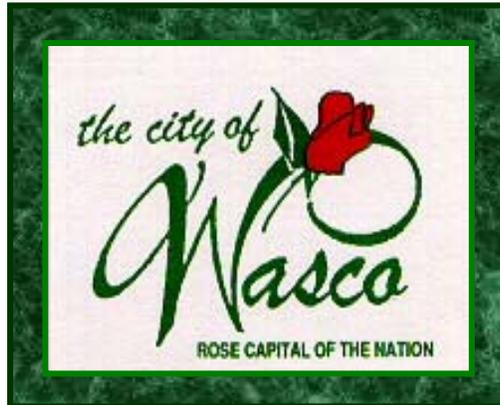


ADOPTED ANNUAL OPERATION BUDGET  
FISCAL YEAR 2007/2008

# Annual Operating Budget Fiscal Year 2007-2008

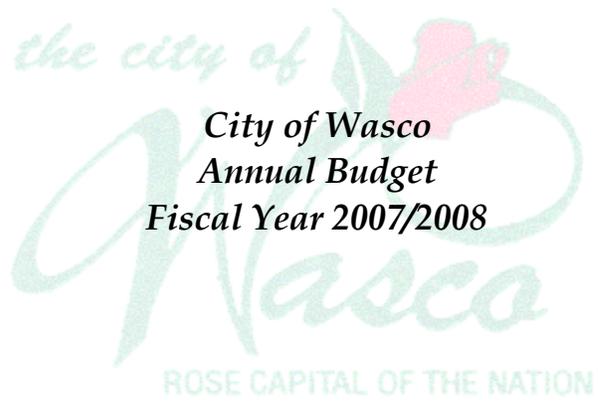


## City Council

Danny Espitia, Mayor  
Tilo Cortez, Mayor Pro Tem  
Joe Hively, Councilmember  
Cherylee Wegman, Councilmember  
Fred West Jr., Councilmember

Prepared under the direction of  
Larry F. Pennell, City Manager and  
Jim Zervis, Administrative Services Director/Finance Director

*the city of*  
**City of Wasco**  
**Annual Budget**  
**Fiscal Year 2007/2008**



ROSE CAPITAL OF THE NATION



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FOR FISCAL YEAR 2007/2008**



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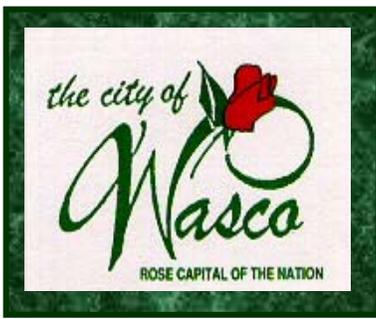
# ***INTRODUCTORY SECTION***

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## **OVERVIEW**

This section gives the reader a summary of the City's economic and financial condition and an insight to the overall objectives, direction and long term goals of the City. It also will give the reader a snap shot of the City's organizational structure and names and pictures of the City officials.

1. **City Manager's Letter** – Explains the City's financial and economic condition and gives a macro view of the City in general.
2. **Adopting Resolution** – City Councils recommendation of the City Budget.
3. **Gann Appropriation Resolution** – Explanation and approval of the Prop. 4 Gann Limits.
4. **Excellence in Operational Budgeting 2006-2007 Award** – Certificate of Award from the California Society of Municipal Finance Officers (CSMFO).
5. **City Wide Organizational Chart** – Explains the City's organizational structure.
6. **City Officials** – Pictures and Names of City Officials.



Dear Mr. Mayor and Members of the Council,

I am pleased to present to you the Proposed Budget for Fiscal Year 2007- 08. The budget is balanced. Total General Fund expenditures approach \$8 million, with total spending in all funds of almost \$31 million.

During the fiscal year now ending, we have experienced unprecedented population growth and development, with approximately nine subdivisions containing more than three thousand buildable lots. The growth rate appears to be unabated in our community. Anticipating this elevated level of growth, the City Council, for Fiscal Year 2006-07, authorized 19 additional positions to be filled during the fiscal year. Seventeen of the nineteen positions have been filled, which were designed to address the unprecedented development demands on the Planning Department, Public Works inspection, utilities and capital construction. As the above mentioned final maps are approved and go into the construction phase, one additional building inspector is proposed for Fiscal Year 2007-08, along with a vehicle assigned to the Facilities Maintenance Department. No other personnel increases are proposed.

While growth is inevitable in this attractive portion of the southern San Joaquin Valley, we can shape the type and character of growth in such a way as to enhance quality of life amenities, beautification of the community and timely extension of the City's infrastructure. The City Council has approved funding of the environmental impact report for the ambitious 1,800 acre industrial park on the east side of the community, completed and accepted a master plan for water and sewer utility improvements throughout the City, and impressed upon City staff the need to focus our attention on completing visible physical improvements to the Central Business District and the Highway 46 Corridor. Next, the City will need to concentrate on updating the 2002 General Plan, reflecting changes in direction of growth and the type of growth that we desire. Continued development fee adjustments are necessary to address increasing traffic demands created by residential and commercial growth. Of great importance is the immediate need to address the unrealistic sphere of influence boundaries now curtailing our long-term planning efforts. Sphere of influence expansion and necessary annexations need to be pursued with vigor with the Local Agency Formation Commission so that our growth can be well planned and managed.

## Budget Message

New for this year is a contract between the City of Wasco and the County of Kern reflecting a contribution to the County to help offset the cost of providing fire protection and prevention services to the residents of Wasco. This contract, while not yet complete at the time of this writing, does attempt to address financial concerns raised by Kern County in the delivery of this important public safety service. In an effort to insure that new growth pays for the increased demands on City services, an expanded scope of the currently existing parcel tax will be recommended to the City Council during this fiscal year. This is intended to establish a new revenue source designed to help offset the cost of providing this essential service. In addition to providing basic services, the City Council and community will need to examine closely how park land and open space for recreation and leisure time activities is acquired, developed and maintained. The current system, utilizing Quimby Act funds and park land dedication requirements of the City, is inadequate to meet the long term needs of a growing populous. Unfortunately, the agency charged with development and maintenance of this needed service lacks the financial resources to accomplish the objective. It is becoming more and more evident that alternatives to “business as usual” will need to be developed so that adequate open space land is set aside before such land is occupied with homes. I would urge the City Council to prepare an adequate and comprehensive Master Plan for open space and park development in the near future.

As our service delivery systems become more sophisticated and complex, it is important that a set of performance measurement yardsticks be created to evaluate how efficiently these services are delivered to our residents. Funds have been included in the proposed budget to develop performance measurement tools to accomplish this objective. The old adage of “If you can’t measure it, you can’t manage it”, seems especially true today. In any event, it will become more and more important to establish these yardsticks so that our scarce public resources can be effectively allocated in those areas most deserving.

This will be my last Budget Message to the City Council because of my impending retirement on July 31, 2007. I have had the pleasure of serving with the finest and most dedicated staff, I believe, ever assembled in the City of Wasco. I know that my successor, given an opportunity to evaluate the strengths and capabilities of this staff, will find them up to the tasks facing this rapidly growing community. I wish the City Council well in the coming fiscal year and hope that the template established herein serves as a reasonable and prudent guide as you address the complex issues facing the community.

## Budget Message

The planned widening to four lanes of State Route 46 by the California Department of Transportation will be a catalyst for providing adequate access for new commercial development along both sides of this major artery through our community. New jobs, new homes, new people, new infrastructure all reflect a very bright future for our City as we quickly pass through the 25,000 population plateau. Our future is bright indeed. The staff looks forward to your policy leadership, guidance and counsel as we make plans and set a course which will guide us in the future.

Respectfully submitted,



Larry F. Pennell  
City Manager

June 2007

**RESOLUTION NO. 2007-2426**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO  
ADOPTING THE PROPOSED BUDGET FOR  
FISCAL YEAR 2007-2008**

**-o0o-**

**SECTION 1. SCOPE**

This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Wasco.

**SECTION 2. DEFINITIONS**

- 2.1 “Approved Budget” means the budget adopted by the City Council on June 30, 2007 for the 2007/08 fiscal year, per the attached exhibits, including subsequent transfers from Contingency Reserves to departments to implement labor agreements and transfers to account for employee service changes due to promotions, vacancies, merit increases and reallocations.
- 2.2 “Current Budget” means the 2007/08 Approved Budget, incorporating any subsequent appropriation increases, decreases or transfers.
- 2.3 “Expenditures” means Employee Services, Other Services and Supplies, Equipment, Debt Service, Labor Offset, Transfers, and Capital Improvements.
- 2.4 “Department” or “Agency” means Mayor/Council, City Manager, Finance, Administrative Services, Public Works, Planning and Community Development, Fire, Law Enforcement.
- 2.5 “Division” means a sub-unit of a department.
- 2.6 “Activity” means a sub-unit of a division.
- 2.7 “Organization” means a department, division, or activity.
- 2.8 “City Manager,” is responsible for managing and directing the affairs of the City within the established goals, objectives, and general policies approved by the City Council, and directing the activities of those agencies representing the interests of the City, as established by the City Council. The City Manager is solely responsible to the City Council for the effectiveness, efficiency and success in fulfilling the City’s goals, objectives, and policy priorities. The City Manager receives general policy direction from the City Council within the general policy guidelines. Exercises direct supervision and general administrative direction over each department head and other city employees.

- 2.9 “Full Time Equivalent” means the decimal equivalent of a position; i.e., one full time position is 1.00 FTE and one quarter-time position is .25 FTE.
- 2.10 “Base Budget” means the current year budget modified per labor agreements, one-time expenditures and citywide charges, as approved by the City Council.

### **SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS**

- 3.1 The City Manager is authorized to make any expenditure and resource adjustment to the Proposed Budget based on final City Council action to adopt the Budget.
- 3.2 The appropriations and Full Time Equivalent staffing schedules are shown on Pages H-1 thru H-11.
- 3.3 During budget hearings and following budget approval, the City Manager is authorized to make adjustments for updated labor, vehicle, energy, contingencies and risk management changes such as retirement rates, payroll taxes, health benefit, fleet costs and risk management costs from designated funds or reserves.
- 3.4 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost-recovery of services. The City Manager is authorized to adjust the operating budget reflected in Fiscal Year 2007/08.

### **SECTION 4. APPROPRIATION INCREASES/DECREASES**

- 4.1 All increases or decreases in excess of \$10,000 to operating and capital appropriations shall be approved by the City Council by minute action.
- 4.2 The City Manager is authorized upon completion of the audited financial statements for 2006/07 to adjust FY2007/08 fund appropriations by the amount of net savings/overruns as determined by the City Council. These carryover amounts will be included and addressed in the Midyear Financial Report.

## **SECTION 5. STAFFING INCREASES**

- 5.1 Any increases, by department by fund, in Full Time Equivalent (FTE) staffing levels as authorized in the Approved or Amended Budget for a department must be approved by the City Council.
- 5.2 Any existing positions which were approved on the basis of the City receiving a grant or other reimbursements must have continued funding verified prior to filling the position. The City Manager is authorized to adjust staffing levels for renewals or expansions of fully offset grants. Grant funded positions shall be terminated upon completion or cancellation of the grant unless specifically continued by resolution including a source of replacement funding.
- 5.3 All staffing position adjustments made subject to the approval of the City Manager and subject to the City's policy must have funding verified by the Director of that Department or the Director of Finance prior to implementation.
- 5.4 Any reassignment of authorized FTE and employee services funding associated with these FTE within a department and within the same fund may be made with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.
- 5.5 All new positions or job reclassifications are requests subject to classification review and approval by the Personnel Director. Funding adjustment will be consistent with appropriate classification and approval by the Finance Director.

## **SECTION 6. APPROPRIATION TRANSFERS FROM CONTINGENCY/ RESERVE FUNDS.**

- 6.1 The City is implementing procedures to build a reserve for emergencies and economic uncertainty equivalent to two months of the General Fund annual operating budget for FY 2007/08. This reserve will be maintained for the purpose of absorbing unforeseen emergency losses, allowing continuation of approved budget program levels.
- 6.2 Appropriation transfers from General Fund Reserves up to and including \$400,000 may be approved by the City Manager; such transfers in excess of \$400,000 shall be approved by the City Council.
- 6.3 No Reserve transfer shall be made from any fund which would create a negative undesignated fund balance in the fund.

## **SECTION 7. OTHER APPROPRIATION TRANSFERS**

- 7.1 Any operating appropriation transfers within the same department must have prior approval of the City Manager.
- 7.2 Appropriation transfers between two or more departments may be approved by the City Manager.

## **SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES**

- 8.1 All appropriations in the operating budget which remain unencumbered or unexpended on June 30, 2007, after adjustments resulting from Section 4.2, 9.2 & 10.3 shall revert to the fund balance of their respective funds.
- 8.2 All purchase order commitments outstanding on June 30, 2007 are hereby continued.

## **SECTION 9. CAPITAL IMPROVEMENTS**

- 9.1 All multi-year capital improvement projects in existence of June 30, 2007, shall be continued in the 2007/08 fiscal year except as provided in Section 9.8. The FY2007/08 Capital Improvement Budget is hereby adopted as summarized on Page E-96 through Page E-127.
- 9.2 Each fiscal year, at June 30, the balance of each capital improvement projects must be zero or have a positive balance by fund. Projects that exceed in excess of the budget by \$5,000.00 or less shall be corrected with other eligible project revenues that are within the Capital Improvement funds and are not restricted by law.
- 9.3 All capital improvement projects shall be approved by the City Council. The cancellation or modification in the sum of \$10,000 of a capital project must also be approved by the City Council.
- 9.4 Except in the General Fund, the designated fund manager is authorized to transfer appropriations totaling \$10,000, subject to approval of the City Manager.
  - (1) For expenditure and revenue between funding sources within a project if the total appropriation remains unchanged.

- 9.5 Upon completion and closure of a capital project, the designated fund manager is authorized to transfer any remaining project balance to the fund balance contingency.
- 9.6 Capital appropriations shall be used solely for the originally approved project or projects except as provided in this section. Annually, completed or inactive projects will be closed except due to payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000.00 over the prior three years. Closures are the responsibility of the designated project manager.
- 9.7 Unencumbered appropriations for all projects will expire on the June 30 following third full year of the last appropriation to the project. Subject projects requiring continuing appropriations will require Council action through programming within the Capital Improvement Program or through amendment to the Program.

**SECTION 10. OPERATING GRANTS**

- 10.1 All operating grants shall be approved by the City Council.
- 10.2 Operating grant funds appropriated in the Approved or Amended Budget do not require additional City Council approval to be expended upon receipt of such grant or grants.
- 10.3 All multi-year operating grant budgets in existence on June 30, 2007 shall be continued in the 2007/08 fiscal year.

**SECTION 11. MISCELLANEOUS CONTROLS**

- 11.1. No expenditures at the department level shall exceed the Approved or Amended Budget, by fund.
- 11.2 Projected deficiencies in any department by fund must be corrected by:
  - (1) Reducing expenditures in said department (e.g. freezing vacant positions, restricting purchase orders, etc.) or
  - (2) An intra-fund transfer within that same department; or
  - (3) An inter-departmental appropriation transfer.
- 11.3 The City Manager is hereby authorized to:
  - (1) adjust budgets in the Special Revenue funds for appropriations required based on the action/direction of the Council relative to capital projects, transfer requirements and the availability of funds;
  - (2) Adjust budgets in the Capital Project funds for the current year based on the previous action of Council for projects on a multi-year basis.

- (3) Expend unbudgeted fund and reserves in response to public emergencies or disasters. Such expenditures shall subsequently be ratified by the City Council.

## **SECTION 12. MIDYEAR FINANCIAL REPORT**

- 12.1 City Council shall be provided a Midyear Financial Report including a re-estimate of the financial condition of all funds, including prior year actual fund balances, re-estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.
- 12.2 The City Council shall act on any projected fund deficits prior to the close of the Fiscal Year.

## **SECTION 13. CONTINGENCY LITIGATION/PROPERTY MITIGATION RESERVE**

- 13.1 The Contingent Litigation Reserve is maintained annually to cover possible costs associated with outstanding litigation. Transfers from this Reserve to the operating budget may be approved by the City Manager.

## **SECTION 14. INDIRECT COST ALLOCATION PLAN**

- 14.1 An Indirect Cost Allocation plan has been developed for F/Y 2007/08 and incorporated into the Budget Document. This plan provides a rational nexus for reimbursing General Fund costs from other funds benefiting from such cost. The Indirect Cost Allocation Plan detailing the cost allocation based fund transfers is provided in pages J-2 thru J-8 of the F/Y 2007/08 Approved Budget.

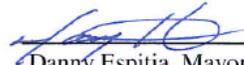
## **SECTION 15. SPECIAL POLICE TAX**

- 15.1 The Special Police Tax for all new developments in the F/Y 2007/2008 shall be set at \$278 per parcel as detailed in page D-12.
- 15.2 The Special Police Tax for all tracts voted into the police parcel tax zone in F/Y 2004/2005, including Tract 5305 Phase 3, shall be set at \$113.74 per parcel for F/Y 2007/2008.
- 15.3 The Special Police Tax for all tracts voted into the police parcel tax zone in 2005/2006, including Tract 6282 and Tract 6449 Phase 1, shall be set at \$108.66 per parcel for F/Y 2007/2008.

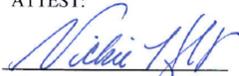
## **SECTION 16. FY 2007/08 REVENUE BUDGET**

- 16.1 The FY 2007/08 Revenue budget is hereby adopted as summarized in Schedule D-8 of the Proposed Budget document.

DATE: June 19, 2007

  
\_\_\_\_\_  
Danny Espitia, Mayor

ATTEST:

  
\_\_\_\_\_  
Vickie Hight, City Clerk

I, Vickie Hight, City Clerk of the City Council of the City of Wasco, do here by certify that the foregoing resolution was duly adopted by the City Council of the said City at regular meeting held on June 19, 2007, and that it was adopted by the following vote:

AYES: Espitia, Cortez, Wegman, West

NOES: None

ABSTAIN: None

ABSENT: None

  
\_\_\_\_\_  
Vickie Hight, City Clerk

**RESOLUTION NO. 2007-2422**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO,  
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL  
APPROPRIATION LIMIT FOR FISCAL YEAR JUNE 30, 2008**

**WHEREAS**, on November 6, 1979, the voters in California add Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit for the new Fiscal Year is calculated by adjusting the base Fiscal Year 1978-79 appropriations by the lower of (1) U.S. CPI or California Per Capita Income, or (2) City Population Growth; and

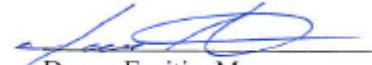
**WHEREAS**, In June of 1990, the voters in California modified Article XIII B to the State Constitution by approving Proposition III and SB 98 which allows cities to choose between the following adjustment factors when adjusting the base year appropriations: (1) either the growth in the California per capita income and City (or County) population growth, or (2) the growth in the non-residential assessed valuation due to new construction with the City and City (or County) population growth; and

**WHEREAS**, The City chooses to use the growth in California per capita income and City population growth as the factor for calculating the appropriations limit; and

**WHEREAS**, The City of Wasco has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 1998-99 through Fiscal Year 2007-08.

**NOW, THEREFORE**, the City Council of the City of Wasco DOES HEREBY RESOLVE that the appropriations limitations in Fiscal Year 2007-2008 is hereby adopted at \$13,890,763 for the City of Wasco on a provisional basis using the alternative factor of California Per Capita Income for the inflationary adjustment.

DATED: May 15, 2007



Danny Espitia, Mayor

I, Vickie Hight, City Clerk of the City Council of the City of Wasco, do here by certify that the foregoing resolution was duly adopted by the City Council of the said City at regular meeting held on June ,2007, and that it was adopted by the following vote:

AYES: Espitia, Cortez, Pearson, Wegman

NOES: None

ABSTAIN: None

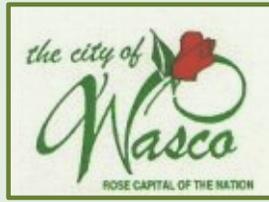
ABSENT: West



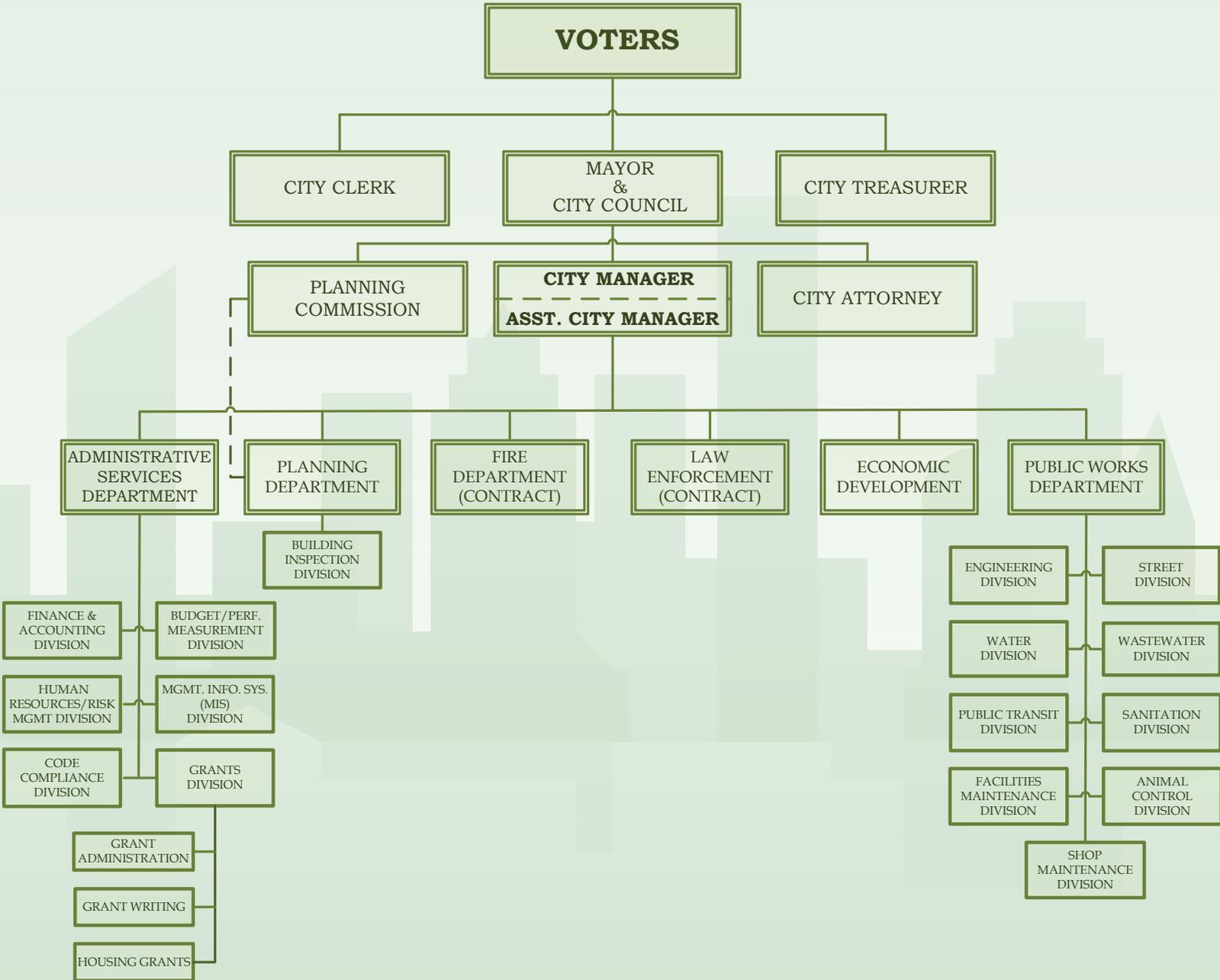
Vickie Hight, City Clerk



The California Society of Municipal Finance Officers (CSMFO) has presented an award for Excellence in Operational Budgeting to the City of Wasco for fiscal year 2006-07. In order to continue to receive this award, a governmental unit must publish a budget document that will continue to meet various program criteria. The award is valid for a period of one year only. We believe the 2007-08 budget document continues to conform to program requirements. We are submitting it to CSMFO to determine its eligibility for another award.



**CITY OF WASCO**  
**Organizational Chart**  
**Fiscal Year 2007 / 2008**





**•CITY COUNCIL•**

Danny Espitia, Mayor  
Tilo Cortez, Mayor Pro Tem  
Joe Hively, Council Member  
Cherylee Wegman, Council Member  
Fred West Jr., Council Member

**•CITY TREASURER•**

Rocío Mosqueda, Treasurer

**•CITY CLERK•**

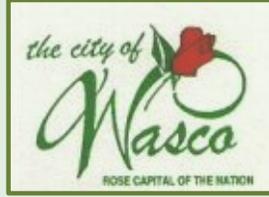
Vickie Hight, City Clerk

**•PLANNING COMMISSION•**

Danny Brown, Chair  
Charles Santillan, Vice Chair  
Jill Drescher, Commissioner  
Jim Forrest, Commissioner  
Patricia Pelayo Arredondo, Commissioner  
Vetrice Mitchell, Commissioner  
Dave German, Commissioner

**•ADMINISTRATIVE STAFF•**

Larry F. Pennell, City Manager  
Ron Mittag, Assistant City Manager  
Bonifacio Bonny Garcia, City Attorney  
Jim Zervis, Administrative Services Director/Finance Director  
(Vacant), Planning Director  
Marty Jones, Public Works Director  
Cmdr. Joseph Pilkington, N.Kern Division K.C.S.O  
Sgt. Matt Lee, Wasco Police Services



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008

# CITY COUNCIL



JOE HIVELY  
Council Member



CHERYL WEGMAN  
Council Memeber



DANNY ESPITIA  
MAYOR



TILO CORTEZ  
Mayor Pro Tem



FRED WEST, JR.  
Council Member

## CITY CLERK

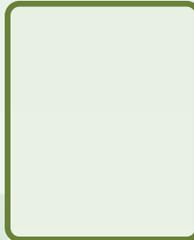


VICKY HIGHT  
City Clerk

## PLANNING COMMISSION



DANNY BROWN  
Chair



VACANT  
Planning Secretary



CHARLES SANTILLAN  
Vice-Chair

## CITY TREASURER



ROCIO MOSQUEDA  
Treasurer



JILL DRESCHER  
Commissioner



JIM FORREST  
Commissioner



PATRICIA PELAYO  
ARREDONDO  
Commissioner



DAVE GERMAN  
Commissioner



VETRICE MITCHELL  
Commissioner

## ADMINISTRATIVE STAFF



LARRY PENNELL  
City Manager



RON MITTAG  
Asst. City Manager



BONIFACIO GARCIA  
City Attorney



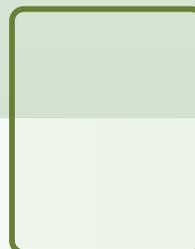
COMDR. JOSEPH PILKINGTON  
N. Kern Division K.C.S.O.



MARTY JONES  
Public Works Director



JAMES ZERVIS  
Administrative Services /  
Finance Director



VACANT  
Planning Director



SGT. MATT LEE  
Wasco Police Services

# ***MAPS / DEMOGRAPHICS***

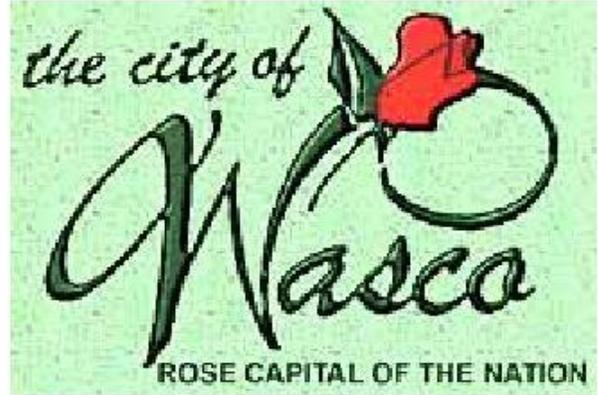
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## **OVERVIEW**

This section gives reader a summary description of where the City of Wasco is located, the City's community profile and major revenue trend analysis. This section contains:

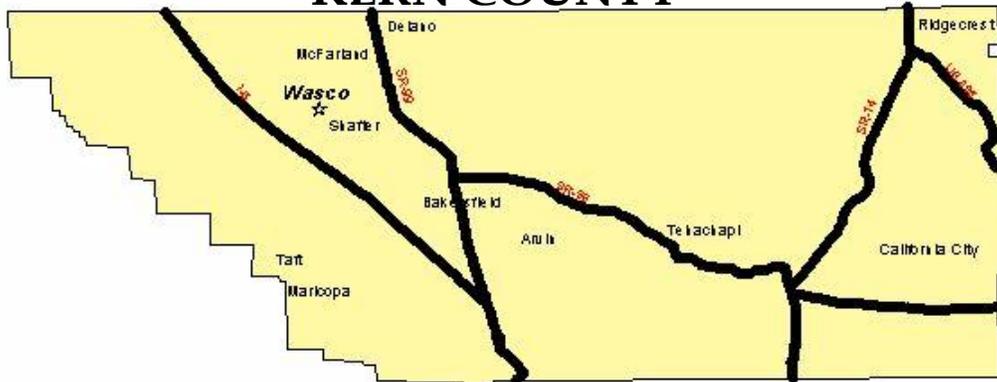
1. **State/County/City Maps** – Shows the location of the City within the State of California and the County of Kern.
2. **City Jurisdiction Boundary Map** – Shows the City boundaries and City assessment districts.
3. **Aerial Map** – Shows the City boundaries as seen from an airplane flying over the City.
4. **Community Profile** – Summary of Wasco's Community.
5. **Demographics & Trend Analysis** – Summary of the Demographics and major revenue trends.

# STATE OF CALIFORNIA



# ANNUAL BUDGET 2007/2008

## KERN COUNTY



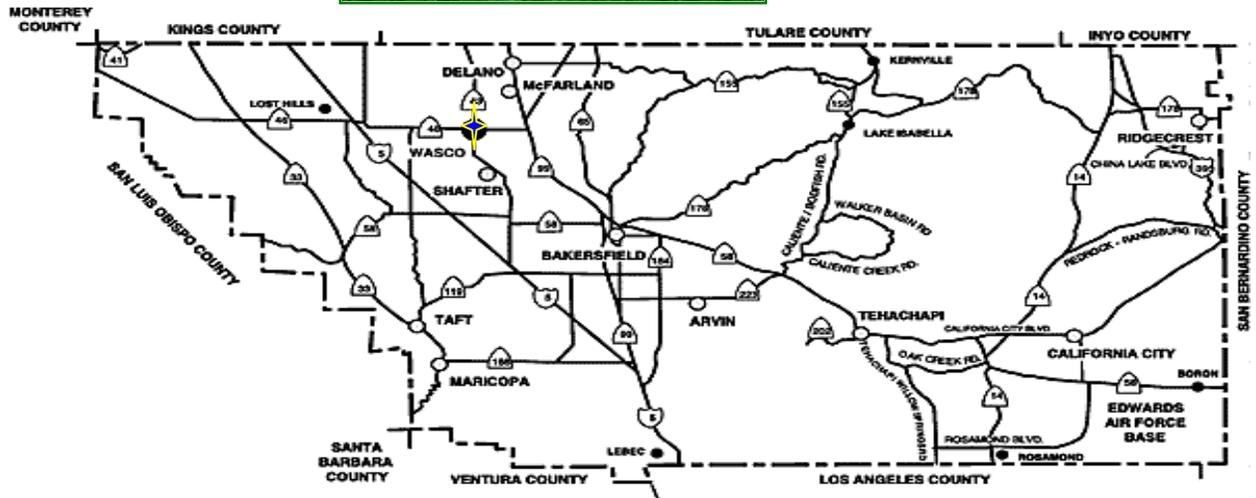
CITY OF WASCO







## Community Profile



### LOCATION

The City of Wasco is a growing and vibrant community located in the heart of the most diversified agricultural region in the world. With a population of nearly 24,156 Wasco has grown to a comfortable size while retaining all the benefits of a small city. Wasco is located just 27 miles northwest of Bakersfield, California. Highways 46 and 99 and Interstate 5 all provide easy access to other metropolitan areas throughout the state. The scenic Pacific Coastline is a two hour drive west on Highway 46 and the high Sierra Nevada's are two hours east, Los Angeles lies 120 miles south and the San Francisco Bay area is 275 miles north.

### CLIMATE

The climate is characterized by mild winters, warm summers, moderate rainfall and generally year-round sunshine.

Average temperatures: Jan.- high 55° - low 35°  
Jul.- high 100° - low 65°

Annual yearly rainfall: 6.24"  
Prevailing Wind: NNW @ 10-15 mph

### WASCO CITY HALL



The City was incorporated in 1945 and has a Council/Manager form of government.

### ...ABOUT OUR COMMUNITY

Wasco's economy is based primarily on agriculture production and ag-related industries. Water originating in the Friant -Kern canal system is used to cultivate thousands of acres of roses, potatoes, cotton, almonds, alfalfa, sweet potatoes, melons and a variety of other fruits and vegetables.

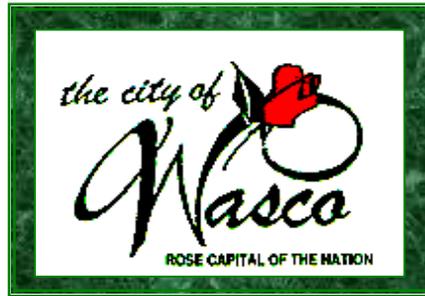
In addition to agricultural goods, a number of area wide manufacturing plants engage in the production of asphalt and concrete pipes, farm tools and equipment, chemicals, nursery crops and bulk materials delivery.

Several new housing developments have been or are nearing completion and new residential developments are being planned. A number of custom built homes have also added to Wasco's appeal. The obvious commercial and residential growth over the past few years is allowing citizens of Wasco and surrounding rural areas the opportunity to enjoy more independence and the promise of increased financial security.

Wasco is universally known as the "Rose Capital of the Nation." The area blooms May through September each year with over 50 million rose plants. 60% of the rose plants grown nationwide are produced by the eight major commercial rose companies located in this area. Every year, visitors come to see the 100 and 200-acre plots in full radiant bloom.

With a variety of recreational facilities and the growth initiatives supported by local government and business, Wasco continues a healthy pace of residential and commercial development. Citizens take pride in their community, and that is evident in the excellent quality of life offered here.

# Community Profile



## POPULATION



| Calendar Year | 2000   | 2001   | 2002   | 2003   | 2004   | 2005   | 2006   | 2007   |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Population    | 20,326 | 21,263 | 21,950 | 22,267 | 22,858 | 23,708 | 24,286 | 24,156 |

## Employee Trends

| Fiscal Year             | 1999-00 | 2000-01 | 2001-02 | 2002-03 | 2003-04 | 2004-05 | 2005-06 | 2006-07 | 2007-08 |
|-------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| City of Wasco Employees | 44      | 44.5    | 49      | 50      | 51      | 54      | 60      | 82      | 79      |
| Employees/Population    | 461     | 457     | 434     | 439     | 437     | 423     | 395     | 296     | 306     |

## Age Distribution

|             |       |
|-------------|-------|
| 0-4 years   | 7.5%  |
| 5-14 years  | 15.4% |
| 15-19 years | 8.0%  |
| 20-24 years | 10.4% |
| 25-44 years | 39.5% |
| 45-64 years | 13.8% |
| 65+ years   | 5.4%  |

## Total Population:

24,156

## Average Household Size:

3.79

## Average Family Size:

4.07

## Median Age:

29.3

Source: 2000 U.S. Census

## Ethnic Mix

|                 |       |
|-----------------|-------|
| Hispanic        | 52.9% |
| White           | 34.1% |
| Black           | 10.6% |
| American Indian | 1.4%  |
| Asian           | .8%   |
| Native Hawaiian | .2%   |

## Major Employers in Wasco

| Employer                                 | No. of Employees |
|--|------------------|
| Jackson & Perkins                        | 1,000- 4,999     |
| Wasco State Prison                       | 1,000- 1,500     |
| Wasco Union Elementary School District   | 50- 400          |
| Wasco Union High School District         | 50- 300          |
| K-Mart                                   | 50- 250          |
| Certis                                   | 50- 100          |
| SunnyGem                                 | 50- 100          |
| City of Wasco                            | 25- 80           |
| Savemart Supermarket                     | 25- 50           |
| Semi-Tropic Water Storage Water District | 25- 50           |
| Savage Coal Service Company              | 25- 50           |
| Pioneer Equipment                        | 25- 50           |

Source: Employment Development Dept. Labor Market Division

## Land Use:

A diversity of land uses exist within the City. Residential is 1,119.58 acres with 3,649 parcels. Commercial is 277.54 acres with 317 parcels and Industrial is 592.75 acres with 179 parcels.

## Housing Unit Distribution (2000):

|                             |              |
|-----------------------------|--------------|
| Single-Family               | 3,463        |
| Duplex                      | 98           |
| Multi-Family                | 832          |
| <b>Total Housing Units:</b> | <b>4,393</b> |

Source: based on 2004 City of Wasco, housing Conditions Survey

## Home Ownership:

own- 58%

rent- 42%

Source: 2000 U.S. Census

## BUILDING VALUATION



As of June 30, 2006, the total assessed property valuation for the City was \$28,851,229 the total valuation for the City may be broken down into the following categories:

|               |              |
|---------------|--------------|
| Single-Family | \$13,814,235 |
| Multi-Family  | \$ 4,955,323 |
| Commercial    | \$ 4,235,900 |
| Miscellaneous | \$ 5,845,771 |

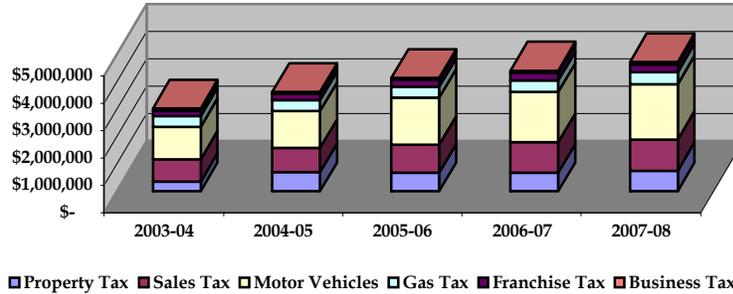
Source: City Building Dept.



## Demographics/Trend Analysis

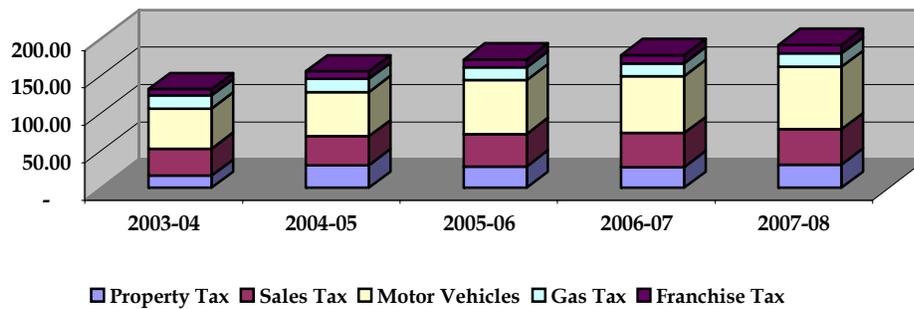
### General Fund Major Revenue Trends

General Fund  
Major Revenues



| Fiscal Year    | 2003-04             | 2004-05             | 2005-06             | 2006-07             | 2007-08             |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Property Tax   | \$ 362,718          | \$ 695,376          | \$ 680,089          | \$ 674,979          | \$ 744,232          |
| Sales Tax      | \$ 798,655          | \$ 878,882          | \$ 1,026,058        | \$ 1,107,456        | \$ 1,149,539        |
| Motor Vehicles | \$ 1,198,138        | \$ 1,356,345        | \$ 1,701,399        | \$ 1,850,000        | \$ 2,016,500        |
| Gas Tax        | \$ 387,269          | \$ 398,051          | \$ 404,683          | \$ 415,783          | \$ 430,000          |
| Franchise Tax  | \$ 190,648          | \$ 234,247          | \$ 251,062          | \$ 268,400          | \$ 275,000          |
| Business Tax   | \$ 79,029           | \$ 60,877           | \$ 68,596           | \$ 87,000           | \$ 100,000          |
| <b>Total</b>   | <b>\$ 3,016,457</b> | <b>\$ 3,623,778</b> | <b>\$ 4,131,887</b> | <b>\$ 4,403,618</b> | <b>\$ 4,715,271</b> |

General Fund Major Revenues Per Capita



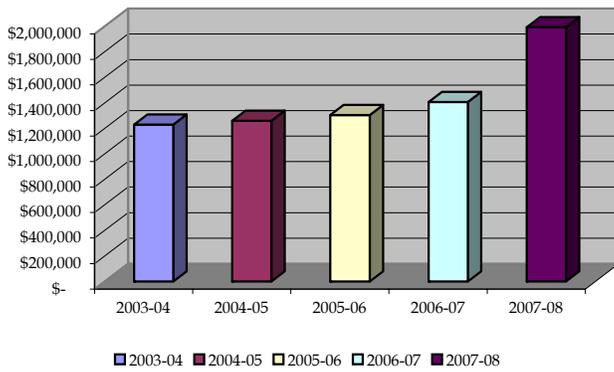
| Fiscal Year    | 2003-04          | 2004-05          | 2005-06          | 2006-07          | 2007-08          |
|----------------|------------------|------------------|------------------|------------------|------------------|
| Property Tax   | 16.29            | 30.42            | 28.69            | 27.77            | 30.81            |
| Sales Tax      | 35.87            | 38.45            | 43.28            | 45.57            | 47.59            |
| Motor Vehicles | 53.81            | 59.34            | 71.76            | 76.12            | 83.48            |
| Gas Tax        | 17.39            | 17.41            | 17.07            | 17.11            | 17.80            |
| Franchise Tax  | 8.56             | 10.25            | 10.59            | 11.04            | 11.38            |
| <b>Total</b>   | <b>\$ 131.92</b> | <b>\$ 155.87</b> | <b>\$ 171.39</b> | <b>\$ 177.62</b> | <b>\$ 191.06</b> |



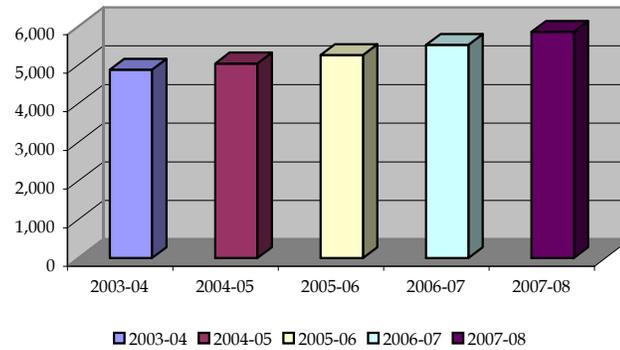
## Wastewater Trend Analysis

### Statistical Trends

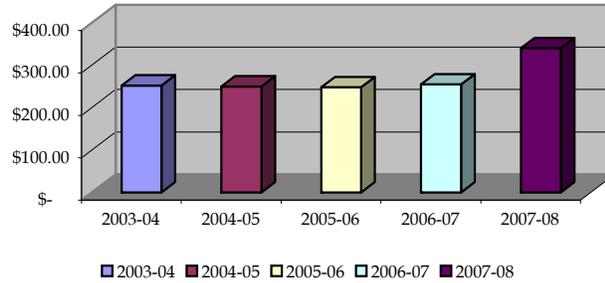
Wastewater Sales



Wastewater Customers



Wastewater Avg. Sales Per Customer



\*Estimate

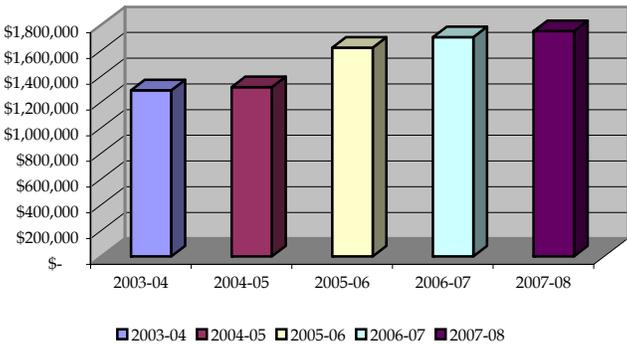
| Fiscal Year             | 2003-04      | 2004-05      | 2005-06      | 2006-07      | 2007-08      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,230,685 | \$ 1,259,747 | \$ 1,303,959 | \$ 1,406,000 | \$ 1,993,638 |
| Customers               | 4,881        | 5,040        | 5,255        | 5,518        | 5,858        |
| Avg. Sales Per Customer | \$ 252       | \$ 250       | \$ 248       | \$ 255       | \$ 340       |



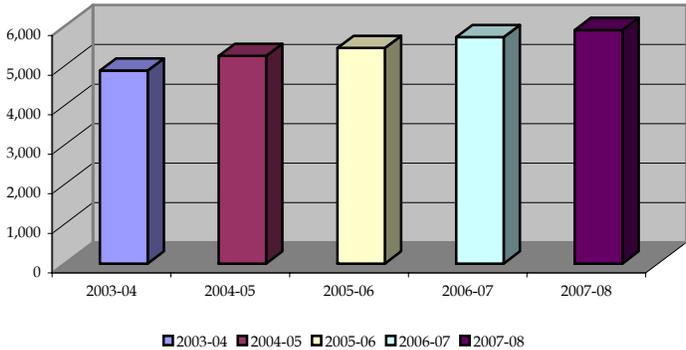
## Water Trend Analysis

### Statistical Trends

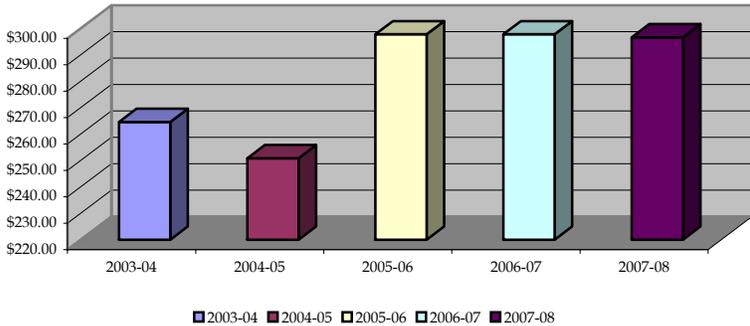
Water Sales



Water Customers



Water Avg. Sales Per Customer



\*Estimate

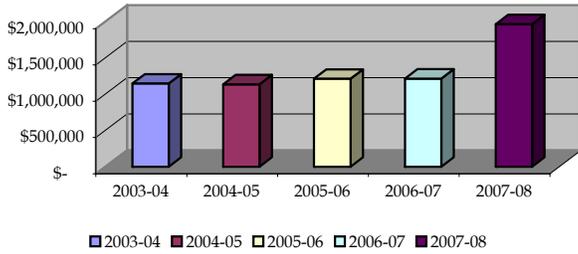
| Fiscal Year             | 2003-04      | 2004-05      | 2005-06      | 2006-07      | 2007-08      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,291,843 | \$ 1,317,636 | \$ 1,624,414 | \$ 1,705,600 | \$ 1,752,000 |
| Customers               | 4,883        | 5,253        | 5,455        | 5,728        | 5,907        |
| Avg. Sales Per Customer | \$ 265       | \$ 251       | \$ 298       | \$ 298       | \$ 297       |



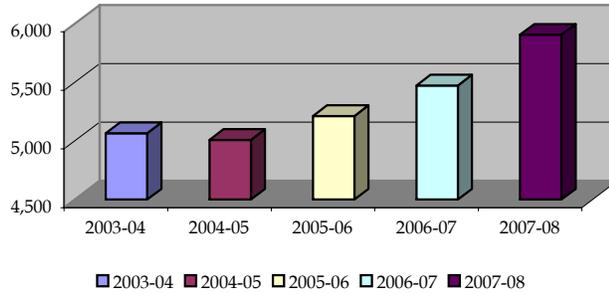
## Sanitation Trend Analysis

### Statistical Trends

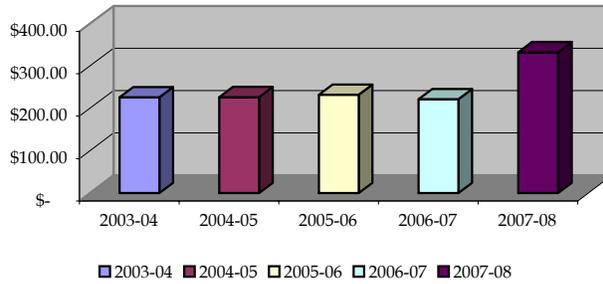
Sanitation Sales



Sanitation Customers



Sanitation Avg. Sales Per Customer



\*Estimate

| Fiscal Year             | 2003-04      | 2004-05      | 2005-06      | 2006-07      | 2007-08      |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sales                   | \$ 1,147,116 | \$ 1,135,399 | \$ 1,211,763 | \$ 1,213,931 | \$ 1,965,000 |
| Customers               | 5,066        | 5,008        | 5,212        | 5,473        | 5,905        |
| Avg. Sales Per Customer | \$ 226       | \$ 227       | \$ 232       | \$ 222       | \$ 333       |

# ***BUDGET PREFACE***

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## **OVERVIEW**

The following section explains the budget process and policies:

1. **How to read and understand your City budget** – Brief summary of how to navigate and understand the City budget.
2. **Financial Policies** – Explanation of the City's Financial Policies.
3. **Basis of Budgeting** – Explains the accounting principals used by the City, authorized spending limits, and authorized levels of budgetary control.
4. **Budget Process** – Explains the budget process of the City.
5. **Major Revenue Estimates** – Explains how the Finance Department has estimated major revenues.
6. **GANN Limit** – Explains the Prop. 4 appropriation limit.

## **HOW TO READ YOUR CITY'S BUDGET**

### **CITY MANAGER'S LETTER:**

The City Manager's letter elaborates on the goals, objectives and the direction that the City is moving. This information will give the reader intangible information and a macro view of the City of Wasco.

### **INTRODUCTORY SECTION:**

The City has included a section containing Adopting Budget Resolution, Gann Resolution, Budget Award and a list of City Officials. This will help the reader understand our Municipal Organization.

### **MAPS / DEMOGRAPHICS:**

This section will help the reader to locate the City of Wasco within the State of California. This section will also show the reader the boundaries of the City and explains the demographics, community profile and trends.

### **BUDGET PREFACE:**

This section will explain the budget policies, financial policies and budget process to the reader.

### **SUMMARY SECTION:**

This section provides a quick overview of the City's fund balance, reserves, summary of general fund revenue and expenditures, summary of all revenues and expenditures.

### **DEPARTMENTAL OPERATING BUDGETS:**

This section contains department descriptions, objectives, accomplishments, organizational charts and performance measures; summary of revenues, expenditures, salaries and FTE (Full Time Equivalent); detail of revenue, expenditures, and of salaries and FTE (Full Time Equivalent).

### **CAPITAL OUTLAY DETAIL BUDGET BY FUND:**

This section will provide a detailed description, expected life and cost of all capital items purchased by the City, by Fund. Also included in this section is a detailed listing of all leased equipment for the fiscal year of 2007/2008.

### **DEBT SCHEDULE:**

This section gives a detail schedule of the City's debt.

### **SALARY - STEP/RANGE:**

This section will provide a detailed salary - step, ranges, and the starting pay for particular positions in all departments. This section also includes a comparison of several fiscal years of FTE (Full Time Equivalent) by fund, which provides a history of staffing levels.

### **WASCO REDEVELOPMENT AGENCY:**

The Wasco Redevelopment Agency develops, improves or eliminates blight in the community of Wasco. The Agency developed a 72-acre (with infrastructure) industrial park, which is actively being marketed. Included in this section is a summary budget, detailed budget, administration cost breakdown and demographics of the Redevelopment Agency within the city limits. There are 3.7 acres remaining in this Industrial park that are budgeted to be sold in 2007/2008.

# **FINANCIAL POLICIES**

## **REVENUE POLICIES**

- ❖ The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- ❖ The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by the general fund based upon a level of subsidy determined by the Council.
- ❖ The City Council has adopted an Indirect Cost Allocation Plan to recover directly attributed indirect costs from all non-general fund departments.
- ❖ The City will aggressively pursue collection of all revenues when due.

## **OPERATING BUDGET POLICIES**

- ❖ The City Council will adopt and maintain a balanced annual operating budget and an integrated three-year capital improvement plan.
- ❖ Current annual revenues will be equal to or greater than current expenditures.
- ❖ Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding source will be required for any new or expanded programs.
- ❖ The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- ❖ The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- ❖ The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

## **CAPITAL IMPROVEMENT POLICIES**

- ❖ All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- ❖ The City will finance only those capital improvements that are consistent with the City priorities. All capital improvement operating and maintenance costs will be included in the operating budget forecast.

## **DEBT POLICIES**

- ❖ Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing. The City will determine and use the least costly financing method for all new capital improvement projects.
- ❖ The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

## **RESERVE POLICIES**

- ❖ The City will adopt a policy to build the unreserved General Fund balance to the greater of 15% of General Fund Operating Revenues or two months of General Fund Operating Expenses, as recommended by the Government Financial Officers Association (GFOA).
- ❖ The City will maintain a reserve for emergencies and economic uncertainty for the Wastewater Plant equivalent to one (1) times the annual sale revenue.
- ❖ The City will place procedures in effect to increase the Sanitation Department's equipment replacement reserves and economic reserves to 50% of the annual sales.

## **PROPERTY MANAGEMENT**

- ❖ Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- ❖ Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

## **BASIS OF BUDGETING**

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis consisting of three major fund types; Governmental, Proprietary, and Fiduciary. The Government fund types consist of the General Fund, Special Revenue funds, Debt Service funds and Capital Project funds. Proprietary funds consist of the Enterprise funds and the internal service funds. The fiduciary funds consist of the various Trust and Agency funds.

All of the City's governmental type funds (General, Special Revenue, Capital Project funds and Trust Funds) are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are considered susceptible to accrual when collected within 60 days following year end. Other revenues considered susceptible to accrual include sales, utility users and occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenues. Expenditures are generally recognized when the related fund liability is incurred, except that interest and principal on general long term obligation are recognized when due. Proprietary funds (Enterprise and Internal Service Funds) are distinguished from Governmental funds by its measurement focus on net income, or retained earnings. These funds are accounted for using the accrual basis of accounting. Proprietary fund revenues are recognized when earned, and its expenses are recognized when incurred.

## **LEGAL LEVELS OF BUDGETARY CONTROL**

The City Council has ultimate budgetary authority to increase or decrease the budget, move budget line items within a fund, between funds and issue inter fund loans. City Council delegates specific budgetary level of authority to the City Manager in the budget resolution.

Through City Council resolution the City Manager is delegated budgetary authority to move budget line items within a fund and between funds up to a designated dollar amount. The City Council also gives the City Manager budgetary authority to make specific City Council approved loans from the Enterprise fund to the General fund for major projects that are consistent with the adopted capital improvement plan and City priorities.

The City Manager has given Directors specific budgetary spending level authority within their prospective budgets (see spending authority). Directors may request, in writing, to the City Manager, to move budget line items within their specific budgets.

The City Manager has given Directors' staff specific budgetary spending level authority within their specific budgets (see spending authority).

## **SPENDING AUTHORITY**

All items \$10,000 or more require a formal bid and City Council approval.

All items between the amounts of \$5,000 to \$9,999 will require informal bids, City Managers' approval, Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$4,000 to \$4,999 will require the Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$1,000 to \$3,999 will require the approval of the Department Director.

All items up to \$999 will require the approval of the Department Director or Division Manager.

## **THE BUDGET PROCESS**

A) Preparation of the City Budget begins in February. A diskette or other electronic media containing a spreadsheet and an informational form is given to each Director of each department. A detailed description of the content and use of the spreadsheet and informational form is as follows:

1. The spreadsheet requires each Director to estimate what their total expenditures by object number will be in their department at the end of the fiscal year. To assist the Directors with their estimates the spreadsheet includes columns showing fiscal year budget amounts, fiscal year actual amounts and prior fiscal year actual amounts.
2. The information form requires each Director to answer the following specific questions;
  - A) What are your new staffing needs for the fiscal year? Explain the reason you need this employee. List employee's classification (pay step/range).
  - B) List all capital outlay items your department is requesting. List reasons your department needs the capital outlay item. List the years that the item will be in service and whether it is a new item or replacement.
  - C) Describe your department.
  - D) List your department goals, objectives, and accomplishments.

B) The Finance Department downloads the completed diskettes or email into the budget and compiles data from the informational forms. The Finance Director will evaluate the submitted revenues and expenses and meet with each director to obtain clarity and understanding about all requested line items. The Finance Department will then calculate specific revenues, payrolls and transfers and enter this data into the budget program. The Finance Department's final step of this process is to balance the budget.

C) The next step of the process is to schedule several meetings with the City Manager. The City Manager will evaluate the requested revenue and expenditures of each department. The City Manager will discuss any changes made to the departmental budget with each Director before finalizing his recommendations.

D) The next step of the process is to schedule several budget meetings with the City Council. At these meetings, the City Council will evaluate the City Manager's recommendations prior to budgetary adoption.

E) Finally, Citizens of Wasco will have at least two weeks to review the budget. The public will have an opportunity to ask any questions or request any changes at several scheduled budget workshops. At the conclusion of the budget workshops, City Council, by resolution, approves the fiscal year budget.

## **REVENUE ESTIMATES**

The City of Wasco relies on four major General Fund revenues – Motor Vehicle-In Lieu Tax Revenue, Sale Tax Revenue, Property Tax Revenue and Franchise Tax Revenue. The City also has three major Enterprise Funds – Wastewater, Water, and Disposal. These revenues are crucial to the success of the overall budget and specific funds, and therefore must be estimated accurately. The following section will give the reader a detail description of where and how the City obtains its major revenues as well as how the revenues were estimated for Fiscal Year 2007/2008.

## **GENERAL FUND REVENUES**

There are many sources of revenue in the General Fund. The following will only address the top four major revenue sources, its origin and how the city has estimated these revenues for fiscal year 2007/2008.

1) **Motor Vehicle-In-Lieu Tax Revenue** - \$2,016,500

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a motor vehicle tax. The distribution is based on city population in proportion to the population in the incorporated areas. Like most Cities in California, Wasco's Motor Vehicle-In-Lieu Tax Revenue has increased faster than expected and has surpassed all other revenues in the general fund. Motor Vehicle-In-Lieu Tax Revenue represents 44% of the City's General Fund revenues. The increase in the Motor Vehicle Tax is attributed to the increase sales in higher priced vehicles such as SUV's.

The California Department of Motor Vehicles does not send cities estimates of projected future Motor Vehicle-In-Lieu Tax Revenue. The City has experienced a consistent 9% growth in this general fund over the last five fiscal years. Estimates from the Kern County Assessors office also support this 9% growth rate for 2007/2008..

The calculation for fiscal year 2007/2008 Motor Vehicle-In-Lieu Tax Revenue including the State Diversion and adjustment is as follows:

|                          |                     |
|--------------------------|---------------------|
| MVF Budget for 2006/2007 | \$1,850,000         |
| Estimated Growth Factor  | <u>      x 1.09</u> |
| Estimated MVF 2005/06    | \$2,016,500         |

**\$2,016,500**

2) **Sales Tax** - \$1,149,539

The City of Wasco receives 1% (or 1/7.25) of the 7.25% sales tax charged for all taxable sales within its borders. The Finance Department has monitored the city's prior year sales tax and determined that there will be no change in future sales tax growth and potential new sales tax generators. The Finance Department will make an adjustment to this years estimate, which increases Sales Tax revenue in 2006/2007 by \$107,456 based on actual collections. The Finance Department is factoring a growth rate in Sale Tax for 2007/2008 of 3.8% based on the California State Controllers growth projections for this same period.

The calculation for Sales Tax for fiscal year 2007/2008 is as follows:

|                                      |                        |
|--------------------------------------|------------------------|
| Sales Tax Revenue Budgeted 2006/2007 | \$1,000,000            |
| Increase in 2006/2007 Projections    | <u>      \$107,456</u> |
| Revised 2006/2007 Projections        | \$1,107,456            |
| Estimated Growth Factor              | <u>      x 1.038</u>   |
| Total Sales Tax Projected 2007/2008  | \$1,149,539            |

**\$1,149,539**

3) Property Tax -\$674,232

Property Tax is derived from the assessed value of property within the City limits of Wasco. The Kern County Auditor-Controller-County Clerk levies a tax of 1% on the assessed valuation of property. The 1% is divided among all agencies in the area; the City receives approximately 5% of the 1%.

The estimated calculation of regular Property Tax has been relatively straight forward. The Kern County Auditor-Controller sends out a projected increase of property tax to every city within the county. This year the projected net increase for the City of Wasco is 2%. In addition, the City Planning Department estimated a 2.75% increase in new housing construction for fiscal year 2007/2008. The Finance Department will make an adjustment to this years estimate, which decreases Property Tax revenue in 2006/2007 by \$91,342 based on actual collections The calculation for Property tax for fiscal year 2007/2008 is as follows:

|                                  |            |
|----------------------------------|------------|
| Property Tax Budgeted 2006/2007  | \$735,000  |
| Decrease in 2006/2007 Projection | (\$91,342) |
| Revised 2006/2007 Projections    | \$643,658  |
| Projected Increase 4.75%         | x 1.0475   |
| Property Tax 2006/2007           | \$674,232  |

**\$674,232**

4) Franchise Tax - \$275,000

The City receives from utility, cable and refuse companies a tax for the use of public access areas such as streets, sidewalks and city owned property. Calculating the projected 2007/2008 Franchise tax, the City multiplied the 2006/2007 Franchise Fee by the projected housing growth of 2.75%, which directly represents the new users of the Franchise Tax services. The calculation for Franchise tax for fiscal year 2007/2008 is as follows:

|                             |           |
|-----------------------------|-----------|
| Franchise Tax 2006/2007     | \$268,400 |
| Housing growth rate 2.75%   | x 1.0275  |
| Franchise Tax for 2006/2007 | \$275,781 |

Rounded  
**\$275,000**

## ENTERPRISE FUNDS

The City has three major enterprise funds, Wastewater, Water and Sanitation. Revenue is derived from billing the public for services, such as water usage, waste disposal and wastewater processing. The following will explain to the reader how the revenues for fiscal year 2007/2008 were projected.

### 1. Wastewater - \$1,993,638

The Planning Department has projected that housing has increase by 2.75% in fiscal year 2006/2007. The 2.75% increase in housing represents a direct increase to Wastewater fees. Additionally the City has planned \$25 million Wastewater Plant expansion in order to support the continued growth in the City. The engineer study indicates that a 38% rate increase will be required to pay the State Revolving Loan payments. The Finance Department has projected this increase will result in a fund surplus that will be held for future loan payments relating to this expansion. The calculation for projected Wastewater revenue is as follows:

|                                  |             |
|----------------------------------|-------------|
| Budgeted Revenue 2006/2007       | \$1,406,000 |
| Estimated Increase 3%            | x 1.0275    |
| Subtotal                         | \$1,444,665 |
| Rate Increase 38%                | x 1.38      |
| Total Estimated For FY 2006/2007 | \$1,993,638 |

**\$1,993,638**

### 2. Water - \$1,752,500

The Planning Department has projected that housing has increase by 2.75% in fiscal year 2006/2007. The 2.75% increase in housing represents a direct increase to water fees. Additionally the Finance Department has estimated a \$29,400 decrease in last years estimated fees. The calculation for projected Water revenue for fiscal year 2007/2008 is as follows:

|                               |             |
|-------------------------------|-------------|
| Actual Revenue for 2006/2007  | \$1,735,000 |
| Adjustment to estimate        | (\$ 29,400) |
| Subtotal                      | \$1,705,600 |
| Projected 3% Growth Increase  | x 1.0275    |
| Estimated Revenue for 2005/06 | \$1,752,504 |

Rounded  
**\$1,752,500**

3. Sanitation - \$1,965,000

The Planning Department has projected that housing has increase by 2.75% in fiscal year 2006/2007. The 2.75% increase in housing represents a direct increase to disposal fees. The Finance Department has proposed a rate increase for the Sanitation Fund equal to \$7.05 per user, a 50.54% increase. After five year of operating this fund at a deficit, this increase was necessary to maintain the same service level. The Finance Department and Public Works Department conducted a feasibility study of revenues, expenditures, equipment and staffing levels to determine new rates. Because a rate increase was budgeted in 2006/2007 but will not become effective until 2007/2008 the 2006/2007 revenue estimate has been reduced by \$147,516. The calculation for disposal revenue increase for fiscal year 2007/2008 is as follows:

|                                 |              |
|---------------------------------|--------------|
| Actual Revenue 2006/2007        | \$1,450,000  |
| Less: Adjustment for 2006/2007  | (\$ 147,516) |
| Less: Prison Contract           | (\$ 100,000) |
| Net Revenue                     | \$1,202,484  |
| Projected Growth Increase 2.75% | x 1.0275     |
| Subtotal                        | \$1,235,552  |
| Estimated Rate Increase         | x 1.5054     |
| Subtotal                        | \$1,860,000  |
| Add: New Prison Contract        | \$ 105,000   |
| Projected Revenue 2005/2006     | \$1,965,000  |

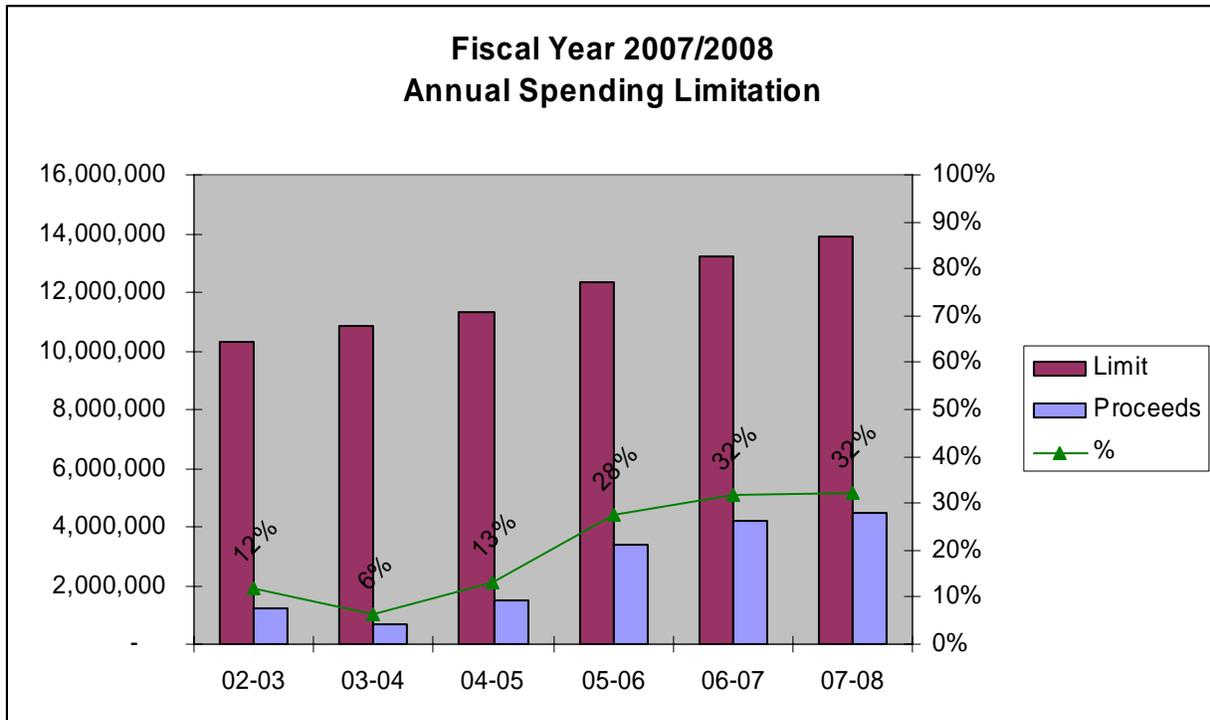
**\$1,965,000**

# California Gann Limit Analysis

In November 1979, voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative”. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue that can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

The limit specifies the maximum appropriations that may be funded by proceeds of taxes. Adopted limits are to be adjusted each year by a “change factor” that is tied to growth indicators specified by the State. By applying the change factor to the prior year’s appropriation limit, a new limit is calculated for the next fiscal year. If a city receives more revenue than the appropriation limit, the revenue must be returned to the taxpayers through a tax reduction or refund.

Currently, the City is at 32% of its limit with total appropriations subject to Gann limits of \$4,467,271 and a limit of \$13,890,763. This indicates that the City is in a positive appropriation position and in compliance with the law.



# ***SUMMARY SECTION***

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## **OVERVIEW**

The following summary schedules are included in this section:

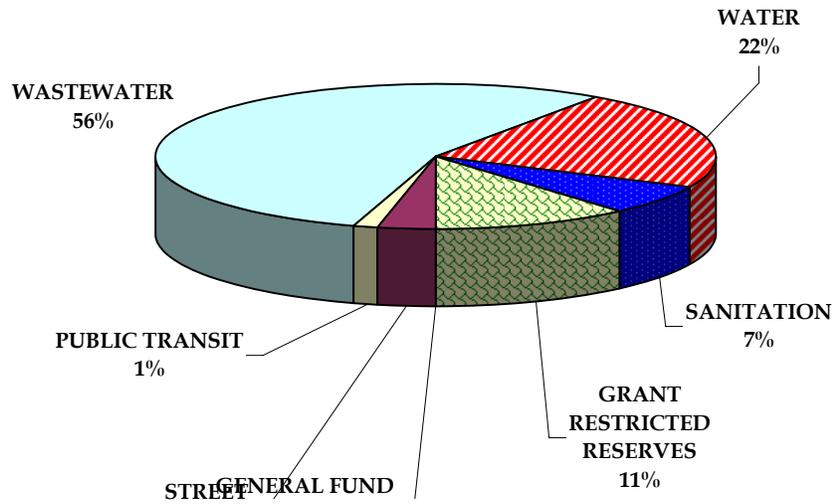
1. **Reserve Summary** – Schedule of the City’s reserves by fund showing the beginning balances, increases, decreases and ending balance for the budget year.
2. **Fund Balance Summary** – Schedule of the estimated beginning and ending balances for the budget year for each of the City’s operating funds.
3. **Detailed Transfer Analysis** – Detail schedule of transfer made between departments and funds.
4. **General Fund Revenue Summary** - Schedule showing the budget year and five prior years of general fund expenditures by department.
5. **General Fund Expenditures Summary** – Schedule showing the budget year and five prior years of general fund expenditures by department.
6. **Revenue Summary** – Schedule showing the budget year and five prior years of all City revenues by department subtotaled by fund.
7. **Expenditure Summary** – Schedule showing the budget year and five years of all expenditures by department subtotaled by fund.
8. **Five Year Forecast** – Schedule of forecasted revenue and expenditures for five years.
9. **2007-2008 General Fund Reserve Forecast**
10. **Policing Tax Calculation** – Schedule indicating assessment amount to be applied to lots of new housing developments.



CITY OF WASCO  
ANNUAL BUDGET  
SUMMARY OF RESERVE  
FISCAL YEAR 2007/2008

| FUND |                | MID-YEAR<br>ESTIMATED<br>ENDING RESERVED<br>ACCOUNT BALANCE<br>JUNE 30, 2007 | BUDGETED<br>2007/2008<br>INCREASE | BUDGETED<br>2007/2008<br>DECREASE | ENDING RESERVED<br>ACCOUNT BALANCE<br>JUNE 30, 2008 |
|------|----------------|--|-----------------------------------|-----------------------------------|---|
| 01   | GENERAL FUND   | \$ -   | \$ -                              | \$ -                              | \$ -  |
| 10   | STREET         | \$ 152,918   | \$ 4,000                          | \$ -                              | \$ 156,918  |
| 12   | PUBLIC TRANSIT | \$ 52,444  | \$ -                              | \$ -                              | \$ 52,444   |
| 30   | WASTEWATER     | \$ 1,918,153   | \$ 600,000                        | \$ -                              | \$ 2,518,153  |
| 31   | WATER          | \$ 1,233,970   | \$ 425,000                        | \$ (645,000)                      | \$ 1,013,970  |
| 32   | SANITATION     | \$ 335,615   | \$ 50,000                         | \$ (80,000)                       | \$ 305,615  |
| 45   | CHFA GRANT     | \$ 144,933   | \$ -                              | \$ -                              | \$ 144,933  |
| 57   | CAL HOME REUSE | \$ 155,000   | \$ 12,500                         | \$ -                              | \$ 167,500  |
| 56   | CDBG RLA       | \$ 174,337   | \$ 28,050                         | \$ -                              | \$ 202,387  |
| 51   | 2004 CALHOME   | \$ 1,500   | \$ -                              | \$ -                              | \$ 1,500  |
|      |                | \$ 4,168,870   | \$ 1,119,550                      | \$ (725,000)                      | \$ 4,563,420  |

CITY OF WASCO  
RESERVE SUMMARY  
\$4,563,420





CITY OF WASCO  
 ANNUAL BUDGET  
 BUDGET SUMMARY OF FUND BALANCE  
 FISCAL YEAR 2007/2008

| FUND                      | ESTIMATED BEGINNING          |                       |                | FUND BALANCE     |                  |
|---------------------------|------------------------------|-----------------------|----------------|------------------|------------------|
|                           | FUND BALANCE<br>JULY 1, 2007 | ESTIMATED<br>REVENUES | TRANSFER<br>IN | TOTAL<br>REVENUE | PLUS<br>EST. REV |
| 01 GENERAL FUND           | \$ 549,450                   | \$ 6,065,712          | \$ 2,054,959   | \$ 8,120,671     | \$ 8,670,121     |
| 10 STREET                 | \$ 139,367                   | \$ 783,497            | \$ 1,245,649   | \$ 2,029,146     | \$ 2,168,513     |
| 10B CONSTRUCTION CIP      | \$ -                         | \$ 3,593,952          | \$ 1,118,993   | \$ 4,712,945     | \$ 4,712,945     |
| 11 SHOP MAINTENANCE       | \$ 12,812                    | \$ -                  | \$ 413,088     | \$ 413,088       | \$ 425,900       |
| 12 PUBLIC TRANSIT         | \$ 429,634                   | \$ 357,221            | \$ -           | \$ 357,221       | \$ 786,855       |
| 13 TDA STREET FUND        | \$ 221,521                   | \$ 963,161            | \$ -           | \$ 963,161       | \$ 1,184,682     |
| 14 LIGHTING & LANDSCAPING | \$ 43,722                    | \$ 65,300             | \$ 75,310      | \$ 140,610       | \$ 184,332       |
| 20 TRAFFIC SAFETY         | \$ 126,888                   | \$ 41,000             | \$ -           | \$ 41,000        | \$ 167,888       |
| 21 TRAFFIC IMPACT         | \$ 407,482                   | \$ 167,000            | \$ -           | \$ 167,000       | \$ 574,482       |
| 15 EMERGENCY RESPONSE     | \$ 2,801                     | \$ -                  | \$ 5,900       | \$ 5,900         | \$ 8,701         |
| 16 FACILITIES MAINTENANCE | \$ -                         | \$ -                  | \$ 174,149     | \$ 174,149       | \$ 174,149       |
| 30 WASTEWATER             | \$ 5,435,181                 | \$ 7,759,874          | \$ 23,620      | \$ 7,783,494     | \$ 13,218,675    |
| 31 WATER                  | \$ 1,823,335                 | \$ 3,163,000          | \$ -           | \$ 3,163,000     | \$ 4,986,335     |
| 32 SANITATION             | \$ 687,796                   | \$ 2,363,000          | \$ -           | \$ 2,363,000     | \$ 3,050,796     |
| 34 CNG FUELING STATION    | \$ 854,392                   | \$ 36,400             | \$ -           | \$ 36,400        | \$ 890,792       |
| 41 C.O.P.S. GRANT         | \$ 30,223                    | \$ 104,000            | \$ -           | \$ 104,000       | \$ 134,223       |
| 45 CHFA GRANT             | \$ 224,563                   | \$ 23,115             | \$ -           | \$ 23,115        | \$ 247,678       |
| 51 2004 CALHOME           | \$ 126,519                   | \$ 90,000             | \$ -           | \$ 90,000        | \$ 216,519       |
| 56 CDBG RLA               | \$ 761,732                   | \$ 230,506            | \$ -           | \$ 230,506       | \$ 992,238       |
| 57 CAL HOME REUSE         | \$ 971,712                   | \$ 364,952            | \$ -           | \$ 364,952       | \$ 1,336,664     |
| 52 MISCELLANEOUS GRANTS   | \$ -                         | \$ 60,000             | \$ -           | \$ 60,000        | \$ 60,000        |
| 53 2005 CALHOME           | \$ -                         | \$ 250,000            | \$ -           | \$ 250,000       | \$ 250,000       |
| 54 2006 HOME              | \$ -                         | \$ 16,248             | \$ -           | \$ 16,248        | \$ 16,248        |
|                           | \$ 12,849,130                | \$ 26,497,938         | \$ 5,111,667   | \$ 31,609,605    | \$ 44,458,735    |

| FUND | PROPOSED<br>EXPENSES   | TRANSFER<br>OUT | DEBT         | TOTAL<br>EXPENSE | FISCAL YEAR<br>2007/2008          | PROJECTED<br>ENDING<br>UNRESERVED<br>FUND BALANCE |               |
|------|------------------------|-----------------|--------------|------------------|-----------------------------------|---|---------------|
|      |                        |                 |              |                  | ESTIMATED<br>SURPLUS<br>(DEFICIT) | JUNE 30, 2008                                     |               |
| 01   | GENERAL FUND           | \$ 7,446,907    | \$ 528,936   | \$ 17,200        | \$ 7,993,044                      | \$ 127,627  | \$ 677,077    |
| 10   | STREET                 | \$ 1,254,147    | \$ 706,357   | \$ 68,642        | \$ 2,029,146                      | \$ (0)  | \$ 139,367    |
| 10B  | CONSTRUCTION CIP       | \$ 4,712,945    | \$ -         | \$ -             | \$ 4,712,945                      | \$ -  | \$ -          |
| 11   | SHOP MAINTENANCE       | \$ 404,753      | \$ 8,335     | \$ -             | \$ 413,088                        | \$ -  | \$ 12,812     |
| 12   | PUBLIC TRANSIT         | \$ 403,131      | \$ 131,716   | \$ -             | \$ 534,847                        | \$ (177,625)                                      | \$ 252,009    |
| 13   | TDA STREET FUND        | \$ -            | \$ 1,134,492 | \$ -             | \$ 1,134,492                      | \$ (171,331)                                      | \$ 50,190     |
| 14   | LIGHTING & LANDSCAPING | \$ 136,073      | \$ 4,537     | \$ -             | \$ 140,610                        | \$ 0  | \$ 43,722     |
| 20   | TRAFFIC SAFETY         | \$ 41,000       | \$ -         | \$ -             | \$ 41,000                         | \$ -  | \$ 126,888    |
| 21   | TRAFFIC IMPACT         | \$ -            | \$ 180,763   | \$ -             | \$ 180,763                        | \$ (13,763)                                       | \$ 393,719    |
| 15   | EMERGENCY RESPONSE     | \$ 5,900        | \$ -         | \$ -             | \$ 5,900                          | \$ -  | \$ 2,801      |
| 16   | FACILITIES MAINTENANCE | \$ 171,740      | \$ 2,409     | \$ -             | \$ 174,149                        | \$ -  | \$ -          |
| 30   | WASTEWATER             | \$ 6,462,444    | \$ 455,558   | \$ 601,240       | \$ 7,519,242                      | \$ 264,251  | \$ 5,699,432  |
| 31   | WATER                  | \$ 2,088,509    | \$ 921,269   | \$ 110,700       | \$ 3,120,478                      | \$ 42,522   | \$ 1,865,857  |
| 32   | SANITATION             | \$ 1,695,307    | \$ 450,733   | \$ 172,000       | \$ 2,318,040                      | \$ 44,960   | \$ 732,756    |
| 34   | CNG FUELING STATION    | \$ 63,126       | \$ 12,155    | \$ -             | \$ 75,280                         | \$ (38,880)                                       | \$ 815,512    |
| 41   | C.O.P.S. GRANT         | \$ -            | \$ 104,000   | \$ -             | \$ 104,000                        | \$ -  | \$ 30,223     |
| 45   | CHFA GRANT             | \$ 23,115       | \$ -         | \$ -             | \$ 23,115                         | \$ -  | \$ 224,563    |
| 51   | 2004 CALHOME           | \$ 90,000       | \$ -         | \$ -             | \$ 90,000                         | \$ -  | \$ 126,519    |
| 56   | CDBG RLA               | \$ 230,506      | \$ -         | \$ -             | \$ 230,506                        | \$ -  | \$ 761,732    |
| 57   | CAL HOME REUSE         | \$ 364,952      | \$ -         | \$ -             | \$ 364,952                        | \$ -  | \$ 971,712    |
| 52   | MISCELLANEOUS GRANTS   | \$ 60,000       | \$ -         | \$ -             | \$ 60,000                         | \$ -  | \$ -          |
| 51   | 2005 CALHOME           | \$ 250,000      | \$ -         | \$ -             | \$ 250,000                        | \$ -  | \$ -          |
| 52   | 2006 HOME              | \$ -            | \$ 16,248    | \$ -             | \$ 16,248                         | \$ -  | \$ -          |
|      |                        | \$ 25,904,553   | \$ 4,657,509 | \$ 969,782       | \$ 31,531,844                     | \$ 77,761   | \$ 12,926,891 |



**CITY OF WASCO  
ANNUAL BUDGET  
DETAIL TRANSFER SCHEDULE  
FISCAL YEAR 2007/2008**

| DEPARTMENT                | TRANSFER<br>IN | TRANSFER<br>OUT | SUBTOTAL OF<br>TRANSFERS | MIS        | SHOP       | MD         | FACILITIES   | GENERAL      |            |         | EMERGENCY    |              |              |
|---------------------------|----------------|-----------------|--------------------------|------------|------------|------------|--------------|--------------|------------|---------|--------------|--------------|--------------|
|                           |                |                 |                          |            |            |            |              | FUND         | RESPONSE   | STREET  | WWT          | WATER        |              |
| General Revenue           | \$ 1,306,670   | \$ -            | \$ (1,306,670)           |            |            |            |              | \$ (67,411)  |            |         | \$ (6,000)   | \$ (397,592) | \$ (338,456) |
| City Council              | \$ -           | \$ 16,367       | \$ 16,367                | \$ 6,981   |            |            | \$ 9,386     |              |            |         |              |              |              |
| City Manager              | \$ -           | \$ 18,113       | \$ 18,113                | \$ 8,726   |            |            | \$ 9,386     |              |            |         |              |              |              |
| Administrative Services   | \$ -           | \$ 4,374        | \$ 4,374                 | \$ 2,618   |            |            | \$ 1,756     |              |            |         |              |              |              |
| Finance/Accounting        | \$ -           | \$ 9,614        | \$ 9,614                 | \$ 7,156   |            |            | \$ 2,458     |              |            |         |              |              |              |
| Budget                    | \$ -           | \$ 5,540        | \$ 5,540                 | \$ 3,316   |            |            | \$ 2,224     |              |            |         |              |              |              |
| Human Resource/Risk Mgmt. | \$ -           | \$ 9,622        | \$ 9,622                 | \$ 5,759   |            |            | \$ 3,863     |              |            |         |              |              |              |
| Planning                  | \$ -           | \$ 26,345       | \$ 26,345                | \$ 16,231  |            |            | \$ 10,114    |              |            |         |              |              |              |
| Non-Departmental          | \$ -           | \$ 215,987      | \$ 215,987               |            |            | \$ -       |              |              | \$ 820,281 |         | \$ -         | \$ 111,157   |              |
| Engineering               | \$ -           | \$ 28,006       | \$ 28,006                | \$ 14,835  | \$ 5,537   |            | \$ 7,634     |              |            |         |              |              |              |
| Fire                      | \$ -           | \$ -            | \$ -                     |            |            |            |              |              |            |         |              |              |              |
| Sheriff                   | \$ 104,000     | \$ 18,204       | \$ (85,796)              |            |            |            | \$ 18,204    |              |            |         |              |              |              |
| Building Inspection       | \$ -           | \$ 26,714       | \$ 26,714                | \$ 13,613  | \$ 6,537   |            | \$ 6,564     |              |            |         |              |              |              |
| Economic Development      | \$ -           | \$ 82,318       | \$ 82,318                | \$ 5,236   |            |            | \$ 9,671     | \$ 67,411    |            |         |              |              |              |
| Animal Services           | \$ -           | \$ 28,919       | \$ 28,919                | \$ 4,363   | \$ 15,075  |            | \$ 9,481     |              |            |         |              |              |              |
| Housing & Community       | \$ 16,248      | \$ 15,162       | \$ (1,086)               | \$ 9,075   |            |            | \$ 6,087     |              |            |         |              |              |              |
| Street                    | \$ 1,245,649   | \$ 706,357      | \$ (539,292)             | \$ 7,634   | \$ 171,150 |            | \$ -         | \$ (105,157) |            |         |              |              |              |
| Street Construction       | \$ 1,118,993   | \$ -            | \$ (1,118,993)           |            |            |            |              |              |            |         | \$ (420,413) |              | \$ (517,817) |
| Code Compliance           | \$ -           | \$ 21,021       | \$ 21,021                | \$ 8,028   | \$ 6,537   |            | \$ 6,456     |              |            |         |              |              |              |
| Public Transit            | \$ -           | \$ 131,716      | \$ 131,716               | \$ 8,028   | \$ 56,298  |            | \$ 9,481     | \$ 57,909    |            |         |              |              |              |
| TDA                       | \$ -           | \$ 1,134,492    | \$ 1,134,492             |            |            |            |              |              |            |         | \$ 1,134,492 |              |              |
| MD Light & Landscaping    | \$ 75,310      | \$ 4,537        | \$ (70,773)              |            | \$ 4,537   |            | \$ (75,310)  |              |            |         |              |              |              |
| MIS                       | \$ 173,883     | \$ 2,632        | \$ (171,251)             | \$ (4,603) |            |            | \$ 2,223     | \$ (105,937) |            |         | \$ (7,634)   | \$ (14,486)  | \$ (19,756)  |
| Shop                      | \$ 413,088     | \$ 8,335        | \$ (404,753)             | \$ 4,603   |            | \$ (4,537) | \$ 1,732     | \$ (33,686)  |            |         | \$ (171,150) | \$ (17,612)  | \$ (34,492)  |
| Traffic Impact            | \$ -           | \$ 180,763      | \$ 180,763               |            |            |            |              |              |            |         |              |              |              |
| Emergency Response        | \$ 5,900       | \$ -            | \$ (5,900)               |            |            |            |              |              | \$ (5,900) |         |              |              |              |
| Facilities Maintenance    | \$ 174,149     | \$ 2,409        | \$ (171,740)             | \$ (2,223) | \$ (1,732) |            | \$ (103,282) |              |            |         | \$ -         | \$ (25,868)  | \$ (10,748)  |
| WWT                       | \$ 23,620      | \$ 455,558      | \$ 431,938               | \$ 14,486  | \$ 17,612  |            | \$ 25,868    | \$ 373,972   |            |         |              |              |              |
| Water                     | \$ -           | \$ 921,269      | \$ 921,269               | \$ 19,756  | \$ 34,492  |            | \$ 10,748    | \$ 338,456   |            |         |              |              |              |
| Sanitation                | \$ -           | \$ 450,733      | \$ 450,733               | \$ 12,845  | \$ 164,596 |            | \$ 10,771    | \$ 262,521   |            |         |              |              |              |
| CNG Station               | \$ -           | \$ 12,155       | \$ 12,155                | \$ 524     |            |            | \$ 11,631    |              |            |         |              |              |              |
| Cops                      | \$ -           | \$ 104,000      | \$ 104,000               |            |            |            | \$ 104,000   |              |            |         |              |              |              |
| Home Grant                | \$ -           | \$ 16,248       | \$ 16,248                |            |            |            | \$ 16,248    |              |            |         |              |              |              |
|                           | 4,657,509      | 4,657,509       | -                        | 171,590    | 476,037    | (4,537)    | 164,105      | 741,363      | 814,381    | 529,295 | (344,400)    | (921,269)    |              |

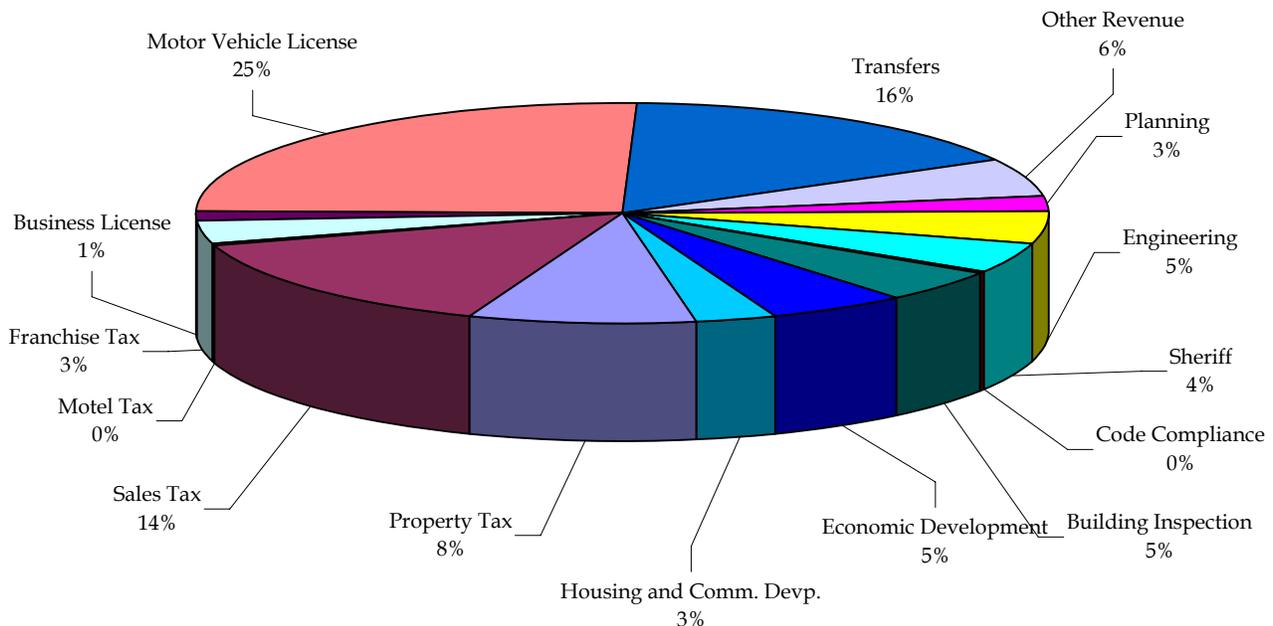
| SANITATION   | CNG          | COPS      | TDA            | Home Grant  | STREET<br>CONSTRUCTION | TRAFFIC<br>IMPACT | PUBLIC<br>TRANSIT | SUB<br>TOTAL   | VARIANCE     |
|--------------|--------------|-----------|----------------|-------------|------------------------|-------------------|-------------------|----------------|--------------|
| \$ (262,521) | \$ (11,631)  |           |                |             |                        |                   | \$ (57,909)       | \$ (1,141,520) | \$ (165,150) |
|              |              |           |                |             |                        |                   |                   | \$ 16,367      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 18,113      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 4,374       | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 9,614       | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 5,540       | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 9,622       | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 26,345      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 931,438     | \$ (715,451) |
|              |              |           |                |             |                        |                   |                   | \$ 28,006      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ -           | \$ -         |
|              | \$ (104,000) |           |                |             |                        |                   |                   | \$ (85,796)    | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 26,714      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 82,318      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 28,919      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ (1,086)     | \$ -         |
|              |              |           | \$ (1,134,492) | \$ (16,248) | \$ 99,865              |                   |                   | \$ (961,000)   | \$ 421,708   |
|              |              |           |                |             |                        | \$ (180,763)      |                   | \$ (1,118,993) | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 21,021      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 131,716     | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 1,134,492   | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ (70,773)    | \$ -         |
| \$ (12,845)  | \$ (524)     |           |                |             |                        |                   | \$ (8,028)        | \$ (171,590)   | \$ 339       |
| \$ (164,596) |              |           |                |             |                        |                   | \$ (56,298)       | \$ (476,037)   | \$ 71,285    |
|              |              |           |                |             | \$ 180,763             |                   |                   | \$ 180,763     | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ (5,900)     | \$ -         |
| \$ (10,771)  |              |           |                |             |                        |                   | \$ (9,481)        | \$ (164,105)   | \$ (7,634)   |
|              |              |           |                |             |                        |                   |                   | \$ 431,938     | \$ -         |
|              |              |           |                |             | \$ 517,817             |                   |                   | \$ 921,269     | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 450,733     | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 12,155      | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 104,000     | \$ -         |
|              |              |           |                |             |                        |                   |                   | \$ 16,248      | \$ -         |
| (450,733)    | (12,154)     | (104,000) | (1,134,492)    | (16,248)    | 798,445                | (180,763)         | (131,715)         | 394,903        | (394,903)    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL 2007/2008  
SUMMARY OF GENERAL FUND REVENUES

| Fund                            | Dept | Description             | Actual Revenue<br>2003/2004 | Actual Revenue<br>2004/2005 | Actual Revenue<br>2005/2006 | Estimated Revenue<br>2006/2007 | Council Approved<br>2007/2008 |
|---------------------------------|------|-------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|
| 01                              | 100  | Property Tax            | \$ 362,718                  | \$ 695,376                  | \$ 609,062                  | \$ 643,658                     | \$ 674,232                    |
| 01                              | 100  | Sales Tax               | \$ 798,655                  | \$ 878,882                  | \$ 1,026,058                | \$ 1,107,456                   | \$ 1,149,539                  |
| 01                              | 100  | Motel Tax               | \$ 9,385                    | \$ 13,555                   | \$ 17,345                   | \$ 15,433                      | \$ 20,000                     |
| 01                              | 100  | Franchise Tax           | \$ 190,648                  | \$ 234,247                  | \$ 251,062                  | \$ 268,400                     | \$ 275,000                    |
| 01                              | 100  | Business License        | \$ 79,029                   | \$ 60,877                   | \$ 68,596                   | \$ 87,000                      | \$ 100,000                    |
| 01                              | 100  | Motor Vehicle License   | \$ 1,198,138                | \$ 1,356,345                | \$ 1,701,399                | \$ 1,850,000                   | \$ 2,016,500                  |
| 01                              | 100  | Transfers               | \$ 167,640                  | \$ 156,950                  | \$ 122,740                  | \$ 165,640                     | \$ 1,306,670                  |
| 01                              | 100  | Other Revenue           | \$ 239,825                  | \$ 377,990                  | \$ 225,501                  | \$ 166,813                     | \$ 442,000                    |
| <b>Subtotal General Revenue</b> |      |                         | <b>\$ 3,046,038</b>         | <b>\$ 3,774,222</b>         | <b>\$ 4,021,763</b>         | <b>\$ 4,304,400</b>            | <b>\$ 5,983,941</b>           |
| 01                              | 110  | City Manager            | \$ -                        | \$ -                        | \$ 27,882                   | \$ -                           | \$ -                          |
| 01                              | 125  | Planning                | \$ 6,619                    | \$ 26,353                   | \$ 34,967                   | \$ 22,716                      | \$ 175,000                    |
| 01                              | 135  | Engineering             | \$ 4,434                    | \$ 37,048                   | \$ 110,625                  | \$ 123,299                     | \$ 382,209                    |
| 01                              | 140  | Sheriff                 | \$ 461,365                  | \$ 540,583                  | \$ 478,418                  | \$ 168,833                     | \$ 339,945                    |
| 01                              | 145  | Animal Control          | \$ 19,866                   | \$ 11,262                   | \$ 14,003                   | \$ 55,768                      | \$ 14,500                     |
| 01                              | 150  | Building Inspection     | \$ 208,678                  | \$ 271,890                  | \$ 309,854                  | \$ 306,722                     | \$ 367,000                    |
| 01                              | 160  | Code Compliance         | \$ 75,017                   | \$ 95,773                   | \$ 113,939                  | \$ 391,897                     | \$ 21,000                     |
| 01                              | 165  | Economic Development    | \$ -                        | \$ -                        | \$ -                        | \$ 356,070                     | \$ 412,158                    |
| 01                              | 170  | Housing and Comm. Devp. | \$ -                        | \$ -                        | \$ -                        | \$ -                           | \$ 251,035                    |
| <b>Total Revenue</b>            |      |                         | <b>\$ 3,822,016</b>         | <b>\$ 4,757,131</b>         | <b>\$ 5,111,451</b>         | <b>\$ 5,729,705</b>            | <b>\$ 7,946,788</b>           |

