ 8,429                | \$ 12,000                |
| Publications                            | 50430            | \$ 733                  | \$ 135                  | \$ 376                  | \$ -                    | \$ 200                   |
| Prof. Ser.                              | 50460            | \$ 956                  | \$ 18,579               | \$ 3,340                | \$ 5,299                | \$ 8,000                 |
| KCEH Fee                                | 50510            | \$ 4,500                | \$ 3,505                | \$ 1,610                | \$ 2,088                | \$ 3,000                 |
| Utilities                               | 50580            | \$ 4,207                | \$ 4,315                | \$ 4,334                | \$ 3,051                | \$ 12,000                |
| Street Sweeping Disposal                | 50670            | \$ -                    | \$ 3,500                | \$ 5,000                | \$ -                    | \$ 8,000                 |
| Greenwaste                              | 50770            | \$ 156                  | \$ 11                   | \$ 92                   | \$ 132                  | \$ 400                   |
| Bad Debt                                | 50780            | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |
| Impact Fees                             | 51750            | \$ -                    | \$ (900)                | \$ 34,538               | \$ 45,000               | \$ 25,000                |
| Bank Charges & Misc.                    | 52030            | \$ 515                  | \$ (1,912)              | \$ 93                   | \$ 47                   | \$ 200                   |
| Capital Outlay                          | 52040            | \$ 52,062               | \$ 229,686              | \$ 367                  | \$ 91,255               | \$ 106,938               |
| Auditor                                 | 52050            | \$ 3,145                | \$ 3,094                | \$ 6,453                | \$ 4,188                | \$ 3,000                 |
| Equipment Rental                        | 52070            | \$ 2,278                | \$ -                    | \$ -                    | \$ -                    | \$ 4,000                 |
| Building Repair Offices                 | 52080            | \$ 2,093                | \$ 2,500                | \$ 22,068               | \$ -                    | \$ -                     |
| Janitorial Services                     | 52110            | \$ 3,723                | \$ 3,198                | \$ 5,455                | \$ 3,170                | \$ 4,500                 |
| Janitorial Supplies                     | 52115            | \$ -                    | \$ 285                  | \$ 335                  | \$ 449                  | \$ 1,500                 |
| Liability Insurance                     | 52120            | \$ 25,750               | \$ 20,441               | \$ 25,510               | \$ 21,786               | \$ 28,960                |
| Equipment Replacement Reserve           | 52170            | \$ -                    | \$ -                    | \$ -                    | \$ 50,000               | \$ 70,000                |
| Workers Compensation                    | 52190            | \$ 20,100               | \$ 18,068               | \$ 16,220               | \$ 19,121               | \$ 25,513                |
| County Gate Fee/Landfill                | 52210            | \$ 210,624              | \$ 216,694              | \$ 224,122              | \$ 230,000              | \$ 248,000               |
| Lease- Capital Principal                | 54040            | \$ -                    | \$ 32,120               | \$ 32,120               | \$ 172,000              | \$ 162,375               |
| Lease- Capital Interest                 | 54050            | \$ -                    | \$ 1,275                | \$ 2,833                | \$ -                    | \$ -                     |
| Banking Charges                         | 55010            | \$ -                    | \$ 1,110                | \$ 2,105                | \$ 2,000                | \$ 1,700                 |
| Safety                                  | 55020            | \$ -                    | \$ -                    | \$ 217                  | \$ -                    | \$ 1,000                 |
| Recycling Program                       | 55030            | \$ -                    | \$ (1,102)              | \$ -                    | \$ -                    | \$ -                     |
| Refuse Container Reserve                | 55040            | \$ 34,166               | \$ 9,999                | \$ 10,000               | \$ 10,000               | \$ 50,000                |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                    | \$ -                    | \$ 149,290              | \$ 236,269              | \$ 306,898               |
| Oper. Trans Out- Software Loan          | 80100            | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Sanitation<br>32-400 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|----------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|----------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|   |       |                   |                   |                     |                     |                     |
|---|-------|-------------------|-------------------|---------------------|---------------------|---------------------|
| Oper. Trans Out-Shop                    | 80200 | \$ 133,852        | \$ 185,460        | \$ 178,296          | \$ 155,739          | \$ 135,752          |
| Oper. Trans Out-General Fund            | 80300 | \$ 60,500         | \$ 31,200         | \$ 54,100           | \$ -                | \$ -                |
| Oper. Trans Out-Street                  | 80500 | \$ 49,000         | \$ 31,150         | \$ 54,100           | \$ -                | \$ -                |
| Oper. Trans Out-Facilities              | 80550 | \$ -              |                   | \$ 16,647           | \$ 11,059           | \$ 11,514           |
| Oper. Trans. Out-Information Technology | 81400 | \$ 7,750          | \$ 9,290          | \$ 8,170            | \$ 13,104           | \$ 14,318           |
| Oper. Trans Out-Code Compliance         | 81420 | \$ 27,200         | \$ 28,060         | \$ 50,878           | \$ -                | \$ -                |
| Oper. Trans to Reserve                  | 81500 | \$ 146,700        | \$ -              | \$ -                | \$ -                | \$ -                |
| <b>Total Operating Expense</b>          |       | <b>\$ 886,806</b> | <b>\$ 953,700</b> | <b>\$ 1,025,742</b> | <b>\$ 1,183,228</b> | <b>\$ 1,355,197</b> |

|                           |  |                     |                     |                     |                     |                     |
|---------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Expenditures</b> |  | <b>\$ 1,444,036</b> | <b>\$ 1,605,284</b> | <b>\$ 1,862,331</b> | <b>\$ 2,141,100</b> | <b>\$ 2,411,812</b> |
|---------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|

|                            |  |                    |                     |                     |                    |                    |
|----------------------------|--|--------------------|---------------------|---------------------|--------------------|--------------------|
| <b>Total Profit/(Loss)</b> |  | <b>\$ (55,499)</b> | <b>\$ (126,370)</b> | <b>\$ (340,929)</b> | <b>\$ (18,459)</b> | <b>\$ (16,112)</b> |
|----------------------------|--|--------------------|---------------------|---------------------|--------------------|--------------------|

| Capital Outlay -52040                          | CC Approved       |
|--|-------------------|
| New Fork Lift 25%                              | \$ 15,000         |
| GPS Equipment 3 Trucks w/1yr service           | \$ 3,600          |
| 70 Tires for Sanitation Trucks                 | \$ 20,000         |
| 4-Roll off Bins                                | \$ 30,000         |
| 90 gal garbage cans Section (5) (110 each)     | \$ 13,000         |
| 90 gal garbage cans new development (100 each) | \$ 11,000         |
| Replacement Computer for Accounting Supervisor | \$ 338            |
| 3yd Trash Bin Replacements                     | \$ 14,000         |
| <b>Total for Capital Outlay</b>                | <b>\$ 106,938</b> |

| Existing Capital Lease - 54040 | Payment           |
|--------------------------------|-------------------|
| Brush Loader                   | \$ 19,280         |
| 07 Garbage Truck               | \$ 44,582         |
| 08 Garbage Truck               | \$ 54,886         |
| Roll-Off Truck                 | \$ 28,627         |
| <b>Total Capital Lease</b>     | <b>\$ 147,375</b> |

| Capital Lease - 54040      | CC Approved      |
|----------------------------|------------------|
| Replacement Garbage Truck  | \$ 15,000        |
| <b>Total Capital Lease</b> | <b>\$ 15,000</b> |





CITY OF WASCO  
Annual Budget  
Fiscal Year 2008 / 2009



DANIEL ALLEN  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



ANGELICA VARGAS  
Accounting Assistant II

**CNG STATION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: CNG STATION

FUND: 34

DEPT: 400

**DEPARTMENT DESCRIPTION:**

This is a city owned compressed natural gas station provides a clean fuel source for transit busses, school busses and the local prison transport units.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) The City has added the prison to its user list for 07/08 increasing the overall revenue of the facility by 15%.
- 2) Staff has established a defined preventative maintenance schedule that will ensure the life of the plant and decrease downtime.
- 3) Repaired the card reading system enabling the signal to be sent to city staff without experiencing downtime.

FISCAL YEAR OBJECTIVE

- 1) Identify state and Federal funds that will assist in upgrading the current single compressor system to a dual compressor system.
- 2) Complete the engineering and design of the new plant processes.
- 3) Undergo construction of the upgrades in Spring 2009

**WASCO CNG FUELING STATION**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| CNG Station<br>34-400                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| CNG Station Interest                    | 30090            | \$ -                              | \$ 3,470                          | \$ 34,183                         | \$ 26,249                                   | \$ -                                     |
| CNG Station Service Fees                | 31320            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 25,400                                |
| CMAQ 5311 Grant                         | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 441,090                               |
| Prop 1B Funding                         | 30755            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 57,146                                |
| LFT - Operations                        | 30810            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 43,737                                |
| Oper. Trans. In TDA                     | 38050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                    |                  | <b>\$ -</b>                       | <b>\$ 3,470</b>                   | <b>\$ 34,183</b>                  | <b>\$ 26,249</b>                            | <b>\$ 567,373</b>                        |
| Salary                                  | 50010            | \$ -                              | \$ -                              | \$ 3,149                          | \$ 4,726                                    | \$ 3,658                                 |
| FICA                                    | 50090            | \$ -                              | \$ -                              | \$ 233                            | \$ 468                                      | \$ 280                                   |
| Retirement                              | 50110            | \$ -                              | \$ -                              | \$ 687                            | \$ 1,122                                    | \$ 768                                   |
| Group Insurance                         | 50120            | \$ -                              | \$ -                              | \$ 685                            | \$ 859                                      | \$ 508                                   |
| <b>Total Salary &amp; Benefits</b>      |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 4,754</b>                   | <b>\$ 7,175</b>                             | <b>\$ 5,214</b>                          |
| Office Supplies                         | 50310            | \$ -                              | \$ -                              | \$ 271                            | \$ 81                                       | \$ 300                                   |
| Professional Services                   | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ 6,787                                    | \$ 10,000                                |
| Utilities                               | 50580            | \$ -                              | \$ -                              | \$ 13,121                         | \$ 4,492                                    | \$ 11,156                                |
| CNG Fuel Cost                           | 50585            | \$ -                              | \$ -                              | \$ 18,717                         | \$ 17,130                                   | \$ 20,000                                |
| Repair and Maintenance                  | 52080            | \$ -                              | \$ -                              | \$ -                              | \$ 682                                      | \$ 1,000                                 |
| Liability Insurance                     | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 441                                      | \$ 224                                   |
| Workers Compensation                    | 52190            | \$ -                              | \$ -                              | \$ 187                            | \$ 329                                      | \$ 197                                   |
| Maintenance Agreements                  | 52300            | \$ -                              | \$ -                              | \$ 368                            | \$ 2,400                                    | \$ 12,000                                |
| Banking Charges                         | 55010            | \$ -                              | \$ 65                             | \$ 368                            | \$ 141                                      | \$ 518                                   |
| CIP- CNG Plant Expansion                | 56008A           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 498,238                               |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ 11,631                                   | \$ 7,989                                 |
| Oper. Trans. Out-Information Technology | 81400            | \$ -                              | \$ -                              | \$ 5,670                          | \$ 535                                      | \$ 537                                   |
| <b>Total Operating Expense</b>          |                  | <b>\$ -</b>                       | <b>\$ 65</b>                      | <b>\$ 38,700</b>                  | <b>\$ 44,649</b>                            | <b>\$ 562,159</b>                        |
| <b>Total Expenditures</b>               |                  | <b>\$ -</b>                       | <b>\$ 65</b>                      | <b>\$ 43,455</b>                  | <b>\$ 51,824</b>                            | <b>\$ 567,373</b>                        |
| <b>Total Profit/(Loss)</b>              |                  | <b>\$ -</b>                       | <b>\$ 3,405</b>                   | <b>\$ (9,271)</b>                 | <b>\$ (25,575)</b>                          | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING SUMMARY

DEPARTMENT: CNG STATION

FUND: 34

DEPT: 400

SALARIED EMPLOYEES

| Position Title                                | Step Range | 2005/2006 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                    |            |                    |                    |                    |                    |                       |                           |
| City Operations Manager                       | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Accounting Assistant II                       | 26         | 0.00               | 0.00               | 0.10               | 0.10               | 0.10                  | \$ 3,658                  |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>               |            | 0.00               | 0.00               | 0.10               | 0.10               | 0.10                  | \$ 3,658                  |
| <b>Reclass &amp; Requested New Positions:</b> |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b>   |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>               |            | 0.00               | 0.00               | 0.10               | 0.10               | 0.10                  | \$ 3,658                  |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: TRANSIT STATION

FUND: 35

DEPT: 500

DEPARTMENT DESCRIPTION:

The Transit Station Fund accounts for the operating and maintaining of the City's Amtrak rail station which facilitates local and regional rail mass transit. This operation is funded through Transportation Development Act monies.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

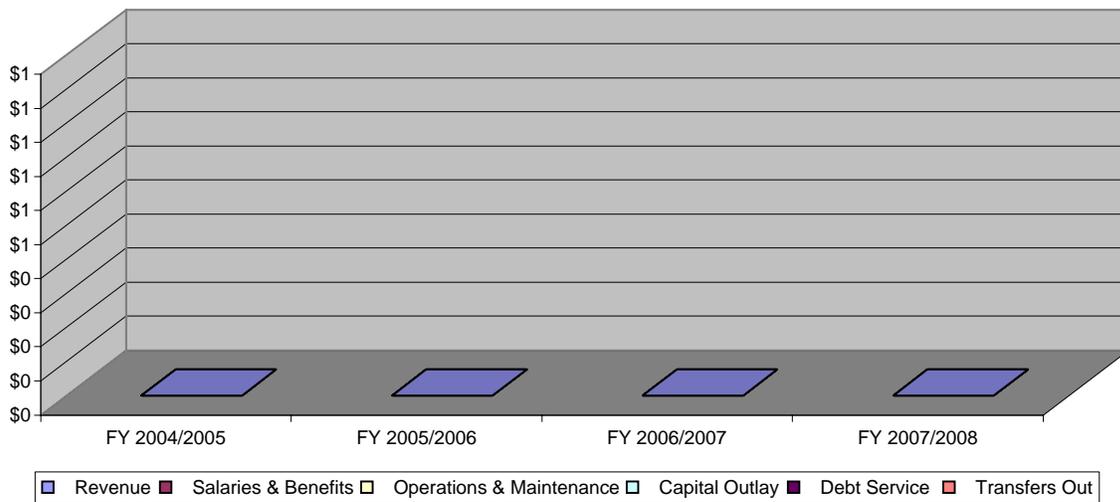
DIVISION: TRANSIT STATION

FUND: 35

DEPT:500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| Transfers In                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 17,500                                |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                     | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 16,566                                |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   |              |              |              |              |              |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT OBJECT DETAIL BUDGET

| Transit Station<br>Fund 35-500          | Object | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Building Rental Income                  | 30160  |                                   |                                   |                                   |   | \$ 1,200                                 |
| LFT - Operations                        | 30810  |                                   |                                   |                                   |   | \$ 32,866                                |
| <b>Total Revenue</b>                    |        | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| Communications                          | 50280  |                                   |                                   |                                   |   | \$ 2,100                                 |
| Office Supplies                         | 50310  |                                   |                                   |                                   |   | \$ 3,000                                 |
| Utilities                               | 50580  |                                   |                                   |                                   |   | \$ 8,500                                 |
| Janitorial Services                     | 52110  |                                   |                                   |                                   |   | \$ 3,600                                 |
| Janitorial Supplies                     | 52115  |                                   |                                   |                                   |   | \$ 300                                   |
| Oper. Trans. Out-Information Technology | 81400  |                                   |                                   |                                   |   | \$ 6,622                                 |
| Transfer Out - Facilities               | 80550  |                                   |                                   |                                   |   | \$ 9,944                                 |
| <b>Total Operating Expense</b>          |        | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| <b>Total Expenditures</b>               |        | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 34,066                                |
| <b>Total Surplus/Deficit</b>            |        | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

# ***GRANT FUNDS***

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## **OVERVIEW**

The following section will cover all Grant fund maintained by the City. Each department will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Supplemental Law Enforcement Grant (COPS)**
2. **Community Development Block Grant – CDBG RLA**
3. **Cal-Home Grant Reuse**
4. **California Housing Finance Agency - CHFA**
5. **Miscellaneous Grants**
6. **2005 Cal-Home Grant**
7. **2006 Home Grant**
8. **2006 Cal-Home Grant**
9. **2008 BEGIN Grant**
10. **2007 Home Grant**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DIVISION: GRANTS & LOAN

**FUND: 41- 500 SUPPLEMENTAL LAW ENFORCEMENT (COPS) DEPARTMENT DESCRIPTION**

The State of California issues to the County of Kern funds for front line law enforcement services. These funds are distributed to local Municipalities by an internal formula. The funds are utilized by the Sheriff for anti-gang, community crime prevention programs and funding of one officer in the City of Wasco.

**FUND: 56- 500 COMMUNITY DEVELOPMENT BLOCT GRANT (CDBG) RLA DEPARTMENT DESCRIPTION**

The City has received serval fundings of Community Developmetn Block Grant Funds for low interest housing rehabilitation loans. As these funds pay back into the program they are funneled back out for more housing rehabilitation through our CDBG Revolving Loan Account (RLA), per our agreement with HCD. These funds are also used in conjunction with CALHome funds in order to fund the larger rehabilitation/ reconstructions needs

**GOALS & OBJECTIVES**

- 1) Commit funds as necessary to meet rehabilitation and home access needs. (Q1, Q2, Q3, Q4)

**FUND: 57-500 CAL HOME GRANT REUSE DEPARTMENT DESCRIPTION**

The City has received several rounds of funding from the CalHome Program and as loans are repaid the money is placed in the CalHome Reuse accunt. The CalHome reuse money is available to continue with owner occupied rehabilitation loans.

**GOALS & OBJECTIVES**

- 1) Commit Reuse money as necessary to meet owner-occupied rehabilitation needs. (Q1, Q2, Q3, and Q3)

**FUND: 45- 500 CHFA REHABILITATION LOAN DEPARTMENT DESCRIPTION**

The City was awarded \$386,000 in funding from the California Housing Finance Agency (CHFA-Help). These funds were used by the City's Housing Rehabilitation Program. This money is in the form of a 10 year loan at 3% interest made to the City for the purpose of making rehabilitation loans to both rental property owners and owner-occupants.

**GOALS & OBJECTIVES**

- 1) Continue with all CHFA semi-annual reporting requirements. (Q1, Q3)
- 2) Continue annual occupancy verifications. (Q3)
- 3) Continue with loan servicing. (Q1, Q2, Q3, Q4)

**FUND: 51- 500 2004 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION**

The City was awarded \$500,000 in funding through the 2004 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation.

**GOALS & OBJECTIVES**

- 1) Prepare and submit Annual CalHome Report (Q1)
- 2) Prepare and submit Quarterly Calhome Reports (Q1, Q2, Q3, Q4)
- 3) Complete construction on final projects. (Q2)
- 4) Expend final funds and close-out grant expiration date of 12/09/07 (Q2)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

DEPARTMENT: GRANTS & LOAN (Continued)

|   |
|---|
| <b>FUND: 52-500 MISCELLANEOUS GRANTS DEPARTMENT DESCRIPTION</b>   |
| From time to time the City obtains grants that are not budgeted. This usually occurs when grants are applied for, but the results are not known until after the budget has been adopted, or when grants are applied for and received in the middle of a budget year. This department was created to properly account for and maintain those grants that are awarded to the City of Wasco.   |
| <b>FUND: 53-500 2005 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION</b>   |
| The City was awarded \$500,000 in funding through the 2006 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation.  |
| <b>GOALS &amp; OBJECTIVES</b>   |
| <ol style="list-style-type: none"><li>1) Prepare and submit Annual CalHome Report (Q1)</li><li>2) Prepare and submit Quarterly Calhome Reports (Q1, Q2, Q3, Q4)</li><li>3) Continue marketing of funds and complete at 2 projects. (Q1, Q2, Q3, Q4)</li><li>4) Expend final funds and close-out grant expiration date of 12/09/07 (Q2)</li></ol>  |
| <b>FUND: 54-500 2006 HOME GRANT DEPARTMENT DESCRIPTION</b>  |
| The City was awarded a grant to assist in development for senior housing. The City was awarded \$1,000,000 from the HOME Program to participate in the development of an 81 unit Senior Housing Complex. An outside Administrative consultant and has been hired to administer. The grant during construction phase and then the Housing and Community Programs Department will pick up and maintain to 50 year reporting requirements of the grant. The construction phase is expected to be completed by December 2007. |
| <b>GOALS &amp; OBJECTIVES</b>   |
| <ol style="list-style-type: none"><li>1) Continue working with Administrative Sub-Contractor on the grant administration. (Q1, Q2)</li><li>2) Train with Administrative Sub-Contractor to assume Grant Reporting Responsibilities. (Q3)</li><li>3) Attend any available trainings for grant management. (Q3)</li><li>4) Perform all necessary reporting requirements. (Q4)</li></ol>  |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENTAL SUMMARY BUDGET

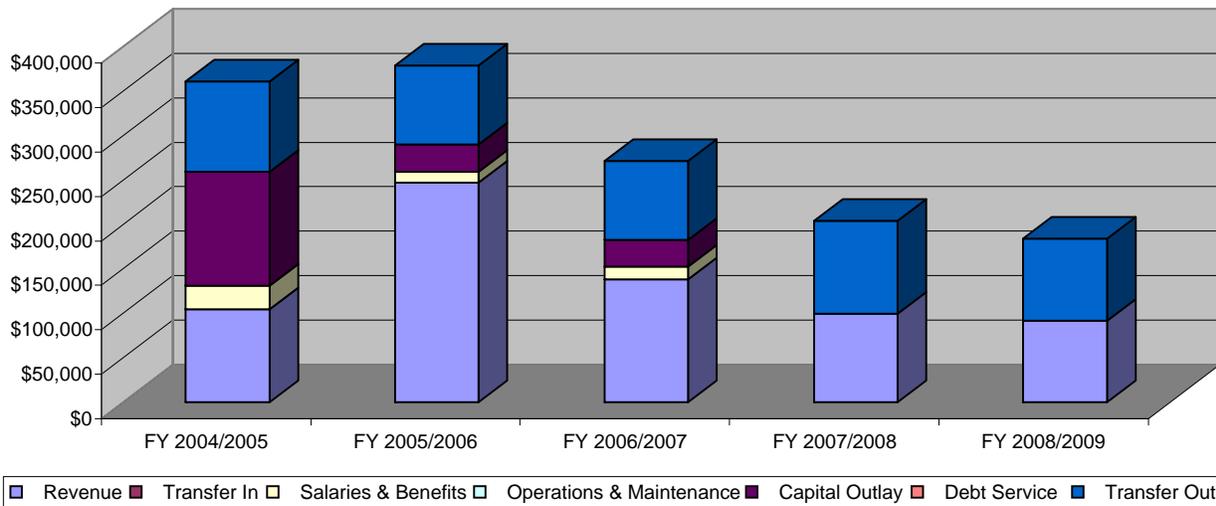
DIVISION: SUPPLEMENTAL LAW ENFORCEMENT (C.O.P.S.)

