

The City of  
*Wasco*  
G R O W   W I T H   U S



ADOPTED ANNUAL  
OPERATING BUDGET FISCAL  
YEAR 2012/2013

# Annual Operating Budget Fiscal Year 2012-2013



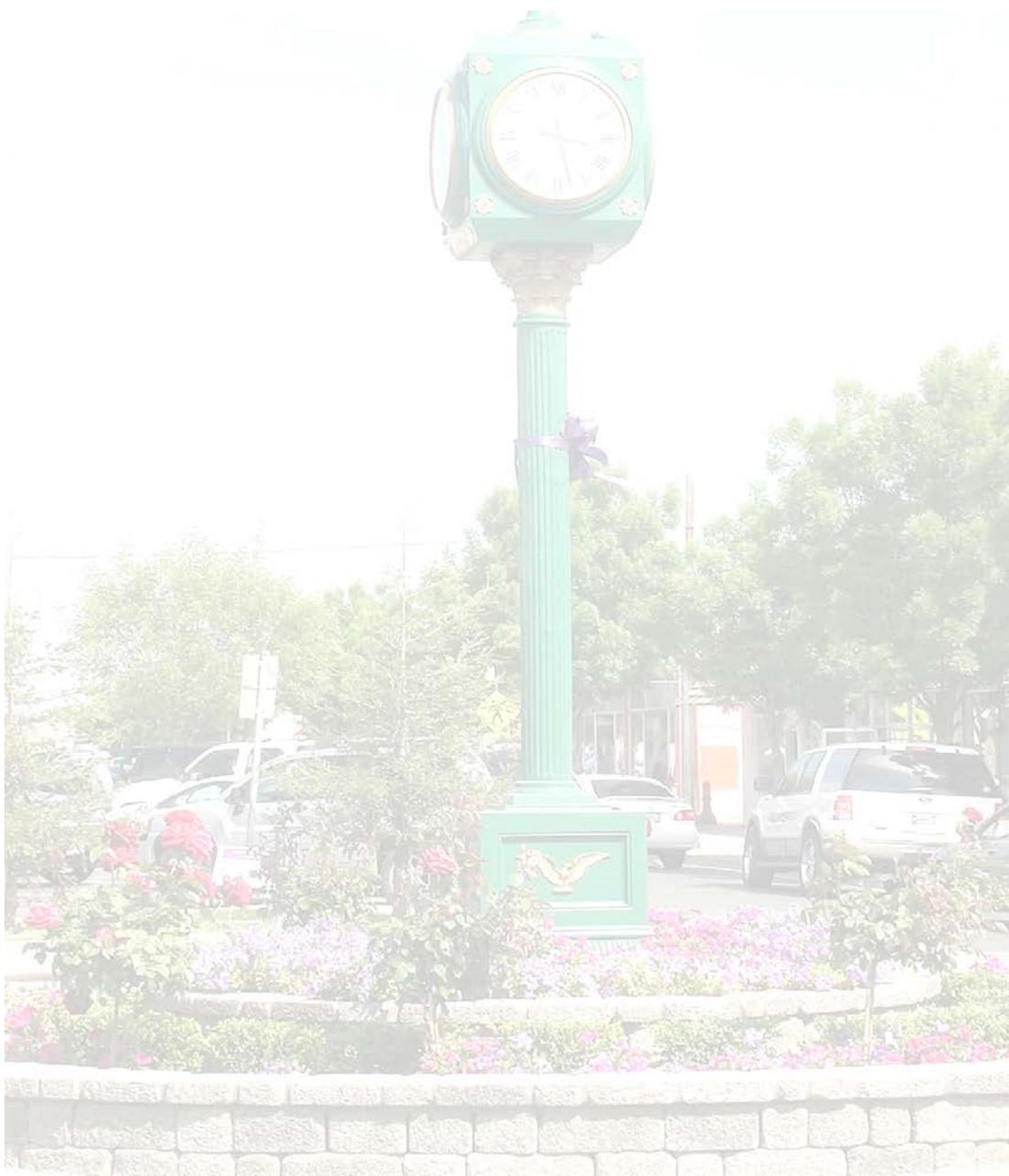
## City Council

Cherylee Wegman, Mayor  
Fred West Jr., Mayor Pro Tem  
Joe Hively, Councilmember  
Tilo Cortez, Councilmember  
Danny Espitia, Councilmember

Prepared under the direction of  
Dan Allen, City Manager

*City of Wasco*  
**Annual Budget**  
**Fiscal Year 2012/2013**

*Wasco*  
G R O W   W I T H   U S



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# ***INTRODUCTORY SECTION***

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## **OVERVIEW**

This section gives the reader a summary of the City's economic and financial condition and an insight to the overall objectives, direction and long term goals of the City. It also will give the reader a snap shot of the City's organizational structure and names and pictures of the City officials.

1. **City Manager's Letter** – Explains the City's financial and economic condition and gives a macro view of the City in general.
2. **Adopting Resolution** – City Councils recommendation of the City Budget.
3. **Gann Appropriation Resolution** – Explanation and approval of the Prop. 4 Gann Limits.
4. **Excellence in Operational Budgeting 2011-2012 Award** – Certificate of Award from the California Society of Municipal Finance Officers (CSMFO).
5. **City Wide Organizational Chart** – Explains the City's organizational structure.
6. **City Officials** – Pictures and Names of City Officials.



## CITY MANAGER'S BUDGET MESSAGE

Dear Honorable Mayor and Members of the City Council,

I am pleased to present to you the Proposed Annual Operating Budget for Fiscal Year 2012-13. This budget strives to reflect the City Council's priorities and provide a framework for their maintenance and implementation throughout the year. The general fund budget is balanced which this year was not an easy task due to reductions in development related fees and property taxes, all stemming from the current economic recession, and cuts by the State of California to local governments. Fiscal stability remains a key objective in this budget while maintaining key services to the citizens of Wasco.

Over the past few years the City has taken steps to correct structural deficiencies within the budget with a goal of utilizing a sustainable budget approach to ensure future financial security for the City. This prudent effort is continued in the 2012-13 budget and remains a high priority of the City. This is evidenced by the systematic reduction in staffing levels from a high of 81.5 full time employees approved in fiscal year 2006/07 to 59.0 full time employees in the current budget, about a 27.6% reduction in workforce.

In addition to employee reductions there have been targeted expenditure reductions in all general fund divisions. The impact of these reductions on service levels has been minimized through targeting staffing and expenditure reductions to divisions where workload has been substantially reduced as a result of the economic recession and significant slowdown in residential development. However, in other areas budget cuts in general fund divisions such as Code Enforcement and Animal Control have noticeably reduced the level of service provided to the citizens.

While state and local revenue sources continue to slow, the City's operating departments have had to deal with some expenditures that continue to rise. Such expenditures include rising fuel costs, utility costs, employee retirement and benefits, a 1.1% increase in the contract policing cost from the Kern County Sheriff Department, and a 5.5% increase in the fire services contract with Kern County. Public safety remains a high priority of the City Council and no reduction in the number of deputies or fire fighters were required for this budget. However, minimize costs one administrative staff position was eliminated in the Sheriff's department. With these cost increases being largely unavoidable, discretionary spending and staffing in other departments has been reduced to compensate for these increases.

With an unemployment rate of about 27.5%, job growth and our local economy is a top priority of the City Council. Over the past year staff has been working on implementing improvements to the City's planning and development process. The goal of this plan is to create a development friendly environment that promotes commercial growth and job creation. Due to the economic recession, the City has experienced a dramatic slowdown in building activity. The City has retained PMC World to assist with the major project. The City implemented a project tracking software module for the Planning and Building Divisions, including a code compliance element to streamline the development process. The City remains focused on further development of the Highway 46 corridor, including retail and commercial establishments and improving the design and aesthetics. Even in this difficult economy there is still significant interest in national retailers to locate businesses in this area. The Wal-Mart retail project is progressing through the planning and environmental processes. Also on the horizon is development of the larger Wasco Center, of which Wal-Mart is a part.

The City Council has made it a priority to increase the City's Unreserved General Fund Balance to a minimum of 20% of the General Fund budget. This necessary portion of fund balance will go to protect the City from financial uncertainty and a fluctuating cash flow cycle. Unfortunately, in fiscal year 2009/10 the City had excessive and unanticipated litigation costs that resulted in a setback in achieving this fund balance goal for the year. Fiscal year 2012-13 will be the fifth year this fund balance priority has been set and this budget continues to increase the Unreserved Fund Balance to the target levels with a budget to achieve this goal within three years. The City Council and management have made the long term fiscal health of the City a top priority and this is reflected herein.

Three public budget workshops were held to welcome input from the City Council and the citizens of Wasco on the FY 2012-13 City Budget. All of the comments and suggestions made in the public meetings are addressed in this budget document. During this difficult time a transparent and collaborative budgeting development process is a critical component of success. By utilizing this approach the City Council is promoting community involvement and support of the budget document and the City's financial plan.

In Conclusion, as with many Wasco residents, the past several years have been very challenging for our organization. Yet, as this budget suggests, we are hopeful that the most difficult period is behind us. We will continue to work closely with Wasco citizens, our community partners, and the business community to strategically invest in efforts to strengthen our community.

While developing this comprehensive budget proposal, the entire City staff has worked diligently to prepare and put together a recommendation that will meet the needs of Wasco and its citizens. The proposed budgets are based on a revenue neutral rate for property taxes and only a few adjustments in service fees. Although the slowdown in economic activity and the elimination of the Redevelopment Agency by State of California has negatively impacted several revenue sources, the continued and potential economic growth in Wasco is a hopeful signal that the most difficult times are behind us.

I wish to extend sincere appreciation for the dedication of the staff in all departments throughout the organization in preparing the budgets. In particular the Financial Department has performed outstanding work in coordinating the City's fiscal year 2012/13 budget process. Please contact me if you have any questions concerning the recommended budgets or City finances in general.

Respectfully submitted,

Dan Allen  
City Manager

**RESOLUTION NO. 2012 - 2864**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO  
ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS FOR  
FISCAL YEAR 2012-2013**

**-o0o-**

**SECTION 1. SCOPE**

This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Wasco.

**SECTION 2. DEFINITIONS**

- 2.1 "Approved Budget" means the budget adopted by the City Council on June 5, 2012 for the 2012-2013 fiscal year, per the attached exhibits, including subsequent transfers from Contingency Reserves to departments to implement labor agreements and transfers to account for employee service changes due to promotions, vacancies, merit increases and reallocations.
- 2.2 "Current Budget" means the 2012-2013 Approved Budget, incorporating any subsequent appropriation increases, decreases or transfers.
- 2.3 "Expenditures" means Employee Services, Other Services and Supplies, Equipment, Debt Service, Labor Offset, Transfers, and Capital Improvements.
- 2.4 "Department" or "Agency" means Mayor/Council, City Manager, Finance, Public Works, Community Development, Fire, and Law Enforcement.
- 2.5 "Division" means a sub-unit of a Department.
- 2.6 "Activity" means a sub-unit of a division.
- 2.7 "Organization" means a Department, Division, or Activity.
- 2.8 "City Manager," is responsible for managing and directing the affairs of the City within the established goals, objectives, and general policies approved by the City Council, and directing the activities of those agencies representing the interests of the City, as established by the City Council. The City Manager is solely responsible to the City Council for the effectiveness, efficiency and success in fulfilling the City's goals, objectives, and policy priorities. The City Manager receives general policy direction from the City Council within the general policy guidelines. Exercises direct supervision and general administrative direction over each department head and other city employees.
- 2.9 "Full Time Equivalent" means the decimal equivalent of a position; i.e., one full time position is 1.00 FTE and one quarter-time position is .25 FTE.
- 2.10 "Base Budget" means the current year budget modified per labor agreements, one-time expenditures and citywide charges, as approved by the City Council.

### **SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS**

- 3.1 The City Manager is authorized to make any expenditure and resource adjustment to the Proposed Budget based on final City Council action to adopt the Budget.
- 3.2 The City Council authorizes the City Manager enter into contract for and incur expenditures consistent with the adopted Budget.
- 3.3 The appropriations and Full Time Equivalent staffing schedules shown in Section H of the budget document are hereby approved.
- 3.4 City Council hereby authorizes City Salary Ranges to be increased for all Union Employees by the COLA of 2% for the Fiscal Year 2012-2013 in accordance with the current union contract and as presented in Section H of the budget document.
- 3.5 City Council hereby authorizes performance based pay increases not to exceed 2% for all non-union employees including but not limited to Mid-Managers and Department Directors. These increases may be granted at the sole discretion of the City Manager and may be paid in the form of a salary increase or a one time bonus payment.
- 3.6 For the Fiscal Year 2012-2013 the City Council has put all Merit Increases (step range increases) on hold due to financial constraints. No such increases are authorized for this Fiscal Year.
- 3.7 During budget hearings and following budget approval, the City Manager is authorized to make adjustments for updated labor, vehicle, energy, contingencies and risk management changes such as retirement rates, payroll taxes, health benefit, fleet costs and risk management costs from designated funds or reserves.
- 3.8 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost-recovery of services.

### **SECTION 4. APPROPRIATION INCREASES/DECREASES**

- 4.1 All net increases in excess of \$10,000 to operating and capital appropriations shall be approved by the City Council.
- 4.2 The City Manager is authorized upon completion of the audited financial statements for 2011-2012 to adjust FY 2012-2013 fund appropriations by the amount of net savings/overruns as determined by the City Council. These carryover amounts will be included and addressed in the Midyear Financial Report.

### **SECTION 5. STAFFING INCREASES**

- 5.1 Any increases, by department by fund, in Full Time Equivalent (FTE) staffing levels as authorized in the Approved or Amended Budget for a department must be approved by the City Council.

- 5.2 Any existing positions which were approved on the basis of the City receiving a grant or other reimbursements must have continued funding verified prior to filling the position. The City Manager is authorized to adjust staffing levels for renewals or expansions of fully offset grants. Grant funded positions shall be terminated upon completion or cancellation of the grant unless specifically continued by resolution including a source of replacement funding.
- 5.3 All staffing position adjustments made subject to the approval of the City Manager and subject to the City's policy must have funding verified by the Director of that Department or the Director of Finance prior to implementation.
- 5.4 Any reassignment of authorized FTE and employee services funding associated with these FTE within a department and within the same fund may be made with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.
- 5.5 All new positions or job reclassifications are requests subject to classification review and approval by the City Manager. Funding adjustment will be consistent with appropriate classification and approval by the Finance Director.
- 5.6 In the case of a leave of absence due to sick leave, injury, vacation, or other reason, the City Manager is authorized to hire temporary workers so long as the temporary worker is released from employment when the fulltime employee returns to work.

**SECTION 6. APPROPRIATION TRANSFERS FROM CONTINGENCY/RESERVE FUNDS.**

- 6.1 The City is implementing procedures to build a reserve for emergencies and economic uncertainty equivalent to two months of the General Fund annual operating budget for FY 2012-2013. This reserve will be maintained for the purpose of absorbing unforeseen emergency losses, allowing continuation of approved budget program levels.
- 6.2 Appropriation transfers from General Fund Reserves up to and including \$400,000 may be approved by the City Manager; such transfers in excess of \$400,000 shall be approved by the City Council.
- 6.3 No Reserve transfer shall be made from any fund which would create a negative undesignated fund balance in the fund.

**SECTION 7. OTHER APPROPRIATION TRANSFERS**

- 7.1 Any operating appropriation transfers within the same Department must have prior approval of the City Manager.
- 7.2 Appropriation transfers between two or more Departments must be approved by the City Manager.

**SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES**

- 8.1 All appropriations in the operating budget which remain unencumbered or unexpended on June 30, 2012, after adjustments resulting from Section 4.2, 9.2 & 10.3 shall revert to the fund balance of their respective funds.

8.2 All purchase order commitments outstanding on June 30, 2012 are hereby continued.

## **SECTION 9. CAPITAL IMPROVEMENTS**

- 9.1 All multi-year capital improvement projects in existence of June 30, 2012, shall be continued in the 2012-2013 fiscal year except as provided in Section 9.6. The FY 2012-2013 Capital Improvement Budget is hereby adopted as summarized in section "E".
- 9.2 Each fiscal year, at June 30, the balance of each capital improvement projects must be zero or have a positive balance by fund. Projects that exceed in excess of the budget by \$5,000.00 or less shall be corrected with other eligible project revenues that are within the Capital Improvement funds and are not restricted by law.
- 9.3 All capital improvement projects shall be approved by the City Council. The cancellation or modification in the sum of \$10,000 of a capital project must also be approved by the City Council.
- 9.4 Upon completion and closure of a capital project, the designated fund manager is authorized to transfer any remaining project balance to the fund balance contingency.
- 9.5 Capital appropriations shall be used solely for the originally approved project or projects except as provided in this section. Annually, completed or inactive projects will be closed except due to payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000.00 over the prior three years. Closures are the responsibility of the designated project manager.
- 9.6 Unencumbered appropriations for all projects will expire on the June 30 following third full year of the last appropriation to the project. Subject projects requiring continuing appropriations will require Council action through programming within the Capital Improvement Program or through amendment to the Program.

## **SECTION 10. OPERATING GRANTS**

- 10.1 All operating grants shall be approved by the City Council.
- 10.2 Operating grant funds appropriated in the Approved or Amended Budget do not require additional City Council approval to be expended upon receipt of such grant or grants.
- 10.3 All multi-year operating grant budgets in existence on June 30, 2012 shall be continued in the 2012-2013 fiscal year.

## **SECTION 11. MISCELLANEOUS CONTROLS**

- 11.1. No expenditures at the department level shall exceed the Approved or Amended Budget, by fund.
- 11.2 Projected deficiencies in any department by fund must be corrected by:

- (1) Reducing expenditures in said department (e.g. freezing vacant positions, restricting purchase orders, etc.) or
- (2) An intra-fund transfer within that same department; or
- (3) An inter-departmental appropriation transfer.

11.3 The City Manager is hereby authorized to:

- (1) adjust budgets in the Special Revenue funds for appropriations required based on the action/direction of the Council relative to capital projects, transfer requirements and the availability of funds;
- (2) Adjust budgets in the Capital Project funds for the current year based on the previous action of Council for projects on a multi-year basis.
- (3) Expend unbudgeted fund and reserves in response to public emergencies or disasters. Such expenditures shall subsequently be ratified by the City Council.

## **SECTION 12. MIDYEAR FINANCIAL REPORT**

- 12.1 City Council shall be provided a Midyear Financial Report including a re-estimate of the financial condition of all funds, including prior year actual fund balances, re-estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.
- 12.2 The City Council shall act on any projected fund deficits prior to the close of the Fiscal Year.

## **SECTION 13. CONTINGENCY LITIGATION/PROPERTY MITIGATION RESERVE**

- 13.1 The Contingent Litigation Reserve is maintained annually to cover possible costs associated with outstanding litigation. Transfers from this Reserve to the operating budget may be approved by the City Manager.

## **SECTION 14. COST ALLOCATION PLANS**

- 14.1 A Full Cost Allocation Plan and OMB Circular A-87 Cost Allocation Plan are prepared annually and presented for acceptance by the City Council. These plans provide a rational nexus for reimbursing the General Fund costs from other funds benefiting from such cost. All Transfers between Enterprise Funds and the General Fund are supported by the Cost Allocation Plans and are approved by the City Council through this action.

## **SECTION 15. SPECIAL POLICE TAX**

- 15.1 The Special Police Tax for all new developments in the FY 2012-2013 shall be set at \$200 per parcel as detailed in Section D of the budget document.
- 15.2 The Special Police Tax for all tracts voted into the police parcel tax zone in FY 2004-2005, including Tract 5305 Phase 3, shall be set at \$118.20 per parcel for FY 2012-2013.

15.3 The Special Police Tax for all tracts voted into the police parcel tax zone in 2005-2006, including Tract 6282 and Tract 6449 Phase 1, shall be set at \$114.21 per parcel for FY 2012-2013.

**SECTION 16. FY 2012-2013 REVENUE BUDGET**

16.1 The FY 2012-2013 Revenue Budget is hereby adopted as summarized in Section D of the Budget document.

**NOW, THEREFORE**, the City Council of the City of Wasco **DOES HEREBY RESOLVE** that the total appropriation for the City's Operating and Capital budget for Fiscal Year 2012-2013 is hereby adopted at \$19,420,996.

**PASSED AND ADOPTED** at a regular meeting by the City Council of the City of Wasco on June 5, 2012 by the following vote:

AYES: Wegman, Cortez, Espitia, Hively, West

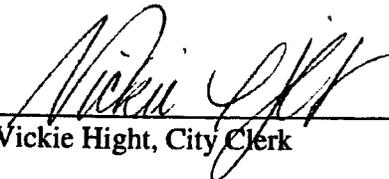
NOES: None

ABSTAIN: None

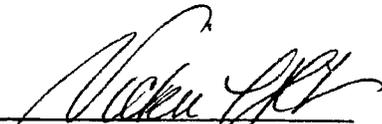
ABSENT: None

  
\_\_\_\_\_  
Cherylee Wegman, Mayor

ATTEST:

  
\_\_\_\_\_  
Vickie Hight, City Clerk

I, VICKIE HIGHT, City Clerk of the City of Wasco, State of California, hereby certify the above and foregoing Resolution 12-2864 to be a full, true and correct copy of a resolution adopted by said City Council on this 5th day of June, 2012.

  
\_\_\_\_\_  
Vickie Hight, City Clerk  
City of Wasco

**RESOLUTION NO. 2012 - 2857**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO, CALIFORNIA,  
APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL  
YEAR JUNE 30, 2013**

**WHEREAS**, on November 6, 1979, the voters in California add Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit for the new Fiscal Year is calculated by adjusting the base Fiscal Year 1978-79 appropriations by the lower of (1) U.S. CPI or California Per Capita Income, or (2) City Population Growth; and

**WHEREAS**, In June of 1990, the voters in California modified Article XIII B to the State Constitution by approving Proposition III and SB 98 which allows cities to choose between the following adjustment factors when adjusting the base year appropriations: (1) either the growth in the California per capita income and City (or County) population growth, or (2) the growth in the non-residential assessed valuation due to new construction with the City and City (or County) population growth; and

**WHEREAS**, The City chooses to use the growth in California per capita income and City population growth as the factor for calculating the appropriations limit; and

**WHEREAS**, The City of Wasco has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 1998-99 through Fiscal Year 2012-2013.

**NOW, THEREFORE**, the City Council of the City of Wasco DOES HEREBY RESOLVE that the appropriations limitations in Fiscal Year 2012-2013 is hereby adopted at \$16,672,134 for the City of Wasco on a provisional basis using the alternative factor of California Per Capita Income for the inflationary adjustment.

**PASSED AND ADOPTED** at a regular meeting by the City Council of the City of Wasco on June 5, 2012 by the following vote:

AYES: Wegman, Cortez, Espitia, Hively, West

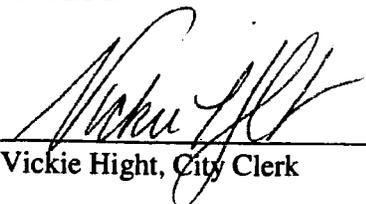
NOES: none

ABSTAIN: none

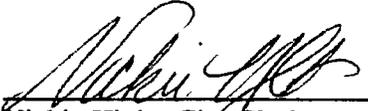
ABSENT: none

  
\_\_\_\_\_  
Cherylee Wegman, Mayor

ATTEST:

  
\_\_\_\_\_  
Vickie Hight, City Clerk

I, VICKIE HIGHT, City Clerk of the City of Wasco, State of California, hereby certify the above and foregoing Resolution to be a full, true and correct copy of resolution no. 2012 - 2857 adopted by said City Council on this 5th day of June, 2012.



---

Vickie Hight, City Clerk  
City of Wasco

**RESOLUTION NO. 2012 -2868**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO  
INCREASEING REVENUES AND APPROPRIATIONS TO THE ADOPTED FISCAL  
YEAR 2012- 2013 ANNUAL OPERATING AND CAPITAL BUDGET**

WHEREAS, the City Council of the City of Wasco adopted the annual operating and capital budget for fiscal year 2012-2013 on June 5, 2012 by resolution 2012-2864; and

WHEREAS, the total City-wide revenues exceed appropriations by the amount of \$339,515; and

WHEREAS, the City will recognize additional revenues in the amount of \$154,130 and additional appropriations in the amount of \$199,298 resulting in total City-wide revenues exceeding appropriations in the amount of \$294,347; and

WHEREAS, it is necessary to recognize these additional revenues and appropriations as they will properly reflect transfers between various fund and reflect appropriate principal and interest payments; and

WHEREAS, upon the adoption of this resolution, total revenues for the City of Wasco for fiscal year 2012-2013 will be \$19,914,641 and total appropriations for fiscal year 2012-2013 will be \$19,620,294 ; and

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASCO AS  
FOLLOWS:**

Section 1. The City Council hereby approves the adjustments to the previously adopted annual operating and capital budget for fiscal year 2012-2013 and the schedule of adjustments are reflected in "Exhibit A" attached to this resolution.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Wasco held on June 19, 2012 by the following vote:

**AYES:** Wegman, Espitia, Hively, West

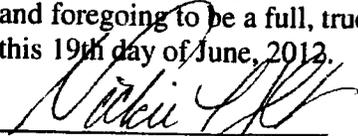
**NOES:** None

**ABSENT:** Cortez

**ABSTAIN:** None

  
\_\_\_\_\_  
Cherylee Wegman, Mayor  
City of Wasco

I, Vickie Hight, City Clerk of the City of Wasco, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a Resolution adopted by said City Council on this 19th day of June, 2012.

  
\_\_\_\_\_  
Vickie Hight, City Clerk

# Exhibit A

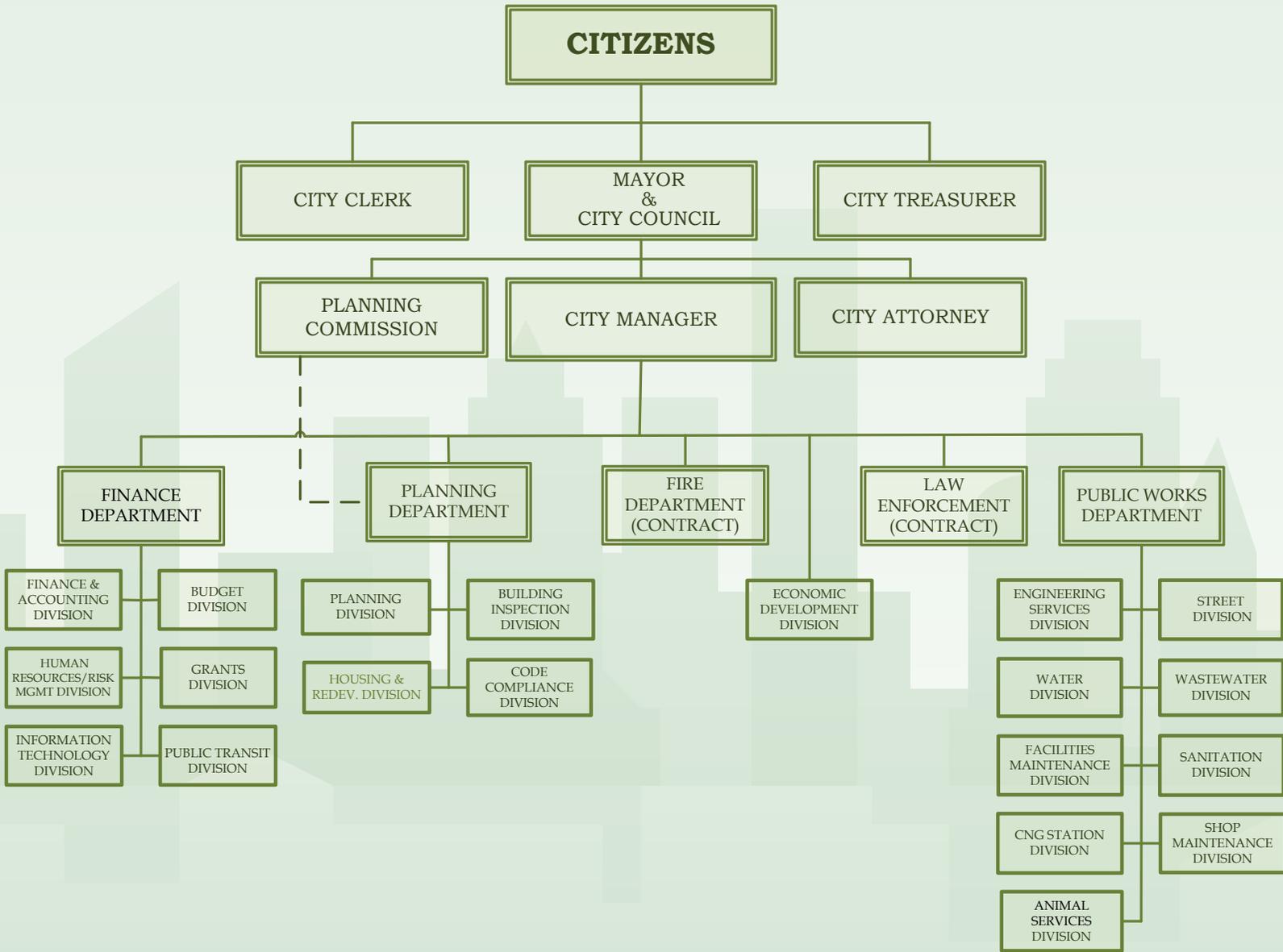
<b>City of Wasco</b>							
<b>Adjustment to the adopted Fiscal Year 2012-2013 Operating and Capital Budget</b>							
<u>Fund</u>	<u>Account Number</u>	<u>Description</u>	<u>Adopted Budget Resolution 2012-2864</u>	<u>Proposed Adjustment Increase (Decrease)</u>	<u>Proposed Revised Budget for FY 2012-2013</u>	<u>Increase Revenues</u>	<u>Increase Appropriations</u>
Streets	10200-50560	SRF Loan Principal	\$ 36,333.00	\$ 1,017.00	\$ 37,350.00	\$	\$ 1,017.00
Streets	10200-50570	SRF Loan Interest	\$ 7,748.00	\$ (1,017.00)	\$ 6,731.00	\$	\$ (1,017.00)
<b>A (To adjust long-term principal and interest payment on Storm Retention Basin Loan)</b>							
Streets	10200-54040	Capital Lease Principal	\$ 23,520.00	\$ (23,520.00)	\$ -	\$	\$ (23,520.00)
Streets	10200-54050	Capital Lease Interest	\$ 1,024.00	\$ (1,024.00)	\$ -	\$	\$ (1,024.00)
<b>B (To eliminate long-term principal and interest payment on Capital Leased equipment that have been paid in full)</b>							
Streets	10205-38090	Transfer in CDBG	\$ 80,000.00	\$ (50,000.00)	\$ 30,000.00	\$ (50,000.00)	\$
<b>C (Decrease revenue due to overestimating the transfer-in from CDBG 10% set-aside)</b>							
Streets	10200-38050	Transfer in TDA Streets	\$ 550,000.00	\$ 175,065.00	\$ 725,065.00	\$ 175,065.00	\$
Streets	10200-80060	Transfer Indirect Cost	\$ -	\$ 175,065.00	\$ 175,065.00	\$	\$ 175,065.00
<b>D (Increase Transfers-In from TDA Streets and Transfer out for Indirect Cost)</b>							
TDA Streets	13200-30910	State Allocation	\$ 696,000.00	\$ 29,065.00	\$ 725,065.00	\$ 29,065.00	\$
TDA Streets	13200-80900	Transfer Out - Streets	\$ 550,000.00	\$ 175,065.00	\$ 725,065.00	\$	\$ 175,065.00
TDA Streets	13200-81460	Transfer Out - Transit	\$ 146,000.00	\$ (146,000.00)	\$ -	\$	\$ (146,000.00)
<b>E (Recognize increase in TDA Revenue and adjust Transfers-Out to Streets and Transit Funds)</b>							
Sanitation	32400-54040	Capital Lease Principal	\$ 102,793.00	\$ (4,300.00)	\$ 98,493.00	\$	\$ (4,300.00)
Sanitation	32400-54050	Capital Lease Interest	\$ 10,300.00	\$ (5,988.00)	\$ 4,312.00	\$	\$ (5,988.00)
<b>F (Decrease both principal and interest on Capital lease)</b>							
2010 CDBG	66500-81306	Transfer Out Sidewalks	\$ -	\$ -	\$ 30,000.00	\$	\$ 30,000.00
<b>G (Recognize transfer of CDBG monies to Street Fund for CDBG 10% set-aside)</b>							
						<b>\$ 154,130.00</b>	<b>\$ 199,298.00</b>



The California Society of Municipal Finance Officers (CSMFO) has presented an award for Excellence in Operational Budgeting to the City of Wasco for fiscal year 2011-2012. In order to continue to receive this award, a governmental unit must publish a budget document that will continue to meet various program criteria. The award is valid for a period of one year only. We believe the 2012-2013 budget document continues to conform to program requirements. We are submitting it to CSMFO to determine its eligibility for another award.



**CITY OF WASCO**  
**Organizational Chart**  
**Fiscal Year 2012/2013**





**•CITY COUNCIL•**

Cherylee Wegman-Craig, Mayor  
Fred West Jr., Mayor Pro Tem  
Tilo Cortez, Council Member  
Danny Espitia, Council Member  
Joe Hively, Council Member

**•CITY TREASURER•**

Rocío Mosqueda, Treasurer

**•CITY CLERK•**

Vickie Hight, City Clerk

**•PLANNING COMMISSION•**

Jill Drescher, Chair  
Dwayne Hutson, Vice-Chair  
Charles Santillan, Commissioner  
Chris Ballard, Commissioner  
Elizabeth Tapia, Commissioner

**•ADMINISTRATIVE STAFF•**

Dan Allen, City Manager  
Thomas F. Schroeter, City Attorney  
Bruce Foltz, Finance Director  
Roger Mobley, Community Development Director  
Paul Paris, Public Works Director  
Cmdr. Russ Albro, N.Kern Division K.C.S.O  
Lt. Shaun Beasley, N. Kern Division K.C.S.O  
Sgt. James "Jim" Craig, Wasco Police Services

# ***MAPS / DEMOGRAPHICS***

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## **OVERVIEW**

This section gives reader a summary description of where the City of Wasco is located, the City's community profile and major revenue trend analysis. This section contains:

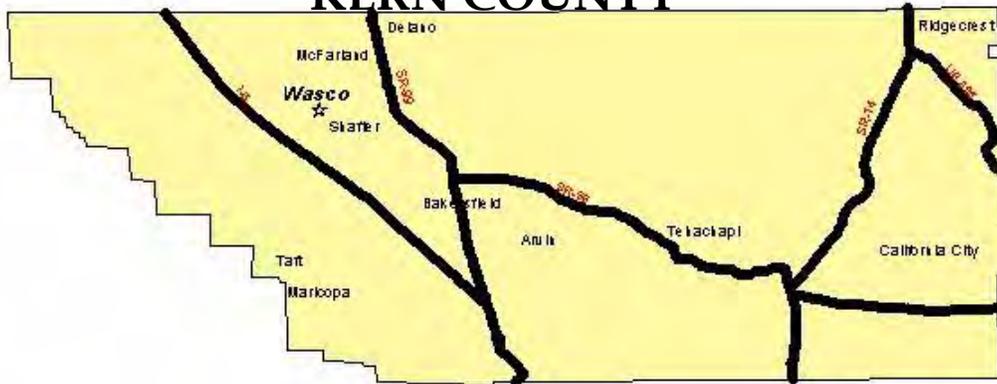
1. **State/County/City Maps** – Shows the location of the City within the State of California and the County of Kern.
2. **City Jurisdiction Boundary Map** – Shows the City boundaries and City assessment districts.
3. **Aerial Map** – Shows the City boundaries as seen from an airplane flying over the City.
4. **Community Profile** – Summary of Wasco's Community.
5. **Demographics & Trend Analysis** – Summary of the Demographics and major revenue trends.

# STATE OF CALIFORNIA



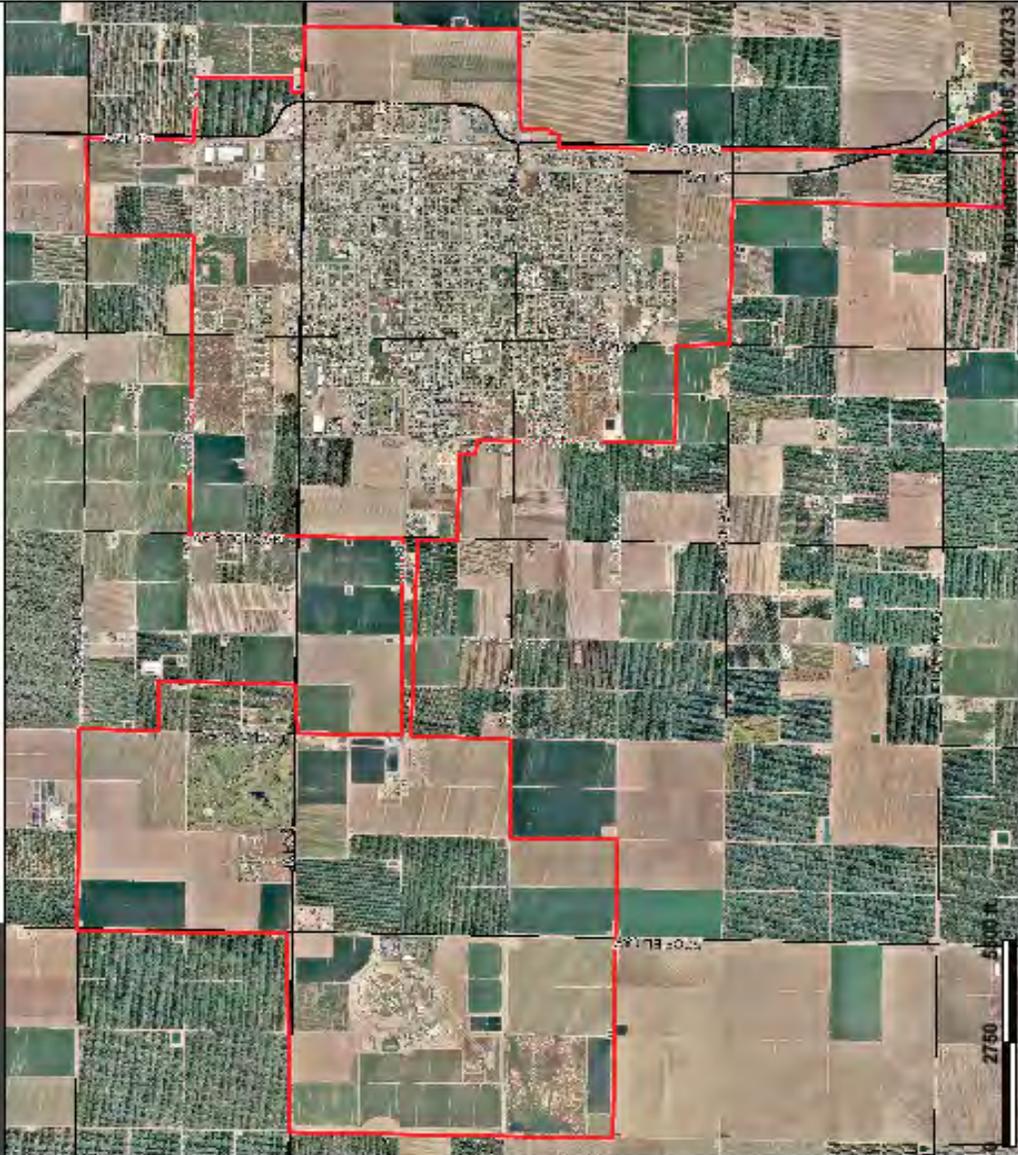
# ANNUAL BUDGET 2012/2013

## KERN COUNTY



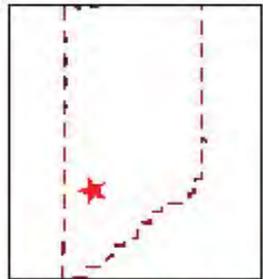


# CITY OF WASCO



Notes: Aerial Photograph made in 2010 with city limit border in red

This map is a user generated static output from an internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.