\* The general fund revenue/expense graph only illustrates Fiscal Year 2007/2008

CITY OF WASCO  
GENERAL FUND REVENUES  
\$7,946,788

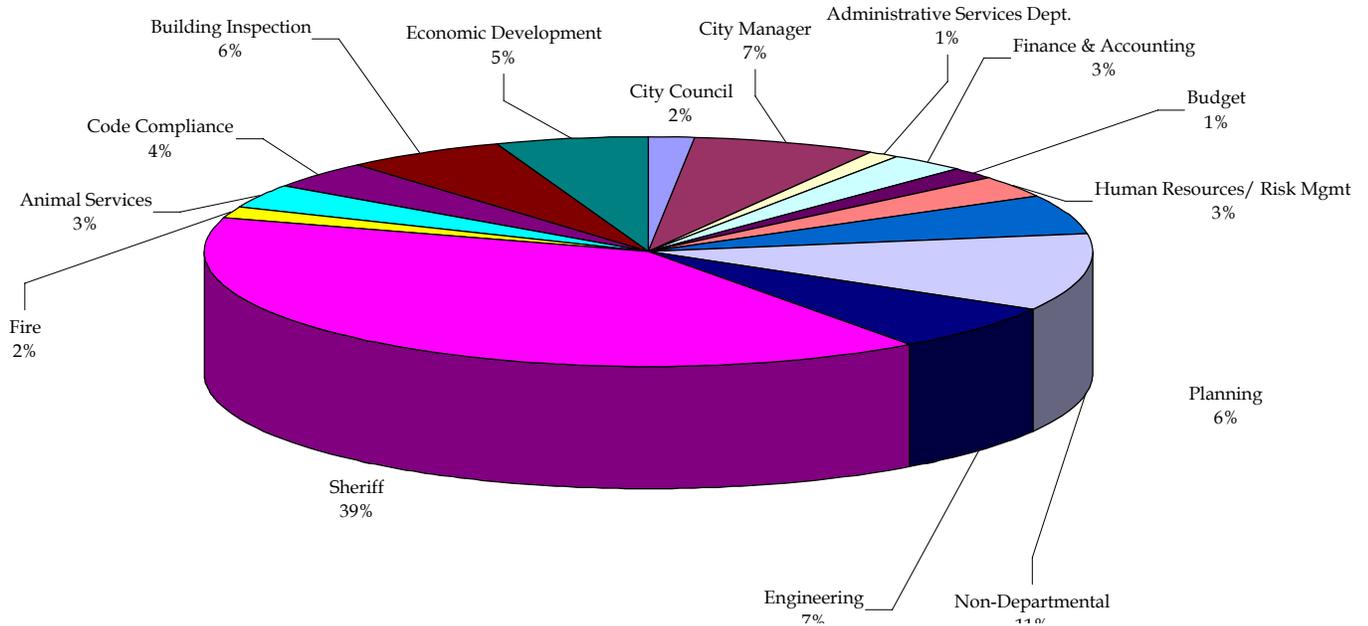


CITY OF WASCO  
ANNUAL BUDGET  
FISCAL 2007/2008  
SUMMARY OF GENERAL FUND EXPENDITURES

| Fund                      | Dept | Description                        | Actual Expenses 2003/2004 | Actual Expenses 2004/2005 | Actual Expenses 2005/2006 | Estimated Expenses 2006/2007 | Council Approved 2007/2008 |
|---------------------------|------|------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|----------------------------|
| 01                        | 105  | City Council                       | \$ 95,336                 | \$ 99,712                 | \$ 119,306                | \$ 112,574                   | \$ 135,562                 |
| 01                        | 110  | City Manager                       | \$ 261,614                | \$ 336,276                | \$ 419,048                | \$ 393,733                   | \$ 494,476                 |
| 01                        | 112  | Administrative Services Department | \$ -                      | \$ -                      | \$ 30,812                 | \$ 84,746                    | \$ 82,246                  |
| 01                        | 115  | Finance & Accounting               | \$ 189,283                | \$ 183,031                | \$ 98,436                 | \$ 170,137                   | \$ 221,565                 |
| 01                        | 117  | Budget                             | \$ -                      | \$ -                      | \$ 59,136                 | \$ 116,607                   | \$ 112,498                 |
| 01                        | 120  | Human Resources & Risk Mgmt.       | \$ 74,184                 | \$ 107,251                | \$ 187,270                | \$ 229,010                   | \$ 232,076                 |
| 01                        | 125  | Planning                           | \$ 256,633                | \$ 211,216                | \$ 330,501                | \$ 755,699                   | \$ 427,004                 |
| 01                        | 130  | Non-Departmental                   | \$ 340,226                | \$ 379,404                | \$ 811,015                | \$ 616,708                   | \$ 820,281                 |
| 01                        | 135  | Engineering                        | \$ 107,173                | \$ 73,889                 | \$ 144,204                | \$ 247,361                   | \$ 506,754                 |
| 01                        | 140  | Sheriff                            | \$ 1,863,723              | \$ 1,927,309              | \$ 2,386,716              | \$ 2,724,304                 | \$ 2,995,726               |
| 01                        | 137  | Fire                               | \$ -                      | \$ -                      | \$ -                      | \$ -                         | \$ 133,000                 |
| 01                        | 145  | Animal Control                     | \$ 134,637                | \$ 190,070                | \$ 168,642                | \$ 245,224                   | \$ 238,840                 |
| 01                        | 150  | Building Inspection                | \$ 140,993                | \$ 255,012                | \$ 278,370                | \$ 327,477                   | \$ 449,816                 |
| 01                        | 160  | Code Compliance                    | \$ 74,395                 | \$ 95,020                 | \$ 95,157                 | \$ 292,732                   | \$ 303,999                 |
| 01                        | 165  | Economic Development               | \$ -                      | \$ -                      | \$ -                      | \$ 356,070                   | \$ 412,158                 |
| 01                        | 170  | Housing and Comm. Devp.            | \$ -                      | \$ -                      | \$ -                      | \$ -                         | \$ 253,159                 |
| <b>Total Expenditures</b> |      |                                    | <b>\$ 3,538,197</b>       | <b>\$ 3,858,191</b>       | <b>\$ 5,128,613</b>       | <b>\$ 6,672,382</b>          | <b>\$ 7,819,160</b>        |

\* The general fund revenue/expense graph only illustrates Fiscal Year 2007/2008

CITY OF WASCO  
GENERAL FUND EXPENDITURES  
\$7,819,160

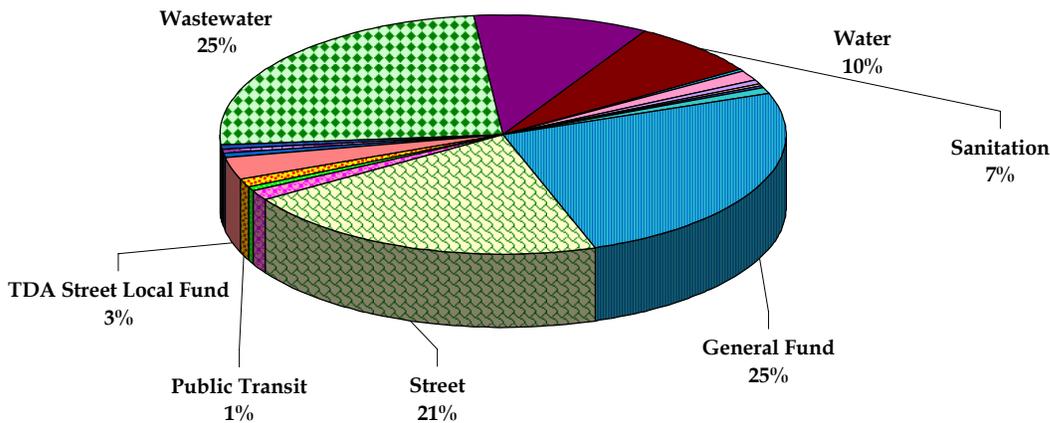


CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL REVENUES

| Fund | Dept | Description                         | Actual Revenue       | Actual Revenue       | Actual Revenue       | Estimated Revenue    | Budget Revenue       |
|------|------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|      |      |                                     | 2003/2004            | 2004/2005            | 2005/2006            | 2006/2007            | 2007/2008            |
| 01   | 100  | General Fund Revenue                | \$ 3,046,038         | \$ 3,774,222         | \$ 4,021,763         | \$ 4,304,400         | \$ 5,983,941         |
| 01   | 110  | City Manager                        | \$ -                 | \$ -                 | \$ 27,882            | \$ -                 | \$ -                 |
| 01   | 125  | Planning                            | \$ 6,619             | \$ 26,353            | \$ 34,967            | \$ 22,716            | \$ 175,000           |
| 01   | 135  | Engineering                         | \$ 4,434             | \$ 37,048            | \$ 110,625           | \$ 123,299           | \$ 382,209           |
| 01   | 140  | Sheriff                             | \$ 461,365           | \$ 540,583           | \$ 478,418           | \$ 168,833           | \$ 339,945           |
| 01   | 145  | Animal Control                      | \$ 19,866            | \$ 11,262            | \$ 14,003            | \$ 55,768            | \$ 14,500            |
| 01   | 150  | Building Inspection                 | \$ 208,678           | \$ 271,890           | \$ 309,854           | \$ 306,722           | \$ 367,000           |
| 01   | 160  | Code Compliance                     | \$ 75,017            | \$ 95,773            | \$ 113,939           | \$ 391,897           | \$ 21,000            |
| 01   | 165  | Economic Development                | \$ -                 | \$ -                 | \$ -                 | \$ 412,158           | \$ 412,158           |
| 01   | 170  | Housing and Comm. Devp.             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 251,035           |
|      |      | <b>General Fund Total</b>           | <b>\$ 3,822,016</b>  | <b>\$ 4,757,131</b>  | <b>\$ 5,111,451</b>  | <b>\$ 5,785,793</b>  | <b>\$ 7,946,788</b>  |
| 10   | 200  | Street                              | \$ 1,010,095         | \$ 1,216,525         | \$ 1,385,778         | \$ 2,082,358         | \$ 2,029,146         |
| 10   | 205  | Construction & Capital Const.       | \$ 3,495,890         | \$ 3,574,260         | \$ 5,661,060         | \$ 5,558,800         | \$ 4,712,945         |
|      |      | <b>Street Fund Total</b>            | <b>\$ 4,505,985</b>  | <b>\$ 4,790,785</b>  | <b>\$ 7,046,838</b>  | <b>\$ 7,641,158</b>  | <b>\$ 6,742,091</b>  |
| 11   | 200  | Shop Maintenance                    | \$ 290,824           | \$ 358,130           | \$ 392,310           | \$ 400,930           | \$ 413,088           |
| 01   | 155  | Management Information Systems      | \$ 105,600           | \$ 94,541            | \$ 153,360           | \$ 172,950           | \$ 173,883           |
| 12   | 200  | Public Transit                      | \$ 254,434           | \$ 368,519           | \$ 482,097           | \$ 720,433           | \$ 357,221           |
| 13   | 200  | TDA Street Local Fund               | \$ 183,676           | \$ 277,170           | \$ 611,297           | \$ 629,901           | \$ 963,161           |
| 14   | 200  | Lighting & Landscaping MD           | \$ 34,413            | \$ 56,256            | \$ 45,514            | \$ 59,000            | \$ 140,610           |
| 15   | 200  | Emergency Response                  | \$ -                 | \$ -                 | \$ 15,000            | \$ 10,100            | \$ 5,900             |
| 16   | 200  | Facilities Maintenance              | \$ -                 | \$ -                 | \$ -                 | \$ 128,790           | \$ 174,149           |
| 20   | 300  | Traffic Safety                      | \$ 37,952            | \$ 40,134            | \$ 35,590            | \$ 34,742            | \$ 41,000            |
| 21   | 300  | Traffic Impact Fund                 | \$ 36,500            | \$ 219,727           | \$ 181,773           | \$ 158,493           | \$ 167,000           |
| 30   | 400  | Wastewater                          | \$ 1,717,059         | \$ 1,923,024         | \$ 2,206,055         | \$ 2,188,656         | \$ 7,783,494         |
| 31   | 400  | Water                               | \$ 1,468,095         | \$ 1,619,812         | \$ 2,056,042         | \$ 2,528,321         | \$ 3,163,000         |
| 32   | 400  | Sanitation                          | \$ 1,356,599         | \$ 1,388,537         | \$ 1,478,914         | \$ 1,518,709         | \$ 2,363,000         |
| 33   | 400  | Wasco Valley Rose Golf Course       | \$ 1,396,610         | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 34   | 400  | CNG Fueling Station                 | \$ -                 | \$ -                 | \$ 3,470             | \$ 30,957            | \$ 36,400            |
| 41   | 500  | Supplemental Law Enforcement (COPS) | \$ 103,560           | \$ 104,798           | \$ 247,117           | \$ 104,676           | \$ 104,000           |
| 43   | 500  | School Community Policing Grant     | \$ 82,645            | \$ 87,645            | \$ 5,030             | \$ -                 | \$ -                 |
| 47   | 500  | Universal Hiring Grant - Cops       | \$ 212,475           | \$ 228,690           | \$ 225,550           | \$ -                 | \$ -                 |
| 48   | 500  | Universal Hiring Grant - Schools    | \$ 53,321            | \$ 117,490           | \$ 114,350           | \$ -                 | \$ -                 |
| 45   | 500  | CHFA Grant                          | \$ 357,738           | \$ 147,350           | \$ 238,796           | \$ 27,353            | \$ 23,115            |
| 57   | 500  | Cal Home Reuse                      | \$ 100,590           | \$ 215,971           | \$ 499,807           | \$ 178,053           | \$ 364,952           |
| 56   | 500  | CDBG RLA                            | \$ 457,430           | \$ 403,409           | \$ 486,442           | \$ 493,365           | \$ 230,506           |
| 51   | 500  | 2004 Cal-Home Grant                 | \$ -                 | \$ -                 | \$ 137,136           | \$ 370,502           | \$ 90,000            |
| 52   | 500  | Miscellaneous Grants                | \$ -                 | \$ -                 | \$ 27,636            | \$ 40,270            | \$ 60,000            |
| 53   | 500  | 2005 Cal Home                       | \$ -                 | \$ -                 | \$ -                 | \$ 7,500             | \$ 250,000           |
| 54   | 500  | 2006 Home                           | \$ -                 | \$ -                 | \$ -                 | \$ 14,522            | \$ 16,248            |
|      |      | <b>Total Revenue</b>                | <b>\$ 16,577,523</b> | <b>\$ 17,199,119</b> | <b>\$ 21,801,575</b> | <b>\$ 23,245,173</b> | <b>\$ 31,609,606</b> |

\* The total revenues/expenditures graph only illustrates Fiscal Year 2007/2008

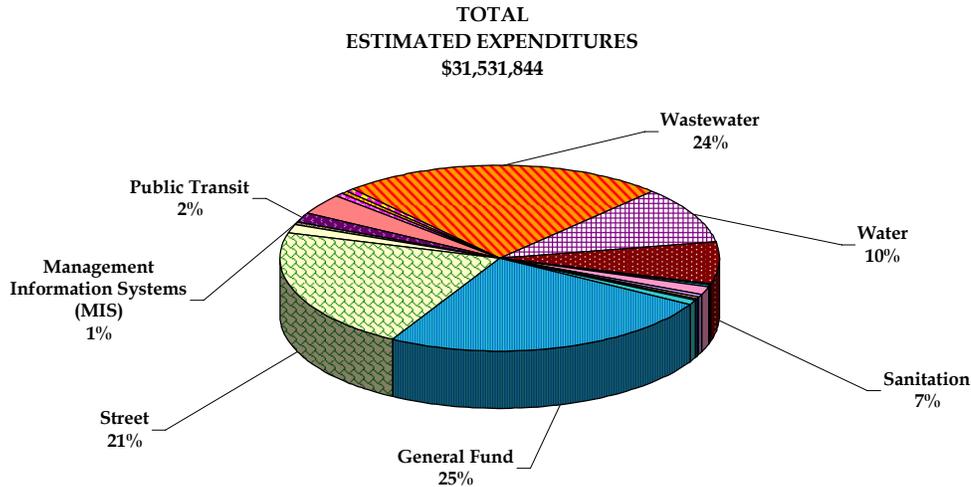
**TOTAL  
ESTIMATED REVENUES  
\$31,609,606**



CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL EXPENDITURES

| Fund | Dept | Description                          | Actual Expense       | Actual Expense       | Actual Expense       | Estimated Expense    | Budget Expense       |
|------|------|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|      |      |                                      | 2003/2004            | 2004/2005            | 2005/2006            | 2006/2007            | 2007/2008            |
| 01   | 105  | City Council                         | \$ 95,336            | \$ 99,712            | \$ 119,306           | \$ 112,574           | \$ 135,562           |
| 01   | 110  | City Manager                         | \$ 261,614           | \$ 336,276           | \$ 419,048           | \$ 393,733           | \$ 494,476           |
| 01   | 112  | Administrative Service Dept          | \$ -                 | \$ -                 | \$ 30,812            | \$ 84,746            | \$ 82,246            |
| 01   | 115  | Finance & Accounting                 | \$ 189,283           | \$ 183,031           | \$ 98,436            | \$ 170,137           | \$ 221,565           |
| 01   | 117  | Budget                               | \$ -                 | \$ -                 | \$ 59,136            | \$ 116,607           | \$ 112,498           |
| 01   | 120  | Human Resources/ Risk Mgmt.          | \$ 74,184            | \$ 107,251           | \$ 187,270           | \$ 229,010           | \$ 232,076           |
| 01   | 125  | Planning                             | \$ 256,633           | \$ 211,216           | \$ 330,501           | \$ 755,699           | \$ 427,004           |
| 01   | 130  | Non-Departmental                     | \$ 340,226           | \$ 379,404           | \$ 811,015           | \$ 616,708           | \$ 820,281           |
| 01   | 135  | Engineering                          | \$ 107,173           | \$ 73,889            | \$ 144,204           | \$ 247,361           | \$ 506,754           |
| 01   | 137  | Fire                                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 133,000           |
| 01   | 140  | Sheriff                              | \$ 1,863,723         | \$ 1,927,309         | \$ 2,386,716         | \$ 2,724,304         | \$ 2,995,726         |
| 01   | 145  | Animal Control                       | \$ 134,637           | \$ 190,070           | \$ 168,642           | \$ 245,224           | \$ 238,840           |
| 01   | 150  | Building Inspection                  | \$ 140,993           | \$ 255,012           | \$ 278,370           | \$ 327,477           | \$ 449,816           |
| 01   | 160  | Code Compliance                      | \$ 74,395            | \$ 95,020            | \$ 95,157            | \$ 292,732           | \$ 303,999           |
| 01   | 165  | Economic Development                 | \$ -                 | \$ -                 | \$ -                 | \$ 356,070           | \$ 412,158           |
| 01   | 170  | Housing and Comm. Devp.              | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 253,159           |
|      |      | <b>General Fund Total</b>            | <b>\$ 3,538,197</b>  | <b>\$ 3,858,191</b>  | <b>\$ 5,128,613</b>  | <b>\$ 6,672,382</b>  | <b>\$ 7,819,160</b>  |
| 10   | 200  | Street                               | \$ 1,038,194         | \$ 1,216,525         | \$ 1,444,458         | \$ 2,175,162         | \$ 2,029,146         |
| 10   | 205  | Construction & Capital Const.        | \$ 3,495,890         | \$ 3,574,260         | \$ 5,661,060         | \$ 5,558,800         | \$ 4,712,945         |
|      |      | <b>Street Fund Total</b>             | <b>\$ 4,534,084</b>  | <b>\$ 4,790,785</b>  | <b>\$ 7,105,518</b>  | <b>\$ 7,733,962</b>  | <b>\$ 6,742,091</b>  |
| 11   | 200  | Shop Maintenance                     | \$ 303,395           | \$ 358,130           | \$ 370,610           | \$ 384,944           | \$ 413,088           |
| 01   | 155  | Management Information Systems (MIS) | \$ 98,577            | \$ 94,541            | \$ 145,670           | \$ 187,465           | \$ 173,883           |
| 12   | 200  | Public Transit                       | \$ 195,847           | \$ 302,874           | \$ 417,215           | \$ 809,616           | \$ 534,847           |
| 13   | 200  | TDA Street Local Fund                | \$ 183,676           | \$ 568,895           | \$ 607,035           | \$ 804,210           | \$ 1,134,492         |
| 14   | 200  | Lighting & Landscaping MD 1&2        | \$ 52,188            | \$ 27,051            | \$ 35,878            | \$ 42,081            | \$ 140,610           |
| 15   | 200  | Emergency Response                   | \$ -                 | \$ -                 | \$ 12,199            | \$ 9,000             | \$ 5,900             |
| 16   | 200  | Facilities Maintenance               | \$ -                 | \$ -                 | \$ -                 | \$ 125,175           | \$ 174,149           |
| 20   | 300  | Traffic Safety                       | \$ 18,384            | \$ 14,440            | \$ 15,434            | \$ 34,021            | \$ 41,000            |
| 21   | 300  | Traffic Impact Fund                  | \$ -                 | \$ 219,727           | \$ 59,933            | \$ 203,600           | \$ 180,763           |
| 30   | 400  | Wastewater                           | \$ 1,789,704         | \$ 2,087,382         | \$ 2,333,316         | \$ 3,720,404         | \$ 7,519,242         |
| 31   | 400  | Water                                | \$ 1,387,308         | \$ 1,568,087         | \$ 1,563,421         | \$ 2,595,496         | \$ 3,120,478         |
| 32   | 400  | Sanitation                           | \$ 1,358,181         | \$ 1,444,036         | \$ 1,605,284         | \$ 1,803,862         | \$ 2,318,040         |
| 33   | 400  | Wasco Valley Rose Golf Course        | \$ 1,336,100         | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| 34   | 400  | CNG Fueling Station                  | \$ -                 | \$ -                 | \$ 65                | \$ 40,821            | \$ 75,280            |
| 41   | 500  | Supplemental Law Enforcement (COPS)  | \$ 183,499           | \$ 76,608            | \$ 242,104           | \$ 138,919           | \$ 104,000           |
| 43   | 500  | School Community Policing Grant      | \$ 84,484            | \$ 87,450            | \$ 5,030             | \$ -                 | \$ -                 |
| 47   | 500  | Universal Hiring Grant - Cops        | \$ 147,325           | \$ 228,690           | \$ 225,550           | \$ -                 | \$ -                 |
| 48   | 500  | Universal Hiring Grant - School      | \$ 75,332            | \$ 117,490           | \$ 114,350           | \$ -                 | \$ -                 |
| 45   | 500  | CHFA Grant                           | \$ 369,160           | \$ 146,000           | \$ 119,922           | \$ 26,957            | \$ 23,115            |
| 57   | 500  | Cal Home Reuse                       | \$ 69,514            | \$ 163,257           | \$ 399,081           | \$ 128,028           | \$ 364,952           |
| 56   | 500  | CDBG RLA                             | \$ 471,577           | \$ 377,092           | \$ 348,655           | \$ 234,616           | \$ 230,506           |
| 51   | 500  | 2004 Cal-Home Grant                  | \$ -                 | \$ -                 | \$ 145,953           | \$ 346,322           | \$ 90,000            |
| 52   | 500  | Miscellaneous Grants                 | \$ -                 | \$ -                 | \$ 29,153            | \$ 36,131            | \$ 60,000            |
| 53   | 500  | 2005 Cal Home Grant                  | \$ -                 | \$ -                 | \$ -                 | \$ 14,190            | \$ 250,000           |
| 54   | 500  | 2006 Home Grant                      | \$ -                 | \$ -                 | \$ -                 | \$ 7,259             | \$ 16,248            |
|      |      | <b>Total Expenditures</b>            | <b>\$ 16,196,532</b> | <b>\$ 16,530,727</b> | <b>\$ 21,029,990</b> | <b>\$ 26,099,462</b> | <b>\$ 31,531,844</b> |

\* The total revenues/expenditures graph only illustrates Fiscal Year 2007/2008



CITY OF WASCO  
FIVE YEAR FORCAST  
SUMMARY OF REVENUE & EXPENDITURES

| Fund | Dept | Description                         | Budgeted Rev.<br>2007/2008 | Estimated Rev.<br>2008/2009 | Estimated Rev.<br>2009/2010 | Estimated Rev.<br>2010/2011 | Estimated Rev.<br>2011/2012 |
|------|------|-------------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 01   | 100  | General Fund Revenue                | \$ 5,983,941               | \$ 6,163,459                | \$ 6,348,363                | \$ 6,538,814                | \$ 6,734,978                |
| 01   | 125  | Planning                            | \$ 175,000                 | \$ 180,250                  | \$ 185,658                  | \$ 191,227                  | \$ 196,964                  |
| 01   | 135  | Engineering                         | \$ 382,209                 | \$ 393,675                  | \$ 405,486                  | \$ 417,650                  | \$ 430,180                  |
| 01   | 137  | Fire                                | \$ -                       | \$ 17,670                   | \$ 41,878                   | \$ 66,753                   | \$ 92,311                   |
| 01   | 140  | Sheriff                             | \$ 339,945                 | \$ 356,942                  | \$ 367,651                  | \$ 378,680                  | \$ 390,040                  |
| 01   | 145  | Animal Control                      | \$ 14,500                  | \$ 14,935                   | \$ 15,383                   | \$ 15,845                   | \$ 16,320                   |
| 01   | 150  | Building Inspection                 | \$ 367,000                 | \$ 378,000                  | \$ 389,350                  | \$ 401,031                  | \$ 413,062                  |
| 01   | 160  | Code Compliance                     | \$ 21,000                  | \$ 22,050                   | \$ 22,712                   | \$ 23,393                   | \$ 24,095                   |
| 01   | 165  | Economic Development                | \$ 412,158                 | \$ 424,523                  | \$ 437,258                  | \$ 450,376                  | \$ 463,887                  |
| 01   | 170  | Housing and Comm. Devp.             | \$ 251,035                 | \$ 258,566                  | \$ 266,323                  | \$ 274,313                  | \$ 282,542                  |
|      |      | <b>General Fund Total</b>           | <b>\$ 7,946,788</b>        | <b>\$ 8,210,081</b>         | <b>\$ 8,480,061</b>         | <b>\$ 8,758,081</b>         | <b>\$ 9,044,379</b>         |
| 10   | 200  | Street                              | \$ 2,029,146               | \$ 2,130,603                | \$ 2,183,868                | \$ 2,238,465                | \$ 2,294,427                |
| 10   | 205  | Construction & Capital Const.       | \$ 4,712,945               | \$ 4,948,592                | \$ 5,072,307                | \$ 5,199,115                | \$ 5,329,093                |
|      |      | <b>Street Fund Total</b>            | <b>\$ 6,742,091</b>        | <b>\$ 7,079,196</b>         | <b>\$ 7,256,175</b>         | <b>\$ 7,437,580</b>         | <b>\$ 7,623,519</b>         |
| 11   | 200  | Shop Maintenance                    | \$ 413,088                 | \$ 433,742                  | \$ 444,586                  | \$ 455,701                  | \$ 467,093                  |
| 01   | 155  | Management Information Systems      | \$ 173,883                 | \$ 182,577                  | \$ 187,142                  | \$ 191,820                  | \$ 196,616                  |
| 12   | 200  | Public Transit                      | \$ 357,221                 | \$ 545,544                  | \$ 556,455                  | \$ 567,584                  | \$ 578,936                  |
| 13   | 200  | IDA Street Local Fund               | \$ 963,161                 | \$ 963,161                  | \$ 987,240                  | \$ 1,011,921                | \$ 1,037,219                |
| 14   | 200  | Lighting & Landscaping MD           | \$ 140,610                 | \$ 147,641                  | \$ 151,332                  | \$ 155,115                  | \$ 158,993                  |
| 15   | 200  | Emergency Response                  | \$ 5,900                   | \$ 6,195                    | \$ 6,350                    | \$ 6,509                    | \$ 6,671                    |
| 16   | 200  | Facilities Maintenance              | \$ 174,149                 | \$ 182,856                  | \$ 188,342                  | \$ 193,051                  | \$ 197,877                  |
| 20   | 300  | Traffic Safety                      | \$ 41,000                  | \$ 43,050                   | \$ 44,342                   | \$ 45,450                   | \$ 46,586                   |
| 21   | 300  | Traffic Impact Fund                 | \$ 167,000                 | \$ 175,350                  | \$ 180,611                  | \$ 185,126                  | \$ 189,754                  |
| 30   | 400  | Wastewater                          | \$ 7,783,494               | \$ 12,978,081               | \$ 13,172,669               | \$ 4,326,000                | \$ 4,434,150                |
| 31   | 400  | Water                               | \$ 3,163,000               | \$ 3,257,890                | \$ 3,355,627                | \$ 3,456,296                | \$ 3,559,984                |
| 32   | 400  | Sanitation                          | \$ 2,363,000               | \$ 2,427,983                | \$ 2,494,752                | \$ 2,563,358                | \$ 2,633,850                |
| 34   | 400  | CNG Fueling Station                 | \$ 36,400                  | \$ 41,860                   | \$ 48,139                   | \$ 55,360                   | \$ 63,664                   |
| 41   | 500  | Supplemental Law Enforcement (COPS) | \$ 104,000                 | \$ 100,000                  | \$ 100,000                  | \$ 100,000                  | \$ 100,000                  |
| 45   | 500  | CHFA Grant                          | \$ 23,115                  | \$ 200,000                  | \$ 150,000                  | \$ 50,000                   | \$ 40,000                   |
| 57   | 500  | Cal Home Reuse                      | \$ 364,952                 | \$ 374,988                  | \$ 384,363                  | \$ 393,972                  | \$ 403,821                  |
| 56   | 500  | CDBG RLA                            | \$ 230,506                 | \$ 236,845                  | \$ 242,766                  | \$ 248,835                  | \$ 255,056                  |
| 51   | 500  | 2004 Cal-Home Grant                 | \$ 90,000                  | \$ 50,000                   | \$ 40,000                   | \$ -                        | \$ -                        |
| 52   | 500  | Miscellaneous Grants                | \$ 60,000                  | \$ 100,000                  | \$ 200,000                  | \$ 200,000                  | \$ 200,000                  |
| 53   | 500  | 2005 Cal Home Grant                 | \$ 250,000                 | \$ 200,000                  | \$ 150,000                  | \$ 50,000                   | \$ 10,000                   |
| 54   | 500  | 2006 Home Grant                     | \$ 16,248                  | \$ -                        | \$ -                        | \$ -                        | \$ -                        |
|      |      | <b>Total Revenue</b>                | <b>\$ 31,609,606</b>       | <b>\$ 37,937,039</b>        | <b>\$ 38,820,950</b>        | <b>\$ 30,451,757</b>        | <b>\$ 31,248,169</b>        |

| Fund | Dept | Description                          | Budgeted Exp.<br>2007/2008 | Estimated Exp.<br>2008/2009 | Estimated Exp.<br>2009/2010 | Estimated Exp.<br>2010/2011 | Estimated Exp.<br>2011/2012 |
|------|------|--------------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 01   | 105  | City Council                         | \$ 135,562                 | \$ 138,273                  | \$ 141,039                  | \$ 143,859                  | \$ 146,737                  |
| 01   | 110  | City Manager                         | \$ 494,476                 | \$ 432,966                  | \$ 441,625                  | \$ 450,457                  | \$ 459,466                  |
| 01   | 112  | Administrative Service Dept          | \$ 82,246                  | \$ 83,891                   | \$ 87,280                   | \$ 89,280                   | \$ 91,026                   |
| 01   | 115  | Finance & Accounting                 | \$ 221,565                 | \$ 225,996                  | \$ 230,516                  | \$ 235,127                  | \$ 239,829                  |
| 01   | 117  | Budget                               | \$ 112,498                 | \$ 114,748                  | \$ 117,043                  | \$ 119,384                  | \$ 121,771                  |
| 01   | 120  | Human Resources/ Risk Mgmt.          | \$ 232,076                 | \$ 236,718                  | \$ 241,452                  | \$ 246,281                  | \$ 251,207                  |
| 01   | 125  | Planning                             | \$ 427,004                 | \$ 435,544                  | \$ 444,255                  | \$ 453,140                  | \$ 462,203                  |
| 01   | 130  | Non-Departmental                     | \$ 820,281                 | \$ 911,295                  | \$ 956,860                  | \$ 1,004,703                | \$ 1,054,938                |
| 01   | 135  | Engineering                          | \$ 506,754                 | \$ 516,889                  | \$ 527,227                  | \$ 537,771                  | \$ 548,527                  |
| 01   | 137  | Fire                                 | \$ 133,000                 | \$ 200,000                  | \$ 300,000                  | \$ 400,000                  | \$ 500,000                  |
| 01   | 140  | Sheriff                              | \$ 2,995,726               | \$ 3,055,641                | \$ 3,116,753                | \$ 3,179,088                | \$ 3,242,670                |
| 01   | 145  | Animal Control                       | \$ 238,840                 | \$ 243,617                  | \$ 248,489                  | \$ 253,459                  | \$ 258,528                  |
| 01   | 150  | Building Inspection                  | \$ 449,816                 | \$ 458,812                  | \$ 467,989                  | \$ 477,348                  | \$ 486,895                  |
| 01   | 160  | Code Compliance                      | \$ 303,999                 | \$ 310,079                  | \$ 316,281                  | \$ 322,606                  | \$ 329,058                  |
| 01   | 165  | Economic Development                 | \$ 412,158                 | \$ 424,523                  | \$ 437,258                  | \$ 450,376                  | \$ 463,887                  |
| 01   | 170  | Housing and Comm. Devp.              | \$ 253,159                 | \$ 258,222                  | \$ 263,387                  | \$ 268,654                  | \$ 274,027                  |
|      |      | <b>General Fund Total</b>            | <b>\$ 7,819,160</b>        | <b>\$ 8,047,213</b>         | <b>\$ 8,335,742</b>         | <b>\$ 8,629,535</b>         | <b>\$ 8,928,777</b>         |
| 10   | 200  | Street                               | \$ 2,029,146               | \$ 2,130,603                | \$ 2,183,868                | \$ 2,238,465                | \$ 2,294,427                |
| 10   | 205  | Construction & Capital Const.        | \$ 4,712,945               | \$ 4,948,592                | \$ 5,072,307                | \$ 5,199,115                | \$ 5,329,093                |
|      |      | <b>Street Fund Total</b>             | <b>\$ 6,742,091</b>        | <b>\$ 7,079,196</b>         | <b>\$ 7,256,175</b>         | <b>\$ 7,437,580</b>         | <b>\$ 7,623,519</b>         |
| 11   | 200  | Shop Maintenance                     | \$ 413,088                 | \$ 433,742                  | \$ 444,586                  | \$ 455,701                  | \$ 467,093                  |
| 01   | 155  | Management Information Systems (MIS) | \$ 173,883                 | \$ 182,577                  | \$ 187,142                  | \$ 191,820                  | \$ 196,616                  |
| 12   | 200  | Public Transit                       | \$ 534,847                 | \$ 545,544                  | \$ 556,455                  | \$ 567,584                  | \$ 578,936                  |
| 13   | 200  | IDA Street Local Fund                | \$ 1,134,492               | \$ 963,161                  | \$ 987,240                  | \$ 1,011,921                | \$ 1,037,219                |
| 14   | 200  | Lighting & Landscaping MD 1&2        | \$ 140,610                 | \$ 147,641                  | \$ 151,332                  | \$ 155,115                  | \$ 158,993                  |
| 15   | 200  | Emergency Response                   | \$ 5,900                   | \$ 6,195                    | \$ 6,350                    | \$ 6,509                    | \$ 6,671                    |
| 16   | 200  | Facilities Maintenance               | \$ 174,149                 | \$ 182,856                  | \$ 188,342                  | \$ 193,051                  | \$ 197,877                  |
| 20   | 300  | Traffic Safety                       | \$ 41,000                  | \$ 43,050                   | \$ 44,342                   | \$ 45,450                   | \$ 46,586                   |
| 21   | 300  | Traffic Impact Fund                  | \$ 180,763                 | \$ 175,350                  | \$ 180,611                  | \$ 185,126                  | \$ 189,754                  |
| 30   | 400  | Wastewater                           | \$ 7,519,242               | \$ 12,651,420               | \$ 12,735,000               | \$ 4,051,700                | \$ 4,152,993                |
| 31   | 400  | Water                                | \$ 3,120,478               | \$ 3,214,092                | \$ 3,310,515                | \$ 3,409,831                | \$ 3,512,125                |
| 32   | 400  | Sanitation                           | \$ 2,318,040               | \$ 2,354,621                | \$ 2,425,260                | \$ 2,498,018                | \$ 2,572,958                |
| 34   | 400  | CNG Fueling Station                  | \$ 75,280                  | \$ 76,786                   | \$ 78,321                   | \$ 79,888                   | \$ 81,485                   |
| 41   | 500  | Supplemental Law Enforcement (COPS)  | \$ 104,000                 | \$ 100,000                  | \$ 100,000                  | \$ 100,000                  | \$ 100,000                  |
| 45   | 500  | CHFA Grant                           | \$ 23,115                  | \$ 200,000                  | \$ 150,000                  | \$ 50,000                   | \$ 40,000                   |
| 57   | 500  | Cal Home Reuse                       | \$ 364,952                 | \$ 374,988                  | \$ 384,363                  | \$ 393,972                  | \$ 403,821                  |
| 56   | 500  | CDBG RLA                             | \$ 230,506                 | \$ 236,845                  | \$ 242,766                  | \$ 248,835                  | \$ 255,056                  |
| 51   | 500  | 2004 Cal-Home Grant                  | \$ 90,000                  | \$ 50,000                   | \$ 40,000                   | \$ -                        | \$ -                        |
| 52   | 500  | Miscellaneous Grants                 | \$ 60,000                  | \$ 100,000                  | \$ 200,000                  | \$ 200,000                  | \$ 200,000                  |
| 53   | 500  | 2005 Cal Home Grant                  | \$ 250,000                 | \$ 200,000                  | \$ 150,000                  | \$ 50,000                   | \$ 10,000                   |
| 54   | 500  | 2006 Home Grant                      | \$ 16,248                  | \$ -                        | \$ -                        | \$ -                        | \$ -                        |
|      |      | <b>Total Expenditures</b>            | <b>\$ 31,531,844</b>       | <b>\$ 37,365,277</b>        | <b>\$ 38,154,540</b>        | <b>\$ 29,961,633</b>        | <b>\$ 30,760,473</b>        |
|      |      | <b>Total Surplus / (Deficit)</b>     | <b>\$ 77,762</b>           | <b>\$ 571,762</b>           | <b>\$ 666,409</b>           | <b>\$ 490,124</b>           | <b>\$ 487,695</b>           |



**CITY OF WASCO  
ANNUAL BUDGET  
GENERAL FUND  
RESERVE FORECAST  
FISCAL YEAR 2007/2008**

**Establishment of the Rainy Day Reserve**

The GFOA recommends keeping no less than 15% of General Fund Operating Revenues or two months of general fund operating expenses as unreserved fund balance in the General Fund

|                                 |              |          |   |
|---------------------------------|--------------|----------|---|
| General Fund Operating Revenue  | \$ 6,065,712 | 15%      | \$ 909,857                                |
| General Fund Operating Expenses | \$ 7,446,907 | 2 months | <u>\$ 1,241,151</u> <i>Minimum Target</i> |

|  |            |
|--|------------|
| Projected Ending Fund Balance at June 30, 2008 | \$ 677,077 |
| <b>as a % of the Minimum</b>                   | 55%        |

|                        |              |
|------------------------|--------------|
| Short Fall From Target | \$ (564,074) |
|------------------------|--------------|

**Recommended Action: To setup a Rainy Day Fund to build to adequate fund balance levels**

**Assuming a Balanced budget with expenses growing at 4% per year this schedule will accomplish this.**

|           |            | <b>Projected Fund<br/>Balance + Reserve</b> | <b>Projected<br/>Min. Target</b> | <b>Funding Level</b> |
|-----------|------------|---|----------------------------------|----------------------|
| 2007/2008 | \$ 100,000 | \$ 677,077                                  | \$ 1,241,151                     | 55%                  |
| 2008/2009 | \$ 125,000 | \$ 802,077                                  | \$ 1,290,797                     | 62%                  |
| 2009/2010 | \$ 150,000 | \$ 952,077                                  | \$ 1,342,429                     | 71%                  |
| 2010/2011 | \$ 175,000 | \$ 1,127,077                                | \$ 1,396,126                     | 81%                  |
| 2011/2012 | \$ 175,000 | \$ 1,302,077                                | \$ 1,451,971                     | 90%                  |
| 2012/2013 | \$ 175,000 | \$ 1,477,077                                | \$ 1,510,050                     | 98%                  |



**CITY OF WASCO  
FISCAL YEAR 2007 - 2008  
PUBLIC SAFETY PARCEL TAX**

|   | <b>2007-2008<br/>Budget</b> | <b>Cost or<br/>Revenue<br/>Calculation</b> |
|---|-----------------------------|--|
| <b><u>POLICE EXPENDITURES</u></b>                     |                             |  |
| Police Department Budget (Does not Include Commander) | \$ 2,995,712                |  |
| Population  | \$ 18,371                   |  |
| Cost per Resident                                     |                             | \$ 163                                     |
| Cost per Single Family Household                      |                             | \$ 576                                     |
| Residents Per Single Family Household                 | 3.53                        |  |
| <b><u>REVENUE GENERATED</u></b>                       |                             |  |
| Property Tax  | \$ 674,232                  | \$ 130                                     |
| Sales Tax   | \$ 1,149,539                | \$ 221                                     |
| Franchise Tax   | \$ 275,000                  | \$ 53                                      |
| VLF   | \$ 2,016,500                | \$ 387                                     |
| Total Revenue Per Single Family Dwelling              | \$ 4,115,271                | \$ 791                                     |
| 2007-2008 Police Budget (Does not include Commander)  | \$ 2,995,712                |  |
| 2007-2008 Total General Fund Budget                   | \$ 7,949,004                |  |
| Police percentage of Total Budget                     | 37.69%                      |  |
| Amount Generated for Police Services                  |                             | \$ 298                                     |
| Police Funding Deficit per Household                  |                             | \$ 278                                     |

# ***GENERAL FUND***

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## **OVERVIEW**

The following section will cover all General Fund Departments. Each department will contain a description, department summary, detail of revenue and expenditures, detail of salary and FTE:

1. **General Fund Revenue** – Revenue such as Property taxes, Sales Tax, Motor Vehicle Fees and Franchise Fees.
2. **City Council**
3. **City Manager**
4. **Administrative Services Department**
5. **Finance / Accounting**
6. **Budget**
7. **Human Resource / Risk Management**
8. **Planning**
9. **Non-Departmental** – Budgeted expenditures that cannot be allocated to any one department.
10. **Engineering**
11. **Fire Services**
12. **Sheriff** – The City Contracts Policing Services with the Kern County Sheriff.
13. **Animal Services**
14. **Building Inspection**
15. **EDD-Economic Development Department**
16. **Code Compliance**
17. **Housing & Community Programs**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: GENERAL REVENUE FUND

FUND: 01

DEPT: 100

The General Revenue Fund is maintained to capture the specific revenues received from various agencies. These revenues mostly consist of Property Tax, Sales Tax, Motor Vehicles Tax, and Franchise Fees. In addition, all Non-General Funds including Enterprise Funds reimburse the City for their portion of Indirect Costs based on the City's Indirect Cost Allocation Plan.

The General Revenue Fund accounts for the majority of discretionary spending by the City Council

CITY OF WASCO DOWNTOWN BUSINESS DISTRICT



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

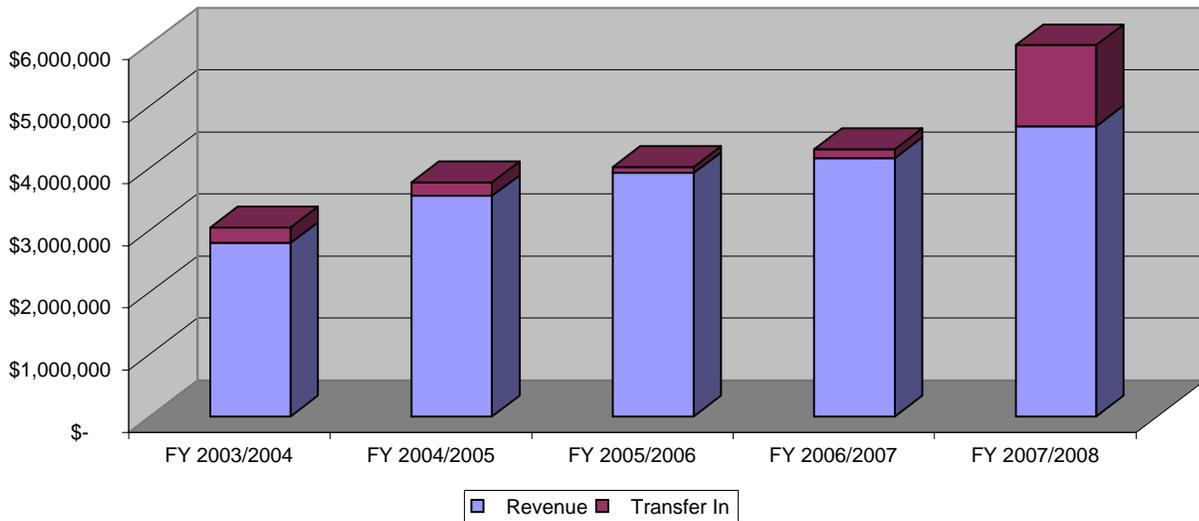
DEPARTMENT: GENERAL REVENUE FUND

FUND: 01

DEPT: 100

| Description                       | Actual Revenues<br>FY 2003/2004 | Actual Revenues<br>FY 2004/2005 | Actual Revenues<br>FY 2005/2006 | Estimated Actual Revenues<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|---------------------------------|---------------------------------|---------------------------------|---|---------------------------------------|
| Revenue                           | \$ 2,796,278                    | \$ 3,553,762                    | \$ 3,923,723                    | \$ 4,161,560                              | \$ 4,677,271                          |
| Transfer In                       | \$ 249,760                      | \$ 220,460                      | \$ 98,040                       | \$ 142,840                                | \$ 1,306,670                          |
| <b>Total Revenue</b>              | <b>\$ 3,046,038</b>             | <b>\$ 3,774,222</b>             | <b>\$ 4,021,763</b>             | <b>\$ 4,304,400</b>                       | <b>\$ 5,983,941</b>                   |
| Expenditures:                     |                                 |                                 |                                 |   |                                       |
| Salaries & Benefits               |                                 |                                 |                                 |   |                                       |
| Operations & Maintenance          |                                 |                                 |                                 |   |                                       |
| Capital Outlay                    |                                 |                                 |                                 |   |                                       |
| Debt Service                      |                                 |                                 |                                 |   |                                       |
| Transfer Out                      |                                 |                                 |                                 |   |                                       |
| <b>Total Expenditures</b>         | <b>\$ -</b>                     | <b>\$ -</b>                     | <b>\$ -</b>                     |   | <b>\$ -</b>                           |
| <b>Total Surplus or (Deficit)</b> | <b>\$ 3,046,038</b>             | <b>\$ 3,774,222</b>             | <b>\$ 4,021,763</b>             | <b>\$ 4,304,400</b>                       | <b>\$ 5,983,941</b>                   |

BUDGET SUMMARY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| General Fund Revenue<br>Fund 01-100          | Object<br>Number | Actual<br>Revenue<br>FY 2003/2004 | Actual<br>Revenue<br>FY 2004/2005 | Actual<br>Revenue<br>FY 2005/2006 | Estimated Actual<br>Revenues<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|--|--|
| Property Tax                                 | 30010            | \$ 336,765                        | \$ 659,083                        | \$ 609,062                        | \$ 643,658                                   | \$ 674,232                               |
| Property Transfer Tax                        | 30020            | \$ 25,953                         | \$ 36,293                         | \$ 71,027                         | \$ 31,321                                    | \$ 70,000                                |
| Weed Abatement                               | 30030            | \$ -                              | \$ -                              | \$ -                              | \$ -   | \$ 1,000                                 |
| RDA Loan Payment Proceeds                    | 30040            | \$ 10,000                         | \$ 10,000                         | \$ 10,000                         | \$ -   | \$ 60,000                                |
| Sales Tax                                    | 30050            | \$ 798,655                        | \$ 878,882                        | \$ 1,026,058                      | \$ 1,107,456                                 | \$ 1,149,539                             |
| Motel Tax                                    | 30060            | \$ 9,385                          | \$ 13,555                         | \$ 17,435                         | \$ 15,433                                    | \$ 20,000                                |
| Franchise Tax                                | 30070            | \$ 190,648                        | \$ 234,247                        | \$ 251,062                        | \$ 268,400                                   | \$ 275,000                               |
| Business Licenses                            | 30080            | \$ 79,029                         | \$ 60,877                         | \$ 68,596                         | \$ 87,000                                    | \$ 100,000                               |
| Interest Earned                              | 30090            | \$ 9,442                          | \$ 35,860                         | \$ 42,934                         | \$ 68,219                                    | \$ 70,000                                |
| Refunds/Mandates                             | 30100            | \$ 71,567                         | \$ 65,033                         | \$ 35,653                         | \$ 44,871                                    | \$ 60,000                                |
| Motor Veh. Licenses Fees                     | 30120            | \$ 1,198,138                      | \$ 1,356,345                      | \$ 1,701,399                      | \$ 1,850,000                                 | \$ 2,016,500                             |
| Miscellaneous Revenue                        | 30130            | \$ 18,809                         | \$ 32,459                         | \$ 48,543                         | \$ 5,526                                     | \$ 15,000                                |
| Landfill Admin. Fee                          | 30140            | \$ 5,313                          | \$ 9,829                          | \$ 10,453                         | \$ 10,000                                    | \$ 10,000                                |
| Rental Income                                | 30160            | \$ 18,175                         | \$ 10,500                         | \$ 6,800                          | \$ 6,876                                     | \$ 6,000                                 |
| Land Sale Proceeds                           | 30180            | \$ -                              | \$ 128,000                        | \$ -                              | \$ -   | \$ -                                     |
| RDA Administration Fees                      | 38005            | \$ 24,400                         | \$ 22,800                         | \$ 24,700                         | \$ 22,800                                    | \$ -                                     |
| AB 900 Prison Mitigation                     | 38015            | \$ -                              | \$ -                              | \$ -                              | \$ -   | \$ 150,000                               |
| Oper. Trans. In-Sanitation                   | 38010            | \$ 80,500                         | \$ 60,500                         | \$ 31,200                         | \$ 54,100                                    | \$ -                                     |
| Oper. Transfer In WWT                        | 38020            | \$ 82,950                         | \$ 73,650                         | \$ 31,150                         | \$ 28,280                                    | \$ -                                     |
| Oper. Transfer In Water                      | 38030            | \$ 86,310                         | \$ 86,310                         | \$ 35,690                         | \$ 60,460                                    | \$ -                                     |
| Oper. Transfer In - Indirect Cost Allocation | 38035            | \$ -                              | \$ -                              | \$ -                              | \$ -   | \$ 1,306,670                             |
| <b>Total Revenue</b>                         |                  | <b>\$ 3,046,038</b>               | <b>\$ 3,774,222</b>               | <b>\$ 4,021,763</b>               | <b>\$ 4,304,400</b>                          | <b>\$ 5,983,941</b>                      |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*JOE HIVELY  
Council Member*



*CHERYL WEGMAN  
Council Memeber*



*DANNY ESPITIA  
MAYOR*



*TILO CORTEZ  
Mayor Pro Tem*



*FRED WEST, JR.  
Council Member*



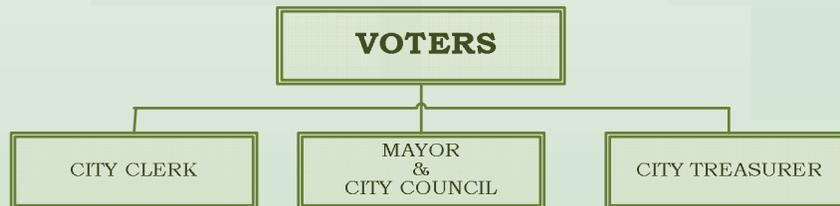
*VICKY HIGHT  
City Clerk*

# **CITY COUNCIL**



*ROCIO MOSQUEDA  
Treasurer*

## ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: CITY COUNCIL

FUND: 01

DEPT: 105

DEPARTMENT DESCRIPTION:

The City of Wasco has a Council-Manager form of government, where voters elect a five-member City Council to four-year overlapping terms. The City Council selects one of its members to serve as Mayor each year and appoints a City Manager to conduct the day-to-day business of the City. The City staff makes recommendations and supplies the City Council with information. The City Council is the legislative authority that creates the policies and law under which the City operates. This is accomplished by enacting ordinances and resolutions and by appropriating the necessary funds to provide services to the community. Ultimately, City Council provides leadership through policy development and establishes the current and future direction of the City.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- A) To continue to provide leadership and policy direction for the City and its citizens, as well as, evaluate the needs and priorities of the community.
- B) To maintain the community with superior level of service and facility maintenance.
- C) Work collaboratively with the City Manager to ensure that all City Departments operate as smoothly and effectively as possible.

CITY COUNCIL AT 2006 WASCO ROSE FESTIVAL



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

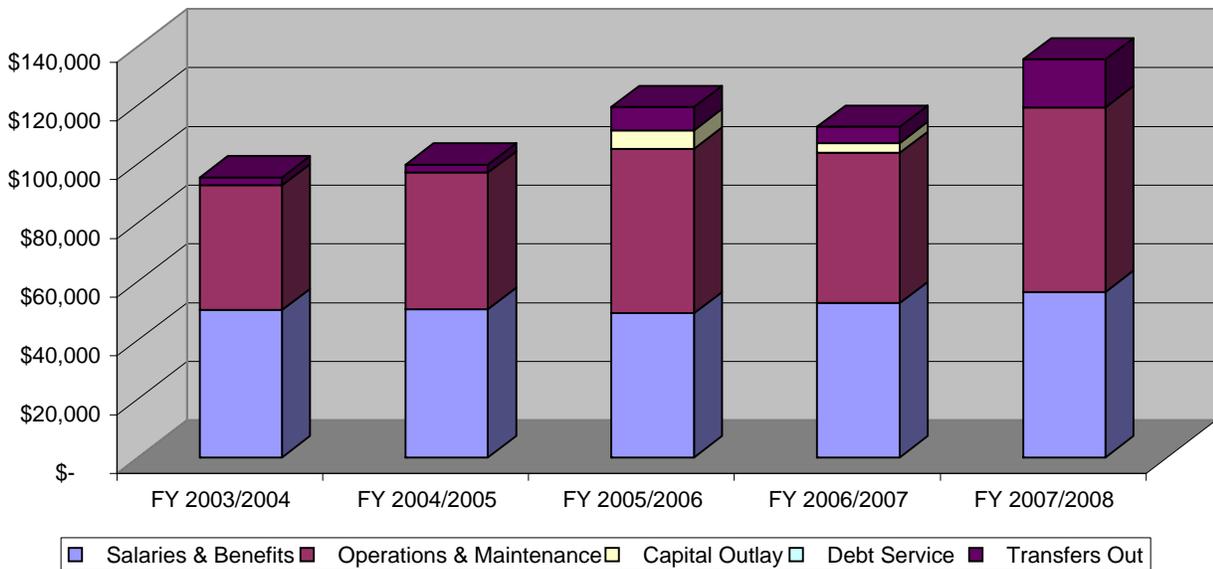
DEPARTMENT: CITY COUNCIL

FUND: 01

DEPT: 105

| Description                        | Actual Expenditures<br>FY 2003/2004 | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                                | \$ -                                | \$ -                                |   | \$ -                                  |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 50,193                           | \$ 50,550                           | \$ 49,079                           | \$ 52,610                                     | \$ 56,395                             |
| Operations & Maintenance           | \$ 42,493                           | \$ 46,412                           | \$ 55,986                           | \$ 51,023                                     | \$ 62,800                             |
| Capital Outlay                     | \$ -                                | \$ -                                | \$ 6,280                            | \$ 3,441                                      | \$ -                                  |
| Debt Service                       |                                     |                                     |                                     |   |                                       |
| Transfers Out                      | \$ 2,650                            | \$ 2,750                            | \$ 7,960                            | \$ 5,500                                      | \$ 16,367                             |
| <b>Total Expenditures</b>          | \$ 95,336                           | \$ 99,712                           | \$ 119,306                          | \$ 112,574                                    | \$ 135,562                            |
| <b>Total Surplus or (Deficits)</b> | \$ (95,336)                         | \$ (99,712)                         | \$ (119,306)                        | \$ (112,574)                                  | \$ (135,562)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| City Council<br>Fund 01-105        | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|--|--|--|--|--|
| Salary                             | 50010            | \$ 12,793                              | \$ 13,609                              | \$ 13,079                              | \$ 14,450  | \$ 14,339                                |
| FICA                               | 50090            | \$ 988                                 | \$ 1,005                               | \$ 1,001                               | \$ 1,110   | \$ 1,019                                 |
| Retirement                         | 50110            | \$ 487                                 | \$ 299                                 | \$ 1,151                               | \$ 2,050   | \$ 3,011                                 |
| Group Insurance                    | 50120            | \$ 35,925                              | \$ 35,638                              | \$ 33,848                              | \$ 35,000  | \$ 38,026                                |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 50,193</b>                       | <b>\$ 50,550</b>                       | <b>\$ 49,079</b>                       | <b>\$ 52,610</b>                                 | <b>\$ 56,395</b>                         |
| Elections                          | 50210            | \$ 110                                 | \$ 2,505                               | \$ 163                                 | \$ 1,829   | \$ -                                     |
| Training & Travel                  | 50230            | \$ 27,763                              | \$ 27,691                              | \$ 36,962                              | \$ 30,000  | \$ 35,000                                |
| Communication - Cell / Internet    | 50285            | \$ 5,186                               | \$ 3,756                               | \$ 3,885                               | \$ 2,825   | \$ 10,800                                |
| Office Supplies                    | 50310            | \$ 1,787                               | \$ 2,221                               | \$ 2,721                               | \$ 3,000   | \$ 3,600                                 |
| Dues                               | 50330            | \$ 5,500                               | \$ 4,573                               | \$ 6,330                               | \$ 6,500   | \$ 6,500                                 |
| Publications\ Legal Notices        | 50430            | \$ 2,042                               | \$ 4,752                               | \$ 4,961                               | \$ 5,723   | \$ 5,200                                 |
| Misc.                              | 52030            | \$ 106                                 | \$ 913                                 | \$ 965                                 | \$ 1,146   | \$ 1,000                                 |
| Capital Outlay                     | 52040            | \$ -                                   | \$ -                                   | \$ 6,280                               | \$ 3,441   | \$ -                                     |
| Liability Insurance                | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 401                                   |
| Workers Compensation Ins           | 52190            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 299                                   |
| Oper. Trans Out - MIS              | 81400            | \$ 2,650                               | \$ 2,750                               | \$ 7,960                               | \$ 5,500   | \$ 6,981                                 |
| Oper. Trans Out - Facility Maint.  | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 9,386                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 45,143</b>                       | <b>\$ 49,162</b>                       | <b>\$ 70,226</b>                       | <b>\$ 59,964</b>                                 | <b>\$ 79,167</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 95,336</b>                       | <b>\$ 99,712</b>                       | <b>\$ 119,306</b>                      | <b>\$ 112,574</b>                                | <b>\$ 135,562</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (95,336)</b>                     | <b>\$ (99,712)</b>                     | <b>\$ (119,306)</b>                    | <b>\$ (112,574)</b>                              | <b>\$ (135,562)</b>                      |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: CITY COUNCIL

FUND: 01

DEPT: 105

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                    |                           |
| Council Members                      |            | 5.00               | 5.00               | 5.00               | 5.00               | 5.00               | \$ 12,918                 |
| City Treasurer                       |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00               | \$ 775                    |
| City Clerk                           |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00               | \$ 646                    |
| <b>Total Existing Positions</b>      |            | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>\$ 14,339</b>          |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                    |                           |
| <b>Total Requested New Positions</b> |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>\$ -</b>               |
| <b>Total Salaried Employees</b>      |            | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>7.00</b>        | <b>\$ 14,339</b>          |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



LARRY F. PENNELL  
*City Manager*



RON MITTAG  
*Asst. City Manager*



VACANT  
*Executive Secretary*



VICKIE HIGHT  
*Administrative Asst. I*

**CITY MANAGER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

**DEPARTMENT DESCRIPTION:**

The City Manager is appointed to serve the Council and the Community and to bring to local government the benefit of education, training and experience in administering the City's projects, programs, and public services on behalf of the City Council. The City Manager prepares a recommended budget for the City Council's consideration; recruits, hires, and supervises the City's personnel; serves as the City Council's chief advisor; and implements the City Council's policies and programs and public services in an effective and efficient manner. In addition, the City Manager provides professional recommendations on policy matters, intergovernmental affairs, economic development and contract negotiations.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**Fiscal Year Objectives**

- 1) Extend sphere of Influence to new areas of growth potential.
- 2) Complete sale of the few remaining parcels in Wasco Industrial Park.
- 3) Add two wells to City Water System.
- 4) Secure long-term water commitments.
- 5) Retain and motivate executive team of managers.
- 6) Finalize fire protection agreement with Kern County.

**Accomplishments**

- 1) Accelerated economic development interest in community.
- 2) Maintained fiscal integrity of City financial resources.
- 3) Accelerated street maintenance/repair projects.



**PERFORMANCE INDICATORS**

|  | Actual<br>FY 2004-05 | Estimated<br>FY 05-06 |
|--|----------------------|-----------------------|
| Avg. Number of Council/ Board Meetings     | 64                   | 55                    |
| Avg. Number of Standing Committee Meetings | 12                   | 14                    |
| Annual Number of Ordinances Processed      | 7                    | 35                    |
| Annual Number of Resolutions Processed     | 110                  | 85                    |
| Annual Contracts Approved and Processed    | 35                   | 35                    |
| Recorded Documents Processed               | 20                   | 20                    |
| Public Hearing Notices/Postings            | 65                   | 110                   |
| Conflict of Interests Statements Processed | 33                   | 33                    |
| Proclamations/Commendations Processed      | 59                   | 30                    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

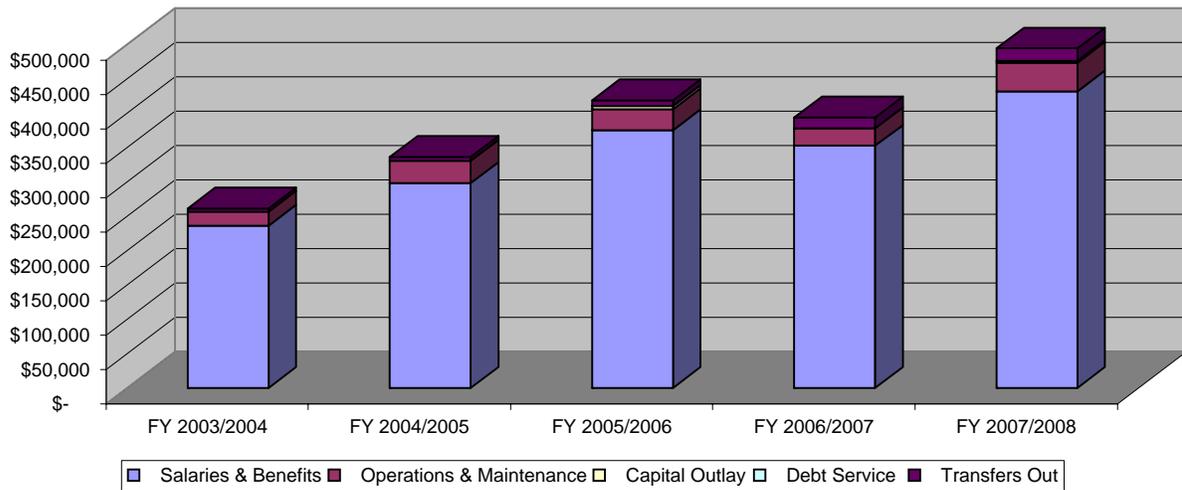
DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

| Description                        | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                            | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers In                       | \$ -                           | \$ -                           | \$ 27,882                      | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                           | \$ -                           | \$ 27,882                      | \$ -                                     | \$ -                                  |
| <b>Expenditures:</b>               |                                |                                |                                |  |                                       |
| Salaries & Benefits                | \$ 236,817                     | \$ 298,873                     | \$ 375,508                     | \$ 352,792                               | \$ 432,355                            |
| Operations & Maintenance           | \$ 20,098                      | \$ 31,839                      | \$ 30,410                      | \$ 25,421                                | \$ 41,009                             |
| Capital Outlay                     | \$ -                           | \$ 714                         | \$ 5,169                       | \$ -                                     | \$ 3,000                              |
| Debt Service                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers Out                      | \$ 4,700                       | \$ 4,850                       | \$ 7,960                       | \$ 15,520                                | \$ 18,113                             |
| <b>Total Expenditures:</b>         | \$ 261,614                     | \$ 336,276                     | \$ 419,048                     | \$ 393,733                               | \$ 494,476                            |
| <b>Total Surplus or (Deficits)</b> | \$ (261,614)                   | \$ (336,276)                   | \$ (391,166)                   | \$ (393,733)                             | \$ (494,476)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 2.00         | 3.00         | 2.50         | 2.50         | 2.50         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| City Manager<br>Fund 01-110        | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - RDA                  | 38005            | \$ -                              | \$ -                              | \$ 27,882                         | \$ -  |  |
| <b>Total Revenue</b>               |                  | \$ -                              | \$ -                              | \$ 27,882                         | \$ -  | \$ -                                     |
| Salary                             | 50010            | \$ 166,559                        | \$ 191,530                        | \$ 246,304                        | \$ 220,000                                  | \$ 228,789                               |
| Overtime                           | 50050            | \$ -                              | \$ 1,364                          | \$ 2,678                          | \$ 3,200                                    | \$ 3,500                                 |
| Extra Help                         | 50060            | \$ 1,543                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Health Savings                     | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 3,138                                    | \$ 61,800                                |
| Deferred Comp                      | 50070            | \$ 8,289                          | \$ 7,982                          | \$ 7,982                          | \$ 8,105                                    | \$ 700                                   |
| Vacation Paid                      | 50080            | \$ -                              | \$ 5,162                          | \$ -                              | \$ 6,498                                    | \$ 11,450                                |
| FICA                               | 50090            | \$ 11,049                         | \$ 12,232                         | \$ 15,149                         | \$ 14,000                                   | \$ 13,316                                |
| Retirement                         | 50110            | \$ 23,157                         | \$ 47,383                         | \$ 67,089                         | \$ 67,000                                   | \$ 63,460                                |
| Group Insurance                    | 50120            | \$ 26,220                         | \$ 33,220                         | \$ 36,306                         | \$ 30,852                                   | \$ 49,339                                |
| <b>Total Salary &amp; Benefits</b> |                  | \$ 236,817                        | \$ 298,873                        | \$ 375,508                        | \$ 352,792                                  | \$ 432,355                               |
| Training and Travel                | 50230            | \$ 9,097                          | \$ 8,743                          | \$ 9,115                          | \$ 5,500                                    | \$ 6,000                                 |
| Communication - Cell               | 50285            | \$ 1,291                          | \$ 1,497                          | \$ 1,257                          | \$ 1,000                                    | \$ 1,500                                 |
| Office Supplies                    | 50310            | \$ 2,022                          | \$ 2,082                          | \$ 1,577                          | \$ 1,304                                    | \$ 2,200                                 |
| Dues                               | 50330            | \$ 4,155                          | \$ 7,994                          | \$ 6,045                          | \$ 6,356                                    | \$ 8,000                                 |
| Car Allowance                      | 50650            | \$ -                              | \$ 5,400                          | \$ 5,400                          | \$ 7,000                                    | \$ 11,000                                |
| Misc.                              | 52030            | \$ 483                            | \$ 494                            | \$ 336                            | \$ 81                                       | \$ 500                                   |
| Capital Outlay                     | 52040            | \$ -                              | \$ 714                            | \$ 5,169                          | \$ -  | \$ 3,000                                 |
| Liability Insurance                | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 6,761                                 |
| Workers Compensation Ins           | 52190            | \$ 3,049                          | \$ 5,630                          | \$ 6,680                          | \$ 4,180                                    | \$ 5,047                                 |
| Oper. Trans Out-MIS                | 81400            | \$ 4,700                          | \$ 4,850                          | \$ 7,960                          | \$ 15,520                                   | \$ 8,726                                 |
| Oper. Trans Out - Facility Maint.  | 80550            |                                   |                                   |                                   |   | \$ 9,386                                 |
| <b>Total Operating Expense</b>     |                  | \$ 24,798                         | \$ 37,404                         | \$ 43,540                         | \$ 40,941                                   | \$ 62,121                                |
| <b>Total Expenditures</b>          |                  | \$ 261,614                        | \$ 336,276                        | \$ 419,048                        | \$ 393,733                                  | \$ 494,476                               |
| <b>Total Surplus/Deficit</b>       |                  | \$ (261,614)                      | \$ (336,276)                      | \$ (391,166)                      | \$ (393,733)                                | \$ (494,476)                             |

| Capital Outlay -52040                        | CC Approved     |
|--|-----------------|
| Replacement Computer for CM                  | \$ 1,500        |
| Replacement Computer for Executive Secretary | \$ 1,500        |
| <b>Total Capital Outlay</b>                  | <b>\$ 3,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

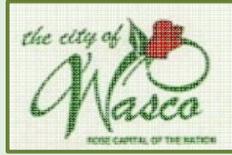
DEPARTMENT: CITY MANAGER

FUND: 01

DEPT: 110

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2002/2003 Approved | 2003/2004 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| City Manager                         | Contract   | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 144,603                |
| Assistant City Manager               | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Executive Secretary                  | 33         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 45,193                 |
| Administrative Assistant I           | 29         | 0.00               | 1.00               | 0.50               | 0.50               | 0.50                  | \$ 38,993                 |
| <b>Total Existing Positions</b>      |            | <b>2.00</b>        | <b>3.00</b>        | <b>2.50</b>        | <b>2.50</b>        | <b>2.50</b>           | <b>\$ 228,789</b>         |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>           | <b>\$ -</b>               |
| <b>Total Salaried Employees</b>      |            | <b>2.00</b>        | <b>3.00</b>        | <b>2.50</b>        | <b>2.50</b>        | <b>2.50</b>           | <b>\$ 228,789</b>         |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*DEBRA ANDREOTTI  
Administrative Assistant*

**ADMINISTRATIVE SERVICES**

ORGANIZATIONAL CHART

ADMINISTRATIVE SERVICES /  
FINANCE DIRECTOR

ADMINISTRATIVE  
ASSISTANT

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

**DEPARTMENT DESCRIPTION:**

The Administrative Services Department is responsible for the management of Finance/Accounting, Budgeting, Human Resources/Risk Management, Information Technology (IT) and Grant Community Housing Departments. In addition the Administrative Services Department provides the City Manager and Department Heads guidance and support information relating to Finance, Budget, Human Resources/Risk Management, Information Technology (IT) Code Compliance, and Housing and Community Program Departments.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Successfully reorganized Finance/Accounting, Budget, and Human Resources Division.

FISCAL YEAR OBJECTIVES

- 1) Implement and expanded Public Safety Parcel Tax to include the cost of Fire Protection and an updated cost for Police Services. (Q1)
- 2) Develop and impact Fee for Public Facilities. (Q2)
- 3) Review and update if necessary the City Investment Ordinance and Policy. (Q3)
- 4) Develop audit procedures for Franchise Agreements and Motel Taxes. (Q3)
  - a. Perform the first Audit. (Q4)
- 5) Develop Financing Options for Infrastructure & Future Growth. (Q4)
- 6) Review the unfunded liability with the Safety Plan at CalPERS and recommend an action to the City Manager. (Q2)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

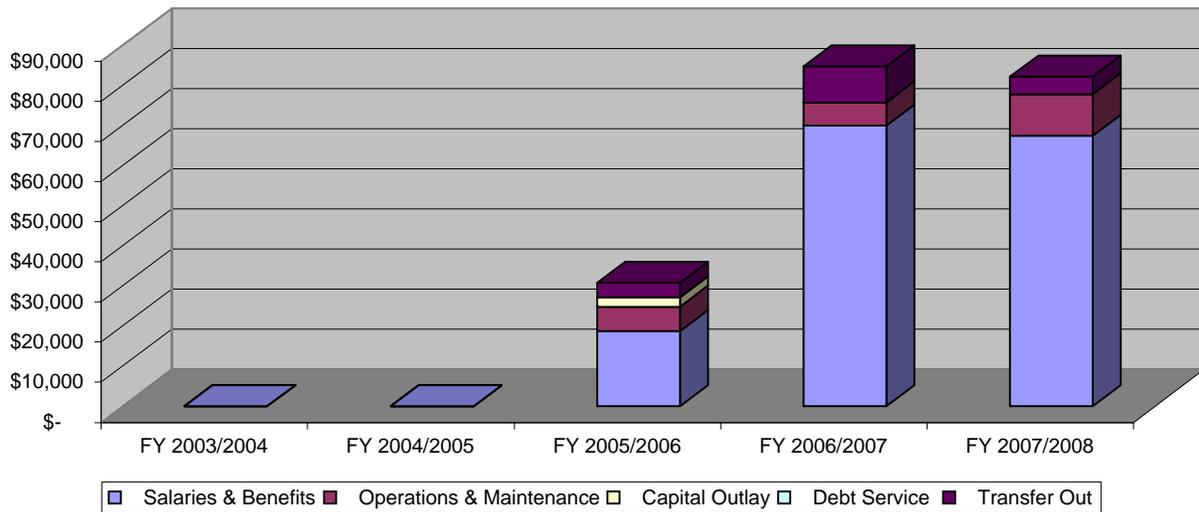
DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

| Description                        | Actual Expenditures<br>FY 2003/2004 | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ -                                | \$ -                                | \$ 18,726                           | \$ 70,009                                     | \$ 67,447                             |
| Operations & Maintenance           | \$ -                                | \$ -                                | \$ 6,134                            | \$ 5,757                                      | \$ 10,426                             |
| Capital Outlay                     | \$ -                                | \$ -                                | \$ 2,282                            | \$ -  | \$ -                                  |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfer Out                       | \$ -                                | \$ -                                | \$ 3,670                            | \$ 8,980                                      | \$ 4,374                              |
| <b>Total Expenditures:</b>         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ 30,812</b>                    | <b>\$ 84,746</b>                              | <b>\$ 82,246</b>                      |
| <b>Total Surplus or (Deficits)</b> | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ (30,812)</b>                  | <b>\$ (84,746)</b>                            | <b>\$ (82,246)</b>                    |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.43         | 0.75         | 0.70         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Administrative Services Dept.<br>Fund 01-112 | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|--|--|--|--|--|
| Salary                                       | 50010            | \$ -                                   | \$ -                                   | \$ 10,118                              | \$ 41,000  | \$ 42,625                                |
| Overtime                                     | 50050            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Extra Help                                   | 50060            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Health Savings                               | 50065            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 350   | \$ 500                                   |
| Vacation                                     | 50080            | \$ -                                   | \$ -                                   | \$ 3,580                               | \$ 8,203   | \$ -                                     |
| FICA   | 50090            | \$ -                                   | \$ -                                   | \$ 966                                 | \$ 3,456   | \$ 2,795                                 |
| Retirement                                   | 50110            | \$ -                                   | \$ -                                   | \$ 2,850                               | \$ 10,000  | \$ 11,116                                |
| Group Insurance                              | 50120            | \$ -                                   | \$ -                                   | \$ 1,212                               | \$ 7,000   | \$ 10,410                                |
| <b>Total Salary &amp; Benefits</b>           |                  | <b>\$ -</b>                            | <b>\$ -</b>                            | <b>\$ 18,726</b>                       | <b>\$ 70,009</b>                                 | <b>\$ 67,447</b>                         |
| Training and Travel                          | 50230            | \$ -                                   | \$ -                                   | \$ 3,492                               | \$ 2,500   | \$ 5,000                                 |
| Communication - Cell                         | 50285            | \$ -                                   | \$ -                                   | \$ 1,017                               | \$ 800   | \$ 900                                   |
| Office Supplies                              | 50310            | \$ -                                   | \$ -                                   | \$ 301                                 | \$ 500   | \$ 1,000                                 |
| Dues   | 50330            | \$ -                                   | \$ -                                   | \$ 350                                 | \$ 500   | \$ 1,000                                 |
| Publications                                 | 50430            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 412   | \$ 500                                   |
| Capital Outlay                               | 52040            | \$ -                                   | \$ -                                   | \$ 2,282                               | \$ -   | \$ -                                     |
| Liability Insurance                          | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 1,160                                 |
| Workers Compensation Insurance               | 52190            | \$ -                                   | \$ -                                   | \$ 973                                 | \$ 1,045   | \$ 866                                   |
| Oper. Trans Out-MIS                          | 81400            | \$ -                                   | \$ -                                   | \$ 3,670                               | \$ 8,980   | \$ 2,618                                 |
| Oper. Trans Out - Facility Maint.            | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 1,756                                 |
| <b>Total Operating Expense</b>               |                  | <b>\$ -</b>                            | <b>\$ -</b>                            | <b>\$ 12,086</b>                       | <b>\$ 14,737</b>                                 | <b>\$ 14,800</b>                         |
| <b>Total Expenditures</b>                    |                  | <b>\$ -</b>                            | <b>\$ -</b>                            | <b>\$ 30,812</b>                       | <b>\$ 84,746</b>                                 | <b>\$ 82,246</b>                         |
| <b>Total Surplus/Deficit</b>                 |                  | <b>\$ -</b>                            | <b>\$ -</b>                            | <b>\$ (30,812)</b>                     | <b>\$ (84,746)</b>                               | <b>\$ (82,246)</b>                       |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

SALARIED EMPLOYEES

| Position Title                          | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>              |            |                    |                    |                    |                    |                       |                           |
| Admin Service Director/Finance Director | Contract   | 0.00               | 0.00               | 0.10               | 0.25               | 0.20                  | \$ 24,057                 |
| Administrative Assistant I              | 29         | 0.00               | 0.00               | 0.33               | 0.50               | 0.50                  | \$ 18,568                 |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>         |            | 0.00               | 0.00               | 0.43               | 0.75               | 0.70                  | \$ 42,625                 |
| <b>Requested New Positions:</b>         |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>    |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>         |            | 0.00               | 0.00               | 0.43               | 0.75               | 0.70                  | \$ 42,625                 |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



JAMES ZERVIS  
Administrative Services /  
Finance Director



DEBRA ANDREOTTI  
Administrative Assistant



SALLY LIVINGSTON  
Grant Writer



ROCIO MOSQUEDA  
Accounting Manager



VICTOR VASQUEZ, JR.  
Grant Administrator /  
Internal Auditor



ESTHER GALLEGOS  
Accounting Supervisor



BRENDA CORTEZ  
Accounts Payable /  
Payroll Assistant



LAMAR RODRIGUEZ  
Accounting Assistant II



ANGELICA VARGAS  
Accounting Assistant II



MONIQUE VASQUEZ  
Accounting Assistant I

**FINANCE / ACCOUNTING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: FINANCE & ACCOUNTING

FUND: 01

DEPT: 115

**DEPARTMENT DESCRIPTION:**

The Finance and Accounting Department manages the finances of the City. The Department is responsible for maintaining the integrity and accuracy of the City's fiscal financial reporting and computerized accounting systems. Finance is responsible Financial Reporting, Investments, Audits, Policy & Procedures and Management Information Systems. Accounting is responsible for the day-to-day processes of Accounts payable, Accounts Receivable, Payroll, Utility Billing, Business License, Cash Collection and Customer Service.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Received California Society Municipal Finance Officers (CSMFO) Award for Excellence in Budgeting for FY 2006-2007
- 2) Received Government Finance Officer Association (GFOA) Award for our Comprehensive Annual Financials Report (CAFR) for FY 2005-2006.

FISCAL YEAR OBJECTIVES

- 1) Prepare the Comprehensive Annual Financial Report (CAFR) and receive and Unqualified Audit Opinion (Q2)
- 2) Implement Online Bill Pay solution for utility customers. (Q2)
- 3) Submit the Comprehensive Annual Financial Report (CAFR) to the Governmental Financial Officers Association (GFOA) certification program for Award. (Q3)
- 4) Provide city Departments and City Council with monthly financial reports (Q1,Q2,Q3,Q4)
- 5) Prepare a Cost and Benefit Analysis of printing monthly utility billing in house versus using a bill printing service. (Q4)

**PERFORMANCE INDICATORS**

|  | Actual<br>FY 2002/2003 | Actual<br>FY 2003/2004 | Actual<br>FY 2004/2005 | Actual<br>FY 2005-06 |
|--|------------------------|------------------------|------------------------|----------------------|
| Invoices Processed                                 | 7615                   | 7048                   | 7828                   | 8050                 |
| Accounts Payable Checks Issued                     | 2421                   | 2376                   | 2507                   | 2700                 |
| Number of Payroll Checks/Direct Deposits Processed | 1133/293               | 665/851                | 660/959                | 692/1110             |
| Number of Purchase Orders Issued                   | 776                    | 860                    | 1151                   | 1306                 |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

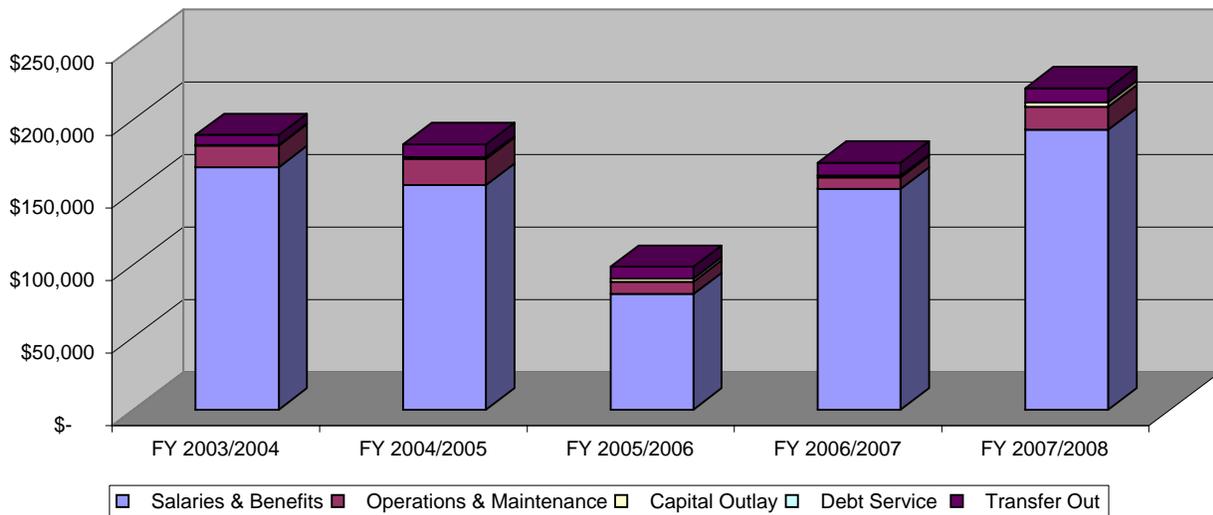
DEPARTMENT: FINANCE & ACCOUNTING

FUND: 01

DEPT: 115

| Description                        | Actual Expenditures<br>FY 2003/2004 | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 167,006                          | \$ 154,858                          | \$ 79,579                           | \$ 152,264                                    | \$ 192,918                            |
| Operations & Maintenance           | \$ 15,056                           | \$ 17,888                           | \$ 8,590                            | \$ 7,813                                      | \$ 16,033                             |
| Capital Outlay                     | \$ 471                              | \$ 1,235                            | \$ 2,308                            | \$ 1,080                                      | \$ 3,000                              |
| Debt Service                       |                                     |                                     |                                     |   |                                       |
| Transfer Out                       | \$ 6,750                            | \$ 9,050                            | \$ 7,960                            | \$ 8,980                                      | \$ 9,614                              |
| <b>Total Expenditures:</b>         | <b>\$ 189,283</b>                   | <b>\$ 183,031</b>                   | <b>\$ 98,436</b>                    | <b>\$ 170,137</b>                             | <b>\$ 221,565</b>                     |
| <b>Total Surplus or (Deficits)</b> | <b>\$ (189,283)</b>                 | <b>\$ (183,031)</b>                 | <b>\$ (98,436)</b>                  | <b>\$ (170,137)</b>                           | <b>\$ (221,565)</b>                   |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 1.50         | 1.30         | 0.35         | 2.05         | 2.05         |
| PART TIME   | 1.00         | 1.00         | 2.00         | 2.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Finance & Accounting<br>Fund 01-115 | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-------------------------------------|------------------|--|--|--|--|--|
|-------------------------------------|------------------|--|--|--|--|--|

|                                    |       |                   |                   |                  |                   |                   |
|------------------------------------|-------|-------------------|-------------------|------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 119,254        | \$ 86,991         | \$ 38,700        | \$ 83,000         | \$ 121,981        |
| Overtime                           | 50050 | \$ 769            | \$ 819            | \$ -             | \$ -              | \$ 1,000          |
| Extra Help                         | 50060 | \$ 1,288          | \$ 27,324         | \$ 23,628        | \$ 36,017         | \$ 20,000         |
| Health Savings                     | 50065 | \$ -              | \$ -              | \$ -             | \$ 400            | \$ 540            |
| Vacation                           | 50080 | \$ -              | \$ 4,430          | \$ -             | \$ -              | \$ -              |
| FICA                               | 50090 | \$ 9,262          | \$ 6,602          | \$ 2,955         | \$ 5,105          | \$ 8,974          |
| Retirement                         | 50110 | \$ 11,597         | \$ 12,042         | \$ 7,080         | \$ 18,120         | \$ 27,240         |
| Group Insurance                    | 50120 | \$ 24,836         | \$ 16,651         | \$ 7,215         | \$ 9,622          | \$ 13,183         |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 167,006</b> | <b>\$ 154,858</b> | <b>\$ 79,579</b> | <b>\$ 152,264</b> | <b>\$ 192,918</b> |

|                                   |       |                  |                  |                  |                  |                  |
|-----------------------------------|-------|------------------|------------------|------------------|------------------|------------------|
| Training and Travel               | 50230 | \$ 8,500         | \$ 9,030         | \$ 4,646         | \$ 5,000         | \$ 5,000         |
| Tuition Reimbursement             | 50240 | \$ (1,377)       | \$ (1,324)       | \$ (1,430)       | \$ (2,096)       | \$ -             |
| Communication - Cell              | 50285 | \$ 774           | \$ 1,539         | \$ 260           | \$ 130           | \$ 550           |
| Office Supplies                   | 50310 | \$ 1,929         | \$ 2,926         | \$ 2,208         | \$ 2,367         | \$ 2,800         |
| Dues                              | 50330 | \$ 780           | \$ 966           | \$ 1,545         | \$ 1,368         | \$ 1,600         |
| Publications                      | 50430 | \$ 623           | \$ 150           | \$ -             | \$ -             | \$ -             |
| Budget Supplies                   | 50440 | \$ -             | \$ 1,300         | \$ -             | \$ -             | \$ -             |
| Capital Outlay                    | 52040 | \$ 471           | \$ 1,235         | \$ 2,308         | \$ 1,080         | \$ 3,000         |
| Liability Insurance               | 52120 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 3,483         |
| Workers Compensation Insurance    | 52190 | \$ 3,826         | \$ 3,300         | \$ 1,360         | \$ 1,045         | \$ 2,600         |
| Oper. Trans Out-MIS               | 81400 | \$ 6,750         | \$ 9,050         | \$ 7,960         | \$ 8,980         | \$ 7,156         |
| Oper. Trans Out - Facility Maint. | 80550 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 2,458         |
| <b>Total Operating Expense</b>    |       | <b>\$ 22,277</b> | <b>\$ 28,173</b> | <b>\$ 18,858</b> | <b>\$ 17,873</b> | <b>\$ 28,647</b> |

|                           |  |                   |                   |                  |                   |                   |
|---------------------------|--|-------------------|-------------------|------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 189,283</b> | <b>\$ 183,031</b> | <b>\$ 98,436</b> | <b>\$ 170,137</b> | <b>\$ 221,565</b> |
|---------------------------|--|-------------------|-------------------|------------------|-------------------|-------------------|

|                              |  |                     |                     |                    |                     |                     |
|------------------------------|--|---------------------|---------------------|--------------------|---------------------|---------------------|
| <b>Total Surplus/Deficit</b> |  | <b>\$ (189,283)</b> | <b>\$ (183,031)</b> | <b>\$ (98,436)</b> | <b>\$ (170,137)</b> | <b>\$ (221,565)</b> |
|------------------------------|--|---------------------|---------------------|--------------------|---------------------|---------------------|

| Capital Outlay -52040           | CC Approved     |
|---------------------------------|-----------------|
| Automatic Check Signing Machine | \$ 3,000        |
| <b>Total Capital Outlay</b>     | <b>\$ 3,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: FINANCE & ACCOUNTING

FUND: 01

DEPT: 115

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/07 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                  |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.50               | 0.30               | 0.10               | 0.15             | 0.15                  | \$ 18,043                 |
| Accounting Manager                   | 3          | 0.00               | 0.00               | 0.25               | 0.50             | 0.50                  | \$ 30,611                 |
| Grant Writer                         | 47         | 0.00               | 0.00               | 0.00               | 1.00             | 1.00                  | \$ 55,162                 |
| Grant Admin/ Internal Auditor        | 34         | 0.00               | 0.00               | 0.00               | 0.15             | 0.15                  | \$ 6,302                  |
| Accounting Supervisor                | 33         | 0.00               | 0.00               | 0.00               | 0.25             | 0.25                  | \$ 11,863                 |
| Finance Specialist                   |            | 0.75               | 0.75               | 0.00               | 0.00             | 0.00                  | \$ -                      |
| Planning Secretary                   |            | 0.25               | 0.25               | 0.00               | 0.00             | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>      |            | 1.50               | 1.30               | 0.35               | 2.05             | 2.05                  | \$ 121,981                |
| <b>Reclassification:</b>             |            |                    |                    |                    |                  |                       |                           |
|                                      |            |                    |                    |                    |                  |                       |                           |
|                                      |            |                    |                    |                    |                  |                       |                           |
| <b>Total Reclassified Positions</b>  |            | 0.00               | 0.00               | 0.00               | 0.00             | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 1.50               | 1.30               | 0.35               | 2.05             | 2.05                  | \$ 121,981                |

HOURLY EMPLOYEES

| Position Title                     | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | No. of Hours | 2007/2008 Annual Wage CC Approved |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------------------|
| Contract - Grant Writer Specialist | 1.00               | 1.00               | 1.00               | 1.00               |              | \$ -                              |
| Emergency Temporary Help           |                    |                    | 1.00               | 1.00               |              | \$ 20,000                         |
| <b>Total Hourly Employees</b>      | 1.00               | 1.00               | 2.00               | 2.00               |              | \$ 20,000                         |



*CITY OF WASCO  
Budget / Performance Measurement  
Fiscal Year 2007 / 2008*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*ROCIO MOSQUEDA  
Accounting Manager*



*VICTOR VASQUEZ, JR.  
Grant Administrator /  
Internal Auditor*

***BUDGET / PERFORMANCE MEASUREMENT***

*ORGANIZATIONAL CHART*



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

**DEPARTMENT DESCRIPTION:**

The Budget Department will develop and execute the annual budget preparation process. Coordinate and monitor the budget planning process. Monitor and finance capital improvements. Provide fiscal year mid-year budget review.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Submitted Budget to CSMFO and received the Excellence Award in Budgeting for FY 2006-2007.
- 2) Completed the Mid-Year Budget Review in a timely manner.
- 3) Developed a Form Request for Budget Transfers and Amendments and Approvals through MUNIS accounting system.