FUND: 41

DEPT: 500

| Description                         | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | Council<br>Approved<br>FY 2008/2009 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|-------------------------------------|
| <b>Revenue</b>                      | \$ 104,798                        | \$ 247,117                        | \$ 138,551                        | \$ 100,000                                  | \$ 92,000                           |
| <b>Transfer In</b>                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                |
| <b>Total Revenue</b>                | \$ 104,798                        | \$ 247,117                        | \$ 138,551                        | \$ 100,000                                  | \$ 92,000                           |
| <b>Expenditures:</b>                |                                   |                                   |                                   |   |                                     |
| <b>Salaries &amp; Benefits</b>      | \$ 26,446                         | \$ 12,415                         | \$ 14,038                         | \$ -  | \$ -                                |
| <b>Operations &amp; Maintenance</b> | \$ 232                            | \$ 210                            | \$ 187                            | \$ -  | \$ -                                |
| <b>Capital Outlay</b>               | \$ 127,616                        | \$ 30,240                         | \$ 30,240                         | \$ -  | \$ -                                |
| <b>Debt Service</b>                 |                                   |                                   |                                   |   |                                     |
| <b>Transfer Out</b>                 | \$ 101,840                        | \$ 88,810                         | \$ 88,810                         | \$ 104,000                                  | \$ 92,000                           |
| <b>Total Expenditures</b>           | \$ 256,135                        | \$ 131,675                        | \$ 133,275                        | \$ 104,000                                  | \$ 92,000                           |
| <b>Total Surplus or (Deficit)</b>   | \$ (151,337)                      | \$ 115,442                        | \$ 5,277                          | \$ (4,000)                                  | \$ -                                |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.35         | 0.15         | 0.15         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Supplemental Law Enfor.</u><br><u>(C.O.P.S.)</u><br>41-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned   | 30090            | \$ 4,798                          | \$ 6,962                          | \$ 5,419                          | \$ -  | \$ 2,000                                 |
| Cops  | 33110            | \$ 100,000                        | \$ 240,155                        | \$ 133,133                        | \$ 100,000                                  | \$ 90,000                                |
| Supplemental Technology Grant                                 | 33120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>  |                  | <b>\$ 104,798</b>                 | <b>\$ 247,117</b>                 | <b>\$ 138,551</b>                 | <b>\$ 100,000</b>                           | <b>\$ 92,000</b>                         |
| Salary  | 50010            | \$ 18,260                         | \$ 8,153                          | \$ 9,515                          | \$ -  | \$ -                                     |
| Health Savings Paid   | 50065            | \$ -                              | \$ -                              | \$ 62                             | \$ -  | \$ -                                     |
| FICA  | 50090            | \$ 1,303                          | \$ 591                            | \$ 679                            | \$ -  | \$ -                                     |
| Retirement  | 50110            | \$ 3,273                          | \$ 2,069                          | \$ 2,169                          | \$ -  | \$ -                                     |
| Group Insurance   | 50120            | \$ 3,610                          | \$ 1,603                          | \$ 1,614                          | \$ -  | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>                            |                  | <b>\$ 26,446</b>                  | <b>\$ 12,415</b>                  | <b>\$ 14,038</b>                  | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Capital Outlay  | 52040            | \$ 127,616                        | \$ 30,240                         | \$ 30,240                         | \$ -  | \$ -                                     |
| Workers Compensation  | 52190            | \$ 232                            | \$ 210                            | \$ 187                            | \$ -  | \$ -                                     |
| Oper. Trans. Out-Information Technolo                         | 81400            | \$ 1,840                          | \$ 2,510                          | \$ 2,510                          | \$ -  | \$ -                                     |
| Transfer Out - Sheriff (Overtime)                             | 81700            | \$ 10,000                         | \$ 10,000                         | \$ 10,000                         | \$ -  | \$ -                                     |
| Transfer Out - Sheriff (Deputy)                               | 81710            | \$ 90,000                         | \$ 76,300                         | \$ 76,300                         | \$ 104,000                                  | \$ 92,000                                |
| <b>Total Operating Expense</b>                                |                  | <b>\$ 229,689</b>                 | <b>\$ 119,260</b>                 | <b>\$ 119,237</b>                 | <b>\$ 104,000</b>                           | <b>\$ 92,000</b>                         |
| <b>Total Expenditures</b>                                     |                  | <b>\$ 256,135</b>                 | <b>\$ 131,675</b>                 | <b>\$ 133,275</b>                 | <b>\$ 104,000</b>                           | <b>\$ 92,000</b>                         |
| <b>Total Surplus/(Deficit)</b>                                |                  | <b>\$ (151,337)</b>               | <b>\$ 115,442</b>                 | <b>\$ 5,277</b>                   | <b>\$ (4,000)</b>                           | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

DIVISION: SUPPLEMENTAL LAW ENFORCEMENT (C.O.P.S.)

FUND: 41

DEPT: 500

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Grant Administrator/Internal Auditor | 34         | 0.25               | 0.10               | 0.10               | 0.00               | 0.00                  | \$ -                      |
| Admin Service Dir/ Finance Dir       | Contract   | 0.10               | 0.05               | 0.05               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.35               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclassification:</b>             |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions:</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 0.35               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

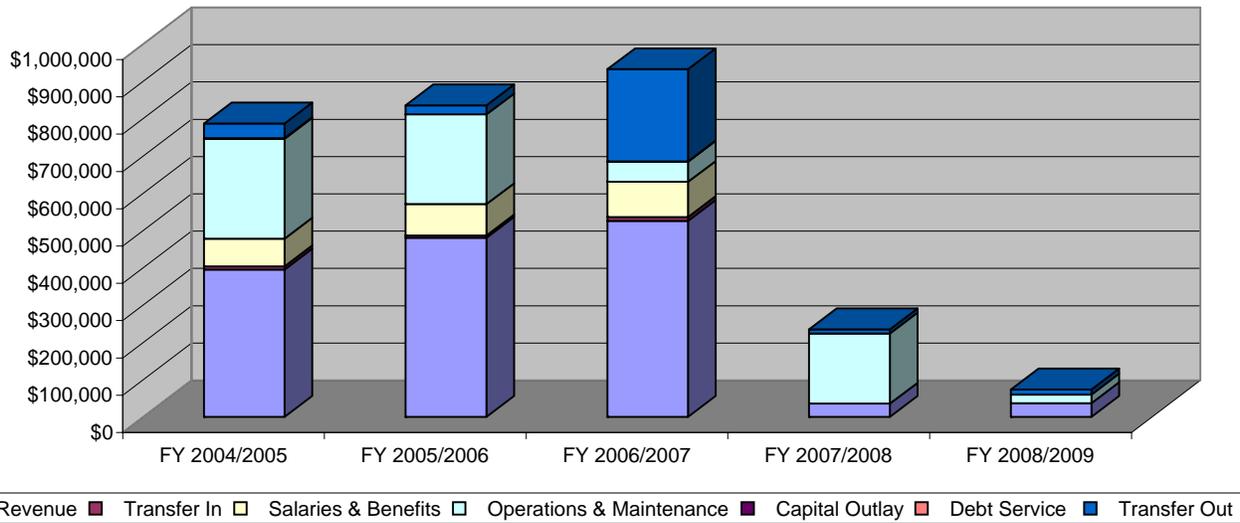
DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT RLA

FUND: 56

DEPT: 500

| Description                         | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 394,859                     | \$ 480,442                     | \$ 525,597                     | \$ 35,603                                | \$ 36,750                             |
| <b>Transfer In</b>                  | \$ 8,550                       | \$ 6,000                       | \$ 10,500                      | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 403,409                     | \$ 486,442                     | \$ 536,097                     | \$ 35,603                                | \$ 36,750                             |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 74,557                      | \$ 83,916                      | \$ 93,963                      | \$ -                                     | \$ -                                  |
| <b>Operations &amp; Maintenance</b> | \$ 267,926                     | \$ 240,691                     | \$ 54,053                      | \$ 187,831                               | \$ 23,153                             |
| <b>Capital Outlay</b>               | \$ 1,364                       | \$ -                           | \$ 1,298                       | \$ -                                     | \$ -                                  |
| <b>Debt Service</b>                 |                                |                                |                                |  |                                       |
| <b>Transfer Out</b>                 | \$ 39,660                      | \$ 24,100                      | \$ 246,646                     | \$ 11,000                                | \$ 13,598                             |
| <b>Total Expenditures</b>           | \$ 383,507                     | \$ 348,707                     | \$ 395,960                     | \$ 198,831                               | \$ 36,750                             |
| <b>Total Surplus or (Deficit)</b>   | \$ 19,903                      | \$ 137,735                     | \$ 140,138                     | \$ (163,228)                             | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 1.01         | 1.75         | 1.55         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Community Development</u><br><u>Block Grant RLA</u><br>56-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Loan Payment Late Fees   | 300105           | -                                 | -                                 | 100.00                            | 48  | -  |
| Interest Earned  | 30090            | \$ 1,401                          | \$ 11,349                         | \$ 4,293                          | \$ 3,419                                    | -  |
| Loan Payments Interest   | 30095            | \$ -                              | \$ -                              | \$ 12,188                         | \$ 11,986                                   | -  |
| Misc. Revenue  | 30130            | \$ -                              | \$ 927                            | \$ -                              | \$ -  | -  |
| Grant Funds  | 33210            | \$ 150,007                        | \$ 208,298                        | \$ 421,148                        | \$ -  | -  |
| Loan Processing Fees   | 33220            | \$ -                              | \$ 100                            | \$ -                              | \$ -  | -  |
| Loan Payments  | 33230            | \$ 43,589                         | \$ 134,302                        | \$ 17,624                         | \$ 20,149                                   | 36,750                                   |
| CDBG Payoffs   | 33235            | \$ 93,410                         | \$ 82,641                         | \$ 53,515                         | \$ -  | -  |
| RDA 20% Set Aside  | 33240            | \$ -                              | \$ 10,000                         | \$ 16,730                         | \$ -  | -  |
| Administration Fees  | 33250            | \$ 106,453                        | \$ 32,825                         | \$ -                              | \$ -  | -  |
| Transfer In- CDBG  | 38090            | \$ 3,550                          | \$ -                              | \$ 3,000                          | \$ -  | -  |
| Transfer In - General Fund                                       | 38110            | \$ 5,000                          | \$ 6,000                          | \$ 7,500                          | \$ -  | -  |
| <b>Total Revenue</b>   |                  | <b>\$ 403,409</b>                 | <b>\$ 486,442</b>                 | <b>\$ 536,097</b>                 | <b>\$ 35,603</b>                            | <b>\$ 36,750</b>                         |
| Salary   | 50010            | \$ 53,026                         | \$ 48,538                         | \$ 61,881                         | \$ -  | \$ -                                     |
| Overtime   | 50050            | \$ 148                            | \$ 126                            | \$ -                              | \$ -  | \$ -                                     |
| FICA   | 50090            | \$ 3,814                          | \$ 5,637                          | \$ 4,735                          | \$ -  | \$ -                                     |
| Retirement   | 50110            | \$ 8,814                          | \$ 16,107                         | \$ 13,449                         | \$ -  | \$ -                                     |
| Group Insurance  | 50120            | \$ 8,755                          | \$ 13,509                         | \$ 13,898                         | \$ -  | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>                               |                  | <b>\$ 74,557</b>                  | <b>\$ 83,916</b>                  | <b>\$ 93,963</b>                  | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Tuition Reimbursement  | 50240            | \$ -                              | \$ -                              | \$ 188                            | \$ -  | \$ -                                     |
| Training & Travel  | 50230            | \$ 1,447                          | \$ 3,489                          | \$ 1,853                          | \$ -  | \$ -                                     |
| Communication - Cell   | 50285            | \$ -                              | \$ 1,443                          | \$ 517                            | \$ -  | \$ -                                     |
| Postage  | 50290            | \$ 437                            | \$ 62                             | \$ 64                             | \$ -  | \$ -                                     |
| Office Supplies  | 50310            | \$ 1,305                          | \$ 1,254                          | \$ 374                            | \$ -  | \$ -                                     |
| Professional Services  | 50460            | \$ 2,099                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Grant Loans  | 50470            | \$ 253,669                        | \$ 209,684                        | \$ 13,262                         | \$ 158,625                                  | \$ -                                     |
| Loan Payment Reserve   | 51040            | \$ -                              | \$ -                              | \$ 24,865                         | \$ 18,207                                   | \$ 23,153                                |
| Reuse Funds RLA Housing Rehab                                    | 510451           | \$ -                              | \$ 18,771                         | \$ 9,975                          | \$ -  | \$ -                                     |
| Program Expense  | 51060            | \$ 4,484                          | \$ 1,500                          | \$ -                              | \$ -  | \$ -                                     |
| Marketing/ Advertising   | 52030            | \$ 1,865                          | \$ 830                            | \$ 928                            | \$ -  | \$ -                                     |
| Capital Outlay   | 52040            | \$ 1,364                          | \$ -                              | \$ 1,298                          | \$ -  | \$ -                                     |
| Workers Compensation Insurance                                   | 52190            | \$ 2,620                          | \$ 3,658                          | \$ 1,839                          | \$ -  | \$ -                                     |
| Oper. Tran. Out- CIP   | 80700            | \$ 15,510                         | \$ -                              | \$ 225,975                        | \$ -  | \$ -                                     |
| Oper. Tran. Out - 2003 CDBG                                      | 80810            | \$ 3,550                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Oper. Tran. Out - CHFA   | 80820            | \$ 13,910                         | \$ 5,090                          | \$ -                              | \$ -  | \$ -                                     |
| Oper. Tran. Out- 2004 Cal Home                                   | 80830            | \$ 4,990                          | \$ 6,270                          | \$ 3,000                          | \$ -  | \$ -                                     |
| Oper. Tran. Out- Housing Fund                                    | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ 11,000                                   | \$ 13,598                                |
| Oper. Tran. Out - Cal Home                                       | 81300            | \$ -                              | \$ 9,500                          | \$ 8,520                          | \$ -  | \$ -                                     |
| Oper. Trans. Out-Information Technology                          | 81400            | \$ 1,700                          | \$ 3,240                          | \$ 1,680                          | \$ -  | \$ -                                     |
| Oper. Tran. Out- Engineering                                     | 81440            | \$ -                              | \$ -                              | \$ 4,129                          | \$ -  | \$ -                                     |
| Oper. Tran. Out - Building Inspection                            | 81445            | \$ -                              | \$ -                              | \$ 3,342                          | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>                                   |                  | <b>\$ 308,950</b>                 | <b>\$ 264,791</b>                 | <b>\$ 301,809</b>                 | <b>\$ 187,831</b>                           | <b>\$ 36,750</b>                         |
| <b>Total Expenditures</b>  |                  | <b>\$ 383,507</b>                 | <b>\$ 348,707</b>                 | <b>\$ 395,772</b>                 | <b>\$ 187,831</b>                           | <b>\$ 36,750</b>                         |
| <b>Total Surplus/(Deficit)</b>                                   |                  | <b>\$ 19,903</b>                  | <b>\$ 137,735</b>                 | <b>\$ 140,325</b>                 | <b>\$ (152,228)</b>                         | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: COMMUNITY DEVELOPMENT BLOCK GRANT RLA

FUND: 56

DEPT: 500

SALARIED EMPLOYEES

| Position Title                                | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                    |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director          | Contract   | 0.15               | 0.15               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Supervisor                 | 33         | 0.41               | 0.65               | 0.60               | 0.00               | 0.00                  | \$ -                      |
| Grant Administrator/Internal Auditor          | 34         | 0.27               | 0.30               | 0.30               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Technician I               | 29         | 0.18               | 0.65               | 0.65               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>               |            | 1.01               | 1.75               | 1.55               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclass &amp; Requested New Positions:</b> |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b>   |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>               |            | 1.01               | 1.75               | 1.55               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

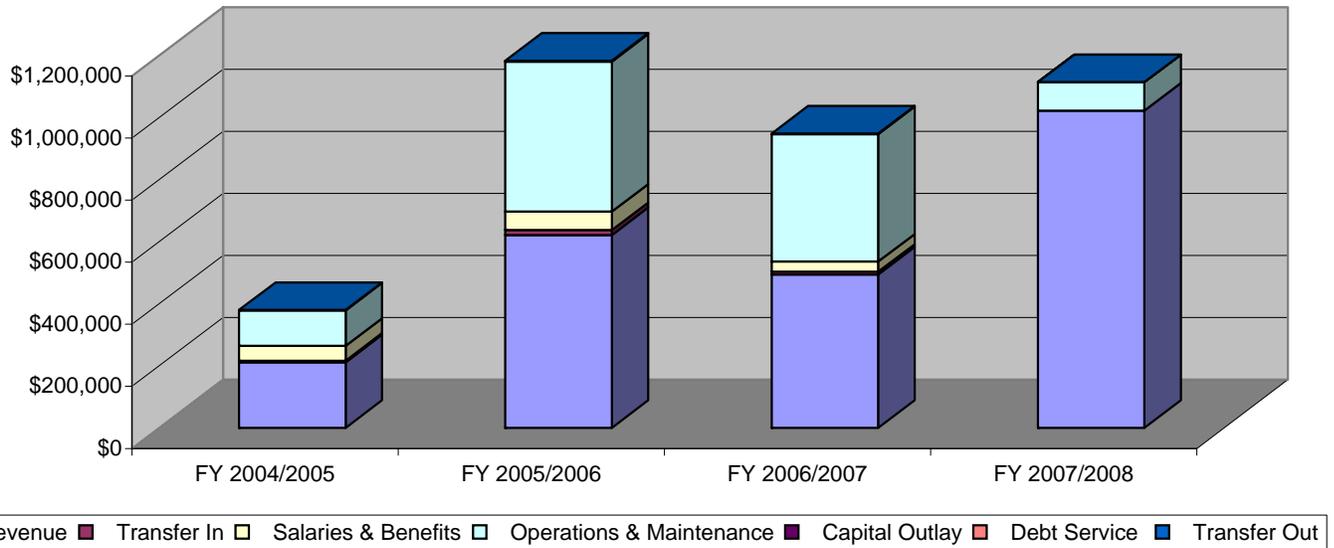
DIVISION: CAL HOME GRANT REUSE

FUND: 57

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 210,981                        | \$ 621,174                        | \$ 494,040                        | \$ 1,021,801                                | \$ 150,000                               |
| Transfer In                       | \$ 4,990                          | \$ 15,770                         | \$ 8,520                          | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | <b>\$ 215,971</b>                 | <b>\$ 636,944</b>                 | <b>\$ 502,560</b>                 | <b>\$ 1,021,801</b>                         | <b>\$ 150,000</b>                        |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 47,845                         | \$ 59,301                         | \$ 32,762                         | \$ -  | \$ -                                     |
| Operations & Maintenance          | \$ 114,043                        | \$ 483,422                        | \$ 410,865                        | \$ 91,824                                   | \$ 150,000                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ 1,700                          | \$ 3,090                          | \$ 1,680                          | \$ -  | \$ -                                     |
| <b>Total Expenditures</b>         | <b>\$ 163,588</b>                 | <b>\$ 545,813</b>                 | <b>\$ 445,307</b>                 | <b>\$ 91,824</b>                            | <b>\$ 150,000</b>                        |
| <b>Total Surplus or (Deficit)</b> | <b>\$ 52,383</b>                  | <b>\$ 91,131</b>                  | <b>\$ 57,253</b>                  | <b>\$ 929,977</b>                           | <b>\$ -</b>                              |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.45         | 0.50         | 0.60         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

| CAL Home Grant Reuse<br>Fund<br>57-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Budget<br>Rev/Exp<br>FY 2007/2008 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                        | 30090            | \$ 751.65                         | \$ 7,560                          | \$ 5,737                          | \$ 10,000                         | \$ 6,418                                    | \$ -                                     |
| Loan Payment Interest                  | 30095            | \$ -                              | \$ -                              | \$ 10,676.07                      | \$ 12,000                         | \$ 9,236                                    | \$ -                                     |
| Grant Funds                            | 33210            | \$ 109,768                        | \$ 479,249                        | \$ 321,105                        | \$ 442,452                        | \$ -  | \$ 150,000.00                            |
| Administration Fees/ Loan Processing   | 33220            | \$ 3,947                          | \$ 3,416                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Payments                          | 33230            | \$ 37,702                         | \$ 42,837                         | \$ 5,859                          | \$ 12,500                         | \$ 962,647                                  | \$ -                                     |
| Loan Payoffs                           | 33235            | \$ 37,302                         | \$ 43,342                         | \$ 107,691                        | \$ 44,000                         | \$ 43,500                                   | \$ -                                     |
| RDA 20% Set Aside                      | 33240            | \$ 14,000                         | \$ 17,500                         | \$ 9,000                          | \$ -                              | \$ -  | \$ -                                     |
| Administration Fees                    | 33250            | \$ 7,510                          | \$ 27,270                         | \$ 33,972                         | \$ -                              | \$ -  | \$ -                                     |
| Transfer In CDBG                       | 38090            | \$ 4,990                          | \$ 15,770                         | \$ 8,520                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                   |                  | <b>\$ 215,971</b>                 | <b>\$ 636,944</b>                 | <b>\$ 502,560</b>                 | <b>\$ 520,952</b>                 | <b>\$ 1,021,801</b>                         | <b>\$ 150,000</b>                        |
| Salary                                 | 50010            | \$ 35,554                         | \$ 40,155                         | \$ 21,447                         | \$ -                              | \$ -  | \$ -                                     |
| Overtime                               | 50050            | \$ 93                             | \$ 173                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                                   | 50090            | \$ 2,625                          | \$ 2,987                          | \$ 1,640                          | \$ -                              | \$ -  | \$ -                                     |
| Retirement                             | 50110            | \$ 4,848                          | \$ 9,129                          | \$ 4,309                          | \$ -                              | \$ -  | \$ -                                     |
| Group Insurance                        | 50120            | \$ 4,724                          | \$ 6,856                          | \$ 5,366                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>     |                  | <b>\$ 47,845</b>                  | <b>\$ 59,301</b>                  | <b>\$ 32,762</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Training and Travel                    | 50230            | \$ 1,032                          | \$ 417                            | \$ 191                            | \$ -                              | \$ -  | \$ -                                     |
| Postage                                | 50290            | \$ 426                            | \$ 239                            | \$ 152                            | \$ -                              | \$ -  | \$ -                                     |
| Supplies                               | 50310            | \$ 736                            | \$ 288                            | \$ 479                            | \$ -                              | \$ -  | \$ -                                     |
| Professional Services                  | 50460            | \$ 109,368                        | \$ 355,022                        | \$ 1,529                          | \$ -                              | \$ -  | \$ -                                     |
| Loans                                  | 50470            | \$ -                              | \$ 124,236                        | \$ 352,666                        | \$ 442,452                        | \$ 24,000                                   | \$ 132,000                               |
| Loan Payment Reserve                   | 51040            | \$ 331                            | \$ 779                            | \$ 54,197                         | \$ 78,500                         | \$ 67,817                                   | \$ -                                     |
| Cash Short/Over                        | 52020            | \$ -                              | \$ -                              | \$ -                              | \$ 10                             | \$ 7  | \$ -                                     |
| Marketing/Misc.                        | 52030            | \$ 570                            | \$ 1,046                          | \$ 941                            | \$ -                              | \$ -  | \$ -                                     |
| Capital Outlay                         | 52040            | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Insurance         | 52190            | \$ 1,580                          | \$ 1,395                          | \$ 711                            | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans. Out-Housing Fund          | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 18,000                                |
| Oper. Trans. Out-Information Techno    | 81400            | \$ 1,700                          | \$ 3,090                          | \$ 1,680                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>         |                  | <b>\$ 115,743</b>                 | <b>\$ 486,512</b>                 | <b>\$ 412,545</b>                 | <b>\$ 520,962</b>                 | <b>\$ 91,824</b>                            | <b>\$ 150,000</b>                        |
| <b>Total Expenditures</b>              |                  | <b>\$ 163,588</b>                 | <b>\$ 545,813</b>                 | <b>\$ 445,307</b>                 | <b>\$ 520,962</b>                 | <b>\$ 91,824</b>                            | <b>\$ 150,000</b>                        |
| <b>Total Surplus/(Deficit)</b>         |                  | <b>\$ 52,383</b>                  | <b>\$ 91,131</b>                  | <b>\$ 57,253</b>                  | <b>\$ (10)</b>                    | <b>\$ 929,977</b>                           | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: CAL HOME GRANT REUSE