## Legend

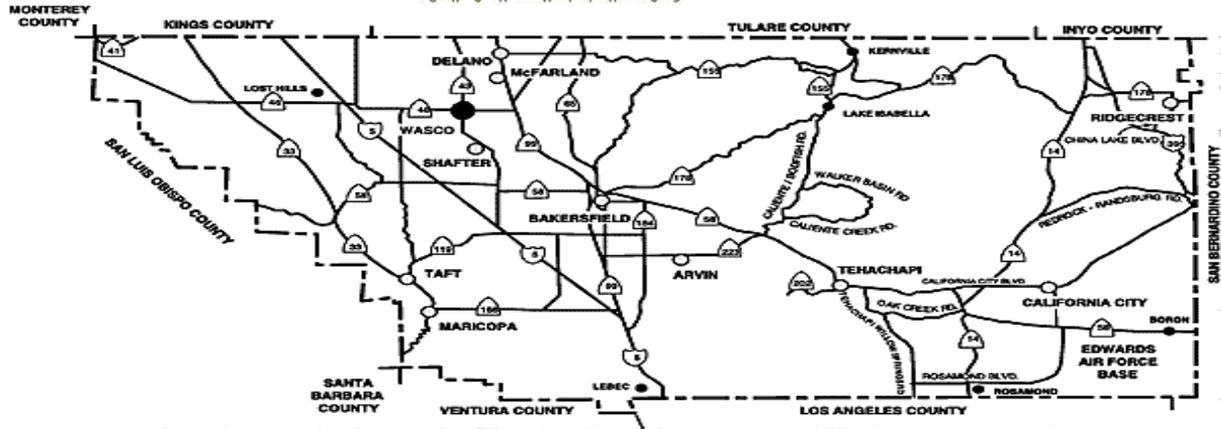
- Roads
  - Arterial
  - Collector
  - Highway
  - Local
  - Rural
  - Unimproved



Scale: 1:47,027



# Community Profile



## LOCATION

The City of Wasco is a growing and vibrant community located in the heart of the most diversified agricultural region in the world. With a population of nearly 26,000 Wasco has grown to a comfortable size while retaining all the benefits of a small city. Wasco is located just 27 miles northwest of Bakersfield, California. Highways 46 and 99 and Interstate 5 all provide easy access to other metropolitan areas throughout the state. The scenic Pacific Coastline is a two hour drive west on Highway 46 and the high Sierra Nevada's are two hours east, Los Angeles lies 120 miles south and the San Francisco Bay area is 275 miles north.

## CLIMATE

The climate is characterized by mild winters, warm summers, moderate rainfall and generally year-round sunshine.

Average temperatures: Jan.- high 55° - low 35°  
Jul.- high 100° - low 65°

Annual yearly rainfall: 6.24"  
Prevailing Wind: NNW @ 10-15 mph

## WASCO CITY HALL



The City was incorporated in 1945 and has a Council/Manager form of government.

## ...ABOUT OUR COMMUNITY

Wasco's economy is based primarily on agriculture production and ag-related industries. Water originating in the Friant -Kern canal system is used to cultivate thousands of acres of roses, potatoes, cotton, almonds, alfalfa, sweet potatoes, melons and a variety of other fruits and vegetables.

In addition to agricultural goods, a number of area wide manufacturing plants engage in the production of asphalt and concrete pipes, farm tools and equipment, chemicals, nursery crops and bulk materials delivery.

Several new housing developments have been or are nearing completion and new residential developments are being planned. A number of custom built homes have also added to Wasco's appeal. The obvious commercial and residential growth over the past few years is allowing citizens of Wasco and surrounding rural areas the opportunity to enjoy more independence and the promise of increased financial security.

Wasco is universally known as the "Rose Capital of the Nation." The area blooms May through September each year with over 50 million rose plants. 60% of the rose plants grown nationwide are produced by the eight major commercial rose companies located in this area. Every year, visitors come to see the 100 and 200-acre plots in full radiant bloom.

With a variety of recreational facilities and the growth initiatives supported by local government and business, Wasco continues a healthy pace of residential and commercial development. Citizens take pride in their community, and that is evident in the excellent quality of life offered here.



# Community Profile

## POPULATION



Calendar Year	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b>Population</b>	22,858	23,708	24,303	24,156	24,949	25,442	25,545	25,781	26,019

## Employee Trends

Fiscal Year	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
<b>City of Wasco Employees</b>	51	55	61	83	72	67	65	59.5	59	59
<b>Employees/Population</b>	437	416	389	293	336	372	391	429	437	441

### Age Distribution

0-4 Years	8.6%
5-14 Years	15.4%
15-19 Years	8.5%
20-24 Years	10.6%
25-44 Years	33.7%
45-64 Years	18.0%
65 + Years	5.1%

Total Population:	25,545
Average Household Size:	3.86
Average Family Size:	4.11
Median Age:	28.3

Source: 2010 US Census

### Ethnic Mix

Hispanic	76.67%
White	14.44%
Black	7.05%
American Indian	0.41%
Asian	0.63%
Native Hawaiian	0.03%
Other	0.76%

### Major Employers in Wasco

Employer	No. of Employees
Wasco State Prison	1,000-1,500
Wasco Union Elementary School District	50-400
Wasco Union High School District	50-300
K-Mart	50-250
Certis	50-100
SunnyGem	50-100
City of Wasco	50-100
Savemart Supermarket	25-50
Semi-Tropic Water Storage Water District	25-50
Savage Coal Service Company	25-50
Pioneer Equipment	25-50

Source: Employment Development Dept. Labor Market Division

### Land Use:

A diversity of land uses exist within the City. Residential is 1,119.58 acres with 3,649 parcels. Commercial is 277.54 acres with 317 parcels and Industrial is 592.75 acres with 179 parcels.

### Housing Unit Distribution (2010)

Single Family	4,583
Duplex	146
Multi-Family	812
<b>Total Housing Units:</b>	<b>5,541</b>

**Home Ownership:** Own- 52.2% Rent 47.8%

Source: 2010 US Census

## BUILDING VALUATION



As of June 30, 2012, the total assessed homeowner property valuation for the City was \$12,800,069.

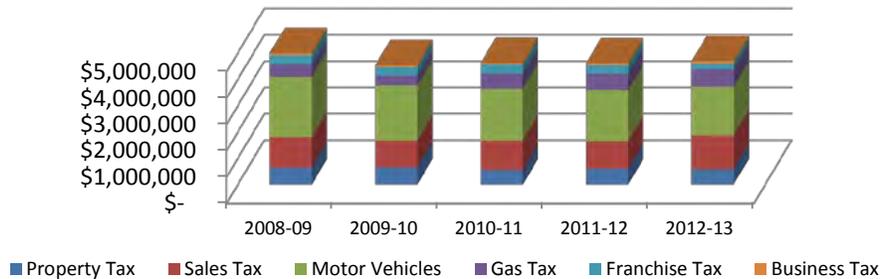
Source: Kern County Auditor-Controller



## Demographics/Trend Analysis

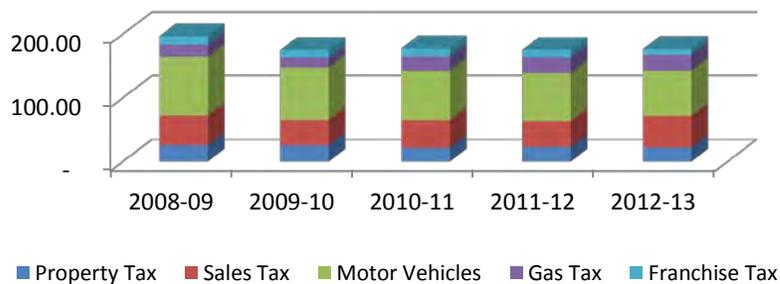
### General Fund Major Revenue Trends

**General Fund Major Revenues**



Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13
Property Tax	\$ 631,010	\$ 640,397	\$ 543,191	\$ 590,000	\$ 570,000
Sales Tax	\$ 1,171,253	\$ 1,022,594	\$ 1,115,179	\$ 1,051,000	\$ 1,291,000
Motor Vehicles	\$ 2,286,558	\$ 2,091,777	\$ 1,984,448	\$ 1,943,158	\$ 1,840,000
Gas Tax	\$ 482,227	\$ 384,993	\$ 571,863	\$ 624,151	\$ 671,000
Franchise Tax	\$ 331,021	\$ 310,000	\$ 321,594	\$ 310,000	\$ 225,000
Business Tax	\$ 86,537	\$ 76,137	\$ 83,229	\$ 87,000	\$ 82,000
<b>Total</b>	<b>\$ 4,988,607</b>	<b>\$ 4,525,898</b>	<b>\$ 4,619,503</b>	<b>\$ 4,605,309</b>	<b>\$ 4,679,000</b>

**General Fund Major Revenues Per Capita**



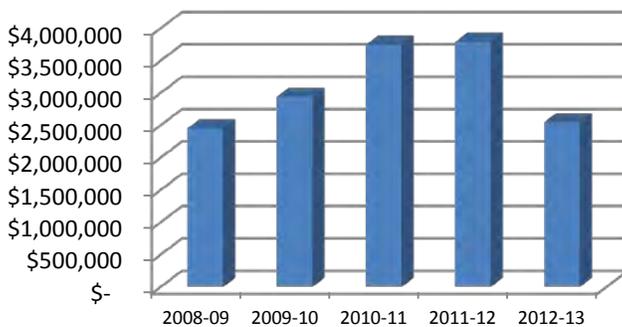
Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13
Property Tax	25.29	25.17	21.26	22.89	21.91
Sales Tax	46.95	40.19	43.66	40.77	49.62
Motor Vehicles	91.65	82.22	77.68	75.37	70.72
Gas Tax	19.33	15.13	22.39	24.21	25.79
Franchise Tax	13.27	12.18	12.59	12.02	8.65
<b>Total</b>	<b>\$ 196.48</b>	<b>\$ 174.90</b>	<b>\$ 177.58</b>	<b>\$ 175.26</b>	<b>\$ 176.68</b>



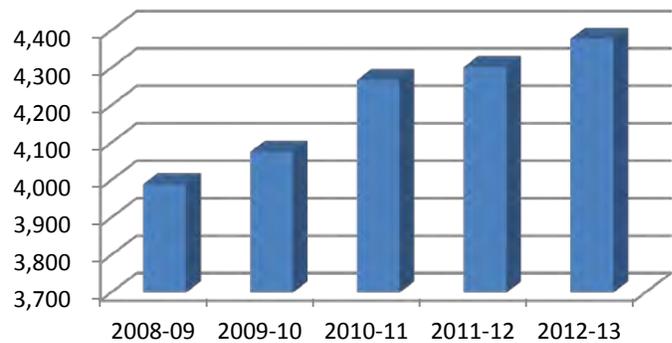
## Wastewater Trend Analysis

### Statistical Trends

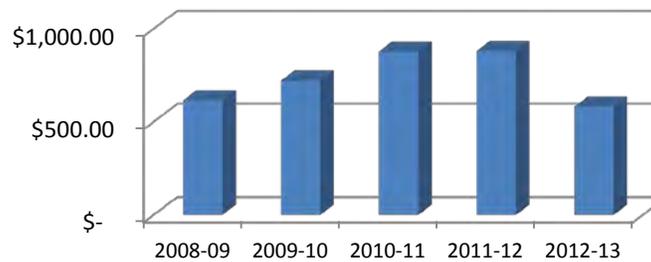
**Wastewater Sales**



**Wastewater Customers**



**Wastewater Avg. Sales Per Customer**



Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13
Sales	\$ 2,450,502	\$ 2,936,382	\$ 3,742,916	\$ 3,785,831	\$ 2,543,561
Customers	3,989	4,075	4,267	4,302	4,377
Avg. Sales Per Customer	\$ 614	\$ 721	\$ 877	\$ 880	\$ 581

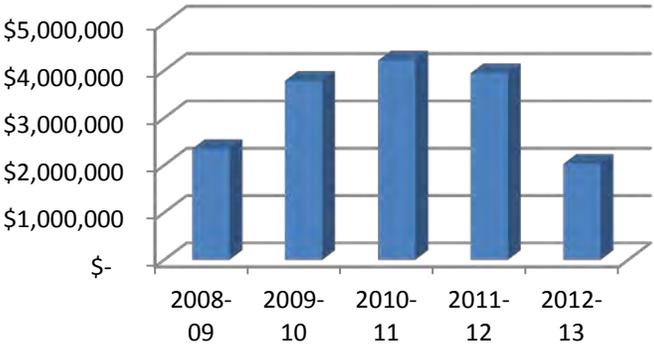
\*Estimate



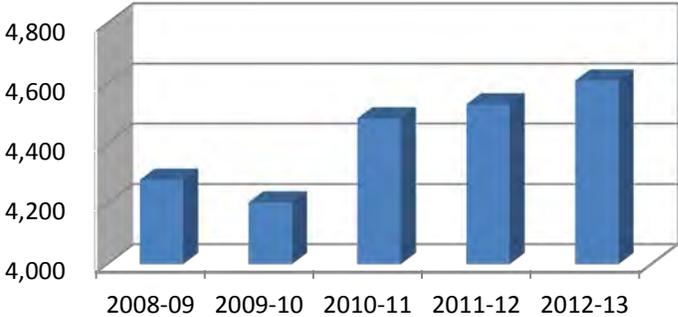
## Water Trend Analysis

Statistical Trends

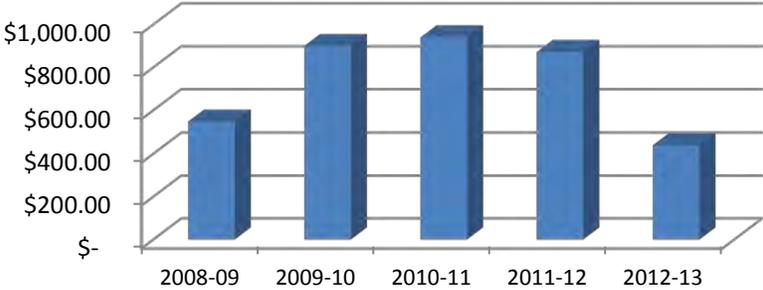
**Water Sales**



**Water Customers**



**Water Avg. Sales Per Customer**



\*Estimate

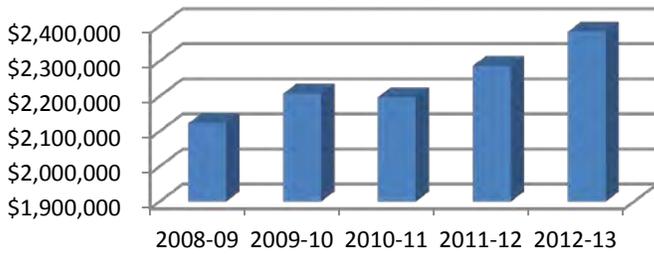
Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13
Sales	\$ 2,339,983	\$ 3,781,367	\$ 4,208,111	\$ 3,943,302	\$ 2,023,600
Customers	4,280	4,205	4,483	4,530	4,609
Avg. Sales Per Customer	\$ 547	\$ 899	\$ 939	\$ 870	\$ 439



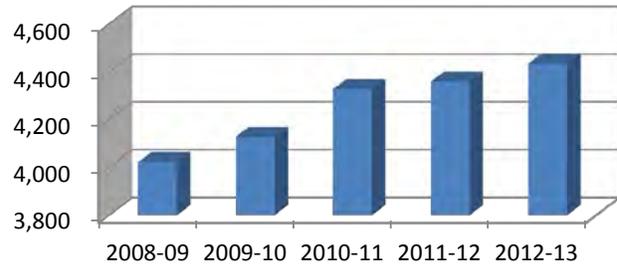
## Sanitation Trend Analysis

### Statistical Trends

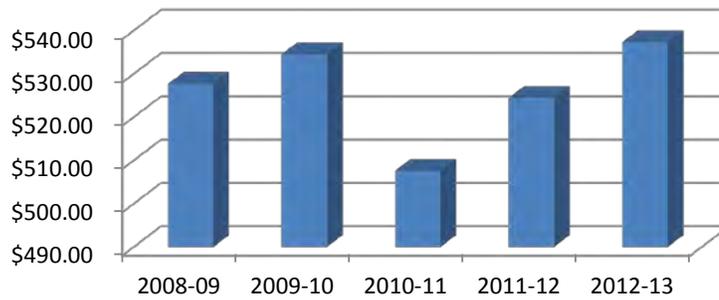
**Sanitation Sales**



**Sanitation Customers**



**Sanitation Avg. Sales Per Customer**



\*Estimate

Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13
Sales	\$ 2,122,061	\$ 2,206,282	\$ 2,196,664	\$ 2,285,798	\$ 2,382,804
Customers	4,022	4,128	4,328	4,359	4,435
Avg. Sales Per Customer	\$ 528	\$ 534	\$ 508	\$ 524	\$ 537

# ***BUDGET PREFACE***

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## **OVERVIEW**

The following section explains the budget process and policies:

1. **How to read and understand your City budget** – Brief summary of how to navigate and understand the City budget.
2. **Financial Policies** – Explanation of the City's Financial Policies.
3. **Basis of Budgeting** – Explains the accounting principals used by the City, authorized spending limits, and authorized levels of budgetary control.
4. **Budget Process** – Explains the budget process of the City.
5. **Major Revenue Estimates** – Explains how the Finance Department has estimated major revenues.
6. **GANN Limit** – Explains the Prop. 4 appropriation limit.

## **HOW TO READ YOUR CITY'S BUDGET**

### **CITY MANAGER'S LETTER:**

The City Manager's letter elaborates on the goals, objectives and the direction that the City is moving. This information will give the reader intangible information and a macro view of the City of Wasco.

### **INTRODUCTORY SECTION:**

The City has included a section containing Adopting Budget Resolution, Gann Resolution, Budget Award and a list of City Officials. This will help the reader understand our Municipal Organization.

### **MAPS / DEMOGRAPHICS:**

This section will help the reader to locate the City of Wasco within the State of California. This section will also show the reader the boundaries of the City and explains the demographics, community profile and trends.

### **BUDGET PREFACE:**

This section will explain the budget policies, financial policies and budget process to the reader.

### **SUMMARY SECTION:**

This section provides a quick overview of the City's fund balance, reserves, summary of general fund revenue and expenditures, summary of all revenues and expenditures.

### **DEPARTMENTAL OPERATING BUDGETS:**

This section contains department descriptions, objectives, accomplishments, organizational charts and performance measures; summary of revenues, expenditures, salaries and FTE (Full Time Equivalent); detail of revenue, expenditures, and of salaries and FTE (Full Time Equivalent).

### **CAPITAL OUTLAY DETAIL BUDGET BY FUND:**

This section will provide a detailed description, expected life and cost of all capital items purchased by the City, by Fund. Also included in this section is a detailed listing of all leased equipment for the fiscal year of 2011/2012.

### **DEBT SCHEDULE:**

This section gives a detail schedule of the City's debt.

### **SALARY - STEP/RANGE:**

This section will provide a detailed salary - step, ranges, and the starting pay for particular positions in all departments. This section also includes a comparison of several fiscal years of FTE (Full Time Equivalent) by fund, which provides a history of staffing levels.

### **WASCO REDEVELOPMENT AGENCY:**

The Wasco Redevelopment Agency develops, improves or eliminates blight in the community of Wasco. The Agency developed a 72-acre (with infrastructure) industrial park, which is actively being marketed. Included in this section is a summary budget, detailed budget, administration cost breakdown and demographics of the Redevelopment Agency within the city limits. There are 3.7 acres remaining in this Industrial park.

# **FINANCIAL POLICIES**

## **REVENUE POLICIES**

- ❖ The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- ❖ The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by the general fund based upon a level of subsidy determined by the Council.
- ❖ The City Council has adopted an Indirect Cost Allocation Plan to recover directly attributed indirect costs from all non-general fund departments.
- ❖ The City will aggressively pursue collection of all revenues when due.

## **OPERATING BUDGET POLICIES**

- ❖ The City Council will adopt and maintain a balanced annual operating budget and an integrated three-year capital improvement plan.
- ❖ Current annual revenues will be equal to or greater than current expenditures.
- ❖ Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding source will be required for any new or expanded programs.
- ❖ The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment. Purchases over \$5,000 are budgeted as Capital Outlay. Purchases below \$5,000 are budgeted as small tools & equipment.
- ❖ The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- ❖ The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

## **CAPITAL IMPROVEMENT POLICIES**

- ❖ All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- ❖ The City will finance only those capital improvements that are consistent with the City priorities. All capital improvement operating and maintenance costs will be included in the operating budget forecast.

## **DEBT POLICIES**

- ❖ Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing. The City will determine and use the least costly financing method for all new capital improvement projects.
- ❖ The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

## **RESERVE POLICIES**

- ❖ The City has adopted a policy to build the unreserved General Fund balance to the greater of 15% of General Fund Operating Revenues or two months of General Fund Operating Expenses, as recommended by the Government Financial Officers Association (GFOA).
- ❖ The City will maintain a reserve for emergencies and economic uncertainty for the Wastewater Plant equivalent to one (1) times the annual sale revenue.
- ❖ The City will place procedures in effect to increase the Sanitation Department's equipment replacement reserves and economic reserves to 50% of the annual sales.

## **PROPERTY MANAGEMENT**

- ❖ Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- ❖ Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

## **BASIS OF BUDGETING**

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis consisting of three major fund types; Governmental, Proprietary, and Fiduciary. The Government fund types consist of the General Fund, Special Revenue funds, Debt Service funds and Capital Project funds. Proprietary funds consist of the Enterprise funds and the internal service funds. The fiduciary funds consist of the various Trust and Agency funds.

All of the City's governmental type funds (General, Special Revenue, Capital Project funds and Trust Funds) are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are considered susceptible to accrual when collected within 60 days following year end. Other revenues considered susceptible to accrual include sales, utility users and occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenues. Expenditures are generally recognized when the related fund liability is incurred, except that interest and principal on general long term obligation are recognized when due. Proprietary funds (Enterprise and Internal Service Funds) are distinguished from Governmental funds by its measurement focus on net income, or retained earnings. These funds are accounted for using the accrual basis of accounting. Proprietary fund revenues are recognized when earned, and its expenses are recognized when incurred.

## **LEGAL LEVELS OF BUDGETARY CONTROL**

The City Council has ultimate budgetary authority to increase or decrease the budget, move budget line items within a fund, between funds and issue inter fund loans. City Council delegates specific budgetary level of authority to the City Manager in the budget resolution.

Through City Council resolution the City Manager is delegated budgetary authority to move budget line items within a fund and between funds up to a designated dollar amount. The City Council also gives the City Manager budgetary authority to make specific City Council approved loans from the Enterprise fund to the General fund for major projects that are consistent with the adopted capital improvement plan and City priorities.

The City Manager has given Directors specific budgetary spending level authority within their prospective budgets (see spending authority). Directors may request, in writing, to the City Manager, to move budget line items within their specific budgets.

The City Manager has given Directors' staff specific budgetary spending level authority within their specific budgets (see spending authority).

## SPENDING AUTHORITY

All items \$10,000 or more require a formal bid and City Council approval.

All items between the amounts of \$5,000 to \$9,999 will require informal bids, City Managers' approval, Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$4,000 to \$4,999 will require the Finance Directors' approval and the approval of the Department Director.

All items between the amounts of \$1,000 to \$3,999 will require the approval of the Department Director.

All items between the amounts of \$100 to \$999 will require the approval of the Department Director or Division Manager.

All items up to the amounts of \$99 will require the approval of the Department Director, Division Manager, or Division Supervisor.

## THE BUDGET PROCESS

A) Preparation of the City Budget begins in February. A diskette or other electronic media containing a spreadsheet and an informational form is given to each Director of each department. A detailed description of the content and use of the spreadsheet and informational form is as follows:

1. The spreadsheet requires each Director to estimate what their total expenditures by object number will be in their department at the end of the fiscal year. To assist the Directors with their estimates the spreadsheet includes columns showing fiscal year budget amounts, fiscal year actual amounts and prior fiscal year actual amounts.
2. The information form requires each Director to answer the following specific questions;
  - i. What are your new staffing needs for the fiscal year? Explain the reason you need this employee. List employee's classification (pay step/range).
  - ii. List all capital outlay items your department is requesting. List reasons your department needs the capital outlay item. List the years that the item will be in service and whether it is a new item or replacement.
  - iii. Describe your department.
  - iv. List your department goals, objectives, and accomplishments.

B) The Finance Department downloads the completed diskettes or email into the budget and compiles data from the informational forms. The Finance Director will evaluate the submitted revenues and expenses and meet with each director to obtain clarity and understanding about all requested line items. The Finance Department will then calculate specific revenues, payrolls and transfers and enter this data into the budget program. The Finance Department's final step of this process is to balance the budget.

C) The next step of the process is to schedule several meetings with the City Manager. The City Manager will evaluate the requested revenue and expenditures of each department. The City Manager will discuss any changes made to the departmental budget with each Director before finalizing his recommendations.

D) The next step of the process is to schedule several public budget workshops with the City Council. At these meetings, the City Council and citizens evaluate the City Manager's recommendations prior to budgetary adoption.

E) The final step in the budgeting process is to present the proposed budget to the City Council for consideration at a public hearing.

## **REVENUE ESTIMATES**

The City of Wasco relies on four major General Fund revenues – Motor Vehicle-In Lieu Tax Revenue, Sale Tax Revenue, Property Tax Revenue and Franchise Tax Revenue. The City also has three major Enterprise Funds – Wastewater, Water, and Disposal. These revenues are crucial to the success of the overall budget and specific funds, and therefore must be estimated accurately. The following section will give the reader a detailed description of where and how the City obtains its major revenues as well as how the revenues were estimated for Fiscal Year 2012/2013.

## **GENERAL FUND REVENUES**

There are many sources of revenue in the General Fund. The following will only address the top four major revenue sources, their origin and how the city has estimated these revenues for fiscal year 2012/2013.

### **1) Motor Vehicle-In-Lieu Tax Revenue - \$1,840,000**

The State Revenue and Taxation code imposes an annual license fee of 2% of the market value of motor vehicles in lieu of a motor vehicle tax. The distribution is based on city population in proportion to the population in the incorporated areas. Like most Cities in California, Wasco's Motor Vehicle-In-Lieu Tax Revenue has increased faster than expected and has surpassed all other revenues in the general fund. Motor Vehicle-In-Lieu Tax Revenue represents roughly 31% of the City's General Fund revenues.

The California Department of Motor Vehicles does not send cities estimates of projected future Motor Vehicle-In-Lieu Tax Revenue. This past year the City has experienced a slowdown in these revenues as a result of the current recession and declining property values. Based on the sluggish economy and the overall state's economic outlook we have projected a 6.59% decrease in the 2012/2013 Fiscal Year.

The calculation for fiscal year 2012/2013 Motor Vehicle-In-Lieu Tax Revenue including the State Diversion and adjustment is as follows:

MVF Estimated for 2011/2012	\$1,961,280
Estimated Negative Growth Factor	<u>÷ 1.0659</u>
Estimated MVF 2012/2013	\$1,840,000

2) **Sales Tax** - \$1,291,000

The City of Wasco receives 1% (or 1/7.25) of the 7.25% sales tax charged for all taxable sales within its borders. The Finance Department works with Hinderliter, de Llamas & Associates ("HdL") to provide detailed tracking and analysis of the City's sales tax revenues. In addition, HdL provides projected future sales tax revenues based upon the city's prior year sales tax, population changes, businesses closing or relocating, new sales tax generators, and sector by sector economic projections.

The calculation for Sales Tax for fiscal year 2012/2013 is as follows:

Sales Tax Revenue Est. Actual 2011/2012	\$1,238,630
Adjustment for one time aberrations	\$32,369
Adjustment for economic outlook	\$37,800
Local Adj. to triple flip net admin cost	<u>(\$17,799)</u>
Total Sales Tax Projected 2012/2013	\$1,291,000

3) **Property Tax** - \$550,000

Property Tax is derived from the assessed value of property within the City limits of Wasco. The Kern County Auditor-Controller-County Clerk levies a tax of 1% on the assessed valuation of property. The 1% is divided among all agencies in the area; the City receives between 5% and 14% of the 1% depending on the tax rate area.

The estimated calculation of regular Property Tax has been relatively straight forward. The Kern County Auditor-Controller sends out a projected change in property value to every city within the county. This year this projected change county wide is zero. This projection of “no change” is a result of the housing market collapse and mortgage crisis being accounted for in prior years and slowly being counteracted by new development and appreciation on older properties.

The City of Wasco is continuing to experience a sluggish residential real estate market. This slowdown in the residential market is expected to continue through the next year. Based on this slow down and very depressed local housing values, home that are selling are resulting in substantially lower taxable valuation and property taxes. In some cases we have seen drops of over forty percent due to sale of a brand new home. In fiscal year 2011/2012 the city projected a reduction in revenue of roughly -3.64%. Based on local conditions the City is projecting a zero growth in property tax revenues for fiscal year 2012/2013

	Property Tax Est. Actual 2011/2012	\$570,000
	Estimated Growth Factor	<u>÷ 1.0364</u>
–	Total Property Tax Projected 2012/2013	\$550,000

4) Franchise Tax - \$225,000

The City receives from utility, cable and refuse companies a tax for the use of public access areas such as streets, sidewalks and city owned property. About 75% of this revenue source comes from the electricity and gas companies. This tax is a percentage of revenues which are based largely on the cost of the raw fuels. As a result, franchise tax revenue tends to track with the raw cost of natural gas and energy. For that reason, the City experienced a drop in revenue of roughly 3.74% between 2010/2011 and 2011/2012.

Calculating the projected 2012/2013 Franchise tax, the City consulted with the utility companies regarding their projection for the coming year. Based on responses from the utility companies the City is projecting a 27.4% decrease in Franchise tax for 2012/2013. This reduction is due to PG&G’s analysis of the customer base within the city limits resulting in losing 54 customers that had previously been accounted for as living within the city limits of Wasco. The calculation for Franchise tax for fiscal year 2012/2013 is as follows:

Franchise Tax for 2010/2011	\$310,000
Franchise Tax for 2011/2012	\$310,000
Franchise Tax for 2012/2013	\$225,000

## ENTERPRISE FUNDS

The City has three major enterprise funds, Wastewater, Water and Sanitation. Revenue is derived from billing the public for services, such as water usage, waste disposal and wastewater processing. The following will explain to the reader how the revenues for fiscal year 2012/2013 were projected.

### 1. Wastewater - \$1,970,000

The State Department of Finance has projected that local population has increase by 1.0218% in fiscal year 2011/2012. The 1.0218% increase in population represents a direct increase to Wastewater fees. The calculation for projected Wastewater revenue for fiscal year 2012/2013 is as follows:

Projected Revenue 2011/2012	\$1,928,000
Estimated Increase 1.0218%	<u>\$42,000</u>
Estimated Revenue for 2012/2013	\$1,970,000

### 2. Water - \$1,950,000

In January 2012, the City Council approved a water rate increase of \$4.79 in the base fee beginning February 1, 2012. The Council also approved a water rate increase of 6% on the base fee beginning January 1, 2013. The calculation for projected Water revenue for fiscal year 2012/2013 is as follows:

Projected Revenue for 2011/2012	\$1,784,000
Projected 1.09305% Increase	<u>\$166,000</u>
Estimated Revenue for 2012/2013	\$1,950,000

### 3. Sanitation - \$2,100,000

In January 2012, the City Council approved a rate increase of 16.67% on the monthly residential and commercial sanitation base fees beginning February 1, 2012. The Council also approved an additional 3.5% increase in the sanitation rate for both residential and commercial base fees beginning January 1, 2013. The calculation for projected Sanitation revenue for fiscal year 2012/2013 is as follows:

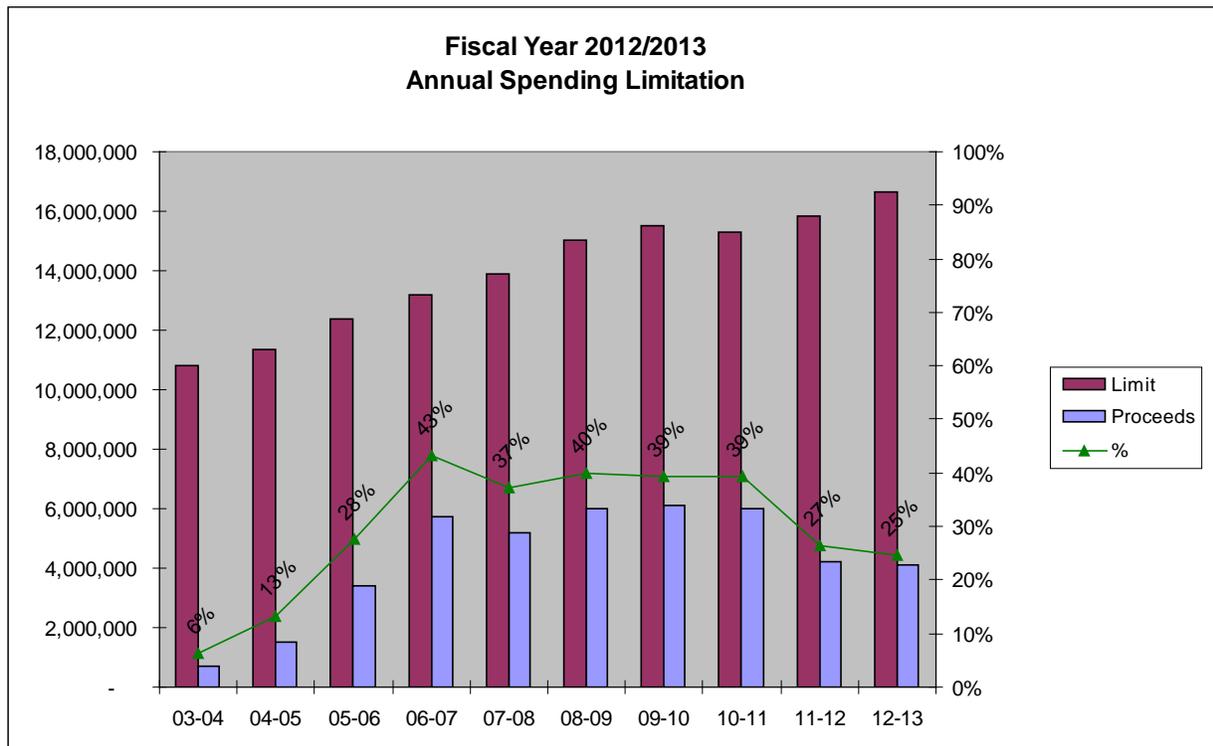
Projected Revenue for 2011/2012	\$1,923,723
Projected 1.0917% Increase	<u>176,277</u>
Estimated Revenue for 2012/2013	\$2,100,000

## *California Gann Limit Analysis*

In November 1979, voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative”. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue that can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 “base year” revenues.

The limit specifies the maximum appropriations that may be funded by proceeds of taxes. Adopted limits are to be adjusted each year by a “change factor” that is tied to growth indicators specified by the State. By applying the change factor to the prior year’s appropriation limit, a new limit is calculated for the next fiscal year. If a city receives more revenue than the appropriation limit, the revenue must be returned to the taxpayers through a tax reduction or refund.

Currently, the City is estimated to be at 24.6% of its Gann spending limit of \$16,672,134 and a total appropriation limit of \$4,099,656. This is only an estimate based on the proposed budget but indicates that the City is in a positive appropriation position and in compliance with the law.



# ***SUMMARY SECTION***

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## **OVERVIEW**

The following summary schedules are included in this section:

1. **Reserve Summary**
2. **Fund Balance Summary** – Schedule of the estimated beginning and ending balances for the budget year for each of the City’s operating funds.
3. **Detail Transfer Schedule-**
4. **General Fund Revenue Summary** - Schedule showing the budget year and five prior years of general fund expenditures by department.
5. **General Fund Expenditures Summary** – Schedule showing the budget year and five prior years of general fund expenditures by department.
6. **Revenue Summary** – Schedule showing the budget year and five prior years of all City revenues by department subtotaled by fund.
7. **Expenditure Summary** – Schedule showing the budget year and five years of all expenditures by department subtotaled by fund.
8. **Five Year Forecast** – Schedule of forecasted revenue and expenditures for five years.
9. **2012/2013 General Fund Reserve Forecast**
10. **Policing Tax Calculation** – Schedule indicating assessment amount to be applied to lots of new housing developments.



CITY OF WASCO  
 ANNUAL BUDGET  
 BUDGET SUMMARY OF FUND BALANCE & NET ASSETS  
 FISCAL YEAR 2012/2013

D-1

FUND	ACTUAL	2011/2012	ESTIMATED	ESTIMATED	PROPOSED	FISCAL YEAR	ESTIMATED
	ENDING	PROJECTED	BEGINNING			2012/2013	ENDING
	FUND BALANCE	SURPLUS	FUND BALANCE	REVENUES &	EXPENSES &	SURPLUS	FUND BALANCE
	JUNE 30, 2011	(DEFICIT)	JULY 1, 2012	TRANSFERS-IN	TRANSFERS-OUT	(DEFICIT)	JUNE 30, 2013
01 General Fund	\$ 744,577	\$ 51,667	\$ 796,244	\$ 6,008,477	\$ 6,000,133	\$ 8,344	\$ 804,588
10 Street	1,210,359	(14,677)	1,195,682	1,415,865	1,374,755	41,110	1,236,792
10B Construction CIP	-	6,257	6,257	2,804,723	2,854,723	(50,000)	(43,743)
11 Shop Maintenance GF	43,233	-	43,233	438,753	438,753	-	43,233
12 Public Transit	1,371,807	(101,855)	1,269,952	240,575	240,575	-	1,269,952
13 TDA Street Fund	1,855	(296)	1,559	725,065	725,065	-	1,559
14 Lighting & Lanscape	197,009	1,187	198,196	115,500	102,141	13,359	211,555
15 Emergency Response	2,801	-	2,801	-	-	-	2,801
16 Facilities GF	14,471	-	14,471	190,558	190,558	-	14,471
17 Sewer Lift Stn	90,160	90,000	180,160	40,437	17,000	23,437	203,597
19 Gas Tax Fund	111,149	(115,298)	(4,149)	671,000	671,000	-	(4,149)
20 Traffic Safety	189,017	(31,000)	158,017	30,700	36,000	(5,300)	152,717
21 Traffic Impact	662,499	(43,908)	618,591	28,000	-	28,000	646,591
30 Wastewater	13,668,748	(158,309)	13,510,439	2,543,561	2,437,688	105,873	13,616,312
31 Water	9,032,858	(9,286)	9,023,572	2,023,600	2,023,507	93	9,023,665
32 Sanitation	992,609	(36,817)	955,792	2,382,804	2,254,812	127,992	1,083,784
34 CNG Fueling	1,201,996	2,100	1,204,096	2,100	-	2,100	1,206,196
35 Transit Stn	-	-	-	-	-	-	-

D-2

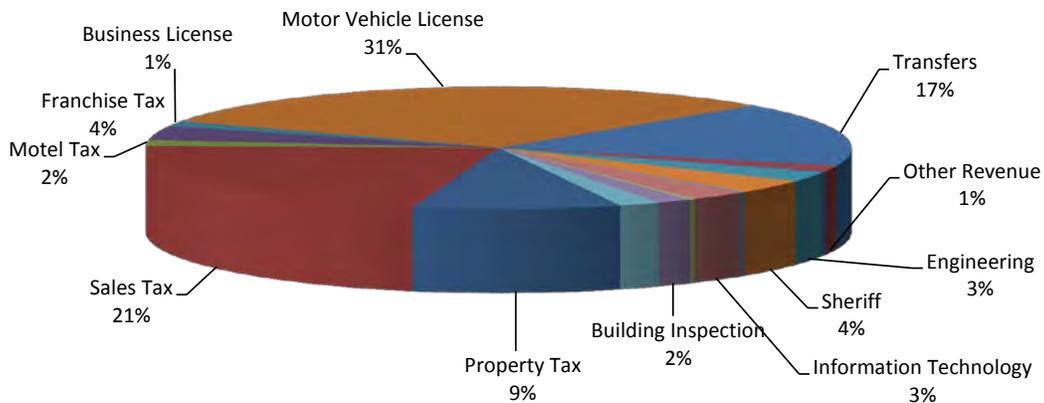
FUND	ACTUAL	2011/2012	ESTIMATED	ESTIMATED	PROPOSED	FISCAL YEAR	ESTIMATED
	ENDING	PROJECTED	BEGINNING			2012/2013	ENDING
	FUND BALANCE	SURPLUS	FUND BALANCE	REVENUES &	EXPENSES &	SURPLUS	FUND BALANCE
	JUNE 30, 2011	(DEFICIT)	JULY 1, 2012	TRANSFERS-IN	TRANSFERS-OUT	(DEFICIT)	JUNE 30, 2013
40 CDBG 91-93 Grant	76,486	-	76,486	100,000	100,000	-	76,486
41 C.O.P.S. Grant	25,000	-	25,000	10,000	10,000	-	25,000
42 CALHOME Grant	1,166	-	1,166	5,800	5,800	-	1,166
45 CHFA Grant	8,943	-	8,943	-	-	-	8,943
46 2003 CDBG	32,385	-	32,385	5,050	5,050	-	32,385
49 2003 CALHOME	261	-	261	30,000	30,000	-	261
50 2004 CDBG	64,914	-	64,914	-	-	-	64,914
51 2004 CALHOME	-	(120,150)	(120,150)	16,850	-	16,850	(103,300)
52 MISC Grants	6,631	(198,000)	(191,369)	17,700	-	17,700	(173,669)
53 2005 CALHOME	(45,440)	-	(45,440)	-	-	-	(45,440)
54 2006 HOME		-	-	-	-	-	-
56 CDBG RLA	70,390	(233,000)	(162,610)	-	-	-	(162,610)
57 CAL HOME REUSE	322,646	233,000	555,646	-	-	-	555,646
58 2006 CALHOME	(20,437)	-	(20,437)	-	30,000	(30,000)	(50,437)
59 2008 BEGIN Grant	40,554	(659,786)	(619,232)	19,914,641	19,620,294	294,347	(324,885)
60 2007 HOME Grant	(2,773)	-	(2,773)	-	-	-	(2,773)
61 BEGIN REUSE	10,927	-	10,927	-	-	-	10,927
2008 CDBG Grant	5,625		5,625				5,625
HOME Grant REUSE	5,110		5,110				5,110
63 2009 CDBG	7,055	-	7,055	-	-	-	7,055
<b>TOTAL</b>	<b>\$ 30,144,590</b>	<b>\$ (1,338,171)</b>	<b>\$ 28,806,419</b>	<b>\$ 39,761,759</b>	<b>\$ 39,167,854</b>	<b>\$ 593,905</b>	<b>\$ 29,382,534</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
SUMMARY OF GENERAL FUND REVENUES

Fund	Dept	Description	Actual Revenue FY 2008/2009	Actual Revenue FY 2009/2010	Actual Revenue 2010/2011	Estimated Revenue FY 2011/2012	CC Approved Revenue FY 2012/2013
01	100	Property Tax	\$ 631,010	\$ 640,397	\$ 543,191	\$ 590,000	\$ 570,000
01	100	Sales Tax	\$ 1,171,253	\$ 1,022,594	\$ 1,115,179	\$ 1,051,000	\$ 1,291,000
01	100	Motel Tax	\$ 39,001	\$ 92,214	\$ 117,878	\$ 104,000	\$ 100,000
01	100	Franchise Tax	\$ 331,021	\$ 310,000	\$ 321,594	\$ 310,000	\$ 225,000
01	100	Business License	\$ 86,537	\$ 76,137	\$ 83,229	\$ 87,000	\$ 82,000
01	100	Motor Vehicle License	\$ 2,286,558	\$ 2,091,777	\$ 1,984,448	\$ 1,943,158	\$ 1,840,000
01	100	Transfers	\$ 902,685	\$ 972,265	\$ 1,034,006	\$ 1,034,006	\$ 1,020,905
01	100	Other Revenue	\$ 768,230	\$ 117,984	\$ 174,207	\$ 72,800	\$ 74,800
<b>Subtotal General Revenue</b>			<b>\$ 6,216,296</b>	<b>\$ 5,323,368</b>	<b>\$ 5,373,731</b>	<b>\$ 5,191,964</b>	<b>\$ 5,203,705</b>
01	110	City Manager	\$ -	\$ -	\$ -	\$ -	\$ -
01	125	Community Development	\$ 47,387	\$ 58,922	\$ 33,241	\$ 34,250	\$ 28,750
01	135	Engineering	\$ 256,411	\$ 206,843	\$ 172,549	\$ 202,500	\$ 158,297
01	140	Sheriff	\$ 279,993	\$ 257,759	\$ 398,452	\$ 621,638	\$ 219,000
01	145	Animal Control	\$ 8,383	\$ 12,774	\$ 11,685	\$ 11,250	\$ 15,500
01	150	Building Inspection	\$ 51,354	\$ 88,678	\$ 138,561	\$ 90,500	\$ 97,250
01	155	Information Technology	\$ 182,279	\$ 147,588	\$ 125,089	\$ 136,119	\$ 157,043
01	160	Code Compliance	\$ 36,839	\$ 16,060	\$ 64,383	\$ 6,000	\$ 14,500
01	165	Economic Development	\$ 314,287	\$ 110,559	\$ 220,052	\$ 231,142	\$ -
01	170	Housing and Comm. Devp.	\$ 119,828	\$ 58,984	\$ 78,961	\$ 115,200	\$ 114,432
<b>Total Revenue</b>			<b>\$ 7,513,057</b>	<b>\$ 6,281,533</b>	<b>\$ 6,616,704</b>	<b>\$ 6,640,563</b>	<b>\$ 6,008,477</b>

\* The general fund revenue/expense graph only illustrates this year's budget.