FISCAL YEAR OBJECTIVES

- 1) Develop specific Performance Measurements Indicators for all Departments (Q1)
- 2) Submit the Approved 2007/2008 Annual Budget to the GFOA and CSMFO for Excellence in Budgeting Award (Q1)
- 3) Implement a process to record and track all Performance Indicators (Q2)
- 4) Complete and present comprehensive Mid-Year Review (Q3)
- 5) Issue the 1st Performance Measurement Report covering all City Departments (Q3)
- 6) Submit a proposed balance budget for 2008/2009 to the City Manager (Q4)

**PERFORMANCE INDICATORS**

|                                   | Actual<br>FY 2003-04 | Actual<br>FY 2004-05 | Actual<br>FY 2005-06 | Estimated<br>FY 2006-07 |
|-----------------------------------|----------------------|----------------------|----------------------|-------------------------|
| Annual Mid Year Budget Review     | 1                    | 1                    | 1                    | 1                       |
| Annual Number of Budget Transfers | 3                    | 19                   | 15                   | 50                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

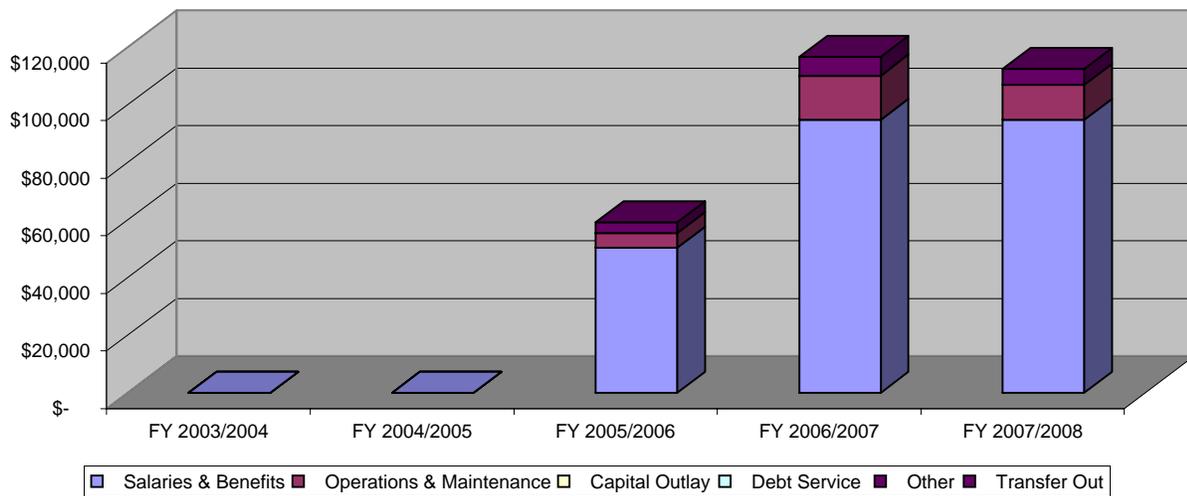
DEPARTMENT: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

| Description                        | Actual Expenditures<br>FY 2003/2004 | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ -                                | \$ -                                | \$ 50,337                           | \$ 94,800                                     | \$ 94,747                             |
| Operations & Maintenance           | \$ -                                | \$ -                                | \$ 5,129                            | \$ 15,337                                     | \$ 12,211                             |
| Capital Outlay                     | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Other                              | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfer Out                       | \$ -                                | \$ -                                | \$ 3,670                            | \$ 6,470                                      | \$ 5,540                              |
| <b>Total Expenditures:</b>         | \$ -                                | \$ -                                | \$ 59,136                           | \$ 116,607                                    | \$ 112,498                            |
| <b>Total Surplus or (Deficits)</b> | \$ -                                | \$ -                                | \$ (59,136)                         | \$ (116,607)                                  | \$ (112,498)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.68         | 0.95         | 0.90         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Budget / PM Dept.<br>Fund 01-117   | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|--|--|--|--|--|
| Salary                             | 50010            | \$ -                                   | \$ -                                   | \$ 33,907                              | \$ 66,000  | \$ 63,071                                |
| Overtime                           | 50050            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 1,000                                 |
| Health Savings                     | 50065            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 500   | \$ 1,000                                 |
| FICA                               | 50090            | \$ -                                   | \$ -                                   | \$ 2,479                               | \$ 4,800   | \$ 4,357                                 |
| Retirement                         | 50110            | \$ -                                   | \$ -                                   | \$ 7,513                               | \$ 15,500  | \$ 15,410                                |
| Group Insurance                    | 50120            | \$ -                                   | \$ -                                   | \$ 6,437                               | \$ 8,000   | \$ 9,908                                 |
| <b>Total Salary &amp; Benefits</b> |                  | \$ -                                   | \$ -                                   | \$ 50,337                              | \$ 94,800  | \$ 94,747                                |
| Training and Travel                | 50230            | \$ -                                   | \$ -                                   | \$ 2,482                               | \$ 4,812   | \$ 1,000                                 |
| Office Supplies                    | 50310            | \$ -                                   | \$ -                                   | \$ 1,674                               | \$ 3,000   | \$ 3,000                                 |
| Dues                               | 50330            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 6,480   | \$ 5,000                                 |
| Publications                       | 50430            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Liability Insurance                | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 1,867                                 |
| Workers Compensation Insurance     | 52190            | \$ -                                   | \$ -                                   | \$ 973                                 | \$ 1,045   | \$ 1,344                                 |
| Oper. Trans Out-MIS                | 81400            | \$ -                                   | \$ -                                   | \$ 3,670                               | \$ 6,470   | \$ 3,316                                 |
| Oper. Trans Out - Facility Maint.  | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 2,224                                 |
| <b>Total Operating Expense</b>     |                  | \$ -                                   | \$ -                                   | \$ 8,799                               | \$ 21,807  | \$ 17,751                                |
| <b>Total Expenditures</b>          |                  | \$ -                                   | \$ -                                   | \$ 59,136                              | \$ 116,607                                       | \$ 112,498                               |
| <b>Total Surplus/Deficit</b>       |                  | \$ -                                   | \$ -                                   | \$ (59,136)                            | \$ (116,607)                                     | \$ (112,498)                             |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

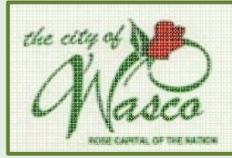
DEPARTMENT: BUDGET

FUND: 01

DEPT: 117

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.00               | 0.00               | 0.10               | 0.25               | 0.20                  | \$ 24,057                 |
| Accounting Manager                   | 3          | 0.00               | 0.00               | 0.33               | 0.50               | 0.50                  | \$ 30,611                 |
| Grant Admin/Internal Auditor         | 34         | 0.00               | 0.00               | 0.25               | 0.20               | 0.20                  | \$ 8,403                  |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       | \$ -                      |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 0.68               | 0.95               | 0.90                  | \$ 63,071                 |
| <b>Reclassification:</b>             |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions</b>  |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.00               | 0.68               | 0.95               | 0.90                  | \$ 63,071                 |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*DEBRA ANDREOTTI  
Administrative Assistant*



*HARJIT RANDHAWA  
Human Resource  
Manager*

***HUMAN RESOURCES / RISK MANAGEMENT***

*ORGANIZATIONAL CHART*

ADMINISTRATIVE SERVICES /  
FINANCE DIRECTOR

HUMAN RESOURCES /  
RISK MANAGEMENT  
MANAGER

ADMINISTRATIVE  
ASSISTANT

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

**DEPARTMENT DESCRIPTION:**

Human resources is under the direction of Administrative Services Director/Finance Director. Human Resources maintains and updates all personnel records, handles job recruitment and selection, is also responsible for employee benefits administration, coordination of personnel programs and employee and labor relations.

Risk Management - Maintains and updates all insurance records, develops safety programs, files all claims of liability and Workers Compensation and provides related information to the City's Attorney and City Manager. In addition, this department will develop programs that will improve employee safety and reduce city liability.

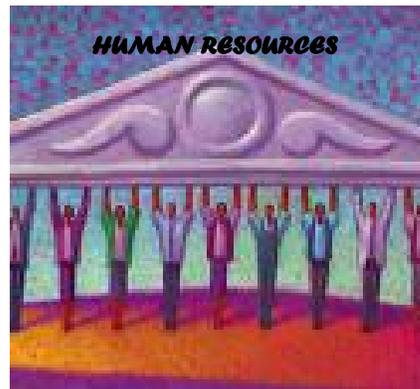
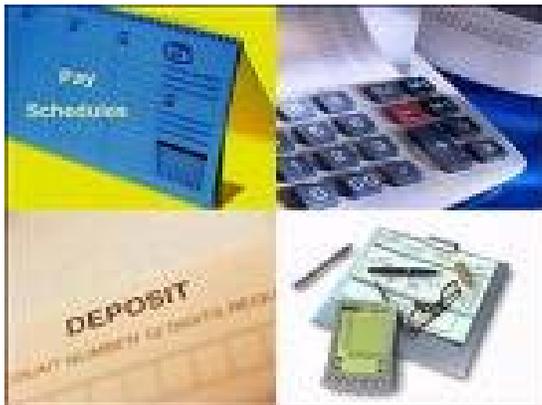
**FISCAL YEAR OBJECTIVES:**

Accomplishments

- 1) Completed new 3 year MOU agreement.
- 2) Compensations Study: Market based eliminated inside/outside pay schedules into one schedule.
- 3) Successfully recruited Administration Services Director internally saving the City approximately \$35,000
- 4) Reduced workers compensation loss incurred per 100/payroll by 15% to 96 cents per 100 of payroll.
- 5) Reduced annual workers compensation premiums per 100/payroll by 16% Saved the City \$16,356.
- 6) Recruited 19 new hires- 22% of workforce.
- 7) Closed 3 liability claims against the City no judgments against City.
- 8) Developed and implemented the Retirement Health Saving Account.
- 9) Revamped the Dept. of Transportation program. Received 100% program compliance for CALTRAN.

FISCAL YEAR OBJECTIVES

- 1) Implement leadership/staff development academy- 7 habits. (Q1)
- 2) Comprehensive employee ID system. (Q1)
- 3) Complete policy and procedure manual: on-line. (Q1, Q2)
- 4) Enhance benefits plan, zero or positive impact to budget. (Q1, Q2)
- 5) Develop one comprehensive comp range: all staff (Q1, Q2, Q3, Q4)
- 3) Develop employee recognition plan, pending approval of Department requested. (Q1)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

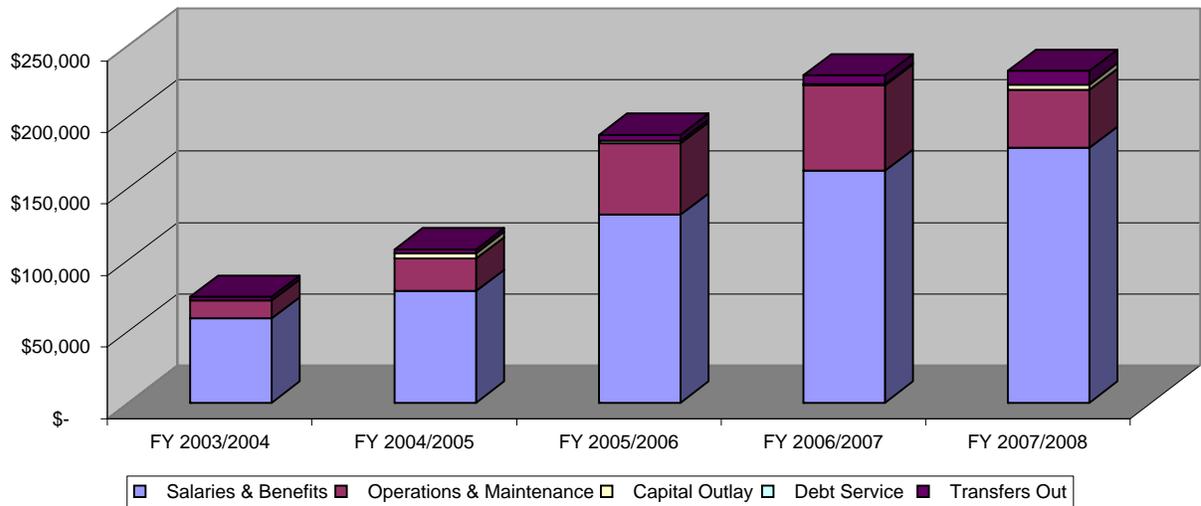
DEPARTMENT: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

| Description                        | Actual Expenditures<br>FY 2003/2004 | Actual Expenditures<br>FY 2004/2005 | Actual Expenditures<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                         | <b>\$ -</b>                                   | <b>\$ -</b>                           |
| <b>Expenditures:</b>               |                                     |                                     |                                     |   |                                       |
| Salaries & Benefits                | \$ 58,870                           | \$ 78,110                           | \$ 131,300                          | \$ 162,080                                    | \$ 178,006                            |
| Operations & Maintenance           | \$ 12,664                           | \$ 22,620                           | \$ 49,880                           | \$ 59,598                                     | \$ 40,649                             |
| Capital Outlay                     | \$ -                                | \$ 3,771                            | \$ 1,800                            | \$ 862  | \$ 3,800                              |
| Debt Service                       | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Other                              | \$ -                                | \$ -                                | \$ -                                | \$ -  | \$ -                                  |
| Transfers Out                      | \$ 2,650                            | \$ 2,750                            | \$ 4,290                            | \$ 6,470                                      | \$ 9,622                              |
| <b>Total Expenditures:</b>         | <b>\$ 74,184</b>                    | <b>\$ 107,251</b>                   | <b>\$ 187,270</b>                   | <b>\$ 229,010</b>                             | <b>\$ 232,076</b>                     |
| <b>Total Surplus or (Deficits)</b> | <b>\$ (74,184)</b>                  | <b>\$ (107,251)</b>                 | <b>\$ (187,270)</b>                 | <b>\$ (229,010)</b>                           | <b>\$ (232,076)</b>                   |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 1.00         | 1.10         | 1.10         | 1.65         | 1.60         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Human Resources<br>& Risk Management<br>Fund 01-120 | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|--|--|--|--|--|
| Salary  | 50010            | \$ 45,106                              | \$ 58,002                              | \$ 86,300                              | \$ 106,996                                       | \$ 119,283                               |
| Overtime  | 50050            | \$ -                                   | \$ 1,046                               | \$ 500                                 | \$ -   | \$ 500                                   |
| Health Savings                                      | 50065            |  |  | \$ -                                   | \$ 200   | \$ 420                                   |
| Vacation  | 50080            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 3,785   | \$ -                                     |
| FICA  | 50090            | \$ 3,588                               | \$ 4,256                               | \$ 7,500                               | \$ 8,100   | \$ 8,882                                 |
| Retirement  | 50110            | \$ 3,841                               | \$ 7,132                               | \$ 17,700                              | \$ 25,000  | \$ 26,132                                |
| Group Insurance                                     | 50120            | \$ 6,335                               | \$ 7,674                               | \$ 19,300                              | \$ 18,000  | \$ 22,788                                |
| <b>Total Salary &amp; Benefits</b>                  |                  | <b>\$ 58,870</b>                       | <b>\$ 78,110</b>                       | <b>\$ 131,300</b>                      | <b>\$ 162,080</b>                                | <b>\$ 178,006</b>                        |
| Training and Travel                                 | 50230            | \$ 1,180                               | \$ 1,484                               | \$ 1,800                               | \$ 7,527   | \$ 6,500                                 |
| Staff Training/Development                          | 50235            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 5,000                                 |
| Communication - Cell                                | 50285            | \$ -                                   | \$ 413                                 | \$ 1,500                               | \$ 958   | \$ 1,500                                 |
| Office Supplies                                     | 50310            | \$ 1,658                               | \$ 1,284                               | \$ 2,000                               | \$ 2,592   | \$ 2,200                                 |
| Dues  | 50330            | \$ 120                                 | \$ 250                                 | \$ 500                                 | \$ 611   | \$ 500                                   |
| Risk Management (Safety)                            | 50400            | \$ 2,000                               | \$ 320                                 | \$ 20,000                              | \$ 1,562   | \$ 2,000                                 |
| Professional Services                               | 50460            | \$ 271                                 | \$ 1,412                               | \$ 1,500                               | \$ 119   | \$ 500                                   |
| Job Recruitment                                     | 52010            | \$ 5,228                               | \$ 13,636                              | \$ 15,000                              | \$ 30,000  | \$ 10,000                                |
| Job Recruitment-Relocation                          | 520101           |  |  | \$ -                                   | \$ 12,000  | \$ -                                     |
| Pre-Employment/Testing                              | 52025            | \$ 684                                 | \$ 971                                 | \$ 3,000                               | \$ 2,000   | \$ 1,500                                 |
| Capital Outlay                                      | 52040            | \$ -                                   | \$ 3,771                               | \$ 1,800                               | \$ 862   | \$ 3,800                                 |
| Liability Insurance                                 | 52120            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 3,406                                 |
| Workers Compensation Ins.                           | 52190            | \$ 1,524                               | \$ 2,850                               | \$ 2,580                               | \$ 2,230   | \$ 2,543                                 |
| Special Recognition                                 | 52220            | \$ -                                   | \$ -                                   | \$ 2,000                               | \$ -   | \$ 5,000                                 |
| Oper. Trans Out-MIS                                 | 81400            | \$ 2,650                               | \$ 2,750                               | \$ 4,290                               | \$ 6,470   | \$ 5,759                                 |
| Oper. Trans Out - Facility Maint.                   | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 3,863                                 |
| <b>Total Operating Expense</b>                      |                  | <b>\$ 15,314</b>                       | <b>\$ 29,141</b>                       | <b>\$ 55,970</b>                       | <b>\$ 66,930</b>                                 | <b>\$ 54,071</b>                         |
| <b>Total Expenditures</b>                           |                  | <b>\$ 74,184</b>                       | <b>\$ 107,251</b>                      | <b>\$ 187,270</b>                      | <b>\$ 229,010</b>                                | <b>\$ 232,076</b>                        |
| <b>Total Surplus/Deficit</b>                        |                  | <b>\$ (74,184)</b>                     | <b>\$ (107,251)</b>                    | <b>\$ (187,270)</b>                    | <b>\$ (229,010)</b>                              | <b>\$ (232,076)</b>                      |

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| Employee ID System          | \$ 3,500        |
| Digital Camera              | \$ 300          |
| <b>Total Capital Outlay</b> | <b>\$ 3,800</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING SUMMARY

DEPARTMENT: HUMAN RESOURCES & RISK MGMT.

FUND: 01

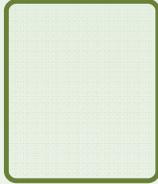
DEPT: 120

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Admin Services Director/Finance Dir. | Contract   | 0.00               | 0.10               | 0.10               | 0.15               | 0.10                  | \$ 12,029                 |
| Human Resources Manager/Risk Mgmt.   | 14         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 88,686                 |
| Administrative Assistant I           | 29         | 0.00               | 0.00               | 0.00               | 0.50               | 0.5                   | \$ 18,568                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 1.00               | 1.10               | 1.10               | 1.65               | 1.60                  | \$ 119,283                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 1.00               | 1.10               | 1.10               | 1.65               | 1.60                  | \$ 119,283                |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



VACANT  
Planning Director



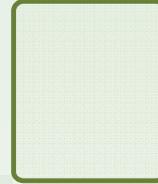
LACEY JONES  
Administrative Assistant



DENNIS McNAMARA  
Senior Planner



VACANT  
Associate Planner



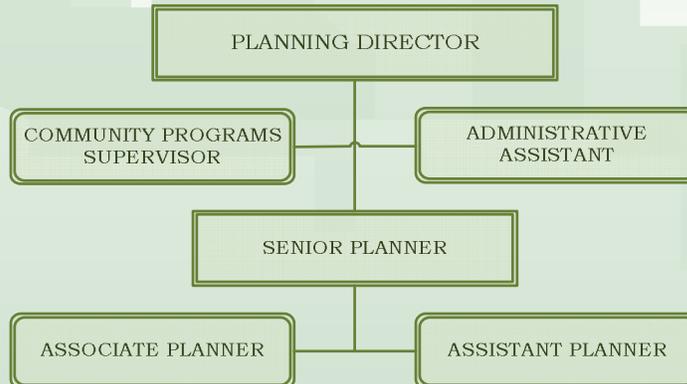
VACANT  
Assistant Planner



YVETTE LITTEN  
Community Programs  
Supervisor

**PLANNING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: PLANNING

FUND: 01

DEPT: 125

| DEPARTMENT DESCRIPTION:  |           |           |
|--|-----------|-----------|
| <p>The Planning and Community Development Department administers the City's land use regulations and develops standards and procedures to ensure logical growth while preserving Wasco's "quality of life" environment. The Department processes annexations, grant applications, and redevelopment requests in addition to maintaining the Geographic Information System database, City maps and General Plan Elements. Planning is responsible for compliance with CEQA, the Subdivision Map Act and other City, State and Federal Ordinances and laws related to land use and planning. In addition, the Planning Department provides community development support services and technical assistance to the general public.</p>  |           |           |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:  |           |           |
| <p><u>ACCOMPLISHMENTS</u></p> <ol style="list-style-type: none"> <li>1) Processed approximately 257 residential site plans.</li> <li>2) Processed approximately 4 tentative tract maps for a total of 1,109 new residential lots.</li> <li>3) Processed 2 parcel maps, 6 conditional use permits, 4 General Plan Map Amendments, 2 Annexations</li> </ol> <p><u>FISCAL YEAR OBJECTIVES</u></p> <ol style="list-style-type: none"> <li>1) Implement adopted policies of the General Plan</li> <li>2) Complete Annexations to the City.</li> <li>3) Establish Design Guidelines and Standards for Development.</li> <li>4) Improve and develop new "tools" such as form based codes to address growth and improve Wasco's quality of Life.</li> <li>5) Maintain a continuous dialogue with the City Council, Planning Commission and the Public regarding planning and development.</li> <li>6) Update the City's GIS, aerial photo, and the other databases to meet development needs</li> <li>7) Improve the Planning Department's website to provide planning and zoning information online.</li> <li>8) Promote "Wasco Walks," -improving non-vehicular circulation (bike paths, fitness trails, etc.</li> <li>9) Work with the school districts on EPA grant related to Environment Stewardship.</li> <li>10) Increase the City's sphere of influence and update the Municipal Service Review.</li> <li>11) Revise/Update the General Plan and Zoning ordinance as necessary</li> </ol> |           |           |
| PERFORMANCE INDICATORS:  |           |           |
|  | Actual    | Actual    |
|  | 2004-2005 | 2005-2006 |
| 1) Residential Site Plans Processed  | 300       | 326       |
| Processed by Time Required   | 300       | 326       |
| Effectiveness  | 100%      | 100%      |
| 2) Commercial/Ind. Site Plan Processed   | 12        | 9         |
| Processed by Time Required   | 12        | 9         |
| Effectiveness  | 100%      | 100%      |
| 3) Staff Reports Prepared  | 38        | 39        |
| Prepared by Time Required  | 38        | 39        |
| Effectiveness  | 100%      | 100%      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENTAL SUMMARY BUDGET

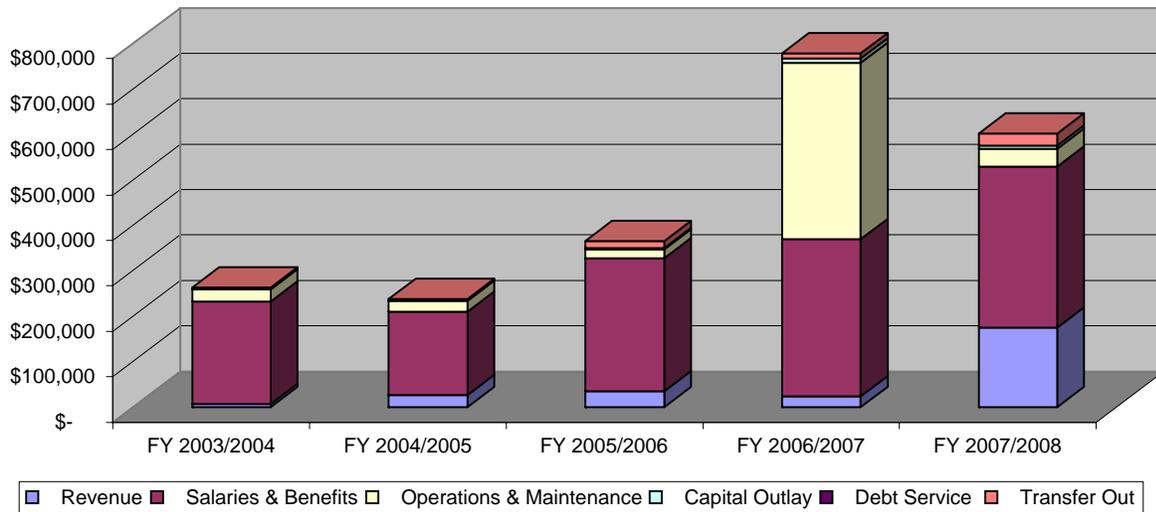
DEPARTMENT: PLANNING

FUND: 01

DEPT: 125

| Description                        | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                            | \$ 6,619                       | \$ 26,353                      | \$ 34,976                      | \$ 22,716                                | \$ 175,000                            |
| Transfers In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>               | \$ 6,619                       | \$ 26,353                      | \$ 34,976                      | \$ 22,716                                | \$ 175,000                            |
| <b>Expenditures:</b>               |                                |                                |                                |  |                                       |
| Salaries & Benefits                | \$ 225,352                     | \$ 183,587                     | \$ 291,629                     | \$ 345,837                               | \$ 353,434                            |
| Operations & Maintenance           | \$ 26,581                      | \$ 22,778                      | \$ 20,649                      | \$ 389,264                               | \$ 39,225                             |
| Capital Outlay                     | \$ -                           | \$ -                           | \$ 2,933                       | \$ 9,118                                 | \$ 8,000                              |
| Debt Service                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                       | \$ 4,700                       | \$ 4,850                       | \$ 15,290                      | \$ 11,480                                | \$ 26,345                             |
| <b>Total Expenditures</b>          | \$ 256,633                     | \$ 211,216                     | \$ 330,501                     | \$ 755,699                               | \$ 427,004                            |
| <b>Total Surplus or (Deficits)</b> | \$ (250,014)                   | \$ (184,863)                   | \$ (295,525)                   | \$ (732,983)                             | \$ (252,004)                          |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED<br>FY 2003/2004 | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 2.75                     | 2.75                     | 2.75                     | 4.70                     | 3.85                     |
| PART TIME   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     |

**CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET**

| Planning Dept.<br>Fund 01-125      | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Planning Fees                      | 30210            | \$ 6,619                          | \$ 26,353                         | \$ 34,976                         | \$ 22,716                                   | \$ 175,000                               |
| <b>Total Revenue</b>               |                  | <b>\$ 6,619</b>                   | <b>\$ 26,353</b>                  | <b>\$ 34,976</b>                  | <b>\$ 22,716</b>                            | <b>\$ 175,000</b>                        |
| Salary                             | 50010            | \$ 159,447                        | \$ 146,501                        | \$ 200,006                        | \$ 227,143                                  | \$ 231,506                               |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 1,217                                    | \$ 1,000                                 |
| Extra Help                         | 50060            | \$ 32,673                         | \$ -                              | \$ -                              | \$ 6,840                                    | \$ -                                     |
| Health Savings                     | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 1,400                                    | \$ 1,600                                 |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ 6,321                          | \$ 6,730                          | \$ 14,869                         | \$ 18,708                                   | \$ 17,333                                |
| Retirement                         | 50110            | \$ 7,098                          | \$ 8,593                          | \$ 46,036                         | \$ 55,335                                   | \$ 55,005                                |
| Group Insurance                    | 50120            | \$ 19,814                         | \$ 21,763                         | \$ 30,719                         | \$ 35,194                                   | \$ 46,991                                |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 225,352</b>                 | <b>\$ 183,587</b>                 | <b>\$ 291,629</b>                 | <b>\$ 345,837</b>                           | <b>\$ 353,434</b>                        |
| Training & Travel                  | 502302           | \$ 1,404                          | \$ 2,996                          | \$ 3,961                          | \$ 4,507                                    | \$ 6,000                                 |
| Planning Commission Travel         | 502303           | \$ 2,954                          | \$ 3,000                          | \$ 4,237                          | \$ 3,342                                    | \$ 4,000                                 |
| Communication - Cell               | 50285            | \$ 2,224                          | \$ 1,983                          | \$ 1,643                          | \$ 1,079                                    | \$ 1,680                                 |
| Office Supplies                    | 50310            | \$ 1,829                          | \$ 2,432                          | \$ 2,060                          | \$ 3,589                                    | \$ 3,000                                 |
| Dues                               | 50330            | \$ 833                            | \$ 1,000                          | \$ 610                            | \$ 882                                      | \$ 1,500                                 |
| Professional Services              | 50460            | \$ 9,302                          | \$ 4,972                          | \$ 1,630                          | \$ 370,000                                  | \$ 10,000                                |
| Application Processing Expense     | 50485            | \$ -                              | \$ 873                            | \$ 650                            | \$ -  | \$ -                                     |
| Planning Misc.                     | 52030            | \$ 525                            | \$ 285                            | \$ 344                            | \$ 562                                      | \$ 500                                   |
| Planning Commission Misc.          | 520301           | \$ 226                            | \$ 38                             | \$ 108                            | \$ 76                                       | \$ 1,000                                 |
| Capital Outlay                     | 52040            | \$ -                              | \$ -                              | \$ 2,933                          | \$ 9,118                                    | \$ 8,000                                 |
| Liability Insurance                | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 6,611                                 |
| Workers Compensation Insurance     | 52190            | \$ 7,283                          | \$ 5,200                          | \$ 5,406                          | \$ 5,226                                    | \$ 4,935                                 |
| Oper. Trans Out-MIS                | 81400            | \$ 4,700                          | \$ 4,850                          | \$ 15,290                         | \$ 11,480                                   | \$ 16,231                                |
| Oper. Trans Out - Facility Maint.  | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 10,114                                |
| <b>Total Operating Expense</b>     |                  | <b>\$ 31,281</b>                  | <b>\$ 27,628</b>                  | <b>\$ 38,872</b>                  | <b>\$ 409,863</b>                           | <b>\$ 73,570</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 256,633</b>                 | <b>\$ 211,216</b>                 | <b>\$ 330,501</b>                 | <b>\$ 755,699</b>                           | <b>\$ 427,004</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (250,014)</b>               | <b>\$ (184,863)</b>               | <b>\$ (295,525)</b>               | <b>\$ (732,983)</b>                         | <b>\$ (252,004)</b>                      |

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| TBD                         | \$ 8,000        |
| <b>Total Capital Outlay</b> | <b>\$ 8,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING SUMMARY

DEPARTMENT: PLANNING

FUND: 01

DEPT: 125

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Planning Director                    | Contract   | 1.00               | 1.00               | 1.00               | 0.70               | 0.75                  | \$ 70,990                 |
| Senior Planner                       | 6          | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 72,831                 |
| Associate Planner                    | 45         | 0.00               | 0.00               | 0.00               | 1.00               | 0.00                  | \$ -                      |
| Assistant Planner                    | 41         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 52,441                 |
| Community Programs Supervisor        | 33         | 0.00               | 0.00               | 0.00               | 0.00               | 0.10                  | \$ 4,745                  |
| Administrative Assistant I           | 29         | 0.75               | 0.75               | 0.75               | 1.00               | 1.00                  | \$ 30,498                 |
| <b>Total Existing Positions</b>      |            | 2.75               | 2.75               | 2.75               | 4.70               | 3.85                  | \$ 231,506                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 2.75               | 2.75               | 2.75               | 4.70               | 3.85                  | \$ 231,506                |

HOURLY EMPLOYEES

| Position Title                | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 No. of Hours | Annual Wage CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------------|
|                               |                    |                    |                    |                    |                        |                         |
| <b>Total Hourly Employees</b> | -                  | -                  | -                  | -                  |                        | \$ -                    |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

DEPARTMENT DESCRIPTION:

The General Fund has expenses that are not attributed to one department. The Non-Departmental fund has been established to record those expenses.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

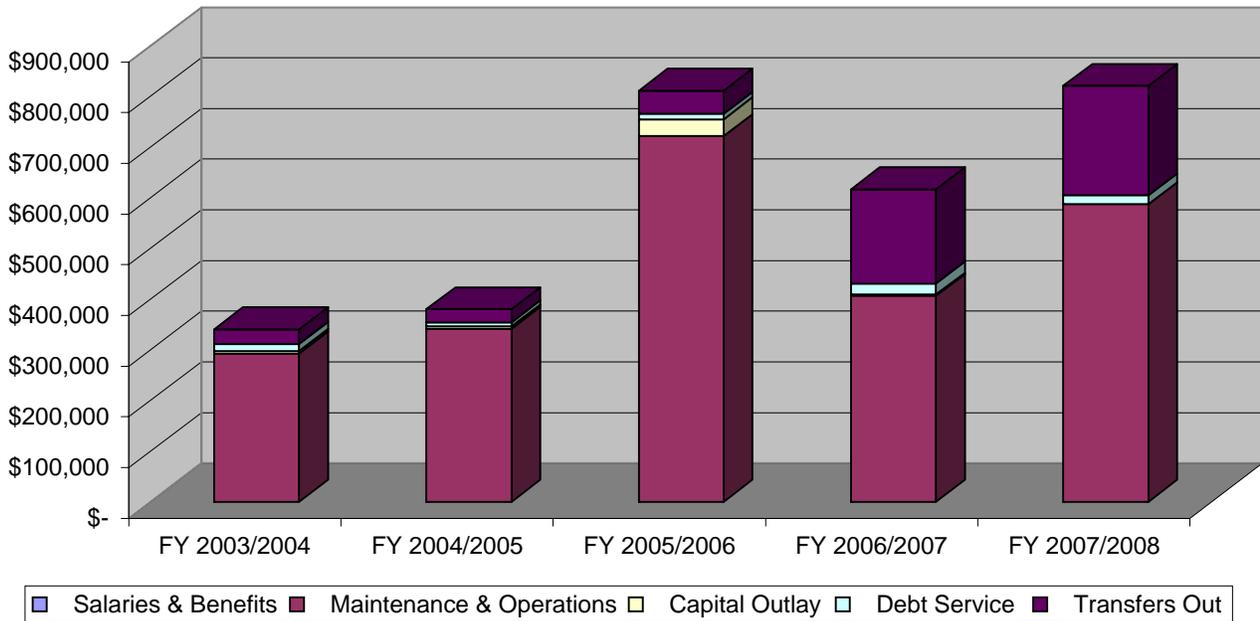
DEPARTMENT: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

| Description                        | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Expenditures<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|------------------------------------|--------------------------------|--------------------------------|--------------------------------|---|---------------------------------------|
| Revenue                            | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| Transfers In                       | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| <b>Total Revenue</b>               | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| <b>Expenditures:</b>               |                                |                                |                                |   |                                       |
| Salaries & Benefits                | \$ -                           | \$ -                           | \$ -                           | \$ -  | \$ -                                  |
| Maintenance & Operations           | \$ 292,714                     | \$ 341,312                     | \$ 721,325                     | \$ 406,191                                    | \$ 587,094                            |
| Capital Outlay                     | \$ 4,867                       | \$ 4,499                       | \$ 33,224                      | \$ 2,601                                      | \$ -                                  |
| Debt Service                       | \$ 13,959                      | \$ 8,291                       | \$ 10,786                      | \$ 21,956                                     | \$ 17,200                             |
| Transfers Out                      | \$ 28,687                      | \$ 25,303                      | \$ 45,680                      | \$ 185,960                                    | \$ 215,987                            |
| <b>Total Expenditures</b>          | \$ 340,226                     | \$ 379,404                     | \$ 811,015                     | \$ 616,708                                    | \$ 820,281                            |
| <b>Total Surplus or (Deficits)</b> | \$ (340,226)                   | \$ (379,404)                   | \$ (811,015)                   | \$ (616,708)                                  | \$ (820,281)                          |

BUDGET SUMMARY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Non-Departmental<br>Fund 01-130 | Object<br>Number | Actual<br>Expenditures<br>FY 2003/2004 | Actual<br>Expenditures<br>FY 2004/2005 | Actual<br>Expenditures<br>FY 2005/2006 | Estimated Actual<br>Expenditures<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---------------------------------|------------------|--|--|--|--|--|
| Communications                  | 50280            | \$ 16,849                              | \$ 16,560                              | \$ 20,283                              | \$ 21,461  | \$ 22,000                                |
| Postage                         | 50290            | \$ 6,325                               | \$ 8,100                               | \$ 7,703                               | \$ 9,000   | \$ 8,500                                 |
| Office Supplies                 | 50310            | \$ 7,348                               | \$ 7,852                               | \$ 7,827                               | \$ 9,877   | \$ 9,000                                 |
| City Attorney Publications      | 50450            | \$ -                                   | \$ 701                                 | \$ -                                   | \$ -   | \$ -                                     |
| Professional Services           | 50460            | \$ 51,746                              | \$ 62,840                              | \$ 49,478                              | \$ 50,000  | \$ 20,000                                |
| Legal Fees                      | 50520            | \$ 98,441                              | \$ 70,698                              | \$ 63,821                              | \$ 64,639  | \$ 200,000                               |
| Park Maintenance                | 50525            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 63,143  | \$ 63,144                                |
| Utilities                       | 50580            | \$ 27,835                              | \$ 31,905                              | \$ 34,734                              | \$ 42,091  | \$ 45,000                                |
| Unemployment                    | 50610            | \$ 305                                 | \$ 7,148                               | \$ 5,366                               | \$ 13,736  | \$ 15,000                                |
| Contingency                     | 51050            | \$ 1,968                               | \$ 6,400                               | \$ -                                   | \$ 10,000  | \$ 10,000                                |
| Contingent Liability            | 51055            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 19,000  | \$ -                                     |
| Misc.                           | 52030            | \$ 1,275                               | \$ 893                                 | \$ 906                                 | \$ 1,050   | \$ 1,000                                 |
| Capital Outlay                  | 52040            | \$ 4,867                               | \$ 4,499                               | \$ 33,224                              | \$ 2,601   | \$ -                                     |
| Auditor                         | 52050            | \$ 17,060                              | \$ 11,982                              | \$ 9,282                               | \$ 14,904  | \$ 17,550                                |
| Building Repair Offices         | 52080            | \$ 11,688                              | \$ 6,354                               | \$ 8,684                               | \$ -   | \$ -                                     |
| Janitorial Services             | 52110            | \$ 12,300                              | \$ 9,988                               | \$ 11,135                              | \$ 15,886  | \$ 16,000                                |
| Janitorial Supplies             | 52115            | \$ -                                   | \$ -                                   | \$ 724                                 | \$ 1,152   | \$ 2,000                                 |
| Liability Insurance             | 52120            | \$ 13,911                              | \$ 10,491                              | \$ 4,768                               | \$ 7,662   | \$ -                                     |
| Liability Claims                | 52130            | \$ 2,804                               | \$ 838                                 | \$ 454                                 | \$ 65  | \$ 2,000                                 |
| Bonding Premiums                | 52140            | \$ 832                                 | \$ 600                                 | \$ 200                                 | \$ -   | \$ 500                                   |
| Parking Citations               | 52160            | \$ 170                                 | \$ 205                                 | \$ 185                                 | \$ 570   | \$ 500                                   |
| Equipment Replace               | 52170            | \$ -                                   | \$ 63,534                              | \$ 166,530                             | \$ 28,490  | \$ 20,000                                |
| Rainy Day Fund Reserve          | 52174            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 100,000                               |
| Grant Matching Funds            | 52185            | \$ -                                   | \$ -                                   | \$ 300,000                             | \$ -   | \$ -                                     |
| Workers Compensation            | 52190            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ -                                     |
| Special Recognition             | 52220            | \$ 2,719                               | \$ 2,248                               | \$ 3,693                               | \$ 7,979   | \$ 6,400                                 |
| General Meetings                | 52235            | \$ -                                   | \$ 664                                 | \$ 1,956                               | \$ 1,526   | \$ 1,500                                 |
| LAFCO                           | 52250            | \$ -                                   | \$ 2,878                               | \$ 5,305                               | \$ 2,866   | \$ 5,000                                 |
| Chamber of Commerce             | 53010            | \$ 12,000                              | \$ 12,000                              | \$ 12,000                              | \$ 12,000  | \$ 12,000                                |
| Rose Festival                   | 53020            | \$ 6,000                               | \$ 6,000                               | \$ 6,000                               | \$ 6,000   | \$ 6,000                                 |
| Senior Citizen Support          | 53030            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 1,000                                 |
| Lease Equipment/Copier          | 54010            | \$ 13,959                              | \$ 8,291                               | \$ 10,786                              | \$ 21,956  | \$ 17,200                                |
| Banking Charges                 | 55010            | \$ 1,139                               | \$ 434                                 | \$ 292                                 | \$ 3,093   | \$ 3,000                                 |
| Transfer Out - WWT Loan         | 80100            | \$ 6,610                               | \$ -                                   | \$ -                                   | \$ 23,620  | \$ 23,620                                |
| Transfer Out - Streets          | 80500            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 111,157                               |
| Transfer Out - Facilities       | 80550            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 36,511  | \$ -                                     |
| Transfer Out - MD               | 81000            | \$ -                                   | \$ -                                   | \$ -                                   | \$ 5,000   | \$ 75,310                                |
| Transfer Out - MIS              | 81400            | \$ 6,800                               | \$ 6,950                               | \$ 11,620                              | \$ 16,480  | \$ -                                     |
| Transfer Out - Code Compliance  | 81420            | \$ 15,277                              | \$ 13,353                              | \$ 28,060                              | \$ 96,849  | \$ -                                     |
| Transfer Out - 91 & 93 CDBG     | 81430            | \$ -                                   | \$ 5,000                               | \$ 6,000                               | \$ 7,500   | \$ -                                     |
| Transfer Out - Emergency Resp.  | 81450            | \$ -                                   | \$ -                                   | \$ -                                   | \$ -   | \$ 5,900                                 |
| <b>Total Operating Expense</b>  |                  | <b>\$ 340,226</b>                      | <b>\$ 379,404</b>                      | <b>\$ 811,015</b>                      | <b>\$ 616,708</b>                                | <b>\$ 820,281</b>                        |
| <b>Total Surplus/(Deficit)</b>  |                  | <b>\$ (340,226)</b>                    | <b>\$ (379,404)</b>                    | <b>\$ (811,015)</b>                    | <b>\$ (616,708)</b>                              | <b>\$ (820,281)</b>                      |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works Director



ROBERT WREN  
City Projects Manager



AURELIO GARCIA  
AUTOCAD Technician



LESLIE HINOJOSA  
Clerk



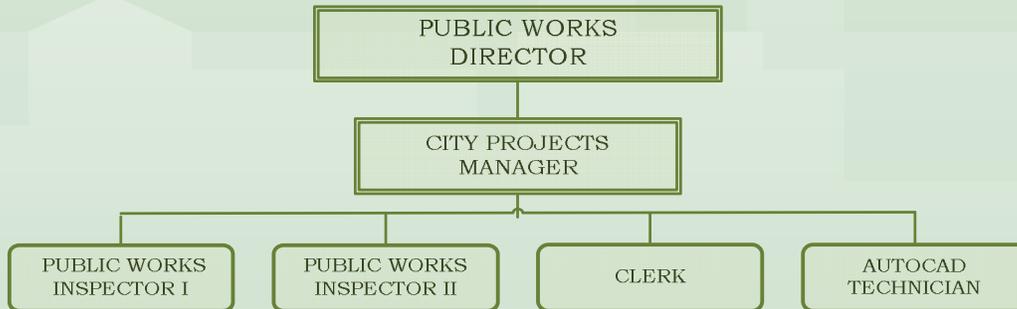
LEIGHTON MUCKEY  
Public Works  
Inspector II



TED CONRAD  
Public Works  
Inspector I

**ENGINEERING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: ENGINEERING

FUND: 01

DEPT: 135

**DEPARTMENT DESCRIPTION:**

The City's Engineering Services Division provides engineering and technical support services for residential, commercial, and industrial development within the City. Development proposals include subdivision maps, commercial and industrial site plans, and public improvement plans for the department's review and approval. The division also provides construction inspections services. The construction of public improvements must conform to construction standards, approved plans, specifications and statutory regulations.

The Division has the lead role with development of the City's Capital Improvement Projects (CIP). Proper planning is critical in building infrastructure system that will provide for future commercial, industrial, and residential growth.

The needs of our citizens and their rights to a high level of service, is also a major factor in maintaining our Capital Improvement Projects.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed Traffic Signal Light @ HWY 46 and Griffith Ave.
- 2) Completed 5th Street Storm Drain Project.
- 3) Completed 6th Street Sidewalk Project
- 4) Completed WFH Sidewalk Replacement Project.
- 5) Completed 7th Street In-pavement Lighting Project
- 6) Closed-out Transfer Transit Station Project.
- 7) Completed 12" Water Main Project.
- 8) Completed F Street In-fill Sidewalk Project
- 9) Completed Environmental Clearance for RSTP 5th Street.
- 10) Completed RDA Block Wall @ Industrial Park.
- 11) Completed RDA Landscape Project at Industrial Park.

FISCAL YEAR OBJECTIVES

Our primary goal is to deliver Federally and State funded projects on time and on budget.

- 1) Complete close-out of State-CDBG 12" Water Main. (Q1)
- 2) Complete design & construction Central Ave. Road & Sidewalk. (Q1, Q2)
- 3) Complete design and start construction of 5 th Street Road Reconstruction. (Q1, Q3)
- 4) Complete construction and close-out of F Street In-Fill Sidewalks Project. (Q1)
- 5) Complete design and start construction of 9th Street Between Griffith & G Street. (Q1, Q2)
- 6) Complete design & start construction of TDA- Article 3- 5th Street Bike Lane. (Q1, Q2)
- 7) Complete construction and close-out 7th St. Downtown Crosswalk Lighting. (Q1, Q2)
- 8) Complete construction and close-out Traffic Signal Griffith & Hwy. 46 (Q1, Q2)
- 9) Complete design & construction of State-CDBG St. Reconstruction Var. Locations. (Q3, Q4)
- 10) Complete design & start construction of Sidewalk at G Street & Poso Drive.
- 11) Complete design & start construction of Parking Expansion (Transfer Station). (Q1, Q2)

**PERFORMANCE INDICATORS**

|                                      | Actual     | Actual     | Projected  |
|--------------------------------------|------------|------------|------------|
|                                      | FY 2004/05 | FY 2005/06 | FY 2006/07 |
| 1) Zero loss time accidents/injuries | 0          | 0          | 0          |
| 2) Complete Public Works Projects    | 6          | 10         | 11         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

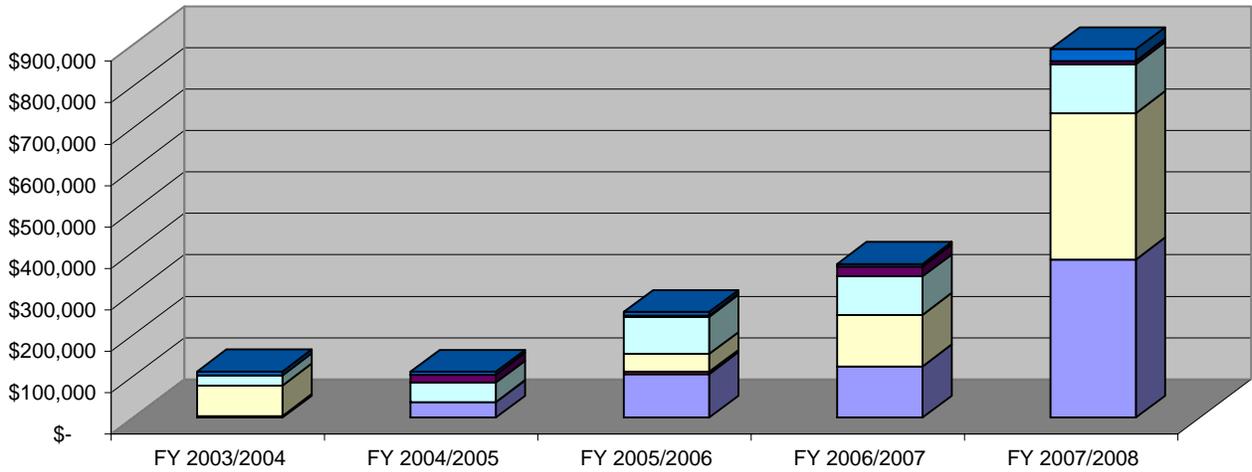
DEPARTMENT: ENGINEERING

FUND: 01

DEPT: 135

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 4,434                       | \$ 37,048                      | \$ 105,025                     | \$ 123,299                               | \$ 382,209                            |
| Transfer In                       | \$ -                           | \$ -                           | \$ 5,600                       | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 4,434                       | \$ 37,048                      | \$ 110,625                     | \$ 123,299                               | \$ 382,209                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ 73,764                      | \$ 991                         | \$ 43,232                      | \$ 125,025                               | \$ 352,471                            |
| Operations & Maintenance          | \$ 24,459                      | \$ 46,664                      | \$ 89,795                      | \$ 92,924                                | \$ 118,606                            |
| Capital Outlay                    | \$ -                           | \$ 18,964                      | \$ 2,478                       | \$ 23,052                                | \$ 7,670                              |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ 8,950                       | \$ 7,270                       | \$ 8,700                       | \$ 6,360                                 | \$ 28,006                             |
| <b>Total Expenditures</b>         | \$ 107,173                     | \$ 73,889                      | \$ 144,204                     | \$ 247,361                               | \$ 506,754                            |
| <b>Total Surplus or (Deficit)</b> | \$ (102,740)                   | \$ (36,841)                    | \$ (33,579)                    | \$ (124,062)                             | \$ (124,545)                          |

BUDGET SUMMARY



Legend: Revenue (Blue), Transfer In (Red), Salaries & Benefits (Green), Operations & Maintenance (Cyan), Capital Outlay (Purple), Debt Service (Orange), Transfer Out (Dark Blue)

PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 1.30         | 1.00         | 1.35         | 2.70         | 4.25         |
| PART TIME   | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Engineering<br>Fund 01-135         | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Encroachment Fees                  | 30310            | \$ 420                            | \$ 1,190                          | \$ 4,825                          | \$ 1,344                                    | \$ 2,200                                 |
| Engineering Final Map Fees         | 30320            | \$ 3,235                          | \$ 2,085                          | \$ 16,901                         | \$ 19,536                                   | \$ 15,000                                |
| Grading Plan Check Fee             | 30330            | \$ 88                             | \$ -                              | \$ 12,366                         | \$ 17,354                                   | \$ 10,000                                |
| Engineering Improve Plan Check     | 30340            | \$ 347                            | \$ 22,297                         | \$ 39,407                         | \$ 22,134                                   | \$ 17,500                                |
| Public Works Improve. Inspection   | 30350            | \$ 186                            | \$ -                              | \$ 6,053                          | \$ 30,000                                   | \$ 211,500                               |
| Engineering Fees (PE)              | 30360            | \$ 158                            | \$ 11,476                         | \$ 3,010                          | \$ 10,000                                   | \$ 77,884                                |
| LLA, Parcel Maps & PM Waviers      | 30365            | \$ -                              | \$ -                              | \$ -                              | \$ 10,930                                   | \$ 5,000                                 |
| Project Engineering                | 30375            | \$ -                              | \$ -                              | \$ -                              | \$ 12,000                                   | \$ 43,125                                |
| Grant Income (Pavement Manage)     | 30380            | \$ -                              | \$ -                              | \$ 22,462                         | \$ -  | \$ -                                     |
| Transfer In - Water                | 38030            | \$ -                              | \$ -                              | \$ 5,600                          | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 4,434</b>                   | <b>\$ 37,048</b>                  | <b>\$ 110,625</b>                 | <b>\$ 123,299</b>                           | <b>\$ 382,209</b>                        |
| Salary                             | 50010            | \$ 56,573                         | \$ -                              | \$ 28,682                         | \$ 86,700                                   | \$ 237,370                               |
| Overtime                           | 50050            | \$ 421                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Health Savings                     | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 425                                      | \$ 700                                   |
| FICA                               | 50090            | \$ 4,360                          | \$ -                              | \$ 2,183                          | \$ 6,900                                    | \$ 17,649                                |
| Retirement                         | 50110            | \$ 4,596                          | \$ -                              | \$ 8,072                          | \$ 21,000                                   | \$ 58,364                                |
| Group Insurance                    | 50120            | \$ 7,813                          | \$ 991                            | \$ 4,295                          | \$ 10,000                                   | \$ 38,037                                |
| Boot Allowance                     | 50125            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 350                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 73,764</b>                  | <b>\$ 991</b>                     | <b>\$ 43,232</b>                  | <b>\$ 125,025</b>                           | <b>\$ 352,471</b>                        |
| Uniform Allowance                  | 50130            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,000                                 |
| Training and Travel                | 50230            | \$ 704                            | \$ 21                             | \$ 1,421                          | \$ 1,000                                    | \$ 1,500                                 |
| Communication Cell                 | 50285            | \$ -                              | \$ 726                            | \$ -                              | \$ -  | \$ 2,100                                 |
| Office Supplies                    | 50310            | \$ 1,014                          | \$ 2,010                          | \$ 508                            | \$ 1,000                                    | \$ 1,750                                 |
| Fuel                               | 50320            | \$ 582                            | \$ -                              | \$ 152                            | \$ 800                                      | \$ 2,500                                 |
| Dues                               | 50330            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 500                                   |
| Materials                          | 50390            | \$ 1,636                          | \$ -                              | \$ 60                             | \$ 2,899                                    | \$ 2,500                                 |
| Publications                       | 50430            | \$ 193                            | \$ 437                            | \$ -                              | \$ 50                                       | \$ 500                                   |
| Professional Services              | 50460            | \$ 12,554                         | \$ 40,927                         | \$ 37,723                         | \$ 25,000                                   | \$ 40,000                                |
| Misc.                              | 52030            | \$ 43                             | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Capital Outlay                     | 52040            | \$ -                              | \$ 18,964                         | \$ 2,478                          | \$ 23,052                                   | \$ 7,670                                 |
| Liability Insurance                | 52120            | \$ 3,161                          | \$ 979                            | \$ 1,847                          | \$ 2,427                                    | \$ 10,167                                |
| Workers Compensation               | 52190            | \$ 4,573                          | \$ 1,563                          | \$ 2,393                          | \$ 3,136                                    | \$ 7,589                                 |
| Final Map Check                    | 52290            | \$ -                              | \$ -                              | \$ 9,071                          | \$ 10,328                                   | \$ 15,000                                |
| Grading Plan Check                 | 52310            | \$ -                              | \$ -                              | \$ 14,251                         | \$ 17,354                                   | \$ 10,000                                |
| Improvement Plan Check             | 52320            | \$ -                              | \$ -                              | \$ 22,370                         | \$ 18,000                                   | \$ 17,500                                |
| LLA, Parcel Maps & PM Waviers      | 52330            | \$ -                              | \$ -                              | \$ -                              | \$ 10,930                                   | \$ 5,000                                 |
| Trans Out - Shop                   | 80200            | \$ 4,250                          | \$ 2,729                          | \$ 4,410                          | \$ 3,610                                    | \$ 5,537                                 |
| Trans Out - Facility Maint.        | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 7,634                                 |
| Trans Out - MIS                    | 81400            | \$ 4,700                          | \$ 4,541                          | \$ 4,290                          | \$ 2,750                                    | \$ 14,835                                |
| <b>Total Operating Expense</b>     |                  | <b>\$ 33,410</b>                  | <b>\$ 72,898</b>                  | <b>\$ 100,973</b>                 | <b>\$ 122,336</b>                           | <b>\$ 154,282</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ 107,173</b>                 | <b>\$ 73,889</b>                  | <b>\$ 144,204</b>                 | <b>\$ 247,361</b>                           | <b>\$ 506,754</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (102,740)</b>               | <b>\$ (36,841)</b>                | <b>\$ (33,579)</b>                | <b>\$ (124,062)</b>                         | <b>\$ (124,545)</b>                      |

| Capital Outlay -52040                       | CC Approved     |
|---|-----------------|
| Desk Phone for Auto CAD Tech                | \$ 350          |
| Software Upgrades: (Acrobat & AutoCAD 2007) | \$ 2,500        |
| HP Designjet 130 Printer                    | \$ 2,100        |
| 2- Durawheel DW Measuring Wheel             | \$ 320          |
| CST/Berger Measure Mark 300 Foot            | \$ 150          |
| Topcon AT-G1 Auto Level                     | \$ 2,250        |
| <b>Total Capital Outlay</b>                 | <b>\$ 7,670</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING SUMMARY

DEPARTMENT: ENGINEERING

FUND: 01

DEPT: 135

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| City Projects Manager                | Contract   | 0.00               | 0.00               | 0.35               | 0.35               | 1.00                  | \$ 94,629                 |
| Public Works Inspector II            | 43         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 49,974                 |
| Public Works Inspector               | 37         | 0.00               | 0.00               | 0.00               | 0.25               | 0.50                  | \$ 26,190                 |
| Auto Cad Technician                  | 32         | 0.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 39,992                 |
| Street Maintenance Technician I      | 26         | 0.00               | 0.00               | 0.00               | 0.00               | 0.50                  | \$ 18,961                 |
| Clerk                                | 23         | 0.30               | 0.00               | 0.00               | 0.00               | 0.25                  | \$ 7,624                  |
| City Engineer                        |            | 1.00               | 1.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Community Program Supervisor         |            | 0.00               | 0.00               | 0.00               | 0.10               | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>      |            | 1.30               | 1.00               | 1.35               | 2.70               | 4.25                  | \$ 237,370                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | \$ -               | \$ -               | \$ -               | \$ -               | \$ -                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 1.30               | 1.00               | 1.35               | 2.70               | 4.25                  | \$ 237,370                |

STAFF



*the city of*  
**City of Wasco**  
**Annual Budget**  
**Fiscal Year 2007/2008**  
*Wasco*  
ROSE CAPITAL OF THE NATION

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: FIRE

FUND: 01

DEPT: 137

**DEPARTMENT DESCRIPTION:**

The City of Wasco contracts with the Kern County Fire Department to provide Fire Services to the Community of Wasco. In past years the County provided these services without a formal contract in exchange for the Fire Protection Fund Revenues collected on property tax bills. This will be the first year with a contract in place where as the City will make payments in addition to the Fire Protection Fund to the County for Fire Services. This is a multi-year contract with an annually increasing payment schedule. The City of Wasco and the Kern County Fire Department are committed to work in a partnership for the education and safety of the citizens of Wasco.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**PERFORMANCE INDICATORS**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

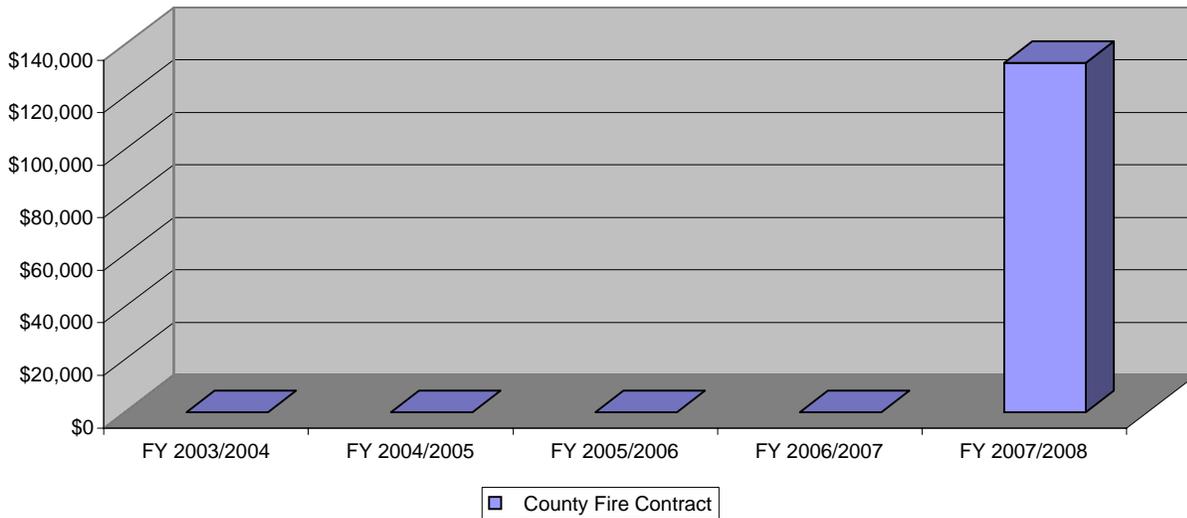
DEPARTMENT: FIRE

FUND: 01

DEPT:137

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|----------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                  |
| County Fire Contract              | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 133,000                       |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 133,000                       |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ (133,000)                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 9.00         | 9.00         | 9.00         | 9.00         | 9.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Fire<br>Fund 01-137            | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Fire Contract Services         | 50020            |                                   |                                   |                                   |   | \$ 133,000                               |
| <b>Total Operating Expense</b> |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 133,000                               |
| <b>Total Expenditures</b>      |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 133,000                               |
| <b>Total Surplus/(Deficit)</b> |                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ (133,000)                             |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: FIRE

DEPT: 137

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Captain                              |            | 3.00               | 3.00               | 3.00               | 3.00               | 3.00                  |                           |
| Engineer                             |            | 3.00               | 3.00               | 3.00               | 3.00               | 3.00                  |                           |
| Firefighter                          |            | 3.00               | 3.00               | 3.00               | 3.00               | 3.00                  |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 9.00               | 9.00               | 9.00               | 9.00               | 9.00                  | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 9.00               | 9.00               | 9.00               | 9.00               | 9.00                  | 0.00                      |

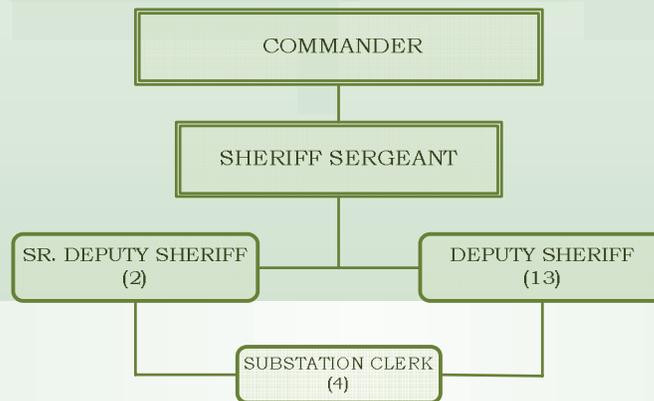


CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



**SHERIFF**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

**DEPARTMENT DESCRIPTION:**

The City of Wasco contracts with the Kern County Sheriff's Department to provide police services to the community of Wasco. This is a multi-year contract, which includes all applicable law enforcement resources required to provide professional, efficient, and personal police services to the citizens of Wasco.

The City of Wasco and the Kern County Sheriff's Department are committed to work in a partnership to provide professional, courteous, and personal law enforcement service to the community of Wasco and to improve the quality of life to the citizens and visitors of the City of Wasco.

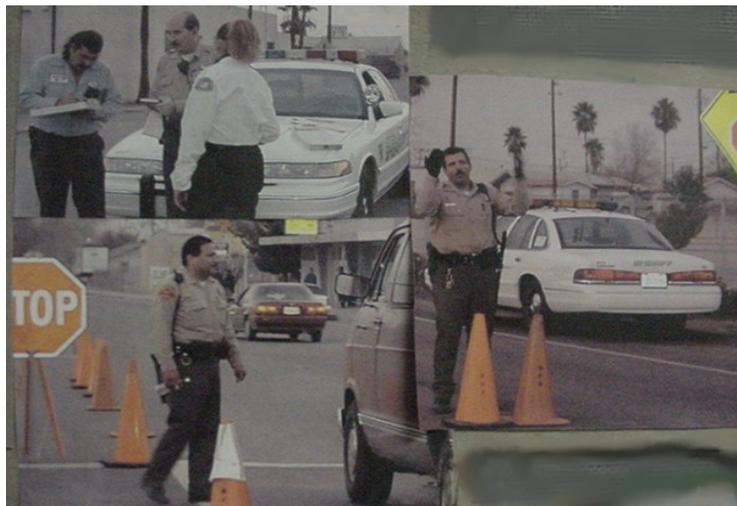
**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

FISCAL YEAR OBJECTIVES

- 1) Provide the highest quality of law enforcement for the community of Wasco.
- 2) Instill a sense of pride, professionalism and courteous behavior in all employees.
- 3) Provide and maintain high standards of training.
- 4) Treat all people with due respect
- 5) Enhance the quality of life for the community

**PERFORMANCE INDICATORS**

|                   | 2000   | 2001   | 2002   | 2003   | 2004   |
|-------------------|--------|--------|--------|--------|--------|
| CALLS             | 12,195 | 15,263 | 16,698 | 18,296 | 16,367 |
| TRAFFIC CITATIONS | 1,495  | 1,674  | 1,427  | 1,807  | 1,986  |



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

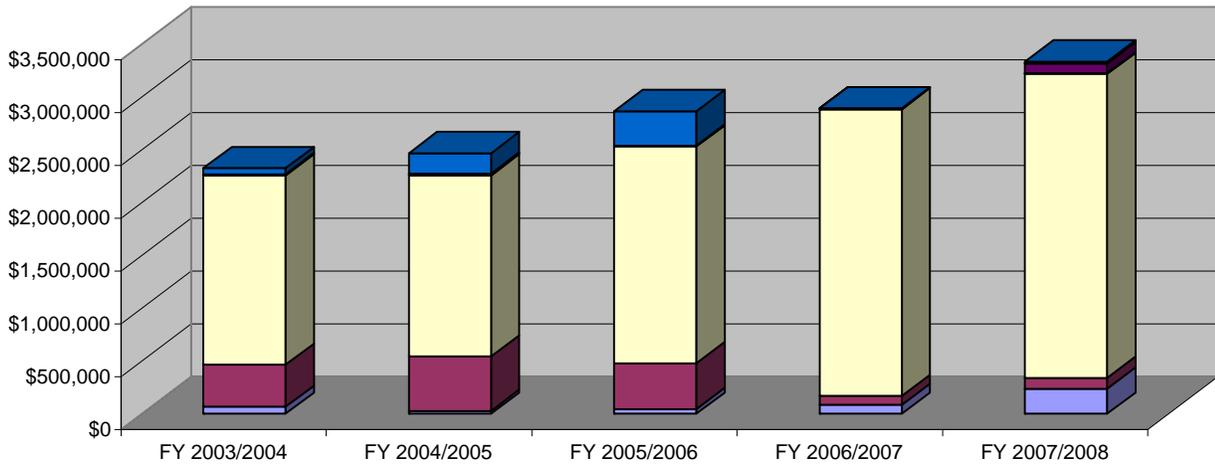
DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

| Description                         | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | Council<br>Approved<br>FY 2007/2008 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|-------------------------------------|
| <b>Revenue</b>                      | \$ 64,206                         | \$ 25,823                         | \$ 44,818                         | \$ 82,533                                   | \$ 235,945                          |
| <b>Transfers In</b>                 | \$ 397,160                        | \$ 514,760                        | \$ 433,600                        | \$ 86,300                                   | \$ 104,000                          |
| <b>Total Revenue</b>                | \$ 461,365                        | \$ 540,583                        | \$ 478,418                        | \$ 168,833                                  | \$ 339,945                          |
| <b>Expenditures:</b>                |                                   |                                   |                                   |   |                                     |
| <b>Sheriff Contract</b>             | \$ 1,795,850                      | \$ 1,715,850                      | \$ 2,052,143                      | \$ 2,715,210                                | \$ 2,878,622                        |
| <b>Operations &amp; Maintenance</b> | \$ 12,147                         | \$ 8,542                          | \$ 9,053                          | \$ 9,094                                    | \$ 6,500                            |
| <b>Capital Outlay</b>               | \$ -                              | \$ 9,948                          | \$ -                              | \$ -  | \$ 92,400                           |
| <b>Debt Service</b>                 | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                |
| <b>Transfers Out</b>                | \$ 55,726                         | \$ 192,970                        | \$ 325,520                        | \$ -  | \$ 18,204                           |
| <b>Total Expenditures</b>           | \$ 1,863,723                      | \$ 1,927,309                      | \$ 2,386,716                      | \$ 2,724,304                                | \$ 2,995,726                        |
| <b>Total Surplus or (Deficit)</b>   | \$ (1,402,357)                    | \$ (1,386,726)                    | \$ (1,908,298)                    | \$ (2,555,471)                              | \$ (2,655,781)                      |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 19.00        | 20.00        | 20.00        | 22.00        | 21.00        |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Sheriff<br>Fund 01-140             | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Stored Vehicles                    | 30410            | \$ 29,800                         | \$ 21,000                         | \$ 18,800                         | \$ 26,280                                   | \$ 30,000                                |
| Fingerprint Fees                   | 30420            | \$ 130                            | \$ 500                            | \$ 2,940                          | \$ 4,200                                    | \$ 4,000                                 |
| Court Fines                        | 30430            | \$ 1,574                          | \$ 1,799                          | \$ 22,628                         | \$ 5,203                                    | \$ 10,000                                |
| DUI                                | 30440            | \$ 24,540                         | \$ (5,618)                        | \$ (10,556)                       | \$ 5,000                                    | \$ 10,000                                |
| Parking Citations                  | 30450            | \$ 4,846                          | \$ 3,607                          | \$ 3,730                          | \$ 13,000                                   | \$ 12,000                                |
| Defensive Driving                  | 30460            | \$ -                              | \$ -                              | \$ 4,121                          | \$ -  | \$ -                                     |
| Public Safety                      | 30470            | \$ 3,316                          | \$ 4,535                          | \$ 3,154                          | \$ 5,095                                    | \$ 6,000                                 |
| Policing Parcel Tax                | 30475            | \$ -                              | \$ -                              | \$ -                              | \$ 13,755                                   | \$ 63,945                                |
| CDBG Grant                         | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 90,000                                |
| WUHSD Contribution                 | 33310            | \$ -                              | \$ -                              | \$ -                              | \$ 10,000                                   | \$ 10,000                                |
| Transfer In - Cops                 | 38130            | \$ 100,000                        | \$ 100,000                        | \$ 100,000                        | \$ 86,300                                   | \$ 104,000                               |
| Transfer In - SCPP                 | 38140            | \$ 81,160                         | \$ 81,160                         | \$ -                              | \$ -  | \$ -                                     |
| Transfer In Universal Hiring Grant | 38150            | \$ 144,000                        | \$ 222,400                        | \$ 222,400                        | \$ -  | \$ -                                     |
| Transfer In Univ. School Grant     | 38160            | \$ 72,000                         | \$ 111,200                        | \$ 111,200                        | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 461,365</b>                 | <b>\$ 540,583</b>                 | <b>\$ 478,418</b>                 | <b>\$ 168,833</b>                           | <b>\$ 339,945</b>                        |

|                                   |       |                     |                     |                     |                     |                     |
|-----------------------------------|-------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Sheriff Contract Services         | 50020 | \$ 1,795,850        | \$ 1,715,850        | \$ 2,052,143        | \$ 2,715,210        | \$ 2,878,622        |
| Special Events                    | 50220 | \$ 4,573            | \$ 3,389            | \$ 1,869            | \$ 4,032            | \$ -                |
| Bike Patrol                       | 50260 | \$ 4,864            | \$ 3,422            | \$ 3,997            | \$ -                | \$ 4,000            |
| Radar Repair                      | 50270 | \$ 403              | \$ -                | \$ 177              | \$ -                | \$ 500              |
| Postage                           | 50290 | \$ 58               | \$ 238              | \$ 123              | \$ -                | \$ -                |
| Office Supplies                   | 50310 | \$ 1,114            | \$ 391              | \$ 1,007            | \$ 2,019            | \$ -                |
| Misc.                             | 52030 | \$ 232              | \$ 500              | \$ -                | \$ 747              | \$ 500              |
| Capital Outlay                    | 52040 | \$ -                | \$ 9,948            | \$ -                | \$ -                | \$ 92,400           |
| Janitorial                        | 52110 | \$ -                | \$ -                | \$ 979              | \$ 1,200            | \$ 1,500            |
| Parking Citations                 | 52160 | \$ 903              | \$ 600              | \$ 900              | \$ 1,096            | \$ -                |
| Oper. Trans Out - Facility Maint. | 80550 | \$ -                | \$ -                | \$ -                | \$ -                | \$ 18,204           |
| Transfer Out - SCPP               | 81640 | \$ 21,526           | \$ 20,190           | \$ 5,030            | \$ -                | \$ -                |
| Transfer Out - Univ Hiring Grant  | 81650 | \$ 34,200           | \$ 172,780          | \$ 320,490          | \$ -                | \$ -                |
| <b>Total Operating Expense</b>    |       | <b>\$ 1,863,723</b> | <b>\$ 1,927,309</b> | <b>\$ 2,386,716</b> | <b>\$ 2,724,304</b> | <b>\$ 2,995,726</b> |

|                           |  |                     |                     |                     |                     |                     |
|---------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Expenditures</b> |  | <b>\$ 1,863,723</b> | <b>\$ 1,927,309</b> | <b>\$ 2,386,716</b> | <b>\$ 2,724,304</b> | <b>\$ 2,995,726</b> |
|---------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|

|                                |  |                       |                       |                       |                       |                       |
|--------------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ (1,402,357)</b> | <b>\$ (1,386,726)</b> | <b>\$ (1,908,298)</b> | <b>\$ (2,555,471)</b> | <b>\$ (2,655,781)</b> |
|--------------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|

| Capital Outlay -52040            | CC Approved      |
|----------------------------------|------------------|
| 4 - Lockers Double Tier          | \$ 2,400         |
| 2 Patrol Cars (from grant funds) | \$ 90,000        |
| <b>Total Capital Outlay</b>      | <b>\$ 92,400</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

CONTRACTED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Commander                            |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  |                           |
| Sergeant                             |            | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  |                           |
| Sr. Deputy Sheriff                   |            | 2.00               | 2.00               | 2.00               | 2.00               | 2.00                  |                           |
| Deputy Sheriff                       |            | 10.00              | 11.00              | 11.00              | 12.00              | 13.00                 |                           |
| School Resource Officers             |            | 2.00               | 2.00               | 2.00               | 2.00               | 0.00                  |                           |
| Clerks                               |            | 3.00               | 3.00               | 3.00               | 4.00               | 4.00                  |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 19.00              | 20.00              | 20.00              | 22.00              | 21.00                 | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | 0.00                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 19.00              | 20.00              | 20.00              | 22.00              | 21.00                 | 0.00                      |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works Director



LUIS PENA  
Public Services Manager



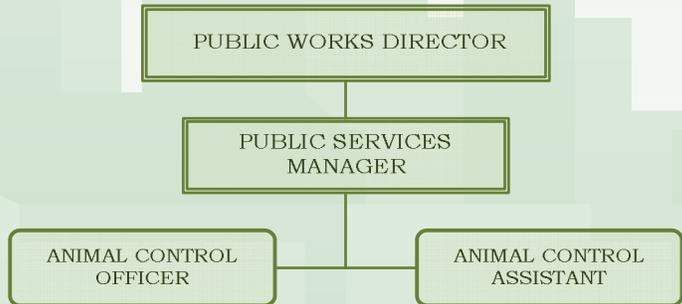
LARRY JENNINGS, JR.  
Animal Control Officer



ROBERTO VILLANUEVA  
Animal Control Assistant

**ANIMAL SERVICES**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: ANIMAL SERVICES

FUND: 01

DEPT: 145

**DEPARTMENT DESCRIPTION:**

Animal Control's function is to patrol the City for stray, vicious, injured, or rabid animals; to enforce City Ordinances, along with County and State Laws pertaining to all issues of animal control, including leash laws, barking dogs, and dog bite complaints. In the performance of his/her position, the Animal Control Officer will write citations, quarantine suspected rabid animals, and dispose of dead animals. The Animal Control Officer is also responsible for the maintenance of the animal shelter and the animals housed there.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

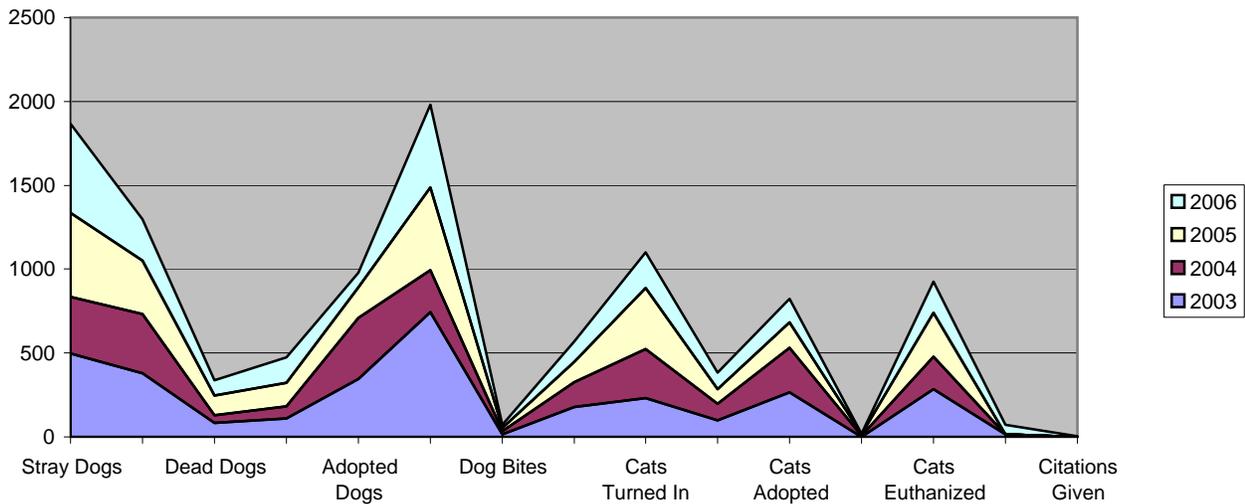
- 1) Purchased a New Animal Service Vehicle with the assistance of a Grant.
- 2) Purchased New Uniforms for Assistant Animal Services Officer.
- 3) Continued the maintenance of facilities and the care of animals impounded
- 4) Continued the training of officers
- 5) Hired an Assistant Animal Services Officer

FISCAL YEAR OBJECTIVES

- 1) Pickup 100 stray dogs (Q1, Q2, Q3, Q4)
- 2) Pick up 40 cats (Q1, Q2, Q3, Q4)
- 3) Receive 50 owner surrendered dogs (Q1, Q2, Q3, Q4)
- 4) Receive 25 owner surrendered cats (Q1, Q2, Q3, Q4)
- 5) Have 20 animals returned to owner (Q1, Q2, Q3, Q4)
- 6) Adopt 40 dogs (Q1, Q2, Q3, Q4)
- 7) Adopt 30 cats (Q1, Q2, Q3, Q4)



**PERFORMANCE INDICATORS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

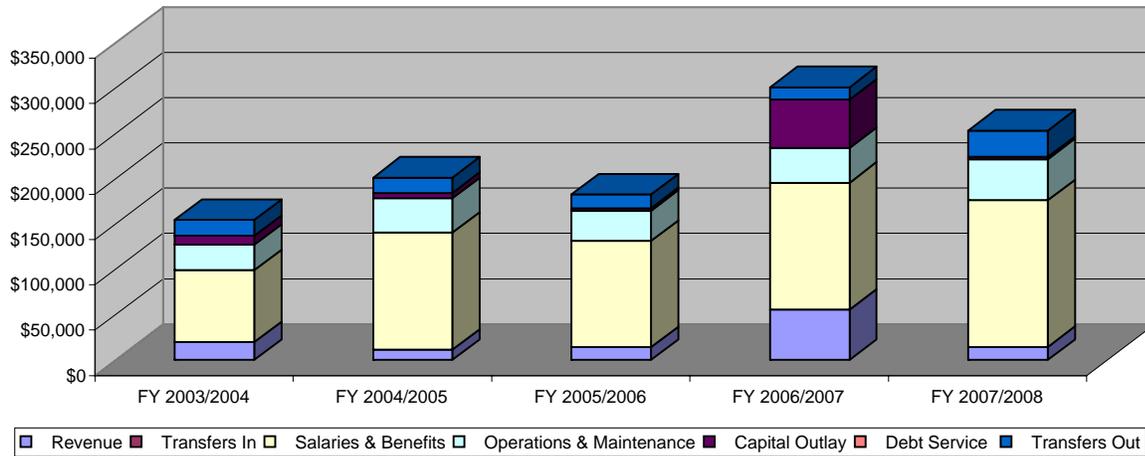
DEPARTMENT: ANIMAL SERVICES

FUND: 01

DEPT: 145

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 19,866                         | \$ 11,262                         | \$ 14,003                         | \$ 55,768                                   | \$ 14,500                                |
| Transfers In                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | \$ 19,866                         | \$ 11,262                         | \$ 14,003                         | \$ 55,768                                   | \$ 14,500                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 79,160                         | \$ 129,358                        | \$ 117,532                        | \$ 139,920                                  | \$ 161,714                               |
| Operations & Maintenance          | \$ 28,186                         | \$ 37,893                         | \$ 33,220                         | \$ 38,395                                   | \$ 45,507                                |
| Capital Outlay                    | \$ 9,641                          | \$ 6,019                          | \$ 2,790                          | \$ 53,058                                   | \$ 2,700                                 |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                     | \$ 17,650                         | \$ 16,800                         | \$ 15,100                         | \$ 13,850                                   | \$ 28,919                                |
| <b>Total Expenditures</b>         | \$ 134,637                        | \$ 190,070                        | \$ 168,642                        | \$ 245,224                                  | \$ 238,840                               |
| <b>Total Surplus or (Deficit)</b> | \$ (114,771)                      | \$ (178,808)                      | \$ (154,639)                      | \$ (189,455)                                | \$ (224,340)                             |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 2.00         | 3.00         | 2.25         | 3.25         | 2.20         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| ANIMAL SERVICES<br>Fund 01-145 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Feline Disposal                | 30510            | \$ -                              | \$ 598                            | \$ 195                            | \$ -  | \$ 500                                   |
| Animal Licenses                | 30520            | \$ 6,237                          | \$ 1,610                          | \$ 2,193                          | \$ 3,210                                    | \$ 4,000                                 |
| Animal Shelter                 | 30530            | \$ 13,629                         | \$ 9,054                          | \$ 11,615                         | \$ 8,058                                    | \$ 10,000                                |
| Grant Revenue                  | 30550            | \$ -                              | \$ -                              | \$ -                              | \$ 44,500                                   | \$ -                                     |
| <b>Total Revenue</b>           |                  | <b>\$ 19,866</b>                  | <b>\$ 11,262</b>                  | <b>\$ 14,003</b>                  | <b>\$ 55,768</b>                            | <b>\$ 14,500</b>                         |

|                                    |       |                  |                   |                   |                   |                   |
|------------------------------------|-------|------------------|-------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 47,250        | \$ 80,045         | \$ 68,172         | \$ 83,000         | \$ 96,351         |
| Overtime                           | 50050 | \$ 2,342         | \$ 11,601         | \$ 7,431          | \$ 9,516          | \$ 10,000         |
| FICA                               | 50090 | \$ 3,794         | \$ 6,589          | \$ 5,784          | \$ 7,000          | \$ 7,363          |
| Retirement                         | 50110 | \$ 3,847         | \$ 7,382          | \$ 12,953         | \$ 17,069         | \$ 20,234         |
| Group Insurance                    | 50120 | \$ 21,680        | \$ 23,741         | \$ 22,987         | \$ 23,000         | \$ 27,416         |
| Boot Allowance                     | 50125 | \$ 247           | \$ -              | \$ 206            | \$ 335            | \$ 350            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 79,160</b> | <b>\$ 129,358</b> | <b>\$ 117,532</b> | <b>\$ 139,920</b> | <b>\$ 161,714</b> |

|                                     |       |                  |                  |                  |                   |                  |
|-------------------------------------|-------|------------------|------------------|------------------|-------------------|------------------|
| Uniform Allowance                   | 50130 | \$ 1,139         | \$ 1,738         | \$ 1,532         | \$ 1,963          | \$ 2,000         |
| Training and Travel                 | 50230 | \$ 1,571         | \$ 2,003         | \$ 2,543         | \$ 6,138          | \$ 4,000         |
| Communication - Cell                | 50285 | \$ 2,193         | \$ 1,931         | \$ 1,213         | \$ 1,492          | \$ 1,900         |
| Office Supplies                     | 50310 | \$ 1,579         | \$ 768           | \$ 1,747         | \$ 1,144          | \$ 2,200         |
| Fuel                                | 50320 | \$ 3,647         | \$ 6,378         | \$ 5,907         | \$ 6,500          | \$ 8,000         |
| Uniform Cleaning                    | 50370 | \$ -             | \$ -             | \$ -             | \$ 41             | \$ 3,400         |
| Tools                               | 50380 | \$ 917           | \$ 2,351         | \$ 1,469         | \$ 1,291          | \$ 1,800         |
| Materials/Supplies                  | 50390 | \$ 1,809         | \$ 3,960         | \$ 2,454         | \$ 3,610          | \$ 5,000         |
| Vet. Supplies                       | 50410 | \$ 4,158         | \$ 3,613         | \$ 3,686         | \$ 3,611          | \$ 4,500         |
| Animal Disposal Services            | 50420 | \$ 788           | \$ 1,200         | \$ 1,700         | \$ 1,800          | \$ 2,000         |
| Equipment Repair & Maint.           | 50530 | \$ -             | \$ -             | \$ 721           | \$ 2,285          | \$ 3,000         |
| Misc.                               | 52030 | \$ 107           | \$ 163           | \$ 109           | \$ 318            | \$ 500           |
| Capital Outlay                      | 52040 | \$ 9,641         | \$ 6,019         | \$ 2,790         | \$ 53,058         | \$ 2,700         |
| Building Repairs/ Pest Control Ser. | 52080 | \$ 906           | \$ 2,688         | \$ 2,082         | \$ -              | \$ -             |
| Liability Insurance                 | 52120 | \$ 6,323         | \$ 4,700         | \$ 3,657         | \$ 4,368          | \$ 4,127         |
| Workers Compensation Insurance      | 52190 | \$ 3,049         | \$ 6,400         | \$ 4,399         | \$ 3,833          | \$ 3,081         |
| Oper. Trans Out-Shop                | 80200 | \$ 9,000         | \$ 14,050        | \$ 10,810        | \$ 8,830          | \$ 15,075        |
| Oper. Trans Out - Facility Maint.   | 80550 | \$ -             | \$ -             | \$ -             | \$ -              | \$ 9,481         |
| Oper. Trans Out-MIS                 | 81400 | \$ 8,650         | \$ 2,750         | \$ 4,290         | \$ 5,020          | \$ 4,363         |
| <b>Total Operating Expense</b>      |       | <b>\$ 55,476</b> | <b>\$ 60,712</b> | <b>\$ 51,110</b> | <b>\$ 105,303</b> | <b>\$ 77,126</b> |

|                           |  |                   |                   |                   |                   |                   |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 134,637</b> | <b>\$ 190,070</b> | <b>\$ 168,642</b> | <b>\$ 245,224</b> | <b>\$ 238,840</b> |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|

|                                |  |                     |                     |                     |                     |                     |
|--------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ (114,771)</b> | <b>\$ (178,808)</b> | <b>\$ (154,639)</b> | <b>\$ (189,455)</b> | <b>\$ (224,340)</b> |
|--------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| Chest Freezer               | \$ 500          |
| Desk                        | \$ 400          |
| Office Chair                | \$ 200          |
| Dart Projector              | \$ 700          |
| Copier                      | \$ 900          |
| <b>Total Capital Outlay</b> | <b>\$ 2,700</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: ANIMAL SERVICES

FUND: 01

DEPT: 145

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Public Services Manager                  | 15         | 0.00               | 0.00               | 0.25               | 0.25               | 0.20                  | \$ 22,740                 |
| Senior Animal Control Officer            | 30         | 1.00               | 1.00               | 1.00               | 1.00               | 0.00                  | \$ -                      |
| Animal Control Officer                   | 25         | 1.00               | 2.00               | 1.00               | 1.00               | 0.00                  | \$ 35,461                 |
| Animal Control Assistant                 | 23         | 0.00               | 0.00               | 0.00               | 1.00               | 0.00                  | \$ 32,145                 |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>          |            | 2.00               | 3.00               | 2.25               | 3.25               | 0.20                  | \$ 90,345                 |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Requested Reclassifications:</b>      |            |                    |                    |                    |                    |                       |                           |
| Senior Animal Control Officer            |            |                    |                    |                    |                    | 1.00                  | \$ 4,507                  |
| Animal Control Officer                   |            |                    |                    |                    |                    | 1.00                  | \$ 1,499                  |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 2.00                  | \$ 6,006                  |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>          |            | 2.00               | 3.00               | 2.25               | 3.25               | 2.20                  | \$ 96,351                 |

\*\*\* Once reclassification of employees occurs the Animal Control Assistant Position will be Eliminated.



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



VACANT  
Planning Director



MARLO GLASER  
Chief Building Inspector



ASCENSION RIOS  
Building Inspector I



STACEY LOPEZ  
Permit Technician

**BUILDING INSPECTION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: BUILDING INSPECTION

FUND: 01

DEPT: 150

**DEPARTMENT DESCRIPTION:**

The reason for building regulations and ordinances is to safeguard life, limb, health, property and public welfare. The Building Department is responsible for the enforcement of codes, regulations and ordinances which pertain to design, construction, quality of materials, location, use, occupancy and maintenance of buildings and properties, commercial and residential located within the city limits. This is achieved by the tracking of projects start to finish to ensure the communities desires are considered and the adopted codes, regulations and ordinances are adhered to through inspections.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed the permitting of a 3 story senior housing project.
- 2) Completed the permitting of a 81,000 sq. ft. expansion to the almond processing plant.



FISCAL YEAR OBJECTIVES

- 1) Make the Building Dept. solvent
- 2) Continue staff education.
- 3) Continue to provide the highest quality inspections possible.
- 4) Continue to provide good customer service.