FUND: 57

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.10               | 0.05               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| Grant Administrator/Internal Auditor        | 34         | 0.12               | 0.10               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Supervisor               | 33         | 0.27               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Technician I             | 23         | 0.18               | 0.20               | 0.25               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.45               | 0.50               | 0.60               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.45               | 0.50               | 0.60               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

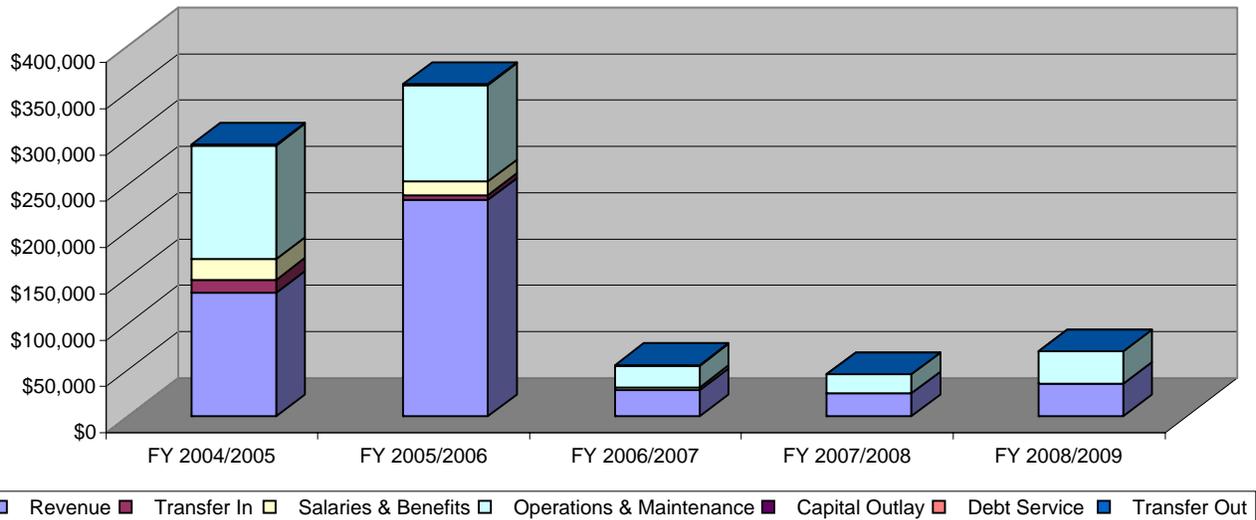
DIVISION: CHFA GRANT

FUND: 45

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 133,440                        | \$ 233,706                        | \$ 28,187                         | \$ 24,694                                   | \$ 35,000                                |
| Transfer In                       | \$ 13,910                         | \$ 5,090                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | \$ 147,350                        | \$ 238,796                        | \$ 28,187                         | \$ 24,694                                   | \$ 35,000                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 22,230                         | \$ 15,022                         | \$ 3,218                          | \$ -  | \$ -                                     |
| Operations & Maintenance          | \$ 122,920                        | \$ 103,869                        | \$ 23,237                         | \$ 20,779                                   | \$ 35,000                                |
| Capital Outlay                    |                                   |                                   |                                   |   |  |
| Debt Service                      |                                   |                                   |                                   |   |  |
| Transfer Out                      | \$ 850                            | \$ 1,030                          | \$ 560                            | \$ -  | \$ -                                     |
| <b>Total Expenditures</b>         | \$ 146,000                        | \$ 119,922                        | \$ 27,015                         | \$ 20,779                                   | \$ 35,000                                |
| <b>Total Surplus or (Deficit)</b> | \$ 1,350                          | \$ 118,874                        | \$ 1,172                          | \$ 3,915                                    | \$ -                                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.26         | 0.20         | 0.05         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| CHFA GRANT<br>Fund 45-500           | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Loan Pymt Late Fees                 | 300105           | \$ -                              | \$ -                              | \$ -                              | \$ 12                                       | \$ -                                     |
| Interest                            | 30090            | \$ 440                            | \$ 12,159                         | \$ 5,072                          | \$ 3,915                                    | \$ 5,000                                 |
| Loan Payment Interest               | 30095            |                                   |                                   | \$ 4,664                          | \$ 3,835                                    | \$ 5,000                                 |
| Reserve Revenue Reuse               | 31425            | \$ -                              | \$ 74,000                         | \$ -                              | \$ -  | \$ -                                     |
| Grant Funds                         | 33210            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Processing Fee                 | 33220            | \$ -                              | \$ 150                            | \$ -                              | \$ -  | \$ -                                     |
| Loan Payments                       | 33230            | \$ 120,000                        | \$ 144,897                        | \$ 18,451                         | \$ 16,943                                   | \$ 25,000                                |
| RDA 20% Set Aside                   | 33240            | \$ 13,000                         | \$ 2,500                          | \$ -                              | \$ -  | \$ -                                     |
| Transfer In CDBG                    | 38090            | \$ 13,910                         | \$ 5,090                          | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                |                  | <b>\$ 147,350</b>                 | <b>\$ 238,796</b>                 | <b>\$ 28,187</b>                  | <b>\$ 24,706</b>                            | <b>\$ 35,000</b>                         |
| Salary                              | 50010            | \$ 15,780                         | \$ 10,117                         | \$ 2,022                          | \$ -  | \$ -                                     |
| Overtime                            | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                                | 50090            | \$ 1,620                          | \$ 741                            | \$ 155                            | \$ -  | \$ -                                     |
| Retirement                          | 50110            | \$ 2,120                          | \$ 2,469                          | \$ 430                            | \$ -  | \$ -                                     |
| Group Insurance                     | 50120            | \$ 2,710                          | \$ 1,695                          | \$ 612                            | \$ -  | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>  |                  | <b>\$ 22,230</b>                  | <b>\$ 15,022</b>                  | <b>\$ 3,218</b>                   | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Training and Travel                 | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Postage                             | 50290            | \$ 500                            | \$ 47                             | \$ 33                             | \$ -  | \$ -                                     |
| Supplies                            | 50310            | \$ 500                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Professional Services               | 50460            | \$ 500                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loans                               | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Payment Reserve                | 51040            | \$ 120,000                        | \$ 29,513                         | \$ 23,115                         | \$ 20,779                                   | \$ 35,000                                |
| Reuse Funds                         | 51045            | \$ 680                            | \$ 74,000                         |                                   | \$ -  | \$ -                                     |
| Marketing/Advertising               | 52030            | \$ -                              | \$ -                              |                                   | \$ -  | \$ -                                     |
| Workers Compensation Insurance      | 52190            | \$ 740                            | \$ 310                            | \$ 89                             | \$ -  | \$ -                                     |
| Oper. Trans. Out-Information Techno | 81400            | \$ 850                            | \$ 1,030                          | \$ 560                            | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>      |                  | <b>\$ 123,770</b>                 | <b>\$ 104,899</b>                 | <b>\$ 23,797</b>                  | <b>\$ 20,779</b>                            | <b>\$ 35,000</b>                         |
| <b>Total Expenditures</b>           |                  | <b>\$ 146,000</b>                 | <b>\$ 119,922</b>                 | <b>\$ 27,015</b>                  | <b>\$ 20,779</b>                            | <b>\$ 35,000</b>                         |
| <b>Total Surplus/ (Deficit)</b>     |                  | <b>\$ 1,350</b>                   | <b>\$ 118,874</b>                 | <b>\$ 1,172</b>                   | <b>\$ 3,927</b>                             | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

DIVISION: CHFA GRANT

FUND: 45

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.05               | 0.05               | 0.00               |                    |                       | \$ -                      |
| Community Programs Supervisor               | 33         | 0.17               | 0.05               | 0.00               |                    |                       | \$ -                      |
| Grant Administrator/ Internal Auditor       | 34         | 0.04               | 0.05               | 0.05               |                    |                       | \$ -                      |
| Community Programs Technician I             | 23         | 0.05               | 0.05               | 0.00               |                    |                       | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.26               | 0.20               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.26               | 0.20               | 0.05               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

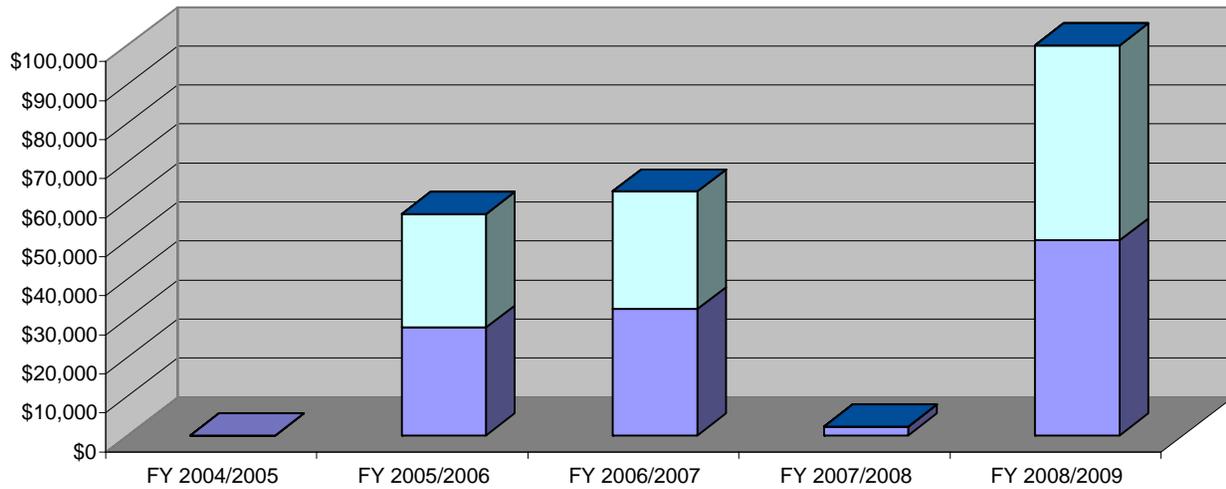
DIVISION: MISCELLANEOUS GRANTS DEPT.

FUND: 52

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ 27,636                      | \$ 32,349                      | \$ 2,302                                 | \$ 50,000                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ 27,636                      | \$ 32,349                      | \$ 2,302                                 | \$ 50,000                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ 29,153                      | \$ 30,231                      | \$ -                                     | \$ 50,000                             |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Expenditures</b>         | \$ -                           | \$ 29,153                      | \$ 30,231                      | \$ -                                     | \$ 50,000                             |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ (1,517)                     | \$ 2,118                       | \$ 2,302                                 | \$ -                                  |

BUDGET SUMMARY



■ Revenue 
 ■ Transfer In 
 ■ Salaries & Benefits 
 ■ Operations & Maintenance 
 ■ Capital Outlay 
 ■ Debt Service 
 ■ Transfer Out

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Miscellaneous Grants Dept.</u><br>Fund 52-500 | Object<br>Number | Actual                  | Actual                  | Actual                  | Estimated Actual        | City Council             |
|--|------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
|  |                  | Rev/Exp<br>FY 2004/2005 | Rev/Exp<br>FY 2005/2006 | Rev/Exp<br>FY 2006/2007 | Rev/Exp<br>FY 2007/2008 | Approved<br>FY 2008/2009 |
| Grant Revenue                                    | 33210            | \$ -                    | \$ 27,636               | \$ 32,349               | \$ 2,302                | \$ 50,000                |
| <b>Total Revenue</b>                             |                  | \$ -                    | \$ 27,636               | \$ 32,349               | \$ 2,302                | \$ 50,000                |
|  |                  |                         |                         |                         |                         |                          |
| Program Expense                                  | 50335            | \$ -                    | \$ 29,153               | \$ 30,231               | \$ -                    | \$ 50,000                |
| <b>Total Operating Expense</b>                   |                  | \$ -                    | \$ 29,153               | \$ 30,231               | \$ -                    | \$ 50,000                |
|  |                  |                         |                         |                         |                         |                          |
| <b>Total Expenditures</b>                        |                  | \$ -                    | \$ 29,153               | \$ 30,231               | \$ -                    | \$ 50,000                |
|  |                  |                         |                         |                         |                         |                          |
| <b>Total Surplus/(Deficit)</b>                   |                  | \$ -                    | \$ (1,517)              | \$ 2,118                | \$ 2,302                | \$ -                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

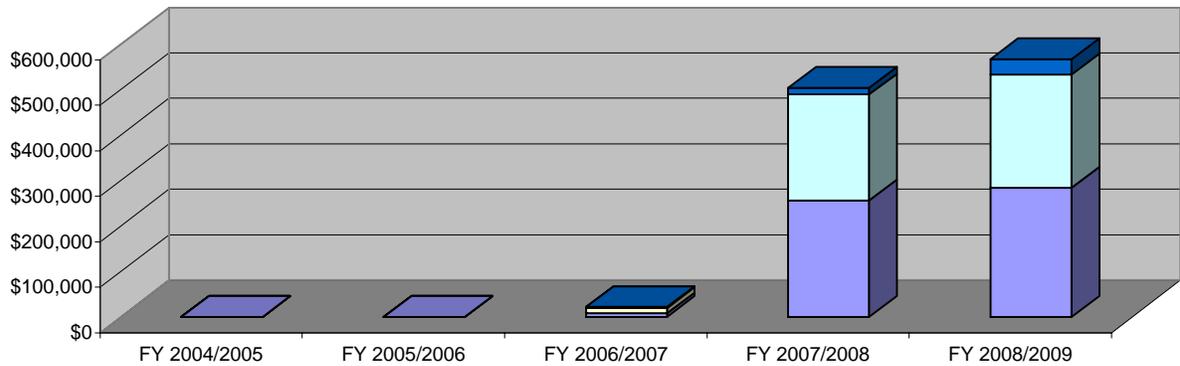
DIVISION: 2005 CAL HOME GRANT

FUND: 53

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ 7,500                       | \$ 256,035                               | \$ 283,400                            |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ 7,500                       | \$ 256,035                               | \$ 283,400                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ 11,939                      | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ 1,564                       | \$ 232,851                               | \$ 249,392                            |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ 560                         | \$ 15,198                                | \$ 34,008                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ 14,062                      | \$ 248,049                               | \$ 283,400                            |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ (6,562)                     | \$ 7,986                                 | \$ -                                  |

**BUDGET SUMMARY**



■ Revenue ■ Transfer In ■ Salaries & Benefits ■ Operations & Maintenance ■ Capital Outlay ■ Debt Service ■ Transfer Out

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.20         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| 2005 CAL HOME GRANT<br>Fund 53-500  | Object | Actual                  | Actual                  | Actual                  | Estimated Actual        | City Council             |
|-------------------------------------|--------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
|                                     | Number | Rev/Exp<br>FY 2004/2005 | Rev/Exp<br>FY 2005/2006 | Rev/Exp<br>FY 2006/2007 | Rev/Exp<br>FY 2007/2008 | Approved<br>FY 2008/2009 |
| Grant Funds                         | 33210  | \$ -                    | \$ -                    | \$ -                    | \$ 230,979              | \$ 283,400               |
| Loan Processing Fee                 | 33220  | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |
| Loan Payments                       | 33230  | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |
| RDA 20% Set Aside                   | 33240  | \$ -                    | \$ -                    | \$ 7,500                | \$ -                    | \$ -                     |
| Administration Fees                 | 33250  | \$ -                    | \$ -                    | \$ -                    | \$ 25,056               | \$ -                     |
| Transfer In CDBG                    | 38090  | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |
| <b>Total Revenue</b>                |        | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ 7,500</b>         | <b>\$ 256,035</b>       | <b>\$ 283,400</b>        |
| Salary                              | 50010  | \$ -                    | \$ -                    | \$ 7,710                | \$ -                    | \$ -                     |
| Overtime                            | 50050  | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                     |
| FICA                                | 50090  | \$ -                    | \$ -                    | \$ 589                  | \$ -                    | \$ -                     |
| Retirement                          | 50110  | \$ -                    | \$ -                    | \$ 1,666                | \$ -                    | \$ -                     |
| Group Insurance                     | 50120  | \$ -                    | \$ -                    | \$ 1,974                | \$ -                    | \$ -                     |
| <b>Total Salary &amp; Benefits</b>  |        | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ 11,939</b>        | <b>\$ -</b>             | <b>\$ -</b>              |
| Training and Travel                 | 50230  | \$ -                    | \$ -                    | \$ 245                  | \$ -                    | \$ -                     |
| Postage                             | 50290  | \$ -                    | \$ -                    | \$ 14                   | \$ -                    | \$ -                     |
| Supplies                            | 50310  | \$ -                    | \$ -                    | \$ 45                   | \$ -                    | \$ -                     |
| Professional Services               | 50460  | \$ -                    | \$ -                    | \$ 540                  | \$ -                    | \$ -                     |
| Grant Loans                         | 50470  | \$ -                    | \$ -                    | \$ -                    | \$ 232,851              | \$ 249,392               |
| Marketing/Advertising               | 52030  | \$ -                    | \$ -                    | \$ 408                  | \$ -                    | \$ -                     |
| Workers Compensation Insurance      | 52190  | \$ -                    | \$ -                    | \$ 311                  | \$ -                    | \$ -                     |
| Oper. Trans. Out-Housing            | 80840  | \$ -                    | \$ -                    | \$ -                    | \$ 15,198               | \$ 34,008                |
| Oper. Trans. Out-Information Techno | 81400  | \$ -                    | \$ -                    | \$ 560                  | \$ -                    | \$ -                     |
| <b>Total Operating Expense</b>      |        | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ 2,124</b>         | <b>\$ 248,049</b>       | <b>\$ 283,400</b>        |
| <b>Total Expenditures</b>           |        | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ 14,062</b>        | <b>\$ 248,049</b>       | <b>\$ 283,400</b>        |
| <b>Total Surplus/ (Deficit)</b>     |        | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ (6,562)</b>       | <b>\$ 7,986</b>         | <b>\$ -</b>              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
STAFFING DETAIL

DIVISION: 2005 CAL HOME GRANT

FUND: 53

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Community Programs Supervisor               | 33         | 0.00               | 0.00               | 0.05               |                    |                       | \$ -                      |
| Grant Administrator/ Internal Auditor       | 34         | 0.00               | 0.00               | 0.05               |                    |                       | \$ -                      |
| Community Programs Technician I             | 23         | 0.00               | 0.00               | 0.10               |                    |                       | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.20               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.20               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

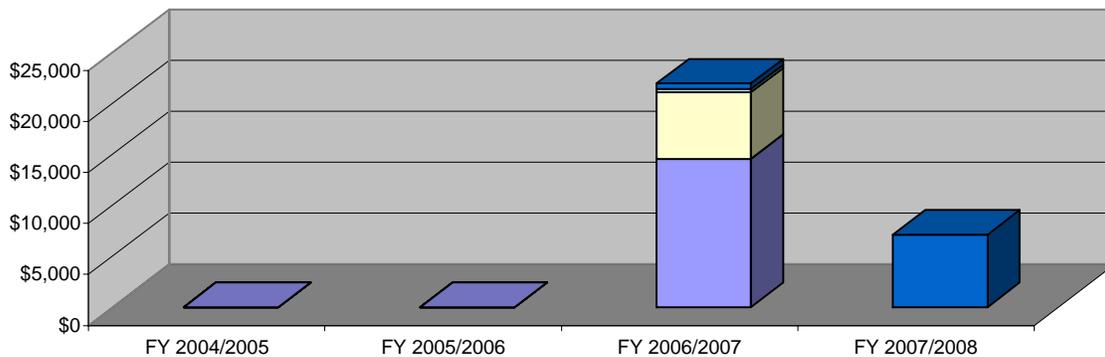
DIVISION: 2006 HOME

FUND: 54

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Actual Rev/Exp<br>FY 2006/2007 | Estimated Actual Rev/Exp<br>FY 2007/2008 | City Council Approved<br>FY 2008/2009 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ 14,522                      | \$ -                                     | \$ 23,748                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ 14,522                      | \$ -                                     | \$ 23,748                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ 6,533                       | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ 313                         | \$ -                                     | \$ -                                  |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ 560                         | \$ 7,116                                 | \$ 23,748                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ 7,405                       | \$ 7,116                                 | \$ 23,748                             |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ 7,117                       | \$ (7,116)                               | \$ -                                  |

**BUDGET SUMMARY**



■ Revenue ■ Transfer In ■ Salaries & Benefits ■ Operations & Maintenance ■ Capital Outlay ■ Debt Service ■ Transfer Out

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.10         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| 2006 HOME<br>Fund 54-500           | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Budget<br>Rev/Exp<br>FY 2007/2008 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| RDA 20% Set Aside                  | 33240            | \$ -                              | \$ -                              | \$ 5,770                          | \$ -                              | \$ -  | \$ -                                     |
| Administration Fees                | 33250            | \$ -                              | \$ -                              | \$ 8,752                          | \$ 16,248                         | \$ -  | \$ 23,748                                |
| <b>Total Revenue</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 14,522</b>                  | <b>\$ 16,248</b>                  | <b>\$ -</b>                                 | <b>\$ 23,748</b>                         |
| Salary                             | 50010            | \$ -                              | \$ -                              | \$ 4,603                          | \$ -                              | \$ -  | \$ -                                     |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ -                              | \$ -                              | \$ 356                            | \$ -                              | \$ -  | \$ -                                     |
| Retirement                         | 50110            | \$ -                              | \$ -                              | \$ 1,075                          | \$ -                              | \$ -  | \$ -                                     |
| Group Insurance                    | 50120            | \$ -                              | \$ -                              | \$ 499                            | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 6,533</b>                   | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |
| Training and Travel                | 50230            | \$ -                              | \$ -                              | \$ 118                            | \$ -                              | \$ -  | \$ -                                     |
| Postage                            | 50290            | \$ -                              | \$ -                              | \$ 2                              | \$ -                              | \$ -  | \$ -                                     |
| Supplies                           | 50310            | \$ -                              | \$ -                              | \$ 5                              | \$ -                              | \$ -  | \$ -                                     |
| Professional Services              | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Insurance     | 52190            | \$ -                              | \$ -                              | \$ 187                            | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans. Out- Housing Fund     | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ 16,248                         | \$ 7,116                                    | \$ 23,748                                |
| Oper. Trans. Out-MIS               | 81400            | \$ -                              | \$ -                              | \$ 560                            | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 873</b>                     | <b>\$ 16,248</b>                  | <b>\$ 7,116</b>                             | <b>\$ 23,748</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 7,405</b>                   | <b>\$ 16,248</b>                  | <b>\$ 7,116</b>                             | <b>\$ 23,748</b>                         |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 7,117</b>                   | <b>\$ -</b>                       | <b>\$ (7,116)</b>                           | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 STAFFING DETAIL