**CITY OF WASCO  
GENERAL FUND REVENUES  
\$6,008,477**

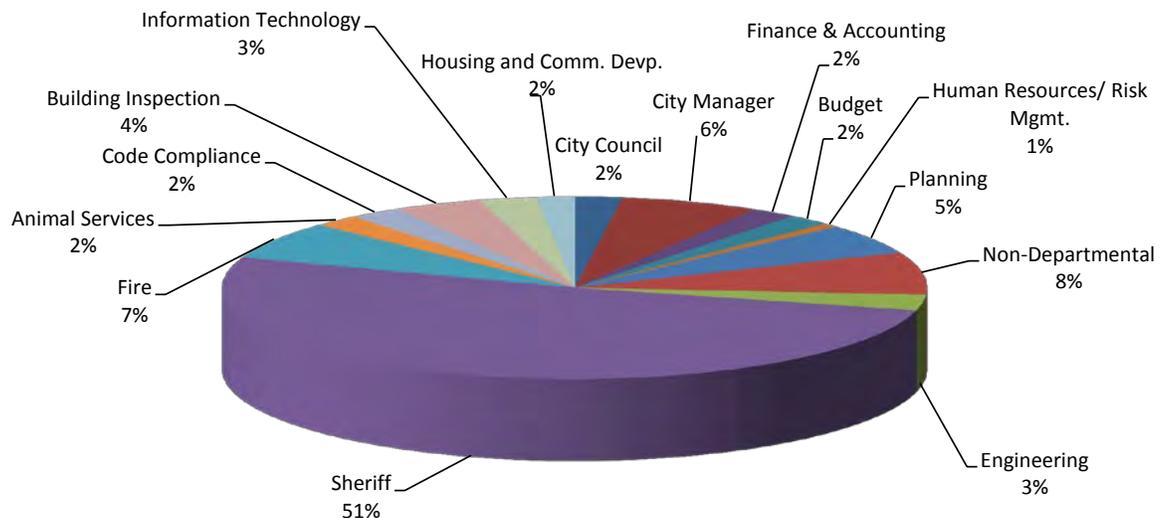


CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
SUMMARY OF GENERAL FUND EXPENDITURES

Fund	Dept	Description	Actual Expenses FY 2008/2009	Actual Expenses FY 2009/2010	Actual Expenses 2010/2011	Estimated Expenses FY 2011/2012	CC Approved Expenses FY 2012/2013
01	105	City Council	\$ 124,466	\$ 99,870	\$ 92,315	\$ 104,343	\$ 129,838
01	110	City Manager	\$ 285,396	\$ 355,199	\$ 338,309	\$ 284,115	\$ 382,298
01	112	Administrative Services Department	\$ -	\$ -	\$ -	\$ -	\$ -
01	115	Finance & Accounting	\$ 297,063	\$ 159,310	\$ 155,638	\$ 155,381	\$ 124,184
01	117	Budget	\$ 101,253	\$ 27,080	\$ 25,419	\$ 25,328	\$ 117,907
01	120	Human Resources & Risk Mgmt.	\$ 98,197	\$ 45,532	\$ 49,560	\$ 48,260	\$ 45,765
01	125	Community Development	\$ 359,053	\$ 363,890	\$ 290,236	\$ 304,495	\$ 323,093
01	130	Non-Departmental	\$ 1,404,235	\$ 1,476,011	\$ 537,709	\$ 643,087	\$ 451,800
01	135	Engineering	\$ 223,940	\$ 225,707	\$ 143,086	\$ 160,531	\$ 166,695
01	140	Sheriff	\$ 2,949,673	\$ 3,027,264	\$ 3,060,270	\$ 3,367,605	\$ 3,081,720
01	137	Fire	\$ 279,188	\$ 441,815	\$ 466,115	\$ 466,115	\$ 401,140
01	145	Animal Control	\$ 166,375	\$ 99,840	\$ 107,331	\$ 108,085	\$ 127,019
01	150	Building Inspection	\$ 257,166	\$ 166,704	\$ 201,876	\$ 260,017	\$ 243,257
01	155	Information Technology	\$ 220,051	\$ 132,917	\$ 125,089	\$ 136,119	\$ 157,043
01	160	Code Compliance	\$ 245,741	\$ 127,535	\$ 145,069	\$ 160,207	\$ 142,502
01	165	Economic Development	\$ 274,179	\$ 152,153	\$ 220,052	\$ 231,142	\$ -
01	170	Housing and Comm. Devp.	\$ 203,181	\$ 128,230	\$ 120,226	\$ 134,066	\$ 105,872
<b>Total Expenditures</b>			<b>\$ 7,489,155</b>	<b>\$ 7,029,057</b>	<b>\$ 6,078,302</b>	<b>\$ 6,588,896</b>	<b>\$ 6,000,133</b>

\* The general fund revenue/expense graph only illustrates this year's budget.

**CITY OF WASCO  
GENERAL FUND EXPENDITURES  
\$6,000,133**

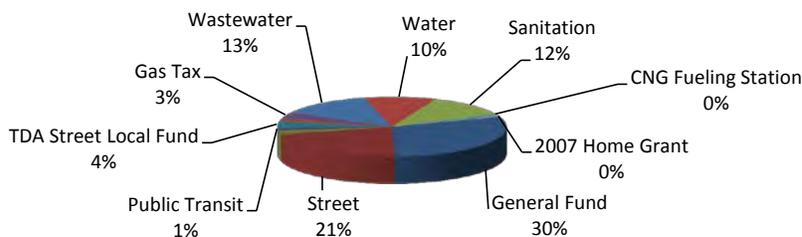


CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL REVENUES

Fund Dept	Description	Actual Revenue FY 2008/2009	Actual Revenue FY 2009/2010	Actual Revenue 2010/2011	Estimated Revenue FY 2011/2012	CC Approved FY 2012/2013
01 100	General Fund Revenue	\$ 6,216,296	\$ 5,323,368	\$ 5,373,731	\$ 5,191,964	\$ 5,203,705
01 110	City Manager	\$ -	\$ -	\$ -	\$ -	\$ -
01 125	Community Development	\$ 212,529	\$ 58,922	\$ 33,241	\$ 34,250	\$ 28,750
01 135	Engineering	\$ 256,411	\$ 206,843	\$ 206,843	\$ 202,500	\$ 158,297
01 140	Sheriff	\$ 279,993	\$ 257,759	\$ 398,452	\$ 621,638	\$ 219,000
01 145	Animal Control	\$ 8,383	\$ 12,774	\$ 11,685	\$ 11,250	\$ 15,500
01 150	Building Inspection	\$ 51,354	\$ 88,678	\$ 138,561	\$ 90,500	\$ 97,250
01 155	Information Technology	\$ 182,279	\$ 147,588	\$ 125,089	\$ 136,119	\$ 157,043
01 160	Code Compliance	\$ 36,839	\$ 16,060	\$ 64,383	\$ 6,000	\$ 14,500
01 165	Economic Development	\$ 314,287	\$ 110,559	\$ 220,052	\$ 231,142	\$ -
01 170	Housing and Comm. Devp.	\$ 119,828	\$ 58,984	\$ 78,961	\$ 115,200	\$ 114,432
	<b>General Fund Total</b>	<b>\$ 7,678,200</b>	<b>\$ 6,281,533</b>	<b>\$ 6,650,998</b>	<b>\$ 6,640,563</b>	<b>\$ 6,008,477</b>
10 200	Street	\$ 2,349,236	\$ 1,242,573	\$ 1,010,609	\$ 1,154,889	\$ 1,415,865
10 205	Construction & Capital Const.	\$ 2,210,069	\$ 1,169,823	\$ 633,496	\$ 6,257	\$ 2,804,723
	<b>Street Fund Total</b>	<b>\$ 4,559,305</b>	<b>\$ 2,412,396</b>	<b>\$ 1,644,105</b>	<b>\$ 1,161,146</b>	<b>\$ 4,220,588</b>
11 200	Shop Maintenance	\$ 335,281	\$ 365,156	\$ 367,500	\$ 414,528	\$ 438,753
12 200	Public Transit	\$ 284,838	\$ 318,097	\$ 287,235	\$ 203,419	\$ 240,575
13 200	TDA Street Local Fund	\$ 845,142	\$ 635,439	\$ 60,473	\$ 578,150	\$ 725,065
14 200	Lighting & Landscaping MD	\$ 337,063	\$ 117,638	\$ 173,982	\$ 100,000	\$ 115,500
15 200	Emergency Response	\$ -	\$ -	\$ 79,389	\$ -	\$ -
16 200	Facilities Maintenance	\$ 169,593	\$ 152,902	\$ 149,071	\$ 208,071	\$ 190,558
17 300	Sewer Lift Station	\$ 365	\$ 789	\$ 93,510	\$ 92,000	\$ 40,437
19 300	Gas Tax	\$ 482,227	\$ 384,993	\$ 571,863	\$ 624,151	\$ 671,000
20 300	Traffic Safety	\$ 39,284	\$ 37,362	\$ 33,806	\$ 33,000	\$ 30,700
21 300	Traffic Impact Fund	\$ 135,513	\$ 29,102	\$ 65,132	\$ 28,000	\$ 28,000
30 400	Wastewater	\$ 2,450,502	\$ 2,936,382	\$ 3,742,916	\$ 3,785,831	\$ 2,543,561
31 400	Water	\$ 2,339,983	\$ 3,781,367	\$ 4,208,111	\$ 3,943,302	\$ 2,023,600
32 400	Sanitation	\$ 2,122,061	\$ 2,206,282	\$ 2,196,664	\$ 2,285,798	\$ 2,382,804
34 400	CNG Fueling Station	\$ 96,403	\$ 67,671	\$ 435,243	\$ 573,369	\$ 50,923
40 500	91-93 CDBG	\$ 1,733	\$ 648	\$ 6,197	\$ 2,100	\$ 2,100
41 500	Supplemental Law Enforcement (COPS)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42 500	Cal Home	\$ 2,720	\$ 7,992	\$ 24,550	\$ 10,000	\$ 10,000
46 500	2003 CDBG	\$ 5,833	\$ 4,931	\$ 13,868	\$ 9,800	\$ 5,800
49 500	2003 Cal-Home Grant	\$ 2,215	\$ 9,930	\$ 3,572	\$ 11,300	\$ 3,500
50 500	2004 CDBG	\$ 3,676	\$ 3,577	\$ 8,520	\$ 7,050	\$ 5,050
45 500	CHFA Grant	\$ 6,828	\$ 3,943	\$ 100,415	\$ 13,500	\$ -
51 500	2004 Cal-Home Grant	\$ 3,976	\$ 1,748	\$ 4,807	\$ 4,600	\$ 3,100
52 500	Miscellaneous Grants	\$ 17,250	\$ 35,000	\$ 42,438	\$ 50,000	\$ 30,000
53 500	2005 Cal Home	\$ 223,984	\$ 1,278	\$ 10,835	\$ -	\$ -
54 500	2006 Home	\$ 23,748	\$ -	\$ -	\$ -	\$ -
56 500	CDBG RLA	\$ 26,895	\$ 26,395	\$ 26,874	\$ 23,850	\$ 16,850
57 500	Cal Home Reuse	\$ 60,629	\$ 34,617	\$ 55,469	\$ 27,000	\$ 17,700
58 500	2006 Cal Home	\$ 66,064	\$ 146,755	\$ 350,841	\$ 300,000	\$ -
59 500	2008 BEGIN Grant	\$ 54,268	\$ 5,660	\$ 33,960	\$ 5,000	\$ 5,000
61 500	BEGIN Reuse	\$ 9,967	\$ 960	\$ -	\$ 5,000	\$ 5,000
62 500	Edward Byrne Mem. Grant	\$ -	\$ 33,637	\$ -	\$ -	\$ -
63 500	2009 CDBG	\$ -	\$ -	\$ 217,638	\$ 233,000	\$ -
60 500	2007 Home Grant	\$ 459,892	\$ 280,822	\$ 59,286	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 22,945,438</b>	<b>\$ 20,425,000</b>	<b>\$ 21,819,267</b>	<b>\$ 21,473,528</b>	<b>\$ 19,914,641</b>

\* The general fund revenue/expenditure graph only illustrates this year's budget.

**CITY OF WASCO  
TOTAL ESTIMATED REVENUES  
\$19,914,641**



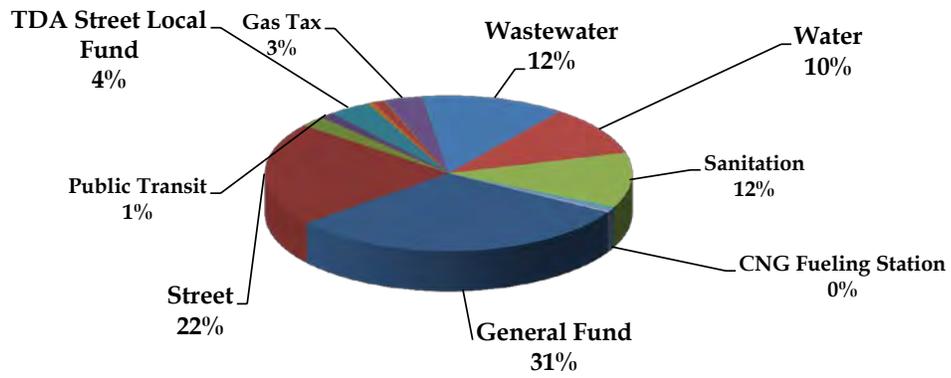
CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL EXPENDITURES

Fund	Dept	Description	Actual Expense FY 2008/2009	Actual Expense FY 2009/2010	Actual Expense 2010/2011	Estimated Expense FY 2011/2012	CC Approved FY 2012/2013
01	105	City Council	\$ 124,466	\$ 99,870	\$ 92,315	\$ 104,343	\$ 129,838
01	110	City Manager	\$ 285,396	\$ 355,199	\$ 338,309	\$ 284,115	\$ 382,298
01	112	Administrative Service Dept	\$ -	\$ -	\$ -	\$ -	\$ -
01	115	Finance & Accounting	\$ 297,063	\$ 159,310	\$ 155,638	\$ 155,381	\$ 124,184
01	117	Budget	\$ 101,253	\$ 27,080	\$ 25,419	\$ 25,328	\$ 117,907
01	120	Human Resources/ Risk Mgmt.	\$ 98,197	\$ 45,532	\$ 49,560	\$ 48,260	\$ 45,765
01	125	Community Development	\$ 359,053	\$ 363,890	\$ 290,236	\$ 304,495	\$ 323,093
01	130	Non-Departmental	\$ 1,404,235	\$ 1,476,011	\$ 537,709	\$ 643,087	\$ 451,800
01	135	Engineering	\$ 223,940	\$ 225,707	\$ 143,086	\$ 160,531	\$ 166,695
01	137	Fire	\$ 279,188	\$ 441,815	\$ 466,115	\$ 466,115	\$ 401,140
01	140	Sheriff	\$ 2,949,673	\$ 3,027,264	\$ 3,060,270	\$ 3,367,605	\$ 3,081,720
01	145	Animal Control	\$ 166,375	\$ 99,840	\$ 107,331	\$ 108,085	\$ 127,019
01	150	Building Inspection	\$ 257,166	\$ 166,704	\$ 201,876	\$ 260,017	\$ 243,257
01	155	Information Technology	\$ 220,051	\$ 132,917	\$ 125,089	\$ 136,119	\$ 157,043
01	160	Code Compliance	\$ 245,741	\$ 127,535	\$ 145,069	\$ 160,207	\$ 142,502
01	165	Economic Development	\$ 274,179	\$ 152,153	\$ 220,052	\$ 231,142	\$ -
01	170	Housing and Comm. Devp.	\$ 203,181	\$ 128,230	\$ 120,226	\$ 134,066	\$ 105,872
		<b>General Fund Total</b>	<b>\$ 7,489,155</b>	<b>\$ 7,029,057</b>	<b>\$ 6,078,302</b>	<b>\$ 6,588,896</b>	<b>\$ 6,000,133</b>
10	200	Street	\$ 2,301,291	\$ 966,788	\$ 1,006,273	\$ 1,169,566	\$ 1,374,755
10	205	Construction & Capital Const.	\$ 2,189,489	\$ 1,167,640	\$ 628,614	\$ -	\$ 2,854,723
		<b>Street Fund Total</b>	<b>\$ 4,490,780</b>	<b>\$ 2,134,428</b>	<b>\$ 1,634,887</b>	<b>\$ 1,169,566</b>	<b>\$ 4,229,478</b>
11	200	Shop Maintenance	\$ 335,913	\$ 329,109	\$ 375,424	\$ 414,528	\$ 438,753
12	200	Public Transit	\$ 286,589	\$ 319,980	\$ 273,474	\$ 305,274	\$ 240,575
13	200	TDA Street Local Fund	\$ 859,353	\$ 634,647	\$ 59,410	\$ 578,446	\$ 725,065
14	200	Lighting & Landscaping MD 1&2	\$ 320,655	\$ 73,666	\$ 99,694	\$ 98,813	\$ 102,141
15	200	Emergency Response	\$ -	\$ -	\$ 79,389	\$ -	\$ -
16	200	Facilities Maintenance	\$ 158,155	\$ 148,499	\$ 151,448	\$ 208,071	\$ 190,558
17	300	Sewer Lift Station	\$ 1,508	\$ 1,699	\$ 1,296	\$ 2,000	\$ 17,000
19	300	Gas Tax	\$ 23,384	\$ 406,281	\$ 898,268	\$ 739,449	\$ 671,000
20	300	Traffic Safety	\$ 5,962	\$ 11,173	\$ 51,875	\$ 64,000	\$ 36,000
21	300	Traffic Impact Fund	\$ 2,510	\$ 394	\$ 61,688	\$ 71,908	\$ -
30	400	Wastewater	\$ 1,717,808	\$ 1,411,676	\$ 1,799,943	\$ 3,944,140	\$ 2,437,688
31	400	Water	\$ 2,541,705	\$ 1,811,550	\$ 1,741,348	\$ 3,952,588	\$ 2,023,507
32	400	Sanitation	\$ 2,180,094	\$ 2,379,060	\$ 2,002,225	\$ 2,322,615	\$ 2,254,812
34	400	CNG Fueling Station	\$ 74,801	\$ 52,031	\$ 52,156	\$ 573,369	\$ 61,134
40	500	91-93 CDBG	\$ -	\$ 33,637	\$ -	\$ -	\$ -
41	500	Supplemental Law Enforcement (COPS)	\$ 128,608	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
42	500	Cal Home	\$ 9,259	\$ 11,324	\$ 24,550	\$ 10,000	\$ 10,000
46	500	2003 CDBG	\$ 26,295	\$ 13,405	\$ 13,806	\$ 9,800	\$ 5,800
49	500	2003 Cal-Home Grant	\$ 2,716	\$ 2,744	\$ 3,572	\$ 11,300	\$ 3,500
50	500	2004 CDBG	\$ 10,473	\$ 18,539	\$ 8,520	\$ 7,050	\$ 5,050
45	500	CHFA Grant	\$ -	\$ -	\$ 398,710	\$ -	\$ -
51	500	2004 Cal-Home Grant	\$ 1,539	\$ 16,840	\$ 4,807	\$ 4,500	\$ 3,100
52	500	Miscellaneous Grants	\$ 51,750	\$ 2,600	\$ 32,190	\$ 50,000	\$ 30,000
53	500	2005 Cal Home Grant	\$ 60,646	\$ 2,375	\$ 10,835	\$ -	\$ -
54	500	2006 Home Grant	\$ 23,748	\$ -	\$ -	\$ -	\$ -
56	500	CDBG RLA	\$ -	\$ -	\$ 17,852	\$ 144,000	\$ -
57	500	Cal Home Reuse	\$ -	\$ 1,803	\$ 235,814	\$ 225,000	\$ -
58	500	2006 Cal Home	\$ 26,033	\$ 30,967	\$ 350,563	\$ 300,000	\$ -
59	500	2008 BEGIN Grant	\$ 9,967	\$ 960	\$ 30,000	\$ 5,000	\$ 5,000
62	500	Edward Byrne Mem. Grant	\$ -	\$ 33,637	\$ -	\$ -	\$ -
63	500	2009 CDBG	\$ -	\$ -	\$ 210,583	\$ 233,000	\$ -
60	500	2007 Home Grant	\$ 25,550	\$ 40,802	\$ 59,286	\$ -	\$ -
66	500	2010 CDBG	\$ -	\$ -	\$ -	\$ -	\$ 30,000
		<b>Total Expenditures</b>	<b>\$ 20,864,956</b>	<b>\$ 17,052,880</b>	<b>\$ 16,861,916</b>	<b>\$ 22,133,313</b>	<b>\$ 19,620,294</b>

\* The general fund revenue/expense graph only illustrates this year's budget.

CITY OF WASCO  
FIVE YEAR COMPARISON  
SUMMARY OF ALL EXPENDITURES

**TOTAL  
ESTIMATED EXPENDITURES  
\$19,620,294**



CITY OF WASCO  
FIVE YEAR FORCAST  
SUMMARY OF REVENUE & EXPENDITURES

Fund	Dept	Description	Budgeted 2012/2013	Estimated 2013/2014	Estimated 2014/2015	Estimated 2015/2016	Estimated 2016/2017
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**REVENUES:**

01	100	General Fund Revenue	\$ 5,203,705	\$ 5,359,816	\$ 5,520,611	\$ 5,741,435	\$ 5,971,092
01	125	Community Development	\$ 28,750	\$ 29,613	\$ 32,574	\$ 35,831	\$ 39,414
01	135	Engineering	\$ 158,297	\$ 163,046	\$ 167,937	\$ 172,975	\$ 178,165
01	137	Fire	\$ -	\$ -	\$ -	\$ -	\$ -
01	140	Sheriff	\$ 219,000	\$ 225,570	\$ 232,337	\$ 239,307	\$ 246,486
01	145	Animal Control	\$ 15,500	\$ 15,965	\$ 16,444	\$ 16,937	\$ 17,445
01	150	Building Inspection	\$ 97,250	\$ 100,168	\$ 110,184	\$ 121,203	\$ 133,323
01	155	Information Technology	\$ 157,043	\$ 160,969	\$ 164,993	\$ 169,118	\$ 173,346
01	160	Code Compliance	\$ 14,500	\$ 14,790	\$ 15,234	\$ 15,691	\$ 16,161
01	165	Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -
01	170	Housing and Comm. Devp.	\$ 114,432	\$ 117,865	\$ 121,401	\$ 125,043	\$ 128,794
		<b>General Fund Total</b>	<b>\$ 6,008,477</b>	<b>\$ 6,187,801</b>	<b>\$ 6,381,715</b>	<b>\$ 6,637,541</b>	<b>\$ 6,904,228</b>
10	200	Street	\$ 1,415,865	\$ 1,444,182	\$ 1,487,508	\$ 1,532,133	\$ 1,578,097
10	205	Construction & Capital Const.	\$ 2,804,723	\$ 2,860,817	\$ 2,932,338	\$ 3,005,646	\$ 3,080,788
		<b>Street Fund Total</b>	<b>\$ 4,220,588</b>	<b>\$ 4,305,000</b>	<b>\$ 4,419,846</b>	<b>\$ 4,537,779</b>	<b>\$ 4,658,884</b>
11	200	Shop Maintenance	\$ 438,753	\$ 447,528	\$ 458,716	\$ 470,184	\$ 481,939
12	200	Public Transit	\$ 240,575	\$ 245,387	\$ 250,294	\$ 255,300	\$ 260,406
13	200	TDA Street Local Fund	\$ 725,065	\$ 725,065	\$ 743,192	\$ 761,771	\$ 780,816
14	200	Lighting & Landscaping MD	\$ 115,500	\$ 118,388	\$ 121,347	\$ 124,381	\$ 127,490
16	200	Facilities Maintenance	\$ 190,558	\$ 200,086	\$ 206,088	\$ 211,241	\$ 216,522
17	300	Sewer Lift Station District	\$ 40,437	\$ 41,650	\$ 42,900	\$ 44,187	\$ 45,291
19	300	Gas Tax Fund	\$ 671,000	\$ 691,130	\$ 711,864	\$ 733,220	\$ 751,550
20	300	Traffic Safety	\$ 30,700	\$ 32,235	\$ 33,202	\$ 34,032	\$ 34,883
21	300	Traffic Impact Fund	\$ 28,000	\$ 29,400	\$ 30,282	\$ 31,039	\$ 31,815
30	400	Wastewater	\$ 2,543,561	\$ 898,318	\$ 916,284	\$ 934,610	\$ 953,302
31	400	Water	\$ 2,023,600	\$ 89,410	\$ 91,198	\$ 93,022	\$ 94,883
32	400	Sanitation	\$ 2,382,804	\$ 2,478,116	\$ 2,552,460	\$ 2,629,033	\$ 2,707,904
34	400	CNG Fueling Station	\$ 2,100	\$ (530,310)	\$ (556,825)	\$ (584,667)	\$ (613,900)
40	500	91-93 CDBG Grant	\$ 100,000	\$ 90,000	\$ 63,000	\$ 50,400	\$ 35,280
41	500	Supplemental Law Enforcement (COPS)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
42	500	Cal-Home Grant	\$ 5,800	\$ 5,220	\$ 3,654	\$ 2,923	\$ 2,046
45	500	CHFA Grant	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
46	500	2003 CDBG Grant	\$ 5,050	\$ 4,545	\$ 3,182	\$ 2,545	\$ 1,782
49	500	2003 Cal-Home Grant	\$ 30,000	\$ 27,000	\$ 18,900	\$ 15,120	\$ 10,584
50	500	2004 CDBG Grant	\$ -	\$ -	\$ -	\$ -	\$ -
51	500	2004 Cal-Home Grant	\$ 16,850	\$ 50,000	\$ 40,000	\$ -	\$ -
52	500	Miscellaneous Grants	\$ 17,700	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
53	500	2005 Cal Home	\$ -	\$ -	\$ -	\$ -	\$ -
56	500	CDBG RLA	\$ -	\$ -	\$ -	\$ -	\$ -
57	500	Cal Home Reuse	\$ -	\$ -	\$ -	\$ -	\$ -
58	500	2006 Cal Home	\$ -	\$ 100,000	\$ -	\$ -	\$ -
59	500	2008 BEGIN Grant	\$ 19,914,641	\$ 9,957,321	\$ 4,978,660	\$ 4,978,660	\$ 4,978,660
60	500	2007 Home Grant	\$ -	\$ -	\$ -	\$ -	\$ -
61	500	BEGIN Grant Reuse Fund	\$ -	\$ -	\$ -	\$ -	\$ -
63	500	2009 CDBG Grant	\$ -	\$ 500,000	\$ -	\$ -	\$ -
		<b>Total Revenue</b>	<b>\$ 39,761,759</b>	<b>\$ 26,913,289</b>	<b>\$ 21,729,959</b>	<b>\$ 22,182,322</b>	<b>\$ 22,684,366</b>

CITY OF WASCO  
FIVE YEAR FORCAST  
SUMMARY OF REVENUE & EXPENDITURES

Fund	Dept	Description	Budgeted 2012/2013	Estimated 2013/2014	Estimated 2014/2015	Estimated 2015/2016	Estimated 2016/2017
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**EXPENDITURES:**

01	105	City Council	\$ 129,838	\$ 132,435	\$ 135,083	\$ 137,785	\$ 140,541
01	110	City Manager	\$ 382,298	\$ 389,944	\$ 397,743	\$ 405,698	\$ 413,812
01	115	Finance & Accounting	\$ 124,184	\$ 126,668	\$ 129,201	\$ 131,785	\$ 134,421
01	117	Budget	\$ 117,907	\$ 120,265	\$ 122,670	\$ 125,124	\$ 127,626
01	120	Human Resources/ Risk Mgmt.	\$ 45,765	\$ 46,680	\$ 47,614	\$ 48,566	\$ 49,538
01	125	Community Development	\$ 323,093	\$ 329,555	\$ 336,146	\$ 342,869	\$ 349,726
01	130	Non-Departmental	\$ 451,800	\$ 460,836	\$ 470,053	\$ 479,454	\$ 489,043
01	135	Engineering	\$ 166,695	\$ 170,029	\$ 173,429	\$ 176,898	\$ 180,436
01	137	Fire	\$ 401,140	\$ 421,197	\$ 442,257	\$ 464,370	\$ 487,588
01	140	Sheriff	\$ 3,081,720	\$ 3,143,354	\$ 3,300,522	\$ 3,465,548	\$ 3,638,826
01	145	Animal Control	\$ 127,019	\$ 129,559	\$ 132,151	\$ 134,794	\$ 137,489
01	150	Building Inspection	\$ 243,257	\$ 248,122	\$ 253,085	\$ 258,146	\$ 263,309
01	155	Information Technology	\$ 157,043	\$ 160,969	\$ 164,993	\$ 169,118	\$ 173,346
01	160	Code Compliance	\$ 142,502	\$ 145,352	\$ 148,259	\$ 151,224	\$ 154,249
01	165	Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -
01	170	Housing and Comm. Devp.	\$ 105,872	\$ 107,989	\$ 110,149	\$ 112,352	\$ 114,599
		<b>General Fund Total</b>	<b>\$ 6,000,133</b>	<b>\$ 6,132,955</b>	<b>\$ 6,363,356</b>	<b>\$ 6,603,731</b>	<b>\$ 6,854,549</b>
10	200	Street	\$ 1,374,755	\$ 1,444,182	\$ 1,487,508	\$ 1,532,133	\$ 1,578,097
10	205	Construction & Capital Const.	\$ 2,854,723	\$ 2,860,817	\$ 2,932,338	\$ 3,005,646	\$ 3,080,788
		<b>Street Fund Total</b>	<b>\$ 4,229,478</b>	<b>\$ 4,305,000</b>	<b>\$ 4,419,846</b>	<b>\$ 4,537,779</b>	<b>\$ 4,658,884</b>
11	200	Shop Maintenance	\$ 438,753	\$ 447,528	\$ 458,716	\$ 470,184	\$ 481,939
12	200	Public Transit	\$ 240,575	\$ 245,387	\$ 250,294	\$ 255,300	\$ 260,406
13	200	TDA Street Local Fund	\$ 725,065	\$ 725,065	\$ 743,192	\$ 761,771	\$ 780,816
14	200	Lighting & Landscaping MD 1&2	\$ 102,141	\$ 118,388	\$ 121,347	\$ 124,381	\$ 127,490
16	200	Facilities Maintenance	\$ 190,558	\$ 200,086	\$ 206,088	\$ 211,241	\$ 216,522
17	300	Sewer Lift Station District	\$ 17,000	\$ 41,650	\$ 42,900	\$ 44,187	\$ 45,291
19	300	Gas Tax Fund	\$ 671,000	\$ 691,130	\$ 711,864	\$ 733,220	\$ 751,550
20	300	Traffic Safety	\$ 36,000	\$ 32,235	\$ 33,202	\$ 34,032	\$ 34,883
21	300	Traffic Impact Fund	\$ -	\$ 29,400	\$ 30,282	\$ 31,039	\$ 31,815
30	400	Wastewater	\$ 2,437,688	\$ 850,740	\$ 884,770	\$ 920,161	\$ 956,967
31	400	Water	\$ 2,023,507	\$ 99,432	\$ 102,415	\$ 105,488	\$ 108,652
32	400	Sanitation	\$ 2,254,812	\$ 2,322,456	\$ 2,392,130	\$ 2,463,894	\$ 2,537,811
34	400	CNG Fueling Station	\$ -	\$ (532,515)	\$ (559,141)	\$ (587,098)	\$ (616,453)
40	500	CDBG Grant	\$ -	\$ 90,000	\$ 63,000	\$ 50,400	\$ 35,280
41	500	Supplemental Law Enforcement (COPS)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
42	500	Cal-Home Grant	\$ 5,800	\$ 5,220	\$ 3,654	\$ 2,923	\$ 2,046
45	500	CHFA Grant	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
46	500	2003 CDBG Grant	\$ 5,050	\$ 4,545	\$ 3,182	\$ 2,545	\$ 1,782
49	500	2003 Cal-Home Grant	\$ 30,000	\$ 27,000	\$ 18,900	\$ 15,120	\$ 10,584
50	500	2004 CDBG Grant	\$ -	\$ -	\$ -	\$ -	\$ -
51	500	2004 Cal-Home Grant	\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -
52	500	Miscellaneous Grants	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
53	500	2005 Cal Home Grant	\$ -	\$ -	\$ -	\$ -	\$ -
56	500	CDBG RLA	\$ -	\$ -	\$ -	\$ -	\$ -
57	500	Cal Home Reuse	\$ -	\$ -	\$ -	\$ -	\$ -
58	500	2006 Cal Home	\$ -	\$ 100,000	\$ -	\$ -	\$ -
59	500	2008 BEGIN Grant	\$ 19,620,294	\$ 9,957,321	\$ 4,978,660	\$ 4,978,660	\$ 4,978,660
60	500	2007 Home Grant	\$ -	\$ -	\$ -	\$ -	\$ -
61	500	BEGIN Grant Reuse Fund	\$ -	\$ -	\$ -	\$ -	\$ -
63	500	2009 CDBG Grant	\$ -	\$ 500,000	\$ -	\$ -	\$ -
		<b>Total Expenditures</b>	<b>\$ 39,037,854</b>	<b>\$ 26,663,023</b>	<b>\$ 21,528,657</b>	<b>\$ 21,978,959</b>	<b>\$ 22,479,475</b>
		<b>Total Surplus / (Deficit)</b>	<b>\$ 723,905</b>	<b>\$ 250,266</b>	<b>\$ 201,302</b>	<b>\$ 203,364</b>	<b>\$ 204,891</b>



**CITY OF WASCO  
ANNUAL BUDGET  
GENERAL FUND  
RESERVE FORECAST  
FISCAL YEAR 2012/2013**

**Establishment of the Rainy Day Reserve**

The GFOA recommends keeping no less than 15% of General Fund Operating Revenues or two months of general fund operating expenses as unreserved fund balance in the General Fund

General Fund Operating Revenue	\$ 4,987,572		15%	\$ 748,136	
General Fund Operating Expenses	\$ 6,000,133		2 months	\$ 1,000,022	<i>Minimum Target</i>

Estimated Ending Unreserved Undesignated Fund Balance at June 30, 2012	\$ 796,244		
Plus Rainy Day Reserve Fund Balance	\$ -		
<b>Total Ending Fund Balance &amp; Reserve</b>	\$ 796,244		80%

Short Fall From Target \$ (203,778)

**Recommended Action: Continue Funding the Rainy Day Fund to build to adequate fund balance levels**

Assuming a Balanced budget with expenses growing at 5% per year this schedule will accomplish this.

		<b>Projected Fund Balance + Reserve</b>	<b>Projected Min. Target</b>	<b>Funding Level</b>
2012/2013	\$ 100,000	\$ 796,244	\$ 1,000,022	80%
2013/2014	\$ 125,000	\$ 921,244	\$ 1,050,023	88%
2014/2015	\$ 125,000	\$ 1,046,244	\$ 1,102,524	95%
2014/2016	\$ 150,000	\$ 1,196,244	\$ 1,157,651	103%
2014/2017	\$ 175,000	\$ 1,346,244	\$ 1,215,533	111%



**CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012 - 2013  
PUBLIC SAFETY PARCEL TAX**

	<b>2012-2013 Budget</b>	<b>Cost or Revenue Calculation</b>
<b><u>POLICE EXPENDITURES</u></b>		
Police Department Budget (Does not Include Commander)	\$ 3,081,720	
Population (excluding prison population) <sup>(1)</sup>	20,743	
Cost per Resident		\$ 149
Cost per Single Family Household		\$ 573
Residents Per Single Family Household <sup>(2)</sup>	3.86	
<b><u>REVENUE GENERATED</u></b>		
Property Tax	\$ 570,000	\$ 106
Sales Tax	\$ 1,291,000	\$ 240
Franchise Tax	\$ 225,000	\$ 42
VLF	\$ 1,840,000	\$ 342
Total Revenue Per Single Family Dwelling	\$ 3,926,000	\$ 731
2012-2013 Police Budget (Does not include Commander)	\$ 3,081,720	
2012-2013 Total General Fund Budget	\$ 6,000,113	
Police percentage of Total Budget	51.36%	
Amount Generated for Police Services		\$ 375
Police Funding Deficit per Household		\$ 198

(1) Dept of Corrections May 21, 2012

(2) 2010 US Census

# ***GENERAL FUND***

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## **OVERVIEW**

The following section will cover all General Fund Departments. Each department will contain a description, department summary, detail of revenue and expenditures, detail of salary and FTE:

1. **General Fund Revenue** – Revenue such as Property taxes, Sales Tax, Motor Vehicle Fees and Franchise Fees.
2. **City Council**
3. **City Manager**
4. **Administrative Services Department**
5. **Finance / Accounting**
6. **Budget**
7. **Human Resource / Risk Management**
8. **Planning**
9. **Non-Departmental** – Budgeted expenditures that cannot be allocated to any one department.
10. **Engineering**
11. **Fire Services**
12. **Sheriff** – The City Contracts Policing Services with the Kern County Sheriff.
13. **Animal Services**
14. **Building Inspection**
15. **Information Technology**
16. **Code Compliance**
17. **EDD-Economic Development Department**
18. **Housing & Community Programs**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

GENERAL REVENUE FUND

FUND: 01

DEPT: 100

The General Revenue Fund is maintained to capture the specific revenues received from various agencies. These revenues mostly consist of Property Tax, Sales Tax, Motor Vehicles Tax, and Franchise Fees. In addition, all Non-General Funds including Enterprise Funds reimburse the City for their portion of Indirect Costs based on the City's Indirect Cost Allocation Plan.