**PERFORMANCE INDICATORS**

|                                     | Actual<br>2003-2004 | Actual<br>2004-2005 | Actual<br>2005-2006 |
|-------------------------------------|---------------------|---------------------|---------------------|
| 1) Inspection Scheduled             | 4273                | 4800                | 5200                |
| Scheduled By Time Required          | 4273                | 4800                | 5200                |
| Effectiveness                       | 100%                | 100%                | 100%                |
| 2) Building Permit Report Completed | 12                  | 12                  | 12                  |
| Completed by Time Required          | 12                  | 12                  | 12                  |
| Effectiveness                       | 100%                | 100%                | 100%                |
| 3) Permit Requests Processed        | 600                 | 596                 | 754                 |
| Processed by Time Required          | 600                 | 596                 | 754                 |
| Effectiveness                       | 100%                | 100%                | 100%                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

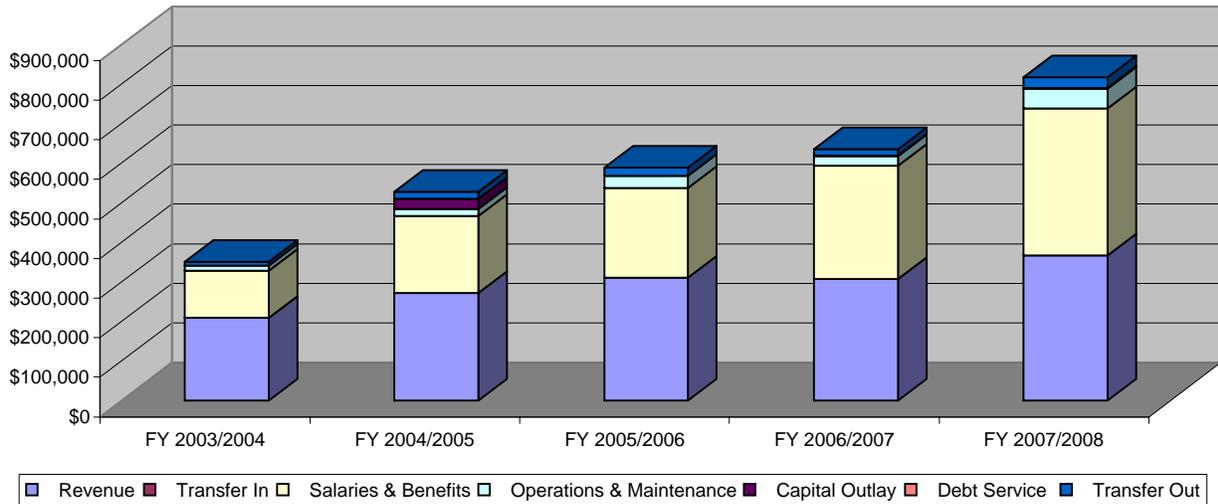
DEPARTMENT: BUILDING INSPECTION

FUND: 01

DEPT: 150

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 208,678                     | \$ 271,890                     | \$ 309,854                     | \$ 306,722                               | \$ 367,000                            |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 208,678                     | \$ 271,890                     | \$ 309,854                     | \$ 306,722                               | \$ 367,000                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 118,935                     | \$ 194,389                     | \$ 227,450                     | \$ 286,031                               | \$ 370,525                            |
| <b>Operations &amp; Maintenance</b> | \$ 12,608                      | \$ 18,199                      | \$ 30,005                      | \$ 24,582                                | \$ 49,577                             |
| <b>Capital Outlay</b>               | \$ -                           | \$ 24,523                      | \$ 484                         | \$ 1,884                                 | \$ 3,000                              |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ 9,450                       | \$ 17,900                      | \$ 20,430                      | \$ 14,980                                | \$ 26,714                             |
| <b>Total Expenditures</b>           | \$ 140,993                     | \$ 255,012                     | \$ 278,370                     | \$ 327,477                               | \$ 449,816                            |
| <b>Total Surplus or (Deficit)</b>   | \$ 67,685                      | \$ 16,878                      | \$ 31,484                      | \$ (20,755)                              | \$ (82,816)                           |

BUDGET SUMMARY



BUDGET SUMMARY

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 1.75         | 2.85         | 2.85         | 3.05         | 4.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Building Inspection<br>Fund 01-150 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Encroachment Fees                  | 30310            | \$ 770                            | \$ 805                            | \$ 105                            | \$ -  | \$ -                                     |
| School Fee Admin.                  | 30610            | \$ 4,952                          | \$ 10,512                         | \$ 7,002                          | \$ 18,082                                   | \$ 15,000                                |
| Home Rehab Inspect. Fees           | 30620            | \$ 1,334                          | \$ 1,987                          | \$ 6,631                          | \$ 1,137                                    | \$ 1,000                                 |
| Building Permits                   | 30630            | \$ 201,572                        | \$ 258,585                        | \$ 296,116                        | \$ 283,493                                  | \$ 350,000                               |
| Commercial Building Permits        | 30635            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Administration Fee                 | 30640            | \$ 51                             | \$ -                              | \$ -                              | \$ 4,010                                    | \$ 1,000                                 |
| <b>Total Revenue</b>               |                  | <b>\$ 208,678</b>                 | <b>\$ 271,890</b>                 | <b>\$ 309,854</b>                 | <b>\$ 306,722</b>                           | <b>\$ 367,000</b>                        |
| Salary                             | 50010            | \$ 86,133                         | \$ 142,046                        | \$ 152,559                        | \$ 193,000                                  | \$ 235,642                               |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 13                                       | \$ -                                     |
| Extra Help                         | 50060            | \$ 2,725                          | \$ -                              | \$ -                              | \$ -  | \$ 10,000                                |
| Health Savings                     | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 268                                      | \$ 450                                   |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 3,700                                 |
| FICA                               | 50090            | \$ 6,591                          | \$ 10,125                         | \$ 11,605                         | \$ 15,500                                   | \$ 17,891                                |
| Retirement                         | 50110            | \$ 7,232                          | \$ 14,525                         | \$ 31,227                         | \$ 44,000                                   | \$ 51,615                                |
| Group Insurance                    | 50120            | \$ 16,254                         | \$ 27,694                         | \$ 31,816                         | \$ 33,000                                   | \$ 50,747                                |
| Boot Allowance                     | 50125            | \$ -                              | \$ -                              | \$ 243                            | \$ 250                                      | \$ 480                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 118,935</b>                 | <b>\$ 194,389</b>                 | <b>\$ 227,450</b>                 | <b>\$ 286,031</b>                           | <b>\$ 370,525</b>                        |
| Uniform Allowance                  | 50130            | \$ 450                            | \$ 817                            | \$ 650                            | \$ 390                                      | \$ 1,050                                 |
| Training and Travel                | 50230            | \$ (160)                          | \$ 1,588                          | \$ 2,045                          | \$ 2,000                                    | \$ 6,000                                 |
| Communication - Cell               | 50285            | \$ 616                            | \$ 1,001                          | \$ 1,105                          | \$ 1,128                                    | \$ 2,400                                 |
| Office Supplies                    | 50310            | \$ 1,657                          | \$ 1,100                          | \$ 1,271                          | \$ 1,244                                    | \$ 3,000                                 |
| Fuel                               | 50320            | \$ 637                            | \$ 1,657                          | \$ 1,963                          | \$ 3,000                                    | \$ 5,000                                 |
| Dues                               | 50330            | \$ 802                            | \$ 1,046                          | \$ 1,000                          | \$ 648                                      | \$ 1,500                                 |
| Tools                              | 50380            | \$ 39                             | \$ 60                             | \$ 93                             | \$ 825                                      | \$ 2,000                                 |
| Publications/ Code Books           | 50430            | \$ 66                             | \$ 230                            | \$ 1,398                          | \$ -  | \$ 6,000                                 |
| Professional Services              | 50460            | \$ 1,265                          | \$ 695                            | \$ 12,547                         | \$ 1,188                                    | \$ 2,500                                 |
| Education                          | 50750            | \$ (160)                          | \$ 94                             | \$ 440                            | \$ -  | \$ 2,000                                 |
| Misc.                              | 52030            | \$ -                              | \$ 11                             | \$ 281                            | \$ 550                                      | \$ 500                                   |
| Capital Outlay                     | 52040            | \$ -                              | \$ 24,523                         | \$ 484                            | \$ 1,884                                    | \$ 3,000                                 |
| Liability Insurance                | 52120            | \$ 3,161                          | \$ 4,700                          | \$ 3,657                          | \$ 4,368                                    | \$ 10,093                                |
| Demolition                         | 52150            | \$ -                              | \$ -                              | \$ -                              | \$ 5,000                                    | \$ -                                     |
| Workers Compensation Ins.          | 52190            | \$ 4,235                          | \$ 5,200                          | \$ 3,555                          | \$ 4,240                                    | \$ 7,534                                 |
| Operating Transfer - Shop          | 80200            | \$ 4,750                          | \$ 13,050                         | \$ 8,810                          | \$ 7,220                                    | \$ 6,537                                 |
| Operating Transfer - MIS           | 81400            | \$ 4,700                          | \$ 4,850                          | \$ 11,620                         | \$ 7,760                                    | \$ 13,613                                |
| Oper. Trans Out - Facility Maint.  | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 6,564                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 22,058</b>                  | <b>\$ 60,623</b>                  | <b>\$ 50,919</b>                  | <b>\$ 41,446</b>                            | <b>\$ 79,291</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 140,993</b>                 | <b>\$ 255,012</b>                 | <b>\$ 278,370</b>                 | <b>\$ 327,477</b>                           | <b>\$ 449,816</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ 67,685</b>                  | <b>\$ 16,878</b>                  | <b>\$ 31,484</b>                  | <b>\$ (20,755)</b>                          | <b>\$ (82,816)</b>                       |

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| 1- Workstation              | \$ 1,500        |
| 1-Computer                  | \$ 1,500        |
| 1-Vehicles                  | \$ -            |
| <b>Total Capital Outlay</b> | <b>\$ 3,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: BUILDING INSPECTION

FUND: 01

DEPT: 150

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Admin Service Director/ Finance Director | Contract   | 0.00               | 0.10               | 0.10               | 0.00               | 0.00                  | \$ -                      |
| Planning Director                        | Contract   | 0.00               | 0.00               | 0.00               | 0.30               | 0.25                  | \$ 23,663                 |
| Chief Building Inspector                 | 9          | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 78,411                 |
| Building Inspector I                     | 40         | 0.00               | 1.00               | 1.00               | 1.00               | 0.00                  | \$ 51,317                 |
| Permit Technician                        | 27         | 0.75               | 0.75               | 0.75               | 0.75               | 0.75                  | \$ 30,689                 |
| <b>Total Existing Positions</b>          |            |                    |                    |                    |                    |                       |                           |
|  |            | 1.75               | 2.85               | 2.85               | 3.05               | 2.00                  | \$ 184,080                |
| <b>Requested Reclassifications:</b>      |            |                    |                    |                    |                    |                       |                           |
| Building Inspector II                    | 44         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 5,157                  |
| <b>Total Reclassifications:</b>          |            |                    |                    |                    |                    |                       |                           |
|  |            | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 5,157                  |
| <b>Requested New Positions:</b>          |            |                    |                    |                    |                    |                       |                           |
| Building Inspector I                     | 40         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 46,406                 |
| <b>Total Requested New Positions</b>     |            |                    |                    |                    |                    |                       |                           |
|  |            | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 46,406                 |
| <b>Total Salaried Employees</b>          |            | 1.75               | 2.85               | 2.85               | 3.05               | 4.00                  | \$ 235,642                |

HOURLY EMPLOYEES

| Position Title                | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | No. of Hours | 2007/2008 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| Extra Help Building Inspector | \$ 6,000           | \$ -               | \$ 10,000          | \$ 30,000          |              | \$ 10,000             |
| <b>Total Hourly Employees</b> | \$ 6,000           | \$ -               | \$ 10,000          | \$ 30,000          |              | \$ 10,000             |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*ANGELICA BENAVIDES  
Code Compliance Officer*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*RENE REYES  
Code Compliance Officer*

**CODE COMPLIANCE**

ORGANIZATIONAL CHART

ADMINISTRATIVE SERVICES/  
FINANCE DIRECTOR

CODE COMPLIANCE  
OFFICER  
(2)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: CODE COMPLIANCE

FUND: 01

DEPT: 160

| DEPARTMENT DESCRIPTION:   |                     |                     |
|---|---------------------|---------------------|
| <p>The Code Compliance Division of the Administrative Service Department and is service oriented. The Code Compliance Officers are an active liaison between the City and the Community helping residents and businesses comply with City Codes and Ordinances. The Code Compliance Division also enjoys a close partnership with the Kern County Sheriff's office in many law enforcement functions and community activities.</p> <p>The main focus of the Code Compliance Division is to assure compliance with City codes and Ordinance through a helpful and cooperative relationship with the citizens of Wasco.</p>   |                     |                     |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:   |                     |                     |
| <p><u>ACCOMPLISHMENTS</u></p> <ol style="list-style-type: none"> <li>1) Demolished (3) Houses and have an additional (2) in the process.</li> <li>2) Code Compliance Officers are now mobile thru the use of (2) Laptops and Wireless Technology.</li> <li>3) Conducted Meetings with the Downtown Business Merchants and discussed the following:               <ol style="list-style-type: none"> <li>a) City Codes and the impact on City Businesses.</li> <li>b) Open Communication with intent to assist concerns as they are presented to City Staff.</li> <li>c) Participation in Downtown Activities.</li> <li>d) Assist in the development of awareness programs to assist businesses (Façade Program, Etc.)</li> </ol> </li> </ol> <p><u>FISCAL YEAR OBJECTIVES</u></p> <ol style="list-style-type: none"> <li>1) Implement a change in citations from Misdemeanors to Administrative Infractions. (Q1)</li> <li>2) Engage Revenue Experts to assist in collection of Administrative Infractions and Vehicle Citations (Q1)</li> <li>3) Implement an extensive safety program for bike riders and pedestrians through the elementary school. (Q2)</li> <li>4) Remove and monitor Semi's from all residential zones in the City of Wasco. (Q2)</li> <li>5) Demolition of two vacant abandoned properties (Q2, Q4)</li> <li>6) Continue to promote the removal of inoperative and abandoned vehicles from properties with a goal of removing a total of 50 vehicles. (Q3)</li> <li>7) Develop and implement Policies and procedures for Code Compliance Division. (Q4)</li> </ol> |                     |                     |
| PERFORMANCE INDICATORS  |                     |                     |
|   | Actual<br>2003-2004 | Actual<br>2004-2005 |
| 1. Concerns taken   | 1484                | 1520                |
| Concerns responded  | 1460                | 1490                |
| Effectiveness   | 98%                 | 98%                 |
| 2. Community Clean-Up events  | 2                   | 2                   |
| Actual  | 2                   | 1                   |
| Effectiveness   | 100%                | 50%                 |
| 3. Bike Safety Presentations  | 2                   | 2                   |
| <b>Actual</b>   | 3                   | 3                   |
| <b>Effectiveness</b>  | 150%                | 150%                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

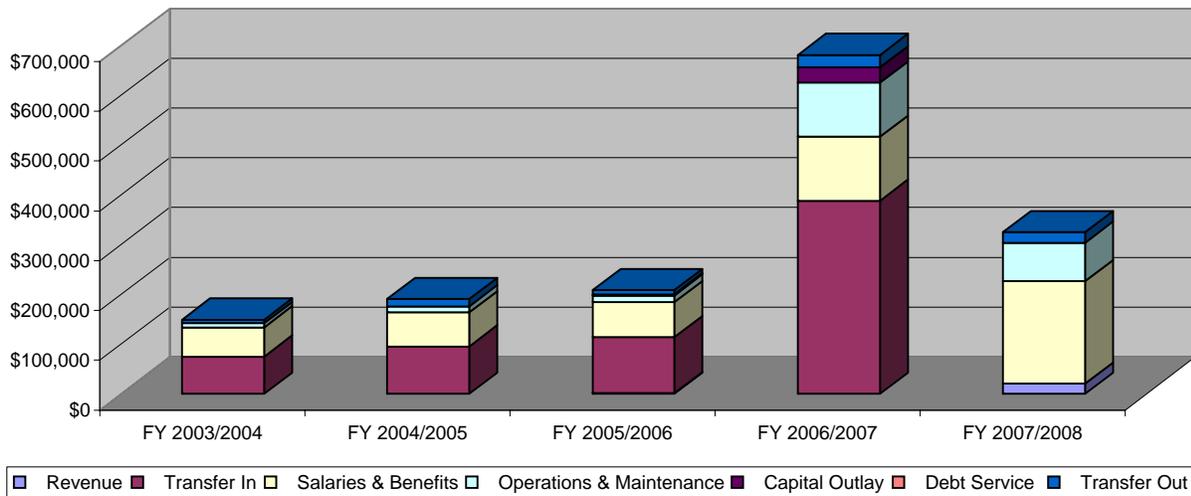
DEPARTMENT: CODE COMPLIANCE

FUND: 01

DEPT: 160

| Description                         | Actual Rev/Exp FY 2003/2004 | Actual Rev/Exp FY 2004/2005 | Actual Rev/Exp FY 2005/2006 | Estimated Actual Rev/Exp FY 2006/2007 | City Council Approved FY 2007/2008 |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|------------------------------------|
| <b>Revenue</b>                      | \$ 820                      | \$ 820                      | \$ 1,699                    | \$ 752                                | \$ 21,000                          |
| <b>Transfer In</b>                  | \$ 74,197                   | \$ 94,953                   | \$ 112,240                  | \$ 387,397                            | \$ -                               |
| <b>Total Revenue</b>                | \$ 75,017                   | \$ 95,773                   | \$ 113,939                  | \$ 388,149                            | \$ 21,000                          |
| <b>Expenditures:</b>                |                             |                             |                             |                                       |                                    |
| <b>Salaries &amp; Benefits</b>      | \$ 58,984                   | \$ 68,042                   | \$ 70,198                   | \$ 128,860                            | \$ 205,821                         |
| <b>Operations &amp; Maintenance</b> | \$ 8,411                    | \$ 12,178                   | \$ 13,758                   | \$ 108,372                            | \$ 77,157                          |
| <b>Capital Outlay</b>               | \$ -                        | \$ -                        | \$ 2,500                    | \$ 30,941                             | \$ -                               |
| <b>Debt Service</b>                 |                             |                             |                             |                                       | \$ -                               |
| <b>Transfer Out</b>                 | \$ 7,000                    | \$ 14,800                   | \$ 8,700                    | \$ 24,559                             | \$ 21,021                          |
| <b>Total Expenditures</b>           | \$ 74,395                   | \$ 95,020                   | \$ 95,157                   | \$ 292,732                            | \$ 303,999                         |
| <b>Total Surplus or (Deficit)</b>   | \$ 622                      | \$ 753                      | \$ 18,782                   | \$ 95,417                             | \$ (282,999)                       |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 1.00         | 1.00         | 1.00         | 3.00         | 2.20         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Code Compliance<br>Fund 01-160     | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Code Violations Revenue            | 30480            | \$ 820                            | \$ 820                            | \$ 210                            | \$ 204                                      | \$ 20,000                                |
| Bike Helmets TDA                   | 38000            | \$ -                              | \$ -                              | \$ 1,489                          | \$ 548                                      | \$ 1,000                                 |
| Transfer In Sanitation             | 38010            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 96,850                                   | \$ -                                     |
| Transfer In Water                  | 38030            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 96,849                                   | \$ -                                     |
| Transfer In Street                 | 38045            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 96,849                                   | \$ -                                     |
| Transfer In General Fund           | 38110            | \$ 15,277                         | \$ 13,353                         | \$ 28,060                         | \$ 96,849                                   | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 75,017</b>                  | <b>\$ 95,773</b>                  | <b>\$ 113,939</b>                 | <b>\$ 388,149</b>                           | <b>\$ 21,000</b>                         |
| Salary                             | 50010            | \$ 39,999                         | \$ 47,052                         | \$ 43,838                         | \$ 82,000                                   | \$ 129,760                               |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 5,000                                    | \$ 5,000                                 |
| FICA                               | 50090            | \$ 3,060                          | \$ 3,351                          | \$ 3,442                          | \$ 6,500                                    | \$ 9,458                                 |
| Retirement                         | 50110            | \$ 3,964                          | \$ 4,157                          | \$ 9,043                          | \$ 16,284                                   | \$ 27,250                                |
| Group Insurance                    | 50120            | \$ 11,961                         | \$ 13,482                         | \$ 13,774                         | \$ 18,986                                   | \$ 33,903                                |
| Boot Allowance                     | 50125            | \$ -                              | \$ -                              | \$ 102                            | \$ 90                                       | \$ 450                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 58,984</b>                  | <b>\$ 68,042</b>                  | <b>\$ 70,198</b>                  | <b>\$ 128,860</b>                           | <b>\$ 205,821</b>                        |
| Uniform Allowance                  | 50130            | \$ 396                            | \$ 128                            | \$ 309                            | \$ 1,024                                    | \$ 2,050                                 |
| Training & Travel                  | 50230            | \$ 331                            | \$ -                              | \$ 3,068                          | \$ 7,000                                    | \$ 5,000                                 |
| Communication Cell                 | 50285            | \$ 773                            | \$ 987                            | \$ 640                            | \$ 952                                      | \$ 4,800                                 |
| Postage                            | 50290            | \$ -                              | \$ 400                            | \$ 567                            | \$ 300                                      | \$ -                                     |
| Office Supplies                    | 50310            | \$ (1,033)                        | \$ 1,769                          | \$ 1,044                          | \$ 3,499                                    | \$ 4,000                                 |
| Fuel                               | 50320            | \$ 933                            | \$ 1,091                          | \$ 936                            | \$ 2,500                                    | \$ 5,500                                 |
| Dues                               | 50330            | \$ 50                             | \$ 50                             | \$ -                              | \$ 180                                      | \$ 1,000                                 |
| Grant Expense                      | 50335            | \$ -                              | \$ -                              | \$ -                              | \$ 10,000                                   | \$ -                                     |
| Uniform Cleaning                   | 50370            | \$ -                              | \$ -                              | \$ -                              | \$ 740                                      | \$ 1,600                                 |
| Professional Services              | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 10,000                                |
| Capital Outlay                     | 52040            | \$ -                              | \$ -                              | \$ 2,500                          | \$ 30,941                                   | \$ -                                     |
| Liability Insurance                | 52120            | \$ 3,161                          | \$ 2,353                          | \$ 3,657                          | \$ 8,736                                    | \$ 5,558                                 |
| Demolition                         | 52150            | \$ -                              | \$ -                              | \$ -                              | \$ 60,000                                   | \$ 30,000                                |
| Workers Compensation Insurance     | 52190            | \$ 3,049                          | \$ 3,750                          | \$ 1,549                          | \$ 6,120                                    | \$ 4,149                                 |
| Community Projects                 | 52225            | \$ 751                            | \$ 1,000                          | \$ 249                            | \$ 408                                      | \$ 2,500                                 |
| Weed Abatement                     | 52230            | \$ -                              | \$ 650                            | \$ -                              | \$ 5,000                                    | \$ -                                     |
| Temporary-Destitute Housing        | 52245            | \$ -                              | \$ -                              | \$ 250                            | \$ 339                                      | \$ 1,000                                 |
| Bike Helmets TDA Grant Expense     | 52255            | \$ -                              | \$ -                              | \$ 1,489                          | \$ 1,574                                    | \$ -                                     |
| Oper. Trans Out-Shop               | 80200            | \$ 4,350                          | \$ 12,050                         | \$ 4,410                          | \$ 11,789                                   | \$ 6,537                                 |
| Transfer Out - Facilities          | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 6,456                                 |
| Oper. Trans Out-MIS                | 81400            | \$ 2,650                          | \$ 2,750                          | \$ 4,290                          | \$ 12,770                                   | \$ 8,028                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 15,411</b>                  | <b>\$ 26,978</b>                  | <b>\$ 24,958</b>                  | <b>\$ 163,872</b>                           | <b>\$ 98,178</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 74,395</b>                  | <b>\$ 95,020</b>                  | <b>\$ 95,157</b>                  | <b>\$ 292,732</b>                           | <b>\$ 303,999</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ 622</b>                     | <b>\$ 753</b>                     | <b>\$ 18,782</b>                  | <b>\$ 95,417</b>                            | <b>\$ (282,999)</b>                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: CODE COMPLIANCE

FUND: 01

DEPT: 160

SALARIED EMPLOYEES

| Position Title                      | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|-------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>          |            |                    |                    |                    |                    |                       |                           |
| Admin Serv Dir/Finance Director     | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.20                  | \$ 24,057                 |
| Code Compliance Officer I           | 40         | 1.00               | 1.00               | 1.00               | 3.00               | 1.00                  | \$ 100,018                |
|                                     |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>     |            | 1.00               | 1.00               | 1.00               | 3.00               | 1.20                  | \$ 124,075                |
| <b>Requested Reclassifications:</b> |            |                    |                    |                    |                    |                       |                           |
| Code Compliance Officer II          | 44         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 5,685                  |
|                                     |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 5,685                  |
| <b>Total Salaried Employees</b>     |            | 1.00               | 1.00               | 1.00               | 3.00               | 2.20                  | \$ 129,760                |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*RON MITTAG  
Asst. City Manager*



*DUVIET RODRIGUEZ  
Administrative Assistant*

***ECONOMIC DEVELOPMENT***

*ORGANIZATIONAL CHART*

ASSISTANT  
CITY MANAGER

ADMINISTRATIVE  
ASSISTANT

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

**DEPARTMENT DESCRIPTION:**

Economic Development is responsible for promoting business opportunities to enhance the quality of life and economic vitality of our community.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Complete SWOT analysis for City.
- 2) Completed targeted industries survey for marketing program.
- 3) Updated trade area demographics for website.
- 4) Installed content management system for economic development webpage.
- 5) Updated economic development webpage with prospect response program.
- 6) Completed Phase 1 of Image Enhancement Program.
- 7) Received \$10,000 marketing grant PG&E.
- 8) Recruited two new businesses to Wasco Industrial Park.
- 9) Completed three land sales in the Industrial Park.
- 10) Completed five site tours for industrial prospects.
- 11) Recruited two projects for Rose City Industrial Park.

FISCAL YEAR OBJECTIVES

- 1) Complete Phase 2 of image Enhancement Program. (Q1)
- 2) Conduct ground breaking for first project in Rose City Industrial Park.(Q1)
- 3) Produce new marketing materials for business recruitment. (Q1)
- 4) Complete baseline assessment for Strategic Planning Process. (Q1)
- 5) Complete Strategic Plan Development. (Q2)
- 6) Conduct two site tours for industrial prospects. ( Q2)
- 7) Partner with Team California for one trade show. (Q2)
- 8) Complete Performance Measurement Development for Strategic Plan. (Q3)
- 9) Complete two site selector company recruitment visits. (Q3)
- 10) Implement Ad campaign for Rose City Industrial Park.
- 11) Rollout Strategic Plan. ( Q4)
- 12) Partner with Kern EDC for site selector site visits and tour. (Q4)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENTAL SUMMARY BUDGET

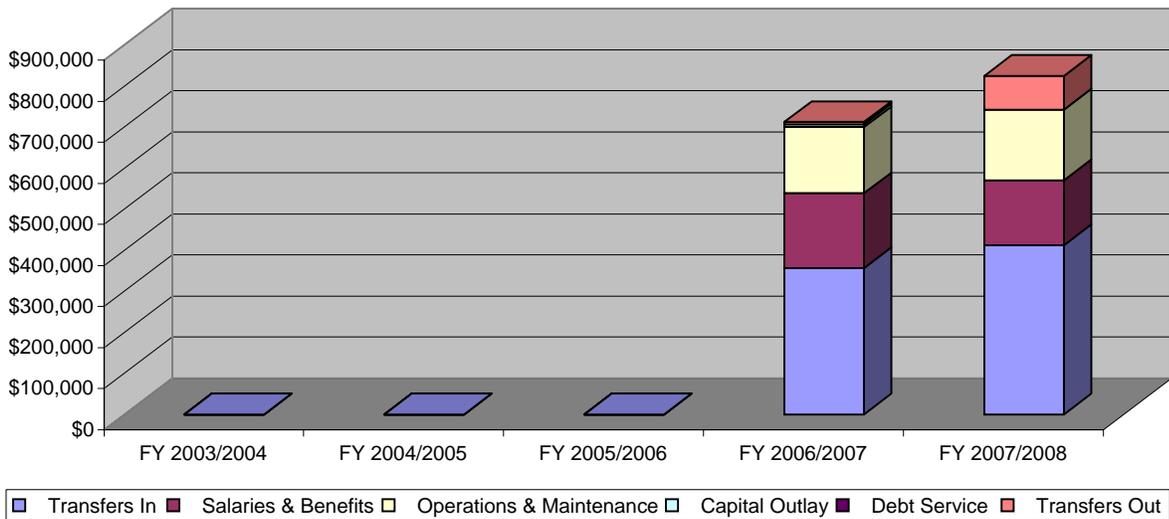
DEPARTMENT: ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers In                      | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ 182,112.49                               | \$ 157,905                               |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ 161,702.05                               | \$ 171,935                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ 6,755.16                                 | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                     | \$ -                              | \$ -                              | \$ -                              | \$ 5,500                                    | \$ 82,318                                |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ 0  | \$ -                                     |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 2.00         |
| PART TIME   |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Economic Development Dept.<br>Fund 01-165  | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - RDA                          | 38005            | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| <b>Total Revenue</b>                       |                  | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| Salary                                     | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 125,000                                  | \$ 100,368                               |
| Overtime                                   | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 28                                       | \$ 500                                   |
| FICA                                       | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 7,000                                    | \$ 7,674                                 |
| Retirement                                 | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 33,500                                   | \$ 26,927                                |
| Group Insurance                            | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 16,584                                   | \$ 22,435                                |
| <b>Total Salary &amp; Benefits</b>         |                  | \$ -                              | \$ -                              | \$ -                              | \$ 182,112                                  | \$ 157,905                               |
| Training and Travel                        | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ 12,910                                   | \$ 10,000                                |
| Communication                              | 50280            | \$ -                              | \$ -                              | \$ -                              | \$ 1,185                                    | \$ 1,000                                 |
| Communication - Cell                       | 50285            | \$ -                              | \$ -                              | \$ -                              | \$ 1,100                                    | \$ 1,480                                 |
| Postage                                    | 50290            | \$ -                              | \$ -                              | \$ -                              | \$ 100                                      | \$ 1,000                                 |
| Office Supplies                            | 50310            | \$ -                              | \$ -                              | \$ -                              | \$ 2,000                                    | \$ 2,500                                 |
| Dues                                       | 50330            | \$ -                              | \$ -                              | \$ -                              | \$ 1,008                                    | \$ 950                                   |
| Professional Services                      | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ 125,000                                  | \$ 125,000                               |
| Marketing/Advertising                      | 52030            | \$ -                              | \$ -                              | \$ -                              | \$ 15,263                                   | \$ 25,000                                |
| Capital Outlay                             | 52040            | \$ -                              | \$ -                              | \$ -                              | \$ 6,755                                    | \$ -                                     |
| Liability Insurance                        | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,866                                 |
| Workers Compensation Ins.                  | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 3,136                                    | \$ 2,139                                 |
| Oper. Trans Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 67,411                                |
| Oper. Trans Out - Facility Maint.          | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 9,671                                 |
| Oper. Trans Out-MIS                        | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 5,500                                    | \$ 5,236                                 |
| <b>Total Operating Expense</b>             |                  | \$ -                              | \$ -                              | \$ -                              | \$ 173,957                                  | \$ 254,253                               |
| <b>Total Expenditures</b>                  |                  | \$ -                              | \$ -                              | \$ -                              | \$ 356,070                                  | \$ 412,158                               |
| <b>Total Surplus/(Deficit)</b>             |                  | \$ -                              | \$ -                              | \$ -                              | \$ 0  | \$ -                                     |

THE CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

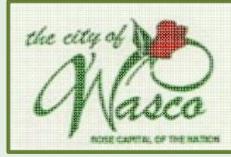
DEPARTMENT: ECONOMIC DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 165

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Economic Development Director        | Contract   | 0.00               | 0.00               | 0.00               | 1.00               | 0.00                  |                           |
| Administrative Assistant I           | 29         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 35,368                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 0.00               | 2.00               | 1.00                  | \$ 35,368                 |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
| Economic Development Coordinator     |            | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 65,000                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | \$ -               | \$ -               | \$ -               | \$ -               | 1                     | \$ 65,000                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.00               | 0.00               | 2.00               | 2.00                  | \$ 100,368                |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



JAMES ZERVIS  
Administrative Services /  
Finance Director



YVETTE LITTEN  
Housing & Community  
Programs Supervisor

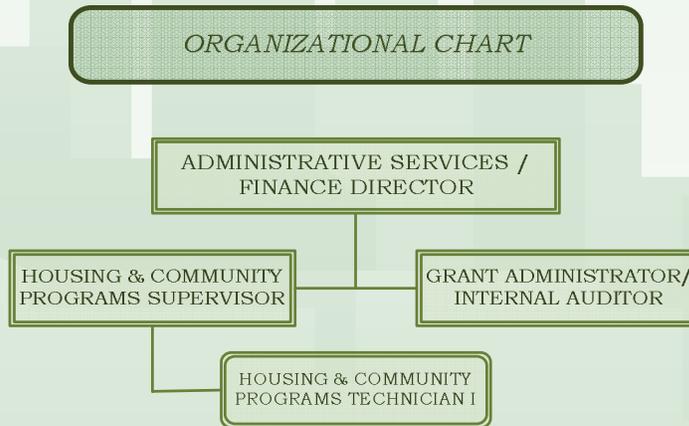


DELIA FELIX  
Housing & Community  
Programs Technician I



VICTOR VASQUEZ, JR.  
Grant Administrator /  
Internal Auditor

**HOUSING AND COMMUNITY PROGRAMS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: HOUSING & COMMUNITY PROGRAMS

FUND: 01 DEPT: 170

DEPARTMENT DESCRIPTION:

The Housing & Community Programs Division exists to administer Housing Grants and Community Programs to the local citizens. The Division currently offers low income housing rehabilitation loans, home accessibility grants, and in-fill sidewalk grants to rehab recipients, helping to eliminate neighborhood blight. New programs and funding sources are constantly being pursued. With the price of housing making home ownership an almost unattainable goal- new programs are needed to help our low-income families attain the dream. The Cities Redevelopment Agency offers funding support to the programs and allows the Housing & Community Programs to meet its constant goal of improving neighborhoods- one house at a time.

GOALS & OBJECTIVES

- 1) Meet all reporting requirements for all closed grants. (Q1, Q2, Q3, and Q4)
- 2) Apply for First-Time Homebuyer Funds through the BEGIN Program. (Q1)
- 3) Attend HOME Program training and California Redevelopment Institute Conference. (Q1)
- 4) Continue to commit Reuse funds to housing rehabilitation projects and pursue RDA in-fill sidewalk grants when possible. (Q1, Q2, Q3, and Q4)
- 5) Prepare and work on items needed for audit. (Q1)
- 6) Prepare all needed guidelines and necessary forms for the BEGIN Program. (Q2)
- 7) Perform the annual verification process for all grants and prepare and mail borrowers 1098 forms. (Q3)
- 8) Start any needed marketing for existing and new programs. (Q3)
- 9) Attend any available trainings and continue to pursue new funds and programs. (Q4)



Community Programs



City Working For

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

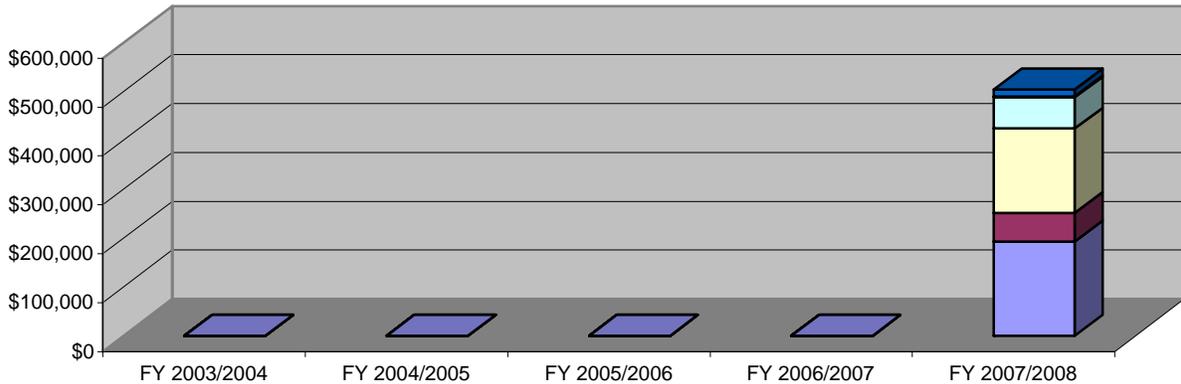
DEPARTMENT: HOUSING & COMMUNITY PROGRAMS

FUND: 01

DEPT: 170

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 192,787                               |
| Transfers In                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 58,248                                |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 251,035                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 172,737                               |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 63,761                                |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,500                                 |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfers Out                     | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 15,162                                |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 253,159                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ (2,124)                               |

**BUDGET SUMMARY**



■ Revenue ■ Transfers In ■ Salaries & Benefits ■ Operations & Maintenance ■ Capital Outlay ■ Debt Service ■ Transfers Out

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 2.60         |
| PART TIME   |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| HOUSING & COMMUNITY PROGRAMS<br>Fund 01-170 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|                                      |        |             |             |             |             |                   |
|--------------------------------------|--------|-------------|-------------|-------------|-------------|-------------------|
| CALHome Reuse- Loan Servicing Fee    | 332251 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 625            |
| CALHome 2005- Loan Servicing Fee     | 332252 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100            |
| CALHome 2006- Loan Servicing         | 332253 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -              |
| CDBG RLA-General Administration      | 332501 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 57,844         |
| CDBG RLA-Activity Delivery           | 332601 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 61,057         |
| CALHome Reuse- Activity Delivery     | 332602 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 39,161         |
| CALHome 2005- Activity Delivery      | 332603 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 9,000          |
| CALHome 2006- Activity Delivery      | 332604 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 25,000         |
| Oper. Transfer In- Home Grant        | 38095  | \$ -        | \$ -        | \$ -        | \$ -        | \$ 16,248         |
| Oper. Transfer In- 20% RDA Set-aside | 33240  | \$ -        | \$ -        | \$ -        | \$ -        | \$ 42,000         |
| CDBG 1991 Grant                      |        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -              |
| <b>Total Revenue</b>                 |        | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 251,035</b> |

|                                    |       |             |             |             |             |                   |
|------------------------------------|-------|-------------|-------------|-------------|-------------|-------------------|
| Salary                             | 50010 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 113,102        |
| Overtime                           | 50050 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -              |
| FICA                               | 50090 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 8,530          |
| Retirement                         | 50110 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 24,293         |
| Group Insurance                    | 50120 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 26,812         |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 172,737</b> |

|                                |       |             |             |             |             |                  |
|--------------------------------|-------|-------------|-------------|-------------|-------------|------------------|
| Training and Travel            | 50230 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 3,000         |
| Communication Cell             | 50285 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 600           |
| Postage                        | 50290 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,500         |
| Supplies                       | 50310 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,950         |
| Professional Services          | 50460 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 2,000         |
| RDA 20% Grant Loans            | 50470 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 42,000        |
| Marketing/ Advertising         | 52030 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,250         |
| Capital Outlay                 | 52040 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,500         |
| Liability Insurance            | 52120 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,844         |
| Workers Compensation Insurance | 52190 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 3,616         |
| Oper. Trans. Out-Facilities    | 80550 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 6,087         |
| Oper. Trans. Out-MIS           | 81400 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 9,075         |
| <b>Total Operating Expense</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 80,422</b> |

|                           |  |             |             |             |             |                   |
|---------------------------|--|-------------|-------------|-------------|-------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 253,159</b> |
|---------------------------|--|-------------|-------------|-------------|-------------|-------------------|

|                                 |  |             |             |             |             |                   |
|---------------------------------|--|-------------|-------------|-------------|-------------|-------------------|
| <b>Total Surplus/ (Deficit)</b> |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ (2,124)</b> |
|---------------------------------|--|-------------|-------------|-------------|-------------|-------------------|

| Capital Outlay -52040                           | CC Approved     |
|---|-----------------|
| Replacement Computer for Community Technician I | \$ 1,500        |
| <b>Total Capital Outlay</b>                     | <b>\$ 1,500</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: HOUSING & COMMUNITY PROGRAMS

FUND: 01

DEPT: 170

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.05                  | \$ 6,014                  |
| Grant Administrator/ Internal Auditor       | 34         | 0.00               | 0.00               | 0.00               | 0.00               | 0.65                  | \$ 27,311                 |
| Community Programs Supervisor               | 33         | 0.00               | 0.00               | 0.00               | 0.00               | 0.90                  | \$ 42,708                 |
| Community Programs Technician I             | 23         | 0.00               | 0.00               | 0.00               | 0.00               | 1.00                  | \$ 37,070                 |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.00               | 0.00               | 2.60                  | \$ 113,103                |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.00               | 0.00               | 2.60                  | \$ 113,103                |

# ***PUBLIC WORKS***

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## **OVERVIEW**

The following section will cover all Public Works Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Street**
2. **Public Transit**
3. **TDA Street Local Fund** – Transportation and Street Construction dollars allocated by the Kern Council of Governments.
4. **Lighting and Landscaping Maintenance District**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



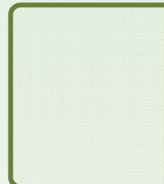
MARTY JONES  
Public Works Director



DANIEL ALLEN  
City Operations Manager



WARREN CRAIG  
Streets Supervisor



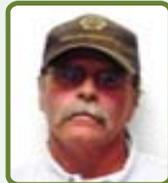
VACANT  
Administrative Assistant II



LESLIE HINOJOSA  
Clerk



MICHAEL GARCIA  
Street Maintenance  
Technician II



NORMAN MUNGLE  
Street Maintenance  
Technician II



CRISTIFER BOREN  
Street Maintenance  
Technician II



CHARLES ADAMS  
Street Maintenance  
Technician I



SERGIO GARZA  
Street Maintenance  
Technician I



ISMAEL BARCENAS  
Street Maintenance  
Technician I

**STREETS**

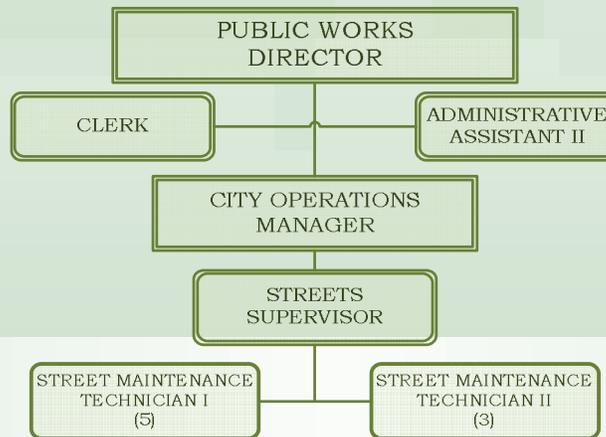


ANTONIO MALDONADO  
Street Maintenance  
Technician I



CHRISTOPHER SHAW  
Street Maintenance  
Technician I

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: STREET

FUND: 10

DEPT: 200

**DEPARTMENT DESCRIPTION:**

The Street Department maintains all primary and secondary streets within the city by crack sealing, hot patching, slurry sealing and paint striping. Additional duties may include the repair and maintenance of traffic control devices, graffiti removal and landscape maintenance of the parkways within the city.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Department was Accident Free.
- 2) All Service Requests were addressed within 24 hours.
- 3) All graffiti and emergency repairs were addressed within 24 hours.
- 4) Legends are 50% Completed.



FISCAL YEAR OBJECTIVES

- 1) Complete Alleyway reconstruction Sec. 3 Alley's 1, 2 & 7 (Q1)
- 2) Slurry seal 7th Street Commercial District. (Q1)
- 3) Continue crack sealing Section 2 & 6. (Q2)
- 4) Identify and fix all of the Street lights in town that are not working. (Q3)
- 5) Slurry Seal Poso from 43 to Central. (Q4)
- 6) Stripe all 7th street, Poso and Section 2 and 3. (Q4)

|  | Actual<br>FY 2004/05 | Actual<br>FY 2005/06 | Estimated<br>FY 2006/07 |
|--|----------------------|----------------------|-------------------------|
| Zero loss time accidents/injuries            | 0                    | 3                    | 2                       |
| Number of service order responses            | 0                    | 210                  | 347                     |
| Number of street signs replaced              | 100                  | 85                   | 140                     |
| Square feet of graffiti removed              | 5800                 | 10000                | 8246                    |
| Miles of City streets rejuvenated w/Topien C | 0                    | 9                    | 4.3                     |
| Number of Trees Planted                      | 52                   | 22                   | 31                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

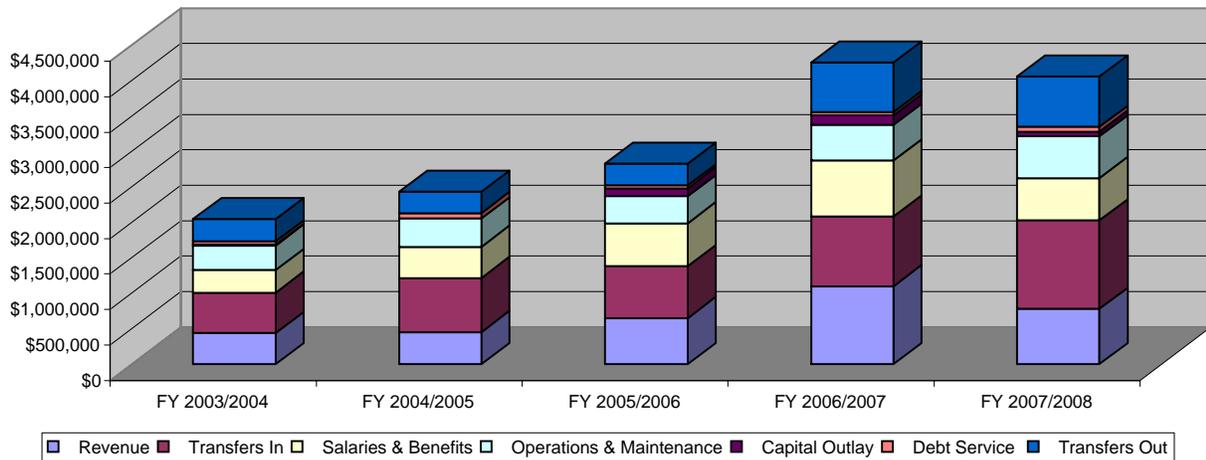
DEPARTMENT: STREET

FUND: 10

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 442,244                     | \$ 454,953                     | \$ 650,317                     | \$ 1,101,447                             | \$ 783,497                            |
| <b>Transfers In</b>                 | \$ 567,851                     | \$ 761,572                     | \$ 735,461                     | \$ 980,911                               | \$ 1,245,649                          |
| <b>Total Revenue</b>                | \$ 1,010,095                   | \$ 1,216,525                   | \$ 1,385,778                   | \$ 2,082,358                             | \$ 2,029,146                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 319,946                     | \$ 439,411                     | \$ 604,028                     | \$ 791,663                               | \$ 596,394                            |
| <b>Operations &amp; Maintenance</b> | \$ 346,483                     | \$ 400,184                     | \$ 379,401                     | \$ 502,077                               | \$ 587,753                            |
| <b>Capital Outlay</b>               | \$ 12,529                      | \$ 2,512                       | \$ 112,048                     | \$ 134,597                               | \$ 70,000                             |
| <b>Debt Service</b>                 | \$ 44,140                      | \$ 76,260                      | \$ 44,081                      | \$ 44,083                                | \$ 68,642                             |
| <b>Transfers Out</b>                | \$ 315,096                     | \$ 298,160                     | \$ 304,900                     | \$ 702,742                               | \$ 706,357                            |
| <b>Total Expenditures</b>           | \$ 1,038,194                   | \$ 1,216,525                   | \$ 1,444,458                   | \$ 2,175,162                             | \$ 2,029,146                          |
| <b>Total Surplus or (Deficit)</b>   | \$ (28,099)                    | \$ -                           | \$ (58,680)                    | \$ (92,804)                              | \$ (0)                                |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 6.95         | 7.70         | 12.96        | 15.56        | 9.59         |
| PART TIME   | 6.00         | 6.00         | 6.00         | 6.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Street<br>Fund 10-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Street Interest Earned             | 30090            | \$ 4,122                          | \$ 7,675                          | \$ 9,333                          | \$ 12,685                                   | \$ 14,000                                |
| Street Misc. Revenue               | 30130            | \$ -                              | \$ -                              | \$ 33,531                         | \$ -  | \$ -                                     |
| Improvement Plan Check             | 30340            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| Public Works Improve. Inspect.     | 30350            | \$ -                              | \$ -                              | \$ 60,225                         | \$ 384,632                                  | \$ -                                     |
| Gas Taxes 2105                     | 30710            | \$ 138,959                        | \$ 142,636                        | \$ 144,519                        | \$ 148,724                                  | \$ 153,000                               |
| Gas Taxes 2106                     | 30720            | \$ 58,026                         | \$ 60,910                         | \$ 62,626                         | \$ 64,047                                   | \$ 67,000                                |
| Gas Taxes 2107                     | 30730            | \$ 185,284                        | \$ 189,505                        | \$ 192,538                        | \$ 198,012                                  | \$ 205,000                               |
| Gas Taxes 2108                     | 30740            | \$ 5,000                          | \$ 5,000                          | \$ 5,000                          | \$ 5,000                                    | \$ 5,000                                 |
| Traffic Congestion Relief AB2928   | 30750            | \$ -                              | \$ -                              | \$ 106,425                        | \$ 167,178                                  | \$ -                                     |
| Prop 1B Local Streets and Roads    | 30755            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 231,497                               |
| State Hwy Sweeping                 | 30760            | \$ 12,496                         | \$ 12,496                         | \$ -                              | \$ 3,749                                    | \$ -                                     |
| Storm Drain                        | 30770            | \$ 38,358                         | \$ 36,731                         | \$ 36,120                         | \$ 41,309                                   | \$ 52,000                                |
| Zone of Benefit                    | 31325            | \$ -                              | \$ -                              | \$ -                              | \$ 76,111                                   | \$ 55,000                                |
| Operating Transfers In Sanitation  | 38010            | \$ 57,500                         | \$ 49,000                         | \$ 31,150                         | \$ 54,100                                   | \$ -                                     |
| Operating Transfers In WWT         | 38020            | \$ 59,250                         | \$ 59,200                         | \$ 31,110                         | \$ 28,280                                   | \$ -                                     |
| Operating Transfers In Water       | 38030            | \$ 61,650                         | \$ 62,650                         | \$ 35,690                         | \$ 60,460                                   | \$ -                                     |
| Operating Trans. In-TDA Street     | 38050            | \$ 367,110                        | \$ 568,895                        | \$ 607,035                        | \$ 804,210                                  | \$ 1,134,492                             |
| Operating Transfers MD             | 38060            | \$ 22,341                         | \$ 21,827                         | \$ 30,476                         | \$ 33,861                                   | \$ -                                     |
| Operating Transfers General Fund   | 38110            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 111,157                               |
| <b>Total Revenue</b>               |                  | <b>\$ 1,010,095</b>               | <b>\$ 1,216,525</b>               | <b>\$ 1,385,778</b>               | <b>\$ 2,082,358</b>                         | <b>\$ 2,029,146</b>                      |
| Salary                             | 50010            | \$ 206,232                        | \$ 290,543                        | \$ 383,687                        | \$ 506,000                                  | \$ 385,754                               |
| Overtime                           | 50050            | \$ 2,813                          | \$ 4,549                          | \$ 3,935                          | \$ 4,950                                    | \$ 5,000                                 |
| Extra Help                         | 50060            | \$ 32,794                         | \$ 31,309                         | \$ 30,120                         | \$ 32,269                                   | \$ -                                     |
| Health Savings Paid                | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 374                                      | \$ 200                                   |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ 235                                      | \$ 500                                   |
| FICA                               | 50090            | \$ 18,318                         | \$ 23,826                         | \$ 31,940                         | \$ 42,000                                   | \$ 29,272                                |
| Retirement                         | 50110            | \$ 18,232                         | \$ 35,866                         | \$ 81,226                         | \$ 113,913                                  | \$ 84,316                                |
| Group Insurance                    | 50120            | \$ 41,104                         | \$ 52,858                         | \$ 72,141                         | \$ 90,000                                   | \$ 89,802                                |
| Boot Allowance                     | 50125            | \$ 453                            | \$ 460                            | \$ 979                            | \$ 1,921                                    | \$ 1,550                                 |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 319,946</b>                 | <b>\$ 439,411</b>                 | <b>\$ 604,028</b>                 | <b>\$ 791,663</b>                           | <b>\$ 596,394</b>                        |
| Training and Travel                | 50230            | \$ 1,810                          | \$ 818                            | \$ 2,098                          | \$ 1,615                                    | \$ 4,000                                 |
| Communications                     | 50280            | \$ 7,523                          | \$ 7,014                          | \$ 7,729                          | \$ 8,633                                    | \$ 8,000                                 |
| Communications - Cell              | 50285            | \$ 2,079                          | \$ 2,358                          | \$ 3,720                          | \$ 2,469                                    | \$ 3,000                                 |
| Postage                            | 50290            | \$ 17                             | \$ 204                            | \$ 459                            | \$ 183                                      | \$ 400                                   |
| Office Supplies                    | 50310            | \$ 3,779                          | \$ 3,217                          | \$ 3,547                          | \$ 3,720                                    | \$ 5,000                                 |
| Fuel                               | 50320            | \$ 15,895                         | \$ 18,605                         | \$ 29,359                         | \$ 31,309                                   | \$ 36,000                                |
| Dues                               | 50330            | \$ 30                             | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Physicals                          | 50350            | \$ 1,954                          | \$ 3,100                          | \$ 70                             | \$ 83                                       | \$ 400                                   |
| Uniform Cleaning Services          | 50370            | \$ 2,946                          | \$ 3,032                          | \$ 3,530                          | \$ 4,950                                    | \$ 5,110                                 |
| Tools                              | 50380            | \$ 520                            | \$ 1,605                          | \$ 1,036                          | \$ 1,471                                    | \$ 3,000                                 |
| Certification                      | 50385            | \$ -                              | \$ -                              | \$ -                              | \$ 84                                       | \$ 200                                   |
| Materials                          | 50390            | \$ 12,887                         | \$ 57,392                         | \$ 2,219                          | \$ 39,875                                   | \$ 67,000                                |
| Publications                       | 50430            | \$ 310                            | \$ 535                            | \$ 373                            | \$ 744                                      | \$ 1,200                                 |
| Professional Services              | 50460            | \$ -                              | \$ 600                            | \$ 345                            | \$ 7,236                                    | \$ 5,000                                 |
| Storm Drains                       | 50540            | \$ 1,316                          | \$ 5,191                          | \$ 5,810                          | \$ 26,824                                   | \$ 24,000                                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Street<br>Fund 10-200                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Storm Drain SRF Loan Prin.              | 50560            | \$ 29,140                         | \$ 29,950                         | \$ 30,785                         | \$ 31,648                                   | \$ 32,550                                |
| Storm Drain SRF Loan Int.               | 50570            | \$ 15,000                         | \$ 14,190                         | \$ 13,296                         | \$ 12,436                                   | \$ 11,550                                |
| Utilities                               | 50580            | \$ 10,409                         | \$ 11,582                         | \$ 14,287                         | \$ 12,062                                   | \$ 13,000                                |
| Chemicals                               | 50620            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 4,000                                 |
| Patching Material                       | 50630            | \$ 20,453                         | \$ 22,000                         | \$ 43,712                         | \$ 46,509                                   | \$ 50,000                                |
| Concrete Repair & Maintenance           | 50640            | \$ 431                            | \$ 2,563                          | \$ 2,327                          | \$ 20,000                                   | \$ 20,000                                |
| Street Cleaning                         | 50660            | \$ 57,344                         | \$ 10,000                         | \$ -                              | \$ -  | \$ -                                     |
| Crack Sealing                           | 50665            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 50,000                                |
| Street Sweeping Disposal                | 50670            | \$ 3,000                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Tree Trimming                           | 50680            | \$ 3,775                          | \$ 14,875                         | \$ 5,274                          | \$ 3,480                                    | \$ 1,000                                 |
| Landscaping & Repair                    | 50690            | \$ 6,284                          | \$ 6,331                          | \$ 2,913                          | \$ 14,572                                   | \$ 25,000                                |
| Non-Reimbursable Abatement              | 50700            | \$ 600                            | \$ -                              | \$ 1,300                          | \$ -  | \$ -                                     |
| Storm Drain Reserve                     | 51040            | \$ 38,358                         | \$ 36,734                         | \$ 35,780                         | \$ 41,309                                   | \$ 20,000                                |
| Misc.                                   | 52030            | \$ 326                            | \$ 379                            | \$ 148                            | \$ 277                                      | \$ 1,000                                 |
| Capital Outlay                          | 52040            | \$ 12,529                         | \$ 2,512                          | \$ 112,048                        | \$ 134,597                                  | \$ 70,000                                |
| Auditor                                 | 52050            | \$ 16,518                         | \$ 11,982                         | \$ 10,210                         | \$ 14,630                                   | \$ 8,000                                 |
| Audit Street Report                     | 52060            | \$ 1,492                          | \$ 1,576                          | \$ -                              | \$ 4,138                                    | \$ 2,000                                 |
| Equipment Rental                        | 52070            | \$ 3,311                          | \$ 6,285                          | \$ 7,578                          | \$ 17,679                                   | \$ 18,500                                |
| Building Repair Offices                 | 52080            | \$ 4,070                          | \$ 3,296                          | \$ 5,922                          | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110            | \$ 2,999                          | \$ 2,995                          | \$ 2,888                          | \$ 4,176                                    | \$ 4,200                                 |
| Janitorial Supplies                     | 52115            | \$ -                              | \$ -                              | \$ 305                            | \$ 155                                      | \$ 1,500                                 |
| Liability Insurance                     | 52120            | \$ 31,206                         | \$ 42,150                         | \$ 45,674                         | \$ 55,013                                   | \$ 22,030                                |
| Traffic Signal Maint.                   | 52180            | \$ 3,172                          | \$ 2,943                          | \$ 2,772                          | \$ 2,993                                    | \$ 2,000                                 |
| Workers Compensation                    | 52190            | \$ 19,637                         | \$ 16,650                         | \$ 15,073                         | \$ 19,240                                   | \$ 16,445                                |
| Safety Committee                        | 52240            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| Street Lighting                         | 52270            | \$ 72,031                         | \$ 94,468                         | \$ 94,930                         | \$ 86,876                                   | \$ 92,768                                |
| Alleys                                  | 52280            | \$ -                              | \$ 6,204                          | \$ 9,390                          | \$ 5,818                                    | \$ 55,000                                |
| Capital Lease                           | 54040            | \$ -                              | \$ 32,120                         | \$ -                              | \$ -  | \$ 24,542                                |
| Safety                                  | 55020            | \$ -                              | \$ -                              | \$ 113                            | \$ 261                                      | \$ 2,000                                 |
| Recycling Program                       | 55030            | \$ -                              | \$ 3,500                          | \$ -                              | \$ -  | \$ -                                     |
| Graffiti Removal                        | 55035            | \$ -                              | \$ -                              | \$ 2,741                          | \$ 2,298                                    | \$ 6,000                                 |
| Topien C Road Rejuvenation              | 55045            | \$ -                              | \$ -                              | \$ 15,770                         | \$ 21,393                                   | \$ 10,000                                |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 171,150                               |
| Transfer Out - WWT Loan                 | 80100            | \$ 6,610                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out - Shop                     | 80200            | \$ 82,350                         | \$ 100,662                        | \$ 110,130                        | \$ 113,050                                  | \$ 99,865                                |
| Transfer Out - Facilities               | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 17,902                                   | \$ 7,634                                 |
| Transfer Out - TDA Street Const.        | 80900            | \$ 195,696                        | \$ 159,147                        | \$ 147,760                        | \$ 454,870                                  | \$ 420,413                               |
| Transfer Out - MIS                      | 81400            | \$ 10,800                         | \$ 11,150                         | \$ 18,950                         | \$ 18,030                                   | \$ 7,295                                 |
| Transfer Out - Code Compliance          | 81420            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 98,891                                   | \$ -                                     |
| <b>Total Operating Expense</b>          |                  | <b>\$ 718,248</b>                 | <b>\$ 777,115</b>                 | <b>\$ 840,430</b>                 | <b>\$ 1,383,499</b>                         | <b>\$ 1,432,752</b>                      |
| <b>Total Expenditures</b>               |                  | <b>\$ 1,038,194</b>               | <b>\$ 1,216,525</b>               | <b>\$ 1,444,458</b>               | <b>\$ 2,175,162</b>                         | <b>\$ 2,029,146</b>                      |
| <b>Total Surplus/(Deficit)</b>          |                  | <b>\$ (28,099)</b>                | <b>\$ -</b>                       | <b>\$ (58,680)</b>                | <b>\$ (92,804)</b>                          | <b>\$ (0)</b>                            |

| Capital Outlay - 52040       | CC Approved      |
|------------------------------|------------------|
| Craftco Asphalt Crack Sealer | \$ 70,000        |
| <b>Total Capital Outlay</b>  | <b>\$ 70,000</b> |

| Existing Capital Lease - 54040       | Payment          |
|--------------------------------------|------------------|
| 10 Wheel Dump Truck                  | \$ 24,542        |
| <b>Total Existing Capital Leases</b> | <b>\$ 24,542</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: STREET

FUND: 10

DEPT: 200

SALARIED EMPLOYEES

| Position Title                        | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>            |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                 | Contract   | 0.20               | 0.25               | 0.16               | 0.16               | 0.16                  | \$ 15,320                 |
| City Operations Manager               | Contract   | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 21,436                 |
| City Projects Manager                 | Contract   | 0.00               | 0.00               | 0.35               | 0.35               | 0.00                  | \$ -                      |
| Street Supervisor                     | 37         | 1.00               | 1.00               | 1.00               | 1.00               | 1.00                  | \$ 49,885                 |
| Administrative Assistant II           | 32         | 0.50               | 0.20               | 0.20               | 0.00               | 0.00                  | \$ -                      |
| A/P - P/R - Purchasing                | 28         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 10,485                 |
| Street Maintenance Technician II      | 28         | 2.00               | 3.00               | 3.00               | 3.00               | 3.00                  | \$ 123,663                |
| Street Maintenance Tech I             | 26         | 3.00               | 3.00               | 7.00               | 9.00               | 4.50                  | \$ 159,475                |
| Clerk                                 | 23         | 0.00               | 0.00               | 0.00               | 0.80               | 0.18                  | \$ 5,490                  |
| Public Works Inspector I              |            | 0.00               | 0.00               | 1.00               | 0.75               | 0.00                  | \$ -                      |
| <b>Total Existing Positions</b>       |            | 6.95               | 7.70               | 12.96              | 15.56              | 9.34                  | \$ 385,754                |
| <b>Requested New Positions:</b>       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
|                                       |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions:</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>       |            | 6.95               | 7.70               | 12.96              | 15.56              | 9.34                  | \$ 385,754                |

HOURLY EMPLOYEES

| Position Title                | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | No. of Hours | 2007/2008 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| 6 Extra Help Summer           | \$ 20,000          | \$ 33,280          | \$ 39,960          | \$ 32,640          |              |                       |
| <b>Total Hourly Employees</b> | \$ 20,000          | \$ 33,280          | \$ 39,960          | \$ 32,640          | 0.00         | \$ -                  |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



DANIEL ALLEN  
City Operations  
Manager



LEONEL HERNANDEZ  
Transit Bus Driver



IVA COX  
Transit Bus Driver



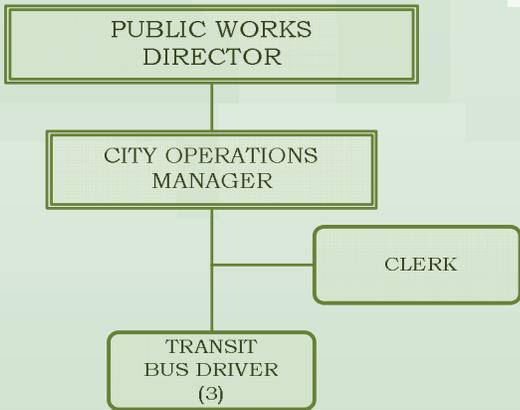
MONICA FLORES  
Transit Bus Driver



ZENAIDA LASCANO  
Clerk

**PUBLIC TRANSIT**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: PUBLIC TRANSIT

FUND: 12

DEPT: 200

**DEPARTMENT DESCRIPTION:**

This Transit Department provides the citizens of Wasco with an alternative choice in their commute within the city limits. Public Transit operations provides senior citizens, the disabled and the general public door to door access through the cities dispatch center, in addition the city will be providing a fixed route service that will allow our customers to be shuttled around the city making stops at pre-selected locations every 30- minutes.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Public Transit operations have been 100% accident free.
- 2) Rider ship has increase by 6.23%
- 3) All buses are currently equipped with fair boxes.
- 4) Transit Transfer Station is fully operational.

FISCAL YEAR OBJECTIVES

- 1) Seek paid advertisements for the exterior of the buses in an effort to increase revenue to the department. (Q1)
- 2) Develop a pre-paid rider card that will help to even out the department's cash flow and increase rider ship. (Q2)
- 3) Continue to actively seek grants to fund the transit operations. (Q3)
- 4) Create a trainer for the department. (Q3)
- 5) Develop Transit Driver Training Program (Q3)
- 6) Create a regional training center for transit drivers by offering classes and instruction from the cities trainer. (Q4)
- 7) Increase rider ship by 35% over the next 12 months. (Q4)

Estimated  
FY 2006-2007

|                                   |        |
|-----------------------------------|--------|
| Total # of Customers Transported  | 26,053 |
| Total Mileage                     | 34,084 |
| Downtime Due to Vehicle Breakdown | 36     |
| TDA Match %                       | 10%    |



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

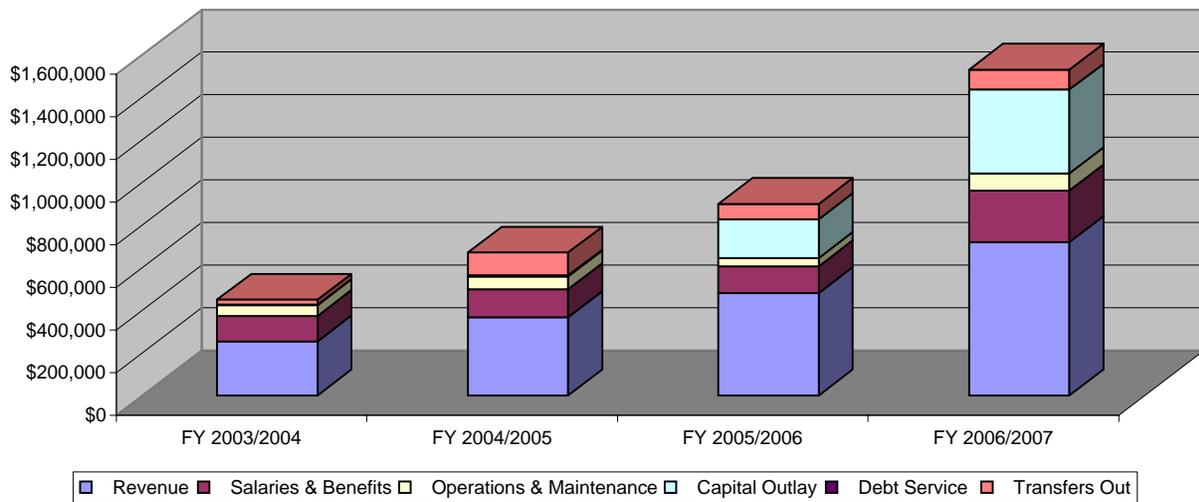
DEPARTMENT: PUBLIC TRANSIT

FUND: 12

DEPT: 200

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 254,434                     | \$ 368,519                     | \$ 482,097                     | \$ 720,433                               | \$ 357,221                            |
| Transfers In                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 254,434                     | \$ 368,519                     | \$ 482,097                     | \$ 720,433                               | \$ 357,221                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ 119,152                     | \$ 130,292                     | \$ 124,340                     | \$ 242,672                               | \$ 267,200                            |
| Operations & Maintenance          | \$ 52,260                      | \$ 59,905                      | \$ 40,584                      | \$ 80,286                                | \$ 58,066                             |
| Capital Outlay                    | \$ 535                         | \$ 5,271                       | \$ 181,195                     | \$ 393,450                               | \$ 80,324                             |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfers Out                     | \$ 23,900                      | \$ 107,406                     | \$ 71,097                      | \$ 93,208                                | \$ 131,958                            |
| <b>Total Expenditures</b>         | \$ 195,847                     | \$ 302,874                     | \$ 417,215                     | \$ 809,616                               | \$ 537,548                            |
| <b>Total Surplus or (Deficit)</b> | \$ 58,587                      | \$ 65,645                      | \$ 64,882                      | \$ (89,183)                              | \$ (180,327)                          |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 3.20         | 2.55         | 2.56         | 3.35         | 4.30         |
| PART TIME   | 0.00         | 0.00         | 1.00         | 1.00         | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Public Transit<br>Fund 12-200           | Object | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| DAR Interest                            | 30090  | \$ 1,596                          | \$ 5,279                          | \$ 13,170                         | \$ 11,914                                   | \$ 10,000                                |
| Building Rental Income                  | 30160  | \$ -                              | \$ -                              | \$ -                              | \$ 2,160                                    | \$ 1,200                                 |
| LFT - Operations                        | 30810  | \$ 207,709                        | \$ 292,378                        | \$ 218,037                        | \$ 359,000                                  | \$ 195,642                               |
| DAR Fare Box                            | 30820  | \$ 14,129                         | \$ 16,382                         | \$ 19,918                         | \$ 26,159                                   | \$ 30,000                                |
| CMAQ-CNG Buses                          | 30830  | \$ -                              | \$ -                              | \$ 175,340                        | \$ 284,000                                  | \$ -                                     |
| STAF - Capital                          | 30840  | \$ 31,000                         | \$ 31,000                         | \$ 31,000                         | \$ 37,200                                   | \$ 31,000                                |
| DAR Sec. 5311                           | 30850  | \$ -                              | \$ 23,480                         | \$ 24,631                         | \$ -  | \$ 88,379                                |
| Bus Advertisements                      | 30855  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| <b>Total Revenue</b>                    |        | <b>\$ 254,434</b>                 | <b>\$ 368,519</b>                 | <b>\$ 482,097</b>                 | <b>\$ 720,433</b>                           | <b>\$ 357,221</b>                        |
| Salary                                  | 50010  | \$ 88,407                         | \$ 90,537                         | \$ 75,070                         | \$ 155,000                                  | \$ 164,645                               |
| Overtime                                | 50050  | \$ 141                            | \$ -                              | \$ 61                             | \$ 982                                      | \$ 714                                   |
| Extra Help                              | 50060  | \$ -                              | \$ -                              | \$ 7,726                          | \$ -  | \$ -                                     |
| FICA                                    | 50090  | \$ 6,774                          | \$ 6,530                          | \$ 6,254                          | \$ 11,754                                   | \$ 12,446                                |
| Retirement                              | 50110  | \$ 8,093                          | \$ 10,637                         | \$ 18,957                         | \$ 34,422                                   | \$ 36,981                                |
| Group Insurance                         | 50120  | \$ 15,738                         | \$ 22,589                         | \$ 16,081                         | \$ 40,000                                   | \$ 51,784                                |
| Boot Allowance                          | 50125  | \$ -                              | \$ -                              | \$ 190                            | \$ 514                                      | \$ 630                                   |
| <b>Total Salary &amp; Benefits</b>      |        | <b>\$ 119,152</b>                 | <b>\$ 130,292</b>                 | <b>\$ 124,340</b>                 | <b>\$ 242,672</b>                           | <b>\$ 267,200</b>                        |
| Training And Travel                     | 50230  | \$ 58                             | \$ 243                            | \$ 730                            | \$ 981                                      | \$ 1,500                                 |
| Communications                          | 50280  | \$ 1,739                          | \$ 1,967                          | \$ 1,675                          | \$ 2,000                                    | \$ 1,400                                 |
| Communications - Cell                   | 50285  | \$ 135                            | \$ 300                            | \$ 808                            | \$ 1,856                                    | \$ 1,900                                 |
| Postage                                 | 50290  | \$ 312                            | \$ 155                            | \$ 372                            | \$ 152                                      | \$ 500                                   |
| Office Supplies                         | 50310  | \$ 131                            | \$ 517                            | \$ 495                            | \$ 1,954                                    | \$ 2,500                                 |
| Fuel                                    | 50320  | \$ 3,842                          | \$ 6,659                          | \$ 11,782                         | \$ 16,767                                   | \$ 20,000                                |
| Physicals                               | 50350  | \$ -                              | \$ 247                            | \$ -                              | \$ 83                                       | \$ 200                                   |
| Uniform Cleaning Services               | 50370  | \$ 646                            | \$ 1,086                          | \$ 1,185                          | \$ 2,026                                    | \$ 2,500                                 |
| Materials                               | 50390  | \$ 134                            | \$ 490                            | \$ 336                            | \$ 1,667                                    | \$ 2,000                                 |
| Utilities                               | 50580  | \$ 2,353                          | \$ 2,173                          | \$ 2,475                          | \$ 4,468                                    | \$ 4,200                                 |
| Capital Outlay                          | 52040  | \$ 535                            | \$ 5,271                          | \$ 181,195                        | \$ 393,450                                  | \$ 80,324                                |
| Auditor                                 | 52050  | \$ 1,429                          | \$ 1,048                          | \$ 928                            | \$ 1,280                                    | \$ 700                                   |
| Equipment Rental                        | 52070  | \$ -                              | \$ -                              | \$ 8,044                          | \$ 32,175                                   | \$ 4,000                                 |
| Building Repair                         | 52080  | \$ -                              | \$ 985                            | \$ 1,337                          | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110  | \$ 985                            | \$ 1,235                          | \$ 1,034                          | \$ 3,345                                    | \$ 3,000                                 |
| Janitorial Supplies                     | 52115  | \$ -                              | \$ -                              | \$ -                              | \$ 227                                      | \$ 350                                   |
| Liability Insurance                     | 52120  | \$ 5,569                          | \$ 7,050                          | \$ 5,492                          | \$ 6,612                                    | \$ 7,052                                 |
| Equipment Replacement                   | 52170  | \$ 31,000                         | \$ 31,000                         | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation                    | 52190  | \$ 3,927                          | \$ 4,750                          | \$ 3,891                          | \$ 4,527                                    | \$ 5,264                                 |
| Safety                                  | 55020  | \$ -                              | \$ -                              | \$ -                              | \$ 167                                      | \$ 1,000                                 |
| Transfer Out - Indirect Cost Allocation | 80060  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 58,151                                |
| Transfer Out - WWT Land Loan            | 80100  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out - Shop                     | 80200  | \$ 21,250                         | \$ 29,250                         | \$ 25,220                         | \$ 22,830                                   | \$ 56,298                                |
| Transfer Out - Facilities               | 80550  | \$ -                              | \$ -                              | \$ -                              | \$ 18,256                                   | \$ 9,481                                 |
| Transfer Out - Street Const.            | 80700  | \$ -                              | \$ 75,406                         | \$ 45,247                         | \$ 49,122                                   | \$ -                                     |
| Transfer Out - MIS                      | 81400  | \$ 2,650                          | \$ 2,750                          | \$ 630                            | \$ 3,000                                    | \$ 8,028                                 |
| <b>Total Operating Expense</b>          |        | <b>\$ 76,695</b>                  | <b>\$ 172,582</b>                 | <b>\$ 292,875</b>                 | <b>\$ 566,944</b>                           | <b>\$ 270,348</b>                        |
| <b>Total Expenditures</b>               |        | <b>\$ 195,847</b>                 | <b>\$ 302,874</b>                 | <b>\$ 417,215</b>                 | <b>\$ 809,616</b>                           | <b>\$ 537,548</b>                        |
| <b>Total Surplus/Deficit</b>            |        | <b>\$ 58,587</b>                  | <b>\$ 65,645</b>                  | <b>\$ 64,882</b>                  | <b>\$ (89,183)</b>                          | <b>\$ (180,327)</b>                      |

| Capital Outlay -52040                  | CC Approved      |
|--|------------------|
| Security Safe                          | \$ 500           |
| File Cabinet                           | \$ 300           |
| Coin Counter                           | \$ 300           |
| 4 - 6ft x 10ft umbrella-style shelters | \$ 65,848        |
| 4 - GPS Hardware units                 | \$ 3,952         |
| 5 - GIS Software                       | \$ 4,839         |
| 1 - Computer for GPS/GIS               | \$ 2,125         |
| 4 - 12mo. GPS Subscription Fee         | \$ 2,460         |
| <b>Total Capital Outlay</b>            | <b>\$ 80,324</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: PUBLIC TRANSIT

FUND: 12

DEPT: 200

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                    | Contract   | 0.20               | 0.15               | 0.16               | 0.10               | 0.10                  | \$ 9,575                  |
| City Operations Manager                  | Contract   | 0.00               | 0.00               | 0.00               | 0.25               | 0.20                  | \$ 17,149                 |
| Supervising Transit Driver               |            | 1.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| Administrative Assistant                 |            | 0.50               | 0.20               | 0.20               | 0.00               | 0.00                  | \$ -                      |
| Transit Driver (Y-Rated)                 | 29         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 41,738                 |
| Transit Driver                           | 25         | 1.00               | 2.00               | 2.00               | 2.00               | 2.00                  | \$ 65,685                 |
| Clerk                                    | 23         | 0.50               | 0.20               | 0.20               | 0.00               | 1.00                  | \$ 30,498                 |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>          |            | 3.20               | 2.55               | 2.56               | 3.35               | 4.30                  | \$ 164,645                |
| <b>Reclassification</b>                  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>     |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>          |            | 3.20               | 2.55               | 2.56               | 3.35               | 4.30                  | \$ 164,645                |

HOURLY EMPLOYEES

| Position Title                 | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | No. of Hours | 2007/2008 CC Approved |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
| Extra Help - Substitute Driver | 0.00               | 0.00               | 1.00               | 1.00               |              |                       |
|                                |                    |                    |                    |                    |              |                       |
|                                |                    |                    |                    |                    |              |                       |
| <b>Total Hourly Employees</b>  | 0.00               | 0.00               | 1.00               | 1.00               | 0            | \$ -                  |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: TDA STREET LOCAL FUND

FUND: 13

DEPT: 200

DEPARTMENT DESCRIPTION:

Every year the City receives an allocation of Transportation Development Act (TDA) street funds held in trust with the Kern Council of Governments (KERN COG). These funds are restricted in their use. Transportation cost has first priority to the TDA apportionment, the balance is used to repair and replacement of local streets. Revenues received from KERN COG are maintained in this fund and transferred to CIP and street funds for repair and maintenance or replacement of streets.

CITY EMPLOYEES AT WORK



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

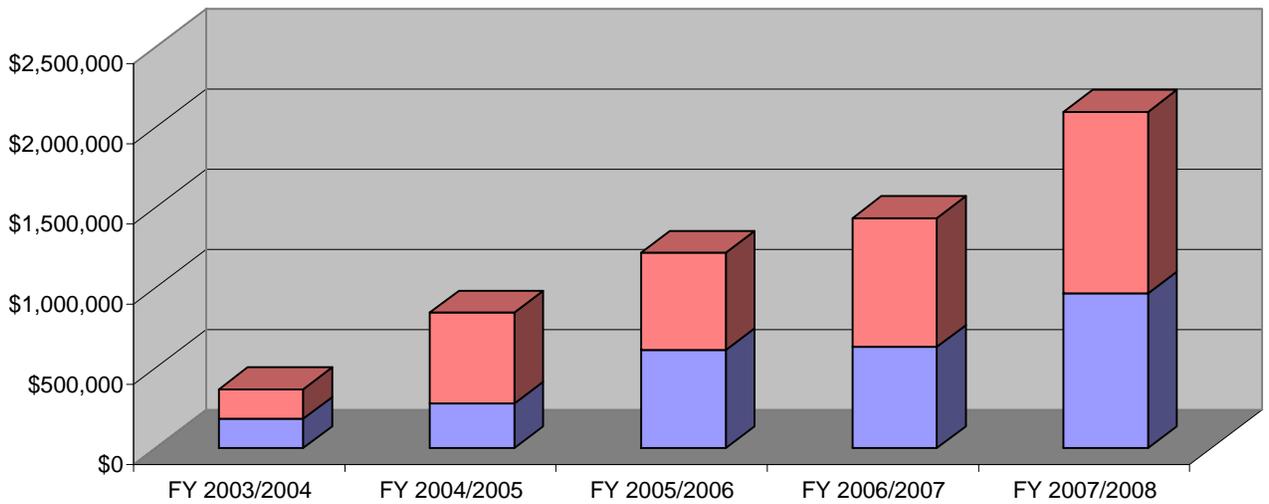
DEPARTMENT: TDA STREET FUND

FUND: 13

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 183,676                     | \$ 277,170                     | \$ 611,297                     | \$ 629,901                               | \$ 963,161                            |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 183,676                     | \$ 277,170                     | \$ 611,297                     | \$ 629,901                               | \$ 963,161                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Operations &amp; Maintenance</b> | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Capital Outlay</b>               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ 183,676                     | \$ 568,895                     | \$ 607,035                     | \$ 804,210                               | \$ 1,134,492                          |
| <b>Total Expenditures</b>           | \$ 183,676                     | \$ 568,895                     | \$ 607,035                     | \$ 804,210                               | \$ 1,134,492                          |
| <b>Total Surplus or (Deficit)</b>   | \$ -                           | \$ (291,725)                   | \$ 4,262                       | \$ (174,308)                             | \$ (171,331)                          |

**BUDGET SUMMARY**



|                  |                |                       |                            |
|------------------|----------------|-----------------------|----------------------------|
| ■ Revenue        | ■ Transfer In  | ■ Salaries & Benefits | ■ Operations & Maintenance |
| ■ Capital Outlay | ■ Debt Service | ■ Transfer Out        |                            |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| TDA STREET FUND<br>13-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                        | 30090            | \$ 5,269                          | \$ 5,860                          | \$ 4,262                          | \$ 4,969                                    | \$ 4,000                                 |
| State Allocation                       | 30910            | \$ 178,407                        | \$ 271,310                        | \$ 607,035                        | \$ 624,932                                  | \$ 959,161                               |
| <b>Total Revenue</b>                   |                  | <b>\$ 183,676</b>                 | <b>\$ 277,170</b>                 | <b>\$ 611,297</b>                 | <b>\$ 629,901</b>                           | <b>\$ 963,161</b>                        |
| Operating Transfer Out- Street         | 80900            | \$ 183,676                        | \$ 568,895                        | \$ 607,035                        | \$ 804,210                                  | \$ 1,134,492                             |
| Operating Transfer Out- Public Transit | 81460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>         |                  | <b>\$ 183,676</b>                 | <b>\$ 568,895</b>                 | <b>\$ 607,035</b>                 | <b>\$ 804,210</b>                           | <b>\$ 1,134,492</b>                      |
| <b>Total Expenditures</b>              |                  | <b>\$ 183,676</b>                 | <b>\$ 568,895</b>                 | <b>\$ 607,035</b>                 | <b>\$ 804,210</b>                           | <b>\$ 1,134,492</b>                      |
| <b>Total Surplus/(Deficit)</b>         |                  | <b>\$ -</b>                       | <b>\$ (291,725)</b>               | <b>\$ 4,262</b>                   | <b>\$ (174,308)</b>                         | <b>\$ (171,331)</b>                      |



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*MARTY JONES  
Public Works  
Director*



*DANIEL ALLEN  
City Operations  
Manager*



*ANGEL SANDOVAL  
Street Maintenance  
Technician I*



*JESUS CARRIEDO  
Street Maintenance  
Technician I*

**LIGHTING AND LANDSCAPING MAINTENANCE**

*ORGANIZATIONAL CHART*



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

DEPARTMENT DESCRIPTION:

The City of Wasco maintains green spaces, vegetation, irrigation and street lights within the 4 designated districts.

MAINTENANCE DISTRICTS & LANDSCAPES

FISCAL YEAR OBJECTIVES

- 1) Develop & maintain an effective service plan. (Q1)
- 2) Develop an accurate map of all LLMD's within the City. (Q2)
- 3) Change out 30% of all old anti-siphon valves. (Q4)
- 4) Have 1 employee backflow prevention certified. (Q4)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

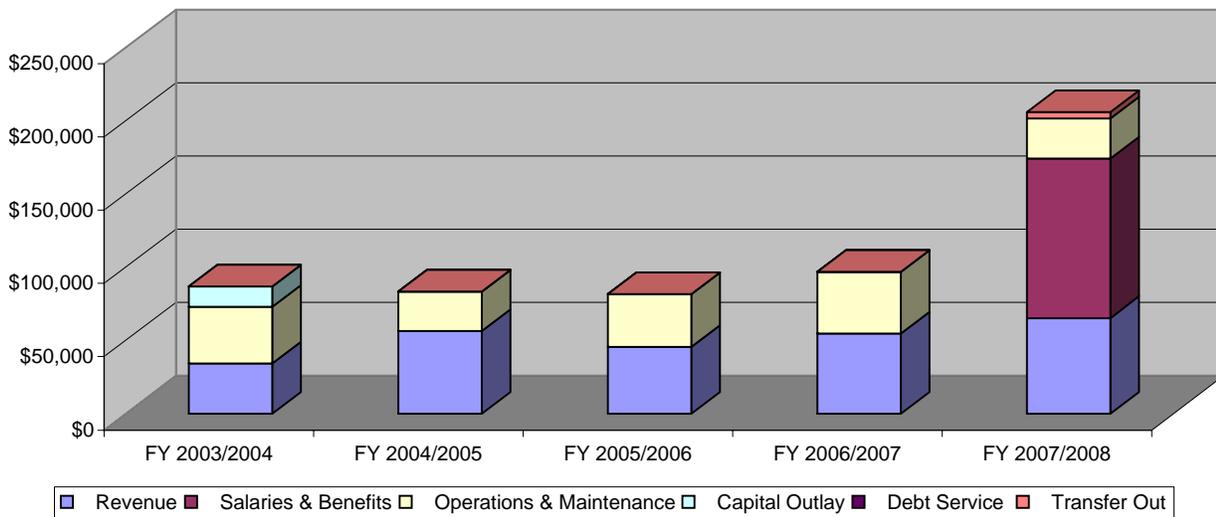
DEPARTMENT: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 34,413                      | \$ 56,256                      | \$ 45,514                      | \$ 54,500                                | \$ 65,300                             |
| <b>Transfer In</b>                  | \$ -                           | \$ -                           | \$ -                           | \$ 4,500                                 | \$ 75,310                             |
| <b>Total Revenue</b>                | \$ 34,413                      | \$ 56,256                      | \$ 45,514                      | \$ 59,000                                | \$ 140,610                            |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 108,652                            |
| <b>Operations &amp; Maintenance</b> | \$ 38,426                      | \$ 27,051                      | \$ 35,878                      | \$ 42,081                                | \$ 27,421                             |
| <b>Capital Outlay</b>               | \$ 13,762                      | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Debt Service</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Transfer Out</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ 4,537                              |
| <b>Total Expenditures</b>           | \$ 52,188                      | \$ 27,051                      | \$ 35,878                      | \$ 42,081                                | \$ 140,610                            |
| <b>Total Surplus or (Deficit)</b>   | \$ (17,775)                    | \$ 29,205                      | \$ 9,636                       | \$ 16,919                                | \$ 0                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED  | APPROVED  | APPROVED  | APPROVED  | APPROVED     |
|-------------|-----------|-----------|-----------|-----------|--------------|
|             | 2003/2004 | 2004/2005 | 2005/2006 | 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00      | 0.00      | 0.00      | 0.00      | 2.00         |
| PART TIME   | 0.00      | 0.00      | 0.00      | 0.00      | 0.00         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Lighting & Landscaping<br>Maintenance District<br>Fund 14-200 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

|                            |       |                  |                  |                  |                  |                   |
|----------------------------|-------|------------------|------------------|------------------|------------------|-------------------|
| LLMD #1 (20653)            | 31010 | \$ 15,498        | \$ 36,946        | \$ 23,844        | \$ 23,000        | \$ 23,500         |
| LLMD 01-01 (20666)         | 31020 | \$ 10,055        | \$ 10,140        | \$ 10,026        | \$ 11,400        | \$ 11,600         |
| LLMD 01-02 (20667)         | 31030 | \$ 8,859         | \$ 9,170         | \$ 11,644        | \$ 20,100        | \$ 20,200         |
| LLMD 06-01                 | 31040 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 10,000         |
| Transfer In - General Fund | 38110 | \$ -             | \$ -             | \$ -             | \$ 4,500         | \$ 75,310         |
| <b>Total Revenue</b>       |       | <b>\$ 34,413</b> | <b>\$ 56,256</b> | <b>\$ 45,514</b> | <b>\$ 59,000</b> | <b>\$ 140,610</b> |

|                                    |       |             |             |             |             |                   |
|------------------------------------|-------|-------------|-------------|-------------|-------------|-------------------|
| Salary                             | 50010 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 67,249         |
| Overtime                           | 50050 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -              |
| Extra Help                         | 50060 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -              |
| FICA                               | 50090 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 5,134          |
| Retirement                         | 50110 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 14,122         |
| Group Insurance                    | 50120 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 21,947         |
| Boot Allowance                     | 50125 | \$ -        | \$ -        | \$ -        | \$ -        | \$ 200            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 108,652</b> |

|                                |        |                  |                  |                  |                  |                  |
|--------------------------------|--------|------------------|------------------|------------------|------------------|------------------|
| Uniform Cleaning Services      | 50370  | \$ -             | \$ -             | \$ -             | \$ -             | \$ 1,390         |
| Materials/Supplies LLMD #1     | 503901 | \$ -             | \$ -             | \$ -             |                  | \$ 150           |
| Materials/Supplies LLMD 01-01  | 503904 | \$ -             | \$ -             | \$ -             |                  | \$ 500           |
| Materials/Supplies LLMD 01-02  | 503905 | \$ -             | \$ -             | \$ -             |                  | \$ 150           |
| Materials/Supplies LLMD 06-01  | 503906 | \$ -             | \$ -             | \$ -             |                  | \$ 5,200         |
| Engineer - Tax Rolls           | 50460  | \$ -             | \$ 2,241         | \$ -             | \$ -             | \$ 3,000         |
| Utilities #1                   | 505801 | \$ 1,809         | \$ 1,803         | \$ 2,304         | \$ 2,750         | \$ 4,000         |
| Utilities LLMD 01-01           | 505804 | \$ -             | \$ -             | \$ -             | \$ -             | \$ 1,000         |
| Utilities LLMD 01-02           | 505805 | \$ 45            | \$ 87            | \$ 54            | \$ -             | \$ 1,000         |
| Utilities LLMD 06-01           | 505806 | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| Chemicals                      | 50620  | \$ -             | \$ -             | \$ -             | \$ -             | \$ 4,000         |
| Repair & Maintenance           | 50640  | \$ -             | \$ -             | \$ -             | \$ -             | \$ 2,000         |
| Capital Outlay                 | 52040  | \$ 13,762        | \$ -             | \$ -             | \$ -             | \$ -             |
| Liability Insurance            | 52120  | \$ -             | \$ -             | \$ 1,831         | 2,232            | \$ 2,880         |
| Workers Compensation           | 52190  | \$ -             | \$ -             | \$ -             |                  | \$ 2,150         |
| Account Conversion             |        | \$ 22,811        | \$ 22,919        | \$ 31,689        | \$ 37,100        | \$ -             |
| Transfer Out - Shop            | 80200  | \$ -             | \$ -             | \$ -             |                  | \$ 4,537         |
| <b>Total Operating Expense</b> |        | <b>\$ 38,426</b> | <b>\$ 27,051</b> | <b>\$ 35,878</b> | <b>\$ 42,081</b> | <b>\$ 31,958</b> |

|                           |  |                  |                  |                  |                  |                   |
|---------------------------|--|------------------|------------------|------------------|------------------|-------------------|
| <b>Total Expenditures</b> |  | <b>\$ 38,426</b> | <b>\$ 27,051</b> | <b>\$ 35,878</b> | <b>\$ 42,081</b> | <b>\$ 140,610</b> |
|---------------------------|--|------------------|------------------|------------------|------------------|-------------------|

|                                |  |                   |                  |                 |                  |             |
|--------------------------------|--|-------------------|------------------|-----------------|------------------|-------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ (4,013)</b> | <b>\$ 29,205</b> | <b>\$ 9,636</b> | <b>\$ 16,919</b> | <b>\$ 0</b> |
|--------------------------------|--|-------------------|------------------|-----------------|------------------|-------------|

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

SALARIED EMPLOYEES

| Position Title                           | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>               |            |                    |                    |                    |                    |                       |                           |
| Street Maintenance Technician I          | 26         | 0.00               | 0.00               | 0.00               | 0.00               | 2.00                  | \$ 67,249                 |
| <b>Total Existing Positions</b>          |            | 0.00               | 0.00               | 0.00               | 0.00               | 2.00                  | \$ 67,249                 |
| <b>Reclassification</b>                  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Reclassifications</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b>     |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>          |            | 0.00               | 0.00               | 0.00               | 0.00               | 2.00                  | \$ 67,249                 |

HOURLY EMPLOYEES

| Position Title                | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | No. of Hours | 2007/2008 CC Approved |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------|-----------------------|
|                               |                    |                    |                    |                    |              |                       |
|                               |                    |                    |                    |                    |              |                       |
| <b>Total Hourly Employees</b> | 0.00               | 0.00               | 0.00               | 0.00               | 0            | \$ -                  |

# ***CIP***

***(CAPITAL IMPROVEMENT PROJECTS)***

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## **OVERVIEW**

The following section will describe all City Public Works construction projects and all City capital construction projects to be undertaken in fiscal year 2007/2008.