DIVISION: 2006 HOME

FUND: 54

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2008/2009 Approved | 2008/2009 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Community Programs Supervisor               | 33         | 0.00               | 0.00               | 0.10               |                    | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.10               | 0.00               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.10               | 0.00               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

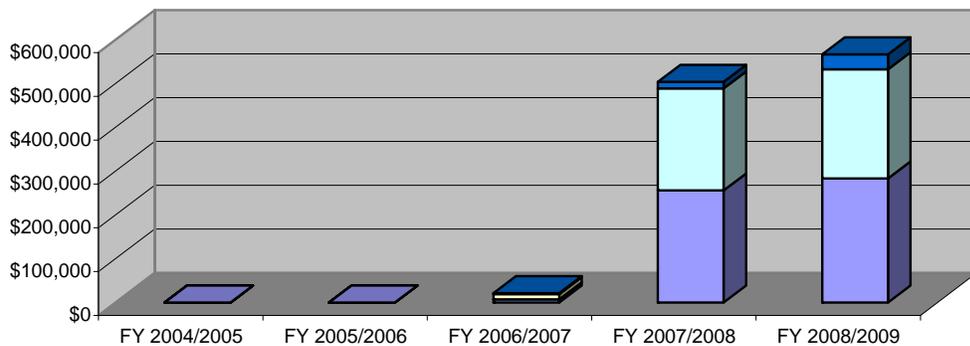
DIVISION: 2006 CAL HOME GRANT

FUND: 58

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250,000                               |
| Transfer In                       |                                   |                                   |                                   |   |  |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250,000                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               |                                   |                                   |                                   |   |  |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 220,000                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 30,000                                |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250,000                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

**BUDGET SUMMARY**



|                |              |                     |                          |
|----------------|--------------|---------------------|--------------------------|
| Revenue        | Transfer In  | Salaries & Benefits | Operations & Maintenance |
| Capital Outlay | Debt Service | Transfer Out        |                          |

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.20         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT OBJECT DETAIL BUDGET

| 2006 CAL HOME GRANT<br>Fund 58-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Grant Funds                        | 33210            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250,000                               |
| <b>Total Revenue</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 250,000</b>                        |
| Grant Loans                        | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 220,000                               |
| Oper. Trans. Out-Housing           | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 30,000                                |
| <b>Total Operating Expense</b>     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 250,000</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 250,000</b>                        |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

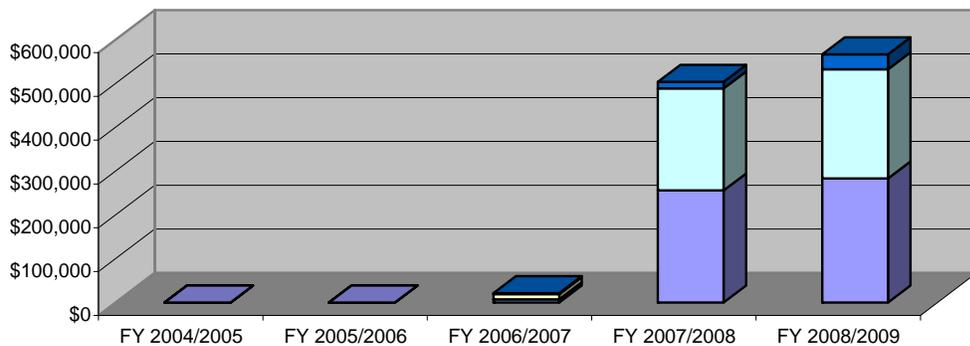
DIVISION: 2008 BEGIN GRANT

FUND: 59

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| Transfer In                       |                                   |                                   |                                   |   |  |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               |                                   |                                   |                                   |   |  |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

**BUDGET SUMMARY**



|                |              |                     |                          |
|----------------|--------------|---------------------|--------------------------|
| Revenue        | Transfer In  | Salaries & Benefits | Operations & Maintenance |
| Capital Outlay | Debt Service | Transfer Out        |                          |

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.20         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT OBJECT DETAIL BUDGET

| 2008 BEGIN GRANT<br>Fund 59-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Grant Funds                     | 33210            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| <b>Total Revenue</b>            |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 750,000</b>                        |
| Grant Loans                     | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 750,000                               |
| <b>Total Operating Expense</b>  |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 750,000</b>                        |
| <b>Total Expenditures</b>       |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 750,000</b>                        |
| <b>Total Surplus/ (Deficit)</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT SUMMARY BUDGET

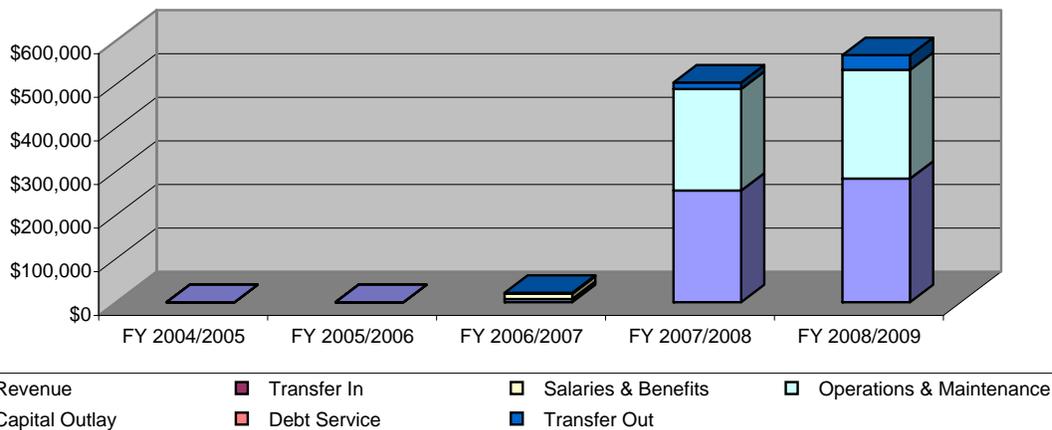
DIVISION: 2007 HOME GRANT

FUND: 60

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 300,000                               |
| Transfer In                       |                                   |                                   |                                   |   |  |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 300,000                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               |                                   |                                   |                                   |   |  |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 248,000                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 52,000                                |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 300,000                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 | FY 2008/2009 |
| FULL TIME   | 0.00         | 0.00         | 0.20         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 DEPARTMENT OBJECT DETAIL BUDGET

| 2007 HOME GRANT<br>Fund 60-500  | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated Actual<br>Rev/Exp<br>FY 2007/2008 | City Council<br>Approved<br>FY 2008/2009 |
|---------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Grant Funds                     | 33210            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 300,000                               |
| <b>Total Revenue</b>            |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 300,000</b>                        |
| Grant Loans                     | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 248,000                               |
| Oper. Trans. Out-Housing        | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 52,000                                |
| <b>Total Operating Expense</b>  |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 300,000</b>                        |
| <b>Total Expenditures</b>       |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ 300,000</b>                        |
| <b>Total Surplus/ (Deficit)</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                                 | <b>\$ -</b>                              |

# ***CAPITAL OUTLAY SUMMARY***

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## **OVERVIEW**

The following section summarizes all the budgeted capital outlay expenditures by fund and department for fiscal year 2008/2009.

CITY OF WASCO  
 CAPITAL OUTLAY BUDGET  
 PER DEPARTMENT/DIVISION  
 FISCAL YEAR 2008-2009

| Department/Division (Description)              | City Council<br>Approved<br>FY 2008-2009 |
|--|--|
| <b>City Council 01105</b>                      |  |
| Council Chamber Doors                          | \$ 5,000                                 |
| Sub Total                                      | \$ 5,000                                 |
| <b>Finance &amp; Accounting 01-115</b>         |  |
| Replacement Computer for Accounting Mgr.       | \$ 1,450                                 |
| Replacement Computer for Accounting Supervisor | \$ 338                                   |
| Sub Total                                      | <u>\$ 1,788</u>                          |
| <b>Non-Departmental 01-130</b>                 |  |
| (2) City Entrance Signs                        | \$ 20,000                                |
| Sub Total                                      | <u>\$ 20,000</u>                         |
| <b>Engineering 01-135</b>                      |  |
| GPS Equipment for 2 trucks w/1yr Service       | \$ 2,400                                 |
| Inspection Equipment                           | \$ 4,000                                 |
| Software Upgrades                              | \$ 2,500                                 |
| Sub Total                                      | <u>\$ 8,900</u>                          |
| <b>Animal Services 01-145</b>                  |  |
| GPS Equipment for 2 trucks w/1yr Service       | \$ 2,400                                 |
| (12) Cat Traps                                 | \$ 700                                   |
| Sub Total                                      | <u>\$ 3,100</u>                          |
| <b>Code Compliance 01-160</b>                  |  |
| GPS Equipment for 2 trucks w/1yr Service       | \$ 2,500                                 |
| Sub Total                                      | <u>\$ 2,500</u>                          |
| <b>Streets 10-200</b>                          |  |
| 25% Fork Lift                                  | \$ 15,000                                |
| GPS Equipment for 5 trucks w/1yr Service       | \$ 7,200                                 |
| Street Roller                                  | \$ 35,000                                |
| Sub Total                                      | <u>\$ 57,200</u>                         |
| <b>LLMD 14-200</b>                             |  |
| GPS Equipment for 2 trucks w/1yr Service       | \$ 2,400                                 |
| Transfer 3/4 ton P/U from Water                | \$ 4,125                                 |
| Sub Total                                      | <u>\$ 6,525</u>                          |
| <b>Information Technology 01-155</b>           |  |
| Primary Server                                 | \$ 6,700                                 |
| Sub Total                                      | <u>\$ 6,700</u>                          |
| <b>Shop Maintenance 11-200</b>                 |  |
| GPS Equipment for 2 trucks w/1yr Service       | \$ 2,400                                 |
| Sub Total                                      | <u>\$ 2,400</u>                          |
| <b>Emergency Response 15-200</b>               |  |
| Emergency Response Vests                       | \$ 400                                   |
| Sub Total                                      | <u>\$ 400</u>                            |
| <b>Facilities Maintenance 16-200</b>           |  |
| GPS Equipment for 1 truck w/1yr Service        | \$ 1,200                                 |
| Replace Roof on Police Station                 | \$ 9,000                                 |
| Replace Roof on Annex Building                 | \$ 24,000                                |
| Sub Total                                      | <u>\$ 34,200</u>                         |
| <b>Public Transit</b>                          |  |
| GPS Equipment for 4 Buses w/1yr Service        | \$ 5,000                                 |
| Sub Total                                      | <u>\$ 5,000</u>                          |

CITY OF WASCO  
 CAPITAL OUTLAY BUDGET  
 PER DEPARTMENT/DIVISION  
 FISCAL YEAR 2008-2009

| Department/Division (Description)                    | City Council<br>Approved<br>FY 2008-2009 |
|--|--|
| <b>Wastewater 30-400</b>                             |  |
| 25% Fork Lift  | \$ 15,000                                |
| New Sewer Flushing Machine                           | \$ 75,000                                |
| Replacement Computer for Accounting Supervisor       | \$ 338                                   |
| GPS Equipment 3 Trucks w/1yr Service                 | \$ 3,600                                 |
| Sub Total  | <u>\$ 93,938</u>                         |
| <b>Water 31-400</b>                                  |  |
| 25% Fork Lift  | \$ 15,000                                |
| Replacement 3/4Ton P/W w/equipment                   | \$ 45,000                                |
| Fire hydrant Replacement                             | \$ 12,000                                |
| Meter Replacement                                    | \$ 10,000                                |
| Gate Valve Replacement                               | \$ 10,000                                |
| GPS Equipment 5 trucks/ w 1yr Service                | \$ 7,200                                 |
| Surge Tank Air Compressor(4)                         | \$ 11,300                                |
| Replacement Computer for Accounting Supervisor       | \$ 338                                   |
| Software/Hardware for Automatic Meter Reading System | \$ 20,000                                |
| Sub Total  | <u>\$ 130,838</u>                        |
| <b>Sanitation 32-400</b>                             |  |
| 25% Fork Lift  | \$ 15,000                                |
| GPS Equipment 3 Trucks w/1yr Service                 | \$ 3,600                                 |
| 70-Tires for Sanitation Trucks                       | \$ 20,000                                |
| 4-Roll Off Bins                                      | \$ 30,000                                |
| 118- 90-Gallon Garbage Cans Section 5                | \$ 13,000                                |
| 110- 90-Gallon Garbage Cans for New Development      | \$ 11,000                                |
| Replacement Computer for Accounting Supervisor       | \$ 338                                   |
| 3yd Metal Bin Replacements                           | \$ 14,000                                |
| Sub Total  | <u>\$ 106,938</u>                        |
| <b>TOTAL CAPITAL OUTLAY FOR ALL FUNDS</b>            | <u><u>\$ 485,427</u></u>                 |

CITY OF WASCO  
 CAPITAL OUTLAY BUDGET  
 PER DEPARTMENT/DIVISION  
 FISCAL YEAR 2008-2009

| Existing Department Leases (Description)                  | Life Expectancy<br>(in years) | City Council<br>Approved<br>FY 2008-2009 |
|---|-------------------------------|--|
| <b><u>CAPITAL LEASES</u></b>                              |                               |  |
| <b>Non- Depart 01-130</b>                                 |                               |  |
| Copier Overage on Leases                                  |                               | \$ 7,216                                 |
| 1 Kyocera Mita 2230 Digital Color Copier- City Hal        |                               | \$ 4,992                                 |
| 1 Kyocera Mita 2230 Digital Color Copier -City Hall Annex |                               | \$ 4,992                                 |
|   | Sub Total                     | \$ 17,200                                |
| <b>Streets 10-200</b>                                     |                               |  |
| 10 Wheel Dump Truck                                       | 10                            | \$ 24,542                                |
|   | Sub Total                     | \$ 24,542                                |
| <b>Water Division 31-400</b>                              |                               |  |
| Backhoe   | 10                            | \$ 24,333                                |
|   | Sub Total                     | \$ 24,333                                |
| <b>Sanitation Division 32-400</b>                         |                               |  |
| Brush/ Compact Wheel Loader                               |                               | \$ 19,280                                |
| 2007 Garbage Truck  |                               | \$ 44,582                                |
| 2008 Garbage Truck  |                               | \$ 54,886                                |
| Roll-Off Truck  |                               | \$ 28,627                                |
|   | Sub Total                     | \$ 147,375                               |
| <b>TOTAL EXISTING CAPITAL LEASES FOR ALL FUNDS</b>        |                               | <b>\$ 213,450</b>                        |

| Proposed Department Leases (Description)           | Life Expectancy<br>(in years) | City Council<br>Approved<br>FY 2008-2009 |
|--|-------------------------------|--|
| <b><u>CAPITAL LEASES</u></b>                       |                               |  |
| <b>Sanitation Division 32-400</b>                  |                               |  |
| Replacement Garbage Truck                          |                               | \$ 15,000                                |
|  | Sub Total                     | \$ 15,000                                |
| <b>TOTAL PROPOSED CAPITAL LEASES FOR ALL FUNDS</b> |                               | <b>\$ 15,000</b>                         |

## Notes

# ***DEBT SCHEDULE***

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## **OVERVIEW**

The following section summarizes all the budgeted capital debt by fund and department for fiscal year 2008-2009.

CITY OF WASCO  
DEBT SCHEDULE AND LEASE SCHEDULE  
FISCAL YEAR 2008/2009

**DEBT**

| FUND                   | DEPT. | FUND NAME  | ORIGINAL TERM | YEARS REMAINING | DESCRIPTION   | BEGINNING BALANCE   | INTEREST PAYMENT  | PRINCIPAL PAYMENT | ENDING BALANCE      |
|------------------------|-------|------------|---------------|-----------------|---|---------------------|-------------------|-------------------|---------------------|
| 10                     | 200   | Street     | 20 YEARS      | 10 YEARS        | State Water Resource - Storm drain                  | \$ 379,867          | \$ 11,500         | \$ 32,500         | \$ 347,367          |
|                        |       |            | 5 YEARS       | 4 YEARS         | Municipal Finance Corporation - Dump Truck          | \$ 88,358           | \$ 3,844          | \$ 20,699         | \$ 67,659           |
|                        |       |            | FUND TOTAL    |                 |   | \$ 468,225          | \$ 15,344         | \$ 53,199         | \$ 415,026          |
| 30                     | 400   | Wastewater | 20 YEARS      | 12 YEARS        | State Water Resource - Wastewater Plant Expansion   | \$ 2,969,117        | \$ 87,920         | \$ 203,320        | \$ 2,765,797        |
|                        |       |            | 10 YEARS      | 2 YEARS         | BYN - 1999 Refunding Wastewater Plant Expansion     | \$ 440,000          | \$ 30,000         | \$ 195,000        | \$ 245,000          |
|                        |       |            | 25 YEARS      | 9 YEARS         | Wasco Public Finance Authority - AD 92-1 Ind.Park   | \$ 389,490          | \$ -              | \$ 85,000         | \$ 304,490          |
|                        |       |            | FUND TOTAL    |                 |   | \$ 3,798,607        | \$ 117,920        | \$ 483,320        | \$ 3,315,287        |
| 31                     | 400   | Water      | 25 YEARS      | 10 YEARS        | Wasco Public Finance Authority - AD 92-1 Ind.Park   | \$ 454,490          | \$ -              | \$ 60,000         | \$ 394,490          |
|                        |       |            | FUND TOTAL    |                 |   | \$ 454,490          | \$ -              | \$ 60,000         | \$ 394,490          |
| 32                     | 400   | Sanitation | 5 YEARS       | 4 YEARS         | Municipal Finance Corporation - 07 Sanitation Truck | \$ 160,500          | \$ 6,982          | \$ 37,600         | \$ 122,900          |
|                        |       |            | 5 YEARS       | 5 YEARS         | Municipal Finance Corporation - Brush Loader        | \$ 84,996           | \$ 3,697          | \$ 15,583         | \$ 69,413           |
|                        |       |            | 5 YEARS       | 5 YEARS         | Municipal Finance Corporation - Roll Off Truck      | \$ 125,850          | \$ 5,600          | \$ 23,027         | \$ 102,822          |
|                        |       |            | 5 YEARS       | 5 YEARS         | Municipal Finance Corporation - 08 Sanitation Truck | \$ 241,961          | \$ 10,525         | \$ 44,361         | \$ 197,600          |
|                        |       |            | FUND TOTAL    |                 |   | \$ 613,307          | \$ 26,805         | \$ 120,571        | \$ 492,735          |
| <b>CITY DEBT TOTAL</b> |       |            |               |                 |   | <b>\$ 4,721,322</b> | <b>\$ 133,264</b> | <b>\$ 596,519</b> | <b>\$ 4,124,803</b> |

**LEASE**

| FUND                    | DEPT. | FUND NAME        | ORIGINAL TERM | YEARS REMAINING | DESCRIPTION                    | BEGINNING BALANCE | LEASE PAYMENT | ENDING BALANCE    |
|-------------------------|-------|------------------|---------------|-----------------|--------------------------------|-------------------|---------------|-------------------|
| 01                      | 130   | Non-Departmental | 3 YEARS       | 1 YEAR          | Lease - Kyocera Mita Km C 2230 | \$ 7,168          | \$ 4,992      | \$ 2,176          |
|                         |       |                  | 3 YEARS       | 1 YEAR          | Lease - Kyocera Mita Km C 2230 | \$ 7,168          | \$ 4,992      | \$ 2,176          |
|                         |       |                  | FUND TOTAL    |                 |                                | \$ 14,336         | \$ 9,984      | \$ 4,352          |
| 31                      | 400   | Water            | 3 YEARS       | 2 YEARS         | Lease - Backhoe                | \$ 45,652         | \$ 24,333     | \$ 24,848         |
|                         |       |                  | FUND TOTAL    |                 |                                | \$ 45,652         | \$ 24,333     | \$ 24,848         |
| 32                      | 400   | Sanitation       | 5 YEARS       | 5 YEARS         | Lease - Garbage Truck          | \$ -              | \$ 15,000     | \$ 75,000         |
|                         |       |                  | FUND TOTAL    |                 |                                | \$ -              | \$ 15,000     | \$ 75,000         |
| <b>CITY LEASE TOTAL</b> |       |                  |               |                 |                                | <b>\$ 59,988</b>  | <b>\$ -</b>   | <b>\$ 104,200</b> |

## Notes

# ***STAFFING SUMMARY***

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## **OVERVIEW**

The following section will cover Salary, FTE, Step and Ranges by Department.