The General Revenue Fund accounts for the majority of discretionary spending by the City Council

RIBBON CUTTING OUTSIDE THE CITY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

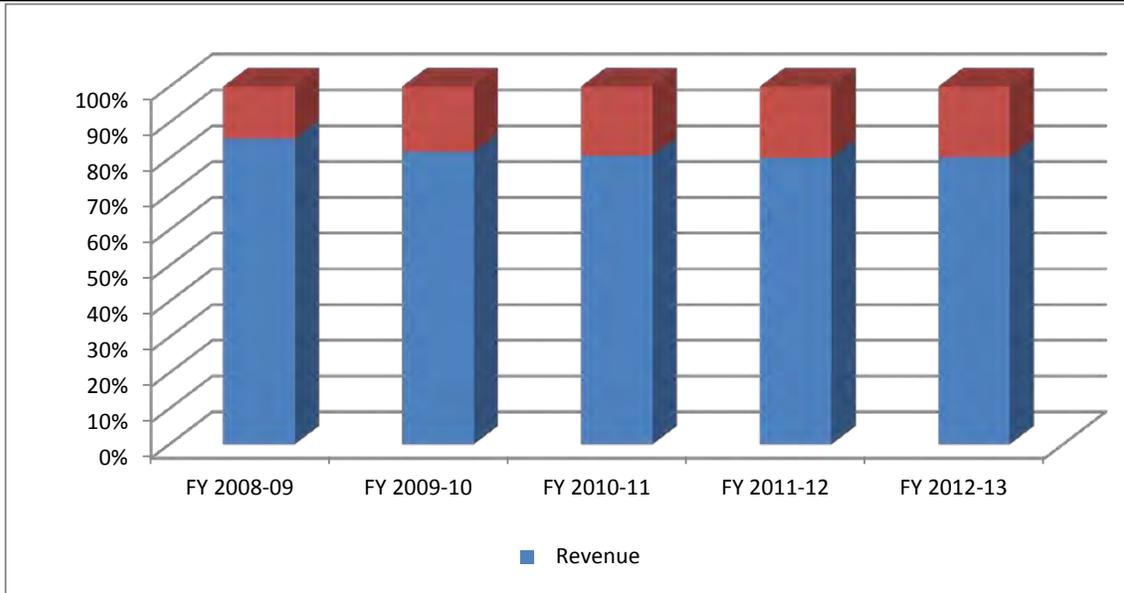
GENERAL REVENUE FUND

FUND: 01

DEPT: 100

Description	Actual Revenues FY 2008-09	Actual Revenues FY 2009-10	Actual Revenues FY 2010-11	Estimated Revenues FY 2011-12	Approved FY 2012-13
Revenue	\$ 5,313,611	\$ 4,351,103	\$ 4,339,725	\$ 4,157,958	\$ 4,182,800
Transfer In	\$ 902,685	\$ 972,265	\$ 1,034,006	\$ 1,034,006	\$ 1,020,905
<b>Total Revenue</b>	<b>\$ 6,216,296</b>	<b>\$ 5,323,368</b>	<b>\$ 5,373,731</b>	<b>\$ 5,191,964</b>	<b>\$ 5,203,705</b>
Expenditures:					
Salaries & Benefits					
Operations & Maintenance					
Capital Outlay					
Debt Service					
Transfer Out					
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 6,216,296</b>	<b>\$ 5,323,368</b>	<b>\$ 5,373,731</b>	<b>\$ 5,191,964</b>	<b>\$ 5,203,705</b>

BUDGET SUMMARY



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

General Fund Revenue Fund 01-100	Object Number	Actual Revenue FY 2008-09	Actual Revenue FY 2009-10	Actual Revenue FY 2010-11	Estimated Revenues FY 2011-12	Approved FY 2012-13
Property Tax	30010	\$ 603,171	\$ 618,552	\$ 527,354	\$ 570,000	\$ 550,000
Property Transfer Tax	30020	\$ 27,840	\$ 21,845	\$ 15,837	\$ 20,000	\$ 20,000
Sales Tax	30050	\$ 1,171,253	\$ 1,022,594	\$ 1,115,179	\$ 1,051,000	\$ 1,291,000
Motel Tax	30060	\$ 39,001	\$ 92,214	\$ 117,878	\$ 104,000	\$ 100,000
Franchise Tax	30070	\$ 331,021	\$ 310,000	\$ 321,594	\$ 310,000	\$ 225,000
Business Licenses	30080	\$ 86,537	\$ 76,137	\$ 83,229	\$ 87,000	\$ 82,000
Interest Earned	30090	\$ 20,065	\$ 7,697	\$ 4,941	\$ 10,000	\$ 3,000
Refunds/Mandates	30100	\$ 50,905	\$ 62,573	\$ 88,214	\$ 40,000	\$ 50,000
Motor Vehicle. Licenses Fees	30120	\$ 2,286,558	\$ 2,091,777	\$ 1,984,448	\$ 1,943,158	\$ 1,840,000
Miscellaneous Revenue	30130	\$ 2,673	\$ 28,713	\$ 29,456	\$ 5,000	\$ 5,000
Landfill Admin. Fee	30140	\$ 9,365	\$ 8,100	\$ 8,489	\$ 10,000	\$ 9,000
Rental Income	30160	\$ 8,900	\$ 10,900	\$ 9,700	\$ 7,800	\$ 7,800
Other Financing Sources	30385	\$ 35,464				
RDA Administration Fees	38005	\$ 640,858	\$ -	\$ 33,407	\$ -	
Oper. Transfer In Sanitation	38010	\$ -	\$ -	\$ -	\$ -	
Oper. Transfer In WWT	38020	\$ -	\$ -	\$ -	\$ -	
Oper. Transfer In Water	38030	\$ -	\$ -	\$ -	\$ -	
Oper. Trnfr In - Indirect Cost	38035	\$ 902,685	\$ 972,265	\$ 1,034,006	\$ 1,034,006	\$ 1,020,905
<b>Total Revenue</b>		<b>\$ 6,216,296</b>	<b>\$ 5,323,368</b>	<b>\$ 5,373,731</b>	<b>\$ 5,191,964</b>	<b>\$ 5,203,705</b>



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



CHERYL WEGMAN-CRAIG  
Mayor



FRED WEST, JR.  
Mayor Pro Tem



TILO CORTEZ  
Council Member



JOE HIVELY  
Council Member



DANNY ESPITIA  
Council Member



VICKIE HIGHT  
City Clerk

# CITY COUNCIL



ROCIO MOSQUEDA  
Treasurer

## ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

CITY COUNCIL

FUND: 01

DEPT: 105

DESCRIPTION:

The City of Wasco has a Council-Manager form of government, where voters elect a five-member City Council to four-year overlapping terms. The City Council selects one of its members to serve as Mayor each year and appoints a City Manager to conduct the day-to-day business of the City. The City staff makes recommendations and supplies the City Council with information. The City Council is the legislative authority that creates the policies and law under which the City operates. This is accomplished by enacting ordinances and resolutions and by appropriating the necessary funds to provide services to the community. Ultimately, City Council provides leadership through policy development and establishes the current and future direction of the City.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- A) To continue to provide leadership and policy direction for the City and its citizens, as well as, evaluate the needs and priorities of the community.
- B) To maintain the community with superior level of service and facility maintenance.
- C) Work collaboratively with the City Manager to ensure that all City Departments operate as smoothly and effectively as possible.

COMMERCE



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

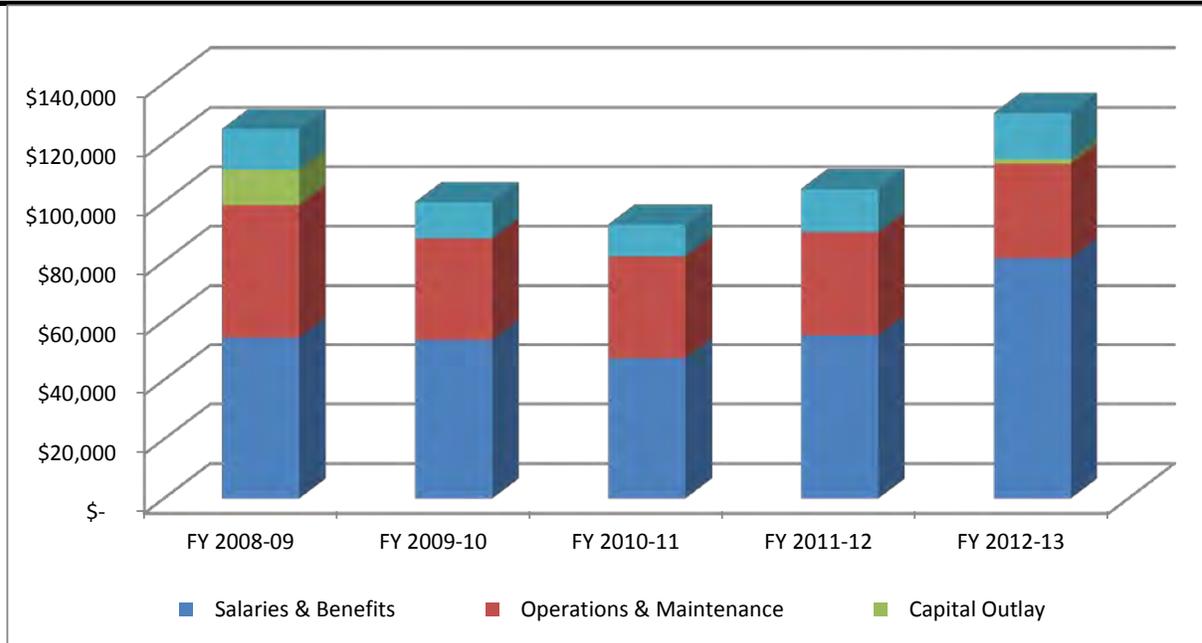
CITY COUNCIL

FUND: 01

DEPT: 105

Description	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -		\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ 54,285	\$ 53,420	\$ 47,259	\$ 55,012	\$ 81,047
Operations & Maintenance	\$ 44,572	\$ 34,305	\$ 34,436	\$ 34,716	\$ 31,741
Capital Outlay	\$ 12,040	\$ -	\$ -	\$ -	\$ 1,500
Debt Service					
Transfers Out	\$ 13,569	\$ 12,145	\$ 10,620	\$ 14,615	\$ 15,550
<b>Total Expenditures</b>	\$ 124,466	\$ 99,870	\$ 92,315	\$ 104,343	\$ 129,838
<b>Total Surplus or (Deficits)</b>	\$ (124,466)	\$ (99,870)	\$ (92,315)	\$ (104,343)	\$ (129,838)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	7.00	7.00	7.00	7.00	7.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

City Council Fund 01-105	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
Oper Trans-In 09 CDBG	38094	\$ -	\$ -	\$ 322	\$ -	\$ -
<b>Total Revenue</b>		\$ -	\$ -	\$ 322	\$ -	\$ -
Salary	50010	\$ 14,238	\$ 14,346	\$ 15,168	\$ 14,339	\$ 20,798
FICA	50090	\$ 1,089	\$ 1,097	\$ 1,060	\$ 1,097	\$ 1,591
Retirement	50110	\$ 1,153	\$ 956	\$ 1,336	\$ 1,911	\$ 3,084
Group Insurance	50120	\$ 37,804	\$ 37,021	\$ 29,695	\$ 37,665	\$ 55,574
<b>Total Salary &amp; Benefits</b>		\$ 54,285	\$ 53,420	\$ 47,259	\$ 55,012	\$ 81,047
Elections	50210	\$ 7,245	\$ -	\$ -	\$ -	\$ -
Training & Travel	50230	\$ 19,138	\$ 12,833	\$ 15,936	\$ 15,200	\$ 15,000
Communication - Cell / Internet	50285	\$ 3,703	\$ 3,823	\$ 4,932	\$ 4,200	\$ 6,000
Office Supplies	50310	\$ 400	\$ 1,197	\$ 834	\$ 1,000	\$ 300
Dues	50330	\$ 6,715	\$ 7,435	\$ 6,937	\$ 7,000	\$ 7,000
Publications\Legal Notices	50430	\$ 5,430	\$ 6,286	\$ 3,821	\$ 4,800	\$ 2,500
Misc.	52030	\$ 795	\$ 1,777	\$ 972	\$ 1,000	\$ 500
Capital Outlay	52040	\$ 12,040	\$ -	\$ -	\$ -	\$ 1,500
Janitorial Supplies	52115	\$ -	\$ -	\$ 60	\$ 500	\$ -
Liability Insurance	52120	\$ 609	\$ 492	\$ 526	\$ 578	\$ -
Workers Compensation Ins	52190	\$ 539	\$ 463	\$ 419	\$ 438	\$ 441
Oper. Trans Out - Information Techno	81400	\$ 3,724	\$ 3,146	\$ 3,220	\$ 3,501	\$ 4,619
Oper. Trans Out - Facility Maint.	80550	\$ 9,845	\$ 8,999	\$ 7,722	\$ 11,114	\$ 10,931
<b>Total Operating Expense</b>		\$ 70,181	\$ 46,450	\$ 45,378	\$ 49,331	\$ 48,791
<b>Total Expenditures</b>		\$ 124,466	\$ 99,870	\$ 92,637	\$ 104,343	\$ 129,838
<b>Total Surplus/(Deficit)</b>		\$ (124,466)	\$ (99,870)	\$ (92,315)	\$ (104,343)	\$ (129,838)

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

CITY COUNCIL

FUND: 01      DEPT: 105

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Council Members		5.00	5.00	5.00	5.00	5.00	\$ 19,377
City Treasurer		1.00	1.00	1.00	1.00	1.00	\$ 775
City Clerk		1.00	1.00	1.00	1.00	1.00	\$ 646
<b>Total Existing Positions</b>		7.00	7.00	7.00	7.00	7.00	\$ 20,798
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		7.00	7.00	7.00	7.00	7.00	\$ 20,798



*CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013*



*Dan Allen  
City Manager*



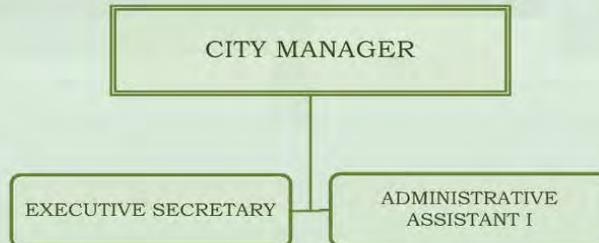
*DUVIET RODRIGUEZ  
Executive Secretary*



*VICKIE HIGHT  
Administrative Asst. I*

**CITY MANAGER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: CITY MANAGER

FUND: 01 DEPT: 110

DEPARTMENT DESCRIPTION:					
<p>The City Manager is appointed to serve the Council and the Community and to bring to local government the benefit of education, training and experience in administering the City's projects, programs, and public services on behalf of the City Council. The City Manager prepares a recommended budget for the City Council's consideration; recruits, hires, and supervises the City's personnel; serves as the City Council's chief advisor; and implements the City Council's policies and programs and public services in an effective and efficient manner. In addition, the City Manager provides professional recommendations on policy matters, intergovernmental affairs, economic development and contract negotiations.</p>					
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:					
<p><u>Fiscal Year Objectives</u></p> <ol style="list-style-type: none"> <li>1) Finalize fire protection agreement with Kern County.</li> <li>2) Complete Operational Review and future plans for Human Resources and Code Enforcement Functions.</li> <li>3) Maintain Fiscal Integrity of City resources.</li> <li>4) Implement Water &amp; Sanitation rate increase.</li> <li>5) Process environmental document and plan check for Wal-Mart.</li> <li>6) Develop plan to meet future office space requirements for City Operations.</li> <li>7) Develop Hwy 46 beautification plans for future development.</li> <li>8) Recruit Community Development Director to complete the Executive Team.</li> </ol> <p><u>Accomplishments</u></p> <ol style="list-style-type: none"> <li>1) Maintained integrity of City resources with a balance budget.</li> <li>2) Completed Strategic Planning document process in the Community.</li> <li>3) Successfully recruited Finance Director to be part of the Executive Team.</li> </ol>					
PERFORMANCE INDICATORS					
	Actual FY 07-08	Actual FY 08-09	Actual FY 09/10	Actual FY 10/11	Actual FY 11/12
Avg. Number of Council/Board Meetings	37	37	35	39	30
Avg. Number of Standing Committee Meetings	8	9	9	10	3
Annual Number of Ordinances Processed	35	10	25	7	14
Annual Number of Resolutions Processed	101	97	82	70	89
Annual Contracts Approved and Processed	41	43	54	61	41
Recorded Documents Processed	5	8	12	16	19
Public Hearing Notices/Postings	71	39	48	21	36
Conflict of Interests Statements Processed	30	31	31	27	26
Proclamations/Commendations Processed	8	8	15	21	30

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

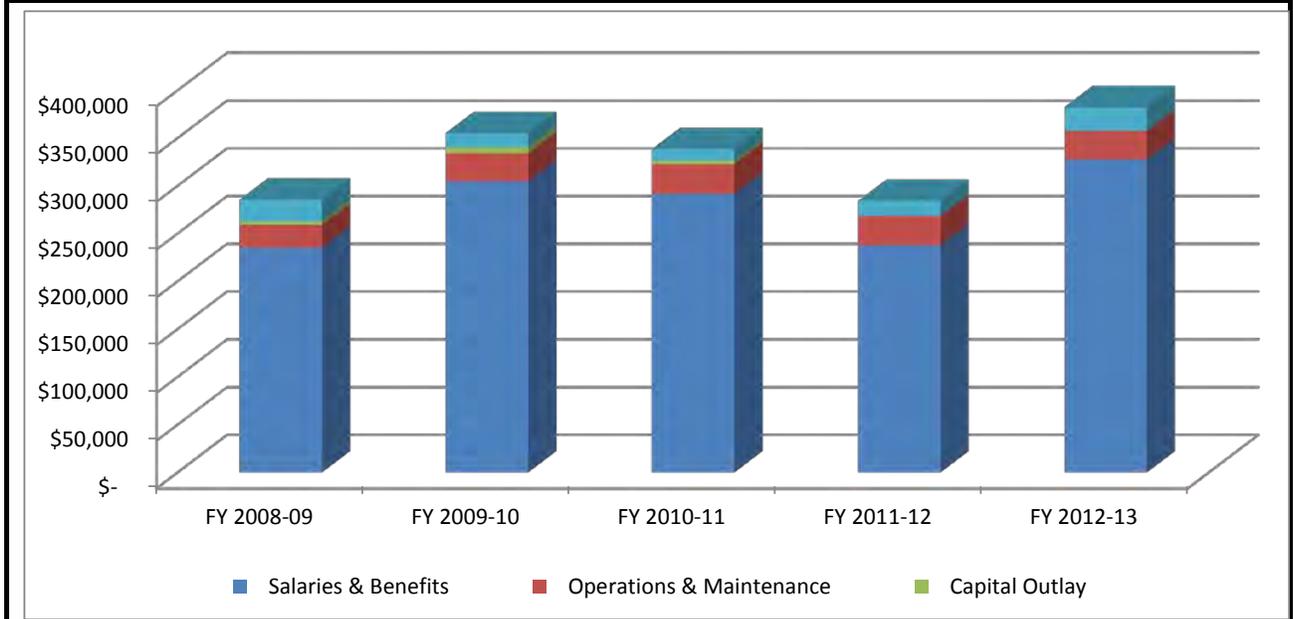
CITY MANAGER

FUND: 01

DEPT: 110

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ 235,208	\$ 304,860	\$ 291,354	\$ 237,810	\$ 327,320
Operations & Maintenance	\$ 23,788	\$ 29,360	\$ 31,507	\$ 30,928	\$ 30,071
Capital Outlay	\$ 3,789	\$ 6,178	\$ 3,159	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 22,611	\$ 14,800	\$ 12,289	\$ 15,377	\$ 24,907
<b>Total Expenditures:</b>	\$ 285,396	\$ 355,199	\$ 338,309	\$ 284,115	\$ 382,298
<b>Total Surplus or (Deficits)</b>	\$ (285,396)	\$ (355,199)	\$ (338,309)	\$ (284,115)	\$ (382,298)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.20	2.20	2.40	2.50	2.50
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

City Manager Fund 01-110	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Oper. Trans In-Emergency Response	38025			\$ 362		
<b>Total Revenue</b>		\$ -	\$ -	\$ 362	\$ -	\$ -
Salary	50010	\$ 153,010	\$ 211,637	\$ 204,097	\$ 159,930	\$ 216,098
Overtime	50050	\$ 1,252	\$ 1,011	\$ 1,551	\$ 2,000	\$ 2,000
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Comp	50070	\$ 5,525	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ 170	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 10,010	\$ 14,939	\$ 14,240	\$ 9,815	\$ 16,531
Retirement	50110	\$ 35,496	\$ 51,794	\$ 48,423	\$ 41,718	\$ 66,949
Group Insurance	50120	\$ 29,744	\$ 25,480	\$ 23,042	\$ 24,347	\$ 25,742
<b>Total Salary &amp; Benefits</b>		\$ 235,208	\$ 304,860	\$ 291,354	\$ 237,810	\$ 327,320
Training and Travel	50230	\$ 285	\$ 2,991	\$ 4,076	\$ 4,000	\$ 2,515
Communication - Cell	50285	\$ 1,096	\$ 840	\$ 900	\$ 900	\$ 936
Office Supplies	50310	\$ 2,233	\$ 2,614	\$ 1,546	\$ 1,500	\$ 2,035
Dues	50330	\$ 4,365	\$ 3,198	\$ 2,940	\$ 2,500	\$ 3,868
Car Allowance	50650	\$ 5,931	\$ 6,466	\$ 11,123	\$ 10,200	\$ 10,200
Misc.	52030	\$ 72	\$ 281	\$ 385	\$ 500	\$ 1,000
Capital Outlay	52040	\$ 3,789	\$ 6,178	\$ 3,159	\$ -	\$ -
Liability Insurance	52120	\$ 5,440	\$ 6,676	\$ 5,864	\$ 6,448	\$ 7,414
Workers Compensation Ins	52190	\$ 4,366	\$ 6,294	\$ 4,672	\$ 4,880	\$ 2,103
Oper. Trans Out-Information Tech	81400	\$ 11,166	\$ 9,437	\$ 8,050	\$ 8,754	\$ 11,547
Oper. Trans Out - Facility Maint.	80550	\$ 11,445	\$ 5,363	\$ 4,602	\$ 6,623	\$ 13,360
<b>Total Operating Expense</b>		\$ 50,188	\$ 50,338	\$ 47,317	\$ 46,305	\$ 54,978
<b>Total Expenditures</b>		\$ 285,396	\$ 355,199	\$ 338,671	\$ 284,115	\$ 382,298
<b>Total Surplus/Deficit</b>		\$ (285,396)	\$ (355,199)	\$ (338,309)	\$ (284,115)	\$ (382,298)

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

DEPARTMENT: CITY MANAGER

SALARIED EMPLOYEES

FUND: 01

DEPT: 110

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
City Manager	Contract	0.75	0.75	0.75	1.00	1.00	\$ 153,532
Assistant City Manager	Contract	0.00	0.00	0.20	0.00	0.00	\$ -
Executive Secretary	33	0.75	0.75	0.75	1.00	0.50	\$ 21,556
Administrative Assistant I	29	0.70	0.70	0.70	0.50	1.00	\$ 41,010
<b>Total Existing Positions</b>		<b>2.20</b>	<b>2.20</b>	<b>2.40</b>	<b>2.50</b>	<b>2.50</b>	<b>\$ 216,098</b>
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ -</b>
<b>Total Salaried Employees</b>		<b>2.20</b>	<b>2.20</b>	<b>2.40</b>	<b>2.50</b>	<b>2.50</b>	<b>\$ 216,098</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

**DEPARTMENT DESCRIPTION:**

The Administrative Services Department is responsible for the management of Finance/Accounting, Budgeting, Human Resources/Risk Management, Information Technology (IT) and Grant Community Housing Departments. In addition the Administrative Services Department provides the City Manager and Department Heads guidance and support information relating to Finance, Budget, Human Resources/Risk Management, Information Technology (IT) Code Compliance, and Housing and Community Program Departments.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**ACCOMPLISHMENTS**

- 1) Successfully reorganized Finance/Accounting, Budget, and Human Resources Division.

**FISCAL YEAR OBJECTIVES**

- 1) Implement and expanded Public Safety Parcel Tax to include the cost of Fire Protection and an updated cost for Police Services. (Q1)
- 2) Develop and impact Fee for Public Facilities. (Q2)
- 3) Review and update if necessary the City Investment Ordinance and Policy. (Q3)
- 4) Develop audit procedures for Franchise Agreements and Motel Taxes. (Q3)
  - a. Perform the first Audit. (Q4)
- 5) Develop Financing Options for Infrastructure & Future Growth. (Q4)
- 6) Review the unfunded liability with the Safety Plan at CalPERS and recommend an action to the City Manager. (Q2)



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

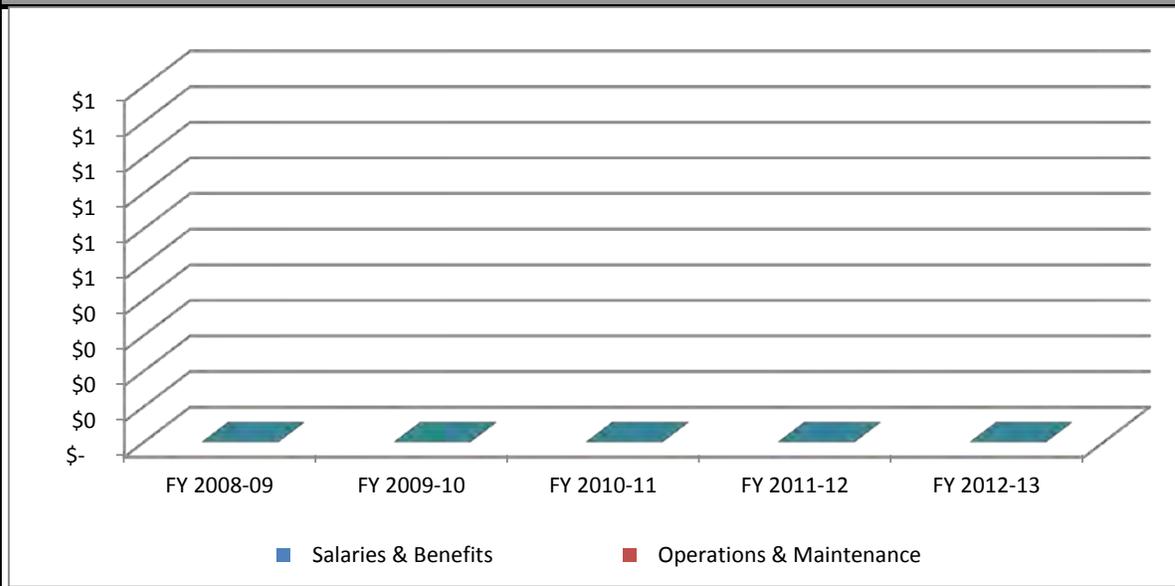
ADMINISTRATIVE SERVICES

FUND: 01

DEPT: 112

Description	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -		\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus or (Deficits)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.65	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Administrative Services Dept. Fund 01-112	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011-12	Approved FY 2012-13
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	50330	\$ -	\$ -	\$ -	\$ -	\$ -
Publications	50430	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Information Technology	81400	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out - Facility Maint.	80550	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus/Deficit</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

DEPARTMENT: ADMINISTRATIVE SERVICES

SALARIED EMPLOYEES

FUND: 01

DEPT: 112

Position Title	Range Step	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Service/Finance Director	Contract	0.15	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.50	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		0.65	0.00	0.00	0.00	0.00	\$ -
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		0.65	0.00	0.00	0.00	0.00	\$ -



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



Bruce Foltz  
Finance Director



VACANT  
Administrative Assistant I



BOB RUIZ  
Accounting Manager



BRENDA CORTEZ  
Accounts Payable /  
Payroll Assistant



IVA COX  
Administrative  
Assistant I



LAMAR RODRIGUEZ  
Administrative  
Assistant I



MONIQUE VASQUEZ  
Accounting Assistant I



ANGELICA VARGAS  
Accounting Assistant II



DELIA FELIX  
Technician

**FINANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: FINANCE

FUND: 01

DEPT: 115

**DIVISION DESCRIPTION:**

The Finance and Accounting Division manages the finances of the City. The Department is responsible for maintaining the integrity and accuracy of the City's fiscal financial reporting and computerized accounting systems. Finance is responsible for Financial Reporting, Investments, Audits, Policy & Procedures and Management Information Systems. Accounting is responsible for the day-to-day processes of Accounts payable, Accounts Receivable, Payroll, Utility Billing, Business License, Cash Collection and Customer Service.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Implemented new Internal Control Policy.
- 2) Produced Quarterly Financial Reports for the City Manager and City Council including Revenue/Expenditures and Balance Sheets.
- 3) Received the CSMFO award for Excellence in Operational Budgeting.
- 4) Submitted the Comprehensive Annual Financials Report (CAFR) for FY 2011-12 and received award.

FISCAL YEAR OBJECTIVES

- 1) Create and Implement a Collections/Write Off Policy for the Finance Division
- 2) Conduct a Business Tax Audit / Motel Tax Audit.
- 3) Improve the Finance Department website information to include the Utilities Application, Business License application and enrollment to ACH Payment Form. Give the customer the ability to download all applications.
- 4) Continue implementing cross-training of duties in the Finance Staff for coverage of absences and provide quality service without delays to our customers.
- 5) Revise the Fee Schedule for Sheriff / Law Enforcement activities.
- 6) Implement ACH automatic payments for utility bill customers.
- 7) Implement the new water meter billing software and track and report water usage on a test basis.
- 8) Prepare the annual financial statements for the City and RDA. Receive an unqualified audit opinion on the statements with no reportable deficiencies in internal controls.
- 9) Prepare and submit the annual Comprehensive Annual Financial Report to the GFOA and receive the Certificate of Achievement for Excellence in Financial Reporting.
- 10) Work in conjunction with the City Manager to prepare and submit for Council consideration a balanced budget for calendar year 2012/13. Receive the CSMFO award for Excellence in Operational Budgeting.

**PERFORMANCE INDICATORS**

	Actual FY 2007-08	Actual FY 2008-09	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12
Invoices Processed	8717	7882	7661	7196	7316
Accounts Payable Checks Issued	2516	2403	2260	2114	2065
Number of Payroll Checks/ Direct Deposits Processed	565 1576	442 1608	308 1428	374 1431	408 1407
Number of Purchase Orders Issued	2330	3932	3548	3522	3099

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

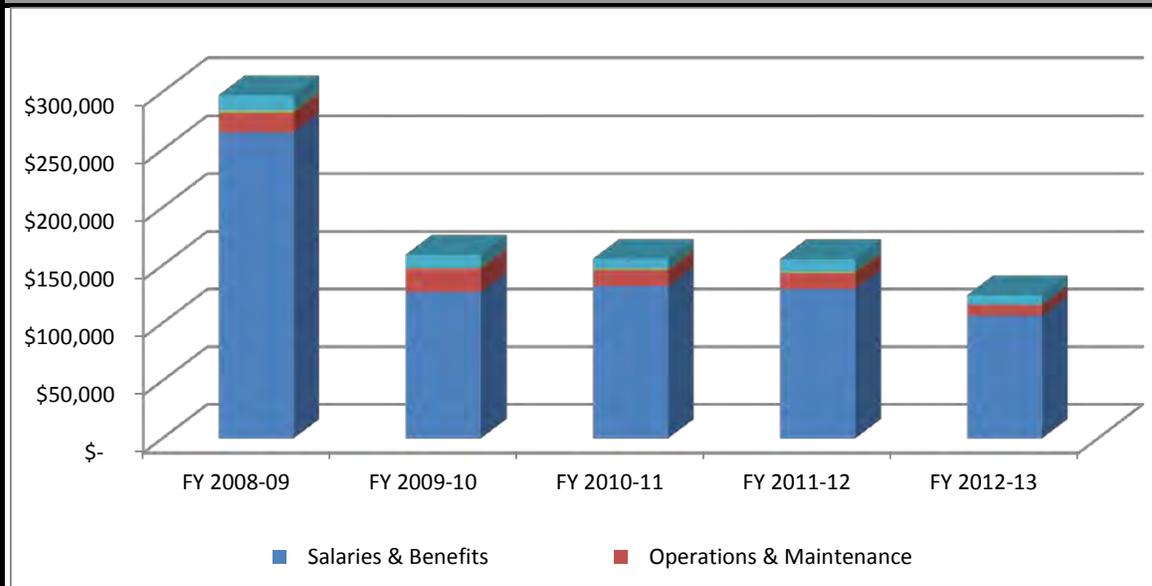
FINANCE

FUND: 01

DEPT: 115

Description	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 264,877	\$ 126,671	\$ 132,094	\$ 129,243	\$ 106,102
Operations & Maintenance	\$ 17,154	\$ 20,356	\$ 13,726	\$ 14,176	\$ 9,334
Capital Outlay	\$ 1,764	\$ 815	\$ 1,267	\$ 1,300	\$ -
Debt Service					
Transfer Out	\$ 13,268	\$ 11,469	\$ 8,551	\$ 10,662	\$ 8,748
<b>Total Expenditures:</b>	<b>\$ 297,063</b>	<b>\$ 159,310</b>	<b>\$ 155,638</b>	<b>\$ 155,381</b>	<b>\$ 124,184</b>
<b>Total Surplus or (Deficits)</b>	<b>\$ (297,063)</b>	<b>\$ (159,310)</b>	<b>\$ (155,638)</b>	<b>\$ (155,381)</b>	<b>\$ (124,184)</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.55	1.70	1.70	2.20	0.70
PART TIME	1.00	1.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Finance Fund 01-115	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
Oper Trans-In 09 CDBG	38094			\$ 588		
<b>Total Revenue</b>		\$ -	\$ -	\$ 588	\$ -	\$ -
Salary	50010	\$ 185,796	\$ 90,827	\$ 95,731	\$ 92,699	\$ 68,551
Overtime	50050	\$ 2,545	\$ 2,293	\$ 646	\$ 1,450	\$ -
Extra Help	50060	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ 456	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 13,691	\$ 7,172	\$ 7,312	\$ 7,091	\$ 5,244
Retirement	50110	\$ 40,767	\$ 16,393	\$ 18,663	\$ 18,540	\$ 21,874
Group Insurance	50120	\$ 21,622	\$ 9,985	\$ 9,742	\$ 9,463	\$ 10,433
<b>Total Salary &amp; Benefits</b>		\$ 264,877	\$ 126,671	\$ 132,094	\$ 129,243	\$ 106,102
Training and Travel	50230	\$ 2,313	\$ 2,360	\$ 3,615	\$ 3,650	\$ 2,500
Tuition Reimbursement	50240	\$ 111	\$ -	\$ -	\$ -	\$ -
Communication - Cell (Stipend)	50285	\$ 840	\$ -	\$ 140	\$ -	\$ 1,050
Office Supplies	50310	\$ 1,724	\$ 1,550	\$ 1,731	\$ 2,000	\$ 1,500
Dues	50330	\$ 917	\$ 560	\$ 848	\$ 660	\$ 900
Publications	50430	\$ 365	\$ 791	\$ 768	\$ 800	\$ 850
Capital Outlay	52040	\$ 1,764	\$ 815	\$ 1,267	\$ 1,300	\$ -
Janitorial Supplies	52115	\$ -	\$ 443	\$ 518	\$ 500	\$ -
Liability Insurance	52120	\$ 5,987	\$ 9,445	\$ 3,400	\$ 3,738	\$ 2,076
Workers Compensation Insurance	52190	\$ 4,898	\$ 5,207	\$ 2,707	\$ 2,828	\$ 458
Oper. Trans Out-Information Techno	81400	\$ 11,166	\$ 9,437	\$ 7,084	\$ 7,703	\$ 4,619
Oper. Trans Out - Facility Maint.	80550	\$ 2,102	\$ 2,032	\$ 2,056	\$ 2,959	\$ 4,129
<b>Total Operating Expense</b>		\$ 32,186	\$ 32,640	\$ 24,133	\$ 26,138	\$ 18,082
<b>Total Expenditures</b>		\$ 297,063	\$ 159,310	\$ 156,227	\$ 155,381	\$ 124,184
<b>Total Surplus/Deficit</b>		\$ (297,063)	\$ (159,310)	\$ (155,638)	\$ (155,381)	\$ (124,184)

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: FINANCE

SALARIED EMPLOYEES

FUND: 01    DEPT: 115

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Services/Finance Dir.	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Assistant City Manager	Contract	0.30	0.00	0.00	0.00	0.00	\$ -
Finance Director	Contract	0.00	0.00	0.00	0.50	0.50	\$ 55,665
Accounting Manager	3	0.50	0.20	0.20	0.20	0.20	\$ 12,885
Grant Writer	47	1.00	1.00	1.00	1.00	0.00	\$ -
Grant Admin/ Internal Auditor	34	0.00	0.00	0.00	0.00	0.00	\$ -
Accounting Supervisor	33	0.25	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.00	\$ -
<b>Total Existing Positions</b>		2.55	1.70	1.70	2.20	0.70	\$ 68,551
<b>Reclassification:</b>							
<b>Total Reclassified Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.55	1.70	1.70	2.20	0.70	\$ 68,551

HOURLY EMPLOYEES

Position Title	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	No. of Hours FY 2012-13	CC Approved Annual Salary
Contract - Grant Writer Specialist	0.00	0.00	0.00	0.00	0.00	\$ -
Emergency Temporary Help	1.00	1.00	0.00	0.00	0.00	\$ -
<b>Total Hourly Employees</b>	1.00	1.00	0.00	0.00	0.00	\$ -



CITY OF WASCO  
*Budget / Performance Measurement*  
*Fiscal Year 2012/2013*



*Bruce Foltz*  
*Finance Director*



*Bob Ruiz*  
*Accounting Manager*

***BUDGET / PERFORMANCE MEASUREMENT***



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

DIVISION DESCRIPTION:					
<p>The Budget Department will develop and execute the annual budget preparation process. Coordinate and monitor the budget planning process. Monitor and finance capital improvements. Provide fiscal year mid-year budget review.</p>					
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:					
<p><b><u>ACCOMPLISHMENTS</u></b></p> <ol style="list-style-type: none"> <li>1) Submitted Budget to CSMFO and received the Excellence Award in Budgeting for FY 2011-12.</li> <li>2) Presented the Mid-Year budget report and amendment to adjust expenditures for declining revenues and the slowing economy.</li> <li>3) Submitted CAFR to GFOA for FY 2011-2012</li> <li>4) Proposed a balance budget for fiscal year 2011-2012.</li> </ol> <p><b><u>FISCAL YEAR OBJECTIVES</u></b></p> <ol style="list-style-type: none"> <li>1) Produce a conservative and achievable financial plan for the City.</li> <li>2) Submit the Approved 2012-2013 Annual Budget to the GFOA and CSMFO for Excellence in Budgeting Award (Q1)</li> </ol>					
PERFORMANCE INDICATORS					
	Actual	Actual	Actual	Estimated	Estimated
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Annual Mid Year Budget Review	1	1	1	1	1
Annual Number of Budget Transfers	99	77	45	33	83

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

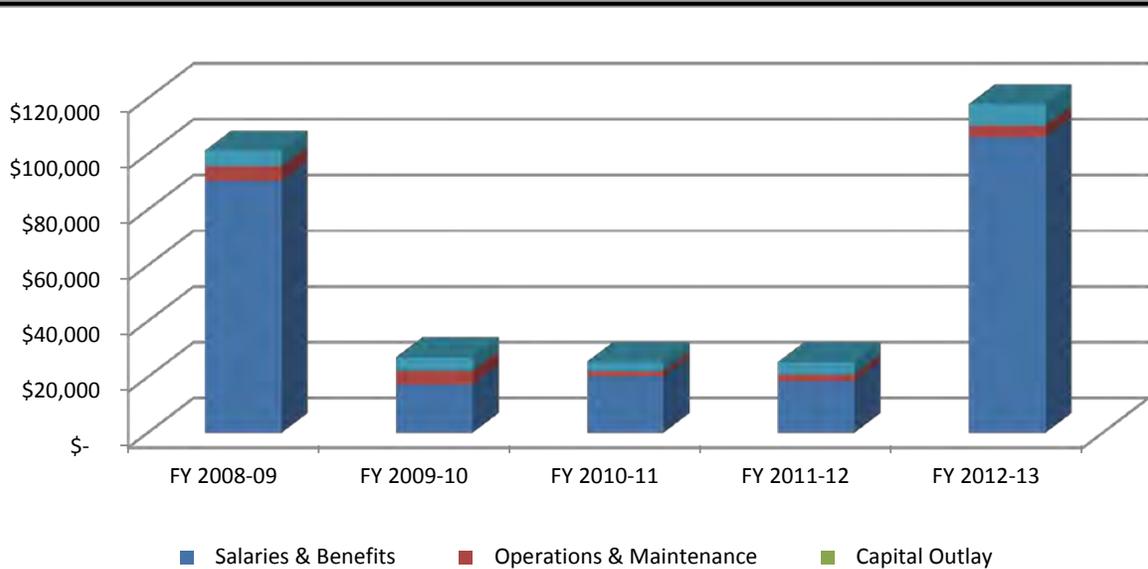
BUDGET / PERFORMANCE MEASUREMENT

FUND: 01

DEPT: 117

Description	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 90,302	\$ 17,285	\$ 20,109	\$ 18,506	\$ 106,102
Operations & Maintenance	\$ 5,243	\$ 4,811	\$ 1,840	\$ 2,394	\$ 3,984
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 5,708	\$ 4,984	\$ 3,470	\$ 4,428	\$ 7,821
<b>Total Expenditures:</b>	<b>\$ 101,253</b>	<b>\$ 27,080</b>	<b>\$ 25,419</b>	<b>\$ 25,328</b>	<b>\$ 117,907</b>
<b>Total Surplus or (Deficits)</b>	<b>\$ (101,253)</b>	<b>\$ (27,080)</b>	<b>\$ (25,419)</b>	<b>\$ (25,328)</b>	<b>\$ (117,907)</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.90	0.70	0.70	0.40	0.70
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Budget / PM Fund 01-117	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
Salary	50010	\$ 62,195	\$ 11,437	\$ 13,670	\$ 12,633	\$ 68,551
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ 456	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 4,471	\$ 874	\$ 1,027	\$ 966	\$ 5,244
Retirement	50110	\$ 14,034	\$ 2,075	\$ 2,730	\$ 2,527	\$ 21,874
Group Insurance	50120	\$ 9,147	\$ 2,899	\$ 2,682	\$ 2,380	\$ 10,433
<b>Total Salary &amp; Benefits</b>		<b>\$ 90,302</b>	<b>\$ 17,285</b>	<b>\$ 20,109</b>	<b>\$ 18,506</b>	<b>\$ 106,102</b>
Training and Travel	50230	\$ 816	\$ 500	\$ 471	\$ 500	\$ 700
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 343	\$ 93	\$ -	\$ 500	\$ 250
Dues	50330	\$ 375	\$ 460	\$ 538	\$ 500	\$ 500
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 2,037	\$ 1,934	\$ 463	\$ 509	\$ 2,076
Workers Compensation Insurance	52190	\$ 1,671	\$ 1,824	\$ 369	\$ 385	\$ 458
Oper. Transfer Out-Information Technology	81400	\$ 3,722	\$ 3,146	\$ 1,610	\$ 1,751	\$ 4,619
Oper. Transfer Out - Facility Maint.	80550	\$ 1,986	\$ 1,838	\$ 1,860	\$ 2,677	\$ 3,202
<b>Total Operating Expense</b>		<b>\$ 10,951</b>	<b>\$ 9,795</b>	<b>\$ 5,310</b>	<b>\$ 6,822</b>	<b>\$ 11,805</b>
<b>Total Expenditures</b>		<b>\$ 101,253</b>	<b>\$ 27,080</b>	<b>\$ 25,419</b>	<b>\$ 25,328</b>	<b>\$ 117,907</b>
<b>Total Surplus/Deficit</b>		<b>\$ (101,253)</b>	<b>\$ (27,080)</b>	<b>\$ (25,419)</b>	<b>\$ (25,328)</b>	<b>\$ (117,907)</b>

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

DIVISION: BUDGET

FUND: 01      DEPT: 117

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Services/Finance Dir.	Contract	0.20	0.20	0.00	0.00	0.00	\$ -
Assistant City Manager	Contract	0.00	0.00	0.20	0.00	0.00	\$ -
Finance Director	Contract				0.20	0.50	\$ 55,665
Accounting Manager	3	0.50	0.50	0.50	0.20	0.20	\$ 12,885
Grant Admin/Internal Auditor	34	0.20	0.00	0.00	0.00	0.00	\$ -
							\$ -
<b>Total Existing Positions</b>		0.90	0.70	0.70	0.40	0.70	\$ 68,551
<b>Reclassification:</b>							
<b>Total Reclassified Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		0.90	0.70	0.70	0.40	0.70	\$ 68,551



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



Bruce Foltz  
Finance Director



DUVIET RODRIGUEZ  
Executive Secretary

**HUMAN RESOURCES / RISK MANAGEMENT**

ORGANIZATIONAL CHART

FINANCE DIRECTOR

EXECUTIVE  
SECRETARY

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

**DIVISION DESCRIPTION:**

Human resources is under the direction of Administrative Services/Finance Director. Human Resources maintains and updates all personnel records, handles job recruitment and selection, is also responsible for employee benefits administration, coordination of personnel programs and employee and labor relations.