1. **Summary of construction revenues and expenditures**
2. **Summary of construction projects by funding source**
3. **Detail job cost accounting of individual capital improvement projects & engineers estimates.**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

**DEPARTMENT DESCRIPTION:**

This department gives the reader a complete overview of all street construction, capital construction projects and their funding source.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed Traffic Signal Light @ HWY 46 and Griffith Ave.
- 2) Completed 5th Street Storm Drain Project.
- 3) Completed 6th Street Sidewalk Project
- 4) Completed WFH Sidewalk Replacement Project.
- 5) Completed 7th Street In-pavement Lighting Project
- 6) Closed-out Transfer Transit Station Project.
- 7) Completed 12" Water Main Project.
- 8) Completed F Street In-fill Sidewalk Project
- 9) Completed Environmental Clearance for RSTP 5th Street.
- 10) Completed RDA Block Wall @ Industrial Park.
- 11) Completed RDA Landscape Project at Industrial Park.

FISCAL YEAR OBJECTIVES

- 1) Complete close-out of State-CDBG 12" Water Main. (Q1)
- 2) Complete design & construction Central Ave. Road & Sidewalk. (Q1, Q2)
- 3) Complete design and start construction of 5 th Street Road Reconstruction. (Q1, Q3)
- 4) Complete construction and close-out of F Street In-Fill Sidewalks Project. (Q1)
- 5) Complete design and start construction of 9th Street Between Griffith & G Street. (Q1, Q2)
- 6) Complete design & start construction of TDA- Article 3- 5th Street Bike Lane. (Q1, Q2)
- 7) Complete construction and close-out 7th St. Downtown Crosswalk Lighting. (Q1, Q2)
- 8) Complete construction and close-out Traffic Signal Griffith & Hwy. 46 (Q1, Q2)
- 9) Complete design & construction of State-CDBG St. Reconstruction Var. Locations. (Q3, Q4)
- 10) Complete design & start construction of Sidewalk at G Street & Poso Drive.
- 11) Complete design & start construction of Parking Expansion (Transfer Station). (Q1, Q2)

**ANNIN & MCCOMBS 12" WATER LINE PROJECT**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT SUMMARY BUDGET

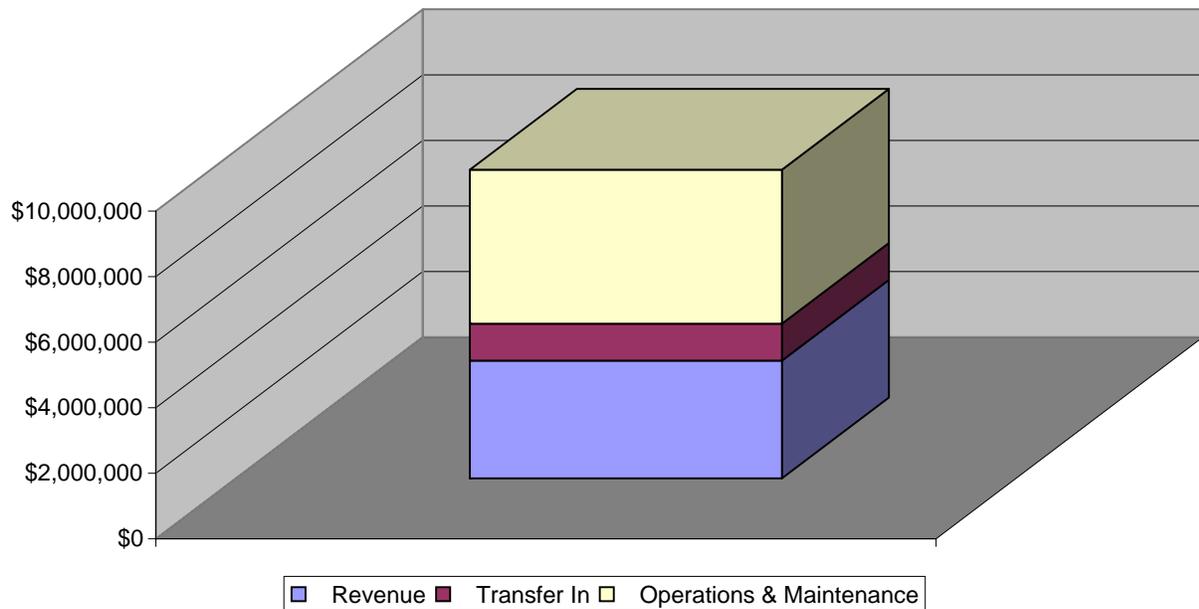
DEPARTMENT: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

| Description                       | City Council<br>Approved<br>FY 2007/2008 |  |  |  |                     |
|-----------------------------------|--|--|--|--|---------------------|
| Revenue                           |  |  |  |  | \$ 3,593,952        |
| Transfer In                       |  |  |  |  | \$ 1,118,993        |
| <b>Total Revenue</b>              |  |  |  |  | <b>\$ 4,712,945</b> |
| Expenditures:                     |  |  |  |  |                     |
| Salaries & Benefits               |  |  |  |  |                     |
| Operations & Maintenance          |  |  |  |  | \$ 4,712,945        |
| Capital Outlay                    |  |  |  |  |                     |
| Debt Service                      |  |  |  |  |                     |
| Transfer Out                      |  |  |  |  |                     |
| <b>Total Expenditures</b>         |  |  |  |  | <b>\$ 4,712,945</b> |
| <b>Total Surplus or (Deficit)</b> |  |  |  |  | <b>\$ -</b>         |

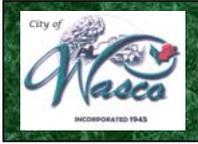
**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT OBJECT DETAIL BUDGET

| Construction & Capital Improvement<br>Fund 10-205 | Object<br>Number | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|--|
| Downtown Street Scape                             | 320027           | \$ 28,383                                |
| TDA - Article 3 - 5th Street Bike Lane            | 32002B           | \$ 29,740                                |
| Traffic Signal Griffith and Hwy 46                | 320036           | \$ 443,566                               |
| Downtown Crosswalk Lighting                       | 320052           | \$ 94,914                                |
| State-CDBG 12" Water Main                         | 320054           | \$ 158,898                               |
| State-CDBG- St. Reconstruction Var. Loc.          | 320057           | \$ 832,365                               |
| Central Ave. Road & Sidewalk                      | 320058           | \$ 149,589                               |
| SR2S-Sidewalks at various City School Locations   | 32005D           | \$ 405,000                               |
| RSTP-5th Street Road Reconstruction               | 320060           | \$ 791,437                               |
| RDA- Sidewalk Construction - Palm and Poso        | 320061           | \$ 42,080                                |
| CMAQ-5311 Transfer Station Parking Lot Expansion  | 320063           | \$ 110,759                               |
| WFH- 9th Street Between Griffith & G Street       | 320064           | \$ 423,555                               |
| CNG Station Expansion ( Design)                   | 320070           | \$ 39,859                                |
| RSTP- Poplar Ave. Reconstruction (Design Only)    | 320071           | \$ 43,807                                |
| Oper Trans In -Water                              | 38030            | \$ 517,817                               |
| Oper. Trans. In-TDA Street                        | 38050            | \$ 420,413                               |
| Oper Trans In Traffic Impact                      | 38085            | \$ 180,763                               |
| <b>Total Revenue</b>                              |                  | <b>\$ 4,712,945</b>                      |

|  |        |                     |
|--|--------|---------------------|
| Downtown Street Scape                            | 620027 | \$ 32,062           |
| TDA - Article 3 - 5th Street Bike Lane           | 62002B | \$ 29,740           |
| Traffic Signal Griffith & Hwy 46                 | 620036 | \$ 501,117          |
| Downtown Crosswalk Lighting                      | 620052 | \$ 105,454          |
| State-CDBG 12" Water Main                        | 620054 | \$ 193,133          |
| State-CDBG- St. Reconstruction Var. Loc.         | 620057 | \$ 998,850          |
| Central Ave. Road & Sidewalk                     | 620058 | \$ 149,589          |
| SR2S- Sidewalks at various City School Locations | 62005D | \$ 517,671          |
| Upgrade 2 Wells- (4th Street & Iris Well)        | 62005F | \$ 433,951          |
| Phase 1 New Water Well @ Westside Park           | 62005G | \$ 25,000           |
| RSTP-5th Street Road Reconstruction              | 620060 | \$ 894,090          |
| RDA Sidewalk Construction - Poso and Palm        | 620061 | \$ 42,080           |
| CMAQ-5311 Transfer Station Parking Lot Expansion | 620062 | \$ 173,427          |
| Southgate F Street Infill Sidewalk               | 620063 | \$ 75,331           |
| WFH- 9th Street Between Griffith & G Street      | 620064 | \$ 423,555          |
| 12" Water Line McCombs & Annin                   | 620065 | \$ 24,632           |
| CNG Station Expansion ( Design)                  | 620070 | \$ 44,431           |
| RSTP- Poplar Ave. Reconstruction (Design Only)   | 620071 | \$ 48,832           |
| <b>Total Operating Expense</b>                   |        | <b>\$ 4,712,945</b> |



**CITY OF WASCO  
ANNUAL BUDGET FY 2007/2008  
CAPITAL IMPROVEMENT PROJECT FUNDING DETAIL  
FUND 10-205**

| PROJECT OBJECT#                        | Project Title  | FUNDING SOURCE        | (+ ) YTD USED PROJECT BUDGET | (-) YTD CITY MATCH | PROJECT BUDGET | REQUIRED CITY MATCH | PROJECT BUDGET LEFT | CITY MATCH SOURCE | FY 2007/2008        | FY 2007/2008      | FY 2007/2008    | TOTAL PROJECT |
|--|--|-----------------------|------------------------------|--------------------|----------------|---------------------|---------------------|-------------------|---------------------|-------------------|-----------------|---------------|
|  |  |                       |                              |                    |                |                     |                     |                   | CITY MATCH PROPOSED | PROJECT W/O MATCH | BUDGET PROPOSED |               |
| <b>GENERAL CITY SERVICES</b>           |  |                       |                              |                    |                |                     |                     |                   |                     |                   |                 |               |
| 620070                                 | CNG Station Expansion (Design Only)                  | CMAQ 5311             | \$ -                         | \$ -               | \$ 44,431      | \$ 4,572            | \$ 44,431           | TDA               | \$ 4,572            | \$ 39,859         | \$ 44,431       | \$ 44,431     |
|  | <b>Sub-Total</b>                                     |                       | \$ -                         | \$ -               | \$ 44,431      | \$ 4,572            | \$ 44,431           |                   | \$ 4,572            | \$ 39,859         | \$ 44,431       | \$ 44,431     |
| <b>GENERAL LANDSCAPING &amp; PARKS</b> |  |                       |                              |                    |                |                     |                     |                   |                     |                   |                 |               |
| 620027                                 | Downtown Streetscape                                 | TEA                   | \$ 31,048                    | \$ 3,561           | \$ 63,110      | \$ 7,240            | \$ 32,062           | TDA               | \$ 3,679            | \$ 28,383         | \$ 32,062       | \$ 63,110     |
|  | <b>Sub-Total</b>                                     |                       | \$ 31,048                    | \$ 3,561           | \$ 63,110      | \$ 7,240            | \$ 32,062           |                   | \$ 3,679            | \$ 28,383         | \$ 32,062       | \$ 63,110     |
| <b>STREET IMPROVEMENTS</b>             |  |                       |                              |                    |                |                     |                     |                   |                     |                   |                 |               |
| 62002B                                 | 5th Street Bike Lane                                 | TDA/ART 3             | \$ -                         | \$ -               | \$ 29,740      | \$ -                | \$ 29,740           |                   | \$ -                | \$ 29,740         | \$ 29,740       | \$ 29,740     |
| 620036                                 | Traffic Signal - Griffith & Hwy 46                   | SR25                  | \$ 125,283                   | \$ 17,038          | \$ 626,400     | \$ 74,590           | \$ 501,117          | TRAFFIC IMPACT    | \$ 57,552           | \$ 443,566        | \$ 501,117      | \$ 626,400    |
| 620052                                 | Downtown Crosswalk Lighting                          | HES                   | \$ 58,396                    | \$ 5,840           | \$ 163,850     | \$ 16,380           | \$ 105,454          | TRAFFIC IMPACT    | \$ 10,540           | \$ 94,914         | \$ 105,454      | \$ 163,850    |
| 620057                                 | Street Reconstruction - Various Locations            | STATE CDBG            | \$ 150                       | \$ 15              | \$ 999,000     | \$ 166,500          | \$ 998,850          | TDA               | \$ 166,485          | \$ 832,365        | \$ 998,850      | \$ 999,000    |
| 620058                                 | Central Ave. Road & Sidewalk Improvement             | TRAFFIC IMPACT        | \$ -                         | \$ -               | \$ 149,589     | \$ -                | \$ 149,589          |                   | \$ -                | \$ 149,589        | \$ 149,589      | \$ 149,589    |
| 62005D                                 | SR25- Sidwalks at various City School Locations      | SR25                  | \$ -                         | \$ -               | \$ 517,671     | \$ 112,671          | \$ 517,671          | TRAFFIC IMPACT    | \$ 112,671          | \$ 405,000        | \$ 517,671      | \$ 517,671    |
| 620060                                 | RSTP-5th Street Road Reconstruction                  | RSTP                  | \$ 150                       | \$ 17              | \$ 894,240     | \$ 102,670          | \$ 894,090          | TDA               | \$ 102,653          | \$ 791,437        | \$ 894,090      | \$ 894,240    |
| 620061                                 | Sidewalk Construction- Poso & G Street               | RDA                   | \$ -                         | \$ -               | \$ 42,080      | \$ -                | \$ 42,080           | RDA               | \$ -                | \$ 42,080         | \$ 42,080       | \$ 42,080     |
| 620062                                 | CMAQ- 5311(F) Transfer Station Parking Lot Expansion | CMAQ 5311(F) & AMTRAK | \$ -                         | \$ -               | \$ 173,427     | \$ 62,668           | \$ 173,427          | TDA               | \$ 62,668           | \$ 110,759        | \$ 173,427      | \$ 173,427    |
| 620063                                 | Southgate F Street Infill Sidewalk                   | AB2928                | \$ 73,691                    | \$ -               | \$ 149,022     | \$ -                | \$ 75,331           | AB2928            | \$ -                | \$ 75,331         | \$ 75,331       | \$ 149,022    |
| 620064                                 | WFH-9th St. Between Griffith & G Street              | WFH                   | \$ -                         | \$ -               | \$ 423,555     | \$ -                | \$ 423,555          |                   | \$ -                | \$ 423,555        | \$ 423,555      | \$ 423,555    |
| 620071                                 | RSTP-Poplar Ave. Reconstruction (Design Only)        | RSTP                  | \$ -                         | \$ -               | \$ 48,832      | \$ 5,025            | \$ 48,832           | TDA               | \$ 5,025            | \$ 43,807         | \$ 48,832       | \$ 48,832     |
|  | <b>Sub-Total</b>                                     |                       | \$ 257,670                   | \$ 22,910          | \$ 4,217,406   | \$ 540,504          | \$ 3,959,736        |                   | \$ 517,594          | \$ 3,442,142      | \$ 3,959,736    | \$ 4,217,406  |
| <b>WATER SYSTEM IMPROVEMENTS</b>       |  |                       |                              |                    |                |                     |                     |                   |                     |                   |                 |               |
| 620054                                 | 12" Water Line                                       | STATE CDBG            | \$ 317,719                   | \$ 60,367          | \$ 510,852     | \$ 94,602           | \$ 193,133          | WA-RESERVE        | \$ 34,235           | \$ 158,898        | \$ 193,133      | \$ 510,852    |
| 62005F                                 | Upgrade 2 wells - (4th St & Iris wells)              | WATER RESERVES        | \$ 16,049                    | \$ -               | \$ 450,000     | \$ -                | \$ 433,951          | WA-RESERVE        | \$ -                | \$ 433,951        | \$ 433,951      | \$ 450,000    |
| 62005G                                 | New Water well @ Westside Park (Design)              | WATER RESERVES        | \$ -                         | \$ -               | \$ 25,000      | \$ -                | \$ 25,000           | WA-RESERVE        | \$ -                | \$ 25,000         | \$ 25,000       | \$ 25,000     |
| 620065                                 | 12" Water Line at McCombs & Annin                    | WATER RESERVES        | \$ 211,226                   | \$ -               | \$ 235,858     | \$ -                | \$ 24,632           | WA-RESERVE        | \$ -                | \$ 24,632         | \$ 24,632       | \$ 235,858    |
|  | <b>Sub-Total</b>                                     |                       | \$ 544,994                   | \$ 60,367          | \$ 1,221,710   | \$ 94,602           | \$ 676,716          |                   | \$ 34,235           | \$ 642,481        | \$ 676,716      | \$ 1,221,710  |
|  | <b>TOTAL</b>   |                       | \$ 833,711                   | \$ 86,838          | \$ 5,546,657   | \$ 646,918          | \$ 4,712,946        |                   | \$ 560,080          | \$ 4,152,866      | \$ 4,712,946    | \$ 5,546,657  |

| CITY MATCHING FUNDING SOURCES |            |
|-------------------------------|------------|
| RDA                           | \$ 42,080  |
| TDA                           | \$ 450,153 |
| TRAFFIC IMPACT                | \$ 330,352 |
| WATER                         | \$ 517,819 |

| ACRONYM STREET CONSTRUCTION TABLE |   |           |  |
|-----------------------------------|---|-----------|--|
| CMAQ                              | Congestion Mitigation Air Quality       | TDA/ART 3 | Transportation Development Act Article 3 |
| CNG                               | Compressed Natural Gas                  | TEA       | Transportation Enhancement Act           |
| HES                               | Hazard Elimination Safety               | W/O       | Without                                  |
| SR25                              | Safe Routes to School                   | WA        | Water                                    |
| STATE CDBG                        | State Community Development Block Grant | WFH       | Work Force Housing                       |
| TDA                               | Transportation Development Act          | YTD       | Year to Date                             |

CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Downtown Street Scape

**Last Update:** 6/27/2007

**Project Number:** 620027

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of Landscaping and lighting in the Downtown area from Griffith to G Streets

**Project Status:**  New Project  Continuing Project  Preliminary Budget  
 Construction  Preliminary Design  Final Design  
**Oversight Agency:** Caltrans Local Assistance  Final Budget

**Estimated Project Cost:**

|                        |           |                     |                    |
|------------------------|-----------|---------------------|--------------------|
| <b>Pre-Engineering</b> | \$0       | <b>PS&amp;E</b>     | \$169,542          |
| <b>Environmental</b>   | \$0       | <b>C.M.</b>         | \$131,350          |
| <b>R-O-W</b>           | \$100,000 | <b>Construction</b> | \$968,325          |
|                        |           | <b>TOTAL</b>        | <b>\$1,369,217</b> |



**Funding Source(s):** TEA City of Wasco **Required Local Match:** 11.47%  
TDA TDA/ Art 3 **Match Source** TDA  
CDBG

**Funding Break-Down**

|                    | TEA         | TDA      | CDBG      | TDA/ Art 3 | City of Wasco |
|--------------------|-------------|----------|-----------|------------|---------------|
| <b>Prior Year:</b> | \$1,039,999 | \$20,646 | \$234,000 | \$65,441   | \$60,423      |
| <b>Fiscal Year</b> |             |          |           |            |               |
| <b>2004-05</b>     | \$19,193    | \$2,228  | \$0       | \$0        | \$0           |
| <b>2005-06</b>     | \$36,910    | \$4,780  | \$0       | \$0        | \$0           |
| <b>2006-07</b>     | \$0         | \$0      | \$0       | \$0        | \$0           |
| <b>2007-08</b>     |             |          |           |            |               |
| <b>Subtotal</b>    | \$1,096,102 | \$27,654 | \$234,000 | \$65,441   | \$60,423      |
| <b>TOTAL</b>       | \$1,483,620 |          |           |            |               |

FY: 2007/2008

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Bike Lane on 5th Street

**Last Update:** 6/27/2007

**Project Number:** 62002B

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Redo the striping on 5th Street to include a bike lane.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Kern Cog

**Estimated Project Cost:**

|                        |     |                     |          |
|------------------------|-----|---------------------|----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$2,379  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$3,569  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$23,792 |
|                        |     | <b>TOTAL</b>        | \$29,740 |

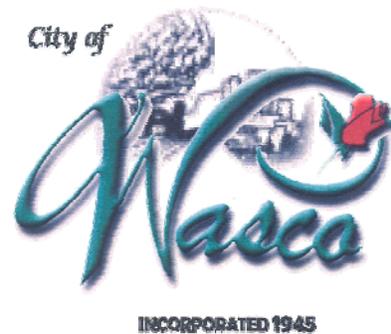
**Funding Source(s):** TDA/Art 3

**Required Local Match:** 0.00%

**Match Source:** N/A

**Funding Break-Down**

|                    |           |
|--------------------|-----------|
|                    | TDA/Art 3 |
| <b>Prior Year</b>  | \$0       |
| <b>Fiscal Year</b> |           |
| 2007-08            | \$ 29,740 |
| <hr/>              |           |
| <b>Subtotal</b>    | \$ 29,740 |
| <hr/>              |           |
| <b>TOTAL</b>       | \$ 29,740 |



FY: 2007/2008

CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Traffic Signal At SR Hwy 46 & Griffith

**Last Update:** 6/27/2007

**Project Number:** 620036

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of a traffic signal at the Intersection of SR 46 and Griffith Avenue.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Caltrans Local Assistance

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$30,906  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$46,360  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$339,971 |
|                        |     | <b>TOTAL</b>        | \$417,237 |

**Funding Source(s):** Caltrans / SR25

**Required Local Match:** 13.60%  
**Match Source** Traffic Impact

**Funding Break-Down**

|                       | Caltrans/SR25 Traffic Impact |           |          |
|-----------------------|------------------------------|-----------|----------|
| <b>Prior Year(s):</b> | \$108,245                    | \$17,038  |          |
| <b>Fiscal Year</b>    |                              |           |          |
| 2007-08               | \$ 199,604                   | \$243,961 | \$57,552 |
| 2008-09               |                              |           |          |
| 2009-10               |                              |           |          |
| <b>Subtotal</b>       | \$199,604                    | \$352,206 | \$74,590 |
| <b>TOTAL</b>          | \$626,400                    |           |          |



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Traffic Signal At SR Hwy 46 & Griffith

**Project Number:** 620036

**Awarded Bid:** Loop Electric

| ITEM<br>NO. | ITEM<br>CODE   | UNIT OF<br>MEASURE | ESTIMATE<br>QUANTITY | UNIT<br>COST                   | TOTAL<br>COST     |
|-------------|--|--------------------|----------------------|--------------------------------|-------------------|
| 1           | Site Demolition (A.C./Concrete Removal)  | L.S.               | 1                    | \$ 14,540                      | \$ 14,540         |
| 2           | Scarify & compact 12" native material to 95%                                     | C.M.               | 82                   | \$ 55                          | \$ 4,510          |
| 3           | Type "A" Asphalt Concrete  | TONNE              | 115                  | \$ 144                         | \$ 16,503         |
| 4           | Class II Aggregate Base  | TONNE              | 143                  | \$ 45                          | \$ 6,435          |
| 5           | Traffic Signals and Lighting   | L.S.               | 1                    | \$ 175,000                     | \$ 175,000        |
| 6           | Install Part Circle Culvert  | L.S.               | 1                    | \$ 36,612                      | \$ 36,612         |
| 7           | Adjust Drainage Manhole to Grade   | L.S.               | 1                    | \$ 1,685                       | \$ 1,685          |
| 8           | Minor Concrete (Curb Ramp)   | EA.                | 3                    | \$ 4,320                       | \$ 12,960         |
| 9           | Minor Concrete (Driveway)  | EA.                | 1                    | \$ 2,970                       | \$ 2,970          |
| 10          | Minor Concrete (Curb and Gutter)   | L.M.               | 24                   | \$ 300                         | \$ 7,200          |
| 11          | Adjust Water Valve to grade  | EA.                | 2                    | \$ 885                         | \$ 1,770          |
| 12          | Adjust Electrical Box to grade   | EA.                | 1                    | \$ 400                         | \$ 400            |
| 13          | Remove yellow thermoplastic and yellow paint traffic stripe and pavement marking | L.S.               | 1                    | \$ 4,810                       | \$ 4,810          |
| 14          | Remove white thermoplastic and white paint traffic stripe and pavement marking.  | L.S.               | 1                    | \$ 1,050                       | \$ 1,050          |
| 15          | Prepare and Implement Lead Compliance Plan                                       | L.S.               | 1                    | \$ 1,120                       | \$ 1,120          |
| 16          | Striping, Markings & Signage per plans   | L.S.               | 1                    | \$ 11,000                      | \$ 11,000         |
| 17          | Traffic Control - Construction Area Signs  | L.S.               | 1                    | \$ 1,500                       | \$ 1,500          |
| 18          | Traffic Control - Portable Changeable Message Signs                              | L.S.               | 1                    | \$ 8,000                       | \$ 8,000          |
| 19          | Prepare and Implement Water Pollution Control Program                            | L.S.               | 1                    | \$ 1,000                       | \$ 1,000          |
|             |  |                    |                      | <b>Construction Subtotal</b>   | <b>\$ 309,065</b> |
|             |  |                    |                      | Contingency (10%)              | \$ 30,906         |
|             |  |                    |                      | <b>Construction Total</b>      | <b>\$ 339,971</b> |
|             |  |                    |                      | Preliminary Engineering (10%)  | \$ 30,906         |
|             |  |                    |                      | Construction Engineering (15%) | \$ 46,360         |
|             |  |                    |                      | <b>Total Project Cost</b>      | <b>\$ 417,237</b> |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Downtown Crosswalk Lighting

**Last Update:** 6/27/2007

**Project Number:** 620052

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Installation of in-street crosswalk lighting at mid block locations on 7th streets between D and E, E and F, and the intersection of 7th and G streets.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Caltrans Local Assistance  Final Budget

**Estimated Project Cost:**

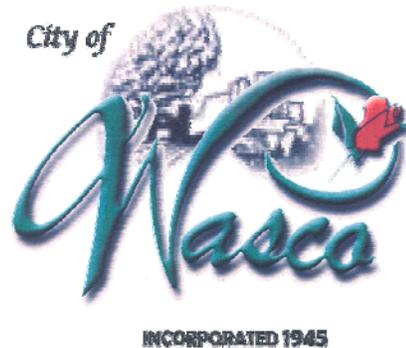
|                        |         |                     |           |
|------------------------|---------|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0     | <b>PS&amp;E</b>     | \$11,910  |
| <b>Environmental</b>   | \$1,000 | <b>C.M.</b>         | \$16,910  |
| <b>R-O-W</b>           | \$0     | <b>Construction</b> | \$135,030 |
|                        |         | <b>TOTAL</b>        | \$163,850 |

**Funding Source(s):** HES

**Required Local Match:** 10.00%  
**Match Source** Traffic Impact

**Funding Break-Down**

|                      | HES       | Traffic Impact |
|----------------------|-----------|----------------|
| <b>Prior Year(s)</b> | \$52,556  | \$5,840        |
| <b>Fiscal Year</b>   |           |                |
| 2007-08              | \$94,914  | \$10,540       |
| <b>Subtotal</b>      | \$147,470 | \$16,380       |
| <b>TOTAL</b>         | \$163,850 |                |



FY: 2007/2008

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** 12" Water Line

**Last Update:** 6/27/2007

**Project Number:** 620054

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of new 12" water main from 16th St. well south along G St. to Filburn St. and along Filburn St. to tie into existing 12' water main at approximately Griffith Ave.

**Project Status:**  New Project  Continuing  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** State CDBG

**Estimated Project Cost:**

|                        |     |                     |            |
|------------------------|-----|---------------------|------------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 37,841  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 56,761  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 416,250 |
|                        |     | <b>TOTAL</b>        | \$ 510,852 |

**Funding Source(s):** State CDBG

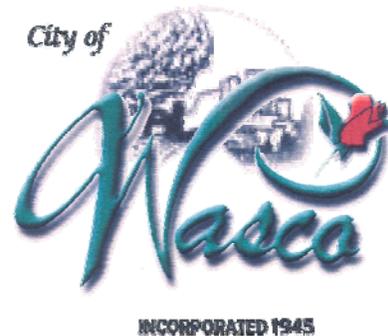
**Required Local Match:** 10.00%

**Match Source:** Water Reserves

**Funding Break-Down**

|                      | State CDBG | Water Reserves |
|----------------------|------------|----------------|
| <b>Prior Year(s)</b> | \$ 257,352 | \$ 60,367      |
| <b>Fiscal Year</b>   |            |                |
| 2007-08              | \$ 158,898 | \$ 34,235      |
| <b>Subtotal</b>      | \$ 416,250 | \$ 94,602      |

**TOTAL** \$510,852



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** 12" Water Line

**Project Number:** 620054

| ITEM NO.                       | ITEM CODE                  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|--------------------------------|----------------------------|-----------------|--------------------|----------------|-------------------|
| 1                              | Install New 12" Waterline  | L.F.            | 3100               | \$ 95          | \$ 294,500        |
| 2                              | Install New Gate Valve 12" | EA.             | 13                 | \$ 2,950       | \$ 38,350         |
| 3                              | Install New Stub-outs      | EA.             | 6                  | \$ 900         | \$ 5,400          |
| 4                              | 12" Tee's                  | EA.             | 8                  | \$ 600         | \$ 4,800          |
| 5                              | New Fire Hydrant           | EA.             | 2                  | \$ 3,800       | \$ 7,600          |
| 6                              | Hwy 43 road Bore           | L.S.            | 1                  | \$ 27,760      | \$ 27,760         |
| Construction Subtotal          |                            |                 |                    |                | \$ 378,410        |
| Contingency (10%)              |                            |                 |                    |                | \$ 37,840         |
| Construction Total             |                            |                 |                    |                | \$ 416,250        |
| Preliminary Engineering (10%)  |                            |                 |                    |                | \$ 37,841         |
| Construction Engineering (15%) |                            |                 |                    |                | \$ 56,761         |
| <b>Total Estimated Cost:</b>   |                            |                 |                    |                | <b>\$ 510,852</b> |



**INCORPORATED 1945**

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Street Reconstruction Various Loc.

**Last Update:** 6/27/2007

**Project Number:** 620057

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Reconstruction of E St. between Poso Ave. to Hwy 46, Broadway between 7th St. to Hwy 46, 4th St. between F St. to G St., and D St. between 7th St. to 5th St.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** State CDBG

**Estimated Project Cost:**

|                        |     |                     |            |
|------------------------|-----|---------------------|------------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 66,600  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 99,900  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 832,500 |
|                        |     | <b>TOTAL</b>        | \$999,000  |

**Funding Source(s):** State CDBG

**Required Local Match:** 20-25%  
**Match Source:** TDA

**Funding Break-Down**

|                      | State CDBG | TDA       |
|----------------------|------------|-----------|
| <b>Prior Year(s)</b> | \$0        | \$0       |
| <b>Fiscal Year</b>   |            |           |
| 2007-08              | \$832,500  | \$166,500 |
| <b>Subtotal</b>      | \$832,500  | \$166,500 |
| <b>TOTAL</b>         |            | \$999,000 |



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Street Reconstruction Various Loc.  
**Project Number:** 620057

**Road Reconstruction E Street, Poso Dr. to Hwy 46**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|----------|--|-----------------|--------------------|----------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 5346               | \$ 41          | \$ 219,186        |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 8765               | \$ 10          | \$ 87,648         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 7920               | \$ 18          | \$ 142,560        |
| 5        | Adjust Manholes to grade   | EA.             | 15                 | \$ 450         | \$ 6,750          |
| 6        | Striping Per Plans   | L.S.            | 1                  | \$ 4,000       | \$ 4,000          |
| 7        | Construction Subtotal  |                 |                    |                | <b>\$ 460,144</b> |

**Road Reconstruction Broadway, 7th Street to Hwy 46**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|----------|--|-----------------|--------------------|----------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 1866               | \$ 41          | \$ 76,506         |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 3061               | \$ 10          | \$ 30,605         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 2765               | \$ 18          | \$ 49,770         |
| 4        | Adjust Manholes to grade   | EA.             | 7                  | \$ 450         | \$ 3,150          |
| 5        | Striping Per Plans   | L.S.            | 1                  | \$ 1,250       | \$ 1,250          |
| 6        | Construction Subtotal  |                 |                    |                | <b>\$ 161,281</b> |

**Road Reconstruction 4th Street , F Street to G Street**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE      |
|----------|--|-----------------|--------------------|----------------|------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 586                | \$ 41          | \$ 24,026        |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 961                | \$ 10          | \$ 9,613         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 868                | \$ 18          | \$ 15,624        |
| 5        | Adjust Manholes to grade   | EA.             | 5                  | \$ 450         | \$ 2,250         |
| 6        | Striping Per Plans   | L.S.            | 1                  | \$ 1,150       | \$ 1,150         |
| 7        | Construction Subtotal  |                 |                    |                | <b>\$ 52,663</b> |

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Street Reconstruction Various Loc.  
**Project Number:** 620057

**Road Reconstruction D Street , 7th Street to 5th Street**

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT                 | TOTAL PRICE       |
|----------|--|-----------------|--------------------|--------------------------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)  | TONS            | 945                | \$ 41                          | \$ 38,745         |
| 2        | Grind (2passes, 1st pass 5"), Pulverize and Compact 10" of sub-grade to 95%. | TONS            | 1551               | \$ 10                          | \$ 15,506         |
| 3        | Cut & Haul 6" (0.5') of excess material                                      | C.Y.            | 1401               | \$ 18                          | \$ 25,218         |
| 4        | Adjust Manholes to grade   | EA.             | 5                  | \$ 450                         | \$ 2,250          |
| 5        | Striping Per Plans   | L.S.            | 1                  | \$ 1,012                       | \$ 1,012          |
| 6        | Construction Subtotal  |                 |                    |                                | \$ 82,731         |
| 7        | E St.- Poso Ave. to Hwy 46   |                 |                    |                                | \$ 460,144        |
| 8        | Broadway - 7th St. to Hwy 46   |                 |                    |                                | \$ 161,281        |
| 9        | 4th St. - F St. to G Street  |                 |                    |                                | \$ 52,663         |
| 10       | D St. - 7th St. to 5th St.   |                 |                    |                                | \$ 82,731         |
|          |  |                 |                    | Construction Subtotal          | \$ 756,819        |
|          |  |                 |                    | Contingency (10%)              | \$ 75,681         |
|          |  |                 |                    | Construction Total             | \$ 832,500        |
|          |  |                 |                    | Preliminary Engineering (8%)   | \$ 66,600         |
|          |  |                 |                    | Construction Engineering (12%) | \$ 99,900         |
|          |  |                 |                    | <b>Total Estimated Cost:</b>   | <b>\$ 999,000</b> |



**CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET**

**Project Name:** Central Ave. Road & Sidewalk Improvement

**Last Update:** 6/27/2007

**Project Number:** 620058

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The reconstruction of paved roadway on Central Ave.  
North of Central Park Dr. and South of K-Mart, and  
installation of +/- 400 L.F. of curb, gutter, & sidewalk.

**Project Status:**  New Project  Continuing Project  Preliminary Budget

Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$11,968  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$17,950  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$119,671 |
|                        |     | <b>TOTAL</b>        | \$149,589 |

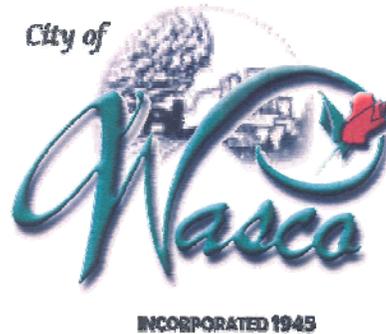
**Funding Source(s):** Traffic Impact

**Required Local Match:** 0.00%

**Match Source:** n/a

**Funding Break-Down**

|                       |    |         |
|-----------------------|----|---------|
| <b>Prior Year(s):</b> | \$ | -       |
| <b>Fiscal Year</b>    |    |         |
| 2007-08               | \$ | 149,589 |
| <b>Subtotal</b>       | \$ | 149,589 |
| <b>TOTAL</b>          | \$ | 149,589 |



FY: 2007/2008

**CITY OF WASCO**

**ENGINEERS ESTIMATE**

**Project Name:** Central Ave. Road & Sidewalk Improvement

**Project Number:** 620058

| ITEM NO.                      | ITEM CODE                                | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|-------------------------------|--|-----------------|--------------------|----------------|-------------------|
| 1                             | 3" (0.25') AC (AC @ 150# pcf)            | TONS            | 412                | \$ 60          | \$ 24,720         |
| 2                             | 6" Class II Aggragate base               | TONS            | 770                | \$ 22          | \$ 16,940         |
| 3                             | Cut & Haul 9" (0.75') of excess material | C.Y.            | 611                | \$ 12          | \$ 7,332          |
| 4                             | Adjust Manholes to grade                 | EA.             | 4                  | \$ 600         | \$ 2,400          |
| 5                             | Install new 6" Curb & Gutter             | L.F.            | 400                | \$ 28          | \$ 11,200         |
| 6                             | Install new meandering 8' Sidewalk       | S.F.            | 3400               | \$ 13          | \$ 44,200         |
| 7                             | Striping Per Plans                       | L.S.            | 1                  | \$ 2,000       | \$ 2,000          |
| <b>Construction Subtotal</b>  |  |                 |                    |                | <b>\$ 108,792</b> |
| Contingency (10%)             |  |                 |                    |                | \$ 10,879         |
| Construction Total            |  |                 |                    |                | \$ 119,671        |
| Preliminary Engineering (10%) |  |                 |                    |                | \$ 11,967         |
| Construction Engineering(15%) |  |                 |                    |                | \$ 17,951         |
| <b>Total Estimated Cost:</b>  |  |                 |                    |                | <b>\$ 149,589</b> |



CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Local City School Sidewalk Improvements

**Last Update:** 6/27/2007

**Project Number:** 62005D

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of sidewalk, handicap ramps, drive approaches, and signage around local schools.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Caltrans Local Assistance

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$38,346  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$57,519  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$421,806 |
|                        |     | <b>TOTAL</b>        | \$517,671 |

**Funding Source(s):** SR2S  
 \$ 405,000

**Required Local Match:** 11.47%  
**Match Source** Traffic Impact

**Funding Break-Down**

|                       | SR2S   | Traffic Impact |
|-----------------------|--|----------------|
| <b>Prior Year(s):</b> | \$ -   | \$ -           |
| <b>Fiscal Year</b>    |  |                |
| 2007-08               | \$ -   | \$ -           |
|                       | \$ 405,000   | \$ 112,671     |
|                       | \$ -   | \$ -           |
| <b>Subtotal</b>       | \$ 405,000   | \$ 112,671     |
| <b>TOTAL</b>          | <span style="border: 1px solid black; padding: 2px;">\$ 517,671</span> |                |



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Local City School Sidewalk Improvements

**Project Number:** 62005D

| ITEM NO.  | ITEM CODE                            | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|---|--------------------------------------|-----------------|--------------------|----------------|-------------------|
| 1   | Install 4.5' Sidewalk                | SF              | 25,870             | \$ 8           | \$ 206,960        |
| 2   | Install ADA Handicap Ramp            | EA              | 48                 | \$ 3,500       | \$ 168,000        |
| 3   | Install Residential Drive Approaches | SF              | 250                | \$ 12          | \$ 3,000          |
| 4   | Signage                              | LS              | 1                  | \$ 5,500       | \$ 5,500          |
| <b>SUBTOTAL</b>                                   |                                      |                 |                    |                | <b>\$ 383,460</b> |
| Construction Labor and Materials                  |                                      |                 |                    |                | \$ 383,460        |
| Preliminary Engineering, Plans and Specifications |                                      |                 |                    |                | \$ 38,346         |
| Construction Engineering and Inspection           |                                      |                 |                    |                | \$ 57,519         |
| Contingency                                       |                                      |                 |                    |                | \$ 38,346         |
| <b>TOTAL ESTIMATED COST:</b>                      |                                      |                 |                    |                | <b>\$ 517,671</b> |



**CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET**

**Project Name:** Upgrade of 2 existing City Water Wells

**Last Update:** 6/27/2007

**Project Number:** 62005F

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Upgrade of City Water Wells #7 located at 4th & Poplar Ave. and #10 located at Iris and Griffith.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$20,000  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$30,000  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$400,000 |
|                        |     | <b>TOTAL</b>        | \$450,000 |

**Funding Source(s):** Water Reserve

**Required Local Match:** 0.00%  
**Match Source:** N/A

**Funding Break-Down**

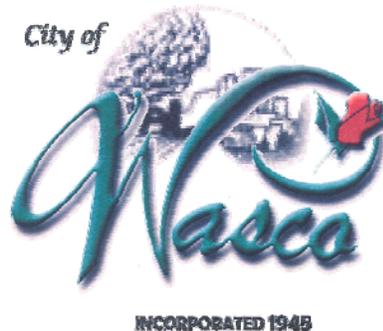
**Prior Year(s):** \$16,049

**Fiscal Year**  
**2007-08** \$433,951

---

**Subtotal** \$450,000

**TOTAL** \$450,000



FY: 2007/2008

**CITY OF WASCO  
CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET**

**Project Name:** Westside Park Water Well

**Last Update:** 6/27/2007

**Project Number:** 62005G

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Drilling of a new water well at Westside Park

**Project Status:**  New Project  Continuing Project  Preliminary Budget   
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

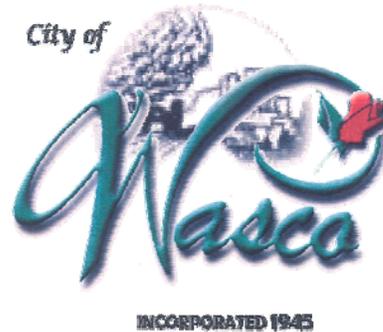
|                        |     |                     |            |
|------------------------|-----|---------------------|------------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 77,000  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 85,000  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 743,000 |
|                        |     | <b>TOTAL</b>        | \$ 905,000 |

**Funding Source(s):** Water Reserve

**Required Local Match:** 0.00%  
**Match Source:** n/a

**Funding Break-Down**

|                       |    |         |
|-----------------------|----|---------|
| <b>Prior Year(s):</b> | \$ | -       |
| <b>Fiscal Year</b>    |    |         |
| 2007-08               | \$ | 25,000  |
| 2008-09               | \$ | 52,000  |
| 2009-10               | \$ | 828,000 |
| <b>Subtotal</b>       | \$ | 905,000 |
| <b>TOTAL</b>          | \$ | 905,000 |



FY: 2007/2008

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** 5th Street RSTP

**Last Update:** 6/27/2007

**Project Number:** 620060

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** Reconstruction of 5th St. between Palm Ave. and F Street.  
 This fund is used to rebuild and rehabilitate roads that are eligible for federal funds. 5th Street meets Caltrans requirements for RSTP funds.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** Caltrans Local Assistance

**Estimated Project Cost:**

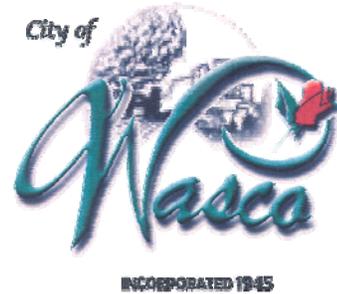
|                        |         |                     |            |
|------------------------|---------|---------------------|------------|
| <b>Pre-Engineering</b> | \$0     | <b>PS&amp;E</b>     | \$ 71,544  |
| <b>Environmental</b>   | \$2,000 | <b>C.M.</b>         | \$ 107,309 |
| <b>R-O-W</b>           | \$0     | <b>Construction</b> | \$ 715,387 |
|                        |         | <b>TOTAL</b>        | \$ 894,240 |

**Funding Source(s):** RSTP

**Required Local Match:** 11.47%  
**Match Source** TDA

**Funding Break-Down**

|                    | RSTP                                   | TDA       |
|--------------------|--|-----------|
| <b>Prior Year:</b> | \$133                                  | \$17      |
| <b>Fiscal Year</b> |  |           |
| 2007-08            | \$791,437                              | \$102,653 |
| <hr/>              |  |           |
| <b>Subtotal</b>    | \$791,570                              | \$102,670 |
| <b>TOTAL</b>       | <input type="text" value="\$894,240"/> |           |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** 5th Street RSTP

**Project Number:** 620060

| ITEM NO.                             | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT         | TOTAL PRICE       |
|--------------------------------------|--|-----------------|--------------------|------------------------|-------------------|
| 1                                    | 3" (0.25') AC (AC @ 150pcf)                        | TONS            | 3621               | \$ 53                  | \$ 191,933        |
| 2                                    | 6" Aggregate Base                                  | TONS            | 6760               | \$ 30                  | \$ 202,800        |
| 3                                    | Grind and remove 9" (0.75')                        | C.Y.            | 5365               | \$ 9                   | \$ 48,285         |
| 4                                    | Scarify and Compact 8" (0.67') of Sub-grade to 95% | C.Y.            | 4793               | \$ 6                   | \$ 28,757         |
| 5                                    | Striping   | L.S.            | 1                  | \$ 10,000              | \$ 10,000         |
| 6                                    | Adj. Manholes (sewer,survey,etc.)                  | EA.             | 12                 | \$ 650                 | \$ 7,800          |
| 7                                    | Curb and Gutter                                    | L.F.            | 300                | \$ 25                  | \$ 7,500          |
| 8                                    | ADA Wheelchair Ramps                               | EA.             | 25                 | \$ 5,000               | \$ 125,000        |
| <b>Construction Subtotal</b>         |  |                 |                    | <b>TOTAL</b>           | <b>\$ 622,075</b> |
| Contingency (15%)                    |  |                 |                    |                        | \$ 93,316         |
| <b>Construction Total</b>            |  |                 |                    | <b>TOTAL</b>           | <b>\$ 715,391</b> |
| Programming Year: 2005/2006          |  |                 |                    | Local Share (11.47%)   | \$ 82,485         |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 633,335        |
| <b>Preliminary Engineering (10%)</b> |  |                 |                    |                        | <b>\$ 71,540</b>  |
| Programming Year: 2005/2006          |  |                 |                    | Local Share (11.47%)   | \$ 8,249          |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 63,334         |
| Construction Engineering (15%)       |  |                 |                    |                        | \$ 107,309        |
| <b>Total Estimated Cost</b>          |  |                 |                    | <b>TOTAL</b>           | <b>\$ 894,240</b> |
|                                      |  |                 |                    | Local Share (11.47%)   | \$ 102,570        |
|                                      |  |                 |                    | Federal Share (88.53%) | \$ 791,670        |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Poso Ave Sidewalk Project

**Last Update:** 5/11/2006

**Project Number:** 620061

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of sidewalk along Poso Avenue and G St.  
at NE corner of intersection.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                        |     |                     |           |
|------------------------|-----|---------------------|-----------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 4,734  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 5,786  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 31,560 |
|                        |     | <b>TOTAL</b>        | \$ 42,080 |

**Funding Source(s):** RDA

**Required Local Match:** 0.00%  
**Match Source:**

**Funding Break-Down**

|                       |    |        |
|-----------------------|----|--------|
|                       |    | RDA    |
| <b>Prior Year(S):</b> | \$ | -      |
| <b>Fiscal Year</b>    |    |        |
| 2007-08               | \$ | 42,080 |
| <hr/>                 |    |        |
| <b>Subtotal</b>       | \$ | 42,080 |
| <b>TOTAL</b>          | \$ | 42,080 |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Poso Ave Sidewalk Project

**Project Number:** 620061

| ITEM NO. | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT   | TOTAL PRICE      |
|----------|--|-----------------|--------------------|------------------|------------------|
| 1        | Install 5' Sidewalk                                | SF              | 1375               | \$ 9.00          | \$ 12,375        |
| 2        | Install ADA Handicap Ramp                          | EA              | 1                  | \$ 4,500.00      | \$ 4,500         |
| 3        | Install Commercial Drive Approaches                | C.Y.            | 900                | \$ 11.81         | \$ 10,629        |
|          |  |                 |                    | <b>SUB TOTAL</b> | <b>\$ 27,504</b> |
|          | Construction Labor and Materials                   |                 |                    | <b>SUBTOTAL</b>  | <b>\$ 27,504</b> |
|          | Contingency (20%)                                  |                 |                    |                  | \$ 4,126         |
|          | Preliminary Engineering, Plans, and Specifications |                 |                    |                  | \$ 4,401         |
|          | Construction Engineering and Inspection            |                 |                    |                  | \$ 6,051         |
|          | <b>Total Estimated Cost</b>                        |                 |                    | <b>TOTAL</b>     | <b>\$ 42,081</b> |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Transfer Station Parking Lot Project

**Last Update:** 2/24/2007

**Project Number:** 620062

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The expansion of existing parking lot at the new Transfer Station

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design

**Oversight Agency:** CALTRANS Local Asst.

**Estimated Project Cost:**

|                        |     |                     |            |
|------------------------|-----|---------------------|------------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | \$ 13,873  |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | \$ 20,811  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | \$ 138,742 |
|                        |     | <b>TOTAL</b>        | \$ 173,427 |

**Funding Source(s):** CMAQ 5311(F) & Amtrak

**Required Local Match:** 36%

**Match Source:** TDA

**Funding Break-Down**

|                                | CMAQ 5311(F)<br>& Amtrak   | TDA       |
|--------------------------------|--|-----------|
| <b>Prior Year</b>              | \$ -   | \$ -      |
| <b>Fiscal Year<br/>2007-08</b> | \$ 110,759   | \$ 62,668 |
| <b>Subtotal</b>                | \$ 110,759   | \$ 62,668 |
| <b>TOTAL</b>                   | <span style="border: 1px solid black; padding: 2px;">\$ 173,427</span> |           |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Transfer Transit Station Parking Lot Construction Project

**Project Number:** 620062

| ITEM NO.                       | ITEM CODE                                       | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|--------------------------------|---|-----------------|--------------------|----------------|-------------------|
| 1                              | 0.25' AC (AC @ 150# pcf)                        | TONS            | 226                | \$ 67          | \$ 15,162         |
| 2                              | 0.5' Class 2 Aggregate Base                     | TONS            | 422                | \$ 25          | \$ 10,560         |
| 3                              | Roadway Excavation<br>(Cut & Haul 0.75')        | C.Y.            | 335                | \$ 14          | \$ 4,694          |
| 4                              | Scarify and Compact 1.0' of<br>Sub-Grade to 95% | C.Y.            | 447                | \$ 12          | \$ 5,364          |
| 5                              | Thermo Plastic Striping Per Plans               | L.S.            | 1                  | \$ 9,500       | \$ 9,500          |
| 6                              | Parking Lot Finishing                           | L.S.            | 1                  | \$ 2,000       | \$ 2,000          |
| 7                              | Concrete Parking Bumpers                        | E.A.            | 30                 | \$ 75          | \$ 2,250          |
| 8                              | 6" Concrete Landscape Curb                      | L.F.            | 1150               | \$ 20          | \$ 23,000         |
| 9                              | Remove & Replace Drive Approach                 | E.A.            | 2                  | \$ 5,500       | \$ 11,000         |
| 10                             | Street Lights                                   | E.A.            | 5                  | \$ 3,225       | \$ 16,125         |
| 11                             | 2" Sch 40 PVC Electrical Conduit                | L.F.            | 225                | \$ 5           | \$ 1,069          |
| 12                             | Electrical Wire                                 | L.F.            | 675                | \$ 2           | \$ 1,519          |
| 13                             | Street Light Bases                              | E.A.            | 3                  | \$ 675         | \$ 2,025          |
| 14                             | Trench for Underground Electrical               | L.S.            | 1                  | \$ 1,350       | \$ 1,350          |
| 15                             | Trench for Underground Irrigation Line          | L.S.            | 1                  | \$ 2,800       | \$ 2,800          |
| 16                             | 1" Sch 40 PVC Irrigation Line                   | L.S.            | 1                  | \$ 3,500       | \$ 3,500          |
| 17                             | Irrigation Controller                           | E.A.            | 1                  | \$ 500         | \$ 500            |
| 18                             | Backflow Device                                 | E.A.            | 1                  | \$ 525         | \$ 525            |
| 19                             | Bubblers  | E.A.            | 64                 | \$ 20          | \$ 1,280          |
| 20                             | Landscape (Trees, Bushes, Shrubs)               | L.S.            | 1                  | \$ 9,500       | \$ 9,500          |
| 21                             | Irrigation Valve (electric)                     | E.A.            | 1                  | \$ 200         | \$ 200            |
| 22                             | Install New Drain Box                           | E.A.            | 2                  | \$ 750         | \$ 1,500          |
| 23                             | Install Underground Drain Line                  | L.S.            | 1                  | \$ 2,500       | \$ 2,500          |
| 24                             | Remove & Replace Sidewalk                       | S.F.            | 110                | \$ 5           | \$ 495            |
| 25                             | 4" Red Stamped Concrete                         | S.F.            | 650                | \$ 9           | \$ 5,525          |
| 26                             | Tree Grates                                     | E.A.            | 6                  | \$ 800         | \$ 4,800          |
| Construction Subtotal          |   |                 |                    |                | \$ 138,742        |
| Preliminary Engineering (10%)  |   |                 |                    |                | \$ 13,873         |
| Construction Engineering (15%) |   |                 |                    |                | \$ 20,811         |
| <b>Total Estimated Cost</b>    |   |                 |                    |                | <b>\$ 173,427</b> |

**Note:** The lighting and landscape costs are marked in red.  
The total estimated cost is \$68,917.50

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** F Street Sidewalk In-fill Project

**Last Update:** 5/16/2007

**Project Number:** 10-205-620063

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of new sidewalk on F St. from Filburn Ave. to +/-400' North of 16th St.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

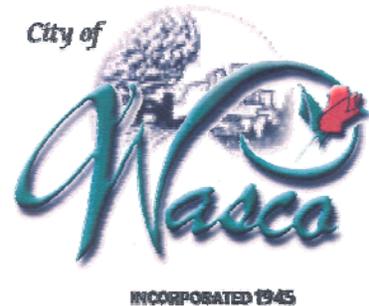
|                 |     |              |                |
|-----------------|-----|--------------|----------------|
| Pre-Engineering | \$0 | PS&E         | 15,584         |
| Environmental   | \$0 | C.M.         | 21,428         |
| R-O-W           | \$0 | Construction | 112,010        |
|                 |     | <b>TOTAL</b> | <b>149,022</b> |

**Funding Source(s):** SB2928

**Required Local Match:** 0.00%  
**Match Source:**

**Funding Break-Down**

|                    |                  |
|--------------------|------------------|
|                    | SB2928           |
| <b>Prior Year</b>  | \$73,691         |
| <b>Fiscal Year</b> |                  |
| 2006-07            | \$75,331         |
| 2007-08            | \$0              |
| 2009-10            | \$0              |
| <b>Subtotal</b>    | <b>\$149,022</b> |
| <b>TOTAL</b>       | <b>\$149,022</b> |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** F Street Sidewalk In-fill Project

**Project Number:** 620063

| ITEM NO. | DESCRIPTION                                       | UNIT | QUANTITY | UNIT COST   | AMOUNT            |
|----------|---|------|----------|-------------|-------------------|
| 1        | Install 5' Sidewalk                               | SF   | 6,710    | \$ 9.00     | \$ 60,390         |
| 2        | Install ADA Handicap Ramp                         | EA   | 4        | \$ 4,000.00 | \$ 16,000         |
| 3        | Install Commercial Drive Approaches               | SF   | 1,910    | \$ 11.00    | \$ 21,010         |
|          | Construction Labor and Materials                  |      |          | SUBTOTAL    | \$ 97,400         |
|          | Contingency 15%                                   |      |          |             | \$ 14,610         |
|          | Preliminary Engineering, Plans and Specifications |      |          |             | \$ 15,584         |
|          | Construction Engineering and Inspection           |      |          |             | \$ 21,428         |
|          | <b>TOTAL COST:</b>                                |      |          |             | <b>\$ 149,022</b> |

**REVISED: 02/05/2007**

M:F-ST\ENG EST RDA

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** 9th Street Reconstruction Project

**Last Update:** 2/24/2007

**Project Number:** 620064

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The reconstruction of 9th Street from G Street to Griffith Avenue.

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

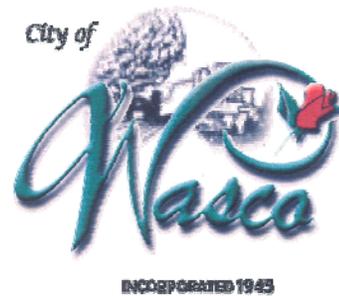
|                 |     |              |                   |
|-----------------|-----|--------------|-------------------|
| Pre-Engineering | \$0 | PS&E         | \$ 33,884         |
| Environmental   | \$0 | C.M.         | \$ 50,827         |
| R-O-W           | \$0 | Construction | \$ 338,844        |
|                 |     | <b>TOTAL</b> | <b>\$ 423,555</b> |

**Funding Source(s):** WFH

**Required Local Match:** 0%  
**Match Source:**

**Funding Break-Down**

|                       |    |         |
|-----------------------|----|---------|
|                       |    | WFH     |
| <b>Prior Year(s):</b> | \$ | -       |
| <b>Fiscal Year</b>    |    |         |
| 2007-08               | \$ | 423,555 |
| <b>Subtotal</b>       | \$ | 423,555 |
| <b>TOTAL</b>          | \$ | 423,555 |



**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** WFH- 9th Street Reconstruction Between Griffith Ave. to G Street

**Project Number:** 620064

| ITEM NO. | ITEM CODE                                | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE       |
|----------|--|-----------------|--------------------|----------------|-------------------|
| 1        | 3" (0.25') AC (AC @ 150# pcf)            | TONS            | 1439               | \$ 76          | \$ 109,364        |
| 2        | Class II Aggregate Base                  | TONS            | 2698               | \$ 31          | \$ 83,638         |
| 3        | Cut & Haul 9" (0.75') of excess material | C.Y.            | 2057               | \$ 20          | \$ 41,140         |
| 4        | Install 6" Curb and Gutter               | L.F.            | 400                | \$ 44          | \$ 17,600         |
| 4        | Install 4" sidewalk                      | S.F.            | 1500               | \$ 10          | \$ 14,625         |
| 5        | Adjust Manholes to grade                 | EA.             | 15                 | \$ 600         | \$ 9,000          |
| 6        | Striping per Plans                       | L.S.            | 1                  | \$ 7,000       | \$ 7,000          |
| 7        | Construction Subtotal                    |                 |                    |                | <b>\$ 282,367</b> |
| 8        | Contingency (20%)                        |                 |                    |                | \$ 56,477         |
| 9        | Construction Total                       |                 |                    |                | \$ 338,844        |
| 10       | Preliminary Engineering (10%)            |                 |                    |                | \$ 33,884         |
| 11       | Construction Engineering (15%)           |                 |                    |                | \$ 50,827         |
| 12       | <b>Total Estimated Cost</b>              |                 |                    |                | <b>\$ 423,555</b> |

revised: 04/24/2007

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** 12" Water Line McCombs & Annin

**Last Update:** 5/16/2007

**Project Number:** 10-205-620065

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The installation of new 12" water line from Townsend well on McCombs to the tie-in point at Annin and Gromer

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                        |     |                     |         |
|------------------------|-----|---------------------|---------|
| <b>Pre-Engineering</b> | \$0 | <b>PS&amp;E</b>     | 5,000   |
| <b>Environmental</b>   | \$0 | <b>C.M.</b>         | 16,442  |
| <b>R-O-W</b>           | \$0 | <b>Construction</b> | 214,416 |
|                        |     | <b>TOTAL</b>        | 235,858 |

**Funding Source(s):** Water Reserve

**Required Local Match:** 0.00%  
**Match Source:**

**Funding Break-Down**

|                    |  |
|--------------------|--|
|                    | Water Reserve                          |
| <b>Prior Year</b>  | \$211,226                              |
| <b>Fiscal Year</b> |  |
| 2007-08            | \$24,632                               |
| 2009-10            | \$0                                    |
| <b>Subtotal</b>    | \$235,858                              |
| <b>TOTAL</b>       | <input type="text" value="\$235,858"/> |



FY: 2007/2008

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** CNG Station Expansion

**Last Update:** 2/24/2007

**Project Number:** 620070

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The expansion of existing CNG Station

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** CALTRANS Local Asst.

**Estimated Project Cost:**

|                 |     |              |           |                |
|-----------------|-----|--------------|-----------|----------------|
| Pre-Engineering | \$0 | PS&E         | \$        | 39,859         |
| Environmental   | \$0 | C.M.         | \$        | 59,789         |
| R-O-W           | \$0 | Construction | \$        | 398,590        |
|                 |     | <b>TOTAL</b> | <b>\$</b> | <b>498,238</b> |

**Funding Source(s):** CMAQ 5311

**Required Local Match:** 11.47%

**Match Source:** TDA

**Funding Break-Down**

|                 | CMAQ              | TDA              |
|-----------------|-------------------|------------------|
| Prior Year      | \$ -              | \$ -             |
| Fiscal Year     |                   |                  |
| 2007-08         | \$ 39,859         | \$ 4,572         |
| 2008-09         | \$ 401,231        | \$ 52,576        |
| <b>Subtotal</b> | <b>\$ 441,090</b> | <b>\$ 57,148</b> |
| <b>TOTAL</b>    | <b>\$ 498,238</b> |                  |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:**CNG Station Expansion

**Project Number:** 620070

| ITEM NO.                               | ITEM CODE   | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE UNIT | TOTAL PRICE       |
|--|---|-----------------|--------------------|------------|-------------------|
| 1                                      | Remove and replace existing Pump with 2 Hose Pump         | EA              | 1                  | \$ 70,000  | \$ 70,000         |
| 2                                      | Natural Gas Compressor - (110 scfm) with sequential panel | EA              | 1                  | \$ 200,000 | \$ 200,000        |
| 3                                      | Electrical Control Panel                                  | EA              | 1                  | \$ 30,000  | \$ 30,000         |
| 4                                      | Sawcut and Replace Asphalt with Concrete                  | SF              | 1,440              | \$ 15      | \$ 21,600         |
| 5                                      | Roof Structure for Facility Equipment                     | LS              | 1                  | \$ 25,000  | \$ 25,000         |
| SUBTOTAL...                            |   |                 |                    |            | \$ 346,600        |
| CONTINGENCY (15%)...                   |   |                 |                    |            | \$ 51,990         |
| <b>CONSTRUCTION SUBTOTAL...</b>        |   |                 |                    |            | <b>\$ 398,590</b> |
| PRELIMINARY ENGINEERING (10%)...       |   |                 |                    |            | \$ 39,859         |
| CONSTRUCTION ENGINEERING (15%)...      |   |                 |                    |            | \$ 59,789         |
| <b>TOTAL ESTIMATED PROJECT COST...</b> |   |                 |                    |            | <b>\$ 498,238</b> |
| Local Share                            |   |                 |                    | 11.47%     | \$ 57,148         |
| Federal Share (CMAQ)                   |   |                 |                    | 88.53%     | \$ 441,090        |

CITY OF WASCO

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

**Project Name:** Poplar Avenue Reconstruction Project

**Last Update:** 2/24/2007

**Project Number:** 620071

**Project Manager:** Bob Wren

**Project Proponent:** Public Works

**Project Description:** The reconstruction of Poplar Avenue from 7th Street to Hwy 46

**Project Status:**  New Project  Continuing Project  Preliminary Budget  Final Budget  
 Construction  Preliminary Design  Final Design

**Oversight Agency:** City of Wasco

**Estimated Project Cost:**

|                 |     |              |                   |
|-----------------|-----|--------------|-------------------|
| Pre-Engineering | \$0 | PS&E         | \$ 43,807         |
| Environmental   | \$0 | C.M.         | \$ 54,759         |
| R-O-W           | \$0 | Construction | \$ 602,341        |
|                 |     | <b>TOTAL</b> | <b>\$ 700,907</b> |

**Funding Source(s):** RSTP

**Required Local Match:** 11.47%  
**Match Source:** TDA

**Funding Break-Down**

|                 | RSTP              | TDA              |
|-----------------|-------------------|------------------|
| Prior Year      | \$ -              | \$ -             |
| Fiscal Year     |                   |                  |
| 2007-08         | \$ 43,807         | \$ 5,025         |
| 2008-09         | \$ 576,705        | \$ 75,370        |
| 2009-10         | \$ -              | \$ -             |
| <b>Subtotal</b> | <b>\$ 620,512</b> | <b>\$ 80,395</b> |
| <b>TOTAL</b>    | <b>\$ 700,907</b> |                  |



FY: 2007/2008

**CITY OF WASCO  
ENGINEERS ESTIMATE**

**Project Name:** Poplar Ave. Reconstruction

**Project Number:** 620071

**POPLAR AVENUE**

Various locations between 7th St. and Hwy 46 Length (.50 MILE); Avg. Paving Width 36 FT.

Classification: Urban Collector

Road Reconstruction paving to occur where paving currently exists between existing curb and gutter.

| ITEM NO.                            | ITEM CODE  | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT         | TOTAL PRICE       |
|-------------------------------------|--|-----------------|--------------------|------------------------|-------------------|
| 1                                   | 3" (0.25') AC (AC @ 150pcf)                        | TONS            | 1755               | \$ 60                  | \$ 105,300        |
| 2                                   | 6" Aggregate Base                                  | TONS            | 6760               | \$ 35                  | \$ 236,600        |
| 3                                   | Grind and remove 9" (0.75')                        | C.Y.            | 2600               | \$ 11                  | \$ 28,600         |
| 4                                   | Scarify and Compact 8" (0.67') of Sub-grade to 95% | C.Y.            | 2323               | \$ 8                   | \$ 18,582         |
| 5                                   | Striping   | L.S.            | 1                  | \$ 10,000              | \$ 10,000         |
| 6                                   | Adj. Manholes (sewer,survey,etc.)                  | EA.             | 12                 | \$ 750                 | \$ 9,000          |
| 7                                   | Curb and Gutter                                    | L.F.            | 300                | \$ 25                  | \$ 7,500          |
| 8                                   | ADA Wheelchair Ramps                               | EA.             | 22                 | \$ 6,000               | \$ 132,000        |
| <b>Construction Subtotal</b>        |  |                 |                    | <b>TOTAL</b>           | <b>\$ 547,582</b> |
| Contingency (10%)                   |  |                 |                    |                        | \$ 54,759         |
| <b>Construction Total</b>           |  |                 |                    | <b>TOTAL</b>           | <b>\$ 602,341</b> |
| Programming Year: 2006/2007         |  |                 |                    | Local Share (11.47%)   | \$ 69,450         |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 533,252        |
| <b>Preliminary Engineering (8%)</b> |  |                 |                    |                        | <b>\$ 43,807</b>  |
| Programming Year: 2006/2007         |  |                 |                    | Local Share (11.47%)   | \$ 5,051          |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 38,782         |
| Construction Engineering (10%)      |  |                 |                    |                        | \$ 54,759         |
| <b>Total Estimated Cost</b>         |  |                 |                    | <b>TOTAL</b>           | <b>\$ 700,907</b> |
|                                     |  |                 |                    | Local Share (11.47%)   | \$ 80,395         |
|                                     |  |                 |                    | Federal Share (88.53%) | \$ 620,512        |

# ***SPECIAL FUNDS***

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## **OVERVIEW**

The following section will cover all Special Traffic Funds Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Management Information Systems (MIS)** – MIS is funded by every City departments that utilize the network and have computers.
2. **Shop** – Shop is funded by all City departments that have vehicles and require vehicle maintenance.
3. **Emergency Response-** is being managed by the Water Division to provide emergency response to al emergencies.
4. **Facilities Maintenance-**
5. **Traffic Safety** – Revenue derived from vehicle fines.
6. **Traffic Impact** – Revenue is derived from an impact fee charged to new businesses.



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008*



*JAMES ZERVIS  
Administrative Services /  
Finance Director*



*ROBERT FARMER  
Technical Support Specialist*

**MANAGEMENT INFORMATION SYSTEM  
(MIS)**

*ORGANIZATIONAL CHART*

ADMINISTRATIVE SERVICES/  
FINANCE DIRECTOR

TECHNICAL SUPPORT  
SPECIALIST I

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: MANAGEMENT INFORMATION SYSTEMS (MIS)

FUND: 01

DEPT: 155

DEPARTMENT DESCRIPTION:

The Management Information Systems department provides support for the entire City's computer network, computer systems, and telecommunications; including the Voice Over IP and cellular communication.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Implemented basic work order form, with completion average of 4 business days.
- 2) Implemented Questys document imaging system.
- 3) Migrated Blackberry Enterprise Server to Comm-Server
- 4) Implemented backup library that is backing up all major servers and rotating media.
- 5) Implemented new Network Antivirus Solution with server management.
- 6) Moved server equipment to new location with better ventilation in a new rack.
- 7) Brought Transfer Station online.
- 8) Added power over ethernet switch to Annex building.
- 9) Completed evaluation of all City computers.
- 10) Installed new Anti- Spam devise (Trend Micro Interscan Gateway Security Appliance)
- 11) Upgraded email server to Exchange 2007.
- 12) Upgraded BlackBerry Enterprise Server to latest Version (4.1.3)
- 13) Made City Webmail available over 128bit secure channel only.

FISCAL YEAR OBJECTIVES

- 1) Implement full work order system with Inventory Tracking using existing hardware from old mail server. (Q1)
- 2) Complete evaluation of City website, work with web hosts on possible new website. (Q1)
- 3) Complete evaluation of City VOIP solution, and alternatives. Receive finalized quotes. (Q1)
- 4) Streamline olon on account scripts. (Q1)
- 5) Implement MUNIS self service to City website. (Q2)
- 6) Receive finalized quotes for new website. (Q2)
- 7) Streamline organization of file shared on primary server. (Q2)
- 8) Implement new City website (Dependent on Mid-Year approval) (Q3)
- 9) Replace all standard network switches with power over ethernet (POE) switches. (Q4)
- 10) Begin research on replacement for aging primary server. (Q4)
- 11) Evaluate the City's network infrastructure and look for ways to keep the City moving forward in technology cost effectively. (Q1 Q2, Q3, and Q4)
- 12) Perform maintenance and upgrades on City's equipment, including servers, computers, and other devices as needed. (Q1 Q2, Q3, and Q4)

MANAGEMENT INFORMATION SYSTEMS



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

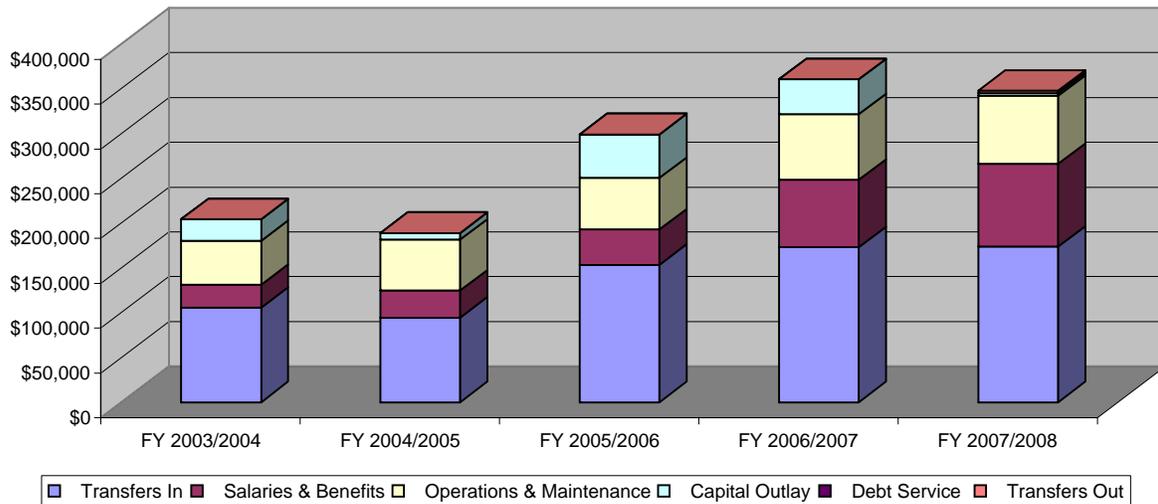
DEPARTMENT: MANAGEMENT INFORMATION SYSTEMS (MIS)

FUND: 01

DEPT: 155

| Description                         | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| <b>Revenue</b>                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Transfers In</b>                 | \$ 105,600                        | \$ 94,541                         | \$ 153,360                        | \$ 172,950                                  | \$ 173,883                               |
| <b>Total Revenue</b>                | \$ 105,600                        | \$ 94,541                         | \$ 153,360                        | \$ 172,950                                  | \$ 173,883                               |
| <b>Expenditures:</b>                |                                   |                                   |                                   |   |  |
| <b>Salaries &amp; Benefits</b>      | \$ 25,656                         | \$ 30,201                         | \$ 39,428                         | \$ 75,315                                   | \$ 92,223                                |
| <b>Operations &amp; Maintenance</b> | \$ 48,688                         | \$ 56,864                         | \$ 57,520                         | \$ 73,222                                   | \$ 76,029                                |
| <b>Capital Outlay</b>               | \$ 24,233                         | \$ 7,476                          | \$ 48,722                         | \$ 38,928                                   | \$ 3,000                                 |
| <b>Debt Service</b>                 | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Transfers Out</b>                | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,632                                 |
| <b>Total Expenditures</b>           | \$ 98,577                         | \$ 94,541                         | \$ 145,670                        | \$ 187,465                                  | \$ 173,883                               |
| <b>Total Surplus or (Deficit)</b>   | \$ 7,023                          | \$ -                              | \$ 7,690                          | \$ (14,515)                                 | \$ -                                     |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.35         | 0.35         | 0.44         | 1.15         | 1.10         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| MIS<br>Fund 01-155                 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - MIS Fees             | 31310            | \$ 88,600                         | \$ 94,541                         | \$ 153,360                        | \$ 172,950                                  | \$ 173,883                               |
| Transfer In - Wastewater           | 38020            | \$ 11,000                         | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer In - Animal Control       | 38170            | \$ 6,000                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 105,600</b>                 | <b>\$ 94,541</b>                  | <b>\$ 153,360</b>                 | <b>\$ 172,950</b>                           | <b>\$ 173,883</b>                        |
| Salary                             | 50010            | \$ 19,130                         | \$ 21,943                         | \$ 27,131                         | \$ 52,164                                   | \$ 61,973                                |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 228                                      | \$ 1,000                                 |
| Health Savings Paid                | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 150                                      | \$ -                                     |
| FICA                               | 50090            | \$ 1,460                          | \$ 1,498                          | \$ 2,010                          | \$ 3,831                                    | \$ 4,504                                 |
| Retirement                         | 50110            | \$ 2,102                          | \$ 3,505                          | \$ 6,259                          | \$ 11,442                                   | \$ 14,097                                |
| Group Insurance                    | 50120            | \$ 2,965                          | \$ 3,255                          | \$ 4,028                          | \$ 7,500                                    | \$ 10,649                                |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 25,656</b>                  | <b>\$ 30,201</b>                  | <b>\$ 39,428</b>                  | <b>\$ 75,315</b>                            | <b>\$ 92,223</b>                         |
| Training and Travel                | 50230            | \$ 1,536                          | \$ 2,342                          | \$ 750                            | \$ -  | \$ 2,500                                 |
| Communication - Cell               | 50285            | \$ -                              | \$ -                              | \$ 283                            | \$ 1,035                                    | \$ 600                                   |
| Computer Supplies                  | 50310            | \$ 5,258                          | \$ 6,511                          | \$ 5,307                          | \$ 7,314                                    | \$ 5,700                                 |
| Professional Services              | 50320            | \$ 14,714                         | \$ 18,982                         | \$ 19,827                         | \$ 10,725                                   | \$ 4,020                                 |
| Equipment Repair                   | 50530            | \$ 4,966                          | \$ 4,566                          | \$ 6,050                          | \$ 3,631                                    | \$ 5,000                                 |
| Capital Outlay                     | 52040            | \$ 24,233                         | \$ 7,476                          | \$ 48,722                         | \$ 38,928                                   | \$ 3,000                                 |
| Liability Insurance                | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,770                                 |
| Workers Compensation Insurance     | 52190            | \$ 847                            | \$ 700                            | \$ 680                            | \$ 1,045                                    | \$ 1,321                                 |
| Maintenance Agreements             | 52300            | \$ 21,368                         | \$ 23,763                         | \$ 24,624                         | \$ 49,472                                   | \$ 55,118                                |
| Transfer Out - Facilities          | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,632                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 72,921</b>                  | <b>\$ 64,340</b>                  | <b>\$ 106,242</b>                 | <b>\$ 112,150</b>                           | <b>\$ 81,661</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 98,577</b>                  | <b>\$ 94,541</b>                  | <b>\$ 145,670</b>                 | <b>\$ 187,465</b>                           | <b>\$ 173,883</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ 7,023</b>                   | <b>\$ -</b>                       | <b>\$ 7,690</b>                   | <b>\$ (14,515)</b>                          | <b>\$ -</b>                              |

| Capital Outlay -52040                 | CC Approved     |
|---------------------------------------|-----------------|
| Work Order/ Inventory Tracking System | \$ 3,000        |
| <b>Total Capital Outlay</b>           | <b>\$ 3,000</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: MANAGEMENT INFORMATION SYSTEMS (MIS)

FUND: 01

DEPT: 150

SALARIED EMPLOYEES

| Position Title                   | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|----------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>       |            |                    |                    |                    |                    |                       |                           |
| Admin Serv Dir/Finance Director  | Contract   | 0.10               | 0.10               | 0.10               | 0.15               | 0.10                  | \$ 12,029                 |
| Technical Support Specialist I   | 41         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 49,944                 |
| Finance Specialist               |            | 0.25               | 0.25               | 0.34               | 0.00               | 0.00                  | \$ -                      |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>  |            | 0.35               | 0.35               | 0.44               | 1.15               | 1.10                  | \$ 61,973                 |
| <b>Requested New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
|                                  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                  |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>  |            | 0.35               | 0.35               | 0.44               | 1.15               | 1.10                  | \$ 61,973                 |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



DANIEL ALLEN  
City Operations  
Manager



MIKE FLUD  
Shop Supervisor



TONY CRINER  
Equipment Mechanic II

**SHOP MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: SHOP MAINTENANCE

FUND: 11

DEPT: 200

| DEPARTMENT DESCRIPTION:  |              |              |              |
|--|--------------|--------------|--------------|
| <p>The Shop Department performs preventative maintenance, inspection and light repairs on the city owned heavy equipment and rolling stock, additionally this department tracks all repairs, schedules maintenance and provides emergency field service to all of the City Departments.</p>  |              |              |              |
| ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:  |              |              |              |
| <u>ACCOMPLISHMENTS</u>   |              |              |              |
| <p>1) The shop has achieved status as 100% accident free over the las 12 months.<br/>           2) The shop has established a 89% turn around rate for non priority repairs.<br/>           3) The shop has reduced out sourcing by 20% and will achieve 50% over the next budget period.</p>  |              |              |              |
| <u>FISCAL YEAR OBJECTIVES</u>  |              |              |              |
| <p>1) Setup and manage a comprehensive computerized vehicle tracking and inventory plan that will help to identify departments that have critical deficiencies in their equipment, this system will generate a list of equipment replaced RTA Fleet Management Upgrade. (Q1)<br/>           2) Organize a city wide auction that achieves a 60% sale of all salvaged equipment for the City. (Q1)<br/>           3) Replace power washer. (Q2)<br/>           4) Develop ways to reduce the departmental maintenance budgets by 20%. (Q2)<br/>           5) Develop a fleet turnover plan that incorporates vehicles to be rotated, est. time of rotaton and approximate cost and date that the new vehicle or equipment is to be ordered.<br/>           6) Organize the fleet filing system so that the tracking of past maintenance can be readily accessed. (Q3)</p> |              |              |              |
| PERFORMANCE INDICATORS   |              |              |              |
|  | Actual       | Actual       | Estimate     |
|  | FY 2004/2005 | FY 2005/2006 | FY 2006-2007 |
| Lost time injuries   | 0            | 0            | 0            |
| Avg. turn around time on all repair orders   | 3 Days       | 2 Days       | 2 Days       |
| Mechanic tasks out-sourced   | 40           | 30           | 27           |
| Welding tasks out-sourced  | 6            | 2            | 1            |
| Workshops/training sessions attended   | 0            | 3            | 0            |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

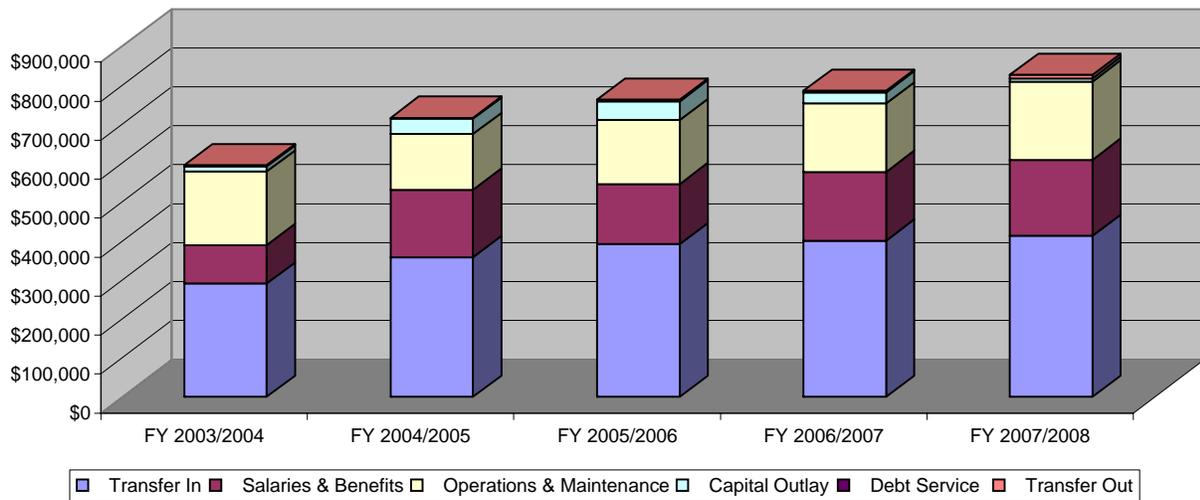
DEPARTMENT: SHOP MAINTENANCE

FUND: 11

DEPT: 200

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer In                       | \$ 290,824                        | \$ 358,130                        | \$ 392,310                        | \$ 400,930                                  | \$ 413,088                               |
| <b>Total Revenue</b>              | \$ 290,824                        | \$ 358,130                        | \$ 392,310                        | \$ 400,930                                  | \$ 413,088                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 98,976                         | \$ 173,396                        | \$ 153,939                        | \$ 176,105                                  | \$ 195,454                               |
| Operations & Maintenance          | \$ 188,492                        | \$ 143,291                        | \$ 164,147                        | \$ 176,080                                  | \$ 200,499                               |
| Capital Outlay                    | \$ 13,277                         | \$ 38,693                         | \$ 48,234                         | \$ 28,760                                   | \$ 8,800                                 |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ 2,650                          | \$ 2,750                          | \$ 4,290                          | \$ 4,000                                    | \$ 8,335                                 |
| <b>Total Expenditures</b>         | \$ 303,395                        | \$ 358,130                        | \$ 370,610                        | \$ 384,944                                  | \$ 413,088                               |
| <b>Total Surplus or (Deficit)</b> | \$ (12,571)                       | \$ -                              | \$ 21,700                         | \$ 15,986                                   | \$ -                                     |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 2.00         | 2.15         | 2.16         | 2.35         | 2.35         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Shop Maintenance<br>Fund 11-200    | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - Shop Service Fees    | 31310            | \$ 290,824                        | \$ 358,130                        | \$ 392,310                        | \$ 400,930                                  | \$ 413,088                               |
| <b>Total Revenue</b>               |                  | <b>\$ 290,824</b>                 | <b>\$ 358,130</b>                 | <b>\$ 392,310</b>                 | <b>\$ 400,930</b>                           | <b>\$ 413,088</b>                        |
| Salary                             | 50010            | \$ 65,801                         | \$ 115,439                        | \$ 96,110                         | \$ 109,000                                  | \$ 120,297                               |
| Overtime                           | 50050            | \$ 643                            | \$ 1,371                          | \$ 2,133                          | \$ 4,500                                    | \$ 2,550                                 |
| Vacation                           | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ 2,964                                    | \$ 1,000                                 |
| FICA                               | 50090            | \$ 5,098                          | \$ 8,393                          | \$ 7,510                          | \$ 8,852                                    | \$ 9,042                                 |
| Retirement                         | 50110            | \$ 5,522                          | \$ 12,850                         | \$ 20,780                         | \$ 25,164                                   | \$ 28,053                                |
| Group Insurance                    | 50120            | \$ 21,819                         | \$ 35,100                         | \$ 27,165                         | \$ 25,440                                   | \$ 34,012                                |
| Boot Allowance                     | 50125            | \$ 93                             | \$ 243                            | \$ 243                            | \$ 185                                      | \$ 500                                   |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 98,976</b>                  | <b>\$ 173,396</b>                 | <b>\$ 153,939</b>                 | <b>\$ 176,105</b>                           | <b>\$ 195,454</b>                        |
| Training & Travel                  | 50230            | \$ 136                            | \$ 29                             | \$ 237                            | \$ 1,285                                    | \$ 2,000                                 |
| Communication - Cell               | 50285            | \$ 512                            | \$ 596                            | \$ 1,111                          | \$ 1,500                                    | \$ 1,400                                 |
| Fuel                               | 50320            | \$ 1,123                          | \$ 2,881                          | \$ 3,598                          | \$ 4,274                                    | \$ 4,500                                 |
| Uniform Cleaning Services          | 50370            | \$ 918                            | \$ 941                            | \$ 887                            | \$ 1,100                                    | \$ 1,200                                 |
| Auto Repair - Code Compliance      | 503701           | \$ 206                            | \$ 155                            | \$ 1,056                          | \$ 68                                       | \$ 2,000                                 |
| Auto Repair - Engineering          | 503702           | \$ 109                            | \$ 140                            | \$ -                              | \$ 622                                      | \$ 1,000                                 |
| Auto Repair - Sheriff              | 503703           | \$ 167                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Auto Repair - Animal Services      | 503704           | \$ 1,872                          | \$ 1,647                          | \$ 3,861                          | \$ 951                                      | \$ 6,000                                 |
| Auto Repair - Building Inspect     | 503705           | \$ 312                            | \$ 424                            | \$ 1,245                          | \$ 1,921                                    | \$ 2,000                                 |
| Auto Repair - Street               | 503706           | \$ 21,655                         | \$ 23,262                         | \$ 18,757                         | \$ 22,074                                   | \$ 25,000                                |
| Auto Repair - Shop                 | 503707           | \$ 272                            | \$ 634                            | \$ 460                            | \$ 717                                      | \$ 1,000                                 |
| Auto Repair - Public Transit       | 503708           | \$ 9,880                          | \$ 12,161                         | \$ 15,035                         | \$ 6,606                                    | \$ 20,000                                |
| Auto Repair- Wastewater            | 503709           | \$ 1,117                          | \$ 1,386                          | \$ 3,267                          | \$ 3,501                                    | \$ 4,000                                 |
| Auto Repair - Water                | 50370A           | \$ 3,689                          | \$ 3,483                          | \$ 2,607                          | \$ 2,662                                    | \$ 5,000                                 |
| Auto Repair - Sanitation           | 50370B           | \$ 132,330                        | \$ 74,857                         | \$ 98,150                         | \$ 102,408                                  | \$ 92,000                                |
| Auto Repair - Facilities Man       | 50370C           | \$ -                              | \$ -                              | \$ -                              | \$ 617                                      | \$ 2,000                                 |
| Tools                              | 50380            | \$ 816                            | \$ 2,000                          | \$ 1,717                          | \$ 2,400                                    | \$ 3,000                                 |
| Materials                          | 50390            | \$ 1,895                          | \$ 3,325                          | \$ 1,331                          | \$ 2,393                                    | \$ 4,000                                 |
| Equipment Repair/ Replacement      | 50530            | \$ 2,619                          | \$ 2,500                          | \$ 184                            | \$ 9,000                                    | \$ 11,400                                |
| Capital Outlay                     | 52040            | \$ 13,277                         | \$ 38,693                         | \$ 48,234                         | \$ 28,760                                   | \$ 8,800                                 |
| Building Repair/ Alarm Lease       | 52080            | \$ 1,735                          | \$ 887                            | \$ 525                            | \$ -  | \$ -                                     |
| Janitorial Services                | 52110            | \$ 985                            | \$ 1,334                          | \$ 1,423                          | \$ 2,028                                    | \$ 2,000                                 |
| Janitorial Supplies                | 52115            | \$ -                              | \$ -                              | \$ -                              | \$ 155                                      | \$ 500                                   |
| Liability Insurance                | 52120            | \$ 3,196                          | \$ 4,700                          | \$ 3,661                          | \$ 4,408                                    | \$ 5,153                                 |
| Workers Comp. Insurance            | 52190            | \$ 2,946                          | \$ 5,950                          | \$ 5,036                          | \$ 4,390                                    | \$ 3,846                                 |
| Safety                             | 55020            | \$ -                              | \$ -                              | \$ -                              | \$ 1,000                                    | \$ 1,500                                 |
| Oper. Trans Out- Facilities Maint. | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 1,000                                    | \$ 3,732                                 |
| Oper. Trans Out-MIS                | 81400            | \$ 2,650                          | \$ 2,750                          | \$ 4,290                          | \$ 3,000                                    | \$ 4,603                                 |
| <b>Total Operating Expense</b>     |                  | <b>\$ 204,419</b>                 | <b>\$ 184,734</b>                 | <b>\$ 216,671</b>                 | <b>\$ 208,839</b>                           | <b>\$ 217,634</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ 303,395</b>                 | <b>\$ 358,130</b>                 | <b>\$ 370,610</b>                 | <b>\$ 384,944</b>                           | <b>\$ 413,088</b>                        |
| <b>Total Surplus/(Deficit)</b>     |                  | <b>\$ (12,571)</b>                | <b>\$ -</b>                       | <b>\$ 21,700</b>                  | <b>\$ 15,986</b>                            | <b>\$ -</b>                              |

| Capital Outlay -52040           | CC Approved     |
|---------------------------------|-----------------|
| Power Washer                    | \$ 3,500        |
| Shop/Key Software, Tech Manuals | \$ 5,000        |
| Fax Machine                     | \$ 300          |
| <b>Total for Capital Outlay</b> | <b>\$ 8,800</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING SUMMARY

DEPARTMENT: SHOP MAINTENANCE

FUND: 11

DEPT: 200

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                | Contract   | 0.00               | 0.15               | 0.16               | 0.10               | 0.10                  | \$ 9,575                  |
| City Operations Manager              | Contract   | 0.00               | 0.00               | 0.00               | 0.25               | 0.25                  | \$ 21,436                 |
| Shop Supervisor                      | 32         | 1.00               | 1.00               | 0.00               | 1.00               | 1.00                  | \$ 46,295                 |
| Equipment Mechanic II                | 29         | 1.00               | 1.00               | 2.00               | 1.00               | 1.00                  | \$ 42,990                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 2.00               | 2.15               | 2.16               | 2.35               | 2.35                  | \$ 120,297                |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>      |            | 2.00               | 2.15               | 2.16               | 2.35               | 2.35                  | \$ 120,297                |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

**DEPARTMENT DESCRIPTION:**

The Emergency Response Department provides the citizens of Wasco with a well trained equipped and professional emergency response team that is prepared to effectively deal with any and all emergencies. The emergency response team will work in close cooperation with the State and County standardized emergency management systems and their associates. The Water Department will oversee all Emergency Response related issues and situations.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Successfully developed and Emergency Response Plan.