1. **Salary Distribution Recap**
2. **Salaries – Steps and Ranges**
3. **City Employee Summary of Benefits**
4. **Full Time Equivalent (FTE)**

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2008/2009**

| <b>DEPARTMENT/DIVISIONS</b>                               | <b>CURRENT TITLE</b>                 | <b>FTE</b>  | <b>RANGE</b> | <b>PAY SCHEDULE</b> |
|---|--------------------------------------|-------------|--------------|---------------------|
| <b><u>City Manager 01-110</u></b>                         |                                      |             |              |                     |
|   | City Manager                         | 0.75        | Contract     | Mgmt./Exempt        |
|   | Executive Secretary                  | 0.75        | 33           | Non-Exempt          |
|   | Administrative Assistant I           | 0.70        | 29           | Non-Exempt          |
|   | <b>Total</b>                         | <b>2.20</b> |              |                     |
| <b><u>Finance/Accounting 01-115</u></b>                   |                                      |             |              |                     |
|   | Finance Director                     | 0.50        | Contract     | Mgmt./Exempt        |
|   | Accounting Manager                   | 0.50        | 3            | Mid Mgmt/Exempt     |
|   | Grant Writer                         | 1.00        | 47           | Non-Exempt          |
|   | Grant Administrator/Internal Auditor | 0.15        | 34           | Non-Exempt          |
|   | Accounting Supervisor                | 0.25        | 33           | Non-Exempt          |
|   | Administrative Assistant I           | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                         | <b>2.90</b> |              |                     |
| <b><u>Budget 01-117</u></b>                               |                                      |             |              |                     |
|   | Finance Director                     | 0.20        | Contract     | Mgmt./Exempt        |
|   | Accounting Manager                   | 0.50        | 3            | Mid Mgmt/Exempt     |
|   | Grant Administrator/Internal Auditor | 0.20        | 34           | Non-Exempt          |
|   | <b>Total</b>                         | <b>0.90</b> |              |                     |
| <b><u>Human Resource &amp; Risk Management 01-120</u></b> |                                      |             |              |                     |
|   | Finance Director                     | 0.20        | Contract     | Mgmt./Exempt        |
|   | *Human Resource Analyst              | 0.75        |              | Non-Exempt          |
|   | Administrative Assistant I           | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                         | <b>1.45</b> |              |                     |
| <b><u>Community Development Dept. 01-125</u></b>          |                                      |             |              |                     |
|   | Community Development Director       | 0.45        | Contract     | Mgmt./Exempt        |
|   | Senior Planner                       | 1.00        | 6            | Mid Mgmt/Exempt     |
|   | Housing & Redevelopment Coordinator  | 0.05        | 44           | Non-Exempt          |
|   | Assistant Planner                    | 1.00        | 41           | Non-Exempt          |
|   | Administrative Assistant I           | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                         | <b>3.00</b> |              |                     |
| <b><u>Engineering 01-135</u></b>                          |                                      |             |              |                     |
|   | Deputy Public Works Director         | 0.80        | Contract     | Mid Mgmt/Exempt     |
|   | Public Works Inspector II            | 1.00        | 43           | Non-Exempt          |
|   | AutoCAD Technician                   | 1.00        | 32           | Non-Exempt          |
|   | Clerk                                | 0.25        | 23           | Non-Exempt          |
|   | <b>Total</b>                         | <b>3.05</b> |              |                     |
| <b><u>Animal Services 01-145</u></b>                      |                                      |             |              |                     |
|   | Community Development Director       | 0.15        | Contract     | Mgmt./Exempt        |
|   | Animal Control Officer               | 1.00        | 25           | Non-Exempt          |
|   | Animal Control Assistant             | 1.00        | 23           | Non-Exempt          |
|   | <b>Total</b>                         | <b>2.15</b> |              |                     |
| <b><u>Building Inspection 01-150</u></b>                  |                                      |             |              |                     |
|   | Community Development Director       | 0.25        | Contract     | Mgmt./Exempt        |
|   | Chief Building Inspector             | 1.00        | 9            | Mid Mgmt/Exempt     |
|   | Building Inspector II                | 0.70        | 44           | Non-Exempt          |
|   | Administrative Assistant I           | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                         | <b>2.45</b> |              |                     |
| <b><u>Code Compliance. 01-160</u></b>                     |                                      |             |              |                     |
|   | Community Development Director       | 0.15        | Contract     | Mgmt./Exempt        |
|   | Code Compliance Officer II           | 1.00        | 44           | Non-Exempt          |
|   | Code Compliance Officer I            | 1.00        | 40           | Non-Exempt          |
|   | <b>Total</b>                         | <b>2.15</b> |              |                     |
| <b><u>Economic Development Department 01-165</u></b>      |                                      |             |              |                     |
|   | City Manager                         | 0.25        | Contract     | Mgmt./Exempt        |
|   | Housing & Redevelopment Coordinator  | 0.25        | 44           | Non-Exempt          |
|   | Economic Development Coordinator     | 1.00        | 40           | Non-Exempt          |
|   | Executive Secretary                  | 0.25        | 33           | Non-Exempt          |
|   | <b>Total</b>                         | <b>1.75</b> |              |                     |

\* New Positions

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2008/2009**

| <b>DEPARTMENT/DIVISIONS</b>  | <b>CURRENT TITLE</b>                 | <b>FTE</b>  | <b>RANGE</b> | <b>PAY SCHEDULE</b> |
|--|--------------------------------------|-------------|--------------|---------------------|
| <b><u>Housing Fund</u></b>   |                                      |             |              |                     |
|  | Finance Director                     | 0.10        | Contract     | Mgmt./Exempt        |
|  | Housing & Redevelopment Coordinator  | 0.70        | 44           | Non-Exempt          |
|  | Building Inspector II                | 0.30        | 44           | Non-Exempt          |
|  | Grant Administrator/Internal Auditor | 0.65        | 34           | Non-Exempt          |
|  | Community Programs Technician II     | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                         | <b>2.75</b> |              |                     |
| <b><u>Street 10-200</u></b>  |                                      |             |              |                     |
|  | Public Works Director                | 0.18        | Contract     | Mgmt./Exempt        |
|  | Deputy Public Works Director         | 0.05        | Contract     | Mid Mgmt/Exempt     |
|  | Street Supervisor                    | 1.00        | 37           | Non-Exempt          |
|  | A/P & P/R Purchasing Agent           | 0.25        | 28           | Non-Exempt          |
|  | Street Maintenance Technician II     | 3.00        | 28           | Non-Exempt          |
|  | Street Maintenance Technician I      | 5.00        | 26           | Non-Exempt          |
|  | Clerk                                | 0.18        | 23           | Non-Exempt          |
|  | <b>Total</b>                         | <b>9.66</b> |              |                     |
| <b><u>Lighting &amp; Landscaping Maintenance District 14-200</u></b> |                                      |             |              |                     |
|  | Street Maintenance Technician I      | 1.00        | 26           | Non-Exempt          |
|  | <b>Total</b>                         | <b>1.00</b> |              |                     |
| <b><u>Information Technology 01-155</u></b>                          |                                      |             |              |                     |
|  | IT Coordinator                       | 1.00        | 47           | Non-Exempt          |
|  | <b>Total</b>                         | <b>1.00</b> |              |                     |
| <b><u>Shop Maintenance 11-200</u></b>                                |                                      |             |              |                     |
|  | Public Works Director                | 0.10        | Contract     | Mgmt./Exempt        |
|  | Shop Supervisor                      | 1.00        | 32           | Non-Exempt          |
|  | Equipment Mechanic II                | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                         | <b>2.10</b> |              |                     |
| <b><u>Facilities Maintenance 16-200</u></b>                          |                                      |             |              |                     |
|  | Public Works Director                | 0.10        | Contract     | Mgmt./Exempt        |
|  | Facilities Maintenance II            | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                         | <b>1.10</b> |              |                     |
| <b><u>Public Transit 12-200</u></b>                                  |                                      |             |              |                     |
|  | Public Transit Drivers               | 2.00        | 25           | Non-Exempt          |
|  | Clerk                                | 1.00        | 23           | Non-Exempt          |
|  | <b>Total</b>                         | <b>3.00</b> |              |                     |
| <b><u>Wastewater 30-400</u></b>                                      |                                      |             |              |                     |
|  | Public Works Director                | 0.20        | Contract     | Mgmt./Exempt        |
|  | Deputy Public Works                  | 0.05        | Contract     | Mid Mgmt/Exempt     |
|  | Public Services Manager              | 1.00        | 15           | Mid Mgmt/Exempt     |
|  | WWTP Operator II                     | 2.00        | 34           | Non-Exempt          |
|  | Accounting Supervisor                | 0.25        | 33           | Non-Exempt          |
|  | Administrative Assistant I           | 0.59        | 29           | Non-Exempt          |
|  | A/P & P/R Purchasing Agent           | 0.25        | 28           | Non-Exempt          |
|  | WWTP Operator In Training            | 1.00        | 26           | Non-Exempt          |
|  | Accounting Assistant II              | 0.30        | 26           | Non-Exempt          |
|  | Accounting Assistant I               | 0.33        | 23           | Non-Exempt          |
|  | Utility Technician                   | 0.33        | 23           | Non-Exempt          |
|  | Clerk                                | 0.19        | 23           | Non-Exempt          |
|  | <b>Total</b>                         | <b>6.49</b> |              |                     |
| <b><u>Water 31-400</u></b>   |                                      |             |              |                     |
|  | Public Works Director                | 0.22        | Contract     | Mgmt./Exempt        |
|  | Deputy Public Works                  | 0.05        | Contract     | Mid Mgmt/Exempt     |
|  | Water Superintendent                 | 1.00        | 9            | Mid Mgmt/Exempt     |
|  | Water Operator III                   | 2.00        | 38           | Non-Exempt          |
|  | Water Operator II                    | 1.00        | 34           | Non-Exempt          |
|  | Accounting Supervisor                | 0.25        | 33           | Non-Exempt          |
|  | Water Operator I                     | 1.00        | 30           | Non-Exempt          |
|  | Administrative Assistant I           | 0.61        | 29           | Non-Exempt          |
|  | A/P & P/R Purchasing Agent           | 0.25        | 28           | Non-Exempt          |
|  | Accounting Assistant II              | 0.30        | 26           | Non-Exempt          |
|  | Accounting Assistant I               | 0.33        | 23           | Non-Exempt          |
|  | Utility Technician                   | 0.33        | 23           | Non-Exempt          |
|  | Clerk                                | 0.19        | 23           | Non-Exempt          |
|  | <b>Total</b>                         | <b>7.53</b> |              |                     |

\* New Positions

CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2008/2009

| DEPARTMENT/DIVISIONS                     | CURRENT TITLE              | FTE          | RANGE    | PAY SCHEDULE    |
|--|----------------------------|--------------|----------|-----------------|
| <b><u>Sanitation 32-400</u></b>          |                            |              |          |                 |
|  | Public Works Director      | 0.20         | Contract | Mgmt./Exempt    |
|  | Deputy Public Works        | 0.05         | Contract | Mid Mgmt/Exempt |
|  | Accounting Supervisor      | 0.25         | 33       | Non-Exempt      |
|  | Sanitation Supervisor      | 1.00         | 33       | Non-Exempt      |
|  | Sanitation Worker II       | 6.00         | 31       | Non-Exempt      |
|  | Sanitation Worker I        | 4.00         | 29       | Non-Exempt      |
|  | Administrative Assistant I | 0.60         | 29       | Non-Exempt      |
|  | A/P & P/R Purchasing Agent | 0.25         | 28       | Non-Exempt      |
|  | Streets Sweeper            | 1.00         | 27       | Non-Exempt      |
|  | Accounting Assistant II    | 0.30         | 26       | Non-Exempt      |
|  | Street Maintenance I       | 1.00         | 26       | Non-Exempt      |
|  | Accounting Assistant I     | 0.34         | 23       | Non-Exempt      |
|  | Utility Technician         | 0.34         | 23       | Non-Exempt      |
|  | Clerk                      | 0.19         | 23       | Non-Exempt      |
|  | <b>Total</b>               | <b>15.52</b> |          |                 |
| <b><u>CNG Fueling Station 34-400</u></b> |                            |              |          |                 |
|  | Accounting Assistant II    | 0.10         | 26       | Non-Exempt      |
|  | <b>Total</b>               | <b>0.10</b>  |          |                 |
|  | <b>Total (FTE)</b>         | <b>72.25</b> |          |                 |



**CITY OF WASCO**  
**07/01/2008-06/30/2009**  
**POSITION & SALARY RANGE LIST**



|                                |          |
|--------------------------------|----------|
| City Manager                   | Contract |
| Finance Director               | Contract |
| Community Development Director | Contract |
| Public Works Director          | Contract |
| Deputy Public Works Director   | Contract |

**Mid Mgmt- Exempt Pay Schedule**

|                          |    |
|--------------------------|----|
| Accounting Manager       | 3  |
| Senior Planner           | 6  |
| Chief Building Inspector | 9  |
| Water Superintendent     | 9  |
| Public Service Manager   | 15 |

**Non-Exempt Pay Schedule**

|                                      |    |
|--------------------------------------|----|
| Accounting Assistant I               | 23 |
| Animal Control Assistant             | 23 |
| Clerk I                              | 23 |
| Utility Technician                   | 23 |
| Animal Control Officer               | 25 |
| Public Transit Driver                | 25 |
| Accounting Assistant II              | 26 |
| Street Maintenance Technician I      | 26 |
| Water Operator In Training           | 26 |
| Street Sweeper Operator I            | 27 |
| Payroll/AP Specialist                | 28 |
| Street Maintenance Technician II     | 28 |
| Administrative Assistant I           | 29 |
| Equipment Mechanic II                | 29 |
| Facilities Maintenance Technician II | 29 |
| Community Programs Technician II     | 29 |
| Transit Dispatcher                   | 29 |
| Wastewater Plant Operator I          | 30 |
| Water Operator I                     | 30 |
| Sanitation Supervisor                | 31 |
| AutoCAD Technician                   | 32 |
| Shop Supervisor                      | 32 |
| Accounting Supervisor                | 33 |
| Executive Secretary                  | 33 |
| Grant Administrator/internal Auditor | 34 |
| Wastewater Plant Operator II         | 34 |
| Water Operator II                    | 34 |
| Streets Supervisor                   | 37 |
| Water Operator III                   | 38 |
| Code Compliance Officer I            | 40 |
| Assistant Planner                    | 41 |
| Public Works Inspector II            | 43 |
| Building Inspector II                | 44 |
| Code Compliance Officer II           | 44 |
| Housing & Redevelopment Coordinator  | 44 |
| Grant Writer                         | 47 |
| IT Coordinator                       | 47 |



**City of Wasco**  
**Mid-Management Exempt Pay Schedule**  
**07/01/2008 thru 06/30/2009**



| Salary Range | Step A     | Step B     | Step C     | Step D     | Step E     | Step F     |
|--------------|------------|------------|------------|------------|------------|------------|
| 1            | \$1,877.00 | \$1,972.02 | \$2,071.85 | \$2,176.73 | \$2,286.92 | \$2,402.70 |
| 2            | \$1,923.93 | \$2,021.32 | \$2,123.65 | \$2,231.15 | \$2,344.10 | \$2,462.76 |
| 3            | \$1,972.02 | \$2,071.85 | \$2,176.74 | \$2,286.93 | \$2,402.70 | \$2,524.33 |
| 4            | \$2,021.32 | \$2,123.65 | \$2,231.15 | \$2,344.10 | \$2,462.77 | \$2,587.44 |
| 5            | \$2,071.86 | \$2,176.74 | \$2,286.93 | \$2,402.70 | \$2,524.34 | \$2,652.13 |
| 6            | \$2,123.65 | \$2,231.16 | \$2,344.11 | \$2,462.77 | \$2,587.45 | \$2,718.43 |
| 7            | \$2,176.74 | \$2,286.94 | \$2,402.71 | \$2,524.34 | \$2,652.13 | \$2,786.39 |
| 8            | \$2,231.16 | \$2,344.11 | \$2,462.78 | \$2,587.45 | \$2,718.43 | \$2,856.05 |
| 9            | \$2,286.94 | \$2,402.71 | \$2,524.35 | \$2,652.14 | \$2,786.40 | \$2,927.45 |
| 10           | \$2,344.12 | \$2,462.78 | \$2,587.46 | \$2,718.44 | \$2,856.06 | \$3,000.64 |
| 11           | \$2,402.72 | \$2,524.35 | \$2,652.14 | \$2,786.40 | \$2,927.46 | \$3,075.65 |
| 12           | \$2,462.79 | \$2,587.46 | \$2,718.45 | \$2,856.06 | \$3,000.64 | \$3,152.55 |
| 13           | \$2,524.36 | \$2,652.15 | \$2,786.41 | \$2,927.46 | \$3,075.66 | \$3,231.36 |
| 14           | \$2,587.47 | \$2,718.45 | \$2,856.07 | \$3,000.65 | \$3,152.55 | \$3,312.14 |
| 15           | \$2,652.15 | \$2,786.41 | \$2,927.47 | \$3,075.67 | \$3,231.36 | \$3,394.95 |
| 16           | \$2,718.46 | \$2,856.07 | \$3,000.65 | \$3,152.56 | \$3,312.15 | \$3,479.82 |
| 17           | \$2,786.42 | \$2,927.47 | \$3,075.67 | \$3,231.37 | \$3,394.95 | \$3,566.82 |
| 18           | \$2,856.08 | \$3,000.66 | \$3,152.56 | \$3,312.16 | \$3,479.83 | \$3,655.99 |
| 19           | \$2,927.48 | \$3,075.68 | \$3,231.38 | \$3,394.96 | \$3,566.82 | \$3,747.39 |
| 20           | \$3,000.67 | \$3,152.57 | \$3,312.16 | \$3,479.83 | \$3,655.99 | \$3,841.07 |
| 21           | \$3,075.68 | \$3,231.38 | \$3,394.97 | \$3,566.83 | \$3,747.39 | \$3,937.10 |
| 22           | \$3,152.58 | \$3,312.17 | \$3,479.84 | \$3,656.00 | \$3,841.08 | \$4,035.52 |
| 23           | \$3,231.39 | \$3,394.97 | \$3,566.84 | \$3,747.40 | \$3,937.10 | \$4,136.41 |
| 24           | \$3,312.17 | \$3,479.85 | \$3,656.01 | \$3,841.08 | \$4,035.53 | \$4,239.82 |
| 25           | \$3,394.98 | \$3,566.84 | \$3,747.41 | \$3,937.11 | \$4,136.42 | \$4,345.82 |
| 26           | \$3,479.85 | \$3,656.01 | \$3,841.09 | \$4,035.54 | \$4,239.83 | \$4,454.46 |
| 27           | \$3,566.85 | \$3,747.41 | \$3,937.12 | \$4,136.43 | \$4,345.83 | \$4,565.83 |
| 28           | \$3,656.02 | \$3,841.10 | \$4,035.55 | \$4,239.84 | \$4,454.47 | \$4,679.97 |
| 29           | \$3,747.42 | \$3,937.13 | \$4,136.44 | \$4,345.83 | \$4,565.83 | \$4,796.97 |
| 30           | \$3,841.11 | \$4,035.56 | \$4,239.85 | \$4,454.48 | \$4,679.98 | \$4,916.89 |
| 31           | \$3,937.13 | \$4,136.44 | \$4,345.84 | \$4,565.84 | \$4,796.98 | \$5,039.82 |
| 32           | \$4,035.56 | \$4,239.85 | \$4,454.49 | \$4,679.99 | \$4,916.90 | \$5,165.81 |
| 33           | \$4,136.45 | \$4,345.85 | \$4,565.85 | \$4,796.99 | \$5,039.83 | \$5,294.96 |
| 34           | \$4,239.86 | \$4,454.50 | \$4,680.00 | \$4,916.91 | \$5,165.82 | \$5,427.33 |
| 35           | \$4,345.86 | \$4,565.86 | \$4,797.00 | \$5,039.84 | \$5,294.97 | \$5,563.01 |
| 36           | \$4,454.51 | \$4,680.01 | \$4,916.92 | \$5,165.83 | \$5,427.34 | \$5,702.09 |
| 37           | \$4,565.87 | \$4,797.01 | \$5,039.85 | \$5,294.98 | \$5,563.03 | \$5,844.64 |
| 38           | \$4,680.02 | \$4,916.93 | \$5,165.84 | \$5,427.35 | \$5,702.10 | \$5,990.76 |
| 39           | \$4,797.02 | \$5,039.86 | \$5,294.99 | \$5,563.04 | \$5,844.65 | \$6,140.53 |
| 40           | \$4,916.94 | \$5,165.85 | \$5,427.36 | \$5,702.11 | \$5,990.77 | \$6,294.04 |

**\*Note: All step increases are 5% and all range increases are 2.5%**



**City of Wasco  
Non- Exempt Pay Schedule  
07/01/2008 thru 06/30/2009**



| Salary Range | Step A     | Step B     | Step C     | Step D     | Step E     | Step F     |
|--------------|------------|------------|------------|------------|------------|------------|
| 20           | \$1,069.62 | \$1,123.11 | \$1,179.26 | \$1,238.23 | \$1,300.13 | \$1,365.15 |
| 21           | \$1,096.36 | \$1,151.18 | \$1,208.74 | \$1,269.18 | \$1,332.64 | \$1,399.27 |
| 22           | \$1,123.77 | \$1,179.96 | \$1,238.96 | \$1,300.91 | \$1,365.95 | \$1,434.26 |
| 23           | \$1,151.87 | \$1,209.46 | \$1,269.93 | \$1,333.44 | \$1,400.10 | \$1,470.11 |
| 24           | \$1,180.66 | \$1,239.70 | \$1,301.68 | \$1,366.77 | \$1,435.11 | \$1,506.87 |
| 25           | \$1,210.18 | \$1,270.69 | \$1,334.22 | \$1,400.94 | \$1,470.98 | \$1,544.54 |
| 26           | \$1,240.43 | \$1,302.46 | \$1,367.58 | \$1,435.96 | \$1,507.76 | \$1,583.15 |
| 27           | \$1,271.44 | \$1,335.02 | \$1,401.77 | \$1,471.86 | \$1,545.45 | \$1,622.73 |
| 28           | \$1,303.23 | \$1,368.39 | \$1,436.81 | \$1,508.66 | \$1,584.09 | \$1,663.30 |
| 29           | \$1,335.81 | \$1,402.60 | \$1,472.73 | \$1,546.38 | \$1,623.69 | \$1,704.88 |
| 30           | \$1,369.21 | \$1,437.67 | \$1,509.55 | \$1,585.04 | \$1,664.28 | \$1,747.50 |
| 31           | \$1,403.44 | \$1,473.61 | \$1,547.29 | \$1,624.66 | \$1,705.89 | \$1,791.19 |
| 32           | \$1,438.52 | \$1,510.45 | \$1,585.97 | \$1,665.28 | \$1,748.54 | \$1,835.97 |
| 33           | \$1,474.49 | \$1,548.21 | \$1,625.62 | \$1,706.91 | \$1,792.25 | \$1,881.87 |
| 34           | \$1,511.35 | \$1,586.92 | \$1,666.26 | \$1,749.58 | \$1,837.06 | \$1,928.91 |
| 35           | \$1,549.13 | \$1,626.59 | \$1,707.92 | \$1,793.32 | \$1,882.98 | \$1,977.14 |
| 36           | \$1,587.86 | \$1,667.26 | \$1,750.62 | \$1,838.16 | \$1,930.06 | \$2,026.57 |
| 37           | \$1,627.56 | \$1,708.94 | \$1,794.38 | \$1,884.11 | \$1,978.31 | \$2,077.23 |
| 38           | \$1,668.25 | \$1,751.66 | \$1,839.24 | \$1,931.21 | \$2,027.77 | \$2,129.16 |
| 39           | \$1,709.95 | \$1,795.45 | \$1,885.22 | \$1,979.49 | \$2,078.46 | \$2,182.39 |
| 40           | \$1,752.70 | \$1,840.34 | \$1,932.35 | \$2,028.98 | \$2,130.42 | \$2,236.95 |
| 41           | \$1,796.52 | \$1,886.35 | \$1,980.66 | \$2,079.70 | \$2,183.68 | \$2,292.87 |
| 42           | \$1,841.43 | \$1,933.51 | \$2,030.18 | \$2,131.70 | \$2,238.27 | \$2,350.20 |
| 43           | \$1,887.47 | \$1,981.84 | \$2,080.93 | \$2,184.99 | \$2,294.23 | \$2,408.95 |
| 44           | \$1,934.65 | \$2,031.39 | \$2,132.96 | \$2,239.61 | \$2,351.59 | \$2,469.17 |
| 45           | \$1,983.02 | \$2,082.17 | \$2,186.28 | \$2,295.60 | \$2,410.38 | \$2,530.90 |
| 46           | \$2,032.59 | \$2,134.23 | \$2,240.94 | \$2,352.99 | \$2,470.64 | \$2,594.18 |
| 47           | \$2,083.41 | \$2,187.58 | \$2,296.96 | \$2,411.82 | \$2,532.40 | \$2,659.03 |
| 48           | \$2,135.49 | \$2,242.27 | \$2,354.38 | \$2,472.11 | \$2,595.71 | \$2,725.51 |
| 49           | \$2,188.88 | \$2,298.33 | \$2,413.24 | \$2,533.92 | \$2,660.61 | \$2,793.64 |
| 50           | \$2,243.60 | \$2,355.79 | \$2,473.57 | \$2,597.27 | \$2,727.12 | \$2,863.48 |
| 51           | \$2,299.69 | \$2,414.68 | \$2,535.41 | \$2,662.20 | \$2,795.30 | \$2,935.07 |
| 52           | \$2,357.19 | \$2,475.05 | \$2,598.80 | \$2,728.75 | \$2,865.18 | \$3,008.45 |
| 53           | \$2,416.12 | \$2,536.93 | \$2,663.77 | \$2,796.97 | \$2,936.81 | \$3,083.66 |
| 54           | \$2,476.52 | \$2,600.35 | \$2,730.36 | \$2,866.90 | \$3,010.23 | \$3,160.75 |
| 55           | \$2,538.43 | \$2,665.36 | \$2,798.62 | \$2,938.57 | \$3,085.49 | \$3,239.77 |
| 56           | \$2,601.89 | \$2,731.99 | \$2,868.59 | \$3,012.03 | \$3,162.62 | \$3,320.76 |
| 57           | \$2,666.94 | \$2,800.29 | \$2,940.30 | \$3,087.33 | \$3,241.69 | \$3,403.78 |
| 58           | \$2,733.61 | \$2,870.30 | \$3,013.81 | \$3,164.52 | \$3,322.73 | \$3,488.88 |
| 59           | \$2,801.95 | \$2,942.06 | \$3,089.16 | \$3,243.63 | \$3,405.80 | \$3,576.10 |
| 60           | \$2,872.00 | \$3,015.61 | \$3,166.39 | \$3,324.72 | \$3,490.94 | \$3,665.50 |