Risk Management - Maintains and updates all insurance records, develops safety programs, files all claims of liability and Workers Compensation and provides related information to the City's Attorney and City Manager. In addition, this department will develop programs that will improve employee safety and reduce city liability.

**FISCAL YEAR OBJECTIVES:**

Accomplishments

- 1) Monitor and update employee identification system.
- 2) Implemented new changes and rates in our health care program to reduce expenses.
- 3) Monitor the Section 125 Cafeteria Plan for the City .

FISCAL YEAR OBJECTIVES

- 1) Full update and legal review of the City Personnel Policy to eliminate inconsistencies and contradictions and insure compliance with federal and state law.
- 2) Successfully Negotiate City/Union MOU
- 3) Evaluate alternative benefit programs to insure the City has the most cost efficient plans without reducing benefits.
- 4) Formalize employee training requirements and tracking packages and forms.
- 5) Review all current employee files for completeness of required documentation.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

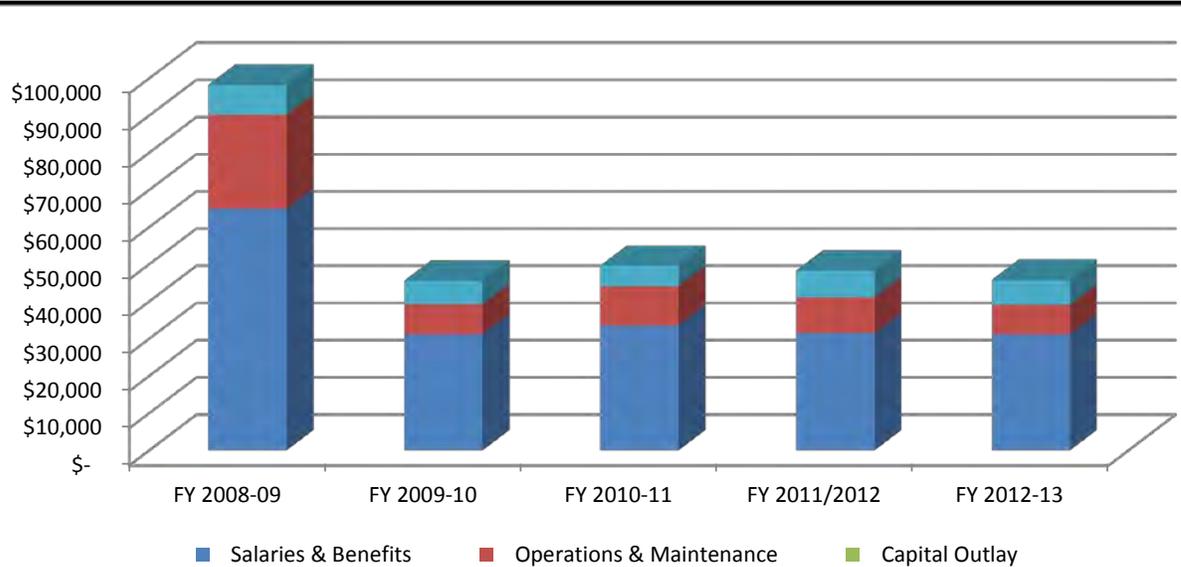
HUMAN RESOURCES & RISK MGMT.

FUND: 01

DEPT: 120

Description	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Expenditures FY 2011/2012	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 64,853	\$ 31,156	\$ 33,581	\$ 31,403	\$ 31,162
Operations & Maintenance	\$ 25,304	\$ 8,036	\$ 10,494	\$ 9,756	\$ 7,877
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 8,040	\$ 6,339	\$ 5,485	\$ 7,101	\$ 6,726
<b>Total Expenditures:</b>	<b>\$ 98,197</b>	<b>\$ 45,532</b>	<b>\$ 49,560</b>	<b>\$ 48,260</b>	<b>\$ 45,765</b>
<b>Total Surplus or (Deficits)</b>	<b>\$ (98,197)</b>	<b>\$ (45,532)</b>	<b>\$ (49,560)</b>	<b>\$ (48,260)</b>	<b>\$ (45,765)</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011/2012	FY 2012-13
FULL TIME	0.70	0.70	0.70	0.70	0.50
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Human Resources & Risk Management Fund 01-120	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
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Salary	50010	\$ 42,200	\$ 18,520	\$ 20,199	\$ 19,146	\$ 21,556
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 3,051	\$ 1,419	\$ 1,494	\$ 1,465	\$ 1,649
Retirement	50110	\$ 10,534	\$ 3,357	\$ 4,028	\$ 3,829	\$ 5,278
Group Insurance	50120	\$ 9,068	\$ 7,860	\$ 7,860	\$ 6,963	\$ 2,679
<b>Total Salary &amp; Benefits</b>		<b>\$ 64,853</b>	<b>\$ 31,156</b>	<b>\$ 33,581</b>	<b>\$ 31,403</b>	<b>\$ 31,162</b>

Training and Travel	50230	\$ 118	\$ 519	\$ -	\$ -	\$ 500
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 319	\$ 147	\$ 109	\$ 500	\$ 250
Dues	50330	\$ 500	\$ 624	\$ 649	\$ 650	\$ -
Risk Management (Safety)	50400	\$ 829	\$ 999	\$ 1,243	\$ 1,250	\$ 500
Professional Services	50460	\$ 5,069	\$ -	\$ -	\$ -	\$ -
Job Recruitment	52010	\$ 4,964	\$ 2,287	\$ 7,233	\$ 6,000	\$ 5,000
Job Relocation	520101	\$ 5,925	\$ -	\$ -	\$ -	\$ -
Pre-Employment/Testing	52025	\$ 154	\$ -	\$ -	\$ -	\$ -
Miscellaneous	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Training	52035	\$ -	\$ 252	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Supplies	52115	\$ -	\$ 28	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 3,077	\$ 1,509	\$ 702	\$ 772	\$ 1,483
Workers Compensation Ins.	52190	\$ 2,501	\$ 1,422	\$ 559	\$ 584	\$ 144
Special Recognition	52220	\$ 1,848	\$ 251	\$ -	\$ -	\$ -
Oper. Trans Out-Information Technology	81400	\$ 3,722	\$ 3,146	\$ 2,254	\$ 2,451	\$ 2,309
Oper. Trans Out - Facility Maint.	80550	\$ 4,318	\$ 3,193	\$ 3,231	\$ 4,650	\$ 4,417
<b>Total Operating Expense</b>		<b>\$ 33,344</b>	<b>\$ 14,375</b>	<b>\$ 15,979</b>	<b>\$ 16,857</b>	<b>\$ 14,603</b>

<b>Total Expenditures</b>		<b>\$ 98,197</b>	<b>\$ 45,532</b>	<b>\$ 49,560</b>	<b>\$ 48,260</b>	<b>\$ 45,765</b>
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<b>Total Surplus/Deficit</b>		<b>\$ (98,197)</b>	<b>\$ (45,532)</b>	<b>\$ (49,560)</b>	<b>\$ (48,260)</b>	<b>\$ (45,765)</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING SUMMARY

DIVISION: HUMAN RESOURCES & RISK MGMT.

FUND: 01 DEPT: 120

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Services Director/Finance Dir.	Contract	0.20	0.00	0.00	0.00	0.00	\$ -
Finance Director	Contract	0.00	0.00	0.00	0.20	0.00	\$ -
Assistant City Manager	Contract	0.00	0.20	0.20	0.00	0.00	\$ -
Human Resources/Risk Mgmt. Mgr	14	0.00	0.00	0.00	0.00	0.00	\$ -
Executive Secretary	29					0.50	\$ 21,556
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.00	\$ -
<b>Total Existing Positions</b>		0.70	0.70	0.70	0.70	0.50	\$ 21,556
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		0.70	0.70	0.70	0.70	0.50	\$ 21,556



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



ROGER MOBLEY  
Planning Director



DEBRA ANDREOTTI  
Administrative  
Assistant I



SALLY LIVINGSTON  
Grant Writer



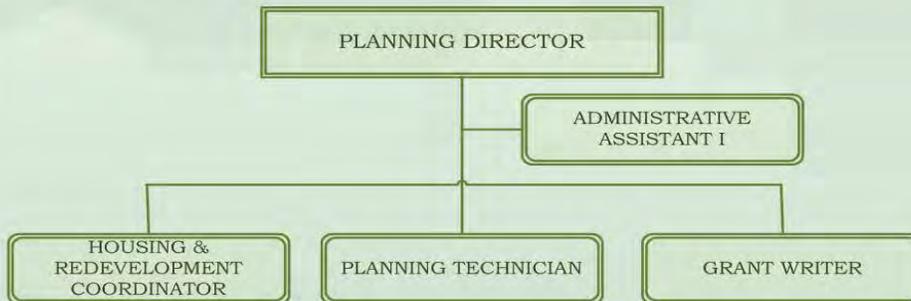
YVETTE LITTEN  
Housing & Redevelopment  
Coordinator



Zoraida Cruz  
Planning  
Tech

**PLANNING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FUND: 01

DEPT: 125

**DEPARTMENT DESCRIPTION:**

The Community Development Department has four divisions: Planning, Building, Code Compliance and Housing & Community Programs and Economic Development. Community Development administers the City's land use regulations and develops standards and procedures to ensure logical growth while preserving Wasco's quality of life and environment. The Planning Division processes all entitlement applications and other development requests, maintains the City's geographic information system (GIS) database, and is responsible for ensuring compliance with the California Environmental Quality Act (CEQA), the Subdivision Map Act, and other City, State and Federal laws related to land use and planning. The Planning Division is also responsible for all long-range planning efforts for the City of Wasco, including the General Plan. In addition to these duties, the Planning Division provides community development support services and technical assistance to the general public.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

**ACCOMPLISHMENTS**

- 1) Filled the vacant Community Development Director position.
- 2) Continue to review, refine and implement improvements to the Community Development Department's permit application processes
- 3) Continue to review, refine and implement improvements to the Community Development Department's permit application processes with focus on planning entitlements.
- 4) Revised City-wide sign ordinance.

**FISCAL YEAR OBJECTIVES**

- 1) Continue implementation recommendations for permit processing and department management.
  - Evaluate the existing tracking system for planning application and implement improvements.
  - Improve plan storage and management system for archived items
  - Establish billing and time tracking systems to manage incoming fees.
- 2) Track maintenance fees collected through application process for reinvestment in long-range projects.
  - Improve cost recovery and application fee management
- 3) Initiate Comprehensive General Plan
  - Acquire a sustainable communities grant to fund all or majority of General Plan update.
  - Commit staff time to satisfy matching requirements for grants.
- 4) Initiate Zoning Ordinance Update
  - Acquire grant monies to fund all or majority of the Zoning Ordinance Update.
  - Commit staff time to satisfy matching requirements for grants
- 5) Continue to improve the level of service.
  - Implement a process to allow the public to provide input on their experience this department.
  - Use feedback received to continually improve service to the public and development community
- 6) Maintain professional memberships and professional certifications for staff and encourage training.

**PERFORMANCE INDICATORS:**

	Actual 2005-2006	Actual 2007-2008	Actual 2008-09	Actual 2009-10
1) Residential Site Plans Processed	326	131	98	107
Processed by Time Required	326	131	98	107
Effectiveness	100%	100%	100%	100%
2) Commercial/Ind. Site Plan Processed	9	8		
Processed by Time Required	9	8		
Effectiveness	100%	100%	100%	100%
3) Staff Reports Prepared	39	151	70	77
Prepared by Time Required	39	151	70	77
Effectiveness	100%	100%	100%	100%

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENTAL SUMMARY BUDGET

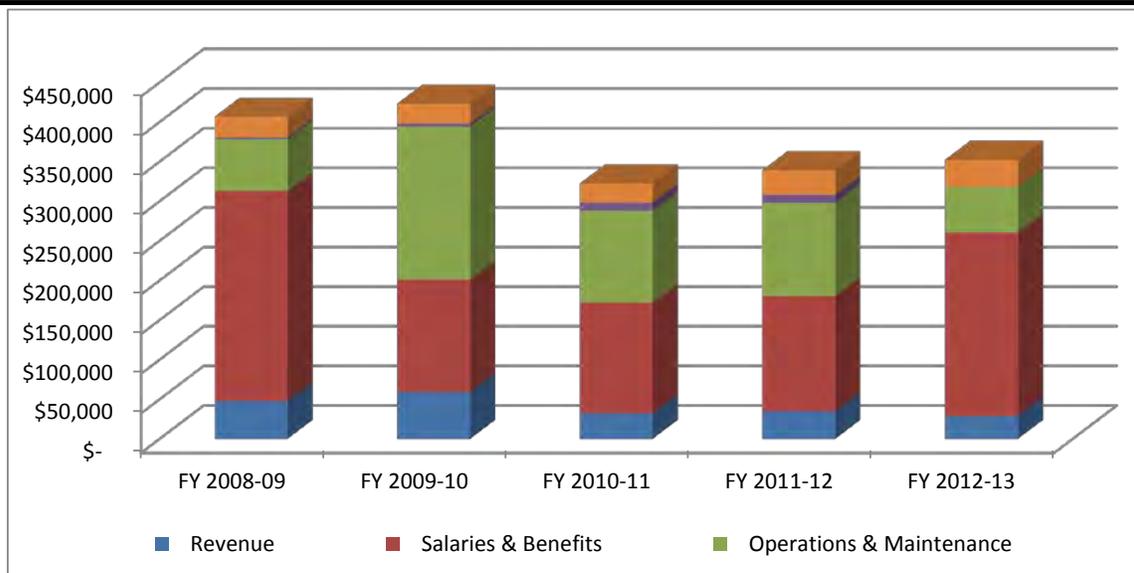
COMMUNITY DEVELOPMENT

FUND: 01

DEPT: 125

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 47,387	\$ 58,922	\$ 31,829	\$ 34,250	\$ 28,750
Transfers In	\$ -	\$ -	\$ 1,412	\$ -	\$ -
<b>Total Revenue</b>	\$ 47,387	\$ 58,922	\$ 33,241	\$ 34,250	\$ 28,750
<b>Expenditures:</b>					
Salaries & Benefits	\$ 265,354	\$ 141,630	\$ 139,465	\$ 145,396	\$ 231,295
Operations & Maintenance	\$ 65,123	\$ 193,452	\$ 116,490	\$ 118,175	\$ 57,056
Capital Outlay	\$ 2,371	\$ 3,388	\$ 10,000	\$ 10,000	\$ 400
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 26,205	\$ 25,419	\$ 24,281	\$ 30,924	\$ 34,342
<b>Total Expenditures</b>	\$ 359,053	\$ 363,890	\$ 290,236	\$ 304,495	\$ 323,093
<b>Total Surplus or (Deficits)</b>	\$ (311,666)	\$ (304,968)	\$ (256,995)	\$ (270,245)	\$ (294,343)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED FY 2008-09	APPROVED FY 2009-10	APPROVED FY 2010-11	APPROVED Approved	APPROVED FY 2011-12
FULL TIME	2.00	1.96	1.55	1.45	2.40
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Community Development Department Fund 01-125	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Planning Fees	30210	\$ 42,170	\$ 29,039	\$ 18,491	\$ 30,000	\$ 20,000
General Plan Maint. Fees	30215	\$ 4,430	\$ 4,060	\$ 11,420	\$ 1,500	\$ 5,000
Planning Imaging Fees	30216	\$ 787	\$ 1,225	\$ 1,919	\$ -	\$ 1,000
Planning Map Maintenance Fees	30217	\$ -	\$ 110	\$ -	\$ -	\$ -
GIS Maintenance Fees	30218	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
File Maintenance Fees	30219	\$ -	\$ -	\$ -	\$ 750	\$ 750
Grant Fund	33210	\$ -	\$ 24,488	\$ -	\$ -	\$ -
Oper Trans In-2009 CDBG	38094			\$ 1,412		
Consultant Reimbursement	332101	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 47,387</b>	<b>\$ 58,922</b>	<b>\$ 33,241</b>	<b>\$ 34,250</b>	<b>\$ 28,750</b>
Salary	50010	\$ 183,124	\$ 97,073	\$ 95,585	\$ 97,768	\$ 154,629
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Extra Help	50060	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ 1,191	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 14,146	\$ 7,426	\$ 7,185	\$ 7,479	\$ 11,829
Retirement	50110	\$ 34,570	\$ 17,382	\$ 17,824	\$ 19,554	\$ 42,839
Group Insurance	50120	\$ 32,324	\$ 19,749	\$ 18,871	\$ 20,595	\$ 21,998
<b>Total Salary &amp; Benefits</b>		<b>\$ 265,354</b>	<b>\$ 141,630</b>	<b>\$ 139,465</b>	<b>\$ 145,396</b>	<b>\$ 231,295</b>
Training & Travel	502302	\$ 1,444	\$ 1,008	\$ 574	\$ 2,400	\$ 2,000
Planning Commission Travel	502303	\$ -	\$ -	\$ -	\$ -	\$ -
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ 645	\$ -	\$ -	\$ -	\$ 900
Office Supplies	50310	\$ 951	\$ 2,415	\$ 1,092	\$ 1,500	\$ 1,500
Dues	50330	\$ 745	\$ 235	\$ 561	\$ 850	\$ -
Professional Services	50460	\$ 45,648	\$ 180,480	\$ 107,600	\$ 103,500	\$ 43,100
Professional Services Reimbursement	504601	\$ -	\$ -	\$ -	\$ -	\$ -
Application Processing Expense	50485	\$ 4,195	\$ 50	\$ 222	\$ 2,000	\$ 500
Planning Misc.	52030	\$ (10)	\$ -	\$ -	\$ 500	\$ 500
Planning Commission Misc.	520301	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	2,371	3,388	10,000	\$ 10,000	\$ 400
Janitorial Supplies	52115	-	111	-	\$ 500	\$ -
Liability Insurance	52120	\$ 6,224	\$ 4,711	\$ 3,585	\$ 3,942	\$ 6,376
Workers Compensation Insurance	52190	\$ 5,282	\$ 4,442	\$ 2,856	\$ 2,983	\$ 2,180
Operating Transfer - Information Technology	81400	\$ 16,750	\$ 14,155	\$ 11,431	\$ 12,430	\$ 16,166
Oper. Trans Out - Facility Maint.	80550	\$ 9,455	\$ 11,264	\$ 12,850	\$ 18,494	\$ 18,176
<b>Total Operating Expense</b>		<b>\$ 93,699</b>	<b>\$ 222,259</b>	<b>\$ 150,771</b>	<b>\$ 159,099</b>	<b>\$ 91,798</b>
<b>Total Expenditures</b>		<b>\$ 359,053</b>	<b>\$ 363,890</b>	<b>\$ 290,236</b>	<b>\$ 304,495</b>	<b>\$ 323,093</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (311,666)</b>	<b>\$ (304,968)</b>	<b>\$ (256,995)</b>	<b>\$ (270,245)</b>	<b>\$ (294,343)</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING SUMMARY

DEPARTMENT: PLANNING

SALARIED EMPLOYEES

FUND: 01

DEPT: 125

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Planning Director	Contract	0.45	0.41	0.00	0.40	0.50	\$ 54,443
Senior Planner	6	1.00	1.00	1.00	0.50	0.00	\$ -
Planning Tech	6					0.25	\$ 10,057
Associate Planner	45	0.00	0.00	0.00	0.00	0.00	\$ -
Housing & Redev. Coordinator	44	0.05	0.05	0.05	0.05	0.15	\$ 8,485
Grant Writer	47					1.00	\$ 62,115
Assistant Planner	41	0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.50	\$ 19,529
<b>Total Existing Positions</b>		2.00	1.96	1.55	1.45	2.40	\$ 154,629
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.00	1.96	1.55	1.45	2.40	\$ 154,629

HOURLY EMPLOYEES

Position Title	2006/2007 Approved	2007/2008 Approved	2008/2009 Approved	2009/2010 Approved	No. of Hours	2010/2011 CC Approved
<b>Total Hourly Employees</b>	-	-	-	-		\$ -

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: NON-DEPARTMENTAL

FUND: 01

DEPT: 130

DEPARTMENT DESCRIPTION:

The General Fund has expenses that are not attributed to one department. The Non-Departmental fund has been established to record those expenses.

ROSE FESTIVAL



MAYOR CHERYL WEGMAN WITH THE 2012 RELAY FOR LIFE AWARD



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

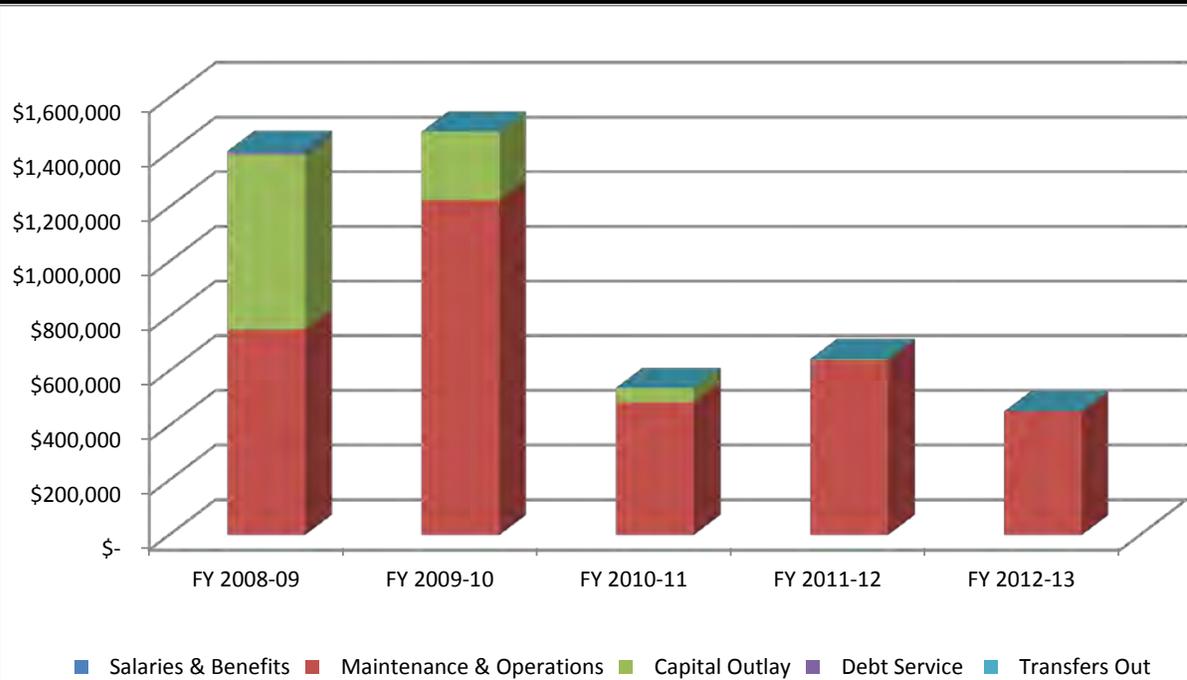
NON-DEPARTMENTAL

FUND: 01

DEPT: 130

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	\$ 749,903	\$ 1,225,008	\$ 485,039	\$ 639,699	\$ 451,800
Capital Outlay	\$ 640,858	\$ 250,000	\$ 51,792	\$ 2,385	\$ -
Debt Service	\$ 10,698	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 2,775	\$ 1,003	\$ 877	\$ 1,003	\$ -
<b>Total Expenditures</b>	\$ 1,404,235	\$ 1,476,011	\$ 537,709	\$ 643,087	\$ 451,800
<b>Total Surplus or (Deficits)</b>	\$ (1,404,235)	\$ (1,476,011)	\$ (537,709)	\$ (643,087)	\$ (451,800)

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Non-Departmental Fund 01-130	Object Number	Actual Expenditures FY 2008-09	Actual Expenditures FY 2009-10	Actual Expenditures FY 2010-11	Estimated Actual Expenditures FY 2011-12	City Council Approved FY 2012-13
Other Financing Sources	30385	\$ -	\$ (250,000)	\$ -	\$ -	\$ -
Communications	50280	\$ 29,708	\$ 28,150	\$ 29,434	\$ 27,000	\$ 30,000
Postage	50290	\$ 11,508	\$ 11,116	\$ 10,355	\$ 12,000	\$ 12,000
Office Supplies	50310	\$ 8,886	\$ 7,465	\$ 7,900	\$ 7,600	\$ 8,000
City Attorney Publications	50450	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ 46,948	\$ 13,921	\$ 51,392	\$ 46,250	\$ 25,000
Legal Fees	50520	\$ 442,130	\$ 777,092	\$ 117,334	\$ 197,690	\$ 100,000
Park Maintenance	50525	\$ 63,143	\$ 66,643	\$ 8,400	\$ 69,159	\$ 8,400
Utilities	50580	\$ 42,219	\$ 43,686	\$ 45,209	\$ 45,000	\$ 50,000
Unemployment	50610	\$ 14,527	\$ 39,124	\$ 24,166	\$ 25,000	\$ 25,000
Contingency	51050	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	52030	\$ 687	\$ 5	\$ -	\$ -	\$ 1,000
Capital Outlay	52040	\$ 640,858	\$ 250,000	\$ 51,792	\$ 2,385	\$ -
Auditor	52050	\$ 33,882	\$ 32,081	\$ 33,533	\$ 35,000	\$ 35,000
Building Repair Offices	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 23,981	\$ 22,195	\$ 23,146	\$ 21,000	\$ -
Janitorial Supplies	52115	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Claims	52130	\$ 85	\$ 400,000	\$ 100,000	\$ -	\$ 100,000
Bonding Premiums	52140	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Citations	52160	\$ 1,718	\$ 1,587	\$ 2,427	\$ 2,500	\$ 2,400
Equipment Replace	52170	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Rainy Day Fund Reserve	52174	\$ -	\$ -	\$ -	\$ 100,000	\$ 40,000
Grant Matching Funds	52185	\$ -	\$ -	\$ -	\$ -	\$ -
Special Recognition	52220	\$ 6,366	\$ 6,043	\$ 5,339	\$ 6,000	\$ 6,000
General Meetings	52235	\$ 902	\$ 714	\$ 819	\$ 1,000	\$ 1,000
LAFCO	52250	\$ 4,009	\$ 4,563	\$ 2,222	\$ 2,500	\$ 4,000
Chamber of Commerce	53010	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
Rose Festival	53020	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
Senior Citizen Support	53030	\$ -	\$ -	\$ -	\$ -	\$ -
Lease Equipment/ Copier	54010	\$ 10,698	\$ -	\$ -	\$ -	\$ -
Banking Charges	55010	\$ 1,205	\$ 2,623	\$ 5,364	\$ 4,000	\$ 4,000
Transfer Out - WWT Loan	80100	\$ -	\$ -	\$ -	\$ -	\$ -
Trans Out - Shop	80200	\$ -	\$ 1,003	\$ 877	\$ 1,003	\$ -
Transfer Out - Streets	80500	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Facilities	80550	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - MD	81000	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfer - Information Technology	81400	\$ 2,775	\$ -	\$ -	\$ -	\$ -
Transfer Out - Code Compliance	81420	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - 91 & 93 CDBG	81430	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Emergency Resp.	81450	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 1,404,235</b>	<b>\$ 1,476,011</b>	<b>\$ 537,709</b>	<b>\$ 643,087</b>	<b>\$ 451,800</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (1,404,235)</b>	<b>\$ (1,476,011)</b>	<b>\$ (537,709)</b>	<b>\$ (643,087)</b>	<b>\$ (451,800)</b>



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



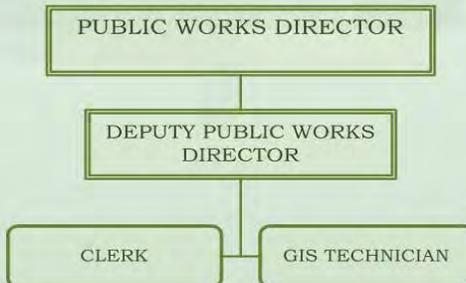
AURELIO GARCIA  
GIS Technician



LESLIE HINOJOSA  
Clerk

**ENGINEERING**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: ENGINEERING

FUND: 01

DEPT: 135

**DIVISION DESCRIPTION:**

The City of Wasco Engineering Division enhances health, safety and welfare in the City by providing economical, responsive and effective professional engineering, inspection and project management services. The Division employs qualified and competent professionals, cultivates an innovative work environment and strives to continuously improve the quality of product they produce.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed the construction of WWTP Centrifuge.
- 2) Completed the construction of Water Meter Project.
- 3) Designed & constructed Various Streets Project.
- 4) Completed construction of new City Soccer Park.
- 5) Completed construction & closeout of in-pavement lighting on Poso Ave between Griffith Ave & Poplar Ave.
- 6) Completed construction & closeout of in-pavement lighting at the intersection of Palm Avenue and 9th Place.
- 7) Completed design of Thomas Jefferson School sidewalk project.
- 8) Designed & started construction of Digester Lid Replacement Project

FISCAL YEAR OBJECTIVES

Our primary goal is to deliver Federally and State funded projects on time and on budget.

- 1) Complete construction of CNG Station Expansion and closeout project.
- 2) Complete construction of Thomas Jefferson School sidewalk project and close-out project.
- 3) Closeout the construction of WWTP Centrifuge.
- 4) Design and construct Curb Ramp Improvements on 7<sup>th</sup> Street from Griffith Avenue to Palm Avenue.
- 5) Closeout the Water Meter Installation Project.
- 6) Design and construct radar signs and concrete improvements at eight schools in Wasco.
- 7) Design and construct in-pavement lighting at Teresa Burke School and Karl Clemens school in Wasco.
- 8) Design and construct sidewalk, drive approaches and curb ramps along 9<sup>th</sup> Place from Palm Avenue to Griffith Avenue.
- 9) Design and construct sidewalk, drive approaches and curb ramps along Palm Avenue from Hwy 46 south to 9th Place.
- 10) Design Hwy 43 Phase I Hardscape Improvements (Phase II is Landscaping) along Hwy 43 from Poso Drive to Filburn.
- 11) Design and start construction of Scofield Road from Hwy 46 north to Groomer.

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

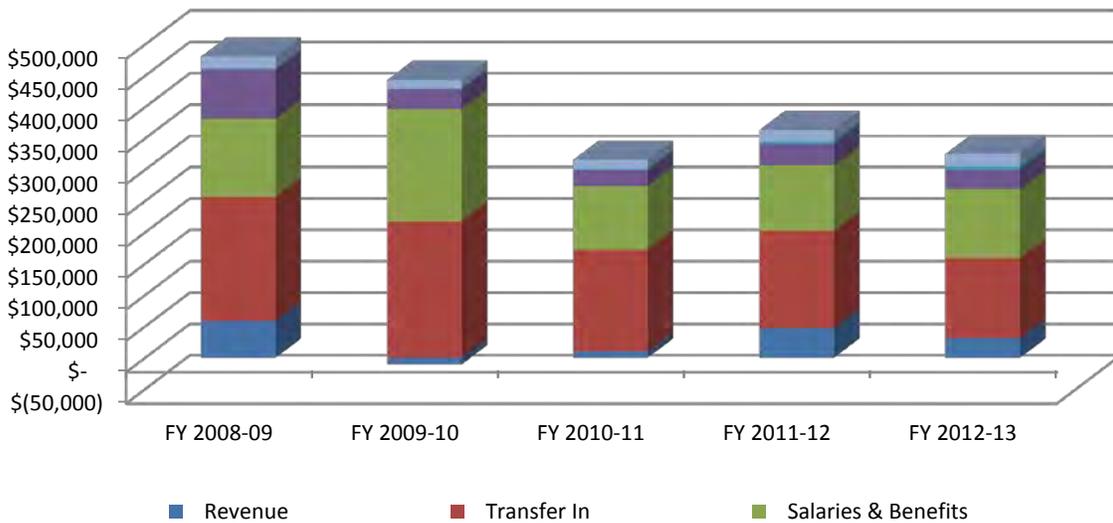
ENGINEERING

FUND: 01

DEPT: 135

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 58,467	\$ (10,496)	\$ 9,603	\$ 47,500	\$ 31,100
Transfer In	\$ 197,943	\$ 217,338	\$ 162,946	\$ 155,000	\$ 127,197
<b>Total Revenue</b>	<b>\$ 256,411</b>	<b>\$ 206,843</b>	<b>\$ 172,549</b>	<b>\$ 202,500</b>	<b>\$ 158,297</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 124,492	\$ 179,006	\$ 101,518	\$ 103,992	\$ 110,385
Operations & Maintenance	\$ 78,876	\$ 31,793	\$ 25,194	\$ 34,401	\$ 30,660
Capital Outlay	\$ 1,218	\$ 1,301	\$ 2,033	\$ 4,500	\$ 5,700
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 19,354	\$ 13,607	\$ 14,342	\$ 17,638	\$ 19,950
<b>Total Expenditures</b>	<b>\$ 223,940</b>	<b>\$ 225,707</b>	<b>\$ 143,086</b>	<b>\$ 160,531</b>	<b>\$ 166,695</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 32,471</b>	<b>\$ (18,865)</b>	<b>\$ 29,462</b>	<b>\$ 41,969</b>	<b>\$ (8,398)</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	Approved	Approved
FULL TIME	26.80	1.85	1.00	1.00	1.00
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Engineering Fund 01-135	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Encroachment Fees	30310	\$ 1,519	\$ 865	\$ 4,501	\$ 1,500	\$ 2,800
Engineering Final Map Fees	30320	\$ -			\$ 1,000	\$ 1,000
Grading Plan Check Fee	30330	\$ 4,959	\$ 2,726	\$ 1,500	\$ 2,500	\$ 3,000
Engineering Improve Plan Check	30340	\$ 13,790	\$ (1,723)	\$ 1,707	\$ 10,000	\$ 5,000
Public Works Improve. Inspection	30350	\$ 46,523	\$ (13,804)	\$ 1,517	\$ 10,000	\$ 5,000
Engineering Fees (PE)	30360	\$ -			\$ 10,000	\$ -
LLA, Parcel Maps & PM Waivers	30365	\$ 4,906	\$ 1,441	\$ 378	\$ 2,500	\$ 1,000
Grant Income	30370	\$ 35	\$ -	\$ -	\$ -	\$ -
Project Engineering	30375	\$ (13,266)			\$ 10,000	\$ 13,300
Construction Management Project	30376	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Income (Pavement Manage)	30380	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In- RDA	38005	\$ -	\$ -	\$ 17,871	\$ -	\$ -
Oper Trans In- WWT	38020	\$ 14,885	\$ 63,343	\$ 34,136	\$ 95,000	\$ -
Oper Trans In- Water	38030	\$ -	\$ 95,103	\$ 7,546	\$ 60,000	\$ -
Oper Trans In- CNG	38032	\$ 21,631	\$ 18,884	\$ 26,445	\$ -	\$ -
Oper Trans In- Street	38045	\$ 14,000	\$ -	\$ -	\$ -	\$ -
Oper Trans In- CIP	38075	\$ 92,198	\$ 40,008	\$ 76,949	\$ -	\$ 127,197
Oper Trans In-CDBG	38090	\$ 55,231	\$ -	\$ -	\$ -	\$ -
Oper Trans In- Misc. Grant	38093	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 256,411</b>	<b>\$ 206,843</b>	<b>\$ 172,549</b>	<b>\$ 202,500</b>	<b>\$ 158,297</b>

Salary	50010	\$ 86,441	\$ 128,215	\$ 70,558	\$ 70,600	\$ 72,462
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -				
FICA	50090	\$ 6,625	\$ 9,840	\$ 5,391	\$ 5,401	\$ 5,543
Retirement	50110	\$ 20,830	\$ 29,780	\$ 17,717	\$ 18,526	\$ 22,349
Group Insurance	50120	\$ 10,425	\$ 11,171	\$ 7,852	\$ 9,290	\$ 10,031
Boot Allowance	50125	\$ 172	\$ -	\$ -	\$ 175	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ 124,492</b>	<b>\$ 179,006</b>	<b>\$ 101,518</b>	<b>\$ 103,992</b>	<b>\$ 110,385</b>

Training and Travel	50230	\$ 1,514	\$ 956	\$ 1,600	\$ 1,500	\$ 1,000
Communication Cell	50285	\$ 840	\$ 930	\$ 840	\$ 1,400	\$ 1,400
Office Supplies	50310	\$ 861	\$ 909	\$ 1,134	\$ 1,000	\$ 1,000
Fuel	50320	\$ 1,546	\$ 1,090	\$ 1,302	\$ 1,500	\$ 1,500
Dues	50330	\$ -	\$ -	\$ -		
Uniform Cleaning	50370	\$ -	\$ -	\$ -	\$ -	\$ -
Materials	50390	\$ 266	\$ 416	\$ 499	\$ 500	\$ 500
Publications	50430	\$ 22	\$ -	\$ -	\$ -	\$ 500
Professional Services	50460	\$ 11,693	\$ 4,077	\$ 4,911	\$ 5,000	\$ 10,000
Miscellaneous	52030	\$ -	\$ -	\$ -	\$ -	\$ 500
Capital Outlay	52040	\$ 1,218	\$ 1,301	\$ 2,033	\$ 4,500	\$ 5,700
Liability Insurance	52120	\$ 8,569	\$ 6,452	\$ 3,884	\$ 4,270	\$ 2,966
Workers Compensation	52190	\$ 7,214	\$ 6,083	\$ 3,093	\$ 3,231	\$ 1,294
Final Map Check	52290	\$ 1,278	\$ -	\$ -	\$ 1,000	\$ 1,000
Grading Plan Check	52310	\$ 8,390	\$ 2,828	\$ 630	\$ 2,500	\$ 3,000
Improvement Plan Check	52320	\$ 24,417	\$ 4,236	\$ 7,300	\$ 10,000	\$ 5,000
LLA, Parcel Maps & PM Waivers	52330	\$ 12,266	\$ 3,816	\$ -	\$ 2,500	\$ 1,000
Trans Out - Shop	80200	\$ 3,903	\$ 2,281	\$ 2,490	\$ 2,846	\$ 1,813
Trans Out - Facility Maint.	80550	\$ 8,007	\$ 5,035	\$ 5,412	\$ 7,789	\$ 8,899
Trans Out - MIS	81400	\$ 7,444	\$ 6,291	\$ 6,440	\$ 7,003	\$ 9,238
<b>Total Operating Expense</b>		<b>\$ 99,448</b>	<b>\$ 46,701</b>	<b>\$ 41,568</b>	<b>\$ 56,539</b>	<b>\$ 56,310</b>