FISCAL YEAR OBJECTIVES

- 1) To enhance the Water Department/Emergency response team abilities by providing specific training for its members.
- 2) To equip the Water Department/Emergency Response team with the necessary tools to quickly respond to a variety of emergency situation in a safe and expedient manner.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

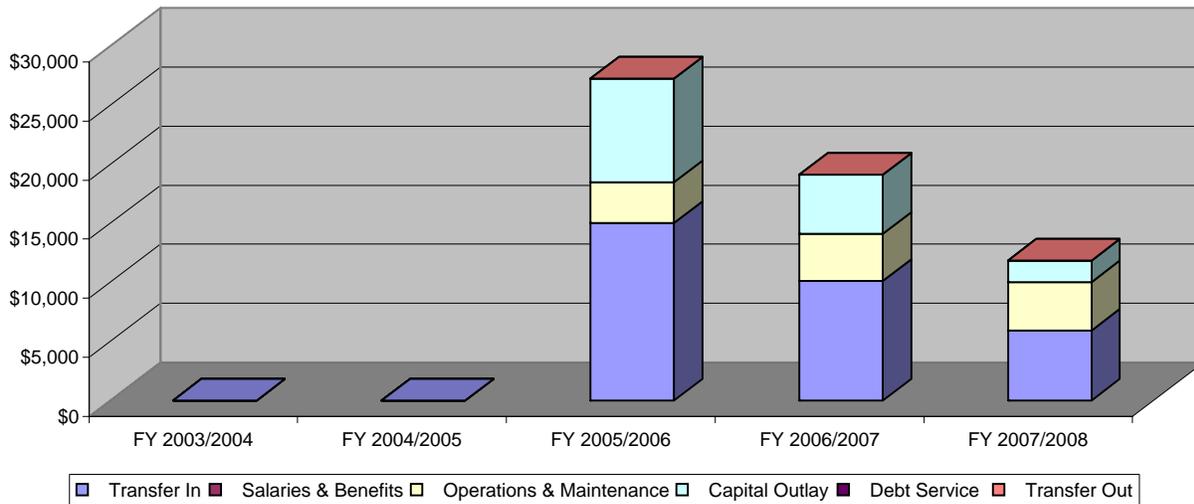
DEPARTMENT: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer In                       | \$ -                           | \$ -                           | \$ 15,000                      | \$ 10,100                                | \$ 5,900                              |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ 15,000                      | \$ 10,100                                | \$ 5,900                              |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ 3,425                       | \$ 4,000                                 | \$ 4,100                              |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ 8,775                       | \$ 5,000                                 | \$ 1,800                              |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ 12,199                      | \$ 9,000                                 | \$ 5,900                              |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ 2,801                       | \$ 1,100                                 | \$ -                                  |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Emergency Response Dept.<br>Fund 15-200 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|

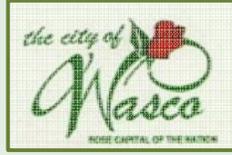
|                            |       |             |             |                  |                  |                 |
|----------------------------|-------|-------------|-------------|------------------|------------------|-----------------|
| Transfer In - Water        | 38030 | \$ -        | \$ -        | \$ 15,000        | \$ 10,100        | \$ -            |
| Transfer In - General Fund | 38110 | \$ -        | \$ -        | \$ -             | \$ -             | \$ 5,900        |
| <b>Total Revenue</b>       |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 15,000</b> | <b>\$ 10,100</b> | <b>\$ 5,900</b> |

|                                |       |             |             |                  |                 |                 |
|--------------------------------|-------|-------------|-------------|------------------|-----------------|-----------------|
| Tools                          | 50380 | \$ -        | \$ -        | \$ 1,510         | \$ 1,000        | \$ 2,000        |
| Certifications                 | 50385 | \$ -        | \$ -        | \$ -             | \$ -            | \$ 100          |
| Materials/Supplies             | 50390 | \$ -        | \$ -        | \$ 1,915         | \$ 3,000        | \$ 2,000        |
| Capital Outlay                 | 52040 | \$ -        | \$ -        | \$ 8,775         | \$ 5,000        | \$ 1,800        |
| <b>Total Operating Expense</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 12,199</b> | <b>\$ 9,000</b> | <b>\$ 5,900</b> |

|                           |  |             |             |                  |                 |                 |
|---------------------------|--|-------------|-------------|------------------|-----------------|-----------------|
| <b>Total Expenditures</b> |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 12,199</b> | <b>\$ 9,000</b> | <b>\$ 5,900</b> |
|---------------------------|--|-------------|-------------|------------------|-----------------|-----------------|

|                                |  |             |             |                 |                 |             |
|--------------------------------|--|-------------|-------------|-----------------|-----------------|-------------|
| <b>Total Surplus/(Deficit)</b> |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,801</b> | <b>\$ 1,100</b> | <b>\$ -</b> |
|--------------------------------|--|-------------|-------------|-----------------|-----------------|-------------|

| Capital Outlay -52040       | CC Approved     |
|-----------------------------|-----------------|
| Radios/ Communication       | \$ 1,800        |
| <b>Total Capital Outlay</b> | <b>\$ 1,800</b> |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works Director



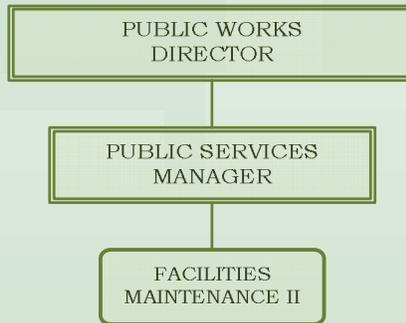
LUIS PENA  
Public Services Manager



TONY CORTINAS  
Facilities Maintenance  
Technician II

**FACILITIES MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

**DEPARTMENT DESCRIPTION:**

The Facilities Maintenance Division of the Public Works Department is a newly established division working out of the Wastewater Shop Facility. The new division is currently a single employee operation under the general supervision and direction of the Public Services Manager, responsible for the following tasks; general maintenance and repair of exteriors, interiors and associated equipment and elements of all City owned buildings structures and facilities. HVAC Preventive Maintenance trouble shooting. Minor electrical repairs, locksmithing, window replacement and glazing. Semi-annual roof inspections, repairs and trouble shooting. Minor carpentry, spackling and painting. Minor plumbing and fixture repairs and other associated duties as directed.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Built panels for men's room at Shop.
- 2) Installed duct work at various locations throughout the City.
- 3) Built and installed box for screen in City Council Chambers.
- 4) Tented windows in City Manager's Office.
- 5) Built map room at City yard.

FISCAL YEAR OBJECTIVES

- 1) Inspect air conditioners in all city buildings. (Q1, Q2, Q3, Q4)
- 2) Replace filters on all air conditioners in city buildings. (Q1, Q2, Q3, Q4)
- 3) Check plumbing on all buildings (Q1, Q2, Q3, Q4)
- 4) Roof inspections on all city buildings (Q2, Q4)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT SUMMARY BUDGET

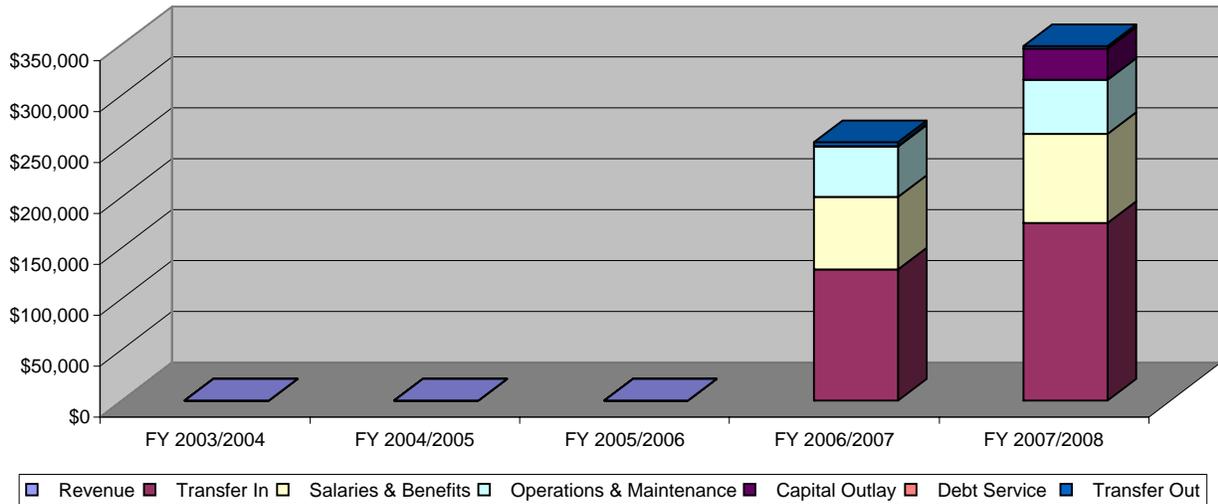
DEPARTMENT: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer In                       | \$ -                              | \$ -                              | \$ -                              | \$ 128,790                                  | \$ 174,149                               |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ -                              | \$ 128,790                                  | \$ 174,149                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ 71,400                                   | \$ 87,534                                |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ -                              | \$ 48,947                                   | \$ 53,305                                |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ 1,219                                    | \$ 30,900                                |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ 3,610                                    | \$ 2,409                                 |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ -                              | \$ 125,175                                  | \$ 174,149                               |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ -                              | \$ 3,615                                    | \$ -                                     |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 1.12         | 1.12         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Facilities Maintenance<br>Fund 16-200              | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Transfer In - Facilities Service Fee               | 31310            | \$ -                              | \$ -                              | \$ -                              | \$ 128,790                                  | \$ 174,149                               |
| <b>Total Revenue</b>                               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 128,790</b>                           | <b>\$ 174,149</b>                        |
| Salary   | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 44,500                                   | \$ 54,480                                |
| Overtime   | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ 163                                      | \$ 1,000                                 |
| FICA   | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 4,000                                    | \$ 4,108                                 |
| Retirement   | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 10,577                                   | \$ 12,475                                |
| Group Insurance                                    | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 12,000                                   | \$ 15,316                                |
| Boot Allowance                                     | 50125            | \$ -                              | \$ -                              | \$ -                              | \$ 160                                      | \$ 155                                   |
| <b>Total Salary &amp; Benefits</b>                 |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 71,400</b>                            | <b>\$ 87,534</b>                         |
| Training & Travel                                  | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ 298                                      | \$ 2,000                                 |
| Communication - Cell                               | 50285            | \$ -                              | \$ -                              | \$ -                              | \$ 589                                      | \$ 630                                   |
| Fuel   | 50320            | \$ -                              | \$ -                              | \$ -                              | \$ 1,670                                    | \$ 1,000                                 |
| Uniform Cleaning Services                          | 50370            | \$ -                              | \$ -                              | \$ -                              | \$ 115                                      | \$ 2,000                                 |
| Tools  | 50380            | \$ -                              | \$ -                              | \$ -                              | \$ 3,078                                    | \$ 600                                   |
| Communication                                      | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ 3,000                                    | \$ 3,000                                 |
| Capital Outlay                                     | 52040            | \$ -                              | \$ -                              | \$ -                              | \$ 1,219                                    | \$ 30,900                                |
| Building Repair & Maint-                           | 52080            | \$ -                              | \$ -                              | \$ -                              | \$ 35,000                                   | \$ -                                     |
| Building Repair & Maint- City Hall                 | 520801           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 4,000                                 |
| Building Repair & Maint- City Hall Annex           | 520802           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 5,000                                 |
| Building Repair & Maint- Sheriff's Office          | 520803           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 3,000                                 |
| Building Repair & Maint- Building & Planning Annex | 520804           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 5,000                                 |
| Building Repair & Maint- Animal Services           | 520805           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 6,000                                 |
| Building Repair & Maint- Wastewater                | 520806           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 5,000                                 |
| Building Repair & Maint- Water Shop                | 520807           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 4,000                                 |
| Building Repair & Maint- Mechanic's Shop           | 520808           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 3,000                                 |
| Building Repair & Maint- Public Works              | 520809           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 3,500                                 |
| Building Repair & Maint- Transfer Station          | 52080A           | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,500                                 |
| Liability Insurance                                | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ 2,187                                    | \$ 2,333                                 |
| Workers Compensation                               | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 3,010                                    | \$ 1,742                                 |
| Transfer Out-Shop                                  | 80200            | \$ -                              | \$ -                              | \$ -                              | \$ 3,610                                    | \$ 2,000                                 |
| Trans Out-MIS                                      | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 409                                   |
| <b>Total Operating Expense</b>                     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 53,776</b>                            | <b>\$ 86,614</b>                         |
| <b>Total Expenditures</b>                          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 125,175</b>                           | <b>\$ 174,149</b>                        |
| <b>Total Surplus/(Deficit)</b>                     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 3,615</b>                             | <b>\$ -</b>                              |

| Capital Outlay -52040       | CC Approved |               |
|-----------------------------|-------------|---------------|
| Truck with Utility Bed      | \$          | 30,000        |
| Air Compressor              | \$          | 900           |
| <b>Total Capital Outlay</b> | <b>\$</b>   | <b>30,900</b> |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING SUMMARY

DEPARTMENT: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Public Works Director                | Contract   | 0.00               | 0.00               | 0.00               | 0.12               | 0.12                  | \$ 11,490                 |
| Facilities Maintenance II            | 29         | 0.00               | 0.00               | 0.00               | 1.00               | 1.00                  | \$ 42,990                 |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.00               | 0.00               | 0.00               | 1.12               | 1.12                  | \$ 54,480                 |
| <b>Requested New Positions:</b>      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Requested New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 0.00               | 0.00               | 0.00               | 1.12               | 1.12                  | \$ 54,480                 |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: TRAFFIC SAFETY

FUND: 20

DEPT: 300

DEPARTMENT DESCRIPTION:

Traffic safety revenue is derived from vehicle fines paid on violations issued by the Kern County Sheriff's Department within Wasco's city limits. These revenues are used for traffic striping and marking of the City streets.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

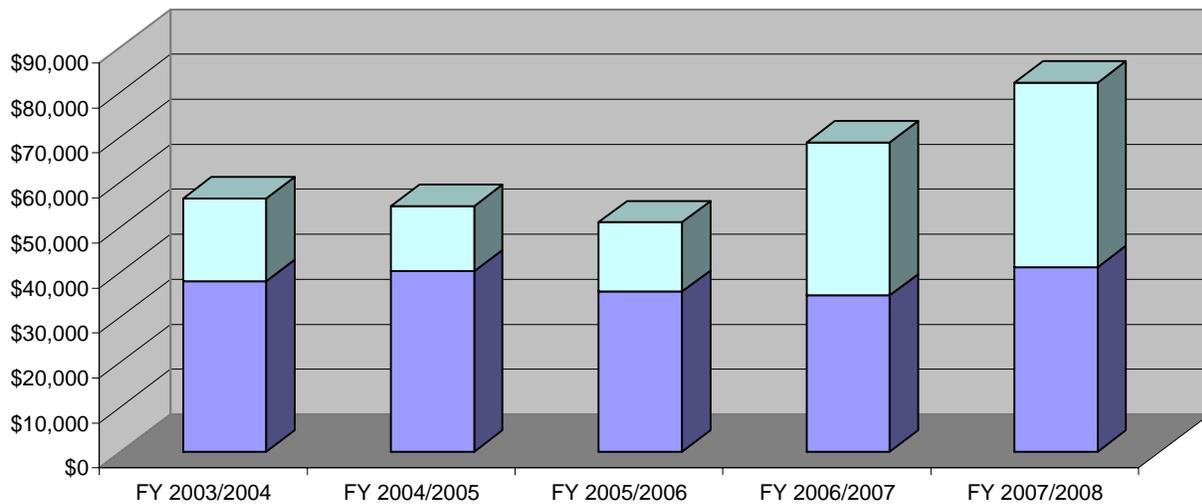
DEPARTMENT: TRAFFIC SAFETY

FUND: 20

DEPT: 300

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 37,952                         | \$ 40,134                         | \$ 35,590                         | \$ 34,742                                   | \$ 41,000                                |
| Transfer In                       |                                   |                                   |                                   |   |  |
| <b>Total Revenue</b>              | \$ 37,952                         | \$ 40,134                         | \$ 35,590                         | \$ 34,742                                   | \$ 41,000                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               |                                   |                                   |                                   |   |  |
| Operations & Maintenance          | \$ 18,384                         | \$ 14,440                         | \$ 15,434                         | \$ 34,021                                   | \$ 41,000                                |
| Capital Outlay                    |                                   |                                   |                                   |   |  |
| Debt Service                      |                                   |                                   |                                   |   |  |
| Transfer Out                      |                                   |                                   |                                   |   |  |
| <b>Total Expenditures</b>         | \$ 18,384                         | \$ 14,440                         | \$ 15,434                         | \$ 34,021                                   | \$ 41,000                                |
| <b>Total Surplus or (Deficit)</b> | \$ 19,568                         | \$ 25,694                         | \$ 20,156                         | \$ 721                                      | \$ -                                     |

BUDGET SUMMARY



■ Revenue 
 ■ Transfer In 
 ■ Salaries & Benefits 
 ■ Operations & Maintenance 
 ■ Capital Outlay 
 ■ Debt Service 
 ■ Transfer Out

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Traffic Safety<br>20-300       | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                | 30090            | \$ 664                            | \$ 1,725                          | \$ 3,772                          | \$ 4,742                                    | \$ 5,000                                 |
| Vehicle Fines                  | 31110            | \$ 37,289                         | \$ 38,409                         | \$ 31,819                         | \$ 30,000                                   | \$ 36,000                                |
| <b>Total Revenue</b>           |                  | <b>\$ 37,952</b>                  | <b>\$ 40,134</b>                  | <b>\$ 35,590</b>                  | <b>\$ 34,742</b>                            | <b>\$ 41,000</b>                         |
| Dues                           | 50330            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Traffic Marking                | 50730            | \$ 7,231                          | \$ 2,540                          | \$ 3,268                          | \$ 3,000                                    | \$ 11,000                                |
| Striping                       | 50740            | \$ 7,712                          | \$ 7,783                          | \$ 8,675                          | \$ 16,000                                   | \$ 15,000                                |
| Sign Supplies                  | 50760            | \$ 3,441                          | \$ 4,118                          | \$ 3,492                          | \$ 15,021                                   | \$ 15,000                                |
| <b>Total Operating Expense</b> |                  | <b>\$ 18,384</b>                  | <b>\$ 14,440</b>                  | <b>\$ 15,434</b>                  | <b>\$ 34,021</b>                            | <b>\$ 41,000</b>                         |
| <b>Total Expenditures</b>      |                  | <b>\$ 18,384</b>                  | <b>\$ 14,440</b>                  | <b>\$ 15,434</b>                  | <b>\$ 34,021</b>                            | <b>\$ 41,000</b>                         |
| <b>Total Surplus/(Deficit)</b> |                  | <b>\$ 19,568</b>                  | <b>\$ 25,694</b>                  | <b>\$ 20,156</b>                  | <b>\$ 721</b>                               | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: TRAFFIC IMPACT FUND

FUND: 21

DEPT: 300

DEPARTMENT DESCRIPTION:

New residential developments and businesses coming into town are charged traffic impact fees. The fees in this fund are used to install traffic lights, widen streets and any other traffic controls in the area that is impacted by the traffic created by new residential and business development.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

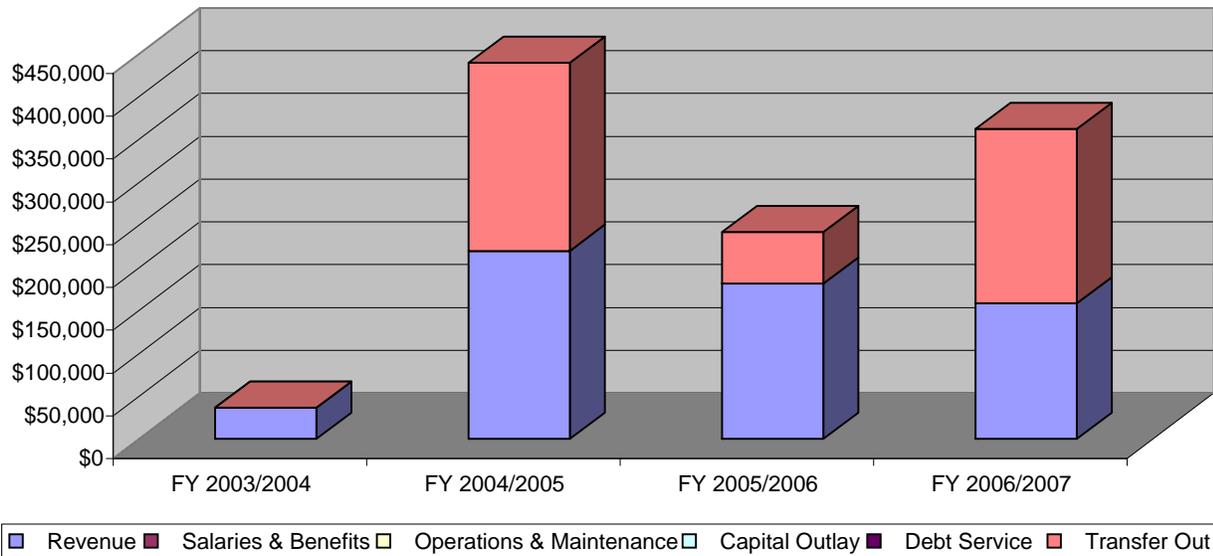
DEPARTMENT: TRAFFIC IMPACT FUND

FUND: 21

DEPT: 300

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                    | \$ 36,500                      | \$ 219,727                     | \$ 181,773                     | \$ 158,493                               | \$ 167,000                            |
| <b>Transfer In</b>                | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 36,500                      | \$ 219,727                     | \$ 181,773                     | \$ 158,493                               | \$ 167,000                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               |                                |                                |                                |  |                                       |
| Operations & Maintenance          |                                |                                |                                |  |                                       |
| Capital Outlay                    |                                |                                |                                |  |                                       |
| Debt Service                      |                                |                                |                                |  |                                       |
| <b>Transfer Out</b>               | \$ -                           | \$ 219,727                     | \$ 59,933                      | \$ 203,600                               | \$ 180,763                            |
| <b>Total Expenditures</b>         | \$ -                           | \$ 219,727                     | \$ 59,933                      | \$ 203,600                               | \$ 180,763                            |
| <b>Total Surplus or (Deficit)</b> | \$ 36,500                      | \$ -                           | \$ 121,840                     | \$ (45,107)                              | \$ (13,763)                           |

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Traffic Impact Fund<br>21-300  | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                | 30090            | \$ 1,500                          | \$ 4,650                          | \$ 13,807                         | \$ 20,228                                   | \$ 17,000                                |
| Traffic Impact Fee             | 31530            | \$ 35,000                         | \$ 215,076                        | \$ 167,966                        | \$ 138,265                                  | \$ 150,000                               |
| <b>Total Revenue</b>           |                  | <b>\$ 36,500</b>                  | <b>\$ 219,727</b>                 | <b>\$ 181,773</b>                 | <b>\$ 158,493</b>                           | <b>\$ 167,000</b>                        |
| Operating Transfer Out - CIP   | 80500            | \$ -                              | \$ 219,727                        | \$ 59,933                         | \$ 203,600                                  | \$ 180,763                               |
| <b>Total Operating Expense</b> |                  | <b>\$ -</b>                       | <b>\$ 219,727</b>                 | <b>\$ 59,933</b>                  | <b>\$ 203,600</b>                           | <b>\$ 180,763</b>                        |
| <b>Total Expenditures</b>      |                  | <b>\$ -</b>                       | <b>\$ 219,727</b>                 | <b>\$ 59,933</b>                  | <b>\$ 203,600</b>                           | <b>\$ 180,763</b>                        |
| <b>Total Surplus/(Deficit)</b> |                  | <b>\$ 36,500</b>                  | <b>\$ -</b>                       | <b>\$ 121,840</b>                 | <b>\$ (45,107)</b>                          | <b>\$ (13,763)</b>                       |

# ***ENTERPRISE FUNDS***

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## **OVERVIEW**

The following section will cover all Enterprise Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Wastewater**
2. **Water**
3. **Sanitation**
4. **CNG Fueling Station**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



VACANT  
Administrative Assistant II



LUIS PENA  
Public Services  
Manager



LARRY JENNINGS  
Wastewater Supervisor



MIGUEL MEJIA  
Wastewater Operator II



LESLIE HINOJOSA  
Clerk



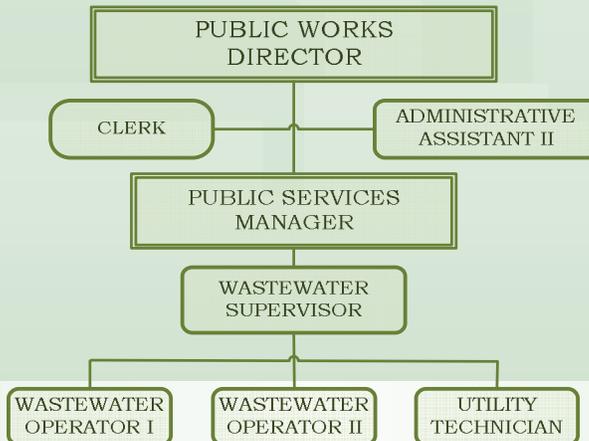
LUIS VILLA  
Wastewater Operator I



CESAR MONTES  
Utility Technician

**WASTEWATER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: WASTEWATER

FUND: 30

DEPT: 400

**DEPARTMENT DESCRIPTION:**

The Wastewater Division operations are supervised by the Public Services Manager under the direction of Public Works Director. The division operates and maintains the wastewater treatment facilities for the purpose of treating all wastewater from the City of Wasco. The treated wastewater is used for restricted agriculture uses. The plant has a capacity of 3 MGD. services for the entire City of Wasco.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Replaced all controls on water system.
- 2) Obtained SWRCB approval on wastewater plant concept.

FISCAL YEAR OBJECTIVES

- 1) Must maintain a dissolved oxygen level of 1 mg/l in all ponds. (Q1,Q2,Q3,Q4)
- 2) Plant effluent settleable solids must be .2 ml/l (Q1,Q2,Q3,Q4)
- 3) Effluent BOD must be less than 40 mg/l (Q1,Q2,Q3,Q4)
- 4) Total suspended solids on the effluent must be 40 mg/l (Q1,Q2,Q3,Q4)
- 5) Electrical conductivity must be less than 900 umhos/cm (Q1,Q2,Q3,Q4)
- 6) Ph on the effluent must not be less than 6.0 or greater than 9.0 (Q1,Q2,Q3,Q4)



|   | Actual<br>FY 2004/2005 | Actual<br>FY 2005/2006 | Projected<br>FY 2006/2007 |
|---|------------------------|------------------------|---------------------------|
| Loss time due to injuries   | 1                      | 0                      | 0                         |
| Traffic Accidents   | 0                      | 0                      | 0                         |
| Required permit to 3MGD process completed                           | 60%                    | 90%                    | 100%                      |
| Percentage of Wastewater process through secondary treatment        | 100%                   | 100%                   | 100%                      |
| Percentage of Effluent BOD requirements achieved                    | 98%                    | 100%                   | 100%                      |
| Percentage of Pond Dissolved Oxygen Level Requirements achieved     | 99%                    | 100%                   | 100%                      |
| Percentage of Final Effluent Suspended Solids Requirements achieved | 99%                    | 100%                   | 100%                      |
| Sewage overflow incidents at treatment                              | 0                      | 0                      | 0                         |
| Percentage of Treated Wastewater Recycled                           | 90%                    | 100%                   | 100%                      |
| Overflow incidents at the Storm Pond                                | 0                      | 0                      | 0                         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

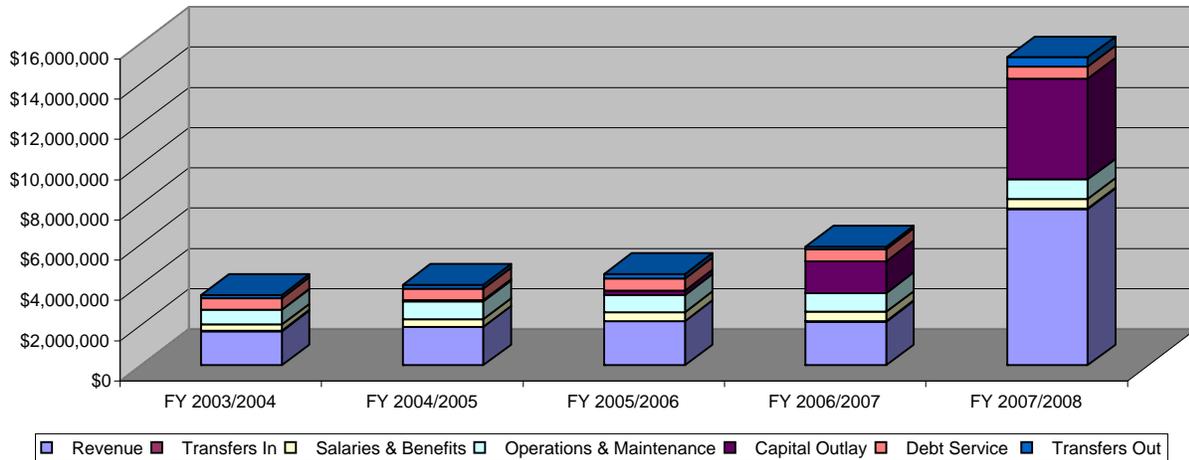
DEPARTMENT: WASTEWATER

FUND: 30

DEPT: 400

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 1,684,009                   | \$ 1,923,024                   | \$ 2,192,149                   | \$ 2,165,036                             | \$ 7,759,874                          |
| <b>Transfers In</b>                 | \$ 33,050                      | \$ -                           | \$ 13,906                      | \$ 23,620                                | \$ 23,620                             |
| <b>Total Revenue</b>                | \$ 1,717,059                   | \$ 1,923,024                   | \$ 2,206,055                   | \$ 2,188,656                             | \$ 7,783,494                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 308,734                     | \$ 381,927                     | \$ 435,499                     | \$ 469,208                               | \$ 489,877                            |
| <b>Operations &amp; Maintenance</b> | \$ 724,429                     | \$ 878,463                     | \$ 862,460                     | \$ 943,703                               | \$ 962,468                            |
| <b>Capital Outlay</b>               | \$ 10,381                      | \$ 57,690                      | \$ 200,886                     | \$ 1,562,875                             | \$ 5,010,100                          |
| <b>Debt Service</b>                 | \$ 566,910                     | \$ 580,220                     | \$ 600,527                     | \$ 617,792                               | \$ 601,240                            |
| <b>Transfers Out</b>                | \$ 179,250                     | \$ 189,082                     | \$ 233,943                     | \$ 126,826                               | \$ 455,558                            |
| <b>Total Expenditures</b>           | \$ 1,789,704                   | \$ 2,087,382                   | \$ 2,333,316                   | \$ 3,720,404                             | \$ 7,519,242                          |
| <b>Total Profit or (Loss)</b>       | \$ (72,645)                    | \$ (164,358)                   | \$ (127,261)                   | \$ (1,531,748)                           | \$ 264,251                            |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 5.13         | 5.53         | 5.43         | 7.26         | 5.95         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Wastewater<br>30-400                   | Object | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Wastewater Int. Earned                 | 30090  | \$ 25,955                         | \$ 58,956                         | \$ 99,708                         | \$ 92,894                                   | \$ 40,000                                |
| Misc. Income Wastewater                | 30130  | \$ 1,380                          | \$ 2,933                          | \$ 8,405                          | \$ 259                                      | \$ 1,000                                 |
| Farm Rental Wastewater                 | 30150  | \$ 64,089                         | \$ 80,066                         | \$ 64,089                         | \$ 64,200                                   | \$ 80,000                                |
| Rental Fees                            | 31310  | \$ 7,896                          | \$ 8,211                          | \$ 8,540                          | \$ 10,658                                   | \$ 9,236                                 |
| Wastewater Sales                       | 31320  | \$ 1,230,685                      | \$ 1,259,747                      | \$ 1,303,959                      | \$ 1,406,000                                | \$ 1,993,638                             |
| Zone of Benefit                        | 31325  | \$ -                              | \$ -                              | \$ 88,737                         | \$ 34,574                                   | \$ 28,000                                |
| Wastewater Septic Dump Sales           | 31330  | \$ 26,657                         | \$ 19,455                         | \$ 6,784                          | \$ 6,451                                    | \$ 8,000                                 |
| Wastewater Trunk Lines                 | 31340  | \$ 75,300                         | \$ 103,430                        | \$ 111,555                        | \$ -  | \$ -                                     |
| Wastewater Hook Up Fees                | 31350  | \$ 252,048                        | \$ 390,225                        | \$ 500,372                        | \$ -  | \$ -                                     |
| Impact Fees                            | 31750  | \$ -                              | \$ -                              | \$ -                              | \$ 550,000                                  | \$ 600,000                               |
| Transfer In - Loan Payments            | 38120  | \$ 33,050                         | \$ -                              | \$ 13,906                         | \$ 23,620                                   | \$ 23,620                                |
| State Revolving Loan - Plant Expansion | 38125  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 5,000,000                             |
| <b>Total Revenue</b>                   |        | <b>\$ 1,717,059</b>               | <b>\$ 1,923,024</b>               | <b>\$ 2,206,055</b>               | <b>\$ 2,188,656</b>                         | <b>\$ 7,783,494</b>                      |

|                                    |       |                   |                   |                   |                   |                   |
|------------------------------------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 211,746        | \$ 264,074        | \$ 278,421        | \$ 300,000        | \$ 300,961        |
| Overtime                           | 50050 | \$ 12,183         | \$ 14,502         | \$ 11,381         | \$ 15,855         | \$ 16,000         |
| Health Savings Paid                | 50065 | \$ -              | \$ -              | \$ -              | \$ 169            | \$ -              |
| Vacation Paid                      | 50080 | \$ -              | \$ -              | \$ -              | \$ 235            | \$ 3,400          |
| FICA                               | 50090 | \$ 17,130         | \$ 19,900         | \$ 22,159         | \$ 24,036         | \$ 22,921         |
| Sick Paid                          | 50095 | \$ -              | \$ -              | \$ -              | \$ -              | \$ 4,500          |
| Retirement                         | 50110 | \$ 18,781         | \$ 25,934         | \$ 58,131         | \$ 65,193         | \$ 64,667         |
| Group Insurance                    | 50120 | \$ 48,525         | \$ 57,088         | \$ 65,008         | \$ 63,000         | \$ 76,653         |
| Boot Allowance                     | 50125 | \$ 368            | \$ 429            | \$ 400            | \$ 719            | \$ 775            |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 308,734</b> | <b>\$ 381,927</b> | <b>\$ 435,499</b> | <b>\$ 469,208</b> | <b>\$ 489,877</b> |

|                                |       |            |            |            |            |           |
|--------------------------------|-------|------------|------------|------------|------------|-----------|
| Training and Travel            | 50230 | \$ 2,996   | \$ 1,876   | \$ 2,994   | \$ 1,947   | \$ 3,000  |
| Utilities/Pumping              | 50250 | \$ 68,134  | \$ 75,765  | \$ 66,561  | \$ 73,371  | \$ 80,000 |
| Communications                 | 50280 | \$ 6,519   | \$ 6,480   | \$ 7,257   | \$ 8,280   | \$ 7,800  |
| Communications-Cell            | 50285 | \$ 2,307   | \$ 2,169   | \$ 2,209   | \$ 2,388   | \$ 2,800  |
| Postage                        | 50290 | \$ 4,035   | \$ 3,538   | \$ 3,826   | \$ 5,203   | \$ 4,500  |
| Office Supplies                | 50310 | \$ 3,676   | \$ 1,662   | \$ 3,835   | \$ 2,625   | \$ 5,000  |
| Fuel                           | 50320 | \$ 3,234   | \$ 4,390   | \$ 4,647   | \$ 4,141   | \$ 6,050  |
| Dues                           | 50330 | \$ 193     | \$ 544     | \$ 170     | \$ 631     | \$ 1,200  |
| Wastewater Annual Fees         | 50340 | \$ 3,000   | \$ 6,235   | \$ 6,235   | \$ 7,482   | \$ 6,300  |
| Uniform Cleaning Services      | 50370 | \$ 1,235   | \$ 1,889   | \$ 2,167   | \$ 2,705   | \$ 3,000  |
| Tools                          | 50380 | \$ 190     | \$ 792     | \$ 1,278   | \$ 2,403   | \$ 3,000  |
| Certification                  | 50385 | \$ -       | \$ -       | \$ -       | \$ 228     | \$ 1,000  |
| Materials                      | 50390 | \$ 10,802  | \$ 9,245   | \$ 12,973  | \$ 10,439  | \$ 15,000 |
| Prof. Services                 | 50460 | \$ 151,771 | \$ 126,723 | \$ 32,714  | \$ 149,924 | \$ 50,000 |
| Equipment Repair/Maint.        | 50530 | \$ 20,106  | \$ 32,500  | \$ 24,502  | \$ 23,280  | \$ 34,000 |
| Line Repairs                   | 50550 | \$ 5,267   | \$ 7,818   | \$ 29,382  | \$ 6,638   | \$ 8,500  |
| Utilities                      | 50580 | \$ 12,204  | \$ 14,567  | \$ 16,687  | \$ 15,283  | \$ 15,000 |
| Biosolid Disposal              | 50590 | \$ -       | \$ 470     | \$ -       | \$ 24,000  | \$ 50,000 |
| Chemicals and Testing          | 50620 | \$ 15,956  | \$ 18,604  | \$ 16,895  | \$ 18,423  | \$ 25,000 |
| Bad Debt Wastewater            | 50780 | \$ -       | \$ -       | \$ (381)   | \$ -       | \$ -      |
| Wastewater Surcharge           | 51010 | \$ 60,000  | \$ 40,000  | \$ -       | \$ -       | \$ -      |
| Wastewater Hook up Transfer    | 51020 | \$ 252,048 | \$ 390,225 | \$ 502,480 | \$ -       | \$ -      |
| Wastewater Trunk line Transfer | 51030 | \$ 75,300  | \$ 103,430 | \$ 97,169  | \$ -       | \$ -      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Wastewater<br>30-400                    | Object | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|--------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Impact Fees Reserve                     | 51750  | \$ -                              | \$ -                              | \$ -                              | \$ 550,000                                  | \$ 600,000                               |
| Miscellaneous                           | 52030  | \$ 215                            | \$ 727                            | \$ -                              | \$ -  | \$ -                                     |
| Capital Outlay                          | 52040  | \$ 10,381                         | \$ 57,690                         | \$ 200,886                        | \$ 1,562,875                                | \$ 5,010,100                             |
| Auditor                                 | 52050  | \$ 5,915                          | \$ 4,493                          | \$ 4,022                          | \$ 5,486                                    | \$ 3,200                                 |
| Building Repair Offices                 | 52080  | \$ 1,226                          | \$ 946                            | \$ 802                            | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110  | \$ 2,323                          | \$ 2,716                          | \$ 2,645                          | \$ 3,257                                    | \$ 3,200                                 |
| Janitorial Supplies                     | 52115  | \$ -                              | \$ -                              | \$ -                              | \$ 938                                      | \$ 1,000                                 |
| Liability Insurance                     | 52120  | \$ 7,921                          | \$ 9,400                          | \$ 9,153                          | \$ 12,369                                   | \$ 17,188                                |
| Workers Compensation                    | 52190  | \$ 7,855                          | \$ 10,700                         | \$ 10,726                         | \$ 9,327                                    | \$ 12,830                                |
| US Trust Ref Bond-Principal             | 54020  | \$ 170,000                        | \$ 175,000                        | \$ 185,000                        | \$ 190,000                                  | \$ 195,000                               |
| US Trust Ref Bond-Interest              | 54030  | \$ 55,510                         | \$ 48,970                         | \$ 40,799                         | \$ 34,560                                   | \$ 30,000                                |
| Ind. Park 92-1                          | 54060  | \$ 50,000                         | \$ 65,000                         | \$ 75,000                         | \$ 102,000                                  | \$ 85,000                                |
| SRF Loan Principal                      | 54090  | \$ 188,300                        | \$ 193,150                        | \$ 198,159                        | \$ 203,317                                  | \$ 203,320                               |
| SRF Loan Interest                       | 54110  | \$ 103,100                        | \$ 98,100                         | \$ 101,569                        | \$ 87,915                                   | \$ 87,920                                |
| Banking Charges                         | 55010  | \$ -                              | \$ -                              | \$ 1,110                          | \$ 1,694                                    | \$ 1,900                                 |
| Safety                                  | 55020  | \$ -                              | \$ 560                            | \$ -                              | \$ 1,000                                    | \$ 1,000                                 |
| Pest Control Services                   | 55050  | \$ -                              | \$ -                              | \$ 400                            | \$ 240                                      | \$ 1,000                                 |
| Transfer Out - Indirect Cost Allocation | 80060  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 397,592                               |
| Oper. Trans Out-Shop                    | 80200  | \$ 18,500                         | \$ 25,600                         | \$ 22,030                         | \$ 18,040                                   | \$ 17,612                                |
| Oper. Trans Out-General Fund            | 80300  | \$ 82,950                         | \$ 73,650                         | \$ 31,150                         | \$ 28,280                                   | \$ -                                     |
| Oper. Transfer Out-Street Fund          | 80500  | \$ 59,250                         | \$ 59,200                         | \$ 31,110                         | \$ 28,280                                   | \$ -                                     |
| Oper. Trans Out-Facilities              | 80550  | \$ -                              | \$ -                              | \$ -                              | \$ 28,256                                   | \$ 25,868                                |
| Oper. Trans Out - Street Const          | 80560  | \$ -                              | \$ 22,882                         | \$ 140,363                        | \$ 15,800                                   | \$ -                                     |
| Oper. Trans Out-MIS                     | 81400  | \$ 18,550                         | \$ 7,750                          | \$ 9,290                          | \$ 8,170                                    | \$ 14,486                                |
| <b>Total Operating Expense</b>          |        | <b>\$ 1,480,969</b>               | <b>\$ 1,705,455</b>               | <b>\$ 1,897,816</b>               | <b>\$ 3,251,196</b>                         | <b>\$ 7,029,366</b>                      |
| <b>Total Expenditures</b>               |        | <b>\$ 1,789,704</b>               | <b>\$ 2,087,382</b>               | <b>\$ 2,333,316</b>               | <b>\$ 3,720,404</b>                         | <b>\$ 7,519,242</b>                      |
| <b>Total Profit/(Loss)</b>              |        | <b>\$ (72,645)</b>                | <b>\$ (164,358)</b>               | <b>\$ (127,261)</b>               | <b>\$ (1,531,748)</b>                       | <b>\$ 264,251</b>                        |

| Capital Outlay -52040                   | CC Approved         |
|---|---------------------|
| Composite Sampler                       | \$ 5,000            |
| Concrete Pad Westside of New Building   | \$ 4,000            |
| Plant Expansion                         | \$ 5,000,000        |
| Replacement Computer for Acct. Asst. II | \$ 500              |
| Replacement Computer for AP/PR          | \$ 600              |
| <b>Total for Capital Outlay</b>         | <b>\$ 5,010,100</b> |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: WASTEWATER

FUND: 30

DEPT: 400

SALARIED EMPLOYEES

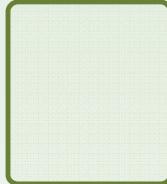
| Position Title                     | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>         |            |                    |                    |                    |                    |                       |                           |
| Public Works Director              | Contract   | 0.20               | 0.15               | 0.17               | 0.17               | 0.17                  | \$ 16,278                 |
| City Projects Manager              | Contract   | 0.00               | 0.00               | 0.15               | 0.15               | 0.00                  | \$ -                      |
| Public Service Manager             | 15         | 1.00               | 1.00               | 0.75               | 0.75               | 0.80                  | \$ 68,219                 |
| Wastewater Operator Grade 3        | 38         | 0.00               | 0.00               | 0.00               | 1.00               | 0.00                  | \$ -                      |
| Wastewater Operator II             | 34         | 1.00               | 2.00               | 1.00               | 1.00               | 1.00                  | \$ 48,554                 |
| Wastewater Supervisor              | 33         | 1.00               | 1.00               | 1.00               | 1.00               | 0.00                  | \$ 47,634                 |
| Accounting Supervisor              | 33         | 0.00               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 11,863                 |
| Administrative Assistant II        | 32         | 0.00               | 0.20               | 0.20               | 0.00               | 0.00                  | \$ -                      |
| Wastewater Operator I              | 30         | 1.00               | 0.00               | 1.00               | 1.00               | 1.00                  | \$ 41,966                 |
| A/P-P/R-Purchasing                 | 28         | 0.25               | 0.25               | 0.25               | 0.25               | 0.25                  | \$ 10,485                 |
| Accounting Assistant II            | 26         | 0.34               | 0.34               | 0.66               | 0.63               | 0.63                  | \$ 23,482                 |
| Accounting Assistant I             | 23         | 0.34               | 0.34               | 0.00               | 0.33               | 0.33                  | \$ 10,567                 |
| Clerk                              | 23         | 0.00               | 0.00               | 0.00               | 0.40               | 0.19                  | \$ 5,795                  |
| Utility Technician                 | 23         | 0.00               | 0.00               | 0.00               | 0.33               | 0.33                  | \$ 10,064                 |
|                                    |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>    |            | 5.13               | 5.53               | 5.43               | 7.26               | 4.95                  | \$ 294,907                |
| <b>Reclassifications</b>           |            |                    |                    |                    |                    |                       |                           |
| Wastewater Operator Grade 3        |            |                    |                    |                    |                    | 1.00                  | \$ 6,054                  |
|                                    |            |                    |                    |                    |                    |                       |                           |
| <b>Requested Reclassifications</b> |            |                    |                    |                    |                    | 1.00                  | \$ 6,054                  |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
|                                    |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>    |            | 5.13               | 5.53               | 5.43               | 7.26               | 5.95                  | \$ 300,961                |



CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



VACANT  
Administrative Assistant II



LESLIE HINOJOSA  
Clerk



MITCH MAXEY  
Water Superintendent



BOB BROWN  
Water Operator III



JIMMY AMADOR  
Water Operator III



CESAR MONTES  
Utility Technician



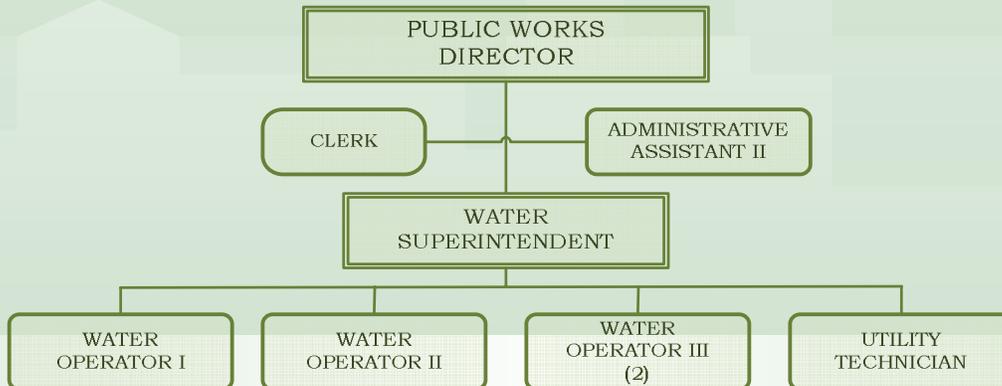
JESUS CORTEZ  
Water Operator I



JEFF TACKETT  
Water Operator II

**WATER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: WATER

FUND: 31

DEPT: 400

**DEPARTMENT DESCRIPTION:**

The water department is directly responsible for ensuring that the community's drinking water is safe to drink and delivered in adequate amounts, in compliance with regulatory agency rules and regulations. This department operates and/or maintains the City's source water sites, water distribution system, customer water services, wastewater collection system and all related appurtenances. In addition the water department is designated as the public works department's "First Responder," in the event of an emergency.

**ACCOMPLISHMENTS**

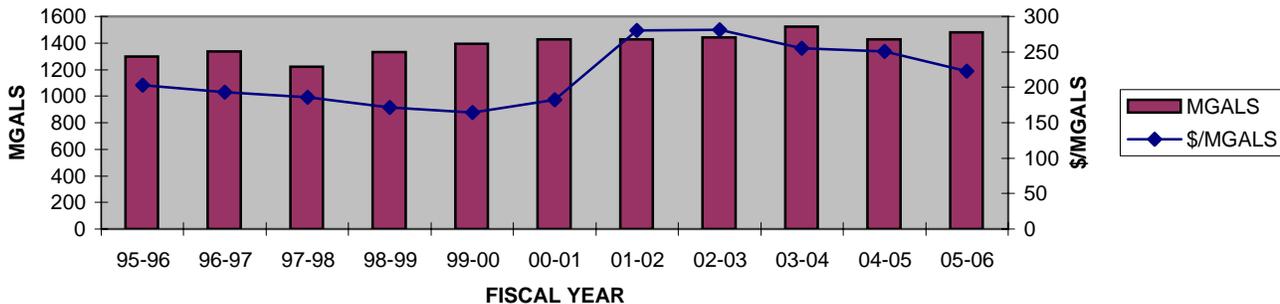
- 1) Utilized State CDBG and Reserve Funding for installation 3100 L.F. of 12" Water main beginning at Well #9 (16th & G) and continuing south on G Street and then west on Filburn to connect to the existing 12" water main at Filburn and Broadway thereby completing the 12" loop on the east side of the City and increasing the overall flow from east to west while enhancing system pressures in the southern section of the system.
- 2) Purchased a new Well and all related appurtenances. Once construction has been completed source water capacity will increase by an estimated 2.5 MGD.
- 3) Assisted Public Works Department in the completion of installation of 4000 L.F. of 12" water main beginning at new Well that was purchased at (McCombs) and continuing east on Mc Combs and then south on Annin to connect to the existing 12" water main at Annin and Gromer thereby once connected the new well to the system will allow for increased flow and enhance system pressures overall.

**FISCAL YEAR OBJECTIVES**

- 1) Begin construction for upgrading Well #7 (4th Street & Poplar Ave.) from 100 hp to 150 hp and Well#10 (Iris & Griffith) from 150 hp to 200 hp including adding variable frequency drives at both sites adding an emergency generator at Well#7 thereby increasing source water capacity an estimated 1 MGD and enhancing system pressure overall. Q1- Purchase equipment Q2,Q3- Installation of Equipment.
- 2) Sample, test, permit and bring on line the new Well #12 (McCombs) thereby increasing source water capacity by an estimated 2.5 MGD and enhancing system pressure overall. Q1-Complete equipment installation, complet Neg-Dec sample, test complete purchase of Well and appurtenances and permit with the State of California.
- 3) Continue utilizing the Utility Technician position for water service location and mapping project. 125 services per Quarter-(Q1,Q2,Q3,Q4)

**PERFORMANCE INDICATORS**

**PG&E PUMPING COST/MGALS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

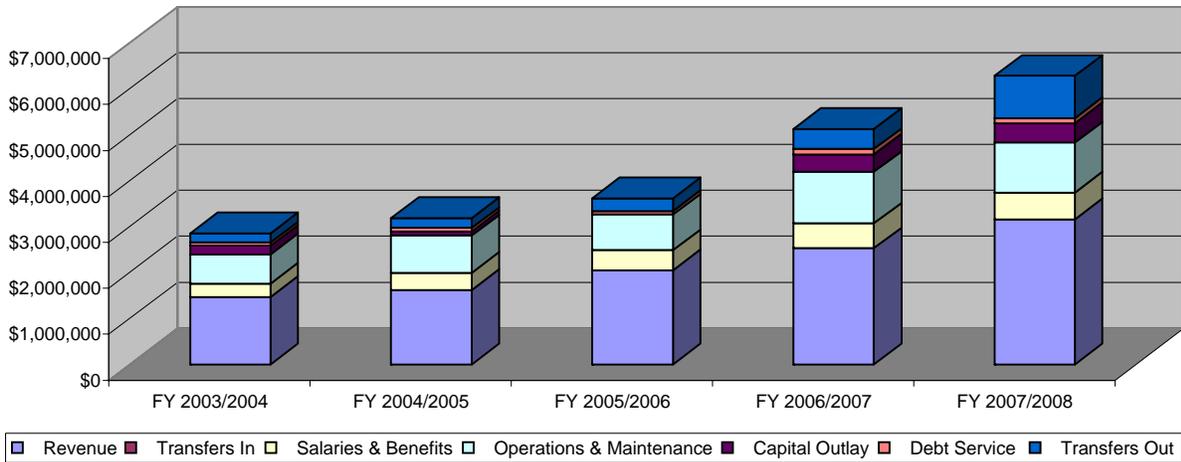
DEPARTMENT: WATER

FUND: 31

DEPT: 400

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| <b>Revenue</b>                      | \$ 1,468,095                   | \$ 1,619,812                   | \$ 2,056,042                   | \$ 2,528,321                             | \$ 3,163,000                          |
| <b>Transfers In</b>                 | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>                | \$ 1,468,095                   | \$ 1,619,812                   | \$ 2,056,042                   | \$ 2,528,321                             | \$ 3,163,000                          |
| <b>Expenditures:</b>                |                                |                                |                                |  |                                       |
| <b>Salaries &amp; Benefits</b>      | \$ 297,803                     | \$ 373,303                     | \$ 430,681                     | \$ 542,543                               | \$ 577,928                            |
| <b>Operations &amp; Maintenance</b> | \$ 633,863                     | \$ 816,240                     | \$ 777,346                     | \$ 1,121,514                             | \$ 1,089,480                          |
| <b>Capital Outlay</b>               | \$ 184,991                     | \$ 92,825                      | \$ 823                         | \$ 386,019                               | \$ 421,100                            |
| <b>Debt Service</b>                 | \$ 68,841                      | \$ 72,610                      | \$ 77,447                      | \$ 114,810                               | \$ 110,700                            |
| <b>Transfers Out</b>                | \$ 201,810                     | \$ 213,110                     | \$ 277,123                     | \$ 430,610                               | \$ 921,269                            |
| <b>Total Expenditures</b>           | \$ 1,387,308                   | \$ 1,568,087                   | \$ 1,563,421                   | \$ 2,595,496                             | \$ 3,120,478                          |
| <b>Total Profit or (Loss)</b>       | \$ 80,787                      | \$ 51,725                      | \$ 492,621                     | \$ (67,175)                              | \$ 42,522                             |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 5.36         | 5.76         | 5.94         | 8.77         | 7.41         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Water<br>Fund 31-400                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Water Int. Earned                      | 30090            | \$ 7,923                          | \$ 19,596                         | \$ 49,444                         | \$ 81,721                                   | \$ 50,000                                |
| Misc. Water Enterprise                 | 30130            | \$ -                              | \$ 1,441                          | \$ 6,459                          | \$ 6,139                                    | \$ 5,000                                 |
| Water Enterprise                       | 31320            | \$ 1,291,843                      | \$ 1,317,636                      | \$ 1,624,414                      | \$ 1,705,600                                | \$ 1,752,000                             |
| Construction Water Sales               | 31321            | \$ -                              | \$ -                              | \$ -                              | \$ 262,281                                  | \$ 250,000                               |
| Zone of Benefit                        | 31325            | \$ -                              | \$ -                              | \$ 121,274                        | \$ 9,386                                    | \$ 25,000                                |
| Water Connection Fees                  | 31340            | \$ 55,365                         | \$ 88,428                         | \$ 81,758                         | \$ -  | \$ -                                     |
| Water Well Improvements                | 31410            | \$ 72,304                         | \$ 181,314                        | \$ 160,825                        | \$ -  | \$ -                                     |
| Water Penalty                          | 31420            | \$ 12,160                         | \$ 11,398                         | \$ 11,869                         | \$ 12,792                                   | \$ 11,000                                |
| Reserve Revenue Use- Well Improvements | 31430            | \$ 28,500                         | \$ -                              | \$ -                              | \$ -  | \$ 645,000                               |
| Impact Fees                            | 31750            | \$ -                              | \$ -                              | \$ -                              | \$ 450,402                                  | \$ 425,000                               |
| <b>Total Revenue</b>                   |                  | <b>\$ 1,468,095</b>               | <b>\$ 1,619,812</b>               | <b>\$ 2,056,042</b>               | <b>\$ 2,528,321</b>                         | <b>\$ 3,163,000</b>                      |
| Salary                                 | 50010            | \$ 198,578                        | \$ 251,795                        | \$ 267,716                        | \$ 345,435                                  | \$ 371,772                               |
| Overtime                               | 50050            | \$ 20,011                         | \$ 20,377                         | \$ 24,068                         | \$ 26,013                                   | \$ 25,000                                |
| Extra Help                             | 50060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Health Savings Paid                    | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 169                                      | \$ -                                     |
| Vacation                               | 50080            | \$ -                              | \$ -                              | \$ -                              | \$ 3,242                                    | \$ -                                     |
| FICA                                   | 50090            | \$ 16,722                         | \$ 19,571                         | \$ 22,285                         | \$ 29,142                                   | \$ 28,309                                |
| Retirement                             | 50110            | \$ 17,708                         | \$ 25,152                         | \$ 55,708                         | \$ 77,616                                   | \$ 79,623                                |
| Group Insurance                        | 50120            | \$ 44,785                         | \$ 56,407                         | \$ 60,529                         | \$ 60,032                                   | \$ 72,474                                |
| Boot Allowance                         | 50125            | \$ -                              | \$ -                              | \$ 375                            | \$ 894                                      | \$ 750                                   |
| <b>Total Salary &amp; Benefits</b>     |                  | <b>\$ 297,803</b>                 | <b>\$ 373,303</b>                 | <b>\$ 430,681</b>                 | <b>\$ 542,543</b>                           | <b>\$ 577,928</b>                        |
| Uniform Allowance                      | 50130            | \$ 125                            | \$ 500                            | \$ -                              | \$ -  | \$ 2,500                                 |
| Training and Travel                    | 50230            | \$ 3,585                          | \$ 4,423                          | \$ 2,506                          | \$ 2,899                                    | \$ 4,750                                 |
| Utilities/Pumping Stations             | 50250            | \$ 334,171                        | \$ 359,856                        | \$ 347,634                        | \$ 372,404                                  | \$ 400,000                               |
| Communications                         | 50280            | \$ 2,336                          | \$ 4,560                          | \$ 4,218                          | \$ 4,961                                    | \$ 5,000                                 |
| Communications - Cell                  | 50285            | \$ 4,124                          | \$ 2,133                          | \$ 1,763                          | \$ 2,630                                    | \$ 3,400                                 |
| Postage                                | 50290            | \$ 3,934                          | \$ 3,796                          | \$ 3,825                          | \$ 4,277                                    | \$ 4,500                                 |
| Office Supplies                        | 50310            | \$ 4,444                          | \$ 2,067                          | \$ 3,632                          | \$ 4,282                                    | \$ 4,500                                 |
| Fuel                                   | 50320            | \$ 5,148                          | \$ 7,569                          | \$ 8,764                          | \$ 8,831                                    | \$ 12,000                                |
| Dues                                   | 50330            | \$ 659                            | \$ 1,370                          | \$ 1,933                          | \$ 1,720                                    | \$ 2,000                                 |
| Uniform Cleaning Services              | 50370            | \$ 1,476                          | \$ 2,148                          | \$ 2,579                          | \$ 2,693                                    | \$ 2,000                                 |
| Tools                                  | 50380            | \$ 3,961                          | \$ 4,305                          | \$ 4,368                          | \$ 4,596                                    | \$ 5,000                                 |
| Certification                          | 50385            | \$ -                              | \$ -                              | \$ -                              | \$ 468                                      | \$ 1,250                                 |
| Materials                              | 50390            | \$ 16,922                         | \$ 18,932                         | \$ 20,894                         | \$ 32,007                                   | \$ 30,000                                |
| Prof. Services                         | 50460            | \$ 18,909                         | \$ 17,731                         | \$ 54,135                         | \$ 112,883                                  | \$ 15,000                                |
| DHS Oversight County/State             | 50490            | \$ -                              | \$ -                              | \$ -                              | \$ 16,821                                   | \$ 20,000                                |
| Repair/Maint.                          | 50530            | \$ 52,087                         | \$ 52,125                         | \$ 406                            | \$ -  | \$ -                                     |
| Repair/Maint. Pumps                    | 505306           | \$ -                              | \$ -                              | \$ 27,418                         | \$ 5,543                                    | \$ 35,000                                |
| Repair/Maint. Equipment                | 505307           | \$ -                              | \$ -                              | \$ 17,546                         | \$ 16,266                                   | \$ 20,000                                |
| Repair/Maint. Scada                    | 505308           | \$ -                              | \$ -                              | \$ 660                            | \$ 122                                      | \$ 5,000                                 |
| Utilities                              | 50580            | \$ 2,076                          | \$ 358                            | \$ 365                            | \$ 456                                      | \$ 1,000                                 |
| Chemicals and Testing                  | 50620            | \$ 27,690                         | \$ 34,868                         | \$ 31,387                         | \$ 46,526                                   | \$ 42,000                                |
| Bad Debt Water Enterprise              | 50780            | \$ (39)                           | \$ -                              | \$ (525)                          | \$ -  | \$ 500                                   |
| Water Well Reserves Transfers          | 51010            | \$ 66,822                         | \$ 181,314                        | \$ 145,825                        | \$ -  | \$ -                                     |
| Water Trunk Line                       | 51030            | \$ 60,847                         | \$ 88,428                         | \$ 71,663                         | \$ -  | \$ -                                     |
| Impact Fees                            | 51750            | \$ -                              | \$ -                              | \$ -                              | \$ 450,402                                  | \$ 425,000                               |
| Cash Short/Over                        | 52020            | \$ (414)                          | \$ (246)                          | \$ 270                            | \$ 342                                      | \$ 500                                   |
| Miscellaneous                          | 52030            | \$ 70                             | \$ (27)                           | \$ 29                             | \$ 48                                       | \$ 500                                   |
| Capital Outlay                         | 52040            | \$ 184,991                        | \$ 92,825                         | \$ 823                            | \$ 386,019                                  | \$ 421,100                               |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Water<br>Fund 31-400                    | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Auditor                                 | 52050            | \$ 5,030                          | \$ 3,744                          | \$ 3,403                          | \$ 4,572                                    | \$ 2,500                                 |
| Building Repair Offices                 | 52080            | \$ 703                            | \$ 525                            | \$ 677                            | \$ -  | \$ -                                     |
| Janitorial Services                     | 52110            | \$ 2,949                          | \$ 3,235                          | \$ 2,618                          | \$ 3,559                                    | \$ 3,000                                 |
| Janitorial Supplies                     | 52115            | \$ -                              | \$ -                              | \$ 285                            | \$ 155                                      | \$ 1,000                                 |
| Liability Insurance                     | 52120            | \$ 7,921                          | \$ 9,400                          | \$ 9,153                          | \$ 11,013                                   | \$ 21,231                                |
| Workers Compensation                    | 52190            | \$ 7,855                          | \$ 13,000                         | \$ 8,393                          | \$ 9,077                                    | \$ 15,849                                |
| Safety Award                            | 52240            | \$ 473                            | \$ -                              | \$ 278                            | \$ -  | \$ 500                                   |
| Capital Lease                           | 54040            | \$ -                              | \$ -                              | \$ -                              | \$ 24,369                                   | \$ 32,000                                |
| Ind. Park Loan 92-1                     | 54060            | \$ 50,000                         | \$ 54,000                         | \$ 60,000                         | \$ 72,000                                   | \$ 60,000                                |
| Generator Loan                          | 54070            | \$ 12,100                         | \$ 12,480                         | \$ 15,252                         | \$ 18,441                                   | \$ 16,200                                |
| Int. Exp. Generator                     | 54080            | \$ 6,740                          | \$ 6,130                          | \$ 2,195                          | \$ -  | \$ 2,500                                 |
| Banking Charges                         | 55010            | \$ -                              | \$ -                              | \$ 1,110                          | \$ 1,694                                    | \$ 1,500                                 |
| Safety                                  | 55020            | \$ -                              | \$ 126                            | \$ 133                            | \$ 266                                      | \$ 2,500                                 |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 338,456                               |
| Oper. Trans Out-Software Loan           | 80100            | \$ 6,610                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans Out-Shop                    | 80200            | \$ 18,000                         | \$ 27,100                         | \$ 21,030                         | \$ 17,040                                   | \$ 34,492                                |
| Oper. Trans Out-General Fund            | 80300            | \$ 86,310                         | \$ 86,310                         | \$ 35,690                         | \$ 60,460                                   | \$ -                                     |
| Oper. Trans Out-Street Dept.            | 80500            | \$ 61,650                         | \$ 62,650                         | \$ 35,690                         | \$ 60,460                                   | \$ -                                     |
| Oper. Trans Out-Facilities              | 80550            | \$ -                              | \$ -                              | \$ -                              | \$ 17,902                                   | \$ 10,748                                |
| Oper. Trans Out-CIP                     | 80700            | \$ -                              | \$ -                              | \$ 123,093                        | \$ 150,557                                  | \$ 517,817                               |
| Oper. Trans Out-MIS                     | 81400            | \$ 9,600                          | \$ 9,850                          | \$ 12,960                         | \$ 13,180                                   | \$ 19,756                                |
| Oper. Trans Out-Code Compliance         | 81420            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 98,891                                   | \$ -                                     |
| Oper. Trans Out-Engineering             | 81440            | \$ -                              | \$ -                              | \$ 5,600                          | \$ -  | \$ -                                     |
| Oper. Trans Out- Emerg. Resp.           | 81450            | \$ -                              | \$ -                              | \$ 15,000                         | \$ 12,120                                   | \$ -                                     |
| <b>Total Operating Expense</b>          |                  | <b>\$ 1,089,505</b>               | <b>\$ 1,194,785</b>               | <b>\$ 1,132,739</b>               | <b>\$ 2,052,953</b>                         | <b>\$ 2,542,549</b>                      |
| <b>Total Expenditures</b>               |                  | <b>\$ 1,387,308</b>               | <b>\$ 1,568,087</b>               | <b>\$ 1,563,421</b>               | <b>\$ 2,595,496</b>                         | <b>\$ 3,120,478</b>                      |
| <b>Total Profit/(Loss)</b>              |                  | <b>\$ 80,787</b>                  | <b>\$ 51,725</b>                  | <b>\$ 492,621</b>                 | <b>\$ (67,175)</b>                          | <b>\$ 42,522</b>                         |

| Capital Outlay -52040                   | CC Approved       |
|---|-------------------|
| Final Payment on Townsend Well Pur.     | \$ 370,000        |
| Fire Hydrant Replacemnet                | \$ 11,000         |
| Meter Replacement                       | \$ 10,000         |
| Gate Valve Replacement                  | \$ 10,000         |
| Well #10 Fence Replace.                 | \$ 8,000          |
| Routing Software                        | \$ 10,000         |
| Pipe Locator                            | \$ 1,000          |
| Replacement Computer for Acct. Asst. II | \$ 500            |
| Replacement Computer for AP/PR          | \$ 600            |
| <b>Total for Capital Outlay</b>         | <b>\$ 421,100</b> |

| Existing Capital Lease - 54040 | Payment          |
|--------------------------------|------------------|
| Backhoe Lease                  | \$ 32,000        |
| <b>Total Capital Lease</b>     | <b>\$ 32,000</b> |





CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



DANIEL ALLEN  
City Operations  
Manager



MELVIN RICKETTS  
Sanitation Supervisor



VACANT  
Administrative  
Assistant II



LESLIE HINOJOSA  
Clerk



JOHNNY AGUILERA  
Sanitation Worker II



CARLOS CALDERON  
Sanitation Worker II



JUAN SALINAS  
Sanitation Worker II



GEARY ANDERSON  
Sanitation Worker II



GREGORY MAXEY  
Sanitation Worker II



STAN MADRON  
Sanitation Worker II



RUBEN MARTINEZ  
Sanitation Worker I



MANUEL RUIZ  
Sanitation Worker I

**SANITATION**

ORGANIZATIONAL CHART



FRANKLIN McCAULEY  
Sanitation Worker I



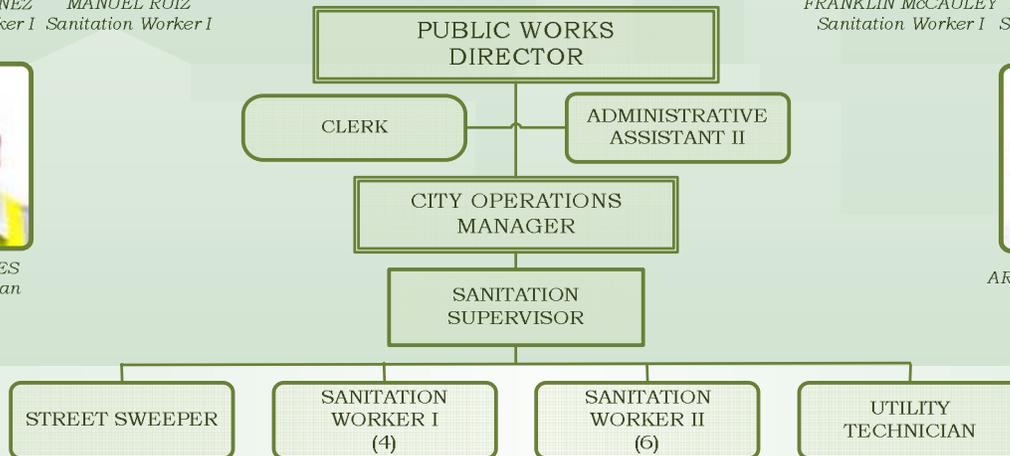
EDGAR CHAVEZ  
Sanitation Worker I



CESAR MONTES  
Utility Technician



ARNULFO GONZALEZ  
Street Sweeper



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: SANITATION

FUND: 32

DEPT: 400

**DEPARTMENT DESCRIPTION:**

The Sanitation Division is responsible for the collection of refuse (garbage) and class 3 debris (limbs and bulky items) for the city residents and some commercial customers and delivery to the dump site and to thoroughly clean all streets of garbage and trash.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Department maintained its 50% reduction of solid waste to landfill.
- 2) Maintained a 100% accident free year.

FISCAL YEAR OBJECTIVE

- 1) Define truck routes so that they may serve the community in a timely manner. (Q1)
- 2) Acquire roll-off truck and bins. (Q1)
- 3) Become more efficient with regards to alley clean-up by creating a map that defines sections and alleyways. (Q1)
- 4) Develop a more detailed preventative maintenance schedule for the drivers and their trucks. (Q2)
- 5) Install GPS tracking equipment on all trucks. (Q2)
- 6) Replace 300-95 gallon containers in Section 8. (Q3)
- 7) Increase a street seeping activities by purchasing a new industrial sweeper (Q3)

**PERFORMANCE INDICATORS**

|                                      | Actual<br>FY 2004/2005 | Actual<br>FY 2005/2006 | Estimated<br>FY 2006/2007 |
|--------------------------------------|------------------------|------------------------|---------------------------|
| Lost time due to injuries            | 0                      | 0                      | 0                         |
| Traffic accidents                    | 1                      | 0                      | 0                         |
| Overtime hours worked                | 351                    | 300                    | 360                       |
| Trips to landfill per year           | 2964                   | 3200                   | 4,216                     |
| Workshops/training sessions attended | 6                      | 6                      | 0                         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

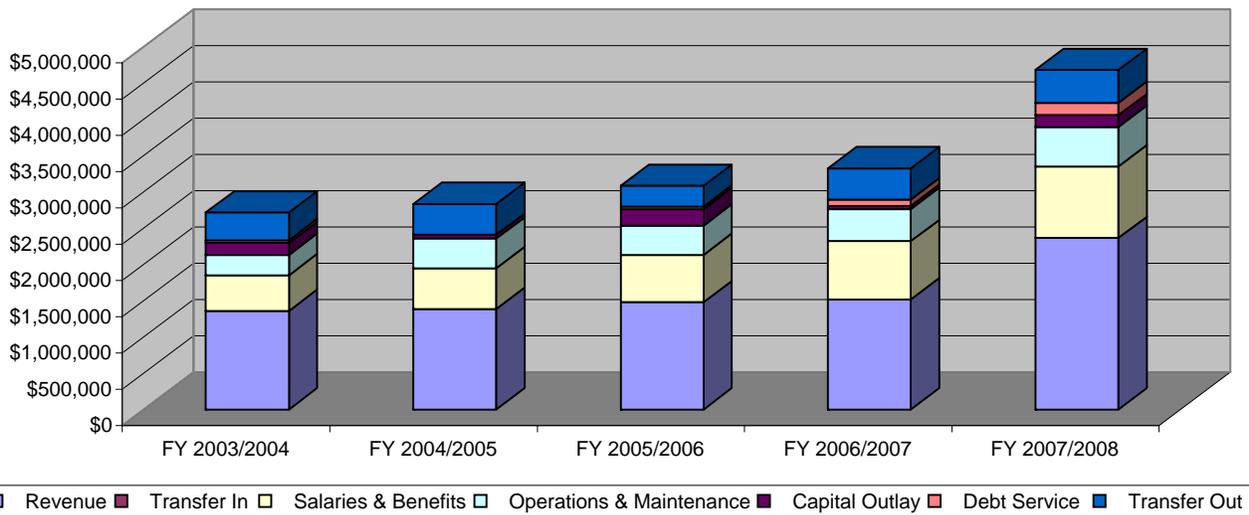
DEPARTMENT: SANITATION

FUND: 32

DEPT: 400

| Description                   | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                       | \$ 1,356,599                   | \$ 1,388,537                   | \$ 1,478,914                   | \$ 1,518,709                             | \$ 2,363,000                          |
| Transfer In                   | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>          | \$ 1,356,599                   | \$ 1,388,537                   | \$ 1,478,914                   | \$ 1,518,709                             | \$ 2,363,000                          |
| <b>Expenditures:</b>          |                                |                                |                                |  |                                       |
| Salaries & Benefits           | \$ 494,816                     | \$ 557,230                     | \$ 651,584                     | \$ 800,855                               | \$ 990,922                            |
| Operations & Maintenance      | \$ 279,960                     | \$ 409,742                     | \$ 405,460                     | \$ 446,277                               | \$ 544,585                            |
| Capital Outlay                | \$ 163,649                     | \$ 52,062                      | \$ 229,686                     | \$ 41,259                                | \$ 159,800                            |
| Debt Service                  | \$ 37,032                      | \$ -                           | \$ 33,394                      | \$ 88,516                                | \$ 172,000                            |
| Transfer Out                  | \$ 382,724                     | \$ 425,002                     | \$ 285,160                     | \$ 426,955                               | \$ 450,733                            |
| <b>Total Expenditures</b>     | \$ 1,358,181                   | \$ 1,444,036                   | \$ 1,605,284                   | \$ 1,803,862                             | \$ 2,318,040                          |
| <b>Total Profit or (Loss)</b> | \$ (1,582)                     | \$ (55,499)                    | \$ (126,370)                   | \$ (285,153)                             | \$ 44,960                             |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED<br>FY 2003/2004 | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 10.11                    | 10.51                    | 11.55                    | 14.64                    | 14.43                    |
| PART TIME   | 4.00                     | 4.00                     | 4.00                     | 4.00                     | 4.00                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Sanitation<br>32-400           | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Sanitation Interest            | 30090            | \$ 3,381                          | \$ 6,587                          | \$ 12,899                         | \$ 12,800                                   | \$ 5,000                                 |
| State Highway Sweeping         | 30760            | \$ 1,111                          | \$ -                              | \$ 228                            | \$ -  | \$ 1,000                                 |
| Miscellaneous Revenue          | 30130            | \$ -                              | \$ -                              | \$ 9,372                          | \$ 7,497                                    | \$ 12,000                                |
| Sanitation Service Fees        | 31320            | \$ 1,147,116                      | \$ 1,135,399                      | \$ 1,211,763                      | \$ 1,213,931                                | \$ 1,965,000                             |
| Reserve Revenue Use- Equipment | 31425            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 80,000                                |
| Landfill Collection            | 31520            | \$ 189,657                        | \$ 212,386                        | \$ 213,457                        | \$ 217,210                                  | \$ 235,000                               |
| Impact Fees                    | 31530            | \$ -                              | \$ -                              | \$ 1,720                          | \$ 37,016                                   | \$ 45,000                                |
| Container Reimbursement        | 31540            | \$ 15,334                         | \$ 34,166                         | \$ 29,476                         | \$ 30,254                                   | \$ 20,000                                |
| <b>Total Revenue</b>           |                  | <b>\$ 1,356,599</b>               | <b>\$ 1,388,537</b>               | <b>\$ 1,478,914</b>               | <b>\$ 1,518,709</b>                         | <b>\$ 2,363,000</b>                      |

|                                    |       |                   |                   |                   |                   |                   |
|------------------------------------|-------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Salary                             | 50010 | \$ 310,001        | \$ 359,497        | \$ 383,572        | \$ 490,000        | \$ 598,025        |
| Overtime                           | 50050 | \$ 20,524         | \$ 10,886         | \$ 18,376         | \$ 14,552         | \$ 14,850         |
| Extra Help                         | 50060 | \$ 20,783         | \$ 20,850         | \$ 20,685         | \$ 20,808         | \$ 26,224         |
| Vacation Paid                      | 50080 | \$ -              | \$ -              | \$ -              | \$ 235            | \$ 2,000          |
| FICA                               | 50090 | \$ 26,953         | \$ 28,030         | \$ 32,326         | \$ 39,961         | \$ 45,459         |
| Retirement                         | 50110 | \$ 27,425         | \$ 35,399         | \$ 79,797         | \$ 108,758        | \$ 128,980        |
| Group Insurance                    | 50120 | \$ 88,066         | \$ 101,825        | \$ 115,549        | \$ 125,000        | \$ 173,809        |
| Boot Allowance                     | 50125 | \$ 1,064          | \$ 743            | \$ 1,279          | \$ 1,542          | \$ 1,575          |
| <b>Total Salary &amp; Benefits</b> |       | <b>\$ 494,816</b> | <b>\$ 557,230</b> | <b>\$ 651,584</b> | <b>\$ 800,855</b> | <b>\$ 990,922</b> |

|   |       |            |            |            |            |            |
|---|-------|------------|------------|------------|------------|------------|
| Training and Travel                     | 50230 | \$ 1,254   | \$ 583     | \$ 648     | \$ 1,347   | \$ 1,500   |
| Communications                          | 50280 | \$ 6,316   | \$ 5,309   | \$ 3,796   | \$ 3,714   | \$ 4,000   |
| Communications - Cell                   | 50285 | \$ 723     | \$ 463     | \$ 976     | \$ 1,439   | \$ 2,500   |
| Postage                                 | 50290 | \$ 3,300   | \$ 3,530   | \$ 3,750   | \$ 5,226   | \$ 4,500   |
| Office Supplies                         | 50310 | \$ 2,724   | \$ 2,162   | \$ 3,233   | \$ 3,784   | \$ 3,500   |
| Fuel                                    | 50320 | \$ 41,413  | \$ 68,272  | \$ 80,180  | \$ 86,333  | \$ 91,000  |
| Physicals                               | 50350 | \$ 1,205   | \$ 1,478   | \$ 310     | \$ 83      | \$ 300     |
| Drug & Alcohol Testing                  | 50360 | \$ -       | \$ 395     | \$ 195     | \$ 21      | \$ 400     |
| Uniform Cleaning Services               | 50370 | \$ 2,335   | \$ 3,189   | \$ 3,122   | \$ 4,097   | \$ 4,500   |
| Tools                                   | 50380 | \$ 1,554   | \$ 1,470   | \$ 1,420   | \$ 1,965   | \$ 2,000   |
| Certification                           | 50385 | \$ -       | \$ -       | \$ -       | \$ 293     | \$ 400     |
| Materials                               | 50390 | \$ 4,760   | \$ 9,942   | \$ 6,310   | \$ 5,721   | \$ 10,000  |
| Publications                            | 50430 | \$ 676     | \$ 733     | \$ 135     | \$ 397     | \$ 500     |
| Prof. Ser.                              | 50460 | \$ -       | \$ 956     | \$ 18,579  | \$ 3,978   | \$ 5,000   |
| KCEH Fee                                | 50510 | \$ 4,255   | \$ 4,500   | \$ 3,505   | \$ 3,954   | \$ 3,000   |
| Utilities                               | 50580 | \$ 3,758   | \$ 4,207   | \$ 4,315   | \$ 4,339   | \$ 5,000   |
| Street Sweeping Disposal                | 50670 | \$ -       | \$ -       | \$ 3,500   | \$ 5,000   | \$ 10,000  |
| Greenwaste                              | 50770 | \$ 139     | \$ 156     | \$ 11      | \$ 91      | \$ 250     |
| Impact Fees                             | 51750 | \$ -       | \$ -       | \$ (900)   | \$ 37,016  | \$ -       |
| Bad Debt                                | 50780 | \$ -       | \$ -       | \$ -       | \$ -       | \$ 45,000  |
| Bank Charges & Misc.                    | 52030 | \$ -       | \$ 515     | \$ (1,912) | \$ 90      | \$ 200     |
| Capital Outlay                          | 52040 | \$ 163,649 | \$ 52,062  | \$ 229,686 | \$ 41,259  | \$ 159,800 |
| Auditor                                 | 52050 | \$ 4,044   | \$ 3,145   | \$ 3,094   | \$ 5,486   | \$ 3,000   |
| Equipment Rental                        | 52070 | \$ 230     | \$ 2,278   | \$ -       | \$ -       | \$ 4,000   |
| Building Repair Offices                 | 52080 | \$ 214     | \$ 2,093   | \$ 2,500   | \$ -       | \$ -       |
| Janitorial Services                     | 52110 | \$ 3,076   | \$ 3,723   | \$ 3,198   | \$ -       | \$ 4,800   |
| Janitorial Supplies                     | 52115 | \$ -       | \$ -       | \$ 285     | \$ 155     | \$ 1,000   |
| Liability Insurance                     | 52120 | \$ 22,280  | \$ 25,750  | \$ 20,441  | \$ 25,578  | \$ 25,614  |
| Equipment Replacement Reserve           | 52170 | \$ -       | \$ -       | \$ -       | \$ -       | \$ 50,000  |
| Workers Compensation                    | 52190 | \$ 20,619  | \$ 20,100  | \$ 18,068  | \$ 16,250  | \$ 19,121  |
| County Gate Fee/Landfill                | 52210 | \$ 155,084 | \$ 210,624 | \$ 216,694 | \$ 217,963 | \$ 230,000 |
| Lease- Capital Principal                | 54040 | \$ 36,346  | \$ -       | \$ 32,120  | \$ 88,516  | \$ 172,000 |
| Lease- Capital Interest                 | 54050 | \$ 686     | \$ -       | \$ 1,275   | \$ -       | \$ -       |
| Banking Charges                         | 55010 | \$ -       | \$ -       | \$ 1,110   | \$ 1,694   | \$ 2,000   |
| Safety                                  | 55020 | \$ -       | \$ -       | \$ -       | \$ 261     | \$ 1,500   |
| Recycling Program                       | 55030 | \$ -       | \$ -       | \$ (1,102) | \$ -       | \$ -       |
| Refuse Container Reserve                | 55040 | \$ -       | \$ 34,166  | \$ 9,999   | \$ 10,000  | \$ 10,000  |
| Transfer Out - Indirect Cost Allocation | 80060 | \$ -       | \$ -       | \$ -       | \$ -       | \$ 262,521 |
| Oper. Trans Out- Software Loan          | 80100 | \$ 6,610   | \$ -       | \$ -       | \$ -       | \$ -       |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| Sanitation<br>32-400            | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Oper. Trans Out-Shop            | 80200            | \$ 128,374                        | \$ 133,852                        | \$ 185,460                        | \$ 195,480                                  | \$ 164,596                               |
| Oper. Trans Out-General Fund    | 80300            | \$ 80,500                         | \$ 60,500                         | \$ 31,200                         | \$ 54,100                                   | \$ -                                     |
| Oper. Trans Out-Street          | 80500            | \$ 57,500                         | \$ 49,000                         | \$ 31,150                         | \$ 54,100                                   | \$ -                                     |
| Oper. Trans Out-Facilities      | 80550            | \$ -                              | \$ -                              |                                   | \$ 18,256                                   | \$ 10,771                                |
| Oper. Trans Out-MIS             | 81400            | \$ 7,600                          | \$ 7,750                          | \$ 9,290                          | \$ 8,170                                    | \$ 12,845                                |
| Oper. Trans Out-Code Compliance | 81420            | \$ 19,640                         | \$ 27,200                         | \$ 28,060                         | \$ 96,849                                   | \$ -                                     |
| Oper. Trans to Reserve          | 81500            | \$ 82,500                         | \$ 146,700                        | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Operating Expense</b>  |                  | <b>\$ 863,365</b>                 | <b>\$ 886,806</b>                 | <b>\$ 953,700</b>                 | <b>\$ 1,003,007</b>                         | <b>\$ 1,327,118</b>                      |
| <b>Total Expenditures</b>       |                  | <b>\$ 1,358,181</b>               | <b>\$ 1,444,036</b>               | <b>\$ 1,605,284</b>               | <b>\$ 1,803,862</b>                         | <b>\$ 2,318,040</b>                      |
| <b>Total Profit/(Loss)</b>      |                  | <b>\$ (1,582)</b>                 | <b>\$ (55,499)</b>                | <b>\$ (126,370)</b>               | <b>\$ (285,153)</b>                         | <b>\$ 44,960</b>                         |

| Capital Outlay -52040                   | CC Approved       |
|---|-------------------|
| 300-95 Gallon Conversion Section 8      | \$ 33,000         |
| 200-95 Gallon New Development           | \$ 20,000         |
| 6-New Metal Bins                        | \$ 7,700          |
| 2-Emission Compliance Retrofit          | \$ 10,000         |
| New Street Sweeper                      | \$ 80,000         |
| 2-40 Yard Roll-Off Bin                  | \$ 8,000          |
| Replacement Computer for Acct. Asst. II | \$ 500            |
| Replacement Computer for AP/PR          | \$ 600            |
| <b>Total for Capital Outlay</b>         | <b>\$ 159,800</b> |

| Existing Capital Lease - 54040 | Payment           |
|--------------------------------|-------------------|
| Street Sweeper                 | \$ 32,000         |
| 2007 Garbage Truck             | \$ 45,000         |
| 2008 Bin Truck                 | \$ 50,000         |
| <b>Total Capital Lease</b>     | <b>\$ 127,000</b> |

| Capital Lease - 54040      | CC Approved      |
|----------------------------|------------------|
| Brush Loader               | \$ 20,000        |
| Roll- Off Truck            | \$ 25,000        |
| <b>Total Capital Lease</b> | <b>\$ 45,000</b> |





CITY OF WASCO  
Annual Budget  
Fiscal Year 2007 / 2008



MARTY JONES  
Public Works  
Director



ANGELICA VARGAS  
Accounting Assistant II



DANIEL ALLEN  
City Operations  
Manager

**CNG STATION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: CNG STATION

FUND: 34

DEPT: 400

**DEPARTMENT DESCRIPTION:**

Provide compressed Natural Gas at a reasonable price while contributing to the clean-up of the valley air quality.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

1) Added to additional users to our CNG Station.

FISCAL YEAR OBJECTIVE

- 1) Establish a preventative maintenance schedule for facility. (Q2)
- 2) Upgrade the card reading system. (Q3)

**WASCO CNG FUELING STATION**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

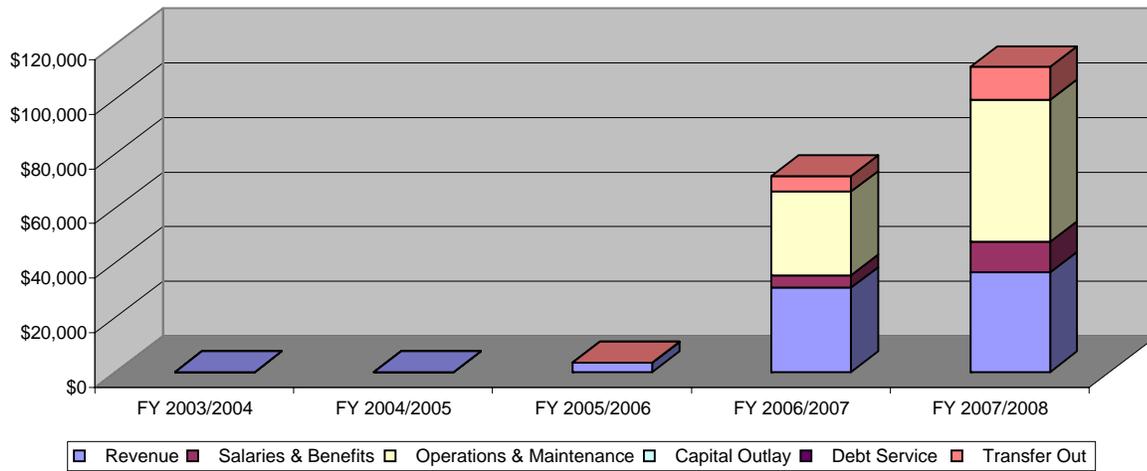
DEPARTMENT: CNG STATION

FUND: 34

DEPT: 400

| Description                   | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                       | \$ -                              | \$ -                              | \$ 3,470                          | \$ 30,957                                   | \$ 36,400                                |
| Transfer In                   | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>          | \$ -                              | \$ -                              | \$ 3,470                          | \$ 30,957                                   | \$ 36,400                                |
| <b>Expenditures:</b>          |                                   |                                   |                                   |   |  |
| Salaries & Benefits           | \$ -                              | \$ -                              | \$ -                              | \$ 4,484                                    | \$ 11,275                                |
| Operations & Maintenance      | \$ -                              | \$ -                              | \$ 65                             | \$ 30,667                                   | \$ 51,851                                |
| Capital Outlay                | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                  | \$ -                              | \$ -                              | \$ -                              | \$ 5,670                                    | \$ 12,155                                |
| <b>Total Expenditures</b>     | \$ -                              | \$ -                              | \$ 65                             | \$ 40,821                                   | \$ 75,280                                |
| <b>Total Profit or (Loss)</b> | \$ -                              | \$ -                              | \$ 3,405                          | \$ (9,864)                                  | \$ (38,880)                              |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED<br>FY 2003/2004 | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.15                     |
| PART TIME   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| CNG Station<br>34-400                   | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| CNG Station Interest                    | 30090            | \$ -                              | \$ -                              | \$ 3,470                          | \$ -  | \$ -                                     |
| CNG Station Service Fees                | 31320            | \$ -                              | \$ -                              | \$ -                              | \$ 30,957                                   | \$ 36,400                                |
| Oper. Trans. In TDA                     | 38050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>                    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 3,470</b>                   | <b>\$ 30,957</b>                            | <b>\$ 36,400</b>                         |
| Salary                                  | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 2,975                                    | \$ 7,726                                 |
| FICA                                    | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 228                                      | \$ 568                                   |
| Retirement                              | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 668                                      | \$ 1,622                                 |
| Group Insurance                         | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 613                                      | \$ 1,359                                 |
| <b>Total Salary &amp; Benefits</b>      |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 4,484</b>                             | <b>\$ 11,275</b>                         |
| Training and Travel                     | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Office Supplies                         | 50310            | \$ -                              | \$ -                              | \$ -                              | \$ 168                                      | \$ 160                                   |
| Professional Services                   | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 22,000                                |
| Utilities                               | 50580            | \$ -                              | \$ -                              | \$ -                              | \$ 14,057                                   | \$ 10,000                                |
| CNG Fuel Cost                           | 50585            | \$ -                              | \$ -                              | \$ -                              | \$ 15,816                                   | \$ 15,000                                |
| Repair and Maintenance                  | 52080            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 1,000                                 |
| Liability Insurance                     | 52120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 441                                   |
| Workers Compensation                    | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 187                                      | \$ 329                                   |
| Maintenance Agreements                  | 52300            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 2,400                                 |
| Banking Charges                         | 55010            | \$ -                              | \$ -                              | \$ 65                             | \$ 439                                      | \$ 520                                   |
| Transfer Out - Indirect Cost Allocation | 80060            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 11,631                                |
| Oper. Trans Out-CIP                     | 80700            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Oper. Trans Out-MIS                     | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 5,670                                    | \$ 524                                   |
| <b>Total Operating Expense</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 65</b>                      | <b>\$ 36,337</b>                            | <b>\$ 64,005</b>                         |
| <b>Total Expenditures</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 65</b>                      | <b>\$ 40,821</b>                            | <b>\$ 75,280</b>                         |
| <b>Total Profit/(Loss)</b>              |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 3,405</b>                   | <b>\$ (9,864)</b>                           | <b>\$ (38,880)</b>                       |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING SUMMARY

DEPARTMENT: CNG STATION

FUND: 34

DEPT: 400

SALARIED EMPLOYEES

| Position Title                                | Step Range | 2003/2004 Approved | 2005/2006 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                    |            |                    |                    |                    |                    |                       |                           |
| City Operations Manager                       | Contract   | 0.00               | 0.00               | 0.00               | 0.00               | 0.05                  | \$ 4,287                  |
| Accounting Assistant II                       | 26         | 0.00               | 0.00               | 0.00               | 0.10               | 0.10                  | \$ 3,439                  |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>               |            | 0.00               | 0.00               | 0.00               | 0.10               | 0.15                  | \$ 7,726                  |
| <b>Reclass &amp; Requested New Positions:</b> |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b>   |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>               |            | 0.00               | 0.00               | 0.00               | 0.10               | 0.15                  | \$ 7,726                  |

# ***GRANT FUNDS***

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## **OVERVIEW**

The following section will cover all Grant fund maintained by the City. Each department will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Supplemental Law Enforcement Grant (COPS)**
2. **Community Development Block Grant – CDBG RLA**
3. **Cal-Home Grant Reuse**
4. **California Housing Finance Agency - CHFA**
5. **2004 Cal-Home Grant**
6. **Miscellaneous Grants**
7. **2005 Cal-Home Grant**
8. **2006 Home Grant**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: GRANTS & LOAN

**FUND: 41 DEPT: 500 SUPPLEMENTAL LAW ENFORCEMENT (COPS) DEPARTMENT DESCRIPTION**

The State of California issues to the County of Kern funds for front line law enforcement services. These funds are distributed to local Municipalities by an internal formula. The funds are utilized by the Sheriff for anti-gang, community crime prevention programs and funding of one officer in the City of Wasco.