**\*Note: All step increases are 5% and all range increases are 2.5%**



*Fiscal Year 2008/2009*

*Summary of Benefits*

| <b>Benefit</b>                 | <b>Who pays</b>   | <b>Eligibility</b>   | <b>Summary of Benefits</b>   |
|--------------------------------|---|--|--|
| Medical                        | The City  | First of the month following thirty days of full time employment   | Blue Cross of California Premier PPO High Deductible Plan. The City is also funding the employee's deductible for calendar year 2008.  |
| Dental                         | The City  | First of the month following thirty days of full time employment   | Ameritas Dental. Pays 50-100% of applicable services.  |
| Vision                         | The City  | First of the month following thirty days of full time employment   | VSP.   |
| Cal-PERS Retirement: 3@60 Plan | Employees contribute 9.1% and employer contributes 20.9% of your gross salary | Full Time employees. Upon Date of Hire   | Vesting period is 5 years. At point of retirement, employees earn 3% of annual salary multiplied by years of service.  |
| Deferred Compensation 457 Plan | Employee  | Upon Date of Hire  | Deferred Compensation Plan with ICMA-RC as the Plan Administrator. Employees may tax defer voluntary retirement contributions up to maximum allowed by federal law.  |
| Vacation                       | The City  | Vacation time accrues from date of hire not eligible to use until end of the probationary period. Part Time status employees accrue at half the rate of full time employees. | After 6 Months: Five Days<br>After 6 months and end of first year: Another five days<br>2 <sup>nd</sup> – 5 <sup>th</sup> year: Ten Days Annually<br>6 <sup>th</sup> – 10 year: Fifteen Days Annually<br>11 Years Plus: Twenty Days Annually                 |
| Sick                           | The City  | Sick time accrues from date of hire not eligible to use until end of the probationary period. Part Time status employees accrue at half the rate of full time employees.     | One day per month. Twelve days per annum   |
| Recognized Holidays            | The City  | Upon date of hire  | New Years eve, New Years Day, Washington's Birthday<br>Memorial Day, Independence Day.<br>Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day.<br>One Floating Day if employed prior to July 1 of the same year. |
| Life Insurance                 | The City  | Upon date of hire  | \$50,000   |
| Optional Life Insurance        | The Employee  | Upon date of hire  | Optional portable life insurance coverage on the employee up to three time their annual salary and additional coverage options for spouse and children.  |
| Workers Compensation           | The City  | Upon employment.   | Covers employees in the event of work-related injuries.  |
| Tuition Reimbursement          | The City  | First of the month following thirty days of full time employment   | Up to \$1,200 annually. Requires prior approval and subject to budgetary approval.   |
| Sec. 125 Cafeteria Plan        | The Employee  | First of the month following thirty days of full time employment   | Employees can choose from a dependent care plan and a variety of other benefits offered by Aflac.  |

**CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2008/2009**

| Department/Positions                           | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | Approved<br>FY 2007-2008 | City Council<br>Approved<br>FY 2008-2009 |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>City Manager 01-105</b>                     |                          |                          |                          |                          |                          |  |
| City Manager                                   | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.75                     | 0.75                                     |
| Executive Secretary                            | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.75                     | 0.75                                     |
| Economic Director                              | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Assistant Administrative I                     | 0.00                     | 0.50                     | 0.50                     | 0.50                     | 0.70                     | 0.70                                     |
| Clerk/Receptionist                             | 0.00                     | 0.50                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
|  | 3.00                     | 4.00                     | 3.50                     | 2.50                     | 2.20                     | 2.20                                     |
| <b>Administrative Services Dept. 01-112</b>    |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.00                     | 0.00                     | 0.10                     | 0.25                     | 0.15                     | 0.00                                     |
| Administrative Assistant I                     | 0.00                     | 0.00                     | 0.00                     | 0.50                     | 0.50                     | 0.00                                     |
|  | 0.00                     | 0.00                     | 0.10                     | 0.75                     | 0.65                     | 0.00                                     |
| <b>Finance/Accounting 01-115</b>               |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.50                     | 0.30                     | 0.10                     | 0.15                     | 0.20                     | 0.50                                     |
| Accounting Manager                             | 0.75                     | 0.75                     | 0.25                     | 0.50                     | 0.50                     | 0.50                                     |
| Accounting Supervisor                          | 1.00                     | 0.25                     | 0.00                     | 0.25                     | 0.25                     | 0.25                                     |
| Grant Administrator/Internal Auditor           | 0.00                     | 0.00                     | 0.00                     | 0.15                     | 0.15                     | 0.15                                     |
| Grant Writer                                   | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Administrative Assistant I                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.50                                     |
| Planning Secretary                             | 0.25                     | 0.25                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
|  | 2.50                     | 1.55                     | 0.35                     | 2.05                     | 2.10                     | 2.90                                     |
| <b>Budget 01-117</b>                           |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.00                     | 0.00                     | 0.10                     | 0.25                     | 0.20                     | 0.20                                     |
| Accounting Manager                             | 0.00                     | 0.00                     | 0.33                     | 0.50                     | 0.50                     | 0.50                                     |
| Grant Administrator/Internal Auditor           | 0.00                     | 0.00                     | 0.25                     | 0.20                     | 0.20                     | 0.20                                     |
|  | 0.00                     | 0.00                     | 0.68                     | 0.95                     | 0.90                     | 0.90                                     |
| <b>Human Resources &amp; Risk Mgmt. 01-120</b> |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.00                     | 0.10                     | 0.10                     | 0.15                     | 0.20                     | 0.20                                     |
| Administrative Assistant                       | 0.00                     | 0.00                     | 0.00                     | 0.50                     | 0.50                     | 0.50                                     |
| Human Resources & Risk Mgmt. Manager           | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Human Resources Analyst                        | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.75                                     |
|  | 1.00                     | 1.10                     | 1.10                     | 1.65                     | 0.70                     | 1.45                                     |
| <b>Community Development Dept. 01-125</b>      |                          |                          |                          |                          |                          |  |
| Community Development Director                 | 1.00                     | 1.00                     | 1.00                     | 0.70                     | 0.75                     | 0.45                                     |
| Senior Planner                                 | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Associate Planner                              | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Assistant Planner                              | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Housing & Redevelopment Coordinator            | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.05                                     |
| Administrative Assistant I                     | 0.75                     | 0.75                     | 0.75                     | 1.00                     | 0.50                     | 0.50                                     |
|  | 2.75                     | 2.75                     | 2.75                     | 4.70                     | 3.30                     | 3.00                                     |
| <b>Engineering 01-135</b>                      |                          |                          |                          |                          |                          |  |
| City Engineer                                  | 0.00                     | 1.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Acting City Engineer                           | 1.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Deputy Public Works Director                   | 0.00                     | 0.00                     | 0.35                     | 0.35                     | 1.00                     | 0.80                                     |
| Autocad/Drafts Person                          | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Community Programs Supervisor                  | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                     | 0.00                                     |
| Public Works Inspector II                      | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Public Works Inspector I                       | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.50                     | 0.00                                     |
| Street Maintenance Technician I                | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Clerk  | 0.30                     | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
|  | 1.30                     | 1.00                     | 1.35                     | 2.70                     | 3.75                     | 3.05                                     |
| <b>Animal Services 01-145</b>                  |                          |                          |                          |                          |                          |  |
| Community Development Director                 | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.15                                     |
| Public Services Manager                        | 0.00                     | 0.00                     | 0.25                     | 0.25                     | 0.20                     | 0.00                                     |
| Senior Animal Control Officer                  | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Animal Control Officer                         | 1.00                     | 2.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Animal Control Operator                        | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
|  | 2.00                     | 3.00                     | 2.25                     | 3.25                     | 2.20                     | 2.15                                     |
| <b>Building Inspection 01-150</b>              |                          |                          |                          |                          |                          |  |
| Community Development Director                 | 0.00                     | 0.00                     | 0.00                     | 0.30                     | 0.25                     | 0.25                                     |
| Finance Director                               | 0.00                     | 0.10                     | 0.10                     | 0.00                     | 0.00                     | 0.00                                     |
| Chief Building Inspector                       | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Building Inspector II                          | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.70                                     |
| Building Inspector I                           | 0.00                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Administrative Assistant                       | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.50                     | 0.50                                     |
| Permit Technician                              | 0.75                     | 0.75                     | 0.75                     | 0.75                     | 0.00                     | 0.00                                     |
|  | 1.75                     | 2.85                     | 2.85                     | 3.05                     | 2.75                     | 2.45                                     |

CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2008/2009

| Department/Positions                           | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | Approved<br>FY 2007-2008 | City Council<br>Approved<br>FY 2008-2009 |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>Code Compliance 01-160</b>                  |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.20                     | 0.00                                     |
| Planning Director                              | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.15                                     |
| Code Compliance Officer II                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Code Compliance Officer I                      | 1.00                     | 1.00                     | 1.00                     | 3.00                     | 1.00                     | 1.00                                     |
|  | 1.00                     | 1.00                     | 1.00                     | 3.00                     | 2.20                     | 2.15                                     |
| <b>Economic Development Department 01-165</b>  |                          |                          |                          |                          |                          |  |
| City Manager                                   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Economic Development Director                  | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Economic Development Coordinator               | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Housing & Redevelopment Coordinator            | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Executive Secretary                            | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Administrative Assistant I                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 1.75                     | 1.75                                     |
| <b>Housing &amp; Community Programs 01-170</b> |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.10                                     |
| Housing & Redevelopment Coordinator            | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.70                     | 0.70                                     |
| Building Inspector II                          | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.30                                     |
| Grant Administrator/Internal Auditor           | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.65                     | 0.65                                     |
| Community Programs Technician II               | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Community Programs Technician I                | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.40                     | 2.75                                     |
| <b>Streets 10-200</b>                          |                          |                          |                          |                          |                          |  |
| Public Works Director                          | 0.20                     | 0.25                     | 0.16                     | 0.16                     | 0.16                     | 0.18                                     |
| Deputy Public Works Director                   | 0.00                     | 0.00                     | 0.35                     | 0.35                     | 0.00                     | 0.05                                     |
| City Operations Manager                        | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.00                     | 0.00                                     |
| Public Works Inspector                         | 0.00                     | 0.00                     | 1.00                     | 0.75                     | 0.00                     | 0.00                                     |
| Streets Supervisor                             | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Street Maintenance Technician II               | 2.00                     | 3.00                     | 3.00                     | 3.00                     | 3.00                     | 3.00                                     |
| Street Maintenance Technician I                | 3.00                     | 3.00                     | 7.00                     | 9.00                     | 4.50                     | 5.00                                     |
| A/P & P/R Purchasing Agent                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Administrative Assistant I                     | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 0.00                     | 0.00                                     |
| Clerk  | 0.00                     | 0.00                     | 0.00                     | 0.80                     | 0.18                     | 0.18                                     |
|  | 6.95                     | 7.70                     | 12.96                    | 15.56                    | 9.09                     | 9.66                                     |
| <b>Lighting &amp; Landscaping 14-200</b>       |                          |                          |                          |                          |                          |  |
| Street Maintenance Technician I                | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 1.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 1.00                                     |
| <b>Information Technology 01-155</b>           |                          |                          |                          |                          |                          |  |
| Finance Director                               | 0.10                     | 0.10                     | 0.10                     | 0.15                     | 0.10                     | 0.00                                     |
| Accounting Manager                             | 0.25                     | 0.25                     | 0.34                     | 0.00                     | 0.00                     | 0.00                                     |
| IT Coordinator                                 | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Technical Support Specialist I                 | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
|  | 0.35                     | 0.35                     | 0.44                     | 1.15                     | 1.10                     | 1.00                                     |
| <b>Shop Maintenance 11-200</b>                 |                          |                          |                          |                          |                          |  |
| Public Works Director                          | 0.00                     | 0.15                     | 0.16                     | 0.10                     | 0.10                     | 0.10                                     |
| City Operations Manager                        | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.00                     | 0.00                                     |
| Shop Supervisor                                | 1.00                     | 1.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Equipment Mechanic II                          | 1.00                     | 1.00                     | 2.00                     | 1.00                     | 1.00                     | 1.00                                     |
|  | 2.00                     | 2.15                     | 2.16                     | 2.35                     | 2.10                     | 2.10                                     |
| <b>Facilities Maintenance 16-200</b>           |                          |                          |                          |                          |                          |  |
| Public Works Director                          | 0.00                     | 0.00                     | 0.00                     | 0.12                     | 0.12                     | 0.10                                     |
| Facilities Maintenance II                      | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 1.12                     | 1.12                     | 1.10                                     |
| <b>Public Transit 12-200</b>                   |                          |                          |                          |                          |                          |  |
| Public Works Director                          | 0.20                     | 0.15                     | 0.16                     | 0.10                     | 0.00                     | 0.00                                     |
| City Operations Manager                        | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.00                     | 0.00                                     |
| Supervising Transit Driver                     | 1.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Transit Driver (Y-Rated)                       | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Transit Drivers                                | 1.00                     | 2.00                     | 2.00                     | 2.00                     | 2.00                     | 2.00                                     |
| Administrative Assistant I                     | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 0.20                     | 0.00                                     |
| Clerk  | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 1.00                     | 1.00                                     |
|  | 3.20                     | 2.55                     | 2.56                     | 3.35                     | 3.20                     | 3.00                                     |

**CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2008/2009**

| Department/Positions                                | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | Approved<br>FY 2007-2008 | City Council<br>Approved<br>FY 2008-2009 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>Wastewater Treatment Plant 30-400</b>            |                          |                          |                          |                          |                          |  |
| Public Works Director                               | 0.20                     | 0.15                     | 0.17                     | 0.17                     | 0.20                     | 0.20                                     |
| Public Services Manager                             | 1.00                     | 1.00                     | 0.75                     | 0.75                     | 0.80                     | 1.00                                     |
| Deputy Public Works Director                        | 0.00                     | 0.00                     | 0.15                     | 0.15                     | 0.00                     | 0.05                                     |
| Wastewater Supervisor                               | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Wastewater Plant Operator III                       | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Wastewater Plant Operator II                        | 1.00                     | 2.00                     | 1.00                     | 1.00                     | 2.00                     | 2.00                                     |
| Wastewater Plant Operator I                         | 1.00                     | 0.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Wastewater Plant Operator In Training               | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                               | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                          | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                             | 0.34                     | 0.34                     | 0.66                     | 0.63                     | 0.37                     | 0.30                                     |
| Accounting Assistant I                              | 0.34                     | 0.34                     | 0.00                     | 0.33                     | 0.33                     | 0.33                                     |
| Utility Technician                                  | 0.00                     | 0.00                     | 0.00                     | 0.33                     | 0.33                     | 0.33                                     |
| Administrative Assistant                            | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.51                     | 0.59                                     |
| Clerk   | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                     | 0.19                                     |
|   | 5.13                     | 5.53                     | 5.43                     | 7.26                     | 6.23                     | 6.49                                     |
| <b>Water 30-400</b>                                 |                          |                          |                          |                          |                          |  |
| Public Works Director                               | 0.20                     | 0.15                     | 0.18                     | 0.18                     | 0.22                     | 0.22                                     |
| Deputy Public Works Director                        | 0.00                     | 0.00                     | 0.15                     | 0.15                     | 0.00                     | 0.05                                     |
| Water Superintendent                                | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Senior Water Maintenance Worker                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Water Operator III                                  | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 2.00                     | 2.00                                     |
| Water Operator II                                   | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Water Operator I                                    | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                               | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                          | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                             | 0.33                     | 0.33                     | 0.66                     | 0.63                     | 0.36                     | 0.30                                     |
| Accounting Assistant I                              | 0.33                     | 0.33                     | 0.00                     | 0.33                     | 0.33                     | 0.33                                     |
| Utility Technician                                  | 0.00                     | 0.00                     | 0.00                     | 0.33                     | 0.33                     | 0.33                                     |
| Administrative Assistant                            | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.52                     | 0.61                                     |
| Clerk   | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                     | 0.19                                     |
| Permit Technician                                   | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.00                     | 0.00                                     |
|   | 5.36                     | 5.76                     | 5.94                     | 7.77                     | 7.45                     | 7.53                                     |
| <b>Sanitation 32-400</b>                            |                          |                          |                          |                          |                          |  |
| Public Works Director                               | 0.20                     | 0.15                     | 0.17                     | 0.17                     | 0.20                     | 0.20                                     |
| Deputy Public Works Director                        | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.05                                     |
| City Operations Manager                             | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.00                     | 0.00                                     |
| Sanitation Supervisor                               | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Sanitation Worker II                                | 5.00                     | 5.00                     | 4.00                     | 5.00                     | 6.00                     | 6.00                                     |
| Maintenance Worker II                               | 1.00                     | 0.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Sanitation Worker I                                 | 2.00                     | 3.00                     | 3.00                     | 4.00                     | 4.00                     | 4.00                                     |
| Streets Sweeper                                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                               | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                          | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                             | 0.33                     | 0.33                     | 0.68                     | 0.64                     | 0.37                     | 0.30                                     |
| Accounting Assistant I                              | 0.33                     | 0.33                     | 0.00                     | 0.34                     | 0.34                     | 0.34                                     |
| Utility Technician                                  | 0.00                     | 0.00                     | 0.00                     | 0.34                     | 0.34                     | 0.34                                     |
| Administrative Assistant                            | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.57                     | 0.60                                     |
| Street Maintenance Worker I                         | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                                     |
| Clerk   | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                     | 0.19                                     |
|   | 10.11                    | 10.51                    | 11.55                    | 14.64                    | 14.51                    | 15.52                                    |
| <b>CNG Fueling Station</b>                          |                          |                          |                          |                          |                          |  |
| City Operations Manager                             | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Accounting Assistant                                | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.10                     | 0.10                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.10                     | 0.10                                     |
| <b>Supplemental Law Enforcement 41-500</b>          |                          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.       | 0.00                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.25                     | 0.10                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.35                     | 0.15                     | 0.00                     | 0.00                     | 0.00                                     |
| <b>School Community Partnership Grant 43-500</b>    |                          |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| <b>Universal Hiring Grant-COPSt 47-500</b>          |                          |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| <b>Universal Hiring Grant-COP In Schools 48-500</b> |                          |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |

CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2008/2009

| Department/Positions                          | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | Approved<br>FY 2007-2008 | City Council<br>Approved<br>FY 2008-2009 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>Community Dev. Block RLA</b>               |                          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.20                     | 0.10                     | 0.15                     | 0.00                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.50                     | 0.34                     | 0.65                     | 0.60                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.15                     | 0.22                     | 0.30                     | 0.30                     | 0.00                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.17                     | 0.65                     | 0.65                     | 0.00                     | 0.00                                     |
|   | 0.85                     | 0.83                     | 1.75                     | 1.55                     | 0.00                     | 0.00                                     |
| <b>CAL Home Reuse</b>                         |                          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.10                     | 0.05                     | 0.10                     | 0.00                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.25                     | 0.17                     | 0.20                     | 0.10                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.10                     | 0.07                     | 0.10                     | 0.10                     | 0.00                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.08                     | 0.20                     | 0.15                     | 0.00                     | 0.00                                     |
| Accounting Assistant II                       | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.45                     | 0.37                     | 0.60                     | 0.35                     | 0.00                     | 0.00                                     |
| <b>CHFA Grant 45-500</b>                      |                          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.10                     | 0.05                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.25                     | 0.17                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.15                     | 0.04                     | 0.05                     | 0.05                     | 0.00                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.08                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.50                     | 0.34                     | 0.20                     | 0.05                     | 0.00                     | 0.00                                     |
| <b>2004 Cal Home Grant 51-500</b>             |                          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.00                     | 0.00                     | 0.05                     | 0.00                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.00                     | 0.00                     | 0.05                     | 0.05                     | 0.00                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.00                     | 0.10                     | 0.10                     | 0.00                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.30                     | 0.20                     | 0.00                     | 0.00                                     |
| <b>2005 Cal Home Grant 53-500</b>             |                          |                          |                          |                          |                          |  |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.00                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.20                     | 0.00                     | 0.00                                     |
| <b>2006 Home Grant 54-500</b>                 |                          |                          |                          |                          |                          |  |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                     | 0.00                                     |
| <b>Total</b>                                  | 51                       | 54                       | 60                       | 82                       | 72                       | 72                                       |

## Notes

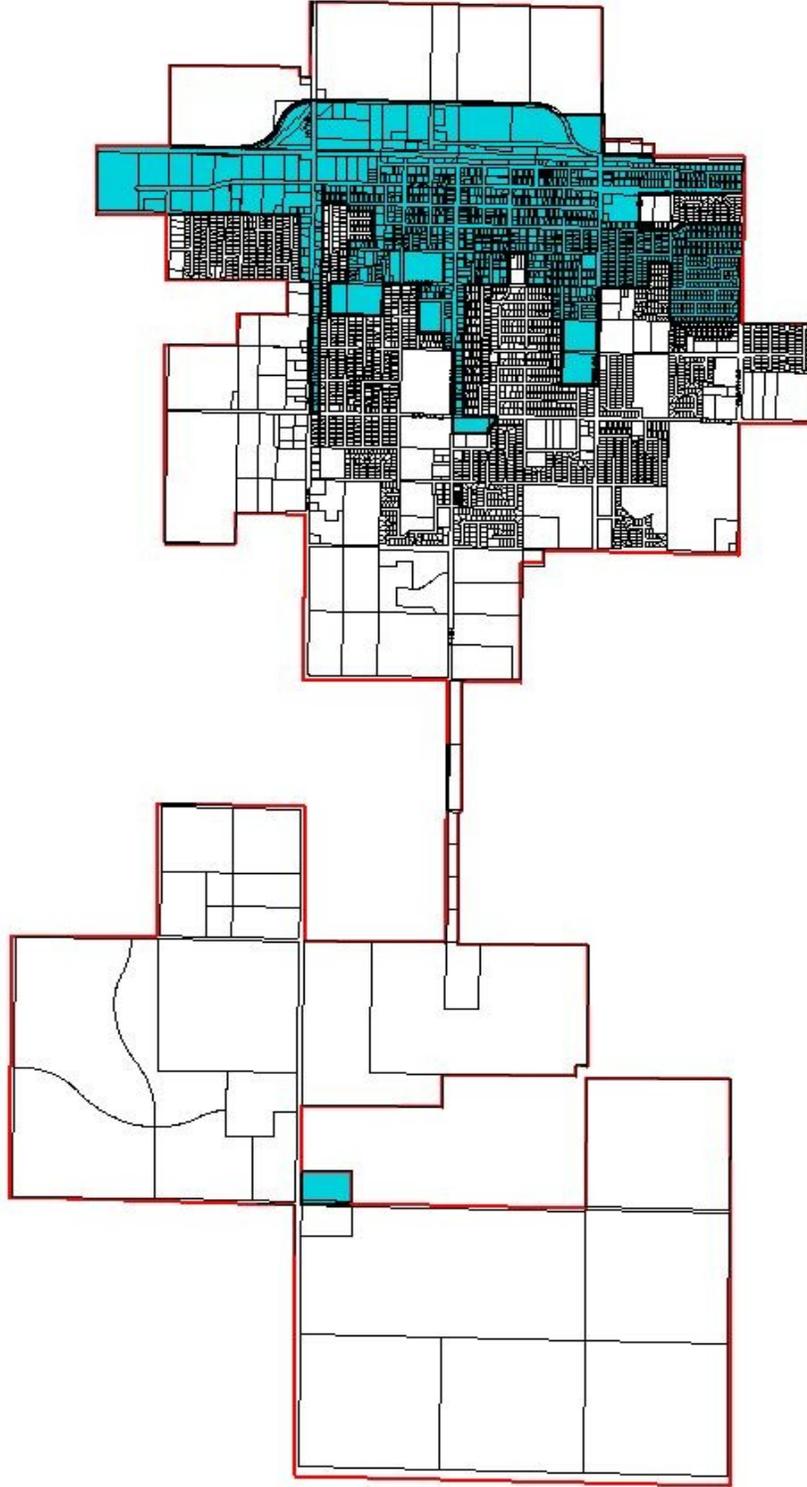
# ***WASCO REDEVELOPMENT AGENCY***

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## **OVERVIEW**

The following section will cover the Wasco Redevelopment Agency. This section will contain a description section, department summary, detail of revenue and expenditures, detail of administration costs and a breakdown of the 20% low and moderate housing revenue and expenditure.