<b>Total Expenditures</b>		<b>\$ 223,940</b>	<b>\$ 225,707</b>	<b>\$ 143,086</b>	<b>\$ 160,531</b>	<b>\$ 166,695</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ 32,471</b>	<b>\$ (18,865)</b>	<b>\$ 29,462</b>	<b>\$ 41,969</b>	<b>\$ (8,398)</b>
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<b>Capital Outlay -52040</b>	<b>CC Approved</b>
Software Upgrades/Subscriptions	\$ 5,700
<b>Total Capital Outlay</b>	<b>\$ 5,700</b>

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING SUMMARY

DIVISION: ENGINEERING

FUND: 01 DEPT: 135

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
City Projects Manager	Contract	Contract	0.00	0.00	0.00	0.00	\$ -
Deputy Public Works Director	Contract	0.10	0.80	0.50	0.50	0.50	\$ 50,381
Public Works Inspector II	43	0.00	0.00	0.00	0.00	0.00	\$ -
Public Works Inspector	37	0.00	0.00	0.00	0.00	0.00	\$ -
Auto Cad Technician	32	0.65	1.00	0.50	0.50	0.50	\$ 22,082
Street Maintenance Technician I	26	26.00	0.00	0.00	0.00	0.00	\$ -
Clerk	23	0.05	0.05	0.00	0.00	0.00	\$ -
Community Program Supervisor		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		26.80	1.85	1.00	1.00	1.00	\$ 72,462
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salaried Employees</b>		26.80	1.85	1.00	1.00	1.00	\$ 72,462

**FIRE SERVICES**



**CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: FIRE

FUND: 01

DEPT: 137

**DEPARTMENT DESCRIPTION:**

The City of Wasco contracts with the Kern County Fire Department to provide Fire Services to the Community of Wasco. In past years the County provided these services without a formal contract in exchange for the Fire Protection Fund Revenues collected on property tax bills. This will be the first year with a contract in place where as the City will make payments in addition to the Fire Protection Fund to the County for Fire Services. This is a multi-year contract with an annually increasing payment schedule. The City of Wasco and the Kern County Fire Department are committed to work in a partnership for the education and safety of the citizens of Wasco.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

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**PERFORMANCE INDICATORS**

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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

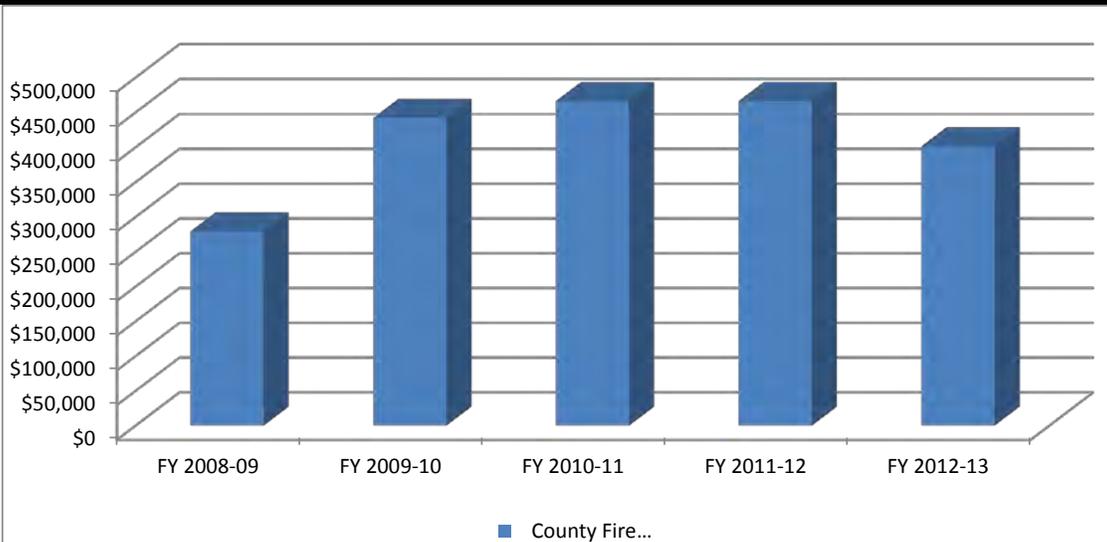
FIRE

FUND: 01

DEPT:137

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	Council Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
County Fire Contract	\$ 279,188	\$ 441,815	\$ 466,115	\$ 466,115	\$ 401,140
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ 279,188	\$ 441,815	\$ 466,115	\$ 466,115	\$ 401,140
<b>Total Surplus or (Deficit)</b>	\$ (279,188)	\$ (441,815)	\$ (466,115)	\$ (466,115)	\$ (401,140)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	9.00	9.00	9.00	9.00	9.00
PART TIME					

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 DEPARTMENT OBJECT DETAIL BUDGET

Fire Fund 01-137	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
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Fire Contract Services	50020	\$ 279,188	\$ 441,815	\$ 466,115	\$ 466,115	\$ 401,140
<b>Total Operating Expense</b>		<b>\$ 279,188</b>	<b>\$ 441,815</b>	<b>\$ 466,115</b>	<b>\$ 466,115</b>	<b>\$ 401,140</b>

<b>Total Expenditures</b>		<b>\$ 279,188</b>	<b>\$ 441,815</b>	<b>\$ 466,115</b>	<b>\$ 466,115</b>	<b>\$ 401,140</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ (279,188)</b>	<b>\$ (441,815)</b>	<b>\$ (466,115)</b>	<b>\$ (466,115)</b>	<b>\$ (401,140)</b>
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CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

DEPARTMENT: FIRE

FUND: 01      DEPT: 137

SALARIED EMPLOYEES

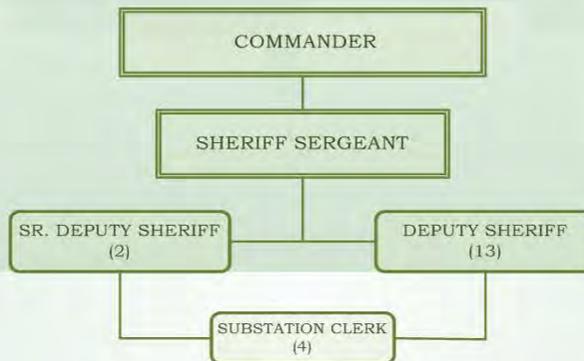
Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Captain		3.00	3.00	3.00	3.00	3.00	\$ -
Engineer		3.00	3.00	3.00	3.00	3.00	\$ -
Firefighter		3.00	3.00	3.00	3.00	3.00	\$ -
<b>Total Existing Positions</b>		9.00	9.00	9.00	9.00	9.00	0.00
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Salaried Employees</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>



CITY OF WASCO  
Annual Budget  
Fiscal Year 2011/2012

**SHERIFF**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: SHERIFF

FUND: 01

DEPT: 140

DEPARTMENT DESCRIPTION:

The City of Wasco contracts with the Kern County Sheriff's Department to provide police services to the community of Wasco. This is a multi-year contract, which includes all applicable law enforcement resources required to provide professional, efficient, and personal police services to the citizens of Wasco.

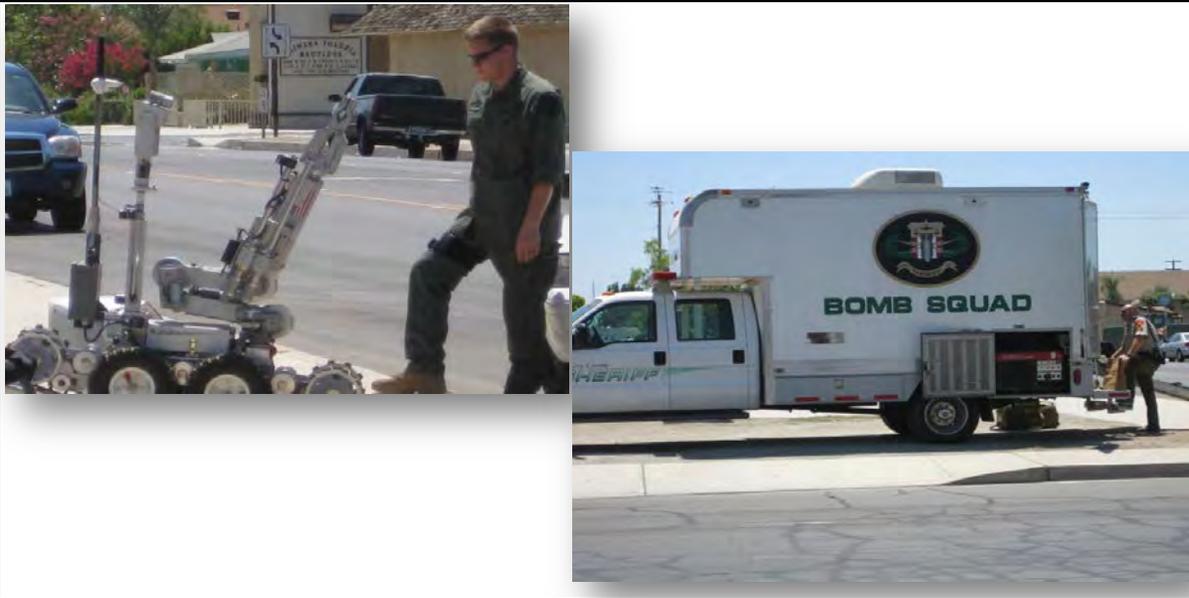
The City of Wasco and the Kern County Sheriff's Department are committed to work in a partnership to provide professional, courteous, and personal law enforcement service to the community of Wasco and to improve the quality of life to the citizens and visitors of the City of Wasco.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

FISCAL YEAR OBJECTIVES

- 1) Provide the highest quality of law enforcement for the community of Wasco.
- 2) Instill a sense of pride, professionalism and courteous behavior in all employees.
- 3) Provide and maintain high standards of training.
- 4) Treat all people with due respect
- 5) Enhance the quality of life for the community

SHERIFF DEPARTMENT'S BOMB SQUAD IN ACTION



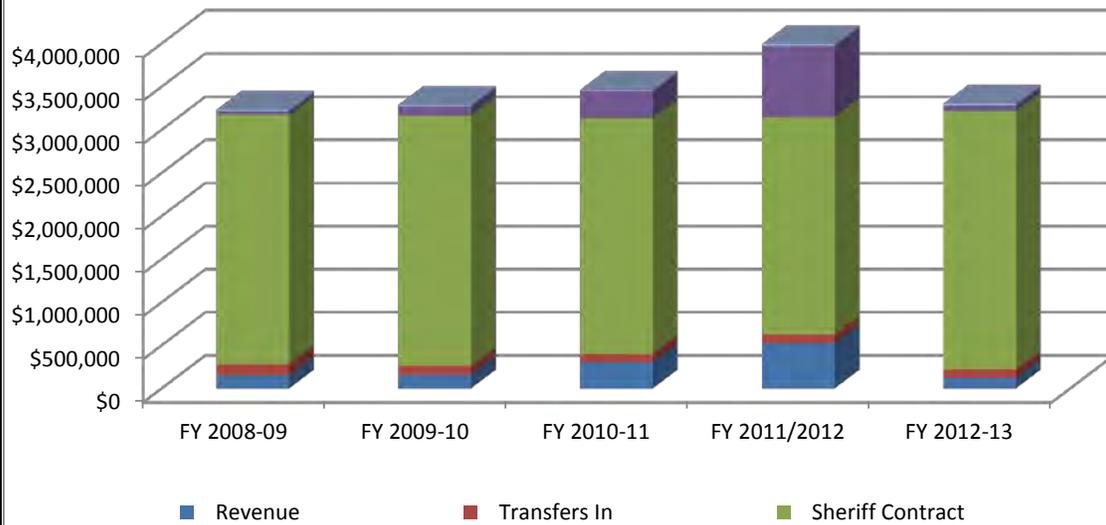
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

SHERIFF

FUND: 01 DEPT: 140

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011/2012	Approved FY 2012-13
<b>Revenue</b>	\$ 151,385	\$ 157,759	\$ 298,452	\$ 521,638	\$ 119,000
<b>Transfers In</b>	\$ 128,608	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total Revenue</b>	\$ 279,993	\$ 257,759	\$ 398,452	\$ 621,638	\$ 219,000
<b>Expenditures:</b>					
<b>Sheriff Contract</b>	\$ 2,890,717	\$ 2,905,258	\$ 2,736,853	\$ 2,521,937	\$ 2,996,489
<b>Operations &amp; Maintenance</b>	\$ 42,006	\$ 107,254	\$ 308,684	\$ 824,465	\$ 64,252
<b>Capital Outlay</b>	\$ 358	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out</b>	\$ 16,593	\$ 14,752	\$ 14,733	\$ 21,203	\$ 20,979
<b>Total Expenditures</b>	\$ 2,949,673	\$ 3,027,264	\$ 3,060,270	\$ 3,367,605	\$ 3,081,720
<b>Total Surplus or (Deficit)</b>	\$ (2,669,680)	\$ (2,769,505)	\$ (2,661,818)	\$ (2,745,967)	\$ (2,862,720)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011/2012	FY 2012-13
FULL TIME	21.00	21.00	21.00	21.00	21.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Sheriff Fund 01-140	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Stored Vehicles	30410	\$ 31,800	\$ 33,670	\$ 25,500	\$ 30,000	\$ 28,000
Fingerprint Fees	30420	\$ 2,544	\$ 2,934	\$ 2,740	\$ 3,000	\$ 2,500
Court Fines	30430	\$ 3,839	\$ 3,335	\$ 5,061	\$ 3,000	\$ 3,500
DUI	30440	\$ 26,401	\$ 12,422	\$ 9,405	\$ 20,000	\$ 5,000
Parking Citations	30450	\$ 16,234	\$ 17,005	\$ 24,657	\$ 16,000	\$ 18,000
Public Safety	30470	\$ 5,394	\$ 4,875	\$ 4,414	\$ 5,000	\$ 4,000
Policing Parcel Tax	30475	\$ 29,113	\$ 33,178	\$ 28,298	\$ 29,000	\$ 28,000
Policing Parcel Tax 06-01	30476	\$ 27,958	\$ 24,052	\$ 64,059	\$ 28,000	\$ 30,000
CDBG Grant	30550	\$ -	\$ -	\$ -	\$ -	\$ -
WUHSD Contribution	33310	\$ -	\$ -	\$ -	\$ -	\$ -
COTGRANT	33314			\$ 504		
Traffic Safety DUI Grant	33315	\$ 8,103	\$ 26,288	\$ 13,395	\$ 5,000	\$ -
CALGRIP Grant Revenue	33316	\$ -	\$ -	\$ 120,420	\$ 382,638	\$ -
Transfer In - Cops	38130	\$ 128,608	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfer In - SCPP	38140	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In-Hiring Grant	38150	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 279,993</b>	<b>\$ 257,759</b>	<b>\$ 398,452</b>	<b>\$ 621,638</b>	<b>\$ 219,000</b>

Sheriff Contract Services	50020	\$ 2,890,717	\$ 2,905,258	\$ 2,736,853	\$ 2,521,937	\$ 2,996,489
Supplemental Contracts	50021	\$ 29,365	\$ 30,848	\$ 27,382	\$ 20,000	\$ 30,000
Retirement Benefit	50110	\$ -	\$ 27,587	\$ 27,949	\$ 27,587	\$ 33,152
Special Events	50220	\$ -	\$ -	\$ -	\$ -	\$ -
Radar Repair	50270	943	772	-	\$ 500	\$ 500
Office Supplies	50310	\$ 116	\$ 210	\$ 100	\$ 100	\$ 100
Professional Services	50460	\$ -	\$ 35,941	\$ -	\$ -	\$ -
Misc.	52030	\$ 508	\$ 500	\$ 494	\$ 500	\$ 500
Capital Outlay	52040	\$ 358	\$ -	\$ -		
Janitorial	52110	\$ 11,075	\$ 10,760	\$ 11,747	\$ 9,500	\$ -
Janitorial Supplies	52115	\$ -	\$ 636	\$ 175	\$ 1,000	\$ -
GP - Salary & Wages	533161			\$ 220,888	\$ 502,602	\$ -
GP - Overtime	533162			\$ 5,952	\$ 27,362	
GP - Shift Differential	533163				\$ 12,439	
GP - Fuel	533164				\$ 30,750	
GP - Uniform Allow.	533165				\$ 3,690	
GP - Tools	533166			\$ 2,726	\$ 5,626	
GP - Insurance	533167				\$ 18,560	
GP - Dispatch	533168				\$ 42,144	
GP - Office Supplies	533169				\$ 6,651	
GP - Training	53316A			\$ 70	\$ 6,200	
GP - Travel	53316B				\$ 32,726	
SAL - Overtime	53316C			\$ 1,129	\$ 45,515	
SAL - Transportation	53316D			\$ 50	\$ 4,000	
SAL - Office Supplies	53316E				\$ 5,013	
SAL - Printing	53316F				\$ 3,000	
SAL - Inspector	53316G			\$ 8,075	\$ 12,880	
SAL - Materials	53316H			\$ 1,648	\$ 3,000	
SAL - Training	53316I			\$ 300	\$ 1,075	
SAL - Travel	53316J				\$ 2,045	
Oper Trns Out - Facilities	80550	\$ 16,593	\$ 14,752	\$ 14,733	\$ 21,203	\$ 20,979
<b>Total Operating Expense</b>		<b>\$ 2,949,673</b>	<b>\$ 3,027,264</b>	<b>\$ 3,060,270</b>	<b>\$ 3,367,605</b>	<b>\$ 3,081,720</b>

<b>Total Expenditures</b>		<b>\$ 2,949,673</b>	<b>\$ 3,027,264</b>	<b>\$ 3,060,270</b>	<b>\$ 3,367,605</b>	<b>\$ 3,081,720</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ (2,669,680)</b>	<b>\$ (2,769,505)</b>	<b>\$ (2,661,818)</b>	<b>\$ (2,745,967)</b>	<b>\$ (2,862,720)</b>
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\*SAL=Sheriff Activity League

\*\*GP=Gang Prevention

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING DETAIL

DEPARTMENT: SHERIFF

CONTRACTED EMPLOYEES

FUND: 01 DEPT: 140

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Commander		1.00	1.00	1.00	1.00	1.00	\$ -
Sergeant		1.00	1.00	1.00	1.00	1.00	\$ -
Sr. Deputy Sheriff		2.00	2.00	2.00	2.00	2.00	\$ -
Deputy Sheriff		13.00	13.00	13.00	13.00	13.00	\$ -
School Resource Officers		0.00	0.00	0.00	0.00	0.00	\$ -
Clerks		4.00	4.00	4.00	4.00	4.00	\$ -
<b>Total Existing Positions</b>		21.00	21.00	21.00	21.00	21.00	0.00
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Salaried Employees</b>		21.00	21.00	21.00	21.00	21.00	0.00



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



Christina Anderson  
Animal Control Officer

**ANIMAL SERVICES**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: ANIMAL SERVICES

FUND: 01

DEPT: 145

**DIVISION DESCRIPTION:**

The mission of the City of Wasco Animal Control Division is to provide the citizens of Wasco with effective and cost efficient Animal Control Services by active enforcement of State and local laws, the humane sheltering and disposal of stray and unwanted animals, and the promotion of responsible pet ownership and animal welfare.

The primary objective of Animal Control Employees is to provide quality service to the citizens, while dedicating themselves to improving the co-existence of animals and humans.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

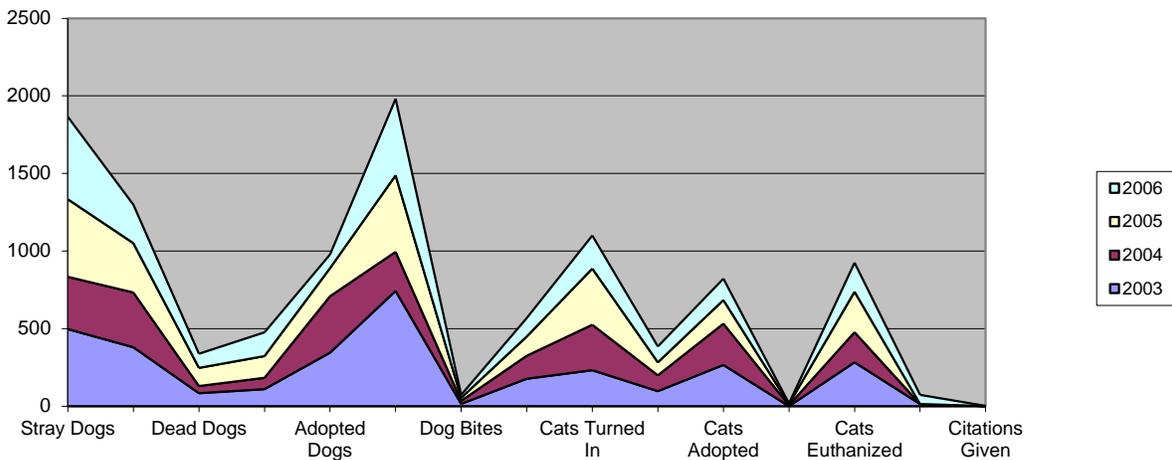
ACCOMPLISHMENTS

- 1) Continued the maintenance of facilities and the care of animals impounded.
- 2) Continued success with adoption program
- 3) Installed GPS Tracking System and Monitoring Software on Animal Control Vehicles.
- 4) Installed Comcate software system and animal case tracking.
- 5) Developed a plan to promote a plan that assists the Citizens of Wasco to work closely with Rescue Organization, Human Society and other animal control agencies to increase awareness of the adoption program.

FISCAL YEAR OBJECTIVES

- 1) Continue maintenance of facilities and animal care.
- 2) Continue training of officer
- 3) Continue public and school education outreach programs regarding pet ownership responsibilities, bite prevention recognition of rabies and animal behavior.
- 4) Revisit animal services fees to reflect current operational costs for veterinarian services, impound fees, rabies vaccinations, dog licenses and boarding fees.
- 5) Amend animal ordinance
- 6) Improve information collection on forms for animal adoption.

**PERFORMANCE INDICATORS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

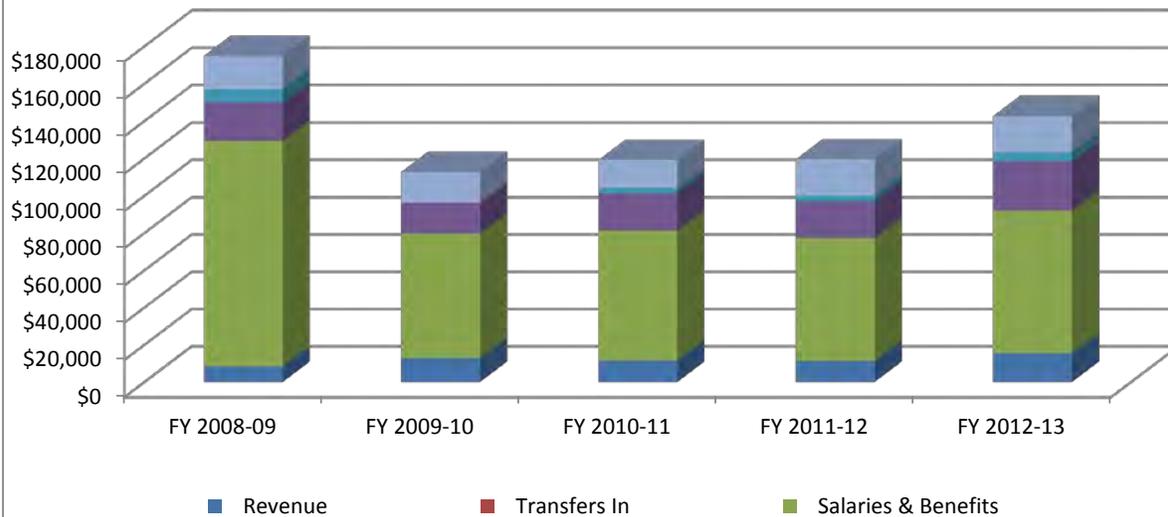
ANIMAL SERVICES

FUND: 01

DEPT: 145

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 8,383	\$ 12,774	\$ 11,685	\$ 11,250	\$ 15,500
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 8,383	\$ 12,774	\$ 11,685	\$ 11,250	\$ 15,500
<b>Expenditures:</b>					
Salaries & Benefits	\$ 120,952	\$ 66,839	\$ 69,503	\$ 66,151	\$ 76,374
Operations & Maintenance	\$ 20,402	\$ 16,626	\$ 19,986	\$ 19,618	\$ 26,469
Capital Outlay	\$ 7,274	\$ -	\$ 2,721	\$ 2,900	\$ 4,890
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 17,747	\$ 16,375	\$ 15,121	\$ 19,416	\$ 19,286
<b>Total Expenditures</b>	\$ 166,375	\$ 99,840	\$ 107,331	\$ 108,085	\$ 127,019
<b>Total Surplus or (Deficit)</b>	\$ (157,993)	\$ (87,066)	\$ (95,646)	\$ (96,835)	\$ (111,519)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.20	1.15	1.17	1.00	1.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

ANIMAL SERVICES Fund 01-145	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Feline Disposal	30510	\$ 132	\$ 281	\$ 85	\$ 150	\$ -
Animal Licenses	30520	\$ 2,561	\$ 5,088	\$ 4,913	\$ 4,500	\$ 6,500
Animal Shelter	30530	\$ 5,690	\$ 7,305	\$ 6,461	\$ 6,500	\$ 9,000
Animal Citations	30535	\$ -	\$ 100	\$ -	\$ 100	\$ -
Grant Revenue	30550	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In- Emergency Resp.	38025	\$ -	\$ -	\$ 226	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 8,383</b>	<b>\$ 12,774</b>	<b>\$ 11,685</b>	<b>\$ 11,250</b>	<b>\$ 15,500</b>
Salary	50010	\$ 80,859	\$ 43,169	\$ 41,762	\$ 36,424	\$ 37,153
Overtime	50050	\$ 4,769	\$ 3,289	\$ 4,599	\$ 4,500	\$ 4,500
Extra Help	50060	\$ -	\$ -	\$ 3,240	\$ 4,500	\$ 10,000
FICA	50090	\$ 6,557	\$ 3,505	\$ 3,708	\$ 3,286	\$ 2,842
Retirement	50110	\$ 14,930	\$ 7,429	\$ 7,649	\$ 7,285	\$ 9,097
Group Insurance	50120	\$ 13,661	\$ 9,272	\$ 8,373	\$ 9,980	\$ 12,607
Boot Allowance	50125	\$ 176	\$ 175	\$ 173	\$ 176	\$ 175
<b>Total Salary &amp; Benefits</b>		<b>\$ 120,952</b>	<b>\$ 66,839</b>	<b>\$ 69,503</b>	<b>\$ 66,151</b>	<b>\$ 76,374</b>
Uniform Allowance	50130	\$ -	\$ 687	\$ -	\$ -	\$ -
Training and Travel	50230	\$ -	\$ -	\$ -	\$ 200	\$ 1,000
Communication - Cell	50285	\$ 751	\$ 987	\$ 592	\$ 634	\$ 600
Office Supplies	50310	\$ 695	\$ 397	\$ 513	\$ 514	\$ 400
Fuel	50320	\$ 4,832	\$ 2,934	\$ 3,455	\$ 3,000	\$ 4,266
Uniform Cleaning	50370	\$ -	\$ -	\$ 679	\$ 1,000	\$ 400
Tools	50380	\$ -	\$ -	\$ 246	\$ 400	\$ 1,000
Materials/Supplies	50390	\$ 2,669	\$ 2,396	\$ 2,745	\$ 4,500	\$ 3,500
Vet. Supplies	50410	\$ 2,208	\$ 1,226	\$ 1,920	\$ 2,000	\$ 2,500
Pet Food	50415					\$ 1,000
Animal Disposal Services	50420	\$ 1,800	\$ 1,238	\$ 1,820	\$ 1,800	\$ 2,000
Professional Services	50460	\$ -	\$ 1,033	\$ 3,716	\$ 1,000	\$ 2,000
Equipment Repair & Maint.	50530	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Misc.	52030	\$ 45	\$ 447	\$ 700	\$ 700	\$ 700
Capital Outlay	52040	\$ 7,274	\$ -	\$ 2,721	\$ 2,900	\$ -
Building Repairs/ Pest Control Ser.	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 3,854	\$ 2,718	\$ 2,004	\$ 2,203	\$ 2,966
Workers Compensation Insurance	52190	\$ 3,550	\$ 2,563	\$ 1,596	\$ 1,667	\$ 2,137
CIP-Rebuilding of Kennels Project	560081	\$ -	\$ -	\$ -	\$ -	\$ 4,890
Oper. Trans Out-Shop	80200	\$ 8,581	\$ 5,365	\$ 4,102	\$ 4,689	\$ 3,626
Oper. Trans Out - Facility Maint.	80550	\$ 5,444	\$ 7,864	\$ 7,800	\$ 11,226	\$ 11,041
Operating Transfer - Information Tech	81400	\$ 3,722	\$ 3,146	\$ 3,220	\$ 3,501	\$ 4,619
<b>Total Operating Expense</b>		<b>\$ 45,423</b>	<b>\$ 33,001</b>	<b>\$ 37,828</b>	<b>\$ 41,934</b>	<b>\$ 50,645</b>
<b>Total Expenditures</b>		<b>\$ 166,375</b>	<b>\$ 99,840</b>	<b>\$ 107,331</b>	<b>\$ 108,085</b>	<b>\$ 127,019</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (157,993)</b>	<b>\$ (87,066)</b>	<b>\$ (95,646)</b>	<b>\$ (96,835)</b>	<b>\$ (111,519)</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: ANIMAL SERVICES

SALARIED EMPLOYEES

FUND: 01

DEPT: 145

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Public Works Director	Contract	0.00	0.15	0.17	0.00	0.00	\$ -
Public Services Manager	15	0.20	0.00	0.00	0.00	0.00	\$ -
Sr Animal Control Officer	30	0.00	0.00	0.00	0.00	0.00	\$ -
Animal Control Officer	25	1.00	1.00	1.00	1.00	1.00	\$ 37,153
Animal Control Assistant	23	1.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		2.20	1.15	1.17	1.00	1.00	\$ 37,153
<b>Requested Reclassifications:</b>							
<b>Total Requested Reclassifications</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.20	1.15	1.17	1.00	1.00	\$ 37,153



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



ROGER MOBLEY  
Planning Director



MARLO GLASER  
Building Inspector II



DEBRA ANDREOTTI  
Administrative  
Assistant I

**BUILDING INSPECTION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: BUILDING INSPECTION

FUND: 01

DEPT: 150

**DEPARTMENT DESCRIPTION:**

The mission of the Building department is to protect the lives and safety of the residents and visitors of the city, preserve quality of life and contribute to economic development. The department has the duty and power to enforce all ordinances and laws regulating construction on private property by providing services such as permit issuance, plan examinations and inspections.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed the permitting of a 3 story senior housing project.
- 2) Completed the permitting of a 81,000 sq. ft. expansion to the almond processing plant.



FISCAL YEAR OBJECTIVES

- 1) Maintain certification requirement every three years
- 2) Continue improving the level of service for Building Inspections by utilizing contracted on-call building inspections services.
- 3) Continue to provide the highest quality inspections possible. Experience, knowledge, customer relations all go into providing quality inspections
- 4) Continue to provide good customer service.

**PERFORMANCE INDICATORS**

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Actual 2011-2012
1) Inspection Scheduled	2991	1418	1264	1770	1920
Scheduled By Time Required	2991	1418	1264	1770	1920
Effectiveness	100%	100%	100%	100%	100%
2) Building Permit Report Completed	12	12	12	12	12
Completed by Time Required	12	12	12	12	12
Effectiveness	100%	100%	100%	100%	100%
3) Permit Requests Processed	408	234	303	315	437
Processed by Time Required	408	234	303	315	437
Effectiveness	100%	100%	100%	100%	100%

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

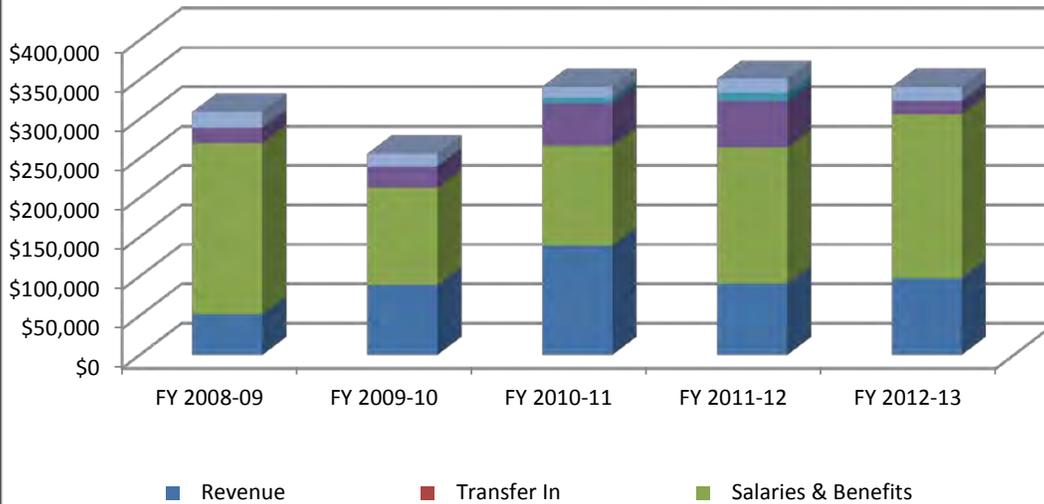
BUILDING INSPECTION

FUND: 01

DEPT: 150

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 51,354	\$ 88,678	\$ 138,561	\$ 90,500	\$ 97,250
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 51,354	\$ 88,678	\$ 138,561	\$ 90,500	\$ 97,250
<b>Expenditures:</b>					
Salaries & Benefits	\$ 217,278	\$ 123,405	\$ 126,932	\$ 172,565	\$ 208,379
Operations & Maintenance	\$ 19,792	\$ 27,159	\$ 54,188	\$ 59,371	\$ 16,513
Capital Outlay	\$ -	\$ -	\$ 6,750	\$ 10,485	\$ 550
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 20,096	\$ 16,140	\$ 14,006	\$ 17,596	\$ 17,815
<b>Total Expenditures</b>	\$ 257,166	\$ 166,704	\$ 201,876	\$ 260,017	\$ 243,257
<b>Total Surplus or (Deficit)</b>	\$ (205,811)	\$ (78,026)	\$ (63,316)	\$ (169,517)	\$ (146,007)

**BUDGET SUMMARY**



**BUDGET SUMMARY**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	Approved	CC Approved
FULL TIME	1.45	1.67	1.50	1.80	1.90
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Building Inspection Fund 01-150	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Miscellaneous Revenue	30310	\$ 334	\$ 196	\$ 965	\$ 250	\$ 250
School Fee Admin.	30610	\$ 648	\$ 186	\$ 4,846	\$ 250	\$ 1,500
Home Rehab Inspect. Fees	30620	\$ 611	\$ -	\$ -	\$ -	\$ -
Building Permits	30630	\$ 49,761	\$ 79,996	\$ 121,529	\$ 90,000	\$ 95,000
Administration	30640	\$ -	\$ 30	\$ -	\$ -	\$ 500
Transfer from Wastewater	38020	\$ -	\$ 8,269	\$ 11,091	\$ -	\$ -
Oper Trans In-CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
OPTI09CDBG	38094			\$ 129		
<b>Total Revenue</b>		<b>\$ 51,354</b>	<b>\$ 88,678</b>	<b>\$ 138,561</b>	<b>\$ 90,500</b>	<b>\$ 97,250</b>

Salary	50010	\$ 151,090	\$ 85,618	\$ 86,570	\$ 106,249	\$ 128,565
Overtime	50050	\$ -	\$ -	\$ 417	\$ 200	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 11,599	\$ 6,550	\$ 6,532	\$ 8,058	\$ 9,835
Retirement	50110	\$ 29,112	\$ 15,482	\$ 16,900	\$ 30,811	\$ 35,461
Group Insurance	50120	\$ 25,310	\$ 15,613	\$ 16,515	\$ 27,072	\$ 34,343
Boot Allowance	50125	\$ 166	\$ 142	\$ -	\$ 175	\$ 175
<b>Total Salary &amp; Benefits</b>		<b>\$ 217,278</b>	<b>\$ 123,405</b>	<b>\$ 126,932</b>	<b>\$ 172,565</b>	<b>\$ 208,379</b>

Uniform Allowance	50130	\$ -	\$ -	\$ -	\$ -	\$ -
Training and Travel	50230	\$ 500	\$ 125	\$ 950	\$ 1,000	\$ 1,500
Communication - Cell	50285	\$ 555	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 281	\$ 714	\$ 1,018	\$ 1,250	\$ 1,000
Fuel	50320	\$ 1,522	\$ 1,119	\$ 1,146	\$ 1,000	\$ 1,300
Dues	50330	\$ 1,287	\$ 972	\$ 667	\$ 845	\$ 750
Uniform Cleaning	50370	\$ 869	\$ 600	\$ 711	\$ 600	\$ 500
Tools	50380	\$ -	\$ 25	\$ -	\$ 500	\$ 100
Certification	50385					\$ 170
Publications/Code Books	50430	\$ 443	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ 12,971	\$ 40,661	\$ 44,500	\$ 1,500
Education	50750	\$ -	\$ -	\$ -	\$ -	\$ -
Bad Debt	50780	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	52030	\$ 210	\$ 337	\$ 500	\$ 500	\$ 1,000
Capital Outlay	52040	\$ -	\$ -	\$ 6,750	\$ 10,485	\$ 550
Janitorial Supplies	52115	\$ -	\$ 28	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 7,387	\$ 5,285	\$ 4,750	\$ 5,223	\$ 5,634
Demolition	52150	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Ins.	52190	\$ 6,738	\$ 4,983	\$ 3,784	\$ 3,953	\$ 3,059
Operating Transfer - Shop	80200	\$ 3,906	\$ 2,781	\$ 2,914	\$ 3,331	\$ 1,813
Operating Transfer - Information Tech	81400	\$ 9,306	\$ 7,864	\$ 4,830	\$ 5,252	\$ 6,928
Oper. Trans Out - Facility Maint.	80550	\$ 6,884	\$ 5,495	\$ 6,263	\$ 9,013	\$ 9,074
<b>Total Operating Expense</b>		<b>\$ 39,888</b>	<b>\$ 43,299</b>	<b>\$ 74,944</b>	<b>\$ 87,452</b>	<b>\$ 34,878</b>

<b>Total Expenditures</b>		<b>\$ 257,166</b>	<b>\$ 166,704</b>	<b>\$ 201,876</b>	<b>\$ 260,017</b>	<b>\$ 243,257</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ (205,811)</b>	<b>\$ (78,026)</b>	<b>\$ (63,316)</b>	<b>\$ (169,517)</b>	<b>\$ (146,007)</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: BUILDING INSPECTION

FUND: 01 DEPT: 150

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	CC Approved FY 2012-13	CC Approved Annual Salary
<b>Existing Positions:</b>							
Admin Service Director/Finance Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Community Development Director	Contract	0.25	0.17	0.00	0.30	0.40	\$ 43,554
Chief Building Inspector	9	0.00	0.00	0.00	0.00	0.00	\$ -
Building Inspector II	44	0.70	1.00	1.00	1.00	1.00	\$ 65,483
Building Inspector I	40	0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.50	0.50	0.50	0.50	0.50	\$ 19,529
Permit Technician	27	0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		1.45	1.67	1.50	1.80	1.90	\$ 128,565
<b>Requested Reclassifications:</b>							
<b>Total Reclassifications:</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		1.45	1.67	1.50	1.80	1.90	\$ 128,565

HOURLY EMPLOYEES

Position Title	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	No. of Hours	CC Approved
Extra Help Building Inspector	\$ -	\$ 10,000	\$ 30,000	\$ 10,000		
<b>Total Hourly Employees</b>	\$ -	\$ 10,000	\$ 30,000	\$ 10,000		\$ -

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

DEPARTMENT DESCRIPTION:

The Management Information Systems department provides support for the entire City's computer network, computer systems, and telecommunications; including the Voice Over IP and cellular communication.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Implemented help desk work order system.
- 2) Completed all preliminary tasks for migration to new City website.
- 3) Implemented Active Sync with Direct Push for Window Mobile Cellular Phones.
- 4) Completed upgrade of MUNIS to version 6.2e.
- 5) Completed all preliminary tasks for replacement of aging primary server.
- 6) Implemented SOPHOS Anti-Spam security gateway device.
- 7) Upgraded Antivirus server to new server.