**FUND: 56 DEPT: 500 COMMUNITY DEVELOPMENT BLOCT GRANT (CDBG) RLA DEPARTMENT DESCRIPTION**

The City has received serval fundings of Community Developmetn Block Grant Funds for low interest housing rehabilitation loans. As these funds pay back into the program they are funneled back out for more housing rehabilitation through our CDBG Revolving Loan Account (RLA), per our agreement with HCD. These funds are also used in conjunction with CALHome funds in order to fund the larger rehabilitation/ reconstructions needs

**GOALS & OBJECTIVES**

- 1) Commit funds as necessary to meet rehabilitation and home access needs. (Q1, Q2, Q3, Q4)

**FUND: 57 DEPT: 500 CAL HOME GRANT REUSE DEPARTMENT DESCRIPTION**

The City has received several rounds of funding from the CalHome Program and as loans are repaid the money is placed in the CalHome Reuse accunt. The CalHome reuse money is available to continue with owner occupied rehabilitation loans.

**GOALS & OBJECTIVES**

- 1) Commit Reuse money as necessary to meet owner-occupied rehabilitation needs. (Q1, Q2, Q3, and Q3)

**FUND: 45 DEPT: 500 CHFA REHABILITATION LOAN DEPARTMENT DESCRIPTION**

The City was awarded \$386,000 in funding from the California Housing Finance Agency (CHFA-Help). These funds were used by the City's Housing Rehabilitation Program. This money is in the form of a 10 year loan at 3% interest made to the City for the purpose of making rehabilitation loans to both rental property owners and owner-occupants.

**GOALS & OBJECTIVES**

- 1) Continue with all CHFA semi-annual reporting requirements. (Q1, Q3)
- 2) Continue annual occupancy verifications. (Q3)
- 3) Continue with loan servicing. (Q1, Q2, Q3, Q4)

**FUND: 51 DEPT: 500 2004 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION**

The City was awarded \$500,000 in funding through the 2004 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation.

**GOALS & OBJECTIVES**

- 1) Prepare and submit Annual CalHome Report (Q1)
- 2) Prepare and submit Quarterly Calhome Reports (Q1, Q2, Q3, Q4)
- 3) Complete construction on final projects. (Q2)
- 4) Expend final funds and close-out grant expiration date of 12/09/07 (Q2)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

DEPARTMENT: GRANTS & LOAN (Continued)

|   |
|---|
| <b>FUND: 52 DEPT: 500 MISCELLANEOUS GRANTS DEPARTMENT DESCRIPTION</b>   |
| From time to time the City obtains grants that are not budgeted. This usually occurs when grants are applied for, but the results are not known until after the budget has been adopted, or when grants are applied for and received in the middle of a budget year. This department was created to properly account for and maintain those grants that are awarded to the City of Wasco.   |
| <b>FUND: 53 DEPT: 500 2005 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION</b>   |
| The City was awarded \$500,000 in funding through the 2006 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation.  |
| <b>GOALS &amp; OBJECTIVES</b>   |
| <ol style="list-style-type: none"><li>1) Prepare and submit Annual CalHome Report (Q1)</li><li>2) Prepare and submit Quarterly Calhome Reports (Q1, Q2, Q3, Q4)</li><li>3) Continue marketing of funds and complete at 2 projects. (Q1, Q2, Q3, Q4)</li><li>4) Expend final funds and close-out grant expiration date of 12/09/07 (Q2)</li></ol>  |
| <b>FUND: 54 DEPT: 500 2006 HOME GRANT DEPARTMENT DESCRIPTION</b>  |
| The City was awarded a grant to assist in development for senior housing. The City was awarded \$1,000,000 from the HOME Program to participate in the development of an 81 unit Senior Housing Complex. An outside Administrative consultant and has been hired to administer. The grant during construction phase and then the Housing and Community Programs Department will pick up and maintain to 50 year reporting requirements of the grant. The construction phase is expected to be completed by December 2007. |
| <b>GOALS &amp; OBJECTIVES</b>   |
| <ol style="list-style-type: none"><li>1) Continue working with Administrative Sub-Contractor on the grant administration. (Q1, Q2)</li><li>2) Train with Administrative Sub-Contractor to assume Grant Reporting Responsibilities. (Q3)</li><li>3) Attend any available trainings for grant management. (Q3)</li><li>4) Perform all necessary reporting requirements. (Q4)</li></ol>  |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENTAL SUMMARY BUDGET

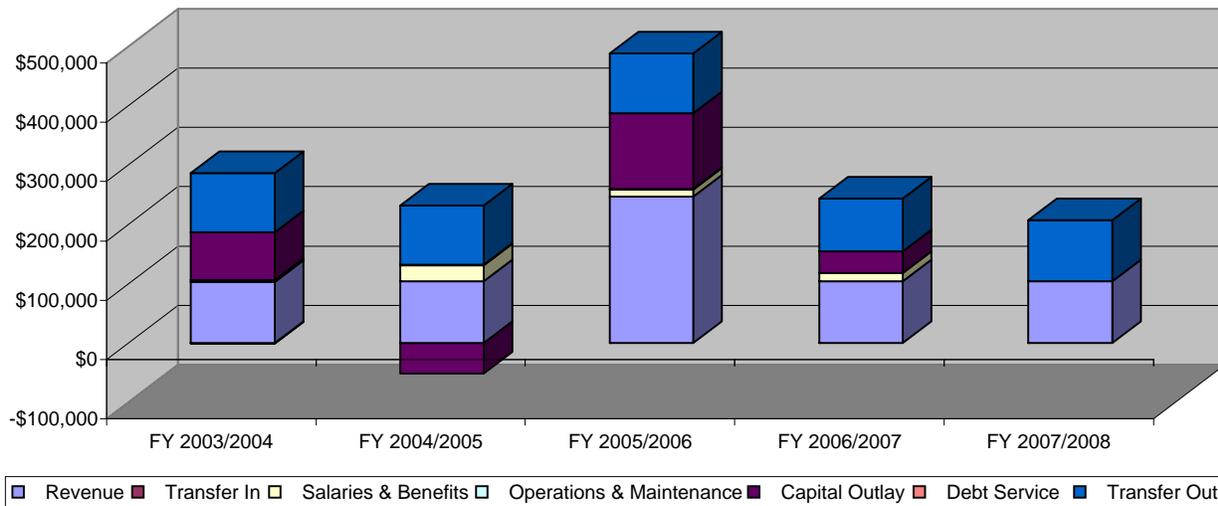
DEPARTMENT: SUPPLEMENTAL LAW ENFORCEMENT (C.O.P.S.)

FUND: 41

DEPT: 500

| Description                         | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | Council<br>Approved<br>FY 2007/2008 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|-------------------------------------|
| <b>Revenue</b>                      | \$ 103,560                        | \$ 104,798                        | \$ 247,117                        | \$ 104,676                                  | \$ 104,000                          |
| <b>Transfer In</b>                  | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                |
| <b>Total Revenue</b>                | \$ 103,560                        | \$ 104,798                        | \$ 247,117                        | \$ 104,676                                  | \$ 104,000                          |
| <b>Expenditures:</b>                |                                   |                                   |                                   |   |                                     |
| <b>Salaries &amp; Benefits</b>      | \$ 3,325                          | \$ 26,446                         | \$ 12,415                         | \$ 13,635                                   | \$ -                                |
| <b>Operations &amp; Maintenance</b> | \$ (357)                          | \$ 750                            | \$ 232                            | \$ 187                                      | \$ -                                |
| <b>Capital Outlay</b>               | \$ 80,530                         | \$ (51,139)                       | \$ 127,616                        | \$ 36,288                                   | \$ -                                |
| <b>Debt Service</b>                 |                                   |                                   |                                   |   |                                     |
| <b>Transfer Out</b>                 | \$ 100,000                        | \$ 100,550                        | \$ 101,840                        | \$ 88,810                                   | \$ 104,000                          |
| <b>Total Expenditures</b>           | \$ 183,499                        | \$ 76,608                         | \$ 242,104                        | \$ 138,919                                  | \$ 104,000                          |
| <b>Total Surplus or (Deficit)</b>   | \$ (79,939)                       | \$ 28,190                         | \$ 5,013                          | \$ (34,244)                                 | \$ -                                |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.15         | 0.35         | 0.15         | 0.15         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Supplemental Law Enfor.</u><br><u>(C.O.P.S.)</u><br>41-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|---|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned   | 30090            | \$ 3,450                          | \$ 4,798                          | \$ 6,962                          | \$ 4,676                                    | \$ 4,000                                 |
| Cops  | 33110            | \$ 100,110                        | \$ 100,000                        | \$ 240,155                        | \$ 100,000                                  | \$ 100,000                               |
| Supplemental Technology Grant                                 | 33120            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>  |                  | <b>\$ 103,560</b>                 | <b>\$ 104,798</b>                 | <b>\$ 247,117</b>                 | <b>\$ 104,676</b>                           | <b>\$ 104,000</b>                        |
| Salary  | 50010            | \$ 2,371                          | \$ 18,260                         | \$ 8,153                          | \$ 9,464                                    | \$ -                                     |
| Health Savings Paid   | 50065            | \$ -                              | \$ -                              | \$ -                              | \$ 50                                       | \$ -                                     |
| FICA  | 50090            | \$ 182                            | \$ 1,303                          | \$ 591                            | \$ 665                                      | \$ -                                     |
| Retirement  | 50110            | \$ 222                            | \$ 3,273                          | \$ 2,069                          | \$ 2,077                                    | \$ -                                     |
| Group Insurance   | 50120            | \$ 550                            | \$ 3,610                          | \$ 1,603                          | \$ 1,379                                    | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>                            |                  | <b>\$ 3,325</b>                   | <b>\$ 26,446</b>                  | <b>\$ 12,415</b>                  | <b>\$ 13,635</b>                            | <b>\$ -</b>                              |
| Overtime-Special Projects                                     | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Sheriff's Deputy  | 50030            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Training & Travel   | 50230            | \$ (357)                          | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Supple. Tech Grant Reserve                                    | 51040            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Capital Outlay  | 52040            | \$ 80,530                         | \$ (51,139)                       | \$ 127,616                        | \$ 36,288                                   | \$ -                                     |
| Workers Compensation  | 52190            | \$ -                              | \$ 750                            | \$ 232                            | \$ 187                                      | \$ -                                     |
| Transfer Out - MIS  | 81400            | \$ -                              | \$ 550                            | \$ 1,840                          | \$ 2,510                                    | \$ -                                     |
| Transfer Out - Sheriff (Overtime)                             | 81700            | \$ 10,000                         | \$ 10,000                         | \$ 10,000                         | \$ 10,000                                   | \$ -                                     |
| Transfer Out - Sheriff (Deputy)                               | 81710            | \$ 90,000                         | \$ 90,000                         | \$ 90,000                         | \$ 76,300                                   | \$ 104,000                               |
| <b>Total Operating Expense</b>                                |                  | <b>\$ 180,173</b>                 | <b>\$ 50,161</b>                  | <b>\$ 229,689</b>                 | <b>\$ 125,285</b>                           | <b>\$ 104,000</b>                        |
| <b>Total Expenditures</b>                                     |                  | <b>\$ 183,499</b>                 | <b>\$ 76,608</b>                  | <b>\$ 242,104</b>                 | <b>\$ 138,919</b>                           | <b>\$ 104,000</b>                        |
| <b>Total Surplus/(Deficit)</b>                                |                  | <b>\$ (79,939)</b>                | <b>\$ 28,190</b>                  | <b>\$ 5,013</b>                   | <b>\$ (34,244)</b>                          | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: SUPPLEMENTAL LAW ENFORCEMENT (C.O.P.S.)

FUND: 41

DEPT: 500

SALARIED EMPLOYEES

| Position Title                       | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|--------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>           |            |                    |                    |                    |                    |                       |                           |
| Grant Administrator/Internal Auditor | 40         | 0.15               | 0.25               | 0.10               | 0.10               | 0.00                  | \$ -                      |
| Admin Service Dir/ Finance Dir       | Contract   | 0.00               | 0.10               | 0.05               | 0.05               | 0.00                  | \$ -                      |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>      |            | 0.15               | 0.35               | 0.15               | 0.15               | 0.00                  | \$ -                      |
| <b>Reclassification:</b>             |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
|                                      |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified Positions:</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>      |            | 0.15               | 0.35               | 0.15               | 0.15               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

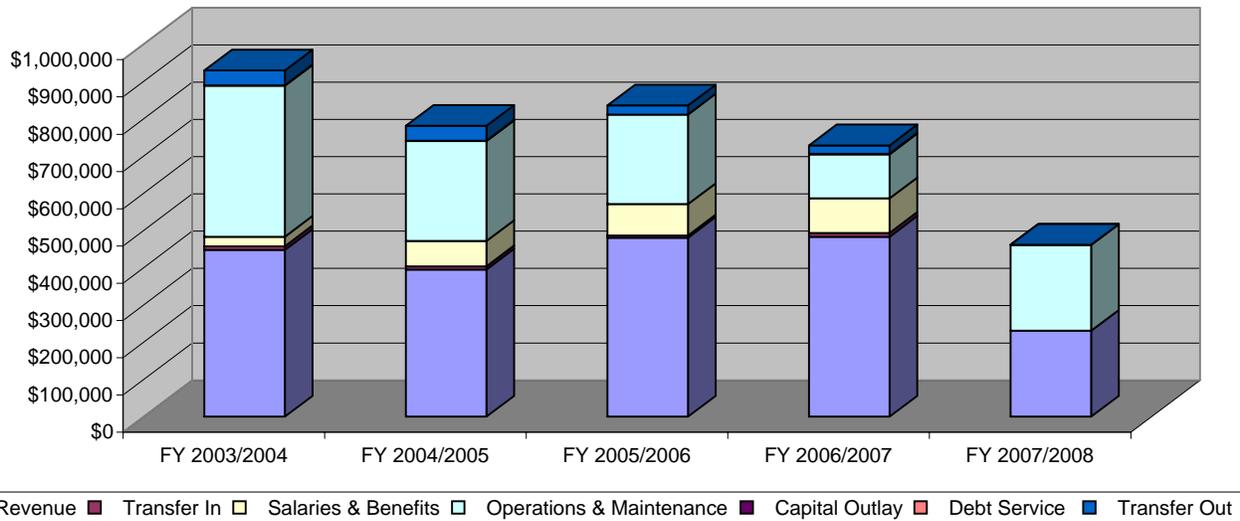
DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT RLA

FUND: 56

DEPT: 500

| Description                         | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---|--|
| <b>Revenue</b>                      | \$ 447,430                     | \$ 394,859                     | \$ 480,442                     | \$ 482,865                                  | \$ 230,506                               |
| <b>Transfer In</b>                  | \$ 10,000                      | \$ 8,550                       | \$ 6,000                       | \$ 10,500                                   | \$ -                                     |
| <b>Total Revenue</b>                | \$ 457,430                     | \$ 403,409                     | \$ 486,442                     | \$ 493,365                                  | \$ 230,506                               |
| <b>Expenditures:</b>                |                                |                                |                                |   |  |
| <b>Salaries &amp; Benefits</b>      | \$ 25,629                      | \$ 68,143                      | \$ 83,864                      | \$ 92,624                                   | \$ -                                     |
| <b>Operations &amp; Maintenance</b> | \$ 404,879                     | \$ 267,926                     | \$ 240,691                     | \$ 118,270                                  | \$ 230,506                               |
| <b>Capital Outlay</b>               | \$ 1,459                       | \$ 1,364                       | \$ -                           | \$ 1,557                                    | \$ -                                     |
| <b>Debt Service</b>                 |                                |                                |                                |   |  |
| <b>Transfer Out</b>                 | \$ 39,610                      | \$ 39,660                      | \$ 24,100                      | \$ 22,165                                   | \$ -                                     |
| <b>Total Expenditures</b>           | \$ 471,577                     | \$ 377,092                     | \$ 348,655                     | \$ 234,616                                  | \$ 230,506                               |
| <b>Total Surplus or (Deficit)</b>   | \$ (14,147)                    | \$ 26,317                      | \$ 137,787                     | \$ 258,749                                  | \$ -                                     |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.85         | 1.01         | 1.75         | 1.55         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Community Development</u><br><u>Block Grant RLA</u><br>56-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Loan Payment Late Fees   | 300105           | -                                 | -                                 | -                                 | 72  | -  |
| Interest Earned  | 30090            | \$ 552                            | \$ 1,401                          | \$ 11,349                         | \$ 3,540                                    | \$ -                                     |
| Loan Payments Interest   | 30095            | \$ -                              | \$ -                              | \$ -                              | \$ 7,592                                    | \$ -                                     |
| Misc. Revenue  | 30130            | \$ -                              | \$ -                              | \$ 927                            | \$ -  | \$ -                                     |
| Grant Funds  | 33210            | \$ 390,000                        | \$ 150,007                        | \$ 208,298                        | \$ 374,173                                  | \$ 202,456                               |
| Loan Processing Fees   | 33220            | \$ -                              | \$ -                              | \$ 100                            | \$ -  | \$ -                                     |
| Loan Payments  | 33230            | \$ 7,220                          | \$ 43,589                         | \$ 134,302                        | \$ 22,270                                   | \$ 28,050                                |
| CDBG Payoffs   | 33235            | \$ 32,157                         | \$ 93,410                         | \$ 82,641                         | \$ 64,218                                   | \$ -                                     |
| RDA 20% Set Aside  | 33240            | \$ 17,500                         | \$ -                              | \$ 10,000                         | \$ 11,000                                   | \$ -                                     |
| Administration Fees  | 33250            | \$ -                              | \$ 106,453                        | \$ 32,825                         | \$ -  | \$ -                                     |
| Transfer In- CDBG  | 38090            | \$ 10,000                         | \$ 3,550                          | \$ -                              | \$ 3,000                                    | \$ -                                     |
| Transfer In - General Fund                                       | 38110            | \$ -                              | \$ 5,000                          | \$ 6,000                          | \$ 7,500                                    | \$ -                                     |
| <b>Total Revenue</b>   |                  | <b>\$ 457,430</b>                 | <b>\$ 403,409</b>                 | <b>\$ 486,442</b>                 | <b>\$ 493,365</b>                           | <b>\$ 230,506</b>                        |
| Salary   | 50010            | \$ 21,214                         | \$ 49,955                         | \$ 50,852                         | \$ 62,066                                   | \$ -                                     |
| Overtime   | 50050            | \$ -                              | \$ 167                            | \$ 158                            | \$ -  | \$ -                                     |
| FICA   | 50090            | \$ 1,035                          | \$ 3,524                          | \$ 5,151                          | \$ 4,749                                    | \$ -                                     |
| Retirement   | 50110            | \$ 912                            | \$ 6,942                          | \$ 15,218                         | \$ 13,475                                   | \$ -                                     |
| Group Insurance  | 50120            | \$ 2,468                          | \$ 7,554                          | \$ 12,485                         | \$ 12,335                                   | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>                               |                  | <b>\$ 25,629</b>                  | <b>\$ 68,143</b>                  | <b>\$ 83,864</b>                  | <b>\$ 92,624</b>                            | <b>\$ -</b>                              |
| Tuition Reimbursement  | 50240            | \$ -                              | \$ -                              | \$ -                              | \$ 225                                      | \$ -                                     |
| Training & Travel  | 50230            | \$ 358                            | \$ 1,447                          | \$ 3,489                          | \$ 2,908                                    | \$ -                                     |
| Communication - Cell   | 50285            | \$ 569                            | \$ -                              | \$ 1,443                          | \$ 518                                      | \$ -                                     |
| Postage  | 50290            | \$ -                              | \$ 437                            | \$ 62                             | \$ 61                                       | \$ -                                     |
| Office Supplies  | 50310            | \$ 417                            | \$ 1,305                          | \$ 1,254                          | \$ 449                                      | \$ -                                     |
| Professional Services  | 50460            | \$ 4,850                          | \$ 2,099                          | \$ -                              | \$ -  | \$ -                                     |
| Grant Loans  | 50470            | \$ -                              | \$ 253,669                        | \$ 209,684                        | \$ 69,291                                   | \$ 202,456                               |
| Loan Payment Reserve   | 51040            | \$ 390,000                        | \$ -                              | \$ -                              | \$ 29,838                                   | \$ 28,050                                |
| Reuse Funds RLA Housing Rehab                                    | 510451           | \$ -                              | \$ -                              | \$ 18,771                         | \$ 11,970                                   | \$ -                                     |
| Program Expense  | 51060            | \$ 5,792                          | \$ 4,484                          | \$ 1,500                          | \$ -  | \$ -                                     |
| Marketing/Advertising  | 52030            | \$ 557                            | \$ 1,865                          | \$ 830                            | \$ 942                                      | \$ -                                     |
| Capital Outlay   | 52040            | \$ 1,459                          | \$ 1,364                          | \$ -                              | \$ 1,557                                    | \$ -                                     |
| Workers Compensation Insurance                                   | 52190            | \$ 2,335                          | \$ 2,620                          | \$ 3,658                          | \$ 1,842                                    | \$ -                                     |
| Oper. Tran. Out- CIP   | 80700            | \$ -                              | \$ 15,510                         | \$ -                              | \$ -  | \$ -                                     |
| Oper. Tran. Out - 2003 CDBG                                      | 80810            | \$ 10,000                         | \$ 3,550                          | \$ -                              | \$ -  | \$ -                                     |
| Oper. Tran. Out - CHFA   | 80820            | \$ 20,000                         | \$ 13,910                         | \$ 5,090                          | \$ -  | \$ -                                     |
| Oper. Tran. Out- 2004 Cal Home                                   | 80830            | \$ -                              | \$ 4,990                          | \$ 6,270                          | \$ 3,000                                    | \$ -                                     |
| Oper. Tran. Out - Cal Home                                       | 81300            | \$ 8,010                          | \$ -                              | \$ 9,500                          | \$ 8,520                                    | \$ -                                     |
| Oper. Tran. Out - MIS  | 81400            | \$ 1,600                          | \$ 1,700                          | \$ 3,240                          | \$ 1,680                                    | \$ -                                     |
| Oper. Tran. Out- Engineering                                     | 81440            | \$ -                              | \$ -                              | \$ -                              | \$ 4,955                                    | \$ -                                     |
| Oper. Tran. Out - Building Inspection                            | 81445            | \$ -                              | \$ -                              | \$ -                              | \$ 4,010                                    | \$ -                                     |
| <b>Total Operating Expense</b>                                   |                  | <b>\$ 445,948</b>                 | <b>\$ 308,950</b>                 | <b>\$ 264,791</b>                 | <b>\$ 141,767</b>                           | <b>\$ 230,506</b>                        |
| <b>Total Expenditures</b>  |                  | <b>\$ 471,577</b>                 | <b>\$ 377,092</b>                 | <b>\$ 348,655</b>                 | <b>\$ 234,391</b>                           | <b>\$ 230,506</b>                        |
| <b>Total Surplus/(Deficit)</b>                                   |                  | <b>\$ (14,147)</b>                | <b>\$ 26,317</b>                  | <b>\$ 137,787</b>                 | <b>\$ 258,974</b>                           | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT RLA

FUND: 56

DEPT: 500

SALARIED EMPLOYEES

| Position Title                                | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                    |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director          | Contract   | 0.20               | 0.15               | 0.15               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Supervisor                 | 39         | 0.50               | 0.41               | 0.65               | 0.60               | 0.00                  | \$ -                      |
| Grant Administrator/Internal Auditor          | 40         | 0.15               | 0.27               | 0.30               | 0.30               | 0.00                  | \$ -                      |
| Community Programs Technician I               | 29         | 0.00               | 0.18               | 0.65               | 0.65               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>               |            | 0.85               | 1.01               | 1.75               | 1.55               | 0.00                  | \$ -                      |
| <b>Reclass &amp; Requested New Positions:</b> |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b>   |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>               |            | 0.85               | 1.01               | 1.75               | 1.55               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

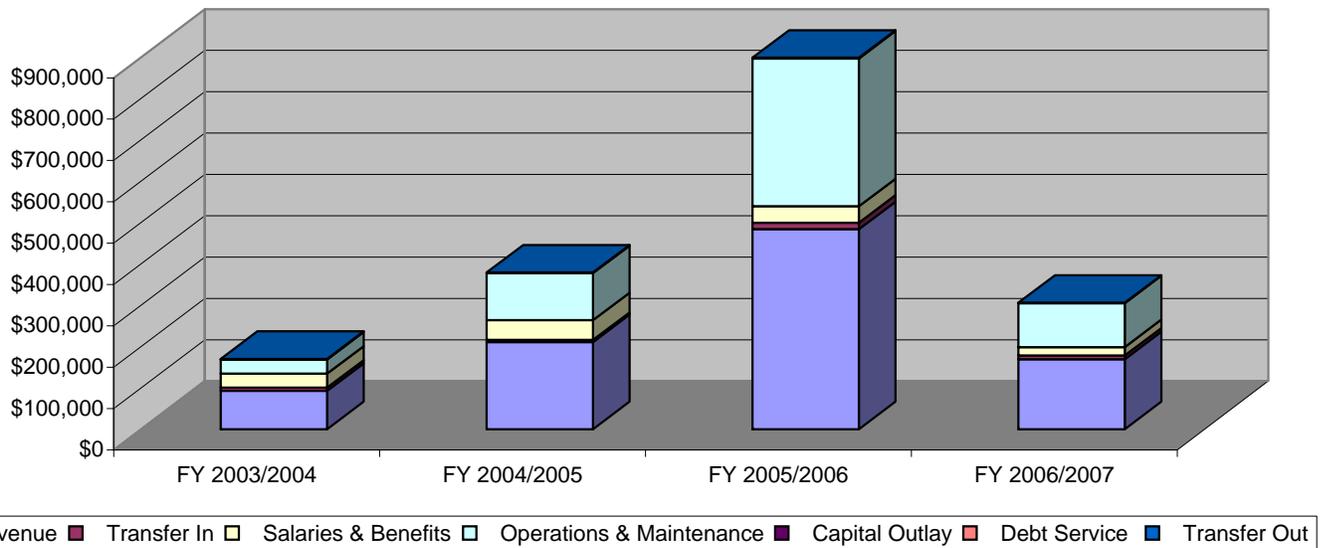
DEPARTMENT: CAL HOME GRANT REUSE

FUND: 57

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ 92,580                         | \$ 210,981                        | \$ 484,037                        | \$ 169,533                                  | \$ 364,952                               |
| Transfer In                       | \$ 8,010                          | \$ 4,990                          | \$ 15,770                         | \$ 8,520                                    | \$ -                                     |
| <b>Total Revenue</b>              | \$ 100,590                        | \$ 215,971                        | \$ 499,807                        | \$ 178,053                                  | \$ 364,952                               |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ 33,650                         | \$ 47,845                         | \$ 39,639                         | \$ 20,479                                   | \$ -                                     |
| Operations & Maintenance          | \$ 34,264                         | \$ 113,712                        | \$ 357,382                        | \$ 106,428                                  | \$ 364,952                               |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ 1,600                          | \$ 1,700                          | \$ 2,060                          | \$ 1,120                                    | \$ -                                     |
| <b>Total Expenditures</b>         | \$ 69,514                         | \$ 163,257                        | \$ 399,081                        | \$ 128,028                                  | \$ 364,952                               |
| <b>Total Surplus or (Deficit)</b> | \$ 31,076                         | \$ 52,714                         | \$ 100,726                        | \$ 50,025                                   | \$ -                                     |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.50         | 0.67         | 0.50         | 0.35         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

| CAL Home Grant Reuse<br>Fund<br>57-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|--|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest Earned                        | 30090            | \$ -                              | \$ 752                            | \$ 7,560                          | \$ 5,884                                    | \$ -                                     |
| Loan Payment Interest                  | 30095            | \$ -                              | \$ -                              | \$ -                              | \$ 7,093.52                                 | \$ -                                     |
| Grant Funds                            | 33210            | \$ 27,985                         | \$ 109,768                        | \$ 354,612                        | \$ 1,163                                    | \$ 352,452                               |
| Administration Fees/Loan Processing    | 33220            | \$ 582                            | \$ 3,947                          | \$ 3,416                          | \$ 5,387                                    | \$ -                                     |
| Loan Payments                          | 33230            | \$ 33,513                         | \$ 37,702                         | \$ 42,837                         | \$ 7,927                                    | \$ 12,500                                |
| Loan Payoffs                           | 33235            | \$ -                              | \$ 37,302                         | \$ 43,342                         | \$ 131,578                                  | \$ -                                     |
| RDA 20% Set Aside                      | 33240            | \$ 30,500                         | \$ 14,000                         | \$ 5,000                          | \$ 10,500                                   | \$ -                                     |
| Administration Fees                    | 33250            | \$ -                              | \$ 7,510                          | \$ 27,270                         | \$ -  | \$ -                                     |
| Transfer In CDBG                       | 38090            | \$ 8,010                          | \$ 4,990                          | \$ 15,770                         | \$ 8,520                                    | \$ -                                     |
| <b>Total Revenue</b>                   |                  | <b>\$ 100,590</b>                 | <b>\$ 215,971</b>                 | <b>\$ 499,807</b>                 | <b>\$ 178,053</b>                           | <b>\$ 364,952</b>                        |
| Salary                                 | 50010            | \$ 24,182                         | \$ 35,554                         | \$ 27,034                         | \$ 13,773                                   | \$ -                                     |
| Overtime                               | 50050            | \$ -                              | \$ 93                             | \$ -                              | \$ -  | \$ -                                     |
| FICA                                   | 50090            | \$ 2,261                          | \$ 2,625                          | \$ 2,002                          | \$ 1,053                                    | \$ -                                     |
| Retirement                             | 50110            | \$ 3,615                          | \$ 4,848                          | \$ 6,032                          | \$ 2,643                                    | \$ -                                     |
| Group Insurance                        | 50120            | \$ 3,592                          | \$ 4,724                          | \$ 4,571                          | \$ 3,010                                    | \$ -                                     |
| <b>Total Salary &amp; Benefits</b>     |                  | <b>\$ 33,650</b>                  | <b>\$ 47,845</b>                  | <b>\$ 39,639</b>                  | <b>\$ 20,479</b>                            | <b>\$ -</b>                              |
| Training and Travel                    | 50230            | \$ 386                            | \$ 1,032                          | \$ 176                            | \$ 570                                      | \$ -                                     |
| Postage                                | 50290            | \$ 76                             | \$ 426                            | \$ 103                            | \$ 51                                       | \$ -                                     |
| Supplies                               | 50310            | \$ 372                            | \$ 736                            | \$ 171                            | \$ 151                                      | \$ -                                     |
| Professional Services                  | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loans                                  | 50470            | \$ 11,500                         | \$ 109,368                        | \$ 355,022                        | \$ 1,163                                    | \$ 352,452                               |
| Loan Payment Reserve                   | 51040            | \$ 20,000                         | \$ -                              | \$ -                              | \$ 104,029                                  | \$ 12,500                                |
| Marketing/Misc.                        | 52030            | \$ 762                            | \$ 570                            | \$ 981                            | \$ 64                                       | \$ -                                     |
| Capital Outlay                         | 52040            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Insurance         | 52190            | \$ 1,168                          | \$ 1,580                          | \$ 930                            | \$ 400                                      | \$ -                                     |
| Oper. Trans. Out-MIS                   | 81400            | \$ 1,600                          | \$ 1,700                          | \$ 2,060                          | \$ 1,120                                    | \$ -                                     |
| <b>Total Operating Expense</b>         |                  | <b>\$ 35,864</b>                  | <b>\$ 115,412</b>                 | <b>\$ 359,442</b>                 | <b>\$ 107,548</b>                           | <b>\$ 364,952</b>                        |
| <b>Total Expenditures</b>              |                  | <b>\$ 69,514</b>                  | <b>\$ 163,257</b>                 | <b>\$ 399,081</b>                 | <b>\$ 128,028</b>                           | <b>\$ 364,952</b>                        |
| <b>Total Surplus/(Deficit)</b>         |                  | <b>\$ 31,076</b>                  | <b>\$ 52,714</b>                  | <b>\$ 100,726</b>                 | <b>\$ 50,025</b>                            | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: CAL HOME GRANT REUSE

FUND: 57

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.15               | 0.10               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| Grant Administrator/Internal Auditor        | 40         | 0.17               | 0.12               | 0.10               | 0.10               | 0.00                  | \$ -                      |
| Community Programs Supervisor               | 39         | 0.42               | 0.27               | 0.15               | 0.10               | 0.00                  | \$ -                      |
| Community Programs Technician I             | 29         | 0.08               | 0.18               | 0.20               | 0.15               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.50               | 0.67               | 0.50               | 0.35               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.50               | 0.67               | 0.50               | 0.35               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

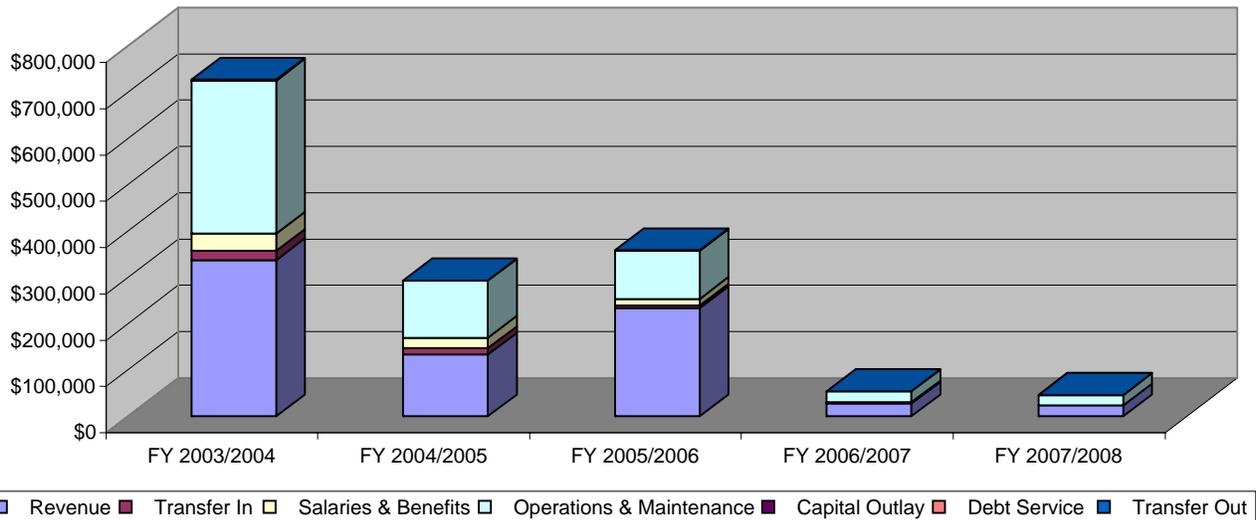
DEPARTMENT: CHFA GRANT

FUND: 45

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ 337,738                     | \$ 133,440                     | \$ 233,706                     | \$ 27,353                                | \$ 23,115                             |
| Transfer In                       | \$ 20,000                      | \$ 13,910                      | \$ 5,090                       | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ 357,738                     | \$ 147,350                     | \$ 238,796                     | \$ 27,353                                | \$ 23,115                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ 36,791                      | \$ 22,230                      | \$ 15,022                      | \$ 3,154                                 | \$ -                                  |
| Operations & Maintenance          | \$ 330,769                     | \$ 122,920                     | \$ 103,869                     | \$ 23,243                                | \$ 23,115                             |
| Capital Outlay                    |                                |                                |                                |  |                                       |
| Debt Service                      |                                |                                |                                |  |                                       |
| Transfer Out                      | \$ 1,600                       | \$ 850                         | \$ 1,030                       | \$ 560                                   | \$ -                                  |
| <b>Total Expenditures</b>         | \$ 369,160                     | \$ 146,000                     | \$ 119,922                     | \$ 26,957                                | \$ 23,115                             |
| <b>Total Surplus or (Deficit)</b> | \$ (11,422)                    | \$ 1,350                       | \$ 118,874                     | \$ 395                                   | \$ -                                  |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.40         | 0.31         | 0.20         | 0.05         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| CHFA GRANT<br>Fund 45-500          | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Interest                           | 30090            |                                   | \$ 440                            | \$ 12,159                         | \$ 4,238                                    | \$ -                                     |
| Loan Payment Interest              | 30095            |                                   |                                   |                                   | \$ 2,920                                    | \$ -                                     |
| Reserve Revenue Reuse              | 31425            | \$ -                              | \$ -                              | \$ 74,000                         | \$ -  | \$ -                                     |
| Grant Funds                        | 33210            | \$ 318,000                        | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Processing Fee                | 33220            | \$ 750                            | \$ -                              | \$ 150                            | \$ -  | \$ -                                     |
| Loan Payments                      | 33230            | \$ 6,988                          | \$ 120,000                        | \$ 144,897                        | \$ 20,195                                   | \$ 23,115                                |
| RDA 20% Set Aside                  | 33240            | \$ 12,000                         | \$ 13,000                         | \$ 2,500                          | \$ -  |  |
| Transfer In CDBG                   | 38090            | \$ 20,000                         | \$ 13,910                         | \$ 5,090                          | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ 357,738</b>                 | <b>\$ 147,350</b>                 | <b>\$ 238,796</b>                 | <b>\$ 27,353</b>                            | <b>\$ 23,115</b>                         |
| Salary                             | 50010            | \$ 27,020                         | \$ 15,780                         | \$ 10,117                         | \$ 2,026                                    | \$ -                                     |
| Overtime                           | 50050            | \$ 317                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ 2,253                          | \$ 1,620                          | \$ 741                            | \$ 155                                      | \$ -                                     |
| Retirement                         | 50110            | \$ 3,293                          | \$ 2,120                          | \$ 2,469                          | \$ 429                                      | \$ -                                     |
| Group Insurance                    | 50120            | \$ 3,907                          | \$ 2,710                          | \$ 1,695                          | \$ 543                                      | \$ -                                     |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ 36,791</b>                  | <b>\$ 22,230</b>                  | <b>\$ 15,022</b>                  | <b>\$ 3,154</b>                             | <b>\$ -</b>                              |
| Training and Travel                | 50230            | \$ 355                            | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Postage                            | 50290            | \$ -                              | \$ 500                            | \$ 47                             | \$ 40                                       | \$ -                                     |
| Supplies                           | 50310            | \$ 289                            | \$ 500                            | \$ -                              | \$ -  | \$ -                                     |
| Professional Services              | 50460            | \$ 7,402                          | \$ 500                            | \$ -                              | \$ -  | \$ -                                     |
| Loans                              | 50470            | \$ 318,000                        | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Payment Reserve               | 51040            | \$ 3,406                          | \$ 120,000                        | \$ 29,513                         | \$ 23,115                                   | \$ 23,115                                |
| Reuse Funds                        | 51045            | \$ 150                            | \$ 680                            | \$ 74,000                         | \$ -  | \$ -                                     |
| Marketing/ Advertising             | 52030            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Insurance     | 52190            | \$ 1,168                          | \$ 740                            | \$ 310                            | \$ 89                                       | \$ -                                     |
| Oper. Trans. Out-MIS               | 81400            | \$ 1,600                          | \$ 850                            | \$ 1,030                          | \$ 560                                      | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ 332,369</b>                 | <b>\$ 123,770</b>                 | <b>\$ 104,899</b>                 | <b>\$ 23,803</b>                            | <b>\$ 23,115</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ 369,160</b>                 | <b>\$ 146,000</b>                 | <b>\$ 119,922</b>                 | <b>\$ 26,957</b>                            | <b>\$ 23,115</b>                         |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ (11,422)</b>                | <b>\$ 1,350</b>                   | <b>\$ 118,874</b>                 | <b>\$ 395</b>                               | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: CHFA GRANT

FUND: 45

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.10               | 0.05               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Supervisor               | 39         | 0.25               | 0.17               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| Grant Administrator/ Internal Auditor       | 40         | 0.15               | 0.04               | 0.05               | 0.05               | 0.00                  | \$ -                      |
| Community Programs Technician I             | 29         | 0.00               | 0.05               | 0.05               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.40               | 0.31               | 0.20               | 0.05               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Salaried Employees</b>             |            | 0.40               | 0.31               | 0.20               | 0.05               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT SUMMARY BUDGET

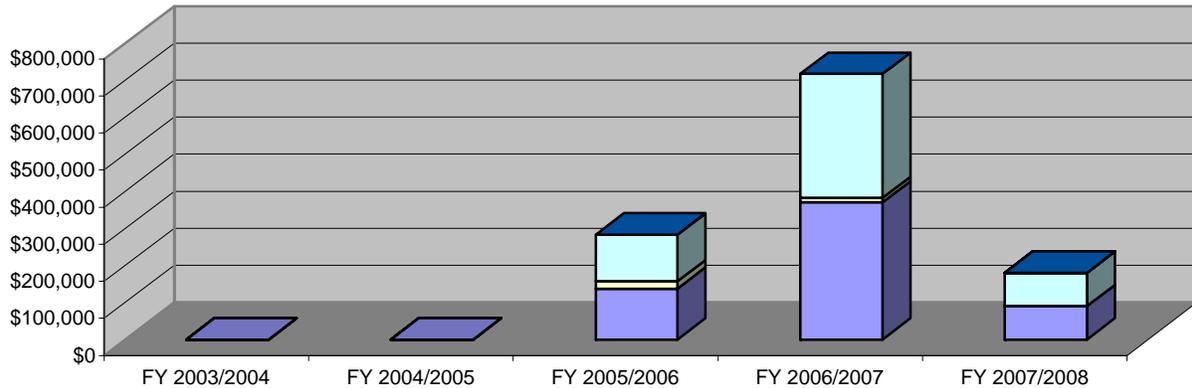
DEPARTMENT: 2004 CAL HOME GRANT

FUND: 51

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ 137,136                     | \$ 370,502                               | \$ 90,000                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ 137,136                     | \$ 370,502                               | \$ 90,000                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ 19,662                      | \$ 11,738                                | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ 125,261                     | \$ 334,024                               | \$ 90,000                             |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ 1,030                       | \$ 560                                   | \$ -                                  |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ 145,953                     | \$ 346,322                               | \$ 90,000                             |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ (8,817)                     | \$ 24,180                                | \$ -                                  |

**BUDGET SUMMARY**



Legend: Revenue (Blue), Transfer In (Red), Salaries & Benefits (Green), Operations & Maintenance (Yellow), Capital Outlay (Purple), Debt Service (Orange), Transfer Out (Dark Blue)

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.30         | 0.20         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| 2004 CAL HOME GRANT<br>Fund 51-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Grant Funds                        | 33210            | \$ -                              | \$ -                              | \$ 124,636                        | \$ 331,345                                  | \$ 90,000                                |
| Loan Processing Fee                | 33220            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Payments                      | 33230            | \$ -                              | \$ -                              | \$ -                              | \$ 360                                      | \$ -                                     |
| RDA 20% Set Aside                  | 33240            | \$ -                              | \$ -                              | \$ 12,500                         | \$ 8,500                                    | \$ -                                     |
| Administration Fees                | 33250            | \$ -                              | \$ -                              | \$ -                              | \$ 30,297                                   | \$ -                                     |
| Transfer In CDBG                   | 38090            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 137,136</b>                 | <b>\$ 370,502</b>                           | <b>\$ 90,000</b>                         |
| Salary                             | 50010            | \$ -                              | \$ -                              | \$ 13,121                         | \$ 7,728                                    | \$ -                                     |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ 173                            | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ -                              | \$ -                              | \$ 984                            | \$ 591                                      | \$ -                                     |
| Retirement                         | 50110            | \$ -                              | \$ -                              | \$ 3,098                          | \$ 1,668                                    | \$ -                                     |
| Group Insurance                    | 50120            | \$ -                              | \$ -                              | \$ 2,285                          | \$ 1,752                                    | \$ -                                     |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 19,662</b>                  | <b>\$ 11,738</b>                            | <b>\$ -</b>                              |
| Training and Travel                | 50230            | \$ -                              | \$ -                              | \$ 241                            | \$ 229                                      | \$ -                                     |
| Postage                            | 50290            | \$ -                              | \$ -                              | \$ 135                            | \$ 131                                      | \$ -                                     |
| Supplies                           | 50310            | \$ -                              | \$ -                              | \$ 118                            | \$ 307                                      | \$ -                                     |
| Professional Services              | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ 600                                      | \$ -                                     |
| Loans                              | 50470            | \$ -                              | \$ -                              | \$ 124,236                        | \$ 331,345                                  | \$ 90,000                                |
| Loan Payment Reserve               | 51040            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Marketing/ Advertising             | 52030            | \$ -                              | \$ -                              | \$ 66                             | \$ 1,100                                    | \$ -                                     |
| Workers Compensation Insurance     | 52190            | \$ -                              | \$ -                              | \$ 465                            | \$ 311                                      | \$ -                                     |
| Oper. Trans. Out-MIS               | 81400            | \$ -                              | \$ -                              | \$ 1,030                          | \$ 560                                      | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 126,291</b>                 | <b>\$ 334,584</b>                           | <b>\$ 90,000</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 145,953</b>                 | <b>\$ 346,322</b>                           | <b>\$ 90,000</b>                         |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ (8,817)</b>                 | <b>\$ 24,180</b>                            | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: 2004 CAL HOME GRANT

FUND: 51

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Admin Service Dir / Finance Director        | Contract   | 0.00               | 0.00               | 0.05               | 0.00               | 0.00                  | \$ -                      |
| Community Programs Supervisor               | 39         | 0.00               | 0.00               | 0.10               | 0.05               | 0.00                  | \$ -                      |
| Grant Administrator/ Internal Auditor       | 40         | 0.00               | 0.00               | 0.05               | 0.05               | 0.00                  | \$ -                      |
| Community Programs Technician I             | 29         | 0.00               | 0.00               | 0.10               | 0.10               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.30               | 0.20               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.30               | 0.20               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

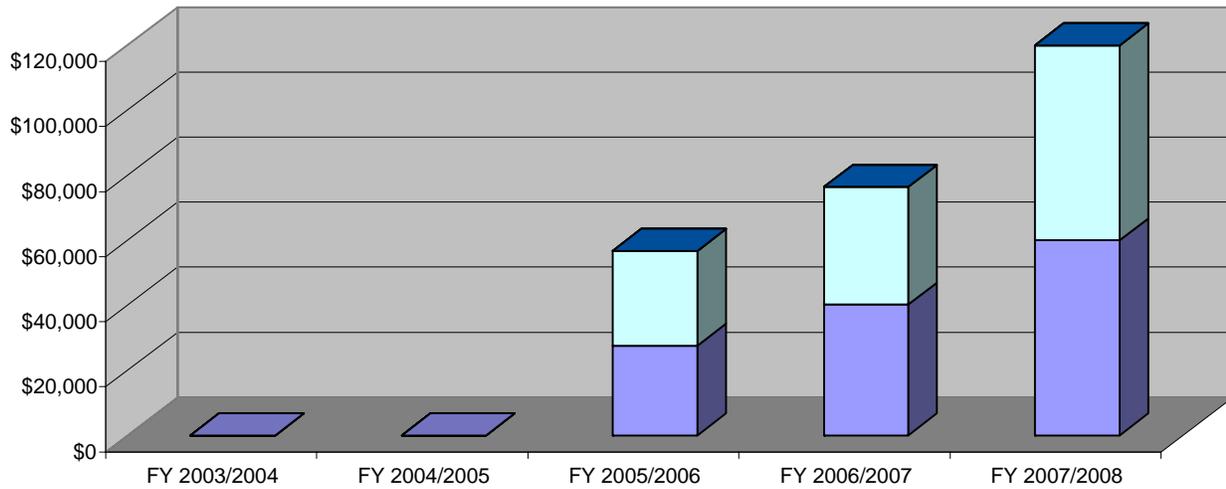
DEPARTMENT: MISCELLANEOUS GRANTS DEPT.

FUND: 52

DEPT: 500

| Description                       | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Revenue                           | \$ -                              | \$ -                              | \$ 27,636                         | \$ 40,270                                   | \$ 60,000                                |
| Transfer In                       | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>              | \$ -                              | \$ -                              | \$ 27,636                         | \$ 40,270                                   | \$ 60,000                                |
| <b>Expenditures:</b>              |                                   |                                   |                                   |   |  |
| Salaries & Benefits               | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Operations & Maintenance          | \$ -                              | \$ -                              | \$ 29,153                         | \$ 36,131                                   | \$ 60,000                                |
| Capital Outlay                    | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Debt Service                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer Out                      | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Expenditures</b>         | \$ -                              | \$ -                              | \$ 29,153                         | \$ 36,131                                   | \$ 60,000                                |
| <b>Total Surplus or (Deficit)</b> | \$ -                              | \$ -                              | \$ (1,517)                        | \$ 4,138                                    | \$ -                                     |

BUDGET SUMMARY



■ Revenue 
 ■ Transfer In 
 ■ Salaries & Benefits 
 ■ Operations & Maintenance 
 ■ Capital Outlay 
 ■ Debt Service 
 ■ Transfer Out

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| <u>Miscellaneous Grants Dept.</u> | Object | Actual       | Actual       | Actual       | Estimated Actual | City Council |
|-----------------------------------|--------|--------------|--------------|--------------|------------------|--------------|
| Fund 52-500                       | Number | Rev/Exp      | Rev/Exp      | Rev/Exp      | Rev/Exp          | Approved     |
|                                   |        | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007     | FY 2007/2008 |
| Grant Revenue                     | 33210  | \$ -         | \$ -         | \$ 27,636    | \$ 40,270        | \$ 60,000    |
| <b>Total Revenue</b>              |        | \$ -         | \$ -         | \$ 27,636    | \$ 40,270        | \$ 60,000    |
|                                   |        |              |              |              |                  |              |
| Program Expense                   | 50335  | \$ -         | \$ -         | \$ 29,153    | \$ 36,131        | \$ 60,000    |
| <b>Total Operating Expense</b>    |        | \$ -         | \$ -         | \$ 29,153    | \$ 36,131        | \$ 60,000    |
|                                   |        |              |              |              |                  |              |
| <b>Total Expenditures</b>         |        | \$ -         | \$ -         | \$ 29,153    | \$ 36,131        | \$ 60,000    |
|                                   |        |              |              |              |                  |              |
| <b>Total Surplus/(Deficit)</b>    |        | \$ -         | \$ -         | \$ (1,517)   | \$ 4,138         | \$ -         |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

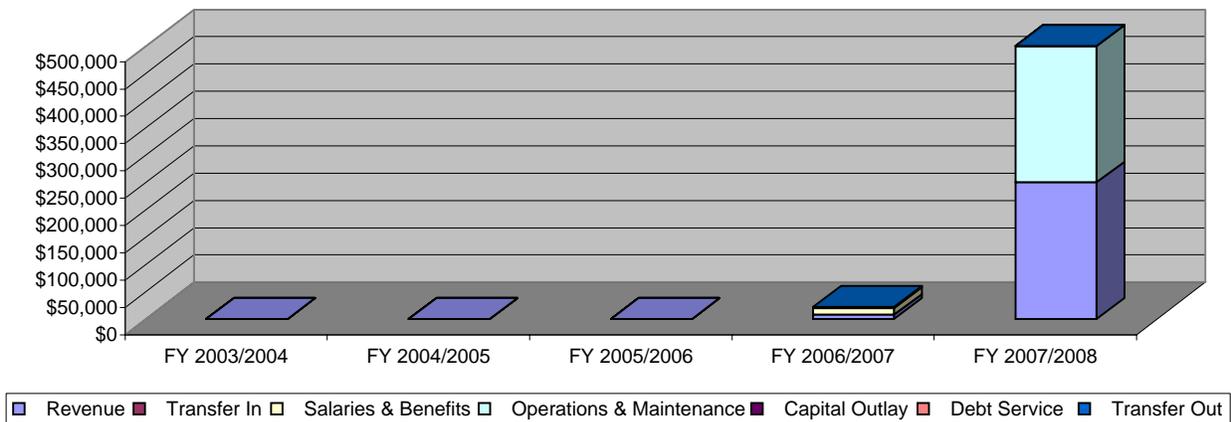
DEPARTMENT: 2005 CAL HOME GRANT

FUND: 53

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ 7,500                                 | \$ 250,000                            |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ 7,500                                 | \$ 250,000                            |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ 11,738                                | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ 1,892                                 | \$ 250,000                            |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ 560                                   | \$ -                                  |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ 14,190                                | \$ 250,000                            |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ (6,690)                               | \$ -                                  |

**BUDGET SUMMARY**



**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 0.20         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT OBJECT DETAIL BUDGET

| 2005 CAL HOME GRANT<br>Fund 53-500 | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| Grant Funds                        | 33210            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 250,000                               |
| Loan Processing Fee                | 33220            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Loan Payments                      | 33230            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| RDA 20% Set Aside                  | 33240            | \$ -                              | \$ -                              | \$ -                              | \$ 7,500                                    | \$ -                                     |
| Administration Fees                | 33250            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Transfer In CDBG                   | 38090            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| <b>Total Revenue</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 7,500</b>                             | <b>\$ 250,000</b>                        |
| Salary                             | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 7,728                                    | \$ -                                     |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 591                                      | \$ -                                     |
| Retirement                         | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 1,668                                    | \$ -                                     |
| Group Insurance                    | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 1,752                                    | \$ -                                     |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 11,738</b>                            | <b>\$ -</b>                              |
| Training and Travel                | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ 227                                      | \$ -                                     |
| Postage                            | 50290            | \$ -                              | \$ -                              | \$ -                              | \$ 17                                       | \$ -                                     |
| Supplies                           | 50310            | \$ -                              | \$ -                              | \$ -                              | \$ 86                                       | \$ -                                     |
| Professional Services              | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ 600                                      | \$ -                                     |
| Grant Loans                        | 50470            | \$ -                              | \$ -                              | \$ -                              | \$ 480                                      | \$ 250,000                               |
| Marketing/Advertising              | 52030            | \$ -                              | \$ -                              | \$ -                              | \$ 171                                      | \$ -                                     |
| Workers Compensation Insurance     | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 311                                      | \$ -                                     |
| Oper. Trans. Out-MIS               | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 560                                      | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 2,452</b>                             | <b>\$ 250,000</b>                        |
| <b>Total Expenditures</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 14,190</b>                            | <b>\$ 250,000</b>                        |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ (6,690)</b>                           | <b>\$ -</b>                              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
STAFFING DETAIL

DEPARTMENT: 2005 CAL HOME GRANT

FUND: 53

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Community Programs Supervisor               | 39         | 0.00               | 0.00               | 0.00               | 0.05               | 0.00                  | \$ -                      |
| Grant Administrator/ Internal Auditor       | 40         | 0.00               | 0.00               | 0.00               | 0.05               | 0.00                  | \$ -                      |
| Community Programs Technician I             | 29         | 0.00               | 0.00               | 0.00               | 0.10               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.00               | 0.20               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.00               | 0.20               | 0.00                  | \$ -                      |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT SUMMARY BUDGET

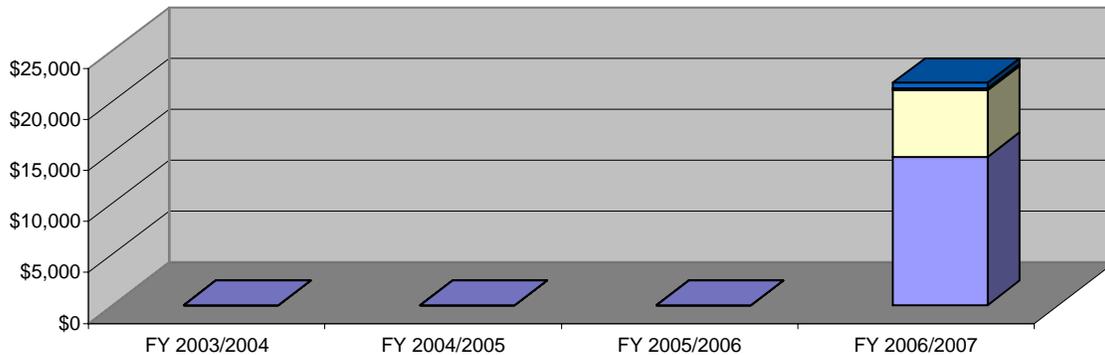
DEPARTMENT: 2006 HOME

FUND: 54

DEPT: 500

| Description                       | Actual Rev/Exp<br>FY 2003/2004 | Actual Rev/Exp<br>FY 2004/2005 | Actual Rev/Exp<br>FY 2005/2006 | Estimated Actual Rev/Exp<br>FY 2006/2007 | City Council Approved<br>FY 2007/2008 |
|-----------------------------------|--------------------------------|--------------------------------|--------------------------------|--|---------------------------------------|
| Revenue                           | \$ -                           | \$ -                           | \$ -                           | \$ 14,522                                | \$ 16,248                             |
| Transfer In                       | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| <b>Total Revenue</b>              | \$ -                           | \$ -                           | \$ -                           | \$ 14,522                                | \$ 16,248                             |
| <b>Expenditures:</b>              |                                |                                |                                |  |                                       |
| Salaries & Benefits               | \$ -                           | \$ -                           | \$ -                           | \$ 6,509                                 | \$ -                                  |
| Operations & Maintenance          | \$ -                           | \$ -                           | \$ -                           | \$ 190                                   | \$ -                                  |
| Capital Outlay                    | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Debt Service                      | \$ -                           | \$ -                           | \$ -                           | \$ -                                     | \$ -                                  |
| Transfer Out                      | \$ -                           | \$ -                           | \$ -                           | \$ 560                                   | \$ 16,248                             |
| <b>Total Expenditures</b>         | \$ -                           | \$ -                           | \$ -                           | \$ 7,259                                 | \$ 16,248                             |
| <b>Total Surplus or (Deficit)</b> | \$ -                           | \$ -                           | \$ -                           | \$ 7,263                                 | \$ -                                  |

**BUDGET SUMMARY**



■ Revenue 
 ■ Transfer In 
 ■ Salaries & Benefits 
 ■ Operations & Maintenance 
 ■ Capital Outlay 
 ■ Debt Service 
 ■ Transfer Out

**PERSONNEL RECAP**

| DESCRIPTION | APPROVED     | APPROVED     | APPROVED     | APPROVED     | APPROVED     |
|-------------|--------------|--------------|--------------|--------------|--------------|
|             | FY 2003/2004 | FY 2004/2005 | FY 2005/2006 | FY 2006/2007 | FY 2007/2008 |
| FULL TIME   | 0.00         | 0.00         | 0.00         | 0.10         | 0.00         |
| PART TIME   |              |              |              |              |              |

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
DEPARTMENT OBJECT DETAIL BUDGET

| 2006 HOME<br>Fund 54-500           | Object<br>Number | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated Actual<br>Rev/Exp<br>FY 2006/2007 | City Council<br>Approved<br>FY 2007/2008 |
|------------------------------------|------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|--|
| RDA 20% Set Aside                  | 33240            | \$ -                              | \$ -                              | \$ -                              | \$ 5,770                                    | \$ -                                     |
| Activity Delivery                  | 33250            | \$ -                              | \$ -                              | \$ -                              | \$ 8,752                                    | \$ 16,248                                |
| <b>Total Revenue</b>               |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 14,522</b>                            | <b>\$ 16,248</b>                         |
| Salary                             | 50010            | \$ -                              | \$ -                              | \$ -                              | \$ 4,673                                    | \$ -                                     |
| Overtime                           | 50050            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| FICA                               | 50090            | \$ -                              | \$ -                              | \$ -                              | \$ 358                                      | \$ -                                     |
| Retirement                         | 50110            | \$ -                              | \$ -                              | \$ -                              | \$ 1,036                                    | \$ -                                     |
| Group Insurance                    | 50120            | \$ -                              | \$ -                              | \$ -                              | \$ 444                                      | \$ -                                     |
| <b>Total Salary &amp; Benefits</b> |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 6,509</b>                             | <b>\$ -</b>                              |
| Training and Travel                | 50230            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Postage                            | 50290            | \$ -                              | \$ -                              | \$ -                              | \$ 3  | \$ -                                     |
| Supplies                           | 50310            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Professional Services              | 50460            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ -                                     |
| Workers Compensation Insurance     | 52190            | \$ -                              | \$ -                              | \$ -                              | \$ 187                                      | \$ -                                     |
| Oper. Trans. Out- Housing Fund     | 80840            | \$ -                              | \$ -                              | \$ -                              | \$ -  | \$ 16,248                                |
| Oper. Trans. Out-MIS               | 81400            | \$ -                              | \$ -                              | \$ -                              | \$ 560                                      | \$ -                                     |
| <b>Total Operating Expense</b>     |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 750</b>                               | <b>\$ 16,248</b>                         |
| <b>Total Expenditures</b>          |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 7,259</b>                             | <b>\$ 16,248</b>                         |
| <b>Total Surplus/ (Deficit)</b>    |                  | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 7,263</b>                             | <b>\$ -</b>                              |

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2007/2008  
 STAFFING DETAIL

DEPARTMENT: 2006 HOME

FUND: 54

DEPT: 500

SALARIED EMPLOYEES

| Position Title                              | Step Range | 2003/2004 Approved | 2004/2005 Approved | 2005/2006 Approved | 2006/2007 Approved | 2007/2008 CC Approved | Annual Salary CC Approved |
|---|------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|
| <b>Existing Positions:</b>                  |            |                    |                    |                    |                    |                       |                           |
| Community Programs Supervisor               | 39         | 0.00               | 0.00               | 0.00               | 0.10               | 0.00                  | \$ -                      |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Existing Positions</b>             |            | 0.00               | 0.00               | 0.00               | 0.10               | 0.00                  | \$ -                      |
| <b>Reclassification and New Positions:</b>  |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
|   |            |                    |                    |                    |                    |                       |                           |
| <b>Total Reclassified and New Positions</b> |            | 0.00               | 0.00               | 0.00               | 0.00               | 0.00                  | \$ -                      |
| <b>Total Salaried Employees</b>             |            | 0.00               | 0.00               | 0.00               | 0.10               | 0.00                  | \$ -                      |

# ***CAPITAL OUTLAY SUMMARY***

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## **OVERVIEW**

The following section summarizes all the budgeted capital outlay expenditures by fund and department for fiscal year 2007/2008.

**CITY OF WASCO  
CAPITAL OUTLAY BUDGET  
PER DEPARTMENT  
FISCAL YEAR 2007-2008**

| <b>Department (Description)</b>                        | <b>City Council<br/>Approved<br/>FY 2007-2008</b> |
|--|---|
| <b>City Manager 01-110</b>                             |   |
| Replacement Computer for City Manager                  | \$ 1,500  |
| Replacement Computer for Executive Secretary           | \$ 1,500  |
| Sub Total  | <u>\$ 3,000</u>                                   |
| <b>Finance &amp; Accounting 01-115</b>                 |   |
| Automatic Check Signing Machine                        | \$ 3,000  |
| Sub Total  | <u>\$ 3,000</u>                                   |
| <b>Human Resources/Risk Management 01-120</b>          |   |
| Employee ID System                                     | \$ 3,500  |
| Digital Camera   | \$ 300  |
| Sub Total  | <u>\$ 3,800</u>                                   |
| <b>Planning 01-125</b>                                 |   |
| TBD  | \$ 8,000  |
| Sub Total  | <u>\$ 8,000</u>                                   |
| <b>Engineering 01-135</b>                              |   |
| Desk Phone for AutoCAD Technican                       | \$ 350  |
| Software Upgrades Acrobat & AutoCAD 2007)              | \$ 2,500  |
| HP Designjet 130 Printer                               | \$ 2,100  |
| 2- Durawheel DW Measuring Wheel                        | \$ 320  |
| CST/Berger Measure Mark 300 Feet                       | \$ 150  |
| Topcon AT-G1 Auto Level                                | \$ 2,250  |
| Sub Total  | <u>\$ 7,670</u>                                   |
| <b>Sheriff 01-140</b>                                  |   |
| 4-Lockers Double Tier                                  | \$ 2,400  |
| 2-Patrol Vehicles (Grant)                              | \$ 90,000   |
| Sub Total  | <u>\$ 92,400</u>                                  |
| <b>Animal Services 01-145</b>                          |   |
| Chest Freezer  | \$ 500  |
| Desk   | \$ 400  |
| Office Chair   | \$ 200  |
| Dart Projector   | \$ 700  |
| Copier   | \$ 900  |
| Sub Total  | <u>\$ 2,700</u>                                   |
| <b>Building Inspection 01-150</b>                      |   |
| Workstation for Building Inspector I                   | \$ 1,500  |
| Computer for Building Inspector I                      | \$ 1,500  |
| Sub Total  | <u>\$ 3,000</u>                                   |
| <b>Housing &amp; Community Programs 01-170</b>         |   |
| Replacement computer for Community Programs Technician | \$ 1,500  |
| Sub Total  | <u>\$ 1,500</u>                                   |
| <b>Streets 10-200</b>                                  |   |
| Craftco Asphalt Crack Sealer                           | \$ 70,000   |
| Sub Total  | <u>\$ 70,000</u>                                  |
| <b>Public Transit 12-200</b>                           |   |
| Security Safe  | \$ 500  |
| File Cabinet   | \$ 300  |
| Coin Counter   | \$ 300  |
| 6ft x10ft umbrella-style transit shelters (4) sets     | \$ 65,848   |
| GPS Hardware (4) units                                 | \$ 3,953  |
| GIS Software (5) Sets                                  | \$ 4,839  |
| Computer to run the GPS System                         | \$ 2,125  |
| Annual Subscription for GPS System (4) Vehicles        | \$ 2,460  |
| Sub Total  | <u>\$ 80,325</u>                                  |
| <b>MIS 01-155</b>                                      |   |
| Work Order/ Inventory Tracking System                  | \$ 3,000  |
| Sub Total  | <u>\$ 3,000</u>                                   |
| <b>Shop Maintenance 11-200</b>                         |   |
| Power Washer   | \$ 3,500  |
| Shop/ Key Software, Tech Manuals                       | \$ 5,000  |
| Fax Machine  | \$ 300  |
| Sub Total  | <u>\$ 8,800</u>                                   |

CITY OF WASCO  
 CAPITAL OUTLAY BUDGET  
 PER DEPARTMENT  
 FISCAL YEAR 2007-2008

| Department (Description)                      | City Council<br>Approved<br>FY 2007-2008 |
|---|--|
| <b>Emergency Response 15-200</b>              |  |
| Radios/Communication                          | \$ 1,800                                 |
| Sub Total                                     | \$ 1,800                                 |
| <b>Facilities Maintenance 16-200</b>          |  |
| Truck w/ Utility Bed                          | \$ 30,000                                |
| Air Compressor                                | \$ 900                                   |
| Sub Total                                     | \$ 30,900                                |
| <b>Wastewater 30-400</b>                      |  |
| Composite Sampler                             | \$ 5,000                                 |
| Concrete Pad Westside of New Building         | \$ 4,000                                 |
| WWT Plan Expansion                            | \$ 5,000,000                             |
| Replacement Computer for Accounting Asst. II  | \$ 500                                   |
| Replacement Computer for AP/PR Specialsit     | \$ 600                                   |
| Sub Total                                     | \$ 5,010,100                             |
| <b>Water 31-400</b>                           |  |
| Final Payment of Townsend Well Purchase       | \$ 370,000                               |
| Fire Hydrant Replacement                      | \$ 11,000                                |
| Meter Replacement                             | \$ 10,000                                |
| Gate Valve Replacement                        | \$ 10,000                                |
| Well #10 Fence Replacement                    | \$ 8,000                                 |
| Routing Software                              | \$ 10,000                                |
| Pipe Locator                                  | \$ 1,000                                 |
| Replacement Computer for Accounting Asst. II  | \$ 500                                   |
| Replacement Computer for AP/PR Specialsit     | \$ 600                                   |
| Sub Total                                     | \$ 421,100                               |
| <b>Sanitation 32-400</b>                      |  |
| 300-95 Gallon Containers Conversion Section 8 | \$ 33,000                                |
| 200- 95 Gallon Containers -New Development    | \$ 20,000                                |
| 6-New Metal Bins Replacement                  | \$ 7,700                                 |
| 2-Emission Compliance Retrofit                | \$ 10,000                                |
| New Street Sweeper                            | \$ 80,000                                |
| 2-40 Yard Roll-Off Bin                        | \$ 8,000                                 |
| Replacement Computer for Accounting Asst. II  | \$ 500                                   |
| Replacement Computer for AP/PR Specialsit     | \$ 600                                   |
| Sub Total                                     | \$ 159,800                               |
| <b>TOTAL CAPITAL OUTLAY FOR ALL FUNDS</b>     | <b>\$ 5,910,895</b>                      |

CITY OF WASCO  
 CAPITAL OUTLAY BUDGET  
 PER DEPARTMENT  
 FISCAL YEAR 2007-2008

| Existing Department Leases (Description)                  | Life Expectancy<br>(in years) | City Council<br>Approved<br>FY 2007-2008 |
|---|-------------------------------|--|
| <b><u>CAPITAL LEASES</u></b>                              |                               |  |
| <b>Non- Depart 01-130</b>                                 |                               |  |
| Copier Overage on Leases                                  |                               | \$ 7,216                                 |
| 1 Kyocera Mita 2230 Digital Color Copier- City Hal        |                               | \$ 4,992                                 |
| 1 Kyocera Mita 2230 Digital Color Copier -City Hall Annex |                               | \$ 4,992                                 |
|   | Sub Total                     | \$ 17,200                                |
| <b>Streets 10-200</b>                                     |                               |  |
| 10 Wheel Dump Truck                                       | 10                            | \$ 24,542                                |
|   | Sub Total                     | \$ 24,542                                |
| <b>Water Division 31-400</b>                              |                               |  |
| Backhoe   | 10                            | \$ 24,333                                |
|   | Sub Total                     | \$ 24,333                                |
| <b>Sanitation Division 32-400</b>                         |                               |  |
| Brush/ Compact Wheel Loader                               |                               | \$ 19,280                                |
| 2007 Garbage Truck  |                               | \$ 44,581                                |
| 2007 Bin Truck  |                               | \$ 50,000                                |
|   | Sub Total                     | \$ 113,861                               |
| <b>TOTAL EXISTING CAPITAL LEASES FOR ALL FUNDS</b>        |                               | <b>\$ 179,936</b>                        |

| Proposed Department Leases (Description)           | Life Expectancy<br>(in years) | City Council<br>Approved<br>FY 2007-2008 |
|--|-------------------------------|--|
| <b><u>CAPITAL LEASES</u></b>                       |                               |  |
| <b>Sanitation Division 32-400</b>                  |                               |  |
| Roll Off Truck                                     |                               | \$ 25,000                                |
|  | Sub Total                     | \$ 25,000                                |
| <b>TOTAL PROPOSED CAPITAL LEASES FOR ALL FUNDS</b> |                               | <b>\$ 25,000</b>                         |

# ***DEBT SCHEDULE***

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## **OVERVIEW**

The following section summarizes all the budgeted capital debt by fund and department for fiscal year 2007-2008.

CITY OF WASCO  
DEBT SCHEDULE AND LEASE SCHEDULE  
FISCAL YEAR 2007/2008

**DEBT**

| FUND                   | DEPT. | FUND NAME  | ORIGINAL TERM                           | YEARS REMAINING | DESCRIPTION                                       | BEGINNING BALANCE   | PAYMENT           | ENDING BALANCE      |
|------------------------|-------|------------|---|-----------------|---|---------------------|-------------------|---------------------|
| 10                     | 200   | Street     | 20 YEARS                                | 11 YEARS        | State Water Resource - Storm drain                | \$ 412,417          | \$ 44,080         | \$ 379,885          |
| FUND TOTAL             |       |            |   |                 |   | \$ 412,417          | \$ 44,080         | \$ 379,885          |
| 30                     | 400   | Wastewater | 20 YEARS                                | 13 YEARS        | State Water Resource - Wastewater Plant Expansion | \$ 3,177,947        | \$ 291,308        | \$ 2,969,266        |
|                        |       |            | 10 YEARS                                | 3 YEARS         | BYN - 1999 Refunding Wastewater Plant Expansion   | \$ 620,000          | \$ 226,040        | \$ 420,000          |
|                        |       |            | 25 YEARS                                | 10 YEARS        | Wasco Public Finance Authority - AD 92-1 Ind.Park | \$ 474,490          | \$ 85,000         | \$ 389,490          |
|                        |       |            | new loan for wastewater plant expansion |                 |   | \$ -                | \$ -              | \$ 5,000,000        |
| FUND TOTAL             |       |            |   |                 |   | \$ 4,272,437        | \$ 602,348        | \$ 8,778,756        |
| 31                     | 400   | Water      | 10 YEARS                                | 1 YEAR          | USDA-FMHA - Generators                            | \$ 16,456           | \$ 18,607         | \$ -                |
|                        |       |            | 25 YEARS                                | 10 YEARS        | Wasco Public Finance Authority - AD 92-1 Ind.Park | \$ 514,490          | \$ 60,000         | \$ 454,490          |
| FUND TOTAL             |       |            |   |                 |   | \$ 530,946          | \$ 78,607         | \$ 454,490          |
| <b>CITY DEBT TOTAL</b> |       |            |   |                 |   | <b>\$ 5,215,800</b> | <b>\$ 725,035</b> | <b>\$ 9,613,130</b> |

**LEASE**

| FUND                    | DEPT. | FUND NAME        | ORIGINAL TERM | YEARS REMAINING | DESCRIPTION                                     | BEGINNING BALANCE | PAYMENT           | ENDING BALANCE    |
|-------------------------|-------|------------------|---------------|-----------------|---|-------------------|-------------------|-------------------|
| 01                      | 130   | Non-Departmental | 3 YEARS       | 2 YEAR          | Capital Lease - Kyocera Mita Km C 2230          | \$ 12,160         | \$ 4,992          | \$ 7,168          |
|                         |       |                  | 3 YEARS       | 2 YEAR          | Capital Lease - Kyocera Mita Km C 2230          | \$ 12,160         | \$ 4,992          | \$ 7,168          |
| FUND TOTAL              |       |                  |               |                 |   | \$ 24,320         | \$ 9,984          | \$ 14,336         |
| 10                      | 200   | Public Works     | 5 YEARS       | 5 YEARS         | Capital Lease - 10 Wheel Dump Truck             | \$ 108,195        | \$ 24,543         | \$ 88,358         |
| FUND TOTAL              |       |                  |               |                 |   | \$ 108,195        | \$ 24,543         | \$ 88,358         |
| 31                      | 400   | Water            | 3 YEARS       | 3 YEARS         | Capital Lease - Backhoe                         | \$ 64,963         | \$ 24,333         | \$ 45,652         |
| FUND TOTAL              |       |                  |               |                 |   | \$ 64,963         | \$ 24,333         | \$ 45,652         |
| 32                      | 400   | Sanitation       | 5 YEARS       | 5 YEARS         | Capital Lease - 2007 Garbage Truck              | \$ 196,532        | \$ 44,581         | \$ 160,500        |
|                         |       |                  | 5 YEARS       | 5 YEARS         | Capital Lease - 2007 Compact Wheel Loader       | \$ 84,996         | \$ 19,280         | \$ 69,413         |
|                         |       |                  | 5 YEARS       | 5 YEARS         | Capital Lease - 2007 Bin Truck (Estimated)      | \$ 215,000        | \$ 50,000         | \$ 174,675        |
|                         |       |                  | 5 YEARS       | 5 YEARS         | Capital Lease - 2008 Roll Off Truck (Estimated) | \$ 100,000        | \$ 25,000         | \$ 80,000         |
| FUND TOTAL              |       |                  |               |                 |   | \$ 596,528        | \$ 138,862        | \$ 404,588        |
| <b>CITY LEASE TOTAL</b> |       |                  |               |                 |   | <b>\$ 794,006</b> | <b>\$ 197,722</b> | <b>\$ 552,934</b> |

# ***STAFFING SUMMARY***

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## **OVERVIEW**

The following section will cover Salary, FTE, Step and Ranges by Department.

1. **Salary Distribution Recap**
2. **Salaries – Steps and Ranges**
3. **City Employee Summary of Benefits**
4. **Full Time Equivalent (FTE)**

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2007/2008**

| <b>DEPARTMENT/DIVISIONS</b>                               | <b>CURRENT TITLE</b>                          | <b>FTE</b>  | <b>RANGE</b> | <b>PAY SCHEDULE</b> |
|---|---|-------------|--------------|---------------------|
| <b><u>City Manager 01-110</u></b>                         |   |             |              |                     |
|   | City Manager                                  | 1.00        | Contract     | Mgmt./Exempt        |
|   | Executive Secretary                           | 1.00        | 33           | Non-Exempt          |
|   | Administrative Assistant I                    | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>2.50</b> |              |                     |
| <b><u>Administrative Services Department 01-112</u></b>   |   |             |              |                     |
|   | Administrative Service Director/ Finance Dir. | 0.20        | Contract     | Mgmt./Exempt        |
|   | Administrative Assistant I                    | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>0.70</b> |              |                     |
| <b><u>Finance/Accounting 01-115</u></b>                   |   |             |              |                     |
|   | Administrative Service Director/ Finance Dir. | 0.15        | Contract     | Mgmt./Exempt        |
|   | Accounting Manager                            | 0.50        | 3            | Mid Mgmt/Exempt     |
|   | Grant Writer                                  | 1.00        | 47           | Non-Exempt          |
|   | Grant Administrator/Internal Auditor          | 0.15        | 34           | Non-Exempt          |
|   | Accounting Supervisor                         | 0.25        | 33           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>2.05</b> |              |                     |
| <b><u>Budget 01-117</u></b>                               |   |             |              |                     |
|   | Administrative Service Director/ Finance Dir. | 0.20        | Contract     | Mgmt./Exempt        |
|   | Accounting Manager                            | 0.50        | 3            | Mid Mgmt/Exempt     |
|   | Grant Administrator/Internal Auditor          | 0.20        | 34           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>0.90</b> |              |                     |
| <b><u>Human Resource &amp; Risk Management 01-120</u></b> |   |             |              |                     |
|   | Administrative Service Director/ Finance Dir. | 0.10        | Contract     | Mgmt./Exempt        |
|   | Human Resources Manager/Risk Management       | 1.00        | 14           | Mid Mgmt/Exempt     |
|   | Administrative Assistant I                    | 0.50        | 29           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>1.60</b> |              |                     |
| <b><u>Planning 01-125</u></b>                             |   |             |              |                     |
|   | Planning Director                             | 0.75        | Contract     | Mgmt./Exempt        |
|   | Senior Planner                                | 1.00        | 6            | Mid Mgmt/Exempt     |
|   | Assistant Planner                             | 1.00        | 41           | Non-Exempt          |
|   | Community Programs Supervisor                 | 0.10        | 33           | Non-Exempt          |
|   | Administrative Assistant I                    | 1.00        | 29           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>3.85</b> |              |                     |
| <b><u>Engineering 01-135</u></b>                          |   |             |              |                     |
|   | City Projects Manager                         | 1.00        | Contract     | Mid Mgmt/Exempt     |
|   | Public Works Inspector II                     | 1.00        | 43           | Non-Exempt          |
|   | Public Works Inspector I                      | 0.50        | 37           | Non-Exempt          |
|   | AutoCAD Technician                            | 1.00        | 32           | Non-Exempt          |
|   | Street Maintenance Technician I               | 0.50        | 26           | Non-Exempt          |
|   | Clerk   | 0.25        | 23           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>4.25</b> |              |                     |
| <b><u>Animal Services 01-145</u></b>                      |   |             |              |                     |
|   | Public Services Manager                       | 0.20        | 15           | Mid Mgmt/Exempt     |
|   | **Senior Animal Control Officer               | 1.00        | 30           | Non-Exempt          |
|   | **Animal Control Officer                      | 1.00        | 25           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>2.20</b> |              |                     |
| <b><u>Building Inspection 01-150</u></b>                  |   |             |              |                     |
|   | Planning Director                             | 0.25        | Contract     | Mgmt./Exempt        |
|   | Chief Building Inspector                      | 1.00        | 9            | Mid Mgmt/Exempt     |
|   | **Building Inspector II                       | 1.00        | 44           | Non-Exempt          |
|   | *Building Inspector I                         | 1.00        | 40           | Non-Exempt          |
|   | Permit Technician                             | 0.75        | 27           | Non-Exempt          |
|   | <b>Total</b>                                  | <b>4.00</b> |              |                     |

\* New Positions  
\*\* Reclassifications

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2007/2008**

| <b>DEPARTMENT/DIVISIONS</b>  | <b>CURRENT TITLE</b>                          | <b>FTE</b>  | <b>RANGE</b> | <b>PAY SCHEDULE</b> |
|--|---|-------------|--------------|---------------------|
| <b><u>Code Compliance. 01-160</u></b>                                |   |             |              |                     |
|  | Administrative Service Director/ Finance Dir. | 0.20        | Contract     | Mgmt./Exempt        |
|  | **Code Compliance Officer II                  | 1.00        | 44           | Non-Exempt          |
|  | Code Compliance Officer I                     | 1.00        | 40           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>2.20</b> |              |                     |
| <b><u>Economic Development Department 01-165</u></b>                 |   |             |              |                     |
|  | *Economic Development Coordinator             | 1.00        |              |                     |
|  | Administrative Assistant I                    | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>2.00</b> |              |                     |
| <b><u>Housing Fund</u></b>   |   |             |              |                     |
|  | Administrative Service Director/ Finance Dir. | 0.05        | Contract     | Mgmt./Exempt        |
|  | Grant Administrator/Internal Auditor          | 0.65        | 34           | Non-Exempt          |
|  | Community Programs Supervisor                 | 0.90        | 33           | Non-Exempt          |
|  | Community Programs Technician I               | 1.00        | 23           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>2.60</b> |              |                     |
| <b><u>Street 10-200</u></b>  |   |             |              |                     |
|  | Public Works Director                         | 0.16        | Contract     | Mgmt./Exempt        |
|  | City Operations Manager                       | 0.25        | Contract     | Mid Mgmt/Exempt     |
|  | Street Supervisor                             | 1.00        | 37           | Non-Exempt          |
|  | A/P & P/R Purchasing Agent                    | 0.25        | 28           | Non-Exempt          |
|  | Street Maintenance Technician II              | 3.00        | 28           | Non-Exempt          |
|  | Street Maintenance Technician I               | 4.50        | 26           | Non-Exempt          |
|  | Clerk   | 0.18        | 29           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>9.34</b> |              |                     |
| <b><u>Public Transit 12-200</u></b>                                  |   |             |              |                     |
|  | Public Works Director                         | 0.10        | Contract     | Mgmt./Exempt        |
|  | City Operations Manager                       | 0.20        | Contract     | Mid Mgmt/Exempt     |
|  | Public Transit Driver (Y-Rated)               | 1.00        | 29           | Non-Exempt          |
|  | Public Transit Drivers                        | 2.00        | 25           | Non-Exempt          |
|  | Clerk   | 1.00        | 23           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>4.30</b> |              |                     |
| <b><u>Lighting &amp; Landscaping Maintenance District 14-200</u></b> |   |             |              |                     |
|  | Street Maintenance Technician I               | 2.00        | Contract     | Mgmt./Exempt        |
|  | <b>Total</b>                                  | <b>2.00</b> |              |                     |
| <b><u>Management Informations Systems 01-155</u></b>                 |   |             |              |                     |
|  | Administrative Service Director/ Finance Dir. | 0.10        | Contract     | Mgmt./Exempt        |
|  | Technical Support Specialist I                | 1.00        | 41           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>1.10</b> |              |                     |
| <b><u>Shop Maintenance 11-200</u></b>                                |   |             |              |                     |
|  | Public Works Director                         | 0.10        | Contract     | Mgmt./Exempt        |
|  | City Operation Manager                        | 0.25        | Contract     | Mid Mgmt/Exempt     |
|  | Shop Supervisor                               | 1.00        | 32           | Non-Exempt          |
|  | Equipment Mechanic II                         | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>2.35</b> |              |                     |
| <b><u>Facilities Maintenance 16-200</u></b>                          |   |             |              |                     |
|  | Public Works Director                         | 0.12        | Contract     | Mgmt./Exempt        |
|  | Facilities Maintenance II                     | 1.00        | 29           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>1.12</b> |              |                     |
| <b><u>Wastewater 30-400</u></b>                                      |   |             |              |                     |
|  | Public Works Director                         | 0.17        | Contract     | Mgmt./Exempt        |
|  | Public Services Manager                       | 0.80        | 15           | Mid Mgmt/Exempt     |
|  | **WWTP Operator III                           | 1.00        | 38           | Non-Exempt          |
|  | WWTP Operator II                              | 1.00        | 34           | Non-Exempt          |
|  | Accounting Supervisor                         | 0.25        | 33           | Non-Exempt          |
|  | WWTP Operator I                               | 1.00        | 30           | Non-Exempt          |
|  | A/P & P/R Purchasing Agent                    | 0.25        | 28           | Non-Exempt          |
|  | Accounting Assistant II                       | 0.63        | 26           | Non-Exempt          |
|  | Accounting Assistant I                        | 0.33        | 23           | Non-Exempt          |
|  | Utility Technician                            | 0.33        | 23           | Non-Exempt          |
|  | Clerk   | 0.19        | 23           | Non-Exempt          |
|  | <b>Total</b>                                  | <b>5.95</b> |              |                     |

\* New Positions  
\*\* Reclassifications

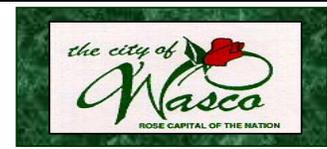
CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2007/2008

| DEPARTMENT/DIVISIONS                     | CURRENT TITLE              | FTE          | RANGE    | PAY SCHEDULE    |
|--|----------------------------|--------------|----------|-----------------|
| <b><u>Water 31-400</u></b>               |                            |              |          |                 |
|  | Public Works Director      | 0.18         | Contract | Mgmt./Exempt    |
|  | Water Superintendent       | 1.00         | 9        | Mid Mgmt/Exempt |
|  | Water Operator III         | 2.00         | 38       | Non-Exempt      |
|  | Water Operator II          | 1.00         | 34       | Non-Exempt      |
|  | Accounting Supervisor      | 0.25         | 33       | Non-Exempt      |
|  | Water Operator I           | 1.00         | 30       | Non-Exempt      |
|  | A/P & P/R Purchasing Agent | 0.25         | 28       | Non-Exempt      |
|  | Permit Technician          | 0.25         | 27       | Non-Exempt      |
|  | Accounting Assistant II    | 0.63         | 26       | Non-Exempt      |
|  | Accounting Assistant I     | 0.33         | 23       | Non-Exempt      |
|  | Utility Technician         | 0.33         | 23       | Non-Exempt      |
|  | Clerk                      | 0.19         | 23       | Non-Exempt      |
|  | <b>Total</b>               | <b>7.41</b>  |          |                 |
| <b><u>Sanitation 32-400</u></b>          |                            |              |          |                 |
|  | Public Works Director      | 0.17         | Contract | Mgmt./Exempt    |
|  | City Operations Manager    | 0.25         | Contract | Mid Mgmt/Exempt |
|  | Accounting Supervisor      | 0.25         | 33       | Non-Exempt      |
|  | Sanitation Supervisor      | 1.00         | 31       | Non-Exempt      |
|  | Sanitation Worker II       | 6.00         | 31       | Non-Exempt      |
|  | Sanitation Worker I        | 4.00         | 29       | Non-Exempt      |
|  | A/P & P/R Purchasing Agent | 0.25         | 28       | Non-Exempt      |
|  | Streets Sweeper            | 1.00         | 27       | Non-Exempt      |
|  | Accounting Assistant II    | 0.64         | 26       | Non-Exempt      |
|  | Accounting Assistant I     | 0.34         | 23       | Non-Exempt      |
|  | Utility Technician         | 0.34         | 23       | Non-Exempt      |
|  | Clerk                      | 0.19         | 23       | Non-Exempt      |
|  | <b>Total</b>               | <b>14.43</b> |          |                 |
| <b><u>CNG Fueling Station 34-400</u></b> |                            |              |          |                 |
|  | City Operations Manager    | 0.05         | Contract | Mid Mgmt/Exempt |
|  | Accounting Assistant II    | 0.10         | 26       | Non-Exempt      |
|  | <b>Total</b>               | <b>0.15</b>  |          |                 |
|  | <b>Total (FTE)</b>         | <b>77.00</b> |          |                 |

\* New Positions  
\*\* Reclassifications



**CITY OF WASCO**  
**07/01/2007-06/30/2008**  
**POSITION & SALARY RANGE LIST**



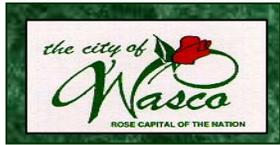
|   |          |
|---|----------|
| City Manager                                      | Contract |
| Administrative Services Director/Finance Director | Contract |
| Assistant City Manager                            | Contract |
| City Operations Manager                           | Contract |
| City Projects Manager                             | Contract |
| Public Works Director                             | Contract |
| Planning Director                                 | Contract |

|                                      |
|--------------------------------------|
| <b>Mid Mgmt- Exempt Pay Schedule</b> |
|--------------------------------------|

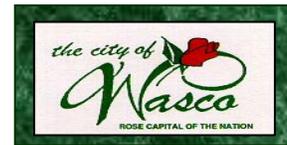
|                          |    |
|--------------------------|----|
| Accounting Manager       | 3  |
| Chief Building Inspector | 9  |
| Water Superintendent     | 9  |
| Human Resources Manager  | 14 |
| Public Service Manager   | 15 |

|                                |
|--------------------------------|
| <b>Non-Exempt Pay Schedule</b> |
|--------------------------------|

|   |    |
|---|----|
| Accounting Assistant I                  | 23 |
| Animal Control Assistant                | 23 |
| Clerk I                                 | 23 |
| Housing & Community Programs Technician | 23 |
| Utility Technician                      | 23 |
| Animal Control Officer                  | 25 |
| Equipment Mechanic I                    | 25 |
| Public Transit Driver                   | 25 |
| Accounting Assistant II                 | 26 |
| Planning Technician                     | 26 |
| Street Maintenance Technician I         | 26 |
| Water Operator In Training              | 26 |
| Permit Technician                       | 27 |
| Senior Transit Driver                   | 27 |
| Street Sweeper Operator I               | 27 |
| Accounting Assistant III                | 28 |
| Payroll/AP Specialist                   | 28 |
| Public Works Inspector Trainee          | 28 |
| Street Maintenance Technician II        | 28 |
| Administrative Assistant I              | 29 |
| Equipment Mechanic II                   | 29 |
| Facilities Maintenance Technician II    | 29 |
| Transit Dispatcher                      | 29 |
| Senior Animal Control Officer           | 30 |
| Wastewater Plant Operator I             | 30 |
| Water Operator I                        | 30 |
| Sanitation Supervisor                   | 31 |
| Administrative Assistant II             | 32 |
| AutoCAD Technician                      | 32 |
| Shop Supervisor                         | 32 |
| Accounting Supervisor                   | 33 |
| Executive Assistant                     | 33 |
| Housing & Community Programs Supervisor | 33 |
| Wastewater Supervisor                   | 33 |
| Grant Administrator/internal Auditor    | 34 |
| Wastewater Plant Operator II            | 34 |
| Water Operator II                       | 34 |
| Sanitation Worker III                   | 35 |
| Public Works Inspector I                | 37 |
| Streets Supervisor                      | 37 |
| Wastewater Plant Operator III           | 38 |
| Water Operator III                      | 38 |
| Building Inspector I                    | 40 |
| Code Compliance Officer I               | 40 |
| Water Operator IV                       | 40 |
| Assistant Planner                       | 41 |
| Technical Support Specialist I          | 41 |
| Public Works Inspector II               | 43 |
| Building Inspector II                   | 44 |
| Code Compliance Officer II              | 44 |
| Associate Planner                       | 45 |
| Grant Writer                            | 47 |
| Senior Code Compliance Officer          | 48 |