# CITY OF WASCO RE-DEVELOPMENT AGENCY



WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009

WASCO REDEVELOPMENT AGENCY

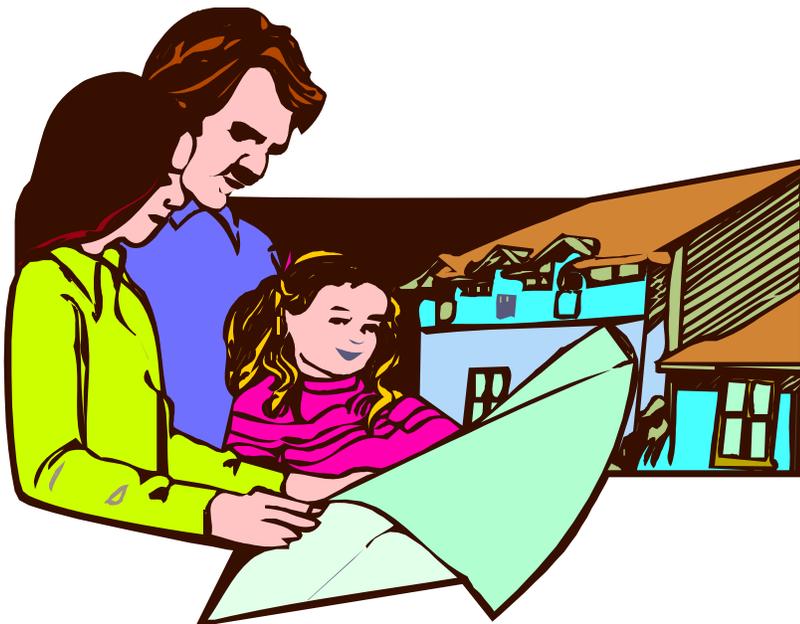
DEPARTMENT DESCRIPTION:

The establishment of a redevelopment project area enables the City's Redevelopment Agency to retain additional property taxes to facilitate its purpose. In the year that a redevelopment project area is formed, property taxes generated from the taxable value of the property in the area (base year value) continue to be distributed to all of the taxing entities previously receiving a share of taxes. However, the property taxes that occur due to growth in taxable value above the base year are allocated 100% (subject to pass-through agreements) to the Redevelopment Agency. This amount is commonly referred to as tax increment revenues. The collection of tax increment revenue enables the Redevelopment Agency to finance improvements that otherwise would not be possible without the retention of the incremental tax growth in the project areas.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- 1) Continue to market the industrial park to industrial and commercial companies.
- 2) Sell 2 acres of industrial park.
- 3) Utilize the 20% Housing Set-aside to assist in the City's low and moderate housing rehabilitation program.

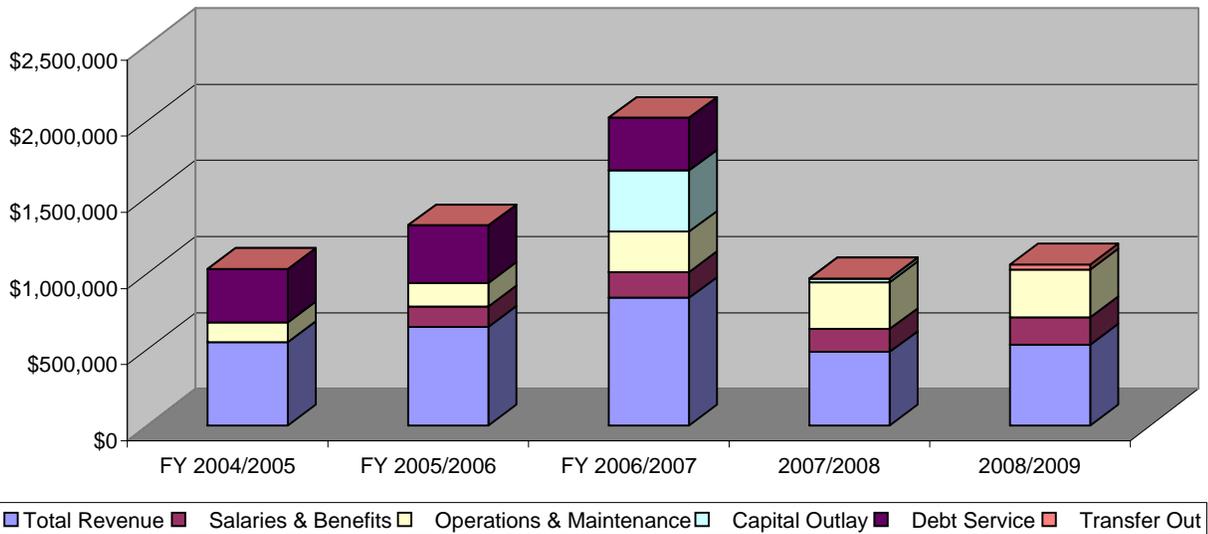


WASCO REDEVELOPMENT AGENCY - CAPITAL PROJECTS FUND  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
SUMMARY BUDGET

WASCO REDEVELOPMENT AGENCY - CAPITAL PROJECTS FUND

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>2007/2008 | Board<br>Approved<br>2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| Revenue                           | \$ 685,649                        | \$ 767,725                        | \$ 939,765                        | \$ 238,599                        | \$ 40,200                      |
| Less: Pass thru                   | \$ (258,501)                      | \$ (257,350)                      | \$ (248,660)                      | \$ -                              | \$ -                           |
| Transfer In                       | \$ 119,000                        | \$ 135,000                        | \$ 145,000                        | \$ 243,000                        | \$ 488,097                     |
| <b>Total Revenue</b>              | \$ 546,148                        | \$ 645,375                        | \$ 836,105                        | \$ 481,599                        | \$ 528,297                     |
| <b>Expenditures:</b>              |                                   |                                   |                                   |                                   |                                |
| Salaries & Benefits               | \$ -                              | \$ 133,457                        | \$ 168,410                        | \$ 151,022                        | \$ 179,549                     |
| Operations & Maintenance          | \$ 129,181                        | \$ 154,729                        | \$ 267,150                        | \$ 305,577                        | \$ 314,143                     |
| Capital Outlay                    | \$ -                              | \$ 745                            | \$ 400,000                        | \$ 25,000                         | \$ -                           |
| Debt Service                      | \$ 350,750                        | \$ 379,079                        | \$ 347,000                        | \$ -                              | \$ -                           |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ 34,605                      |
| <b>Total Expenditures</b>         | \$ 479,931                        | \$ 668,009                        | \$ 1,182,560                      | \$ 481,599                        | \$ 528,297                     |
| <b>Total Surplus or (Deficit)</b> | \$ 66,217                         | \$ (22,634)                       | \$ (346,455)                      | \$ -                              | \$ -                           |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>2007/2008 | APPROVED<br>2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|-----------------------|-----------------------|
| FULL TIME   |                          |                          |                          | 2.00                  | 2.00                  |
| PART TIME   |                          |                          |                          |                       |                       |

WASCO REDEVELOPMENT AGENCY  
CAPITAL PROJECTS FUND  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

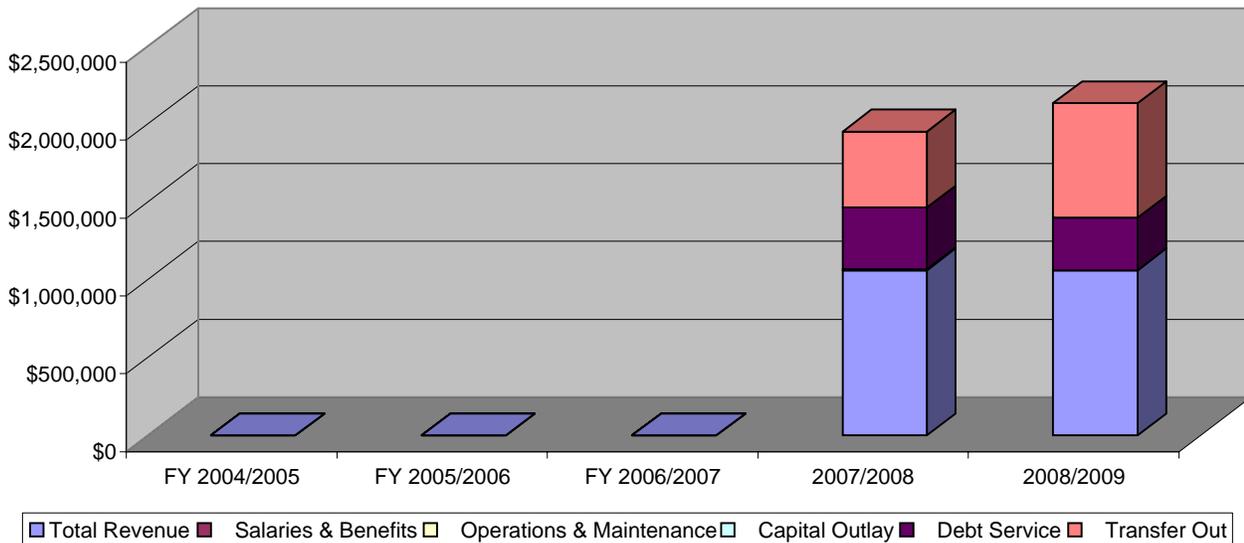
| Wasco Redevelopment Agency<br>Capital Projects | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>2007/2008 | Board<br>Approved<br>2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| Property Taxes                                 |                  | \$ 510,250                        | \$ 585,167                        | \$ 590,750                        |                                   |                                |
| Misc. Income                                   |                  |                                   |                                   |                                   | \$ 193                            | \$ 200                         |
| Interest Income                                |                  | \$ 5,779                          | \$ 19,546                         | \$ 27,000                         | \$ 15,000                         | \$ 10,000                      |
| 20% Housing Set Aside                          |                  | \$ 102,050                        | \$ 122,000                        | \$ 147,690                        |                                   |                                |
| 20% Housing Set Aside Rehab Loan Proceeds      |                  | \$ 3,600                          | \$ -                              | \$ 5,000                          |                                   |                                |
| Land Sale                                      |                  | \$ 33,970                         | \$ 10,121                         | \$ 129,325                        | \$ 193,406                        | \$ -                           |
| North-Side Zone of Benefit                     |                  | \$ 15,000                         | \$ 15,891                         | \$ 25,000                         | \$ 30,000                         | \$ 15,000                      |
| South-Side Zone of Benefit                     |                  | \$ 15,000                         | \$ 15,000                         | \$ 15,000                         |                                   | \$ 15,000                      |
| Less: Original Pass thru                       |                  | \$ (221,760)                      | \$ (220,200)                      | \$ (203,980)                      |                                   |                                |
| Less: Amendment 1 Pass thru                    |                  | \$ (2,100)                        | \$ (2,150)                        | \$ (8,680)                        |                                   |                                |
| Less: Pass thru Agreement                      |                  | \$ -                              | \$ -                              | \$ -                              |                                   |                                |
| Less: State Budget & ERAF                      |                  | \$ (34,641)                       | \$ (35,000)                       | \$ (36,000)                       |                                   |                                |
| Transfer in from RDA DS Fund                   |                  |                                   |                                   |                                   | \$ 243,000                        | \$ 488,097                     |
| Transfer in from City of Wasco-Wastewater      |                  | \$ 65,000                         | \$ 75,000                         | \$ 85,000                         |                                   |                                |
| Transfer in from City of Wasco-Water           |                  | \$ 54,000                         | \$ 60,000                         | \$ 60,000                         |                                   |                                |
| <b>Total Revenue</b>                           |                  | <b>\$ 546,148</b>                 | <b>\$ 645,375</b>                 | <b>\$ 836,105</b>                 | <b>\$ 481,599</b>                 | <b>\$ 528,297</b>              |
| Industrial Park Bond Payment                   |                  | \$ 273,950                        | \$ 314,279                        | \$ 274,200                        |                                   |                                |
| Southside Bond Payment                         |                  | \$ 66,800                         | \$ 64,800                         | \$ 62,800                         |                                   |                                |
| City of Wasco Loan Payment                     |                  | \$ 10,000                         | \$ -                              | \$ 10,000                         |                                   |                                |
| Travel   |                  | \$ 5,000                          | \$ 12,590                         | \$ 13,100                         | \$ 5,000                          | \$ 5,000                       |
| Training & Seminars                            |                  |                                   |                                   |                                   | \$ 5,000                          | \$ 5,000                       |
| Wages & Salaries                               |                  | \$ -                              | \$ 133,457                        | \$ 103,380                        | \$ 95,868                         | \$ 124,637                     |
| FICA   |                  |                                   |                                   |                                   | \$ 8,000                          | \$ 9,496                       |
| Retirement                                     |                  |                                   |                                   |                                   | \$ 29,000                         | \$ 26,069                      |
| Group Insurance                                |                  |                                   |                                   |                                   | \$ 18,154                         | \$ 19,347                      |
| Employee Benefits                              |                  |                                   |                                   | \$ 65,030                         |                                   |                                |
| Administration Fees                            |                  | \$ 27,171                         | \$ 22,800                         | \$ 20,400                         | \$ 65,848                         | \$ 67,107                      |
| Dues & Fees                                    |                  |                                   | \$ 1,992                          | \$ 890                            | \$ 950                            | \$ 950                         |
| Advertising                                    |                  |                                   |                                   | \$ 25,200                         | \$ 25,000                         | \$ 25,000                      |
| Supplies                                       |                  |                                   | \$ 1,421                          | \$ 2,800                          | \$ 1,800                          | \$ 1,400                       |
| Postage  |                  |                                   |                                   | \$ 1,200                          | \$ 1,000                          | \$ 800                         |
| Communication                                  |                  |                                   |                                   | \$ 1,000                          | \$ 1,700                          | \$ 1,000                       |
| Communication - Cell Phone                     |                  |                                   | \$ 559                            | \$ 1,560                          | \$ 1,480                          | \$ 840                         |
| Meetings                                       |                  |                                   | \$ 168                            | \$ 500                            |                                   |                                |
| Engineering                                    |                  |                                   | \$ 4,600                          | \$ 5,000                          |                                   |                                |
| Professional Fees                              |                  | \$ 9,855                          | \$ 47,862                         | \$ 125,000                        | \$ 130,000                        | \$ 100,000                     |
| Legal Fees                                     |                  |                                   | \$ 11,886                         | \$ 30,000                         | \$ 30,000                         |                                |
| Legal Notices                                  |                  |                                   |                                   |                                   | \$ 500                            |                                |
| Capital Outlay                                 |                  | \$ -                              | \$ 745                            | \$ 400,000                        | \$ 25,000                         |                                |
| Childress Agreement                            |                  | \$ 59,767                         | \$ -                              | \$ -                              |                                   |                                |
| Liability Insurance                            |                  | \$ -                              | \$ -                              | \$ -                              | \$ 2,748                          | \$ 3,746                       |
| Workers Compension Insurance                   |                  | \$ -                              | \$ -                              | \$ -                              | \$ 2,051                          | \$ 3,300                       |
| Rehabilitation Loans & Grant                   |                  | \$ 25,420                         | \$ 30,950                         | \$ 38,000                         | \$ 30,000                         |                                |
| Downtown Façade improvement - Grant            |                  | \$ 468                            | \$ 13,928                         | \$ -                              |                                   | \$ 100,000                     |
| Consulting Services                            |                  | \$ -                              | \$ -                              | \$ -                              |                                   |                                |
| Reporting Fees                                 |                  | \$ 1,000                          | \$ 1,785                          | \$ 1,500                          |                                   |                                |
| Misc.  |                  | \$ 500                            | \$ 4,188                          | \$ 1,000                          | \$ 2,500                          |                                |
| Transfer Out - Indirect Cost Allocation        | 80060            | \$ -                              | \$ -                              |                                   |                                   | \$ 34,605                      |
| <b>Total Operating Expense</b>                 |                  | <b>\$ 479,931</b>                 | <b>\$ 668,009</b>                 | <b>\$ 1,182,560</b>               | <b>\$ 481,599</b>                 | <b>\$ 528,297</b>              |
| <b>Total Profit/(Loss)</b>                     |                  | <b>\$ 66,217</b>                  | <b>\$ (22,634)</b>                | <b>\$ (346,455)</b>               | <b>\$ -</b>                       | <b>\$ -</b>                    |
| Beginning Reserve Balance                      |                  | \$ 290,457                        | \$ 315,000                        | \$ 350,000                        | \$ 460,585                        | \$ 571,117                     |
| Estimated Ending Reserve Balance               |                  | \$ 356,674                        | \$ 292,366                        | \$ 3,545                          | \$ 460,585                        | \$ 571,117                     |

WASCO REDEVELOPMENT AGENCY - DEBT SERVICE FUND  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 SUMMARY BUDGET

WASCO REDEVELOPMENT AGENCY - DEBT SERVICE FUND

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>2007/2008 | Board<br>Approved<br>2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ 1,240,520                      | \$ 1,240,520                   |
| Less: Pass thru                   | \$ -                              | \$ -                              | \$ -                              | \$ (325,626)                      | \$ (325,626)                   |
| Transfer In                       | \$ -                              | \$ -                              | \$ -                              | \$ 145,000                        | \$ 145,000                     |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ 1,059,894                      | \$ 1,059,894                   |
| <b>Expenditures:</b>              |                                   |                                   |                                   |                                   |                                |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ 5,000                          | \$ -                           |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ 397,025                        | \$ 336,500                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ 489,444                        | \$ 737,082                     |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ 891,469                        | \$ 1,073,582                   |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ 168,425                        | \$ (13,688)                    |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>2007/2008 | APPROVED<br>2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|-----------------------|-----------------------|
| FULL TIME   |                          |                          |                          | 2.00                  | 2.00                  |
| PART TIME   |                          |                          |                          |                       |                       |

WASCO REDEVELOPMENT AGENCY  
DEBT SERVICE FUND  
ANNUAL BUDGET  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Wasco Redevelopment Agency<br>Debt Service | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>FY 2007/2008 | Board<br>Approved<br>2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|--------------------------------|
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|--------------------------------|

|   |  |             |             |             |                     |                     |
|---|--|-------------|-------------|-------------|---------------------|---------------------|
| Property Taxes                            |  |             |             |             |                     |                     |
| Tax Increment (20654)                     |  |             |             |             | \$ 1,072,002        | \$ 1,072,002        |
| Tax Increment Amend #1                    |  |             |             |             | \$ 160,218          | \$ 160,218          |
| Interest Income                           |  |             |             |             | \$ 4,800            | \$ 4,800            |
| Interest Income (20654)                   |  |             |             |             | \$ 3,000            | \$ 3,000            |
| Interest Income Amend #1                  |  |             |             |             | \$ 500              | \$ 500              |
| 20% Housing Set Aside                     |  |             |             |             |                     |                     |
| 20% Housing Set Aside Rehab Loan Proceeds |  |             |             |             |                     |                     |
| Land Sale                                 |  |             |             |             |                     |                     |
| North-Side Zone of Benefit                |  |             |             |             |                     |                     |
| South-Side Zone of Benefit                |  |             |             |             |                     |                     |
| Less: Original Pass thru                  |  |             |             |             |                     |                     |
| Less: Amendment 1 Pass thru               |  |             |             |             |                     |                     |
| Less: Pass thru Agreement                 |  |             |             |             |                     |                     |
| Less: State Budget & ERAF                 |  |             |             |             |                     |                     |
| Transfer in from City of Wasco-Wastewater |  |             |             |             | \$ 85,000           | \$ 85,000           |
| Transfer in from City of Wasco-Water      |  |             |             |             | \$ 60,000           | \$ 60,000           |
| <b>Total Revenue</b>                      |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,385,520</b> | <b>\$ 1,385,520</b> |

|   |       |             |             |             |                     |                     |
|---|-------|-------------|-------------|-------------|---------------------|---------------------|
| Industrial Park Bond Payment              |       |             |             |             |                     |                     |
| Interest Expense                          |       |             |             |             | \$ 162,025          | \$ 151,500          |
| Bond Payment Principle                    |       |             |             |             | \$ 175,000          | \$ 185,000          |
| Southside Bond Payment                    |       |             |             |             |                     |                     |
| City of Wasco Loan Payment                |       |             |             |             | \$ 60,000           | \$ -                |
| Pass Thru Payments (20654)                |       |             |             |             | \$ 293,581          | \$ 293,581          |
| County Admin. Fees (20654)                |       |             |             |             | \$ -                | \$ -                |
| Pass Thru Payments (20663)                |       |             |             |             | \$ 32,045           | \$ 32,045           |
| County Admin. Fees (20663)                |       |             |             |             | \$ -                | \$ -                |
| Training & Travel                         |       |             |             |             |                     |                     |
| Wages & Salaries                          |       |             |             |             |                     |                     |
| Employee Benefits                         |       |             |             |             |                     |                     |
| Administration Fees                       |       |             |             |             | \$ 5,000            |                     |
| Dues & Fees                               |       |             |             |             |                     |                     |
| Advertising                               |       |             |             |             |                     |                     |
| Supplies                                  |       |             |             |             |                     |                     |
| Postage                                   |       |             |             |             |                     |                     |
| Communication                             |       |             |             |             |                     |                     |
| Communication - Cell Phone                |       |             |             |             |                     |                     |
| Meetings                                  |       |             |             |             |                     |                     |
| Engineering                               |       |             |             |             |                     |                     |
| Professional Fees                         |       |             |             |             |                     |                     |
| Legal Fees                                |       |             |             |             |                     |                     |
| Capital Outlay                            |       |             |             |             |                     |                     |
| Childress Agreement                       |       |             |             |             |                     |                     |
| Liability Insurance                       |       |             |             |             |                     |                     |
| Workers Compension Insurance              |       |             |             |             |                     |                     |
| Rehabilitation Loans & Grant              |       |             |             |             |                     |                     |
| Downtown Façade improvement - Grant       |       |             |             |             |                     |                     |
| Consulting Services                       |       |             |             |             |                     |                     |
| Reporting Fees                            |       |             |             |             |                     |                     |
| Misc.                                     |       |             |             |             |                     |                     |
| Transfer Out - Indirect Cost Allocation   | 80060 |             |             |             |                     | \$ 1,841            |
| Operating Transfer Out: RDA LMIHF         |       |             |             |             | \$ 246,444          | \$ 247,144          |
| Operating Transfer Out: RDA Cap. Projects |       |             |             |             | \$ 243,000          | \$ 488,097          |
| <b>Total Operating Expense</b>            |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,217,095</b> | <b>\$ 1,399,208</b> |

|                            |  |             |             |             |                   |                    |
|----------------------------|--|-------------|-------------|-------------|-------------------|--------------------|
| <b>Total Profit/(Loss)</b> |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 168,425</b> | <b>\$ (13,688)</b> |
|----------------------------|--|-------------|-------------|-------------|-------------------|--------------------|

|                           |  |  |  |  |            |            |
|---------------------------|--|--|--|--|------------|------------|
| Beginning Reserve Balance |  |  |  |  | \$ 223,555 | \$ 391,980 |
|---------------------------|--|--|--|--|------------|------------|