FISCAL YEAR OBJECTIVES

- 1) Install new primary server. (Q1)
- 2) Convert old primary server to back-up server for print and job back-up. (Q1)
- 3) Relocate server equipment and IT office to City Hall. (Q1)
- 4) Add City Forms section to website (Q2)
- 5) Add updated demographic information to website. (Q2)
- 6) Develop protocol for intranet website. (Q2)
- 7) Evaluate City's network infrastructure to determine most cost effective manner to move City forward using technology services.(Q3)
- 8) Develop and implement Disaster Recovery Plan for Information Technology (Q3)
- 9) Perform maintenance and upgrades on City equipment, including servers, computers, printers, copiers and other devices as needed.

MANAGEMENT INFORMATION SYSTEMS



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

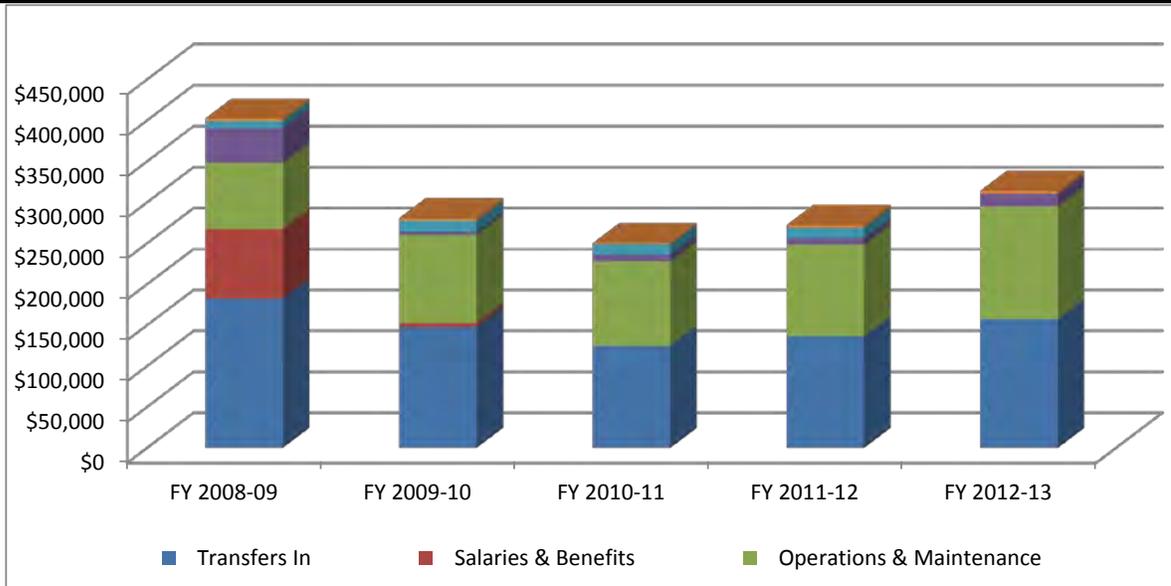
INFORMATION TECHNOLOGY

FUND: 01

DEPT: 155

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 182,279	\$ 147,588	\$ 125,089	\$ 136,119	\$ 157,043
<b>Total Revenue</b>	\$ 182,279	\$ 147,588	\$ 125,089	\$ 136,119	\$ 157,043
<b>Expenditures:</b>					
Salaries & Benefits	\$ 85,057	\$ 4,953	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 80,669	\$ 107,598	\$ 102,948	\$ 112,000	\$ 138,000
Capital Outlay	\$ 42,241	\$ 3,777	\$ 7,862	\$ 8,000	\$ 15,000
Debt Service	\$ 9,141	\$ 13,198	\$ 12,728	\$ 12,729	\$ -
Transfers Out	\$ 2,942	\$ 3,390	\$ 1,551	\$ 3,390	\$ 4,043
<b>Total Expenditures</b>	\$ 220,051	\$ 132,917	\$ 125,089	\$ 136,119	\$ 157,043
<b>Total Surplus or (Deficit)</b>	\$ (37,772)	\$ 14,671	\$ (0)	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	1.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Information Technology Fund 01-155	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Transfer In - MIS Fees	31310	\$ 182,279	\$ 147,588	\$ 125,089	\$ 136,119	\$ 157,043
<b>Total Revenue</b>		<b>\$ 182,279</b>	<b>\$ 147,588</b>	<b>\$ 125,089</b>	<b>\$ 136,119</b>	<b>\$ 157,043</b>
Salary	50010	\$ 60,123	\$ 3,614	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings Paid	50065	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 4,669	\$ 277	\$ -	\$ -	\$ -
Retirement	50110	\$ 11,652	\$ 540	\$ -	\$ -	\$ -
Group Insurance	50120	\$ 8,613	\$ 522	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ 85,057</b>	<b>\$ 4,953</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ 910	\$ -	\$ -	\$ -	\$ -
Computer Supplies	50310	\$ 3,692	\$ 173	\$ -	\$ -	\$ -
Professional Services	50460	\$ 2,819	\$ 49,216	\$ 49,544	\$ 62,000	\$ 78,000
Equipment Repair	50530	\$ 4,229	\$ 3,051	\$ 105	\$ 5,000	
Capital Outlay	52040	\$ 42,241	\$ 3,777	\$ 7,862	\$ 8,000	\$ 15,000
Liability Insurance	52120	\$ 1,991	\$ 2,046	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ 1,608	\$ 836	\$ -	\$ -	\$ -
Maintenance Agreements	52300	\$ 65,419	\$ 52,275	\$ 53,299	\$ 45,000	\$ 60,000
Capital Lease- Principal	54040	\$ 8,114	\$ 11,908	\$ 12,118	\$ 12,171	\$ -
Capital Lease-Interest	54050	\$ 1,027	\$ 1,290	\$ 610	\$ 558	\$ -
Transfer Out - Facilities	80550	\$ 2,942	\$ 3,390	\$ 1,551	\$ 3,390	\$ 4,043
<b>Total Operating Expense</b>		<b>\$ 134,994</b>	<b>\$ 127,964</b>	<b>\$ 125,089</b>	<b>\$ 136,119</b>	<b>\$ 157,043</b>
<b>Total Expenditures</b>		<b>\$ 220,051</b>	<b>\$ 132,917</b>	<b>\$ 125,089</b>	<b>\$ 136,119</b>	<b>\$ 157,043</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (37,772)</b>	<b>\$ 14,671</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>

Capital Outlay -52040	CC Approved
Upgrade server for phone system.	\$ 15,000
<b>Total Capital Outlay</b>	<b>\$ 15,000</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: INFORMATION TECHNOLOGY

FUND: 01      DEPT: 150

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Yrly Salary
<b>Existing Positions:</b>							
Admin Serv Dir/Finance Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Technical Support Specialist I	47	1.00	0.00	0.00	0.00	0.00	\$ -
Finance Specialist		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		1.00	0.00	0.00	0.00	0.00	\$ -
<b>Requested New Positions:</b>							
<b>Total Requested Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		1.00	0.00	0.00	0.00	0.00	\$ -



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013

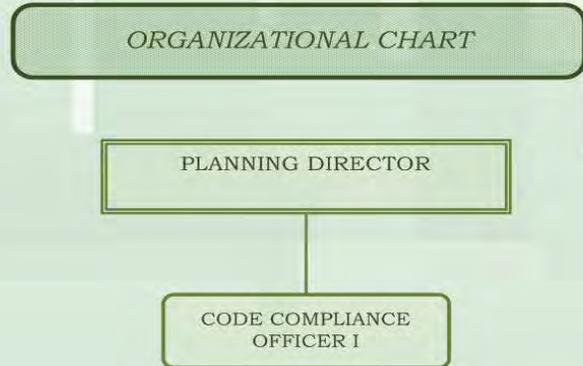


ROGER MOBLEY  
Planning Director



VACANT  
Code Compliance  
Officer I

**CODE COMPLIANCE**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: CODE COMPLIANCE

FUND: 01

DEPT: 160

**DIVISION DESCRIPTION:**

The Code Compliance Division is within the Community Development Department. The primary focus of the Code Compliance Division is to assure compliance with City codes and ordinances through a cooperative relationship with the citizens of Wasco. The Code Compliance Division and its staff act as a liaison between the City and the community, helping residents and businesses comply with City codes and ordinances. The Code Compliance Division also enjoys a close partnership with the Kern County Sheriff's Department in many law enforcement functions and community activities.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

FISCAL YEAR OBJECTIVES

- 1) Improve Code Enforcement and Notification Process.
  - Update procedures to clarify and streamline the code enforcement violation and abatement process.
  - Update notice templates
  - Development of a Procedures Manual for Code Enforcement to outline purpose, procedures and performance measures
- 2) Proactively enforce codes and ordinances in the City of Wasco.
  - Hold two community clean-up days.
  - Develop information brochures to improve public education of codes and ordinances and focus on prevention of violations
- 3) Maintain working relationship with Kern County Sheriff's Department.
  - Continue to work with Sheriff's Department on shared enforcement actions.
- 4) Maintain professional memberships and professional certifications for staff and encourage ongoing training opportunities.
  - Maintain budget for membership and certification dues.
  - Maintain budget for training and travel expenses.

	Actual 2003-2004	Actual 2004-2005
1. Concerns taken	1484	1520
Concerns responded	1460	1490
Effectiveness	98%	98%
2. Community Clean-Up events	2	2
Actual	2	1
Effectiveness	100%	50%
3. Bike Safety Presentations	2	2
Actual	3	3
Effectiveness	150%	150%

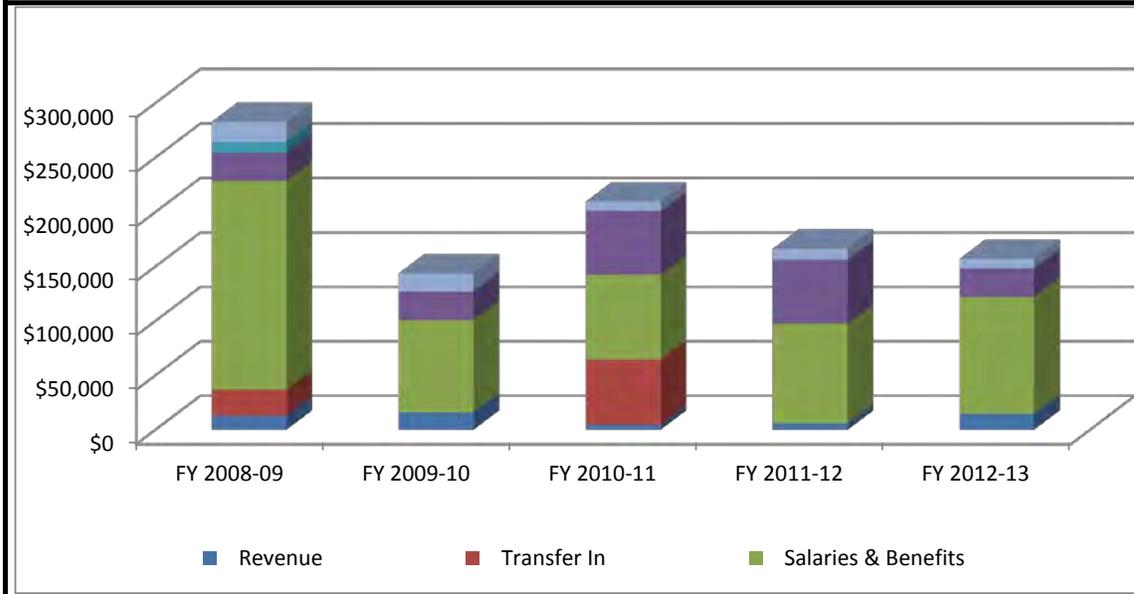
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

CODE COMPLIANCE

FUND: 01 DEPT: 160

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 12,559	\$ 16,060	\$ 4,383	\$ 6,000	\$ 14,500
Transfer In	\$ 24,280	\$ -	\$ 60,000	\$ -	\$ -
<b>Total Revenue</b>	\$ 36,839	\$ 16,060	\$ 64,383	\$ 6,000	\$ 14,500
<b>Expenditures:</b>					
Salaries & Benefits	\$ 191,843	\$ 84,727	\$ 77,878	\$ 91,440	\$ 107,563
Operations & Maintenance	\$ 25,513	\$ 26,264	\$ 58,796	\$ 58,684	\$ 26,257
Capital Outlay	\$ 10,092	\$ -	\$ -	\$ -	\$ 450
Debt Service					\$ -
Transfer Out	\$ 18,292	\$ 16,544	\$ 8,395	\$ 10,083	\$ 8,232
<b>Total Expenditures</b>	\$ 245,741	\$ 127,535	\$ 145,069	\$ 160,207	\$ 142,502
<b>Total Surplus or (Deficit)</b>	\$ (208,902)	\$ (111,475)	\$ (80,686)	\$ (154,207)	\$ (128,002)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.15	1.25	1.00	1.20	1.10
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Code Compliance Fund 01-160	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Code Violations Revenue	30480	\$ 11,851	\$ 16,517	\$ 4,383	\$ 6,000	\$ 6,000
Weed Abatement Revenue	30485	\$ 708	\$ -	\$ -		\$ 7,500
Bike Helmets TDA	38000	\$ -	\$ (457)	\$ -	\$ -	\$ 1,000
Transfer In RDA	38005	\$ 24,280	\$ -	\$ -	\$ -	\$ -
Transfer In Sanitation	38010	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In Water	38030	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In Street	38045	\$ -	\$ -	\$ -	\$ -	\$ -
OPTI09CDBG	38094	\$ -	\$ -	\$ 60,000		
Transfer In General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 36,839</b>	<b>\$ 16,060</b>	<b>\$ 64,383</b>	<b>\$ 6,000</b>	<b>\$ 14,500</b>

Salary	50010	\$ 127,900	\$ 52,931	\$ 49,513	\$ 58,161	\$ 62,134
Extra Help	50060	\$ -	\$ -	\$ -		\$ 10,000
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ 1,176	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 9,903	\$ 4,077	\$ 3,737	\$ 4,449	\$ 4,753
Retirement	50110	\$ 24,720	\$ 9,882	\$ 9,691	\$ 11,632	\$ 16,209
Group Insurance	50120	\$ 27,776	\$ 17,662	\$ 14,761	\$ 17,023	\$ 14,292
Boot Allowance	50125	\$ 368	\$ 175	\$ 175	\$ 175	\$ 175
<b>Total Salary &amp; Benefits</b>		<b>\$ 191,843</b>	<b>\$ 84,727</b>	<b>\$ 77,878</b>	<b>\$ 91,440</b>	<b>\$ 107,563</b>

Uniform Allowance	50130	\$ -	\$ -	\$ -	\$ -	\$ -
Training & Travel	50230	\$ -	\$ 422	\$ 51	\$ 500	\$ 750
Communication Cell	50285	\$ 1,668	\$ 1,208	\$ 921	\$ 1,580	\$ 850
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ 1,247	\$ 569	\$ 406	\$ 500	\$ 500
Fuel	50320	\$ 3,062	\$ 1,613	\$ 1,026	\$ 1,500	\$ 2,000
Dues	50330	\$ 810	\$ 75	\$ 200	\$ 225	\$ 125
Uniform Cleaning	50370	\$ 601	\$ 552	\$ 605	\$ 600	\$ 600
Tools	50380					\$ 100
Professional Services	50460	\$ -	\$ 13,774	\$ 45,893	\$ 43,500	\$ 4,800
Miscellaneous	52030	\$ -	\$ -	\$ -		\$ 750
Capital Outlay	52040	\$ 10,092	\$ -	\$ -	\$ -	\$ 450
Liability Insurance	52120	\$ 8,415	\$ 3,968	\$ 3,199	\$ 3,517	\$ 3,262
Workers Compensation Insurance	52190	\$ 7,476	\$ 4,081	\$ 2,549	\$ 2,662	\$ 3,020
Community Projects	52225	\$ 114	\$ -	\$ -	\$ 500	\$ 1,000
Weed Abatement	52230	\$ 2,000	\$ -	\$ 3,750	\$ 3,300	\$ 7,500
Temporary-Destitute Housing	52245	\$ 120	\$ -	\$ 198	\$ 300	\$ -
Bike Helmets TDA Grant Expense	52255	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Oper. Trans Out-Shop	80200	\$ 4,077	\$ 8,032	\$ 2,929	\$ 3,348	\$ 1,813
Transfer Out - Facilities	80550	\$ 6,771	\$ 2,221	\$ 2,247	\$ 3,234	\$ 1,800
Trans Out-Information Technology	81400	\$ 7,444	\$ 6,291	\$ 3,220	\$ 3,501	\$ 4,619
<b>Total Operating Expense</b>		<b>\$ 53,898</b>	<b>\$ 42,808</b>	<b>\$ 67,191</b>	<b>\$ 68,767</b>	<b>\$ 34,939</b>

<b>Total Expenditures</b>		<b>\$ 245,741</b>	<b>\$ 127,535</b>	<b>\$ 145,069</b>	<b>\$ 160,207</b>	<b>\$ 142,502</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ (208,902)</b>	<b>\$ (111,475)</b>	<b>\$ (80,686)</b>	<b>\$ (154,207)</b>	<b>\$ (128,002)</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: CODE COMPLIANCE

FUND: 01      DEPT: 160

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Serv /Finance Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Planning Director	Contract	0.15	0.25	0.00	0.20	0.10	\$ 10,889
Code Compliance Officer II	44	1.00	0.00	0.00	0.00	0.00	\$ -
Code Compliance Officer I	40	1.00	1.00	1.00	1.00	1.00	\$ 51,246
<b>Total Existing Positions</b>		2.15	1.25	1.00	1.20	1.10	\$ 62,134
<b>Requested Reclassifications:</b>							
<b>Total Reclassified Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.15	1.25	1.00	1.20	1.10	\$ 62,134

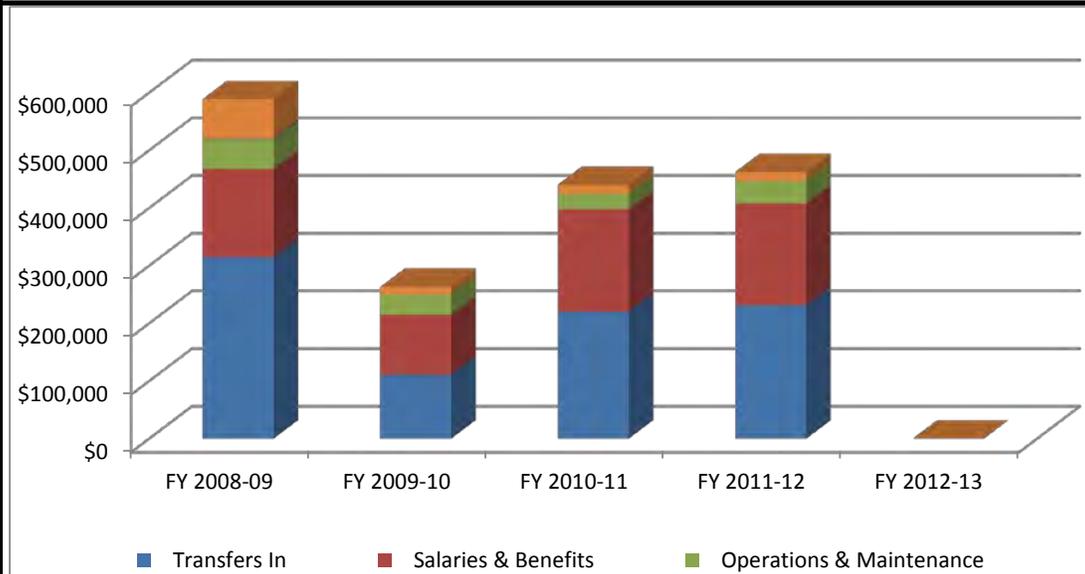
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENTAL SUMMARY BUDGET

ECONOMIC DEVELOPMENT DEPART.

FUND: 01 DEPT: 165

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 314,287	\$ 110,559	\$ 220,052	\$ 231,142	\$ -
<b>Total Revenue</b>	\$ 314,287	\$ 110,559	\$ 220,052	\$ 231,142	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ 152,951.03	\$ 103,632.11	\$ 176,929.48	\$ 175,928.00	\$ -
Operations & Maintenance	\$ 51,156.83	\$ 36,103.88	\$ 27,225.67	\$ 38,862.00	\$ -
Capital Outlay	\$ 2,370.76	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 67,700	\$ 12,417	\$ 15,897	\$ 16,352	\$ -
<b>Total Expenditures</b>	\$ 274,179	\$ 152,153	\$ 220,052	\$ 231,142	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 40,109	\$ (41,594)	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	1.75	1.90	1.90	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Economic Development Dept. Fund 01-165	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Council Approved FY 2012-13
Transfer In - RDA	38005	\$ 289,627	\$ 110,559	\$ 220,052	\$ 231,142	\$ -
Transfer In - RDA Admin Fees	38006	\$ 24,660	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 314,287</b>	<b>\$ 110,559</b>	<b>\$ 220,052</b>	<b>\$ 231,142</b>	<b>\$ -</b>
Salary	50010	\$ 103,321	\$ 71,560	\$ 123,667	\$ 116,086	\$ -
Overtime	50050	\$ -	\$ -	\$ -		
FICA	50090	\$ 7,200	\$ 5,535	\$ 8,690	\$ 8,881	\$ -
Retirement	50110	\$ 21,417	\$ 12,985	\$ 24,234	\$ 27,228	\$ -
Group Insurance	50120	\$ 21,013	\$ 13,552	\$ 20,339	\$ 23,733	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ 152,951</b>	<b>\$ 103,632</b>	<b>\$ 176,929</b>	<b>\$ 175,928</b>	<b>\$ -</b>
Training and Travel	50230	\$ 9,786	\$ 4,995	\$ 2,247	\$ 10,000	\$ -
Communication	50280	\$ 2,436	\$ 403	\$ 401	\$ 500	\$ -
Communication - Cell	50285	\$ 930	\$ 840	\$ 860	\$ 840	\$ -
Postage	50290	\$ 798	\$ 660	\$ 710	\$ 800	\$ -
Office Supplies	50310	\$ 328	\$ 131	\$ 22	\$ 1,000	\$ -
Dues	50330	\$ 2,945	\$ 1,070	\$ 935	\$ 1,000	\$ -
Professional Services	50460	\$ 11,837	\$ 8,090	\$ 5,564	\$ 6,500	\$ -
Marketing/ Advertising	52030	\$ 15,350	\$ 12,121	\$ 8,839	\$ 10,000	\$ -
Capital Outlay	52040	\$ 2,371	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 3,545	\$ 4,012	\$ 4,256	\$ 4,680	\$ -
Workers Compensation Ins.	52190	\$ 3,203	\$ 3,783	\$ 3,391	\$ 3,542	\$ -
Oper. Trans Out - Indirect Cost Allocation	80060	\$ 53,385	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out - Facility Maint.	80550	\$ 10,143	\$ 9,271	\$ 11,450	\$ 11,450	\$ -
Oper. Trans Out-Information Technology	81400	\$ 4,172	\$ 3,146	\$ 4,447	\$ 4,902	\$ -
<b>Total Operating Expense</b>		<b>\$ 121,228</b>	<b>\$ 48,521</b>	<b>\$ 43,123</b>	<b>\$ 55,214</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 274,179</b>	<b>\$ 152,153</b>	<b>\$ 220,052</b>	<b>\$ 231,142</b>	<b>\$ -</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 40,109</b>	<b>\$ (41,594)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

THE CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

ECONOMIC DEVELOPMENT DEPARTMENT

SALARIED EMPLOYEES

FUND: 01 DEPT: 165

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
City Manager	Contract	0.25	0.25	0.25	0.00	0.00	\$ -
Economic Development Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Economic Development Coordinator	40	1.00	1.00	1.00	0.00	0.00	\$ -
Housing & Redevelopment Coordinator	44	0.25	0.40	0.40	0.00	0.00	\$ -
Executive Secretary	33	0.25	0.25	0.25	0.00	0.00	\$ -
Administrative Assistant I	29	0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		1.75	1.90	1.90	0.00	0.00	\$ -
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salaried Employees</b>		1.75	1.90	1.90	0.00	0.00	\$ -



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



ROGER MOBLEY  
Planning Director

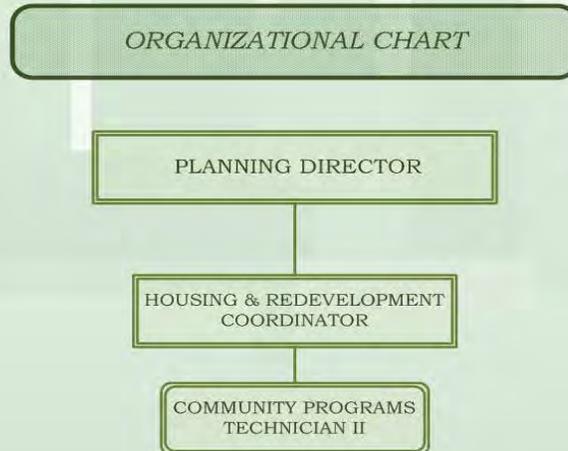


YVETTE LITTEN  
Housing & Redevelopment  
Coordinator



DELIA FELIX  
Community Programs  
Technician II

**HOUSING AND COMMUNITY PROGRAMS**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: HOUSING & COMMUNITY PROGRAMS

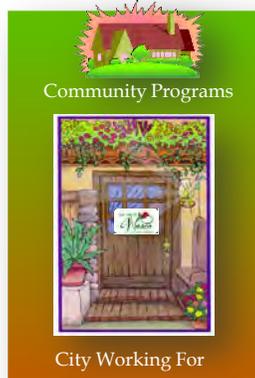
FUND: 01 DEPT: 170

**DEPARTMENT DESCRIPTION:**

The Housing & Community Programs Division exists to administer Housing Grants and Community Programs to the local citizens. The Division currently offers low income housing rehabilitation loans, First Time Homebuyer Down Payment Assistance Loans, home accessibility grants, and in-fill sidewalk grants to rehab recipients, helping to eliminate neighborhood blight. New programs and funding sources are constantly being pursued. With the price of housing making home ownership an almost unattainable goal- new programs are needed to help our low-income families attain the dream. The City's Redevelopment Agency offers funding support to the programs and allows the Housing & Community Programs to meet its constant goal of improving neighborhoods- one house at a time.

**GOALS & OBJECTIVES**

- 1) Meet all reporting requirements for all grants. (Q1, Q2, Q3, and Q4)
- 2) Market Home FTHB Down Payment Assistance Program. (Q1)
- 3) Prepare and work on items needed for audit. (Q1)
- 4) Perform the annual verification process for all grants and prepare and mail borrowers 1098 forms. (Q3)
- 5) Attend any needed grant training and continue to pursue new funds and programs.
- 6) Completion of grant funded Housing Conditions Survey.
- 7) Offer First Time Home Buyers (FTHB) education courses as needed.



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

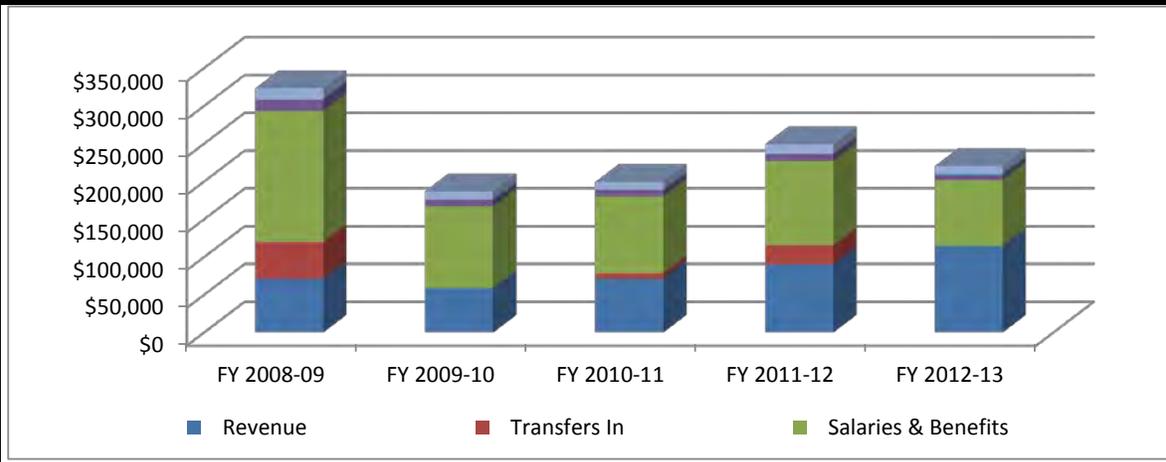
HOUSING & COMMUNITY PROGRAMS

FUND: 01

DEPT: 170

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 71,464	\$ 58,984	\$ 71,527	\$ 90,200	\$ 114,432
Transfers In	\$ 48,365	\$ -	\$ 7,434	\$ 25,000	\$ -
<b>Total Revenue</b>	\$ 119,828	\$ 58,984	\$ 78,961	\$ 115,200	\$ 114,432
<b>Expenditures:</b>					
Salaries & Benefits	\$ 173,888	\$ 108,276	\$ 101,364	\$ 112,262	\$ 87,785
Operations & Maintenance	\$ 15,045	\$ 8,633	\$ 8,779	\$ 9,049	\$ 6,509
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 1,775
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ 14,248	\$ 11,322	\$ 10,083	\$ 12,755	\$ 9,803
<b>Total Expenditures</b>	\$ 203,181	\$ 128,230	\$ 120,226	\$ 134,066	\$ 105,872
<b>Total Surplus or (Deficit)</b>	\$ (83,353)	\$ (69,247)	\$ (41,265)	\$ (18,866)	\$ 8,560

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.75	1.65	1.55	2.05	1.15
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT OBJECT DETAIL BUDGET

HOUSING & COMMUNITY PROGRAMS Fund 01-170	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Miscellaneous Revenue	30130	\$ -	\$ -	\$ 50	\$ -	\$ -
CALHome Reuse- Loan Servicing Fee	332251	\$ 825	\$ 1,064	\$ 2,253	\$ 1,000	\$ 3,382
CALHome 2005- Loan Servicing Fee	332252	\$ 32	\$ 100	\$ 50	\$ 100	\$ -
CALHome 2006- Loan Servicing	332253	\$ -	\$ 83	\$ 132	\$ 100	\$ -
Begin Loan Servicing	332254	\$ 51	\$ 51	\$ -		\$ 50
Oper. Transfer In- RDA 20% Set A Side	33240	\$ -	\$ -	\$ -	\$ -	\$ -
CDBG RLA-General Administration	332501	\$ -	\$ -	\$ -	\$ 24,000	\$ -
CDBG RLA-Activity Delivery	332601	\$ -	\$ -	\$ -	\$ -	\$ -
CALHome Reuse- Activity Delivery	332602	\$ -	\$ 1,803	\$ 18,056	\$ 25,000	\$ -
CALHome 2005- Activity Delivery	332603	\$ 28,272	\$ -	\$ -	\$ -	\$ -
CALHome 2006- Activity Delivery	332604	\$ 16,735	\$ 20,192	\$ 48,242	\$ 40,000	\$ -
05 General Administration	332605	\$ -	\$ -	\$ -	\$ -	\$ -
2007 Home Grant General Administration	332606	\$ -	\$ 20,000		\$ -	\$ -
2007 Home Grant Activity Delivery	332607	\$ 25,550	\$ 15,692	\$ 2,744	\$ -	\$ -
09 CBDG Act. Delivery	332608					\$ 22,500
09 CBDG Gen Admin	332609					\$ 22,500
10 CBDG Gen Admin	332611					\$ 35,000
11 HOME Gen Admin	332613					\$ 20,000
08 EDEF 5879 Gen Admin	332615					\$ 2,500
09 EDEF 6536 Act Delivery	332616					\$ 3,750
09 EDEF 6536 Gen Admin	332617					\$ 3,750
11 PTECH 7463 Gen Admin	332621					\$ 1,000
Oper. Transfer In RDA	38005	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Transfer In-CIP	38075	\$ 660	\$ -	\$ -	\$ -	\$ -
Oper Trans In- 05 CalHome	38091	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In- Misc. Grants	38093	\$ -	\$ -	\$ -	\$ 25,000	\$ -
OPTI09CDBG	38094			\$ 7,434		
Oper. Transfer In- Home Grant	38095	\$ 23,748	\$ -	\$ -	\$ -	\$ -
Oper. Transfer In 04 CalHome	38097	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Transfer In- 05 CDBG Grant	38098	\$ 23,956	\$ -	\$ -	\$ -	\$ -
Oper. Transfer In CDBG-RLA	38099	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 119,828</b>	<b>\$ 58,984</b>	<b>\$ 78,961</b>	<b>\$ 115,200</b>	<b>\$ 114,432</b>
Salary	50010	\$ 115,018	\$ 72,037	\$ 69,053	\$ 72,692	\$ 59,777
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings	50065	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 8,638	\$ 5,512	\$ 5,281	\$ 5,561	\$ 4,573
Retirement	50110	\$ 23,709	\$ 13,014	\$ 13,374	\$ 14,538	\$ 14,636
Group Insurance	50120	\$ 26,524	\$ 17,713	\$ 13,655	\$ 19,471	\$ 8,799
<b>Total Salary &amp; Benefits</b>		<b>\$ 173,888</b>	<b>\$ 108,276</b>	<b>\$ 101,364</b>	<b>\$ 112,262</b>	<b>\$ 87,785</b>
Training and Travel	50230	\$ 5,579	\$ 992	\$ 1,095	\$ 1,100	\$ 950
Communication Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ 329	\$ 285	\$ 85	\$ 200	\$ 250
Supplies	50310	\$ 300	\$ 432	\$ 185	\$ 500	\$ 500
Professional Services	50460	\$ 555	\$ 256	\$ 1,849	\$ 1,600	\$ 500
RDA 20% Grant Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/ Advertising	52030	\$ 1,417	\$ 1,000	\$ 777	\$ 500	\$ 500
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ 1,775
Liability Insurance	52120	\$ 3,595	\$ 2,917	\$ 2,666	\$ 2,931	\$ 3,410
Workers Compensation Insurance	52190	\$ 3,270	\$ 2,750	\$ 2,123	\$ 2,218	\$ 399
Oper. Trans. Out-Facilities	80550	\$ 6,804	\$ 5,031	\$ 5,092	\$ 7,328	\$ 3,798
Trans Out-Information Technology	81400	\$ 7,444	\$ 6,291	\$ 4,991	\$ 5,427	\$ 6,005
<b>Total Operating Expense</b>		<b>\$ 29,293</b>	<b>\$ 19,955</b>	<b>\$ 18,862</b>	<b>\$ 21,804</b>	<b>\$ 18,087</b>
<b>Total Expenditures</b>		<b>\$ 203,181</b>	<b>\$ 128,230</b>	<b>\$ 120,226</b>	<b>\$ 134,066</b>	<b>\$ 105,872</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ (83,353)</b>	<b>\$ (69,247)</b>	<b>\$ (41,265)</b>	<b>\$ (18,866)</b>	<b>\$ 8,560</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION:

HOUSING & COMMUNITY PROGRAMS

SALARIED EMPLOYEES

FUND: 01

DEPT: 170

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Admin Service/Finance Director	Contract	0.10	0.00	0.00	0.00	0.00	\$ -
Finance Director	Contract	0.00	0.00	0.00	0.10	0.00	\$ -
Assistant City Manager	Contract	0.00	0.10	0.00	0.00	0.00	\$ -
Housing & Redev Coordinator	44	0.70	0.55	0.55	0.95	0.85	\$ 48,081
Building Inspector II	44	0.30	0.00	0.00	0.00	0.00	\$ -
Grant Administrator/ Internal Audit	34	0.65	0.00	0.00	0.00	0.00	\$ -
Community Programs Supervisor	33	0.00	0.00	0.00	0.00	0.00	\$ -
Community Programs Technician II	29	1.00	1.00	1.00	1.00	0.30	\$ 11,696
Community Programs Technician I	23	0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		2.75	1.65	1.55	2.05	1.15	\$ 59,777
<b>Reclassification and New Positions:</b>							
<b>Total Reclassified and New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.75	1.65	1.55	2.05	1.15	\$ 59,777

# ***PUBLIC WORKS***

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## **OVERVIEW**

The following section will cover all Public Works Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Street**
2. **TDA Street Local Fund** – Transportation and Street Construction dollars allocated by the Kern Council of Governments.
3. **Lighting and Landscaping Maintenance District**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



WARREN CRAIG  
Streets Supervisor



LESLIE HINOJOSA  
Clerk



VACANT  
Street Maintenance  
Technician II



NORMAN MUNGLE  
Street Maintenance  
Technician II



CRISTIFER BOREN  
Street Maintenance  
Technician II



CHARLES ADAMS  
Street Maintenance  
Technician I



SERGIO GARZA  
Street Maintenance  
Technician I

**STREETS**

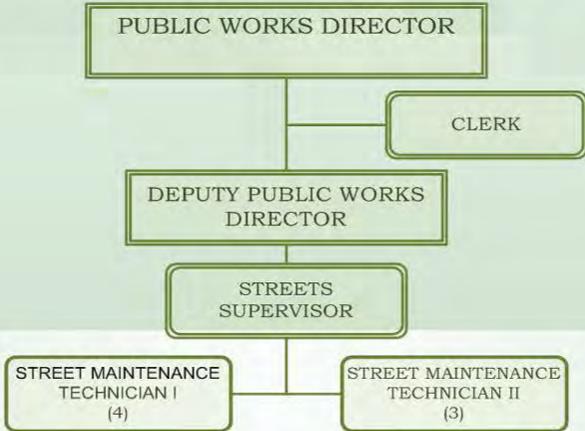


VANCANT  
Street Maintenance  
Technician I



CHRISTOPHER SHAW  
Street Maintenance  
Technician I

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: STREET

FUND: 10

DEPT: 200

**DIVISION DESCRIPTION:**

The second largest section of the Public Works Department is the Streets Division, which is responsible for maintaining all City streets, traffic signals, street lights and signs. The division also maintains streets in the Central Business District and public parking lots.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Centerline striped 69,000 LF of asphalt road throughout the city.
- 2) Crack sealed 14 lane miles of asphalt road.
- 3) Reconstructed 1,200 LF of storm drain line.
- 4) Repaired and performed maintenance on 86 street lights.



FISCAL YEAR OBJECTIVES

- 1) Crack seal 20 lane miles of residential road.
- 2) Stripe the centerline of roads within the city.
- 3) Complete the construction on the alleyway behind Burger King.
- 4) Shoulder back 78,000 LF of roadway shoulders.