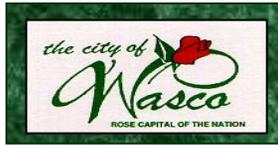


**City of Wasco**  
**Mid-Management Exempt Pay Schedule**  
**07/01/2007 thru 06/30/2008**

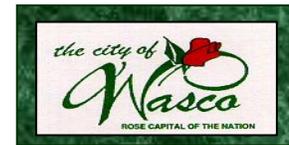


| Salary Range | Step A     | Step B     | Step C     | Step D     | Step E     | Step F     |
|--------------|------------|------------|------------|------------|------------|------------|
| 1            | \$1,877.00 | \$1,972.02 | \$2,071.85 | \$2,176.73 | \$2,286.92 | \$2,402.70 |
| 2            | \$1,923.93 | \$2,021.32 | \$2,123.65 | \$2,231.15 | \$2,344.10 | \$2,462.76 |
| 3            | \$1,972.02 | \$2,071.85 | \$2,176.74 | \$2,286.93 | \$2,402.70 | \$2,524.33 |
| 4            | \$2,021.32 | \$2,123.65 | \$2,231.15 | \$2,344.10 | \$2,462.77 | \$2,587.44 |
| 5            | \$2,071.86 | \$2,176.74 | \$2,286.93 | \$2,402.70 | \$2,524.34 | \$2,652.13 |
| 6            | \$2,123.65 | \$2,231.16 | \$2,344.11 | \$2,462.77 | \$2,587.45 | \$2,718.43 |
| 7            | \$2,176.74 | \$2,286.94 | \$2,402.71 | \$2,524.34 | \$2,652.13 | \$2,786.39 |
| 8            | \$2,231.16 | \$2,344.11 | \$2,462.78 | \$2,587.45 | \$2,718.43 | \$2,856.05 |
| 9            | \$2,286.94 | \$2,402.71 | \$2,524.35 | \$2,652.14 | \$2,786.40 | \$2,927.45 |
| 10           | \$2,344.12 | \$2,462.78 | \$2,587.46 | \$2,718.44 | \$2,856.06 | \$3,000.64 |
| 11           | \$2,402.72 | \$2,524.35 | \$2,652.14 | \$2,786.40 | \$2,927.46 | \$3,075.65 |
| 12           | \$2,462.79 | \$2,587.46 | \$2,718.45 | \$2,856.06 | \$3,000.64 | \$3,152.55 |
| 13           | \$2,524.36 | \$2,652.15 | \$2,786.41 | \$2,927.46 | \$3,075.66 | \$3,231.36 |
| 14           | \$2,587.47 | \$2,718.45 | \$2,856.07 | \$3,000.65 | \$3,152.55 | \$3,312.14 |
| 15           | \$2,652.15 | \$2,786.41 | \$2,927.47 | \$3,075.67 | \$3,231.36 | \$3,394.95 |
| 16           | \$2,718.46 | \$2,856.07 | \$3,000.65 | \$3,152.56 | \$3,312.15 | \$3,479.82 |
| 17           | \$2,786.42 | \$2,927.47 | \$3,075.67 | \$3,231.37 | \$3,394.95 | \$3,566.82 |
| 18           | \$2,856.08 | \$3,000.66 | \$3,152.56 | \$3,312.16 | \$3,479.83 | \$3,655.99 |
| 19           | \$2,927.48 | \$3,075.68 | \$3,231.38 | \$3,394.96 | \$3,566.82 | \$3,747.39 |
| 20           | \$3,000.67 | \$3,152.57 | \$3,312.16 | \$3,479.83 | \$3,655.99 | \$3,841.07 |
| 21           | \$3,075.68 | \$3,231.38 | \$3,394.97 | \$3,566.83 | \$3,747.39 | \$3,937.10 |
| 22           | \$3,152.58 | \$3,312.17 | \$3,479.84 | \$3,656.00 | \$3,841.08 | \$4,035.52 |
| 23           | \$3,231.39 | \$3,394.97 | \$3,566.84 | \$3,747.40 | \$3,937.10 | \$4,136.41 |
| 24           | \$3,312.17 | \$3,479.85 | \$3,656.01 | \$3,841.08 | \$4,035.53 | \$4,239.82 |
| 25           | \$3,394.98 | \$3,566.84 | \$3,747.41 | \$3,937.11 | \$4,136.42 | \$4,345.82 |
| 26           | \$3,479.85 | \$3,656.01 | \$3,841.09 | \$4,035.54 | \$4,239.83 | \$4,454.46 |
| 27           | \$3,566.85 | \$3,747.41 | \$3,937.12 | \$4,136.43 | \$4,345.83 | \$4,565.83 |
| 28           | \$3,656.02 | \$3,841.10 | \$4,035.55 | \$4,239.84 | \$4,454.47 | \$4,679.97 |
| 29           | \$3,747.42 | \$3,937.13 | \$4,136.44 | \$4,345.83 | \$4,565.83 | \$4,796.97 |
| 30           | \$3,841.11 | \$4,035.56 | \$4,239.85 | \$4,454.48 | \$4,679.98 | \$4,916.89 |
| 31           | \$3,937.13 | \$4,136.44 | \$4,345.84 | \$4,565.84 | \$4,796.98 | \$5,039.82 |
| 32           | \$4,035.56 | \$4,239.85 | \$4,454.49 | \$4,679.99 | \$4,916.90 | \$5,165.81 |
| 33           | \$4,136.45 | \$4,345.85 | \$4,565.85 | \$4,796.99 | \$5,039.83 | \$5,294.96 |
| 34           | \$4,239.86 | \$4,454.50 | \$4,680.00 | \$4,916.91 | \$5,165.82 | \$5,427.33 |
| 35           | \$4,345.86 | \$4,565.86 | \$4,797.00 | \$5,039.84 | \$5,294.97 | \$5,563.01 |
| 36           | \$4,454.51 | \$4,680.01 | \$4,916.92 | \$5,165.83 | \$5,427.34 | \$5,702.09 |
| 37           | \$4,565.87 | \$4,797.01 | \$5,039.85 | \$5,294.98 | \$5,563.03 | \$5,844.64 |
| 38           | \$4,680.02 | \$4,916.93 | \$5,165.84 | \$5,427.35 | \$5,702.10 | \$5,990.76 |
| 39           | \$4,797.02 | \$5,039.86 | \$5,294.99 | \$5,563.04 | \$5,844.65 | \$6,140.53 |
| 40           | \$4,916.94 | \$5,165.85 | \$5,427.36 | \$5,702.11 | \$5,990.77 | \$6,294.04 |

**\*Note: All step increases are 5% and all range increases are 2.5%**



**City of Wasco  
Non- Exempt Pay Schedule  
07/01/2007 thru 06/30/2008**



| Salary Range | Step A     | Step B     | Step C     | Step D     | Step E     | Step F     |
|--------------|------------|------------|------------|------------|------------|------------|
| 20           | \$1,037.36 | \$1,089.23 | \$1,143.69 | \$1,200.88 | \$1,260.92 | \$1,323.97 |
| 21           | \$1,063.30 | \$1,116.46 | \$1,172.29 | \$1,230.90 | \$1,292.45 | \$1,357.07 |
| 22           | \$1,089.88 | \$1,144.37 | \$1,201.59 | \$1,261.67 | \$1,324.76 | \$1,390.99 |
| 23           | \$1,117.13 | \$1,172.98 | \$1,231.63 | \$1,293.21 | \$1,357.88 | \$1,425.77 |
| 24           | \$1,145.06 | \$1,202.31 | \$1,262.42 | \$1,325.55 | \$1,391.82 | \$1,461.41 |
| 25           | \$1,173.68 | \$1,232.37 | \$1,293.98 | \$1,358.68 | \$1,426.62 | \$1,497.95 |
| 26           | \$1,203.02 | \$1,263.18 | \$1,326.33 | \$1,392.65 | \$1,462.28 | \$1,535.40 |
| 27           | \$1,233.10 | \$1,294.75 | \$1,359.49 | \$1,427.47 | \$1,498.84 | \$1,573.78 |
| 28           | \$1,263.93 | \$1,327.12 | \$1,393.48 | \$1,463.15 | \$1,536.31 | \$1,613.13 |
| 29           | \$1,295.53 | \$1,360.30 | \$1,428.32 | \$1,499.73 | \$1,574.72 | \$1,653.46 |
| 30           | \$1,327.91 | \$1,394.31 | \$1,464.02 | \$1,537.23 | \$1,614.09 | \$1,694.79 |
| 31           | \$1,361.11 | \$1,429.17 | \$1,500.63 | \$1,575.66 | \$1,654.44 | \$1,737.16 |
| 32           | \$1,395.14 | \$1,464.90 | \$1,538.14 | \$1,615.05 | \$1,695.80 | \$1,780.59 |
| 33           | \$1,430.02 | \$1,501.52 | \$1,576.59 | \$1,655.42 | \$1,738.20 | \$1,825.11 |
| 34           | \$1,465.77 | \$1,539.06 | \$1,616.01 | \$1,696.81 | \$1,781.65 | \$1,870.73 |
| 35           | \$1,502.41 | \$1,577.53 | \$1,656.41 | \$1,739.23 | \$1,826.19 | \$1,917.50 |
| 36           | \$1,539.97 | \$1,616.97 | \$1,697.82 | \$1,782.71 | \$1,871.85 | \$1,965.44 |
| 37           | \$1,578.47 | \$1,657.40 | \$1,740.27 | \$1,827.28 | \$1,918.64 | \$2,014.57 |
| 38           | \$1,617.93 | \$1,698.83 | \$1,783.77 | \$1,872.96 | \$1,966.61 | \$2,064.94 |
| 39           | \$1,658.38 | \$1,741.30 | \$1,828.37 | \$1,919.78 | \$2,015.77 | \$2,116.56 |
| 40           | \$1,699.84 | \$1,784.83 | \$1,874.08 | \$1,967.78 | \$2,066.17 | \$2,169.48 |
| 41           | \$1,742.34 | \$1,829.45 | \$1,920.93 | \$2,016.97 | \$2,117.82 | \$2,223.71 |
| 42           | \$1,785.90 | \$1,875.19 | \$1,968.95 | \$2,067.40 | \$2,170.77 | \$2,279.31 |
| 43           | \$1,830.54 | \$1,922.07 | \$2,018.17 | \$2,119.08 | \$2,225.04 | \$2,336.29 |
| 44           | \$1,876.31 | \$1,970.12 | \$2,068.63 | \$2,172.06 | \$2,280.66 | \$2,394.70 |
| 45           | \$1,923.22 | \$2,019.38 | \$2,120.34 | \$2,226.36 | \$2,337.68 | \$2,454.56 |
| 46           | \$1,971.30 | \$2,069.86 | \$2,173.35 | \$2,282.02 | \$2,396.12 | \$2,515.93 |
| 47           | \$2,020.58 | \$2,121.61 | \$2,227.69 | \$2,339.07 | \$2,456.02 | \$2,578.83 |
| 48           | \$2,071.09 | \$2,174.65 | \$2,283.38 | \$2,397.55 | \$2,517.43 | \$2,643.30 |
| 49           | \$2,122.87 | \$2,229.01 | \$2,340.46 | \$2,457.49 | \$2,580.36 | \$2,709.38 |
| 50           | \$2,175.94 | \$2,284.74 | \$2,398.98 | \$2,518.92 | \$2,644.87 | \$2,777.11 |
| 51           | \$2,230.34 | \$2,341.86 | \$2,458.95 | \$2,581.90 | \$2,710.99 | \$2,846.54 |
| 52           | \$2,286.10 | \$2,400.40 | \$2,520.42 | \$2,646.44 | \$2,778.77 | \$2,917.71 |
| 53           | \$2,343.25 | \$2,460.41 | \$2,583.43 | \$2,712.61 | \$2,848.24 | \$2,990.65 |
| 54           | \$2,401.83 | \$2,521.92 | \$2,648.02 | \$2,780.42 | \$2,919.44 | \$3,065.41 |
| 55           | \$2,461.88 | \$2,584.97 | \$2,714.22 | \$2,849.93 | \$2,992.43 | \$3,142.05 |
| 56           | \$2,523.42 | \$2,649.60 | \$2,782.08 | \$2,921.18 | \$3,067.24 | \$3,220.60 |
| 57           | \$2,586.51 | \$2,715.84 | \$2,851.63 | \$2,994.21 | \$3,143.92 | \$3,301.12 |
| 58           | \$2,651.17 | \$2,783.73 | \$2,922.92 | \$3,069.06 | \$3,222.52 | \$3,383.64 |
| 59           | \$2,717.45 | \$2,853.33 | \$2,995.99 | \$3,145.79 | \$3,303.08 | \$3,468.23 |
| 60           | \$2,785.39 | \$2,924.66 | \$3,070.89 | \$3,224.44 | \$3,385.66 | \$3,554.94 |

\*Note: All step increases are 5% and all range increases are 2.5%



*Fiscal Year 2007/2008*

*Summary of Benefits*

| <b>Benefit</b>                   | <b>Who pays</b>   | <b>Eligibility</b>   | <b>Summary of Benefits</b>   |
|----------------------------------|---|--|--|
| Medical                          | The City  | First of the month following thirty days of full time employment   | Blue Cross of California Premier PPO \$20 Co-pay plan.   |
| Dental                           | The City  | First of the month following thirty days of full time employment   | Ameritas Dental. Pays 50-100% of applicable services.  |
| Vision                           | The City  | First of the month following thirty days of full time employment   | VSP.   |
| Cal-PERS Retirement: 3@60 Plan   | Employees contribute 9.1% and employer contributes 20.9% of your gross salary | Full Time employees. Upon Date of Hire   | Vesting period is 5 years. At point of retirement, employees earn 3% of annual salary multiplied by years of service.  |
| Deferred Compensation 457 Plan   | Employee  | Upon Date of Hire  | Deferred Compensation Plan with ICMA-RC as the Plan Administrator. Employees may tax defer voluntary retirement contributions up to maximum allowed by federal law.  |
| Vacation                         | The City  | Vacation time accrues from date of hire not eligible to use until end of the probationary period. Part Time status employees accrue at half the rate of full time employees. | After 6 Months: Five Days<br>After 6 months and end of first year: Another five days<br>2 <sup>nd</sup> – 5 <sup>th</sup> year: Ten Days Annually<br>6 <sup>th</sup> – 10 year: Fifteen Days Annually<br>11 Years Plus: Twenty Days Annually                 |
| Sick                             | The City  | Sick time accrues from date of hire not eligible to use until end of the probationary period. Part Time status employees accrue at half the rate of full time employees.     | One day per month. Twelve days per annum   |
| Recognized Holidays              | The City  | Upon date of hire  | New Years eve, New Years Day, Washington's Birthday<br>Memorial Day, Independence Day.<br>Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day.<br>One Floating Day if employed prior to July 1 of the same year. |
| Life Insurance                   | The City  | Upon date of hire  | \$50,000   |
| Workers Compensation             | The City  | Upon employment.   | Covers employees in the event of work-related injuries.  |
| Tuition Reimbursement            | The City  | First of the month following thirty days of full time employment   | Up to \$1,200 annually. Requires prior approval and subject to budgetary approval.   |
| Retirement Health Saving Account | The City  | First of the month following thirty days of full time employment   | Employee may allocate 100% of accrued sick time towards the RHSA.  |

*The City of Wasco Is An Equal Opportunity Employer*

**CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2007/2008**

| Department/Positions                           | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | City Council<br>Approved<br>FY 2007-2008 |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>City Manager 01-105</b>                     |                          |                          |                          |                          |  |
| City Manager                                   | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Executive Secretary                            | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Economic Director                              | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Assistant Administrative I                     | 0.00                     | 0.50                     | 0.50                     | 0.50                     | 0.50                                     |
| Clerk/Receptionist                             | 0.00                     | 0.50                     | 0.00                     | 0.00                     | 0.00                                     |
|  | 3.00                     | 4.00                     | 3.50                     | 2.50                     | 2.50                                     |
| <b>Administrative Services Dept. 01-112</b>    |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.  | 0.00                     | 0.00                     | 0.10                     | 0.25                     | 0.20                                     |
| Administrative Assistant I                     | 0.00                     | 0.00                     | 0.00                     | 0.50                     | 0.50                                     |
|  | 0.00                     | 0.00                     | 0.10                     | 0.75                     | 0.70                                     |
| <b>Finance/Accounting 01-115</b>               |                          |                          |                          |                          |  |
| Administrative Service Director/Finance Dir.   | 0.50                     | 0.30                     | 0.10                     | 0.15                     | 0.15                                     |
| Accounting Manager                             | 0.75                     | 0.75                     | 0.25                     | 0.50                     | 0.50                                     |
| Accounting Supervisor                          | 1.00                     | 0.25                     | 0.00                     | 0.25                     | 0.25                                     |
| Grant Administrator/Internal Auditor           | 0.00                     | 0.00                     | 0.00                     | 0.15                     | 0.15                                     |
| Grant Writer                                   | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Planning Secretary                             | 0.25                     | 0.25                     | 0.00                     | 0.00                     | 0.00                                     |
|  | 2.50                     | 1.55                     | 0.35                     | 2.05                     | 2.05                                     |
| <b>Budget 01-117</b>                           |                          |                          |                          |                          |  |
| Administrative Service Director/Finance Dir.   | 0.00                     | 0.00                     | 0.10                     | 0.25                     | 0.20                                     |
| Accounting Manager                             | 0.00                     | 0.00                     | 0.33                     | 0.50                     | 0.50                                     |
| Grant Administrator/Internal Auditor           | 0.00                     | 0.00                     | 0.25                     | 0.20                     | 0.20                                     |
|  | 0.00                     | 0.00                     | 0.68                     | 0.95                     | 0.90                                     |
| <b>Human Resources &amp; Risk Mgmt. 01-120</b> |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.  | 0.00                     | 0.10                     | 0.10                     | 0.15                     | 0.10                                     |
| Administrative Assistant                       | 0.00                     | 0.00                     | 0.00                     | 0.50                     | 0.50                                     |
| Human Resources & Risk Mgmt. Manager           | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
|  | 1.00                     | 1.10                     | 1.10                     | 1.65                     | 1.60                                     |
| <b>Planning 01-125</b>                         |                          |                          |                          |                          |  |
| Planning Director                              | 1.00                     | 1.00                     | 1.00                     | 0.70                     | 0.75                                     |
| Senior Planner                                 | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Associate Planner                              | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                                     |
| Assistant Planner                              | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Community Programs Supervisor                  | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.10                                     |
| Administrative Assistant I                     | 0.75                     | 0.75                     | 0.75                     | 1.00                     | 1.00                                     |
|  | 2.75                     | 2.75                     | 2.75                     | 4.70                     | 3.85                                     |
| <b>Engineering 01-135</b>                      |                          |                          |                          |                          |  |
| City Engineer                                  | 0.00                     | 1.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Acting City Engineer                           | 1.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| City Projects Manager                          | 0.00                     | 0.00                     | 0.35                     | 0.35                     | 1.00                                     |
| Autocad/Drafts Person                          | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Community Programs Supervisor                  | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                                     |
| Public Works Inspector II                      | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Public Works Inspector I                       | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.50                                     |
| Street Maintenance Technician I                | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.50                                     |
| Clerk  | 0.30                     | 0.00                     | 0.00                     | 0.00                     | 0.25                                     |
|  | 1.30                     | 1.00                     | 1.35                     | 2.70                     | 4.25                                     |
| <b>Animal Services 01-145</b>                  |                          |                          |                          |                          |  |
| Public Services Manager                        | 0.00                     | 0.00                     | 0.25                     | 0.25                     | 0.20                                     |
| Senior Animal Control Officer                  | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Animal Control Officer                         | 1.00                     | 2.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Animal Control Operator                        | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                                     |
|  | 2.00                     | 3.00                     | 2.25                     | 3.25                     | 2.20                                     |
| <b>Building Inspection 01-150</b>              |                          |                          |                          |                          |  |
| Planning Director                              | 0.00                     | 0.00                     | 0.00                     | 0.30                     | 0.25                                     |
| Administrative Services Director/Finance Dir.  | 0.00                     | 0.10                     | 0.10                     | 0.00                     | 0.00                                     |
| Chief Building Inspector                       | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Building Inspector II                          | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                                     |
| Building Inspector I                           | 0.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Permit Technician                              | 0.75                     | 0.75                     | 0.75                     | 0.75                     | 0.75                                     |
|  | 1.75                     | 2.85                     | 2.85                     | 3.05                     | 4.00                                     |

**CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2007/2008**

| Department/Positions                               | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | City Council<br>Approved<br>FY 2007-2008 |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>Economic Development Department 01-165</b>      |                          |                          |                          |                          |  |
| Economic Development Director                      | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 0.00                                     |
| Economic Development Coordinator                   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                                     |
| Administrative Assistant I                         | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 2.00                                     |
| <b>Streets 10-200</b>                              |                          |                          |                          |                          |  |
| Public Works Director                              | 0.20                     | 0.25                     | 0.16                     | 0.16                     | 0.16                                     |
| City Projects Manager                              | 0.00                     | 0.00                     | 0.35                     | 0.35                     | 0.00                                     |
| City Operations Manager                            | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Public Works Inspector                             | 0.00                     | 0.00                     | 1.00                     | 0.75                     | 0.00                                     |
| Streets Supervisor                                 | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Street Maintenance Technician II                   | 2.00                     | 3.00                     | 3.00                     | 3.00                     | 3.00                                     |
| Street Maintenance Technician I                    | 3.00                     | 3.00                     | 7.00                     | 9.00                     | 4.50                                     |
| A/P & P/R Purchasing Agent                         | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Administrative Assistant I                         | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 0.00                                     |
| Clerk  | 0.00                     | 0.00                     | 0.00                     | 0.80                     | 0.18                                     |
|  | 6.95                     | 7.70                     | 12.96                    | 15.56                    | 9.34                                     |
| <b>Public Transit 12-200</b>                       |                          |                          |                          |                          |  |
| Public Works Director                              | 0.20                     | 0.15                     | 0.16                     | 0.10                     | 0.10                                     |
| City Operations Manager                            | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.20                                     |
| Supervising Transit Driver                         | 1.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
| Transit Driver (Y-Rated)                           | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Transit Drivers                                    | 1.00                     | 2.00                     | 2.00                     | 2.00                     | 2.00                                     |
| Administrative Assistant I                         | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 0.00                                     |
| Clerk  | 0.50                     | 0.20                     | 0.20                     | 0.00                     | 1.00                                     |
|  | 3.20                     | 2.55                     | 2.56                     | 3.35                     | 4.30                                     |
| <b>Lighting &amp; Landscaping 14-200</b>           |                          |                          |                          |                          |  |
| Street Maintenance Technician I                    | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.00                                     |
| <b>Management Information Systems (MIS) 01-155</b> |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.      | 0.10                     | 0.10                     | 0.10                     | 0.15                     | 0.10                                     |
| Accounting Manager                                 | 0.25                     | 0.25                     | 0.34                     | 0.00                     | 0.00                                     |
| Technical Support Specialist I                     | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
|  | 0.35                     | 0.35                     | 0.44                     | 1.15                     | 1.10                                     |
| <b>Code Compliance 01-160</b>                      |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.      | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.20                                     |
| Code Compliance Officer II                         | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                                     |
| Code Compliance Officer I                          | 1.00                     | 1.00                     | 1.00                     | 3.00                     | 1.00                                     |
|  | 1.00                     | 1.00                     | 1.00                     | 3.00                     | 2.20                                     |
| <b>Shop Maintenance 11-200</b>                     |                          |                          |                          |                          |  |
| Public Works Director                              | 0.00                     | 0.15                     | 0.16                     | 0.10                     | 0.10                                     |
| City Operations Manager                            | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Shop Supervisor                                    | 1.00                     | 1.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Equipment Mechanic II                              | 1.00                     | 1.00                     | 2.00                     | 1.00                     | 1.00                                     |
|  | 2.00                     | 2.15                     | 2.16                     | 2.35                     | 2.35                                     |
| <b>Facilities Maintenance 16-200</b>               |                          |                          |                          |                          |  |
| Public Works Director                              | 0.00                     | 0.00                     | 0.00                     | 0.12                     | 0.12                                     |
| Facilities Maintenance II                          | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
|  | 0.00                     | 0.00                     | 0.00                     | 1.12                     | 1.12                                     |
| <b>Wastewater Treatment Plant 30-400</b>           |                          |                          |                          |                          |  |
| Public Works Director                              | 0.20                     | 0.15                     | 0.17                     | 0.17                     | 0.17                                     |
| Public Services Manager                            | 1.00                     | 1.00                     | 0.75                     | 0.75                     | 0.80                                     |
| City Projects Manager                              | 0.00                     | 0.00                     | 0.15                     | 0.15                     | 0.00                                     |
| Wastewater Supervisor                              | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 0.00                                     |
| Wastewater Plant Operator III                      | 0.00                     | 0.00                     | 0.00                     | 1.00                     | 1.00                                     |
| Wastewater Plant Operator II                       | 1.00                     | 2.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Wastewater Plant Operator I                        | 1.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                              | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                         | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                            | 0.34                     | 0.34                     | 0.66                     | 0.63                     | 0.63                                     |
| Accounting Assistant I                             | 0.34                     | 0.34                     | 0.00                     | 0.33                     | 0.33                                     |
| Utility Technician                                 | 0.00                     | 0.00                     | 0.00                     | 0.33                     | 0.33                                     |
| Administrative Assistant                           | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.00                                     |
| Clerk  | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                                     |
|  | 5.13                     | 5.53                     | 5.43                     | 7.26                     | 5.95                                     |

**CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2007/2008**

| Department/Positions                                | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | City Council<br>Approved<br>FY 2007-2008 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>Water 30-400</b>                                 |                          |                          |                          |                          |  |
| Public Works Director                               | 0.20                     | 0.15                     | 0.18                     | 0.18                     | 0.18                                     |
| City Projects Manager                               | 0.00                     | 0.00                     | 0.15                     | 0.15                     | 0.00                                     |
| Water Superintendent                                | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Senior Water Maintenance Worker                     | 1.00                     | 1.00                     | 1.00                     | 0.00                     | 0.00                                     |
| Water Operator III                                  | 0.00                     | 0.00                     | 0.00                     | 2.00                     | 2.00                                     |
| Water Operator II                                   | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Water Operator I                                    | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                               | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                          | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                             | 0.33                     | 0.33                     | 0.66                     | 0.63                     | 0.63                                     |
| Accounting Assistant I                              | 0.33                     | 0.33                     | 0.00                     | 0.33                     | 0.33                                     |
| Utility Technician                                  | 0.00                     | 0.00                     | 0.00                     | 0.33                     | 0.33                                     |
| Administrative Assistant                            | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.00                                     |
| Clerk   | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                                     |
| Permit Technician                                   | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
|   | 5.36                     | 5.76                     | 5.94                     | 7.77                     | 7.41                                     |
| <b>Sanitation 32-400</b>                            |                          |                          |                          |                          |  |
| Public Works Director                               | 0.20                     | 0.15                     | 0.17                     | 0.17                     | 0.17                                     |
| City Operations Manager                             | 0.00                     | 0.00                     | 0.00                     | 0.25                     | 0.25                                     |
| Sanitation Supervisor                               | 1.00                     | 1.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Sanitation Worker II                                | 5.00                     | 5.00                     | 4.00                     | 5.00                     | 6.00                                     |
| Maintenance Worker II                               | 1.00                     | 0.00                     | 1.00                     | 1.00                     | 0.00                                     |
| Sanitation Worker I                                 | 2.00                     | 3.00                     | 3.00                     | 4.00                     | 4.00                                     |
| Streets Sweeper                                     | 0.00                     | 0.00                     | 1.00                     | 1.00                     | 1.00                                     |
| Accounting Supervisor                               | 0.00                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| A/P & P/R Purchasing Agent                          | 0.25                     | 0.25                     | 0.25                     | 0.25                     | 0.25                                     |
| Accounting Assistant II                             | 0.33                     | 0.33                     | 0.68                     | 0.64                     | 0.64                                     |
| Accounting Assistant I                              | 0.33                     | 0.33                     | 0.00                     | 0.34                     | 0.34                                     |
| Utility Technician                                  | 0.00                     | 0.00                     | 0.00                     | 0.34                     | 0.34                                     |
| Administrative Assistant                            | 0.00                     | 0.20                     | 0.20                     | 0.00                     | 0.00                                     |
| Clerk   | 0.00                     | 0.00                     | 0.00                     | 0.40                     | 0.19                                     |
|   | 10.11                    | 10.51                    | 11.55                    | 14.64                    | 14.43                                    |
| <b>CNG Fueling Station</b>                          |                          |                          |                          |                          |  |
| City Operations Manager                             | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.05                                     |
| Accounting Assistant                                | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.10                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.15                                     |
| <b>Supplemental Law Enforcement 41-500</b>          |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.       | 0.00                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.25                     | 0.10                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.35                     | 0.15                     | 0.00                     | 0.00                                     |
| <b>School Community Partnership Grant 43-500</b>    |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
| <b>Universal Hiring Grant-COPSt 47-500</b>          |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
| <b>Universal Hiring Grant-COP In Schools 48-500</b> |                          |                          |                          |                          |  |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
|   | 0.15                     | 0.10                     | 0.05                     | 0.00                     | 0.00                                     |
| <b>Housing &amp; Community Programs</b>             |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.       | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.05                                     |
| Community Programs Supervisor                       | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.90                                     |
| Grant Administrator/Internal Auditor                | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.65                                     |
| Community Programs Technician I                     | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 1.00                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 2.60                                     |
| <b>Community Dev. Block RLA</b>                     |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir.       | 0.20                     | 0.10                     | 0.15                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                       | 0.50                     | 0.34                     | 0.65                     | 0.60                     | 0.00                                     |
| Grant Administrator/Internal Auditor                | 0.15                     | 0.22                     | 0.30                     | 0.30                     | 0.00                                     |
| Community Programs Technician I                     | 0.00                     | 0.17                     | 0.65                     | 0.65                     | 0.00                                     |
|   | 0.85                     | 0.83                     | 1.75                     | 1.55                     | 0.00                                     |

CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2007/2008

| Department/Positions                          | Approved<br>FY 2003-2004 | Approved<br>FY 2004-2005 | Approved<br>FY 2005-2006 | Approved<br>FY 2006-2007 | City Council<br>Approved<br>FY 2007-2008 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>CAL Home Reuse</b>                         |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.10                     | 0.05                     | 0.10                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.25                     | 0.17                     | 0.20                     | 0.10                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.10                     | 0.07                     | 0.10                     | 0.10                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.08                     | 0.20                     | 0.15                     | 0.00                                     |
| Accounting Assistant II                       | 0.00                     | 0.00                     | 0.00                     | 0.00                     | 0.00                                     |
|   | 0.45                     | 0.37                     | 0.60                     | 0.35                     | 0.00                                     |
| <b>CHFA Grant 45-500</b>                      |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.10                     | 0.05                     | 0.05                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.25                     | 0.17                     | 0.05                     | 0.00                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.15                     | 0.04                     | 0.05                     | 0.05                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.08                     | 0.05                     | 0.00                     | 0.00                                     |
|   | 0.50                     | 0.34                     | 0.20                     | 0.05                     | 0.00                                     |
| <b>2004 Cal Home Grant 51-500</b>             |                          |                          |                          |                          |  |
| Administrative Services Director/Finance Dir. | 0.00                     | 0.00                     | 0.05                     | 0.00                     | 0.00                                     |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.10                     | 0.05                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.00                     | 0.00                     | 0.05                     | 0.05                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.00                     | 0.10                     | 0.10                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.30                     | 0.20                     | 0.00                                     |
| <b>2005 Cal Home Grant 53-500</b>             |                          |                          |                          |                          |  |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.00                                     |
| Grant Administrator/Internal Auditor          | 0.00                     | 0.00                     | 0.00                     | 0.05                     | 0.00                                     |
| Community Programs Technician I               | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.20                     | 0.00                                     |
| <b>2006 Home Grant 54-500</b>                 |                          |                          |                          |                          |  |
| Community Programs Supervisor                 | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                                     |
|   | 0.00                     | 0.00                     | 0.00                     | 0.10                     | 0.00                                     |
| <b>Total</b>                                  | 51                       | 54                       | 60                       | 82                       | 77                                       |

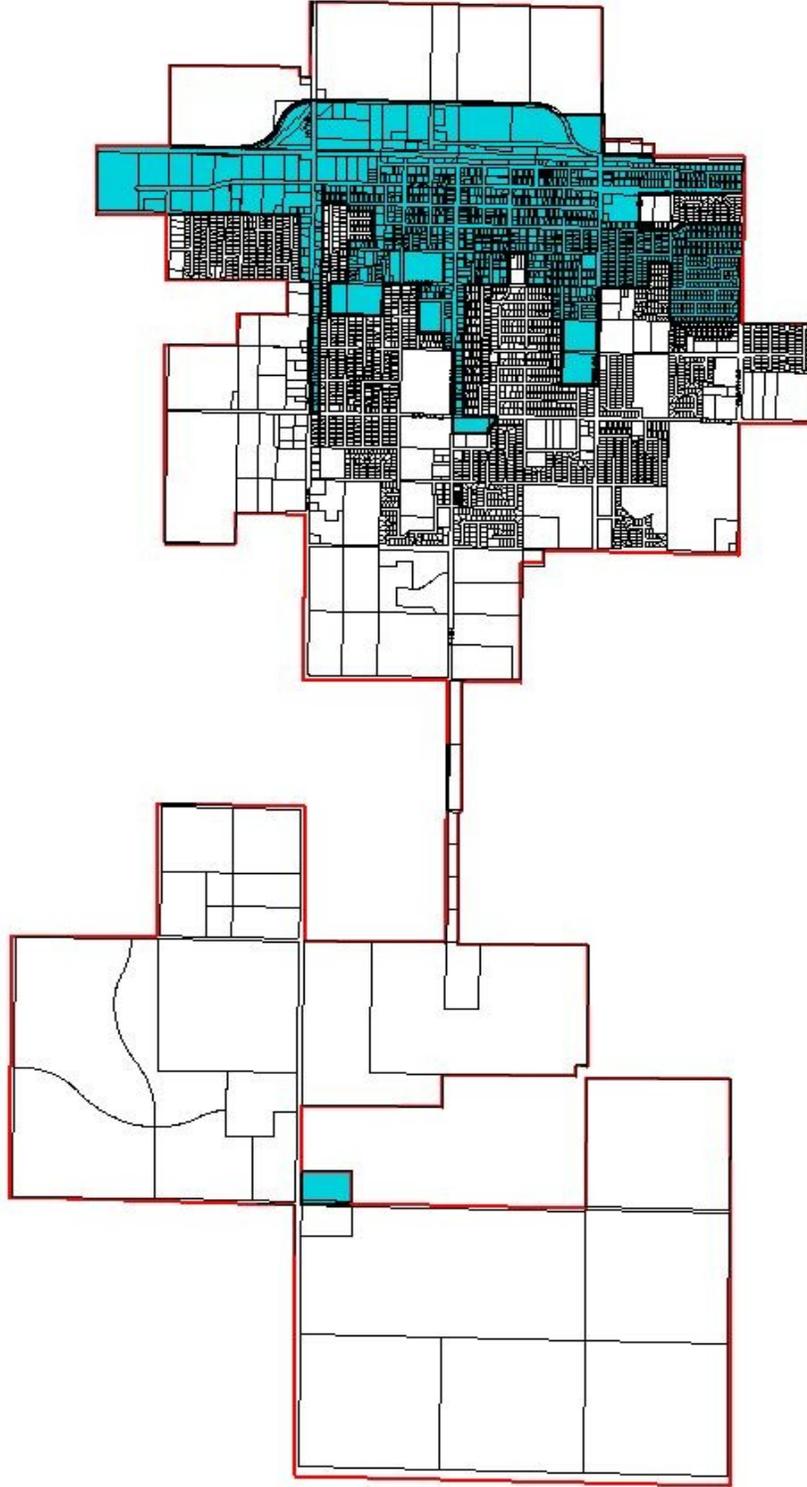
# ***WASCO REDEVELOPMENT AGENCY***

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## **OVERVIEW**

The following section will cover the Wasco Redevelopment Agency. This section will contain a description section, department summary, detail of revenue and expenditures, detail of administration costs and a breakdown of the 20% low and moderate housing revenue and expenditure.

# CITY OF WASCO RE-DEVELOPMENT AGENCY



WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008

WASCO REDEVELOPMENT AGENCY

DEPARTMENT DESCRIPTION:

The establishment of a redevelopment project area enables the City's Redevelopment Agency to retain additional property taxes to facilitate its purpose. In the year that a redevelopment project area is formed, property taxes generated from the taxable value of the property in the area (base year value) continue to be distributed to all of the taxing entities previously receiving a share of taxes. However, the property taxes that occur due to growth in taxable value above the base year are allocated 100% (subject to pass-through agreements) to the Redevelopment Agency. This amount is commonly referred to as tax increment revenues. The collection of tax increment revenue enables the Redevelopment Agency to finance improvements that otherwise would not be possible without the retention of the incremental tax growth in the project areas.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- 1) Continue to market the industrial park to industrial and commercial companies.
- 2) Sell 5 acres of industrial park to the City to build CNG Fueling Station.
- 3) Utilize the 20% Housing Set-aside to assist in the City's low and moderate housing rehabilitation program.

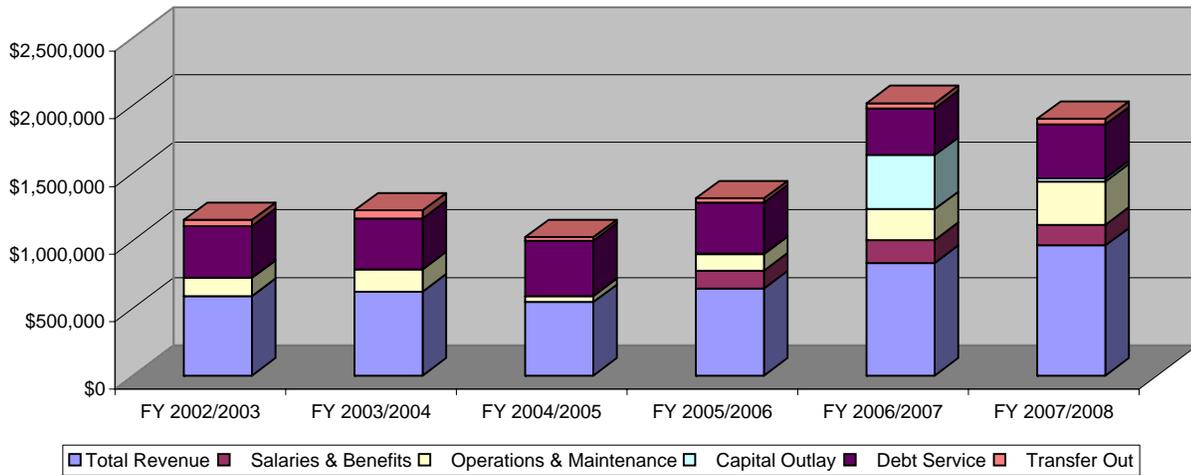


WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
SUMMARY BUDGET

DEPARTMENT: WASCO REDEVELOPMENT AGENCY

| Description                         | Actual<br>Rev/Exp<br>FY 2002/2003 | Actual<br>Rev/Exp<br>FY 2003/2004 | Actual<br>Rev/Exp<br>FY 2004/2005 | Actual<br>Rev/Exp<br>FY 2005/2006 | Estimated<br>Rev/Exp<br>FY 2006/2007 | Board<br>Approved<br>FY 2007/2008 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| <b>Revenue</b>                      | \$ 663,500                        | \$ 745,900                        | \$ 685,649                        | \$ 767,725                        | \$ 939,765                           | \$ 1,095,174                      |
| <b>Less: Pass thru</b>              | \$ (173,780)                      | \$ (222,110)                      | \$ (258,501)                      | \$ (257,350)                      | \$ (248,660)                         | \$ (274,888)                      |
| <b>Transfer In</b>                  | \$ 100,000                        | \$ 100,000                        | \$ 119,000                        | \$ 135,000                        | \$ 145,000                           | \$ 145,000                        |
| <b>Total Revenue</b>                | \$ 589,720                        | \$ 623,790                        | \$ 546,148                        | \$ 645,375                        | \$ 836,105                           | \$ 965,286                        |
| <b>Expenditures:</b>                |                                   |                                   |                                   |                                   |                                      |                                   |
| <b>Salaries &amp; Benefits</b>      | \$ -                              | \$ -                              | \$ -                              | \$ 133,457                        | \$ 168,410                           | \$ 151,022                        |
| <b>Operations &amp; Maintenance</b> | \$ 134,980                        | \$ 165,380                        | \$ 43,994                         | \$ 123,779                        | \$ 229,150                           | \$ 322,040                        |
| <b>Capital Outlay</b>               | \$ -                              | \$ -                              | \$ -                              | \$ 745                            | \$ 400,000                           | \$ 25,000                         |
| <b>Debt Service</b>                 | \$ 384,280                        | \$ 376,550                        | \$ 410,517                        | \$ 379,079                        | \$ 347,000                           | \$ 397,025                        |
| <b>Transfer Out</b>                 | \$ 45,000                         | \$ 58,000                         | \$ 25,420                         | \$ 30,950                         | \$ 38,000                            | \$ 42,000                         |
| <b>Total Expenditures</b>           | \$ 564,260                        | \$ 599,930                        | \$ 479,931                        | \$ 668,009                        | \$ 1,182,560                         | \$ 937,087                        |
| <b>Total Surplus or (Deficit)</b>   | \$ 25,460                         | \$ 23,860                         | \$ 66,217                         | \$ (22,634)                       | \$ (346,455)                         | \$ 28,199                         |

BUDGET SUMMARY



PERSONNEL RECAP

| DESCRIPTION | APPROVED<br>FY 2002/2003 | APPROVED<br>FY 2003/2004 | APPROVED<br>FY 2004/2005 | APPROVED<br>FY 2005/2006 | APPROVED<br>FY 2006/2007 | APPROVED<br>FY 2007/2008 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FULL TIME   |                          |                          |                          |                          | 2.00                     | 2.00                     |
| PART TIME   |                          |                          |                          |                          |                          |                          |

WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DEPARTMENT OBJECT DETAIL BUDGET

| Wasco Redevelopment Agency                | Object | Actual            | Actual            | Actual            | Actual             | Estimated           | Board             |
|---|--------|-------------------|-------------------|-------------------|--------------------|---------------------|-------------------|
|   | Number | Rev/Exp           | Rev/Exp           | Rev/Exp           | Rev/Exp            | Rev/Exp             | Approved          |
|   |        | FY 2002/2003      | FY 2003/2004      | FY 2004/2005      | FY 2005/2006       | FY 2006/2007        | FY 2007/2008      |
| Property Taxes                            | 4-3000 | \$ 373,700        | \$ 418,300        | \$ 510,250        | \$ 585,167         | \$ 590,750          | \$ 614,437        |
| Interest Income                           | 4-3100 | \$ 10,000         | \$ 10,000         | \$ 5,779          | \$ 19,546          | \$ 27,000           | \$ 30,000         |
| 20% Housing Set Aside                     | 4-3110 | \$ 94,000         | \$ 104,000        | \$ 102,050        | \$ 122,000         | \$ 147,690          | \$ 222,331        |
| 20% Housing Set Aside Rehab Loan Proceeds | 4-3120 | \$ 1,800          | \$ 3,600          | \$ 3,600          | \$ -               | \$ 5,000            | \$ 5,000          |
| Land Sale                                 | 4-3130 | \$ 177,000        | \$ 200,000        | \$ 33,970         | \$ 10,121          | \$ 129,325          | \$ 193,406        |
| North-Side Zone of Benefit                | 4-3200 | \$ -              | \$ 5,000          | \$ 15,000         | \$ 15,891          | \$ 25,000           | \$ 20,000         |
| South-Side Zone of Benefit                | 4-3210 | \$ 7,000          | \$ 5,000          | \$ 15,000         | \$ 15,000          | \$ 15,000           | \$ 10,000         |
| Less: Original Pass thru                  | 4-3010 | \$ (140,700)      | \$ (220,100)      | \$ (221,760)      | \$ (220,200)       | \$ (203,980)        | \$ (236,218)      |
| Less: Amendment 1 Pass thru               | 4-3020 | \$ (1,310)        | \$ (2,010)        | \$ (2,100)        | \$ (2,150)         | \$ (8,680)          | \$ (9,264)        |
| Less: Pass thru Agreement                 | 4-3030 | \$ (31,770)       | \$ -              | \$ -              | \$ -               | \$ -                | \$ -              |
| Less: State Budget & ERAF                 | 4-3031 | \$ -              | \$ -              | \$ (34,641)       | \$ (35,000)        | \$ (36,000)         | \$ (29,406)       |
| Transfer in from City of Wasco-Wastewater | 4-3810 | \$ 50,000         | \$ 50,000         | \$ 65,000         | \$ 75,000          | \$ 85,000           | \$ 85,000         |
| Transfer in from City of Wasco-Water      | 4-3820 | \$ 50,000         | \$ 50,000         | \$ 54,000         | \$ 60,000          | \$ 60,000           | \$ 60,000         |
| <b>Total Revenue</b>                      |        | <b>\$ 589,720</b> | <b>\$ 623,790</b> | <b>\$ 546,148</b> | <b>\$ 645,375</b>  | <b>\$ 836,105</b>   | <b>\$ 965,286</b> |
| Industrial Park Bond Payment              | 6-4010 | \$ 280,280        | \$ 278,950        | \$ 273,950        | \$ 314,279         | \$ 274,200          | \$ 276,225        |
| Southside Bond Payment                    | 6-4020 | \$ 65,000         | \$ 63,600         | \$ 66,800         | \$ 64,800          | \$ 62,800           | \$ 60,800         |
| City of Wasco Loan Payment                | 6-4030 | \$ 15,000         | \$ 10,000         | \$ 10,000         | \$ -               | \$ 10,000           | \$ 60,000         |
| Training & Travel                         | 6-4040 | \$ -              | \$ 10,000         | \$ 5,000          | \$ 12,590          | \$ 13,100           | \$ 10,000         |
| Wages & Salaries                          | 6-4050 | \$ -              | \$ -              | \$ -              | \$ 133,457         | \$ 103,380          | \$ 95,868         |
| Employee Benefits                         | 6-4051 | \$ -              | \$ -              | \$ -              | \$ -               | \$ 65,030           | \$ 55,154         |
| Administration Fees                       | 6-4100 | \$ 27,600         | \$ 113,880        | \$ 27,171         | \$ 22,800          | \$ 20,400           | \$ 82,311         |
| Dues & Fees                               | 6-4200 | \$ -              | \$ -              | \$ -              | \$ 1,992           | \$ 890              | \$ 950            |
| Advertising                               | 6-4250 | \$ -              | \$ -              | \$ -              | \$ -               | \$ 25,200           | \$ 25,000         |
| Supplies                                  | 6-4300 | \$ -              | \$ -              | \$ -              | \$ 1,421           | \$ 2,800            | \$ 2,500          |
| Postage                                   | 6-4305 | \$ -              | \$ -              | \$ -              | \$ -               | \$ 1,200            | \$ 1,000          |
| Communication                             |        | \$ -              | \$ -              | \$ -              | \$ -               | \$ 1,000            | \$ 1,000          |
| Communication - Cell Phone                | 6-4310 | \$ -              | \$ -              | \$ -              | \$ 559             | \$ 1,560            | \$ 1,480          |
| Meetings                                  | 6-4320 | \$ -              | \$ -              | \$ -              | \$ 168             | \$ 500              | \$ 500            |
| Engineering                               | 6-4440 | \$ -              | \$ -              | \$ -              | \$ 4,600           | \$ 5,000            | \$ 5,000          |
| Professional Fees                         | 6-4450 | \$ 25,000         | \$ 25,000         | \$ 9,855          | \$ 47,862          | \$ 125,000          | \$ 125,000        |
| Legal Fees                                | 6-4451 | \$ -              | \$ -              | \$ -              | \$ 11,886          | \$ 30,000           | \$ 30,000         |
| Capital Outlay                            | 6-4500 | \$ -              | \$ -              | \$ -              | \$ 745             | \$ 400,000          | \$ 25,000         |
| Childress Agreement                       | 6-4560 | \$ 24,000         | \$ 24,000         | \$ 59,767         | \$ -               | \$ -                | \$ -              |
| Liability Insurance                       |        | \$ -              | \$ -              | \$ -              | \$ -               | \$ -                | \$ 2,748          |
| Workers Compension Insurance              |        | \$ -              | \$ -              | \$ -              | \$ -               | \$ -                | \$ 2,051          |
| Rehabilitation Loans & Grant              | 6-4565 | \$ 45,000         | \$ 58,000         | \$ 25,420         | \$ 30,950          | \$ 38,000           | \$ 42,000         |
| Downtown Façade improvement - Grant       | 6-4570 | \$ 45,000         | \$ 15,000         | \$ 468            | \$ 13,928          | \$ -                | \$ 30,000         |
| Consulting Services                       | 6-4580 | \$ 35,880         | \$ -              | \$ -              | \$ -               | \$ -                | \$ -              |
| Reporting Fees                            | 6-4120 | \$ 1,000          | \$ 1,000          | \$ 1,000          | \$ 1,785           | \$ 1,500            | \$ 1,500          |
| Misc.                                     | 6-4130 | \$ 500            | \$ 500            | \$ 500            | \$ 4,188           | \$ 1,000            | \$ 1,000          |
| <b>Total Operating Expense</b>            |        | <b>\$ 564,260</b> | <b>\$ 599,930</b> | <b>\$ 479,931</b> | <b>\$ 668,009</b>  | <b>\$ 1,182,560</b> | <b>\$ 937,087</b> |
| <b>Total Profit/(Loss)</b>                |        | <b>\$ 25,460</b>  | <b>\$ 23,860</b>  | <b>\$ 66,217</b>  | <b>\$ (22,634)</b> | <b>\$ (346,455)</b> | <b>\$ 28,199</b>  |
| Beginning Reserve Balance                 |        | \$ 162,015        | \$ 211,659        | \$ 290,457        | \$ 315,000         | \$ 350,000          | \$ 571,117        |
| Estimated Ending Reserve Balance          |        | \$ 187,475        | \$ 235,519        | \$ 356,674        | \$ 292,366         | \$ 3,545            | \$ 599,316        |

| Capital Outlay -52040                | CC Approved      |
|--------------------------------------|------------------|
| Sound Wall & Gate in Industrial Park | \$ 25,000        |
| <b>Total for Capital Outlay</b>      | <b>\$ 25,000</b> |

WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2007/2008  
ADMINISTRATION AND CONTRACT POSITIONS

DEPARTMENT: WASCO REDEVELOPMENT AGENCY

ADMINISTRATIVE COSTS

| Position Title                    | 20% Housing<br>Administration | RDA<br>Administration | Proposed  | Executive Dir<br>Approved | Board<br>Approved |
|-----------------------------------|-------------------------------|-----------------------|-----------|---------------------------|-------------------|
| <u>MONTHLY</u>                    |                               |                       |           |                           |                   |
| Executive Director                | \$ 130                        | \$ 520                | \$ 650    | \$ 650                    | \$ 650            |
| RDA Secretary                     | \$ 80                         | \$ 320                | \$ 400    | \$ 400                    | \$ 400            |
| Finance Officer                   | \$ 70                         | \$ 280                | \$ 350    | \$ 350                    | \$ 350            |
| Chairman                          | \$ 6                          | \$ 54                 | \$ 60     | \$ 60                     | \$ 60             |
| Director                          | \$ 6                          | \$ 54                 | \$ 60     | \$ 60                     | \$ 60             |
| Director                          | \$ 6                          | \$ 54                 | \$ 60     | \$ 60                     | \$ 60             |
| Director                          | \$ 6                          | \$ 54                 | \$ 60     | \$ 60                     | \$ 60             |
| Director                          | \$ 6                          | \$ 54                 | \$ 60     | \$ 60                     | \$ 60             |
| Total Monthly Administrative Cost | \$ 310                        | \$ 1,390              | \$ 1,700  | \$ 1,700                  | \$ 1,700          |
| <u>ANNUAL</u>                     |                               |                       |           |                           |                   |
| Executive Director                | \$ 1,560                      | \$ 6,240              | \$ 7,800  | \$ 7,800                  | \$ 7,800          |
| RDA Secretary                     | \$ 960                        | \$ 3,840              | \$ 4,800  | \$ 4,800                  | \$ 4,800          |
| Finance Officer                   | \$ 840                        | \$ 3,360              | \$ 4,200  | \$ 4,200                  | \$ 4,200          |
| Chairman                          | \$ 72                         | \$ 648                | \$ 720    | \$ 720                    | \$ 720            |
| Direction                         | \$ 72                         | \$ 648                | \$ 720    | \$ 720                    | \$ 720            |
| Director                          | \$ 72                         | \$ 648                | \$ 720    | \$ 720                    | \$ 720            |
| Director                          | \$ 72                         | \$ 648                | \$ 720    | \$ 720                    | \$ 720            |
| Director                          | \$ 72                         | \$ 648                | \$ 720    | \$ 720                    | \$ 720            |
| Total Annual Administrative Cost  | \$ 3,720                      | \$ 16,680             | \$ 20,400 | \$ 20,400                 | \$ 20,400         |

WASCO REDEVELOPMENT AGENCY  
ANNUAL BUDGET  
FISCAL YEAR 2006/2007  
DETAIL ALLOCATIONS

| Wasco Redevelopment Agency                  | Total<br>RDA Budget | RDA 80%<br>Budget   | 20% Housing<br>Set Aside<br>Budget | Pass thru<br>Budget |
|---|---------------------|---------------------|------------------------------------|---------------------|
| Property Taxes                              | \$ 614,437          | \$ 345,430          |                                    | \$ 269,007          |
| Interest Income                             | \$ 30,000           | \$ 24,000           | \$ 6,000                           |                     |
| 20% Housing Set Aside                       | \$ 222,331          |                     | \$ 222,331                         |                     |
| 20% Housing Set Aside Rehab Loan Proceeds   | \$ 5,000            |                     | \$ 5,000                           |                     |
| Land Sale                                   | \$ 193,406          | \$ 193,406          |                                    |                     |
| North-Side Zone of Benefit                  | \$ 20,000           | \$ 20,000           |                                    |                     |
| South-Side Zone of Benefit                  | \$ 10,000           | \$ 10,000           |                                    |                     |
| Less: Original Pass thru                    | \$ (236,218)        |                     |                                    | \$ (236,218)        |
| Less: Amendment 1 Pass thru                 | \$ (9,264)          |                     |                                    | \$ (9,264)          |
| Less: State Budget & ERAF Pass thru         | \$ (29,406)         |                     | \$ (5,881)                         | \$ (23,525)         |
| Transfer in from City of Wasco - Wastewater | \$ 85,000           | \$ 85,000           |                                    |                     |
| Transfer in from City of Wasco - Water      | \$ 60,000           | \$ 60,000           |                                    |                     |
| <b>Total Revenue</b>                        | <b>\$ 965,286</b>   | <b>\$ 737,836</b>   | <b>\$ 227,450</b>                  | <b>\$ -</b>         |
| Industrial Park Bond Payment                | \$ 276,225          | \$ 276,225          |                                    |                     |
| Southside Bond Payment                      | \$ 60,800           | \$ 60,800           |                                    |                     |
| City of Wasco Loan Payment                  | \$ 60,000           | \$ 60,000           |                                    |                     |
| Training & Travel - Economic Development    | \$ 10,000           | \$ 10,000           |                                    |                     |
| Wages & Salaries                            | \$ 95,868           | \$ 95,868           |                                    |                     |
| Employee Benenfits                          | \$ 55,154           | \$ 55,154           |                                    |                     |
| Administration                              | \$ 82,311           | \$ 65,849           | \$ 16,462                          |                     |
| Dues & Fees                                 | \$ 950              | \$ 950              |                                    |                     |
| Advertising                                 | \$ 25,000           | \$ 25,000           |                                    |                     |
| Supplies                                    | \$ 2,500            | \$ 2,500            |                                    |                     |
| Postage                                     | \$ 1,000            | \$ 1,000            |                                    |                     |
| Communication                               | \$ 1,000            | \$ 1,000            |                                    |                     |
| Communication Cell                          | \$ 1,480            | \$ 1,480            |                                    |                     |
| Meetings                                    | \$ 500              | \$ 500              |                                    |                     |
| Engineering                                 | \$ 5,000            | \$ 5,000            |                                    |                     |
| Professional Services                       | \$ 125,000          | \$ 125,000          |                                    |                     |
| Legal Fees                                  | \$ 30,000           | \$ 30,000           |                                    |                     |
| Capital Outlay                              | \$ 25,000           | \$ 25,000           |                                    |                     |
| Liability Insurance                         | \$ 2,748            | \$ 2,748            |                                    |                     |
| Workers Compension Insurance                | \$ 2,051            | \$ 2,051            |                                    |                     |
| Rehabilitation Loans & Grant                | \$ 42,000           | \$ -                | \$ 42,000                          |                     |
| Downtown Façade improvement - Grant         | \$ 30,000           | \$ 30,000           |                                    |                     |
| Consulting Services                         | \$ -                | \$ -                |                                    |                     |
| Reporting Fees                              | \$ 1,500            | \$ 1,500            |                                    |                     |
| Misc.                                       | \$ 1,000            | \$ 1,000            |                                    |                     |
| <b>Total Operating Expense</b>              | <b>\$ 937,087</b>   | <b>\$ 878,625</b>   | <b>\$ 58,462</b>                   | <b>\$ -</b>         |
| <b>Total Surplus/(Deficit)</b>              | <b>\$ 28,199</b>    | <b>\$ (140,789)</b> | <b>\$ 168,988</b>                  | <b>\$ -</b>         |
| Beginning Reserve Balance                   | \$ 571,117          | \$ 494,877          | \$ 76,240                          |                     |
| Estimated Ending Reserve Balance            | \$ 599,316          | \$ 354,088          | \$ 245,228                         | \$ -                |

# *APPENDIX*

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## **OVERVIEW**

This section gives the reader definitions of budget terms, location of certain terms and schedules, and the budget preparation schedule for fiscal year 2007-2008. This section contains:

1. **Budget Schedule** – Schedule for the preparation of the budget for fiscal year 2007-2008.
2. **2007-2008 –Budget Cost Allocation Plan**
3. **Glossary** – Definitions of budget terms



# *Budget Schedule For Fiscal Year 2007/2008*

1. February 23, 2007 Meeting with City Manager at 2:30p.m.
2. February 27, 2007 Distribute Packets & Email to Directors
3. March 6, 2007 Meeting with City Manager & Asst. City Manager with Directors
4. March 9, 2007 Departmental Request(s) (Due)
5. March 13 thru 23, 2007 Admin. Services/ Finance Director Meets with Directors To Discuss Budget Dept. Request
6. April 3, 2007 City Council Meeting Appointment of Fiscal Year 2007/2008 Budget Committee
7. April 10, 2007 Deliver 1st Draft Budget to City Manager
8. April 11, 2007 1st Draft Presented To City Manager at 9:30 a.m.
9. April 16-20, 2007 Directors meet with City Manager
10. April 30, 2007 2nd Revised Budget Presented to City Manager At 8:30a.m.
11. May 8, 2007 City Manager's Letter Due
12. May 14, 2007 Deliver Draft Budget to City Council. Meeting with City Manager & Budget Committee at 3:30pm
13. May 21, 2007 Deliver 2<sup>nd</sup> Draft Budget to City Council. Meeting with City Manager & Budget Committee at 4:00pm
14. May 25, 2007 Proposed City Budget delivered to City Council
15. June 5, 2007 City Council Meeting Fiscal Year 2007/2008 Budget: Public Hearing Continued
15. June 19, 2007 City Council Meeting Adoption of City of Wasco Fiscal Year 2007/2008 Budget: Public Hearing



**The City of Wasco  
Cost Allocation Plan  
For the Annual Budget  
Fiscal Year 2007/2008**

The City of Wasco in an effort to improve cost management, the setting of fees, and accounting efforts has developed and implemented this cost allocation plan. The purpose of this plan is to, manage, identify and recover indirect costs associated with providing various services. In addition this plan provides valuable information regarding the actual cost of providing services and can be use in a wide variety of analytical applications. This plan has been prepared by city staff and this is the first year of implementation for the cost allocation plan. Each year this plan will be updated and incorporated into the annual operating budget document as a basis for measuring the actual cost of all direct service departments. The Accounting department intends to further develop this cost allocation plan in 2007/2008 to identify additional cost drivers to improve the cities cost allocation plan in future years.

**Direct versus Indirect Costs**

All departments have both direct and indirect costs. Direct costs are those costs within a department that are incurred to provide the product or service. These costs can be either variable or fixed costs but in both cases they are directly attributed to the specific product or service. An example of a direct cost is the labor and asphalt used to repave a road. In the City of Wasco direct costs are all costs within the operating department except for debt service and transfers out to other departments.

Indirect costs are different from direct costs in the fact that they are ancillary or support services provided to the operating department. Like direct costs, indirect costs can also be variable or fixed. It is also important to note that indirect costs are just as important to an operating department as direct costs in manufacturing product or providing services. Indirect costs fill a key roll in operating departments such as the cost of upper level management, accounting, reporting, and marketing. Indirect costs include all costs of an organization other than the direct costs debt service, and transfers. In the City of Wasco indirect costs are budgeted and recorded within service departments of the general fund. Examples of these service departments include the Accounting, Finance, Budget and Performance Measurement, City Manager and City Council departments.

**Cost Allocations from Service Departments to Operating Departments**

Indirect Overhead Allocations are charged for the purpose of allocating costs of programs or departments that primarily provide services with in the organization (Service Departments) such as Finance, Budget and Performance, and City Council. This allocation method is generally accepted as the best way to account and record for the full cost of an operating department. These indirect costs are allocated to those operating departments that provide a direct service to the public (Operating Departments). Examples of operating departments include Water, Code Compliance, Planning, Streets, Public Transit, and Law Enforcement.

### **Basis of Allocating the Indirect Costs**

Service costs are allocated by department based on cost drivers that are specific to that service department. Most of the indirect costs are allocated proportionally based on the amount of direct costs within that department. But in some cases specific activity driving factors are more appropriate to allocate the indirect costs. For examples it is more accurate to allocate Human Recourses costs based on total salary cost or number of full time employees rather than total budget costs. The specific basis for each indirect costs allocation is discussed bellow. The Cities Accounting department will by analyzing and identifying additional cost drivers in 2007/2008 to further improve the cities cost allocation plan.

### **Method of Indirect Cost Allocation**

The City uses a “Double Step Down” method which allocates service costs to all departments and then allocates service costs only to operating departments. The “Indirect Cost Allocation Transfer” account will be listed as a line item to record the allocation of service department costs between separate funds. The Double Step Down method is recognized in private industry, non-profit, and governmental accounting as one of the most accurate methods of cost allocation.

### **Budgetary Effect of Indirect Cost Allocation**

Cost allocations are calculated for all operating departments based on their proportional benefit or use of the internal service departments. Incorporating all of these calculations into the budget can create a very complicated budget document with large transfers being made between departments within a single fund. One goal for the budget document is that it be an easily understandable and comprehensive tool for managing the city’s finances. In order to incorporate the indirect cost allocation into the budget to insure that the separate funds are accounting for and funding their indirect costs while continuing to meet our goal of a understandable and comprehensive budget document the City of Wasco is only presenting indirect cost allocations that occur between separate funds and not between departments within the same fund. For example, in the budget document you will find indirect cost allocations transfers between the Water Fund and the General Fund-Revenue, but you will not see allocations between the Planning Department and General Fund-Revenue because they are both General Fund departments. These indirect costs are still attributable to the Planning Department and should be included in evaluating planning fees but are left out from the budget document for the reasons discussed above.

### **Other Uses of the Indirect Cost Allocation Factors**

Indirect cost allocation factors are far more useful than simply insuring that various operating funds are reimbursing the general fund for their portion of service expenses. These Indirect Cost Allocation factors should be included when evaluating user fees or rates being charged for all City services such as water rates, planning, or inspection fees. Indirect Cost Allocations can also be used when reporting on certain grants as a method of insuring that all related costs are being reimbursed for grant administration. In addition Indirect Cost Allocation Factors are helpful when comparing the cost of Contracting-Out for service, versus providing services in-house.

### **In Summary:**

As a City there are many cases where we are allowed or expected to recover our full cost of providing certain direct services. In these cases total cost includes both direct and indirect costs. A cost allocation plan is a very useful cost based accounting method of establishing the indirect cost of

these direct services offered by the City. It establishes a rational, defensible nexus and consistent methodology for identifying and allocating indirect costs to direct cost programs. Because of this, the cost allocation plan can be a valuable analytical tool in a number of situations, including allocating organizational resources, performing expense analyses, evaluating the costs of performing services in-house versus contract-out, establishing fees designed for full cost recovery, recovering indirect costs associated with grant programs and reimbursing support service costs provided by the General Fund to enterprise operations such as water, sanitation, and sewer. Below are schedules indicating the cost drivers and amounts used in calculating the 2007/2008 cost allocation plan.

### **Summary of Indirect Cost Allocation Drivers**

Below is a list of all service departments that are allocated within this cost allocation plan and the corresponding cost allocation driver that is used as a basis for the allocation of the department.

**TABLE 1**

| <u>Service Department</u>         | <u>Cost Allocation Driver</u>     |
|-----------------------------------|-----------------------------------|
| City Council                      | Total Budget*                     |
| Administration                    | Total Budget*                     |
| City Manager                      | Total Budget*                     |
| Budget & Performance Measurement  | Total Budget*                     |
| Human Resources / Risk Management | Annual Salary & Benefits          |
| Non-Departmental                  | Total Budget*                     |
| Finance                           | Projected Work load for 2007/2008 |

\* For 2007/2008 the following adjustments have been made to the budget amounts for allocation purposes.

1. The Police total budget is reduced by 75% because services are provided by contract from Kern County and less indirect management and overhead are required.
  
2. The Wastewater total budget is reduced by \$3,500,000 because \$5,000,000 is budgeted for plant expansions that will be financed through the state revolving loan. The 50% adjustment for allocation is to reflect the estimated work load relevant to the expansion project.

## Schedule of Allocation Drivers

The schedule presented below lists all service and operating departments of the City of Wasco. The cost allocation drivers identified in Table 1 are listed for each Department with their scheduled amounts. The resulting percentages for each driver will be used in determining the indirect overhead allocation charges.

|                        | Salary and Benefit |                | All Funds         |               | Est. Workload |
|------------------------|--------------------|----------------|-------------------|---------------|---------------|
|                        | Budget             | % Total        | Budget            | % Total       |               |
| Engineering            | 148,000            | 2.5%           | 478,748           | 3.2%          | 1.0%          |
| Planning               | 384,990            | 6.4%           | 400,659           | 2.7%          | 1.0%          |
| Building Inspection    | 307,900            | 5.1%           | 423,102           | 2.8%          | 2.0%          |
| Economic Development   | 207,200            | 3.4%           | 329,840           | 2.2%          | 10.0%         |
| Code Enforcement       | 229,180            | 3.8%           | 282,978           | 1.9%          | 2.0%          |
| Fire                   | 0                  | 0.0%           | 0                 | 0.0%          | 0.0%          |
| Housing                | 175,050            | 2.9%           | 237,997           | 1.6%          | 2.0%          |
| Police                 | 0                  |                | 721,281           | 4.9%          | 0.0%          |
| Emergency Services     | 0                  | 0.0%           | 5,900             | 0.0%          | 2.0%          |
| Animal Services        | 210,990            | 3.5%           | 209,921           | 1.4%          | 2.0%          |
| Streets                | 874,060            | 14.5%          | 1,254,147         | 8.4%          | 2.0%          |
| Public Transit         | 270,594            | 4.5%           | 403,131           | 2.7%          | 2.0%          |
| Wastewater             | 499,290            | 8.3%           | 2,962,444         | 19.9%         | 30.0%         |
| C&G Station            | 6,060              | 0.1%           | 63,126            | 0.4%          | 2.0%          |
| Water                  | 540,070            | 9.0%           | 2,606,326         | 17.5%         | 20.0%         |
| LLMD                   | 0                  | 0.0%           | 136,073           | 0.9%          | 2.0%          |
| Sanitation             | 919,830            | 15.3%          | 1,695,307         | 11.4%         | 20.0%         |
| <b>Service Depts.</b>  | <b>4,773,214</b>   |                | <b>12,210,978</b> |               |               |
| City Council           | 69,880             | 1.16%          | 135,562           | 0.9%          |               |
| Administration         | 75,650             | 1.26%          | 82,246            | 0.6%          |               |
| City Manager           | 334,740            | 5.56%          | 494,476           | 3.3%          |               |
| Budget                 | 95,060             | 1.58%          | 112,498           | 0.8%          |               |
| HR/Risk                | 159,320            | 2.64%          | 232,076           | 1.6%          |               |
| Non-Departmental       | 0                  | 0.00%          | 604,294           | 4.1%          |               |
| MIS                    | 91,521             | 1.52%          | 173,883           | 1.2%          |               |
| Finance                | 145,580            | 2.42%          | 221,565           | 1.5%          |               |
| Shop                   | 193,559            | 3.21%          | 413,088           | 2.8%          |               |
| Facilities Maintenance | 86,832             | 1.44%          | 174,149           | 1.2%          |               |
| Capital Projects       | 0                  | 0.00%          | -                 | 0.0%          |               |
| <b>Total</b>           | <b>6,025,356</b>   | <b>100.00%</b> | <b>14,854,815</b> | <b>100.0%</b> | <b>100.0%</b> |

## Double Step Down Cost Allocation Step 1

### Step 1 Allocation

Costs spread over all departments

|                             | CC             | Admin         | CM             | Budget         | HR / Risk      | Non Dpt.       | Finance        | Sub Total        |
|-----------------------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Engineering                 | 4,369          | 2,651         | 15,936         | 3,626          | 5,700          | 16,253         | 2,216          | 50,750           |
| Planning                    | 3,656          | 2,218         | 13,337         | 3,034          | 14,829         | 13,602         | 2,216          | 52,892           |
| Building Inspection         | 3,861          | 2,343         | 14,084         | 3,204          | 11,859         | 14,364         | 4,431          | 54,146           |
| Economic Development        | 3,010          | 1,826         | 10,979         | 2,498          | 7,981          | 11,197         | 22,156         | 59,648           |
| Code Enforcement            | 2,582          | 1,567         | 9,420          | 2,143          | 8,827          | 9,607          | 4,431          | 38,577           |
| Fire                        | -              | -             | -              | -              | -              | -              | -              | 0                |
| Housing                     | 2,172          | 1,318         | 7,922          | 1,802          | 6,742          | 8,080          | 4,431          | 32,468           |
| Police                      | 6,582          | 3,993         | 24,009         | 5,462          | -              | 24,486         | -              | 64,534           |
| Emergency Services          | 54             | 33            | 196            | 45             | -              | 200            | 4,431          | 4,959            |
| Animal Services             | 1,916          | 1,162         | 6,988          | 1,590          | 8,127          | 7,126          | 4,431          | 31,340           |
| Streets                     | 11,445         | 6,944         | 41,747         | 9,498          | 33,666         | 42,576         | 4,431          | 150,307          |
| Public Transit              | 3,679          | 2,232         | 13,419         | 3,053          | 10,422         | 13,686         | 4,431          | 50,922           |
| Wastewater                  | 27,035         | 16,402        | 98,612         | 22,435         | 19,231         | 100,570        | 66,469         | 350,754          |
| C&G Station                 | 576            | 350           | 2,101          | 478            | 233            | 2,143          | 4,431          | 10,313           |
| Water                       | 23,785         | 14,430        | 86,757         | 19,738         | 20,802         | 88,480         | 44,313         | 298,305          |
| LLMD                        | 1,242          | 753           | 4,529          | 1,031          | -              | 4,619          | 4,431          | 16,606           |
| Sanitation                  | 15,471         | 9,386         | 56,432         | 12,839         | 35,429         | 57,553         | 44,313         | 231,423          |
| RDA                         | -              | -             | -              | -              | -              | -              | -              | 0                |
| <b>Service Depts. Total</b> | <b>111,435</b> | <b>67,608</b> | <b>406,470</b> | <b>92,476</b>  | <b>183,848</b> | <b>414,541</b> | <b>221,565</b> | <b>1,497,942</b> |
| City Council                | 1,237          | 751           | 4,512          | 1,027          | 2,692          | 4,602          | -              | 14,820           |
| Administration              | 751            | 455           | 2,738          | 623            | 2,914          | 2,792          | -              | 10,272           |
| City Manager                | 4,512          | 2,738         | 16,460         | 3,745          | 12,893         | 16,787         | -              | 57,134           |
| Budget                      | 1,027          | 623           | 3,745          | 852            | 3,661          | 3,819          | -              | 13,727           |
| HR/Risk                     | 2,118          | 1,285         | 7,725          | 1,758          | 6,136          | 7,879          | -              | 26,901           |
| Non-Departmental            | 5,515          | 3,346         | 20,115         | 4,576          | -              | 20,515         | -              | 54,067           |
| MIS                         | 1,587          | 963           | 5,788          | 1,317          | 3,525          | 5,903          | -              | 19,083           |
| Finance                     | 2,022          | 1,227         | 7,375          | 1,678          | 5,607          | 7,522          | -              | 25,431           |
| Shop                        | 3,770          | 2,287         | 13,751         | 3,128          | 7,455          | 14,024         | -              | 44,415           |
| Facilities Maintenance      | 1,589          | 964           | 5,797          | 1,319          | 3,344          | 5,912          | -              | 18,926           |
| <b>Total Indirect Costs</b> | <b>135,562</b> | <b>82,246</b> | <b>494,476</b> | <b>112,498</b> | <b>232,076</b> | <b>504,294</b> | <b>221,565</b> | <b>1,782,718</b> |

## Double Step Down Cost Allocation Step 2

### Step 2 Allocation

Costs spread over only operating departments

|                                   | CC            | Admin         | CM            | Budget        | HR / Risk     | Non Dpt.      | Finance       | Sub Total      |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Total Cost for Round 2 Allocation | 14,820        | 10,272        | 57,134        | 13,727        | 26,901        | 54,067        | 25,431        | 202,352        |
| Engineering                       | 581           | 403           | 2,240         | 538           | 834           | 2,120         | 254           | 6,970          |
| Planning                          | 486           | 337           | 1,875         | 450           | 2,170         | 1,774         | 254           | 7,346          |
| Building Inspection               | 514           | 356           | 1,980         | 476           | 1,735         | 1,873         | 509           | 7,442          |
| Economic Development              | 400           | 277           | 1,543         | 371           | 1,168         | 1,460         | 2,543         | 7,763          |
| Code Enforcement                  | 343           | 238           | 1,324         | 318           | 1,292         | 1,253         | 509           | 5,277          |
| Fire                              | -             | -             | -             | -             | -             | -             | -             | 0              |
| Housing                           | 289           | 200           | 1,114         | 268           | 987           | 1,054         | 509           | 4,419          |
| Police                            | 875           | 607           | 3,375         | 811           | -             | 3,194         | -             | 8,861          |
| Emergency Services                | 7             | 5             | 28            | 7             | -             | 26            | 509           | 581            |
| Animal Services                   | 255           | 177           | 982           | 236           | 1,189         | 929           | 509           | 4,277          |
| Streets                           | 1,522         | 1,055         | 5,868         | 1,410         | 4,926         | 5,553         | 509           | 20,843         |
| Public Transit                    | 489           | 339           | 1,886         | 453           | 1,525         | 1,785         | 509           | 6,986          |
| Wastewater                        | 3,596         | 2,492         | 13,861        | 3,330         | 2,814         | 13,117        | 7,629         | 46,839         |
| C&G Station                       | 77            | 53            | 295           | 71            | 34            | 280           | 509           | 1,318          |
| Water                             | 3,163         | 2,193         | 12,195        | 2,930         | 3,044         | 11,540        | 5,086         | 40,150         |
| LLMD                              | 165           | 114           | 637           | 153           | -             | 602           | 509           | 2,180          |
| Sanitation                        | 2,058         | 1,426         | 7,932         | 1,906         | 5,184         | 7,506         | 5,086         | 31,098         |
| RDA                               | -             | -             | -             | -             | -             | -             | -             | 0              |
| <b>Service Depts. Total</b>       | <b>14,820</b> | <b>10,272</b> | <b>57,134</b> | <b>13,727</b> | <b>26,901</b> | <b>54,067</b> | <b>25,431</b> | <b>202,352</b> |
| City Council                      | -             | -             | -             | -             | -             | -             | -             | 0              |
| Administration                    | -             | -             | -             | -             | -             | -             | -             | 0              |
| City Manager                      | -             | -             | -             | -             | -             | -             | -             | 0              |
| Budget                            | -             | -             | -             | -             | -             | -             | -             | 0              |
| HR/Risk                           | -             | -             | -             | -             | -             | -             | -             | 0              |
| Non-Departmental                  | -             | -             | -             | -             | -             | -             | -             | 0              |
| MIS                               | -             | -             | -             | -             | -             | -             | -             | 0              |
| Finance                           | -             | -             | -             | -             | -             | -             | -             | 0              |
| Shop                              | -             | -             | -             | -             | -             | -             | -             | 0              |
| Facilities Maintenance            | -             | -             | -             | -             | -             | -             | -             | 0              |
| <b>Total Indirect Costs</b>       | <b>14,820</b> | <b>10,272</b> | <b>57,134</b> | <b>13,727</b> | <b>26,901</b> | <b>54,067</b> | <b>25,431</b> | <b>202,352</b> |

## Double Step Down Cost Allocation Total of Step 1 & Step 2

The total cost of the Step 1 and Step 2 allocations is listed below. These allocations are the final Indirect Overhead Cost Allocations for each Operating Department.

**TOTAL Allocation**

Costs spread over all departments

|                             | CC             | Admin         | CM             | Budget         | HR / Risk      | Non Dpt.       | Finance        | Sub Total        |
|-----------------------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Engineering                 | 4,950          | 3,053         | 18,176         | 4,164          | 6,535          | 18,372         | 2,470          | 57,720           |
| Planning                    | 4,143          | 2,555         | 15,212         | 3,485          | 16,998         | 15,376         | 2,470          | 60,238           |
| Building Inspection         | 4,375          | 2,699         | 16,064         | 3,680          | 13,595         | 16,237         | 4,940          | 61,588           |
| Economic Development        | 3,410          | 2,104         | 12,523         | 2,869          | 9,148          | 12,658         | 24,700         | 67,411           |
| Code Enforcement            | 2,926          | 1,805         | 10,744         | 2,461          | 10,119         | 10,860         | 4,940          | 43,854           |
| Fire                        | -              | -             | -              | -              | -              | -              | -              | 0                |
| Housing                     | 2,461          | 1,518         | 9,036          | 2,070          | 7,729          | 9,133          | 4,940          | 36,887           |
| Police                      | 7,458          | 4,600         | 27,384         | 6,273          | -              | 27,680         | -              | 73,395           |
| Emergency Services          | 61             | 38            | 224            | 51             | -              | 226            | 4,940          | 5,540            |
| Animal Services             | 2,170          | 1,339         | 7,970          | 1,826          | 9,316          | 8,056          | 4,940          | 35,617           |
| Streets                     | 12,967         | 7,999         | 47,615         | 10,908         | 38,592         | 48,129         | 4,940          | 171,150          |
| Public Transit              | 4,168          | 2,571         | 15,305         | 3,506          | 11,947         | 15,471         | 4,940          | 57,909           |
| Wastewater                  | 30,630         | 18,894        | 112,473        | 25,765         | 22,045         | 113,686        | 74,099         | 397,592          |
| C&G Station                 | 653            | 403           | 2,397          | 549            | 268            | 2,423          | 4,940          | 11,631           |
| Water                       | 26,948         | 16,623        | 98,952         | 22,668         | 23,845         | 100,020        | 49,399         | 338,456          |
| LLMD                        | 1,407          | 868           | 5,166          | 1,183          | -              | 5,222          | 4,940          | 18,786           |
| Sanitation                  | 17,529         | 10,813        | 64,364         | 14,745         | 40,613         | 65,059         | 49,399         | 262,521          |
| RDA                         | -              | -             | -              | -              | -              | -              | -              | 0                |
| <b>Service Depts. Total</b> | <b>126,256</b> | <b>77,881</b> | <b>463,605</b> | <b>106,202</b> | <b>210,749</b> | <b>468,607</b> | <b>246,996</b> | <b>1,700,295</b> |
| City Council                | -              | -             | -              | -              | -              | -              | -              | 0                |
| Administration              | -              | -             | -              | -              | -              | -              | -              | 0                |
| City Manager                | -              | -             | -              | -              | -              | -              | -              | 0                |
| Budget                      | -              | -             | -              | -              | -              | -              | -              | 0                |
| HR/Risk                     | -              | -             | -              | -              | -              | -              | -              | 0                |
| Non-Departmental            | -              | -             | -              | -              | -              | -              | -              | 0                |
| MIS                         | 1,587          | 963           | 5,788          | 1,317          | 3,525          | 5,903          | -              | 19,083           |
| Finance                     | -              | -             | -              | -              | -              | -              | -              | 0                |
| Shop                        | 3,770          | 2,287         | 13,751         | 3,128          | 7,455          | 14,024         | -              | 44,415           |
| Facilities Maintenance      | 1,589          | 964           | 5,797          | 1,319          | 3,344          | 5,912          | -              | 18,926           |
| <b>Total Indirect Costs</b> | <b>133,201</b> | <b>82,095</b> | <b>488,940</b> | <b>111,967</b> | <b>225,073</b> | <b>494,446</b> | <b>246,996</b> | <b>1,782,718</b> |

**Total Direct & Indirect Cost  
Summary by Department**

|                        | Direct Costs      | Indirect Costs   | Total Cost        |
|------------------------|-------------------|------------------|-------------------|
| Engineering            | 478,748           | 57,720           | 536,468           |
| Planning               | 400,659           | 60,238           | 460,897           |
| Building Inspection    | 423,102           | 61,588           | 484,690           |
| Economic Development   | 329,840           | 67,411           | 397,252           |
| Code Enforcement       | 282,978           | 43,854           | 326,831           |
| Fire                   | -                 | -                | -                 |
| Housing                | 237,997           | 36,887           | 274,884           |
| Police                 | 721,281           | 73,395           | 794,676           |
| Emergency Services     | 5,900             | 5,540            | 11,440            |
| Animal Services        | 209,921           | 35,617           | 245,538           |
| Streets                | 1,254,147         | 171,150          | 1,425,297         |
| Public Transit         | 403,131           | 57,909           | 461,039           |
| Wastewater             | 2,962,444         | 397,592          | 3,360,037         |
| C&G Station            | 63,126            | 11,631           | 74,757            |
| Water                  | 2,606,326         | 338,456          | 2,944,781         |
| LLMD                   | 136,073           | 18,786           | 154,859           |
| Sanitation             | 1,695,307         | 262,521          | 1,957,828         |
| MIS                    | 173,883           | 19,083           | 192,966           |
| Shop                   | 413,088           | 44,415           | 457,502           |
| Facilities Maintenance | 174,149           | 18,926           | 193,074           |
|                        | <u>12,972,098</u> | <u>1,782,718</u> | <u>14,754,815</u> |

|                            |      |
|----------------------------|------|
| Overall Indirect Cost Rate | 9.7% |
|----------------------------|------|

(Note total costs do not include Debt Service or Transfers Out to reserves or other departments)

## Glossary of Budget Terms

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| <b>Accounting:</b>            | (a)-The special field concerned with the design and implementation of procedures for the accumulation and reporting of financial data. (b)- The process of identifying, measuring , and communicating financial information to permit informed judgments and decisions by users of the information.  |
| <b>Accounting Period:</b>     | Any period of time at the end of which a district determines its financial position and results in operations.   |
| <b>Accounting Procedures:</b> | All processes that identify, record, classify, and summarize financial information to produce reports and to provide internal control.   |
| <b>Accounting System:</b>     | The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balance account groups, and organizational components.  |
| <b>Accounts Payable:</b>      | A short-term liability account reflecting amounts due to others for goods and services prior to the end of the accounting period (includes amounts billed but not paid).   |
| <b>Accounts Receivable:</b>   | An asset account reflecting amounts due form others for goods and services provided prior to the end of an accounting period ( includes amounts advanced but nor repaid).  |
| <b>Accrual Basis:</b>         | The method of accounting which calls for recognizing revenue/gains and expenses/losses in the accounting period in which the transaction occur regardless of the timing of the related cash flow. Contrast with Cash Basis.  |
| <b>Adopted Budget:</b>        | The official budget as approved by a legislative body at the start of each fiscal year.  |
| <b>Allocation:</b>            | Division or distribution of resources according to predetermined plan.   |
| <b>Apportionment:</b>         | Allocation of State or Federal aid, district taxes, or other moneys to community college districts or other governmental units.  |
| <b>Appropriation:</b>         | A legal authorization granted by a legislative governing body to make expenditures and incur obligations for a specified time and purpose.   |
| <b>Assessment:</b>            | The process of making the official valuation of property for purposes of taxation.   |
| <b>Assets:</b>                | A probable future economic benefit obtained or controlled by an entity as a result of past transactions or events.   |
| <b>Audit:</b>                 | An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn form accounts reflect an accurate picture of financial operations and financial status. Audits mal also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations effectiveness in achieving program results. The general focus of the annual audit conducted on the District is usually a financial statement examination and compliance review. |
| <b>Balance Sheet:</b>         | A basis financial statement that shows assets, liabilities, and fund balance by fund of an entity as of a specific date.   |

### Glossary of Budget Terms

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| <b>Basis of Budgeting:</b>                | Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. For the City of Wasco, the basis of budgeting is the same basis used for accounting: modified accrual.   |
| <b>Bond:</b>                              | Most often, a written promise to pay a specified sum of money, called the face value, at a specified date or dates in the future, called the maturity date(s), together will periodic interest at a specified rate.  |
| <b>Budget:</b>                            | A financial plan consisting of an estimate of proposed expenditures, the proposed means of financing and corresponding purpose for a given time period.  |
| <b>Budgetary Control:</b>                 | The management of business affairs in accordance with an approved plan of estimated income and expenditures  |
| <b>Budget Modification:</b>               | A change in resources needed to accomplish an existing service level. This is a necessary adjustment to the current year budget already approved by the City Council.  |
| <b>Capital Improvement Project (CIP):</b> | A permanent major addition or renovation to the City's real property assets. Project expenditures may include the cost of design, construction, acquisition of and, buildings, or facilities, and significant repair, renewal or renovation to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time cost. |
| <b>Capital Outlay:</b>                    | The acquisition of fixed assets or additions to fixed assets, including land or existing buildings, improvements of grounds, construction buildings, additions to buildings, remodeling of buildings, or equipment.  |
| <b>Cash:</b>                              | An asset account reflecting currency, checks, money orders, ban deposits, and banker's drafts either on hand or on deposit with an official or agent designated as custodian of cash. Any restrictions or limitations as to the use of cash must be indicated.   |
| <b>Cash Basis:</b>                        | Method of accounting in which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).   |
| <b>Chart of Accounts:</b>                 | A systematic list of accounts applicable to a specific entity.   |
| <b>Contracted Services:</b>               | Services rendered by personnel who are not on the payroll of the City , including all related expense covered by contract.   |
| <b>Cost of living adjustment(COLA)</b>    | Commonly used to refer general salary increases granted to employees or increases in benefit payments for recipients of public assistance to keep pace with inflation in the cost of goods and services as measured by the CPI.  |
| <b>Current Liabilities:</b>               | Amounts due and payable for goods and services received prior to the end of the fiscal year. Current liabilities are paid within a relatively shout period of time, usually within a year.   |
| <b>Debt Service:</b>                      | Principal and interest requirements on outstanding debts.  |

### Glossary of Budget Terms

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| <b>Deficit:</b>                                      | (1)-Excess of liabilities over assets. (2)- The excess of expenditures or expenses over revenues during an accounting period.   |
| <b>Encumbrances:</b>                                 | Commitments related to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.  |
| <b>Enterprise Fund:</b>                              | These funds are used to account for operations:<br>-That are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or service to the general public on a continuing basis be financed or recovered primarily through user charges; or<br>-Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance , public policy, management control, accountability, or other purposes.<br>-Activities such as sanitary sewer, water, golf courses and refuse collection are established on an enterprise basis. This means that all operating activity costs, capital costs, and general municipal support activities are fully accounted through fees and user charges. |
| <b>Entry:</b>  | (1)-The record of a financial transaction in its appropriate book of account. (2) The act of recording a transaction in financial books.  |
| <b>ERAF (Educational Revenue Augmentation Fund):</b> | Implemented in 1992-1993, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to educational agencies within that county.   |
| <b>Expenditures:</b>                                 | Amounts disbursed for all purposes. Accounts kept on an accrual basis include all charges whether or not cash has been paid out. Accounts kept on a cash basis include only actual cash disbursements.  |
| <b>Fees:</b>   | Amounts collected from or paid to individuals or groups for services for use of facilities.   |
| <b>Fiscal Year:</b>                                  | A 12-month period of time, from July 1 through June 30, to which the annual budget applies.   |
| <b>Fixed Assets:</b>                                 | Assets of a permanent character that have continuing value such as land, buildings, machinery, furniture, and equipment.  |
| <b>Fixed Cost:</b>                                   | Those costs that remain relatively constant regardless of enrollment or volume of business. Examples include interest, insurance, and contributions to retirement systems.  |
| <b>Full Time Equivalent (FTE) Employees:</b>         | Ratio of the hours worked based upon the standard work hours of one full-time employee 40 hours per week or 2,080 hours each year.  |

## Glossary of Budget Terms

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| <b>Fund:</b>  | A fiscal and accounting entity that has a self-balancing set of accounts recording cash and other financial resources, as well as related liabilities and residual equity. These are segregated to carry on specific activities or objectives in accordance with special regulations, restrictions or limitations. |
| <b>Fund Sources:</b>                                    | Identifies fund(s) that will provide money for project expenditures.   |
| <b>Fund Number:</b>                                     | A two digit number which uniquely identifies the fund in the City's financial system. For example, the General Fund is 01, Street Fund 02 and Special Fund is 20.  |
| <b>General Fund:</b>                                    | A fund used to account for all financial resources of the City, except those required to be accounted for in another fund. Revenues as support the General Fund are derived from sources such as property tax, franchise fees and service fees.  |
| <b>General Ledger:</b>                                  | A book, file, or other device in which accounts are kept to a degree of detail necessary to summarize the financial transactions of the City of Wasco system. General ledger accounts may be kept for any group of items of receipts or expenditures.  |
| <b>General Plan:</b>                                    | The General Plan is a long range planning document that provides the City a framework for action and the direction in which to focus that action. General Plan Elements are area in which the City has elected to administer and manage the delivery of services to its community.                                 |
| <b>Generally Accepted Accounting Principles (GAAP):</b> | Uniform minimum standards of and guidelines to financial accounting and reporting.   |
| <b>Governmental Accounting Standard Board (GASB)</b>    | The authoritative accounting and financial reporting standard-setting body for governmental entities.  |
| <b>Grant:</b>   | A contribution by a government or other organization to support a particular function.   |
| <b>Interfund Accounts:</b>                              | Accounts in which transactions between funds are reflected.  |
| <b>Interfund Transfers:</b>                             | Money that is taken from one fund and added to another fund without an expectation of repayment.   |
| <b>Intrabudget Ttransfers:</b>                          | Amounts transferred from one appropriation account to another within the same fund.  |
| <b>LAFCO:</b>   | Local Agency Formation Commission.   |

### Glossary of Budget Terms

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| <b>Modified Accrual Basis:</b> | (modified cash basis). Any method of accounting that combines the concepts of cash basis accounting with those of accrual accounting. Under the modified accrual basis those items of revenue for which a valid receivable can be recorded in advance of their due date, such as property taxes, should be recognized on the accrual basis; all other revenue items are recognized on the cash basis because the time of collection generally coincides with the determination of the amounts. |
| <b>Non Departmental:</b>       | Program costs that do not relate to any one department, but represent costs of a general, City-wide nature, such as debt service and appropriated reserve.   |
| <b>Object Code:</b>            | A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.  |
| <b>Objective:</b>              | Describes in specific and measurable terms the results which a program is expected to achieve.   |
| <b>Operating Budget:</b>       | A financial plan for the provision of direct services and support functions.   |
| <b>Operating Transfers:</b>    | Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.   |
| <b>PERS:</b>                   | The Public Employee Retirement System a State program utilized primarily for non academic employees.   |
| <b>Performance Indicator:</b>  | A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.   |
| <b>Petty Cash:</b>             | A sum of money set aside for the purpose of immediate payments of small amounts for which the issuance of a formal voucher and check would be too expensive and time-consuming.  |
| <b>Phase of Project:</b>       | Projects progress in phases from initial planning to ultimate completion. Possible phases are: planning, design, construction, implementation and completion. Some projects are of an ongoing nature and do not fit into a phrase.   |
| <b>Policy:</b>                 | A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.  |
| <b>Redevelopment Agency:</b>   | This fund is used to account for the activities of the Redevelopment Agency of the City of Wasco, which was created by the City Council to prepare and carry out redevelopment plans for designated areas of the City.   |
| <b>Refuse Collection:</b>      | Used to account for revenues and expenses related to refuse collection and disposal services.  |

**Glossary of Budget Terms**

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| <b>Reserve:</b>                         | Classification used to identify funds designated for a specific purpose. The City has traditionally reserved funds for debt service and rate stabilization.   |
| <b>Resolution:</b>                      | A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.  |
| <b>Revenue:</b>                         | Funds the City receives as income. It includes tax payments, fees for services, grants, fines, forfeitures, and interest income.  |
| <b>Sewer Fund:</b>                      | This fund is used to account for all the revenues and expenses related to the city-operated sewer collection.   |
| <b>Special Funds:</b>                   | Used to account for proceeds of specific legally restricted revenue for and generated form activities.  |
| <b>Spending Limitation (GANN LIMIT)</b> | Article XIII B of the California Constitution establishes a spending limitation on government agencies within California. The spending limit is a mandated calculation of how much the City is allowed to expend in one fiscal year. Annually, local governments may increase the appropriation limit by a factor comprised of the change in population combined with the California Per Capita Income. |
| <b>Wastewater Fund:</b>                 | Used to account for all the revenues and expense related to the city-operated sewer collection.   |