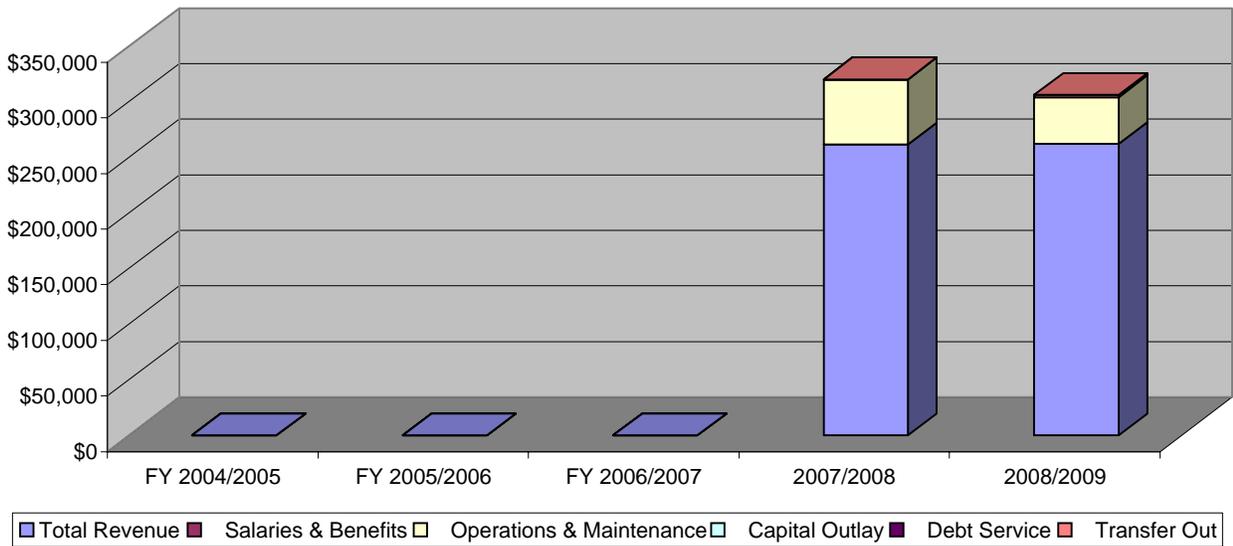
|                                  |  |      |      |      |            |            |
|----------------------------------|--|------|------|------|------------|------------|
| Estimated Ending Reserve Balance |  | \$ - | \$ - | \$ - | \$ 391,980 | \$ 378,292 |
|----------------------------------|--|------|------|------|------------|------------|

WASCO REDEVELOPMENT AGENCY - LOW & MODERATE INCOME HOUSING FUND  
 ANNUAL BUDGET  
 FISCAL YEAR 2008/2009  
 SUMMARY BUDGET

WASCO REDEVELOPMENT AGENCY - LOW & MODERATE INCOME HOUSING FUND

| Description                       | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>2007/2008 | Board<br>Approved<br>2008/2009 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ 15,200                         | \$ 15,000                      |
| Less: Pass thru                   | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Transfer In                       | \$ -                              | \$ -                              | \$ -                              | \$ 246,444                        | \$ 247,144                     |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ 261,644                        | \$ 262,144                     |
| <b>Expenditures:</b>              |                                   |                                   |                                   |                                   |                                |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ 58,463                         | \$ 42,000                      |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ -                           |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -                              | \$ 1,758                       |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ 58,463                         | \$ 43,758                      |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ 203,181                        | \$ 218,386                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>2007/2008 | APPROVED<br>2008/2009 |
|-------------|--------------------------|--------------------------|--------------------------|-----------------------|-----------------------|
| FULL TIME   |                          |                          |                          | 2.00                  | 2.00                  |
| PART TIME   |                          |                          |                          |                       |                       |

WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
LOW MODERATE INCOME HOUSING FUND  
FISCAL YEAR 2008/2009  
DEPARTMENT OBJECT DETAIL BUDGET

| Wasco Redevelopment Agency<br>20% Low & Moderate Income Housing Fund | Object<br>Number | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Actual<br>Rev/Exp<br>FY 2006/2007 | Estimated<br>Rev/Exp<br>FY 2007/2008 | Board<br>Approved<br>FY 2008/2009 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| Property Taxes   |                  |                                   |                                   |                                   |                                      |                                   |
| Interest Income  |                  |                                   |                                   |                                   | \$ 10,200                            | \$ 10,000                         |
| 20% Housing Set Aside  |                  |                                   |                                   |                                   |                                      |                                   |
| 20% Housing Set Aside Rehab Loan Proceeds                            |                  |                                   |                                   |                                   |                                      |                                   |
| Land Sale  |                  |                                   |                                   |                                   |                                      |                                   |
| North-Side Zone of Benefit   |                  |                                   |                                   |                                   |                                      |                                   |
| South-Side Zone of Benefit   |                  |                                   |                                   |                                   |                                      |                                   |
| Less: Original Pass thru   |                  |                                   |                                   |                                   |                                      |                                   |
| Less: Amendment 1 Pass thru  |                  |                                   |                                   |                                   |                                      |                                   |
| Less: Pass thru Agreement  |                  |                                   |                                   |                                   |                                      |                                   |
| Less: State Budget & ERAF  |                  |                                   |                                   |                                   |                                      |                                   |
| Loan Payments  |                  |                                   |                                   |                                   | \$ 5,000                             | \$ 5,000                          |
| Transfer In from RDA Debt Service Fund                               |                  |                                   |                                   |                                   | \$ 246,444                           | \$ 247,144                        |
| Transfer in from City of Wasco-Wastewater                            |                  |                                   |                                   |                                   |                                      |                                   |
| Transfer in from City of Wasco-Water                                 |                  |                                   |                                   |                                   |                                      |                                   |
| <b>Total Revenue</b>   |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 261,644</b>                    | <b>\$ 262,144</b>                 |
| Industrial Park Bond Payment   |                  |                                   |                                   |                                   |                                      |                                   |
| Southside Bond Payment   |                  |                                   |                                   |                                   |                                      |                                   |
| City of Wasco Loan Payment   |                  |                                   |                                   |                                   |                                      |                                   |
| Training & Travel  |                  |                                   |                                   |                                   |                                      |                                   |
| Wages & Salaries   |                  |                                   |                                   |                                   |                                      |                                   |
| Employee Benefits  |                  |                                   |                                   |                                   |                                      |                                   |
| Administration Fees  |                  |                                   |                                   |                                   | \$ 16,463                            |                                   |
| Dues & Fees  |                  |                                   |                                   |                                   |                                      |                                   |
| Advertising  |                  |                                   |                                   |                                   |                                      |                                   |
| Supplies   |                  |                                   |                                   |                                   |                                      |                                   |
| Postage  |                  |                                   |                                   |                                   |                                      |                                   |
| Communication  |                  |                                   |                                   |                                   |                                      |                                   |
| Communication - Cell Phone   |                  |                                   |                                   |                                   |                                      |                                   |
| Meetings   |                  |                                   |                                   |                                   |                                      |                                   |
| Engineering  |                  |                                   |                                   |                                   |                                      |                                   |
| Professional Fees  |                  |                                   |                                   |                                   |                                      |                                   |
| Legal Fees   |                  |                                   |                                   |                                   |                                      |                                   |
| Capital Outlay   |                  |                                   |                                   |                                   |                                      |                                   |
| Childress Agreement  |                  |                                   |                                   |                                   |                                      |                                   |
| Liability Insurance  |                  |                                   |                                   |                                   |                                      |                                   |
| Workers Compenstion Insurance  |                  |                                   |                                   |                                   |                                      |                                   |
| Rehabilitation Loans & Grant   |                  |                                   |                                   |                                   | \$ 42,000                            | \$ 42,000                         |
| Downtown Façade improvement - Grant                                  |                  |                                   |                                   |                                   |                                      |                                   |
| Consulting Services  |                  |                                   |                                   |                                   |                                      |                                   |
| Reporting Fees   |                  |                                   |                                   |                                   |                                      |                                   |
| Transfer Out - Indirect Cost Allocation                              | 80060            |                                   |                                   |                                   |                                      | \$ 1,758                          |
| Misc.  |                  |                                   |                                   |                                   |                                      |                                   |
| <b>Total Operating Expense</b>                                       |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 58,463</b>                     | <b>\$ 43,758</b>                  |
| <b>Total Profit/(Loss)</b>   |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 203,181</b>                    | <b>\$ 218,386</b>                 |
| Beginning Reserve Balance  |                  |                                   |                                   |                                   | \$ 409,365                           | \$ 612,546                        |
| Estimated Ending Reserve Balance                                     |                  | \$ -                              | \$ -                              | \$ -                              | \$ 612,546                           | \$ 830,932                        |

# *APPENDIX*

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## **OVERVIEW**

This section gives the reader definitions of budget terms, location of certain terms and schedules, and the budget preparation schedule for fiscal year 2008-2009. This section contains:

1. **Budget Schedule** – Schedule for the preparation of the budget for fiscal year 2008-2009.
2. **Glossary** – Definitions of budget terms



# *Proposed Budget Schedule For Fiscal Year 2008/2009*

- |                           |   |
|---------------------------|---|
| 1. February 19, 2008      | City Council Meeting Decided to have Fiscal Year 2008/2009 Budget Workshops   |
| 2. February 27, 2008      | Distribute Packets & Email to Directors                                       |
| 3. March 10, 2008         | Departmental Request(s) (Due)   |
| 4. March 11, 2008         | Meeting with City Manager & Directors   |
| 5. March 12, 2008         | 1 <sup>st</sup> City Council Budget Workshop 6:00 p.m.                        |
| 6. March 17 thru 21, 2008 | Finance Director meets with Directors To Discuss Budget Dept. Request         |
| 7. April 8, 2008          | Deliver 1st Draft Budget to City Manager                                      |
| 8. April 9, 2008          | 1st Draft Presented To City Manager at 8:30 a.m.                              |
| 9. April 14 thru 18, 2008 | Finance Director & Directors meet with City Manager                           |
| 10. April 21, 2008        | 2nd Revised Budget Presented to City Manager At 8:30a.m.                      |
| 11. April 23, 2008        | 2 <sup>nd</sup> City Council Budget Workshop Tentative 6:00 p.m.              |
| 12. April 28, 2008        | Finance Director meets with Directors To Discuss Budget Workshop              |
| 13. May 6, 2008           | 3 <sup>rd</sup> Revised Budget Presented to City Manager At 8:30a.m.          |
| 14. May 6, 2008           | City Manager's Letter Due   |
| 15. May 14, 2008          | 3 <sup>rd</sup> City Council Budget Workshop Tentative 6:00p.m.               |
| 17. May 19, 2008          | Deliver Final Draft Budget to City Council.                                   |
| 18. June 3, 2008          | City Council Meeting Adoption of Fiscal Year 2008/2009 Budget: Public Hearing |

## Glossary of Budget Terms

|                               |  |
|-------------------------------|--|
| <b>Accounting:</b>            | (a)-The special field concerned with the design and implementation of procedures for the accumulation and reporting of financial data. (b)- The process of identifying, measuring , and communicating financial information to permit informed judgments and decisions by users of the information.  |
| <b>Accounting Period:</b>     | Any period of time at the end of which a district determines its financial position and results in operations.   |
| <b>Accounting Procedures:</b> | All processes that identify, record, classify, and summarize financial information to produce reports and to provide internal control.   |
| <b>Accounting System:</b>     | The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balance account groups, and organizational components.  |
| <b>Accounts Payable:</b>      | A short-term liability account reflecting amounts due to others for goods and services prior to the end of the accounting period (includes amounts billed but not paid).   |
| <b>Accounts Receivable:</b>   | An asset account reflecting amounts due form others for goods and services provided prior to the end of an accounting period ( includes amounts advanced but nor repaid).  |
| <b>Accrual Basis:</b>         | The method of accounting which calls for recognizing revenue/gains and expenses/losses in the accounting period in which the transaction occur regardless of the timing of the related cash flow. Contrast with Cash Basis.  |
| <b>Adopted Budget:</b>        | The official budget as approved by a legislative body at the start of each fiscal year.  |
| <b>Allocation:</b>            | Division or distribution of resources according to predetermined plan.   |
| <b>Apportionment:</b>         | Allocation of State or Federal aid, district taxes, or other moneys to community college districts or other governmental units.  |
| <b>Appropriation:</b>         | A legal authorization granted by a legislative governing body to make expenditures and incur obligations for a specified time and purpose.   |
| <b>Assessment:</b>            | The process of making the official valuation of property for purposes of taxation.   |
| <b>Assets:</b>                | A probable future economic benefit obtained or controlled by an entity as a result of past transactions or events.   |
| <b>Audit:</b>                 | An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn form accounts reflect an accurate picture of financial operations and financial status. Audits mal also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations effectiveness in achieving program results. The general focus of the annual audit conducted on the District is usually a financial statement examination and compliance review. |
| <b>Balance Sheet:</b>         | A basis financial statement that shows assets, liabilities, and fund balance by fund of an entity as of a specific date.   |

### Glossary of Budget Terms

|   |  |
|---|--|
| <b>Basis of Budgeting:</b>                | Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. For the City of Wasco, the basis of budgeting is the same basis used for accounting: modified accrual.   |
| <b>Bond:</b>                              | Most often, a written promise to pay a specified sum of money, called the face value, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.  |
| <b>Budget:</b>                            | A financial plan consisting of an estimate of proposed expenditures, the proposed means of financing and corresponding purpose for a given time period.  |
| <b>Budgetary Control:</b>                 | The management of business affairs in accordance with an approved plan of estimated income and expenditures  |
| <b>Budget Modification:</b>               | A change in resources needed to accomplish an existing service level. This is a necessary adjustment to the current year budget already approved by the City Council.  |
| <b>Capital Improvement Project (CIP):</b> | A permanent major addition or renovation to the City's real property assets. Project expenditures may include the cost of design, construction, acquisition of and, buildings, or facilities, and significant repair, renewal or renovation to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time cost. |
| <b>Capital Outlay:</b>                    | The acquisition of fixed assets or additions to fixed assets, including land or existing buildings, improvements of grounds, construction buildings, additions to buildings, remodeling of buildings, or equipment.  |
| <b>Cash:</b>                              | An asset account reflecting currency, checks, money orders, bank deposits, and banker's drafts either on hand or on deposit with an official or agent designated as custodian of cash. Any restrictions or limitations as to the use of cash must be indicated.  |
| <b>Cash Basis:</b>                        | Method of accounting in which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).   |
| <b>Chart of Accounts:</b>                 | A systematic list of accounts applicable to a specific entity.   |
| <b>Contracted Services:</b>               | Services rendered by personnel who are not on the payroll of the City, including all related expense covered by contract.  |
| <b>Cost of living adjustment(COLA)</b>    | Commonly used to refer general salary increases granted to employees or increases in benefit payments for recipients of public assistance to keep pace with inflation in the cost of goods and services as measured by the CPI.  |
| <b>Current Liabilities:</b>               | Amounts due and payable for goods and services received prior to the end of the fiscal year. Current liabilities are paid within a relatively short period of time, usually within a year.   |
| <b>Debt Service:</b>                      | Principal and interest requirements on outstanding debts.  |

### Glossary of Budget Terms

|  |   |
|--|---|
| <b>Deficit:</b>                                      | (1)-Excess of liabilities over assets. (2)- The excess of expenditures or expenses over revenues during an accounting period.   |
| <b>Encumbrances:</b>                                 | Commitments related to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.  |
| <b>Enterprise Fund:</b>                              | These funds are used to account for operations:<br>-That are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or service to the general public on a continuing basis be financed or recovered primarily through user charges; or<br>-Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance , public policy, management control, accountability, or other purposes.<br>-Activities such as sanitary sewer, water, golf courses and refuse collection are established on an enterprise basis. This means that all operating activity costs, capital costs, and general municipal support activities are fully accounted through fees and user charges. |
| <b>Entry:</b>  | (1)-The record of a financial transaction in its appropriate book of account. (2) The act of recording a transaction in financial books.  |
| <b>ERAF (Educational Revenue Augmentation Fund):</b> | Implemented in 1992-1993, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to educational agencies within that county.   |
| <b>Expenditures:</b>                                 | Amounts disbursed for all purposes. Accounts kept on an accrual basis include all charges whether or not cash has been paid out. Accounts kept on a cash basis include only actual cash disbursements.  |
| <b>Fees:</b>   | Amounts collected from or paid to individuals or groups for services for use of facilities.   |
| <b>Fiscal Year:</b>                                  | A 12-month period of time, from July 1 through June 30, to which the annual budget applies.   |
| <b>Fixed Assets:</b>                                 | Assets of a permanent character that have continuing value such as land, buildings, machinery, furniture, and equipment.  |
| <b>Fixed Cost:</b>                                   | Those costs that remain relatively constant regardless of enrollment or volume of business. Examples include interest, insurance, and contributions to retirement systems.  |
| <b>Full Time Equivalent (FTE) Employees:</b>         | Ratio of the hours worked based upon the standard work hours of one full-time employee 40 hours per week or 2,080 hours each year.  |

## Glossary of Budget Terms

|   |  |
|---|--|
| <b>Fund:</b>  | A fiscal and accounting entity that has a self-balancing set of accounts recording cash and other financial resources, as well as related liabilities and residual equity. These are segregated to carry on specific activities or objectives in accordance with special regulations, restrictions or limitations. |
| <b>Fund Sources:</b>                                    | Identifies fund(s) that will provide money for project expenditures.   |
| <b>Fund Number:</b>                                     | A two digit number which uniquely identifies the fund in the City's financial system. For example, the General Fund is 01, Street Fund 02 and Special Fund is 20.  |
| <b>General Fund:</b>                                    | A fund used to account for all financial resources of the City, except those required to be accounted for in another fund. Revenues as support the General Fund are derived from sources such as property tax, franchise fees and service fees.  |
| <b>General Ledger:</b>                                  | A book, file, or other device in which accounts are kept to a degree of detail necessary to summarize the financial transactions of the City of Wasco system. General ledger accounts may be kept for any group of items of receipts or expenditures.  |
| <b>General Plan:</b>                                    | The General Plan is a long range planning document that provides the City a framework for action and the direction in which to focus that action. General Plan Elements are area in which the City has elected to administer and manage the delivery of services to its community.                                 |
| <b>Generally Accepted Accounting Principles (GAAP):</b> | Uniform minimum standards of and guidelines to financial accounting and reporting.   |
| <b>Governmental Accounting Standard Board (GASB)</b>    | The authoritative accounting and financial reporting standard-setting body for governmental entities.  |
| <b>Grant:</b>   | A contribution by a government or other organization to support a particular function.   |
| <b>Interfund Accounts:</b>                              | Accounts in which transactions between funds are reflected.  |
| <b>Interfund Transfers:</b>                             | Money that is taken from one fund and added to another fund without an expectation of repayment.   |
| <b>Intrabudget Ttransfers:</b>                          | Amounts transferred from one appropriation account to another within the same fund.  |
| <b>LAFCO:</b>   | Local Agency Formation Commission.   |

### Glossary of Budget Terms

|                                |  |
|--------------------------------|--|
| <b>Modified Accrual Basis:</b> | (modified cash basis). Any method of accounting that combines the concepts of cash basis accounting with those of accrual accounting. Under the modified accrual basis those items of revenue for which a valid receivable can be recorded in advance of their due date, such as property taxes, should be recognized on the accrual basis; all other revenue items are recognized on the cash basis because the time of collection generally coincides with the determination of the amounts. |
| <b>Non Departmental:</b>       | Program costs that do not relate to any one department, but represent costs of a general, City-wide nature, such as debt service and appropriated reserve.   |
| <b>Object Code:</b>            | A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.  |
| <b>Objective:</b>              | Describes in specific and measurable terms the results which a program is expected to achieve.   |
| <b>Operating Budget:</b>       | A financial plan for the provision of direct services and support functions.   |
| <b>Operating Transfers:</b>    | Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.   |
| <b>PERS:</b>                   | The Public Employee Retirement System a State program utilized primarily for non academic employees.   |
| <b>Performance Indicator:</b>  | A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.   |
| <b>Petty Cash:</b>             | A sum of money set aside for the purpose of immediate payments of small amounts for which the issuance of a formal voucher and check would be too expensive and time-consuming.  |
| <b>Phase of Project:</b>       | Projects progress in phases from initial planning to ultimate completion. Possible phases are: planning, design, construction, implementation and completion. Some projects are of an ongoing nature and do not fit into a phrase.   |
| <b>Policy:</b>                 | A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.  |
| <b>Redevelopment Agency:</b>   | This fund is used to account for the activities of the Redevelopment Agency of the City of Wasco, which was created by the City Council to prepare and carry out redevelopment plans for designated areas of the City.   |
| <b>Refuse Collection:</b>      | Used to account for revenues and expenses related to refuse collection and disposal services.  |

### Glossary of Budget Terms

|   |   |
|---|---|
| <b>Reserve:</b>                         | Classification used to identify funds designated for a specific purpose. The City has traditionally reserved funds for debt service and rate stabilization.   |
| <b>Resolution:</b>                      | A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.  |
| <b>Revenue:</b>                         | Funds the City receives as income. It includes tax payments, fees for services, grants, fines, forfeitures, and interest income.  |
| <b>Sewer Fund:</b>                      | This fund is used to account for all the revenues and expenses related to the city-operated sewer collection.   |
| <b>Special Funds:</b>                   | Used to account for proceeds of specific legally restricted revenue for and generated form activities.  |
| <b>Spending Limitation (GANN LIMIT)</b> | Article XIII B of the California Constitution establishes a spending limitation on government agencies within California. The spending limit is a mandated calculation of how much the City is allowed to expend in one fiscal year. Annually, local governments may increase the appropriation limit by a factor comprised of the change in population combined with the California Per Capita Income. |
| <b>Wastewater Fund:</b>                 | Used to account for all the revenues and expense related to the city-operated sewer collection.   |

## Notes