	Actual FY 2006/07	Actual FY 2007/08	Actual FY 2008/09	Actual FY 2009/10
Zero loss time accidents/injuries	2	1	3	5
Number of service order responses	347	75	352	415
Number of street signs replaced	140	17	45	61
Square feet of graffiti removed	8,246	10,000	18,000	14,256
Miles of City streets rejuvenated w/Topier	4	-	-	-
Number of Trees Planted	31	10	17	67

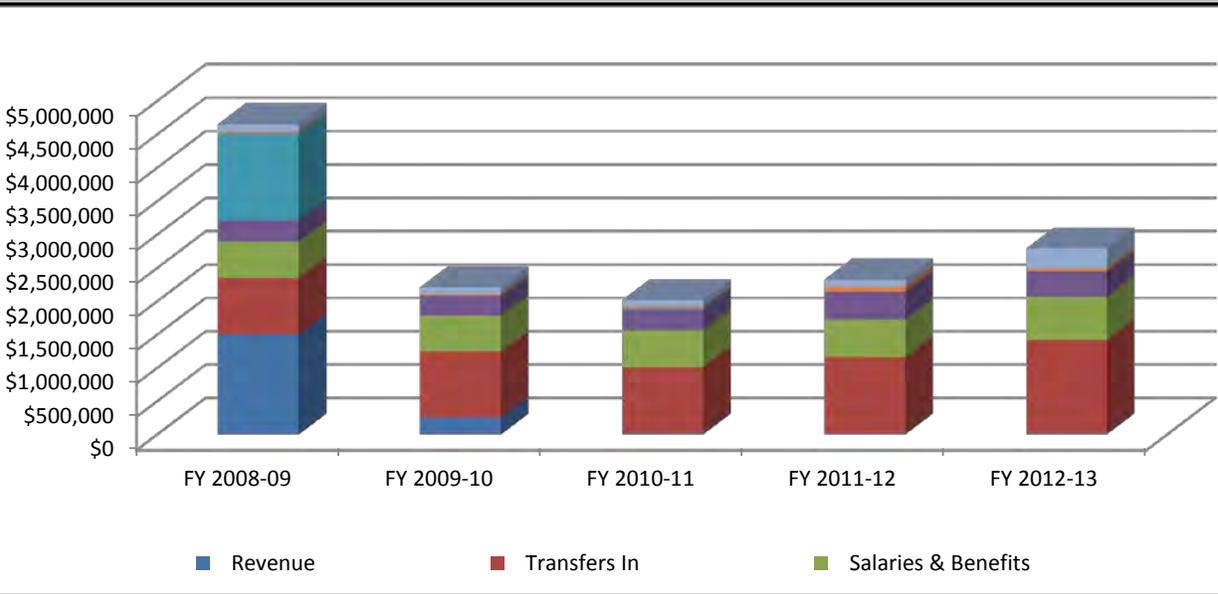
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: STREET

FUND: 10 DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 1,499,677	\$ 256,926	\$ 21,996	\$ 13,440	\$ 19,800
Transfers In	\$ 849,559	\$ 985,647	\$ 988,613	\$ 1,141,449	\$ 1,396,065
<b>Total Revenue</b>	<b>\$ 2,349,236</b>	<b>\$ 1,242,573</b>	<b>\$ 1,010,609</b>	<b>\$ 1,154,889</b>	<b>\$ 1,415,865</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 542,962	\$ 541,162	\$ 555,546	\$ 571,311	\$ 651,890
Operations & Maintenance	\$ 324,170	\$ 296,800	\$ 308,807	\$ 421,603	\$ 382,893
Capital Outlay	\$ 1,297,974	\$ 3,218	\$ 23,856	\$ -	\$ -
Debt Service	\$ 24,543	\$ 24,543	\$ 24,543	\$ 68,624	\$ 44,081
Transfers Out	\$ 111,642	\$ 101,066	\$ 93,521	\$ 108,028	\$ 295,891
<b>Total Expenditures</b>	<b>\$ 2,301,291</b>	<b>\$ 966,788</b>	<b>\$ 1,006,273</b>	<b>\$ 1,169,566</b>	<b>\$ 1,374,755</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 47,945</b>	<b>\$ 275,785</b>	<b>\$ 4,336</b>	<b>\$ (14,677)</b>	<b>\$ 41,110</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	9.71	8.71	8.73	8.86	9.66
PART TIME	6.00	6.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Street Fund 10-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Street Interest Earned	30090	\$ 2,512	\$ 690	\$ 2,531	\$ 540	\$ 1,500
Street Misc. Revenue	30130	\$ 11,113	\$ 24,874	\$ 14,550	\$ 1,900	\$ 8,000
Improvement Plan Check	30340	\$ -	\$ -	\$ -		
Public Works Improve. Inspect.	30350	\$ -	\$ -			\$ 300
Other Financing Sources	30385	\$ 1,269,629	\$ -	\$ -		
Gas Taxes 2105	30710	\$ -	\$ -	\$ -		
Gas Taxes 2106	30720	\$ -	\$ -	\$ -		
Gas Taxes 2107	30730	\$ -	\$ -	\$ -		
Gas Taxes 2108	30740	\$ -	\$ -	\$ -		
Oversize Load Permits	30745	\$ 516	\$ 954	\$ 416	\$ 1,000	
Traffic Congestion Relief AB2928	30750	\$ 212,399	\$ 230,270	\$ -		
Prop 1B Local Street & Roads	30755	\$ -				
State Hwy Sweeping	30760	\$ -				
Storm Drain	30770	\$ 3,509	\$ 138	\$ 4,499	\$ 10,000	\$ 10,000
Zone of Benefit	31325	\$ -				
TRAN RDA	38005			\$ 23,584		
Operating Transfers In Sanitation	38010	\$ -				
Operating Transfers In WWT	38020	\$ -				
OTIER	38025			\$ 12,155		
Operating Transfers In Water	38030	\$ -				
Operating Trans. In-TDA Street	38050	\$ 849,559	\$ 634,647	\$ 56,246	\$ 427,000	\$ 725,065
Operating Trans. In- Gas Tax	38055	\$ -	\$ 351,000	\$ 896,629	\$ 714,449	\$ 671,000
Operating Transfers MD	38060	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfers General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 2,349,236</b>	<b>\$ 1,242,573</b>	<b>\$ 1,010,609</b>	<b>\$ 1,154,889</b>	<b>\$ 1,415,865</b>

Salary	50010	\$ 364,410	\$ 367,906	\$ 376,127	\$ 376,976	\$ 406,727
Overtime	50050	\$ 1,214	\$ 179	\$ 2,499	\$ 2,000	\$ 2,500
Extra Help	50060	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings Paid	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ 156	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 27,924	\$ 28,160	\$ 28,258	\$ 28,839	\$ 31,115
Retirement	50110	\$ 74,374	\$ 69,331	\$ 76,712	\$ 78,340	\$ 102,506
Group Insurance	50120	\$ 73,429	\$ 73,985	\$ 70,346	\$ 83,581	\$ 107,502
Boot Allowance	50125	\$ 1,454	\$ 1,600	\$ 1,604	\$ 1,575	\$ 1,540
<b>Total Salary &amp; Benefits</b>		<b>\$ 542,962</b>	<b>\$ 541,162</b>	<b>\$ 555,546</b>	<b>\$ 571,311</b>	<b>\$ 651,890</b>

Training and Travel	50230	\$ 1,028	\$ 1,000	\$ 1,289	\$ 1,500	\$ 1,500
Communications	50280	\$ 9,217	\$ 1,693	\$ 1,818	\$ 2,500	\$ 2,500
Communications - Cell	50285	\$ 182	\$ 168	\$ 168	\$ 500	\$ 300
Postage	50290	\$ -	\$ 300	\$ 350	\$ 400	\$ 350
Office Supplies	50310	\$ 1,956	\$ 2,035	\$ 2,221	\$ 2,000	\$ 2,500
Fuel	50320	\$ 30,467	\$ 26,422	\$ 28,115	\$ 27,000	\$ 27,000
Physicals	50350	\$ 100	\$ 70	\$ 150	\$ 200	\$ 200
Uniform Cleaning Services	50370	\$ 3,474	\$ 3,505	\$ 3,535	\$ 4,000	\$ 4,000
Tools	50380	\$ 200	\$ 954	\$ 818	\$ 1,500	\$ 2,000
Certification	50385	\$ -	\$ -	\$ -	\$ 200	\$ -
Materials	50390	\$ 14,855	\$ 15,064	\$ 19,688	\$ 79,000	\$ 20,000
Publications	50430	\$ 25	\$ 36	\$ 805	\$ 200	\$ 200
Professional Services	50460	\$ 14,215	\$ 22,467	\$ 26,217	\$ 25,000	\$ 10,000
Storm Drains	50540	\$ 2,290	\$ 31,518	\$ 9,661	\$ 10,000	\$ 10,000
Storm Drain SRF Loan Prin.	50560				\$ 35,343	\$ 37,350

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Street Fund 10-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Storm Drain SRF Loan Int.	50570				\$ 8,738	\$ 6,731
Utilities	50580	\$ 10,711	\$ 9,864	\$ 24,344	\$ 15,000	\$ 30,000
Chemicals	50620	\$ 1,882	\$ 2,874	\$ 91	\$ 5,000	\$ 3,000
Patching Material	50630	\$ 18,034	\$ (3,503)	\$ 6,993	\$ 25,000	\$ 20,000
Concrete Repair & Maintenance	50640	\$ 3,424	\$ (8,068)	\$ 2,007	\$ 6,000	\$ 10,000
Concrete Crushing	50641					\$ 20,000
Street Cleaning	50660	\$ -	\$ -	\$ -	\$ -	\$ -
Crack Sealing	50665	\$ 13,942	\$ 8,340	\$ 12,505	\$ 15,000	\$ 10,000
Tree Trimming	50680	\$ 164	\$ -	\$ -	\$ 200	\$ 200
Landscaping & Repair	50690	\$ 7,151	\$ 10,375	\$ 9,924	\$ 10,000	\$ 5,000
Non-Reimbursable Abatement	50700	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Drain Reserve	51040	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Misc.	52030	\$ -	\$ (140)	\$ (117)	\$ 500	\$ 2,000
Capital Outlay	52040	\$ 1,297,974	\$ 3,218	\$ 23,856	\$ -	\$ -
Auditor	52050	\$ 10,911	\$ 8,940	\$ 6,006	\$ 6,000	\$ 4,500
Audit Street Report	52060	\$ -	\$ 1,866	\$ -	\$ -	\$ 1,000
Equipment Rental	52070	\$ 38,752	\$ 8,620	\$ -	\$ 5,000	\$ 1,000
Building Repair Offices	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 3,780	\$ 4,315	\$ 3,967	\$ 5,000	\$ -
Janitorial Supplies	52115	\$ 827	\$ 712	\$ 600	\$ 1,500	\$ -
Liability Insurance	52120	\$ 23,906	\$ 27,142	\$ 27,647	\$ 30,399	\$ 28,647
Traffic Signal Maint.	52180	\$ 5,011	\$ 6,175	\$ 3,359	\$ 4,000	\$ 4,000
Workers Compensation	52190	\$ 21,282	\$ 23,596	\$ 22,023	\$ 23,004	\$ 27,496
Street Lighting	52270	\$ 82,599	\$ 84,363	\$ 90,836	\$ 90,000	\$ 108,000
Alleys	52280	\$ -	\$ 4,518	\$ -	\$ 10,000	\$ 15,000
Capital Lease- Principal	54040	\$ 20,699	\$ 21,600	\$ 22,539	\$ 22,539	\$ -
Capital Lease- Interest	54050	\$ 3,844	\$ 2,943	\$ 2,004	\$ 2,004	\$ -
Safety	55020	\$ 399	\$ 312	\$ 395	\$ 500	\$ 500
Recycling Program	55030	\$ -	\$ -	\$ -	\$ 500	\$ -
Graffiti Removal	55035	\$ 2,970	\$ 1,268	\$ 3,392	\$ 5,000	\$ 2,000
Topien C Road Rejuvenation	55045	\$ 418	\$ -	\$ -	\$ -	\$ 10,000
Transfer Out - Indirect Cost	80060	\$ -	\$ -	\$ -	\$ -	\$ 175,065
Transfer Out - Shop	80200	\$ 79,704	\$ 86,594	\$ 79,382	\$ 90,750	\$ 93,788
Transfer Out - Facilities	80550	\$ 5,347	\$ 5,035	\$ 5,412	\$ 7,789	\$ 8,899
Transfer Out - TDA Street Const.	80900	\$ -	\$ -	\$ -		
Transfer Out - LLMD	81000	\$ -	\$ -	\$ -		
Transfer Out- Engineering	81200	\$ 14,000	\$ -	\$ -		
Trans Out-Information Technology	81400	\$ 12,591	\$ 9,437	\$ 8,726	\$ 9,489	\$ 7,714
Transfer Out - Code Compliance	81420	\$ -	\$ -	\$ -		
Oper Trans Out - Public Transit	81460	\$ -	\$ -	\$ -		\$ 10,425
<b>Total Operating Expense</b>		<b>\$ 1,758,329</b>	<b>\$ 425,626</b>	<b>\$ 450,727</b>	<b>\$ 598,255</b>	<b>\$ 722,865</b>
<b>Total Expenditures</b>		<b>\$ 2,301,291</b>	<b>\$ 966,788</b>	<b>\$ 1,006,273</b>	<b>\$ 1,169,566</b>	<b>\$ 1,374,755</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 47,945</b>	<b>\$ 275,785</b>	<b>\$ 4,336</b>	<b>\$ (14,677)</b>	<b>\$ 41,110</b>

Capital Outlay -52040	CC Approved
Asphalt Patch Truck	\$ 100,000
<b>Total Capital Outlay</b>	<b>\$ 100,000</b>

Existing Capital Lease - 54040	Payment
10 Wheel Dump Truck	\$ -
<b>Total Existing Capital Leases</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: STREET

FUND: 10 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manger	Contract	0.00	0.00	0.13	0.13	0.13	\$ 16,807
Public Works Director	Contract	0.18	0.18	0.00	0.00	0.00	\$ -
Deputy Public Works Director	Contract	0.05	0.05	0.15	0.15	0.15	\$ 15,114
City Operations Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
City Projects Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Street Supervisor	37	1.00	1.00	1.00	1.00	1.00	\$ 55,088
Auto Cad Technician	32	0.00	0.00	0.10	0.10	0.10	\$ 4,416
A/P - P/R - Purchasing	28	0.25	0.25	0.25	0.25	0.25	\$ 11,028
Street Maintenance Technician II	28	3.00	3.00	3.00	3.00	3.00	\$ 124,106
Street Maintenance Tech I	26	5.00	4.00	4.00	4.00	4.80	\$ 172,421
Clerk	23	0.23	0.23	0.23	0.23	0.23	\$ 7,746
Public Works Inspector I		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		9.71	8.71	8.73	8.86	9.66	\$ 406,727
<b>Requested New Positions:</b>							
<b>Total Requested New Positions:</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		9.71	8.71	8.73	8.86	9.66	\$ 406,727

HOURLY EMPLOYEES

Position Title	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	CC Approved
6 Extra Help Summer	\$ 32,640	\$ 32,640	\$ -	\$ -		
<b>Total Hourly Employees</b>	\$ 32,640	\$ 32,640	\$ -	\$ -	0.00	\$ -

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: TDA STREET LOCAL FUND

FUND: 13

DEPT: 200

DIVISION DESCRIPTION:

Every year the City receives an allocation of Transportation Development Act (TDA) street funds held in trust with the Kern Council of Governments (KERN COG). These funds are restricted in their use. Transportation cost has first priority to the TDA apportionment, the balance is used to repair and replacement of local streets. Revenues received from KERN COG are maintained in this fund and transferred to CIP and street funds for repair and maintenance or replacement of streets.

STREET PROJECTS



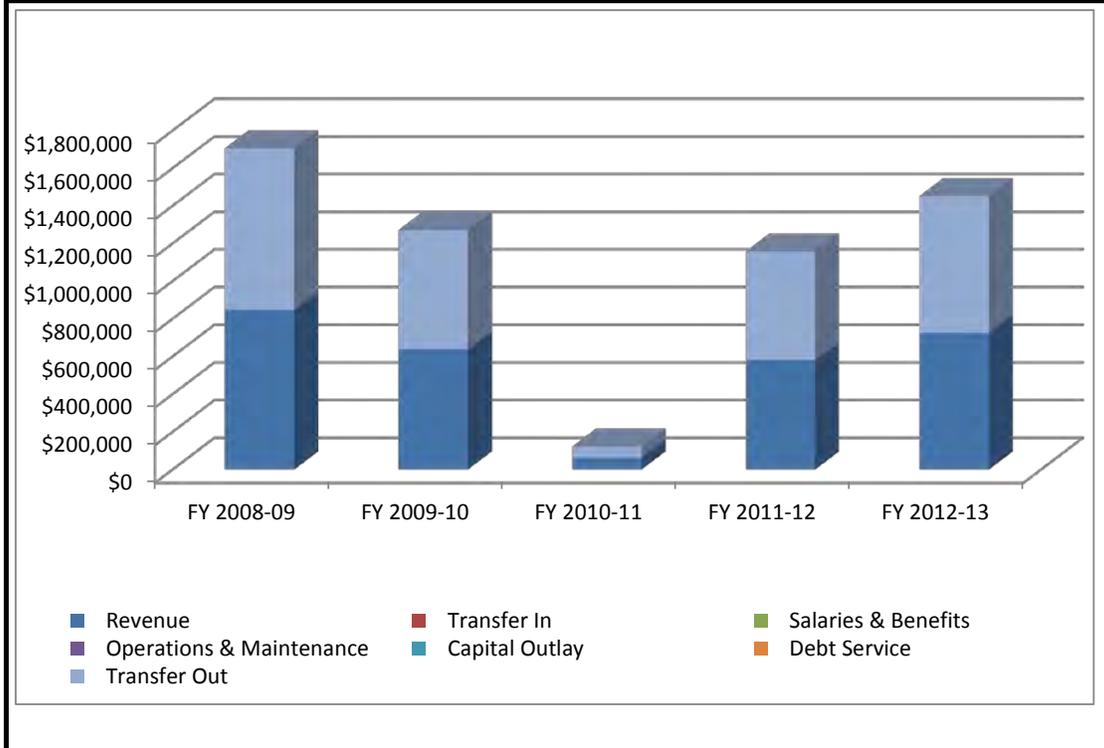
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: TDA STREET FUND

FUND: 13 DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 845,142	\$ 635,439	\$ 60,473	\$ 578,150	\$ 725,065
<b>Transfer In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 845,142	\$ 635,439	\$ 60,473	\$ 578,150	\$ 725,065
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operations &amp; Maintenance</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out</b>	\$ 859,353	\$ 634,647	\$ 59,410	\$ 578,446	\$ 725,065
<b>Total Expenditures</b>	\$ 859,353	\$ 634,647	\$ 59,410	\$ 578,446	\$ 725,065
<b>Total Surplus or (Deficit)</b>	\$ (14,211)	\$ 792	\$ 1,063	\$ (296)	\$ -

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

TDA STREET FUND 13-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ -	\$ -	\$ -	\$ -	\$ -
State Allocation	30910	\$ 845,142	\$ 635,439	\$ 60,473	\$ 578,150	\$ 725,065
<b>Total Revenue</b>		<b>\$ 845,142</b>	<b>\$ 635,439</b>	<b>\$ 60,473</b>	<b>\$ 578,150</b>	<b>\$ 725,065</b>
Operating Transfer Out- CIP	80700	\$ 9,794	\$ -	\$ 3,164	\$ 143,241	\$ -
Operating Transfer Out-CNG	80705	\$ -	\$ -	\$ -	\$ 8,205	\$ -
Operating Transfer Out- Street	80900	\$ 849,559	\$ 634,647	\$ 56,246	\$ 427,000	\$ 725,065
TRNSOUTPUB	81460					\$ -
<b>Total Operating Expense</b>		<b>\$ 859,353</b>	<b>\$ 634,647</b>	<b>\$ 59,410</b>	<b>\$ 578,446</b>	<b>\$ 725,065</b>
<b>Total Expenditures</b>		<b>\$ 859,353</b>	<b>\$ 634,647</b>	<b>\$ 59,410</b>	<b>\$ 578,446</b>	<b>\$ 725,065</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (14,211)</b>	<b>\$ 792</b>	<b>\$ 1,063</b>	<b>\$ (296)</b>	<b>\$ -</b>



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Assistant City Manager



ROBERT WREN  
Deputy Public Works  
Director



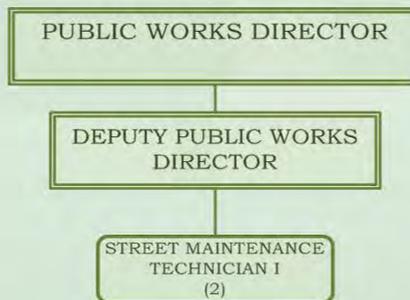
ANGEL SANDOVAL  
Street Maintenance  
Technician I



JESUS CARRIEDO  
Street Maintenance  
Technician I

**LIGHTING AND LANDSCAPING MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14

DEPT: 200

DIVISION DESCRIPTION:

The maintenance district provides service to the six maintenance areas throughout the city, this includes lawn service, tree maintenance, irrigation systems and street light repairs.

MAINTENANCE DISTRICTS & LANDSCAPES

FISCAL YEAR OBJECTIVES

- 1) Maintain the LLMD Landscaping strips around the City.
- 2) Develop new areas of green space such as the new sports complex and mediums



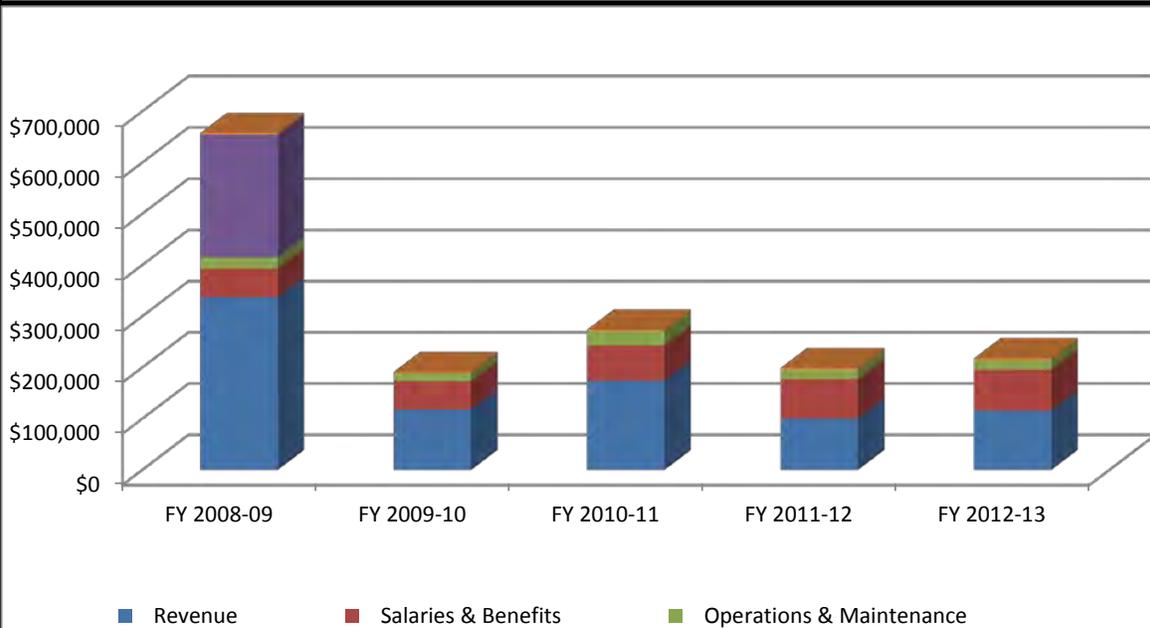
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14 DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 337,063	\$ 117,638	\$ 173,982	\$ 100,000	\$ 115,500
<b>Transfer In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 337,063	\$ 117,638	\$ 173,982	\$ 100,000	\$ 115,500
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 55,572	\$ 55,366	\$ 68,399	\$ 76,418	\$ 80,375
<b>Operations &amp; Maintenance</b>	\$ 22,103	\$ 14,741	\$ 28,071	\$ 18,709	\$ 18,140
<b>Capital Outlay</b>	\$ 239,510	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out</b>	\$ 3,470	\$ 3,559	\$ 3,224	\$ 3,686	\$ 3,626
<b>Total Expenditures</b>	\$ 320,655	\$ 73,666	\$ 99,694	\$ 98,813	\$ 102,141
<b>Total Surplus or (Deficit)</b>	\$ 16,408	\$ 43,972	\$ 74,288	\$ 1,187	\$ 13,359

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	1.00	1.00	1.25	1.25	1.25
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Lighting & Landscaping Maintenance District Fund 14-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
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Other Financing Sources	30385	\$ 239,510	\$ -	\$ -	\$ -	\$ -
LLMD #1 (20653)	31010	\$ 24,179	\$ 23,204	\$ 22,375	\$ 24,000	\$ 24,000
LLMD 01-01 (20666)	31020	\$ 10,814	\$ 11,407	\$ 11,252	\$ 11,500	\$ 11,500
LLMD 01-02 (20667)	31030	\$ 29,971	\$ 31,983	\$ 32,172	\$ 29,300	\$ 29,000
LLMD 06-01	31040	\$ 32,589	\$ 51,043	\$ 108,183	\$ 35,200	\$ 51,000
Transfer In - Street	38045	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In - General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 337,063</b>	<b>\$ 117,638</b>	<b>\$ 173,982</b>	<b>\$ 100,000</b>	<b>\$ 115,500</b>

Salary	50010	\$ 36,108	\$ 35,899	\$ 42,431	\$ 47,617	\$ 48,622
FICA	50090	\$ 2,762	\$ 2,746	\$ 3,115	\$ 3,643	\$ 3,720
Retirement	50110	\$ 7,174	\$ 6,601	\$ 8,872	\$ 9,523	\$ 12,496
Group Insurance	50120	\$ 9,528	\$ 10,120	\$ 13,982	\$ 15,460	\$ 15,327
Boot Allowance	50125	\$ -	\$ -	\$ -	\$ 175	\$ 210
<b>Total Salary &amp; Benefits</b>		<b>\$ 55,572</b>	<b>\$ 55,366</b>	<b>\$ 68,399</b>	<b>\$ 76,418</b>	<b>\$ 80,375</b>

Training & Travel	50230			\$ 160		
Uniform Cleaning Services	50370	\$ -	\$ -	\$ -	\$ 200	\$ -
Materials/Supplies LLMD #1	503901	\$ -	\$ -	\$ 98	\$ 100	\$ 150
Materials/Supplies LLMD 01-01	503904	\$ -	\$ -	\$ 149	\$ 150	\$ 200
Materials/Supplies LLMD 01-02	503905	\$ -	\$ -	\$ 78	\$ 100	\$ -
Materials/Supplies LLMD 06-01	503906	\$ 378	\$ -	\$ 1,562	\$ 400	\$ 400
Engineer - Tax Rolls	50460	\$ 25	\$ 5,375	\$ 720	\$ 1,000	\$ 500
Repair & Maint LLMD #1	505301	\$ 8,000	\$ -	\$ 175	\$ 1,000	\$ 1,000
Repair & Maint LLMD 01-01	505304	\$ 44	\$ 208	\$ 410	\$ 500	\$ 600
Repair & Maint LLMD 01-02	505305	\$ -	\$ -	\$ -	\$ 200	\$ 200
Repair & Maint LLMD 06-01	505306	\$ -	\$ -	\$ 373	\$ 500	\$ 600
Utilities #1	505801	\$ 5,245	\$ 4,056	\$ 10,461	\$ 6,000	\$ 5,000
Utilities #2	505802	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities Park	505803	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities LLMD 01-01	505804	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities LLMD 01-02	505805	\$ -	\$ -	\$ 3,629	\$ -	\$ -
Utilities LLMD 06-01	505806	\$ 1,541	\$ 1,531	\$ 5,021	\$ 1,500	\$ 1,500
Chemicals	50620	\$ 464	\$ -	\$ 530	\$ 1,000	\$ -
Repair & Maintenance	50640	\$ 406	\$ -	\$ -	\$ 1,000	\$ -
Capital Outlay	52040	\$ 239,510	\$ -	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ 3,175	\$ 1,916	\$ 2,619	\$ 2,880	\$ 3,707
Workers Compensation	52190	\$ 2,826	\$ 1,655	\$ 2,086	\$ 2,179	\$ 4,283
Account Conversion		\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Shop	80200	\$ 3,470	\$ 3,559	\$ 3,224	\$ 3,686	\$ 3,626
<b>Total Operating Expense</b>		<b>\$ 265,083</b>	<b>\$ 18,300</b>	<b>\$ 31,295</b>	<b>\$ 22,395</b>	<b>\$ 21,766</b>

<b>Total Expenditures</b>		<b>\$ 320,655</b>	<b>\$ 73,666</b>	<b>\$ 99,694</b>	<b>\$ 98,813</b>	<b>\$ 102,141</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ 16,408</b>	<b>\$ 43,972</b>	<b>\$ 74,288</b>	<b>\$ 1,187</b>	<b>\$ 13,359</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: LIGHTING & LANDSCAPING MAINTENANCE DISTRICT

FUND: 14 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.05	0.05	0.05	\$ 6,464
Street Maintenance Technician I	26	1.00	1.00	1.20	1.20	1.20	\$ 42,157
<b>Total Existing Positions</b>		1.00	1.00	1.25	1.25	1.25	\$ 48,622
<b>Reclassification</b>							
<b>Total Requested Reclassifications</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		1.00	1.00	1.25	1.25	1.25	\$ 48,622

HOURLY EMPLOYEES

Position Title	2005/2006 Approved	2006/2007 Approved	2007/2008 Approved	2008/2009 Approved	No. of Hours	Approved
<b>Total Hourly Employees</b>	0.00	0.00	0.00	0.00	0	\$ -

# ***CIP***

*(CAPITAL IMPROVEMENT PROJECTS)*

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## **OVERVIEW**

The following section will describe all City Public Works construction projects and all City capital construction projects to be undertaken in fiscal year 2012/2013.

1. Construction & CIP

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DEPARTMENT: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

DEPARTMENT DESCRIPTION:

This department gives the reader a complete overview of all street construction, capital construction projects and their funding source.

ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:

ACCOMPLISHMENTS

- 1) Designed & constructed Various Streets Project (Beckes, Redwood, Evergreen, Sunset, etc.)
- 2) Completed construction of new City Soccer Park.
- 3) Completed construction & closeout of in-pavement lighting on Poso Ave between Griffith Ave & Poplar Ave.
- 4) Completed construction & closeout of in-pavement lighting at the intersection of Palm Avenue and 9th Place.
- 5) Completed design of Thomas Jefferson School sidewalk project.

FISCAL YEAR OBJECTIVES

- 1) Complete construction of Thomas Jefferson School sidewalk project and close-out project.
- 2) Design and construct Curb Ramp Improvements on 7th Street from Griffith Avenue to Palm Avenue.
- 3) Design and construct radar signs and concrete improvements at eight schools in Wasco.
- 4) Design and construct in-pavement lighting at Teresa Burke School and Karl Clemens school in Wasco.
- 5) Design and construct sidewalk, drive approaches and curb ramps along 9th Place from Palm Avenue to Griffith Avenue.
- 6) Design and construct sidewalk, drive approaches and curb ramps along Palm Avenue from Hwy 46 south to 9th Place.
- 7) Design Hwy 43 Phase I Hardscape Improvements (Phase II is Landscaping) along Hwy 43 from Poso Drive to Filburn.
- 8) Design and start construction of Scofield Road from Hwy 46 north to Groomer.

ANNIN & MCCOMBS 12" WATER LINE PROJECT



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

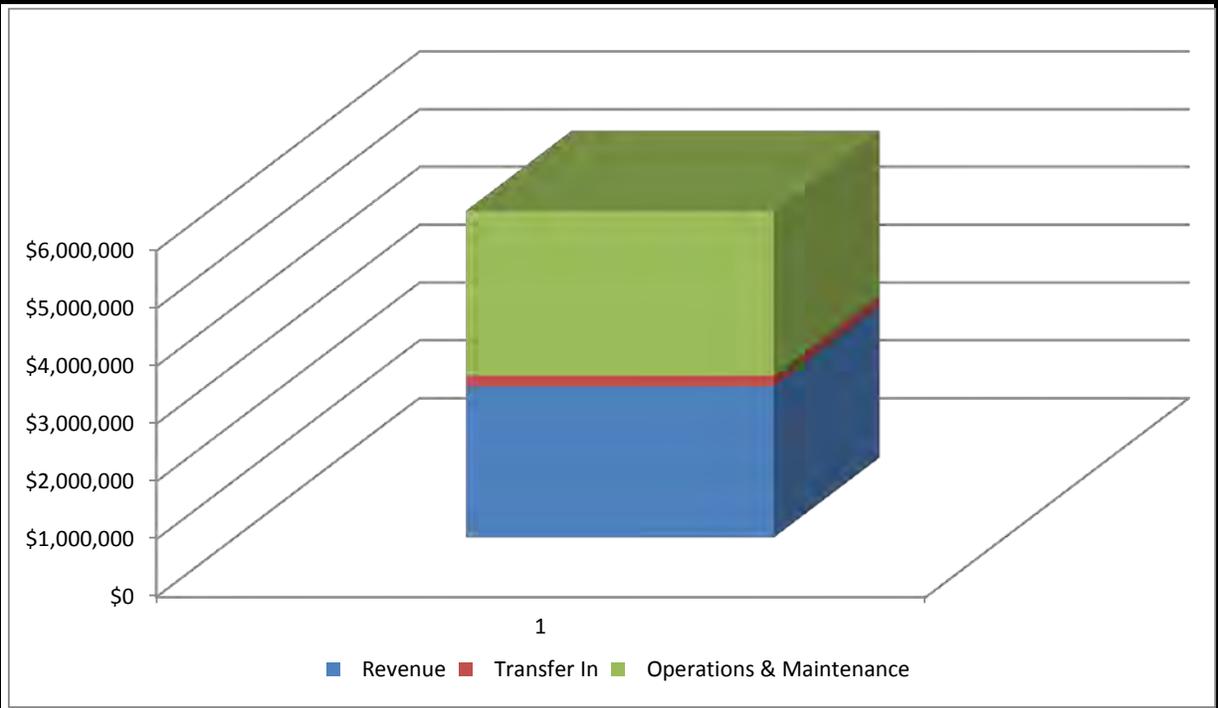
DIVISION: CONSTRUCTION & CAPITAL IMPROVEMENT

FUND: 10

DEPT: 205

Description	City Council Approved FY 2012/2013				
Revenue					\$ 2,619,902
Transfer In					\$ 184,821
<b>Total Revenue</b>					<b>\$ 2,804,723</b>
<b>Expenditures:</b>					
Salaries & Benefits					
Operations & Maintenance					\$ 2,854,723
Capital Outlay					
Debt Service					
Transfer Out					\$ -
<b>Total Expenditures</b>					<b>\$ 2,854,723</b>
<b>Total Surplus or (Deficit)</b>					<b>\$ (50,000)</b>

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Construction & Capital Improvement Fund 10-205			Object Number	City Council Approved FY 2012/2013
Prop 1B Funds			30755	\$ -
Quimby			30756	\$ -
RSTP- Poplar Ave. Reconstruction			320071	\$ -
In-pavement lights on Poso between Griffith & Poplar Ave.			320080	\$ -
New sports fields (Quimby Fees)			320082	\$ -
SR2S- Sidewalk Improvements Around Thomas Jefferson Middle School			320095	\$ 105,800
SR2S-In-pavement Lights Project at Filburn/Griffith & 5th St./Broadway			320096	\$ 241,670
HSIP-7th St. Pedestrian Imp. Between Broadway and Palm Ave			320097	\$ 201,590
SR2S- ADA Imp. Palm-Griffith			320100	\$ 263,501
SR2S- ADA Imp Palm 9th Place- Hwy 46			320101	\$ 172,000
Highway 43 Landscape Phase I			320111	\$ 597,000
SR 25 Signs, Sidewalk, ADA School			320112	\$ 389,200
Scofield Reconstruct HWY 46 - Gromer			320113	\$ 382,289
Tract 6743 Off Site Improvement			320116	\$ 266,852
Oper Trans In - Water			38030	\$ -
Oper. Trans. In-TDA Street			38050	\$ 154,821
Oper. Trans. In Gas Tax			38055	\$ -
Oper Trans In Traffic Impact			38085	\$ -
Oper Trans In CDBG			38090	\$ 30,000
<b>Total Revenue</b>				<b>\$ 2,804,723</b>
RSTP- Poplar Ave. Reconstruction			620071	\$ -
In-pavement lights on Poso between Griffith & Poplar Ave.			620080	\$ -
New sports fields (Quimby Fees)			620082	\$ -
Poso Drive Reconstruction -Phase I			620090	\$ -
Beckes Street Reconstruction 7th Street to Sharon Ct.			620092	\$ -
SR2S- Sidewalk Improvements Around Thomas Jefferson Middle School			620095	\$ 105,800
SR2S-In-pavement Lights Project at Filburn/Griffith & 5th St./Broadway			620096	\$ 241,670
HSIP-7th St. Pedestrian Imp. Between Broadway and Palm Ave			620097	\$ 219,100
SR2S- ADA Imp. Palm-Griffith			620100	\$ 285,501
SR2S- ADA Imp Palm 9th Place- Hwy 46			620101	\$ 219,900
Central Ave Widening			620103	\$ -
Scofield Resurfacing			620104	\$ -
HWY 43 Landscaping Phase I			620111	\$ 597,000
SR 25 Signs, Sidewalks ADA School			620112	\$ 433,400
Scofield Resconstruction HWY 46-Gromer			620113	\$ 405,500
Street & Drainage Improvement 7th Zinfande			620114	\$ -
2010 CDBG 10% Set Aside			620115	\$ 80,000
Tract 6743 Offsite Improvement - A project has not been assigned as yet.			620116	\$ 266,852
Oper Trans Out			81200	\$ -
<b>Total Operating Expense</b>				<b>\$ (2,854,723)</b>
<b>Total Surplus/(Deficit)</b>				<b>\$ (50,000)</b>



**2008 - 2012 CAPITAL PROJECT SHEET**

Proj. #: **2010-06**

Project Description: **Sidewalk Improvements around Thomas Jefferson School SR2SL-5287 (024)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620095** Project Type:  New Project/Expansion  Changed  
 Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	<b>OVERALL</b>
Rating:	<b>5</b>					<b>3</b>		<b>8</b>

A = Actual B = Budgeted

**BREAKDOWN OF PROJECT COST AND FUNDING SOURCES**

Cost Summary	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Preliminary Engineering			\$5,000	\$23,985			\$28,985
Construction				\$333,328			\$333,328
Construction Engineering				\$43,487			\$43,487
<b>TOTAL COST</b>				<b>\$400,800</b>			<b>\$405,800</b>

Funding Source(s)	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
SR2S			\$4,500	\$360,720			\$365,220
TDA			\$500	\$40,080			\$40,580
<b>TOTAL FUNDING SOURCES</b>			<b>\$5,000</b>	<b>\$400,800</b>			<b>\$405,800</b>

**1. Briefly Describe and provide justification for this Capital Project Request.**

This project will increase pedestrian safety for students and residence around Thomas Jefferson School.

**2. Describe the project status and completed work.**

The project will be designed by City staff. The funds have been secured and staff will start design early spring 2010 with construction to follow after Caltrans approval to advertise.

**3. Describe any anticipated grants related to the project.**

The City currently has \$365,220 in SR2S funds and \$40,580 in TDA funds allotted to this project.

**4. What impact will the project have on annual operation expenses? Please quantify and describe.**

Projected Operating Expenses	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
			\$5,000	\$400,800			\$405,800

Map and/or pictures of Project/Project Area





2008 - 2012 CAPITAL PROJECT SHEET

Proj. #: 2010-07

Project Description: In pavement Lights Project at Fiburn/Griffith & 5th St./Broadway SRTSL-5287 (027)

Project Lead: Bob Wren Dept.: Engineering

Fund: 10-205 Line Item: 620096 Project Type:  New Project/Expansion  Changed  Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:	5						5	10

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Preliminary Engineering				\$15,135			\$15,135
Construction				\$189,140			\$189,140
Construction Engineering				\$22,699			\$22,699
Contingency				\$22,696			\$22,696
<b>TOTAL COST</b>				<b>\$249,670</b>			<b>\$249,670</b>

Funding Source(s)	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Federal SR2S				\$249,670			\$249,670
<b>TOTAL FUNDING SOURCES</b>				<b>\$249,670</b>			<b>\$249,670</b>

1. Briefly Describe and provide justification for this Capital Project Request.

This project will increase pedestrian safety at crosswalks located adjacent to City schools.

2. Describe the project status and completed work.

The project will be designed by City Staff. The Federal SR2S funds will not be available until +/- May 2010. Design work will begin after City receives authorization to proceed from Caltrans.

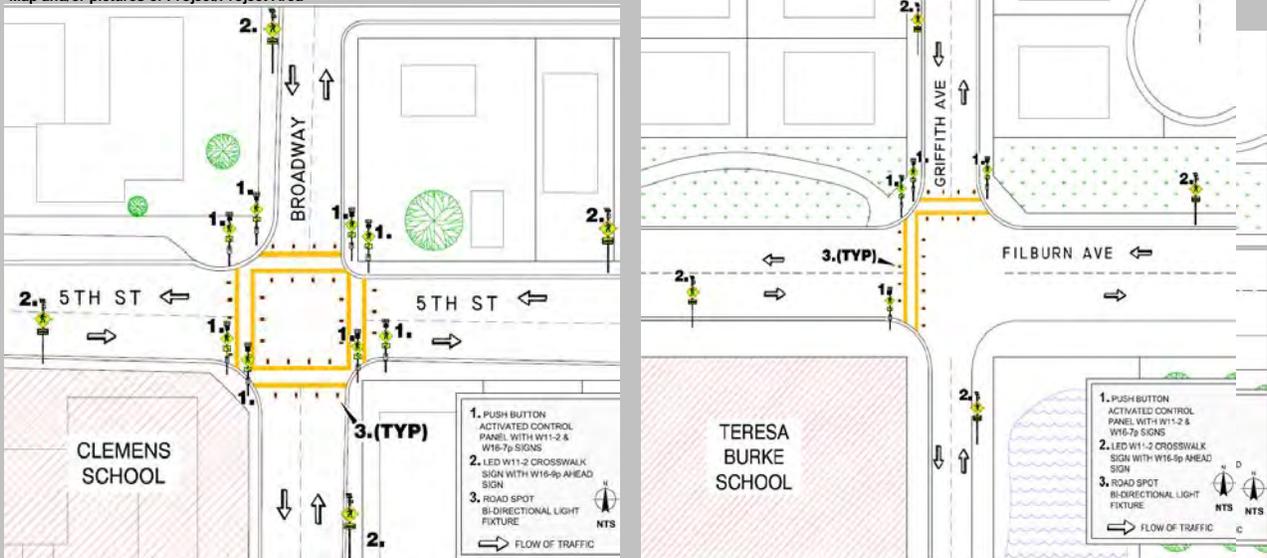
3. Describe any anticipated grants related to the project.

The City currently has \$249,670 in Federal SR2S funds allotted to this project. Federal SR2S funds do not require a City match.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

Projected Operating Expenses	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
				\$249,670			\$249,670

Map and/or pictures of Project/Project Area





2008 - 2012 CAPITAL PROJECT SHEET

Proj. #: 2010-08

Project Description: **7th St. pedestrian improvement between Broadway and Palm Ave. HSIP-5287 (025)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620097** Project Type:  New Project/Expansion  Changed  
 Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	<b>OVERALL</b>
Rating:	<b>5</b>					<b>3</b>		<b>8</b>

A = Actual B = Budgeted

**BREAKDOWN OF PROJECT COST AND FUNDING SOURCES**

Cost Summary	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Preliminary Engineering				\$19,725			\$19,725
Construction				\$187,255			\$187,255
Construction Engineering				\$28,120			\$28,120
<b>TOTAL COST</b>				<b>\$235,100</b>			<b>\$235,100</b>

Funding Source(s)	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
HSIP Cycle Two				\$211,590			\$211,590
TDA				\$23,510			\$23,510
<b>TOTAL FUNDING SOURCES</b>				<b>\$235,100</b>			<b>\$235,100</b>

**1. Briefly Describe and provide justification for this Capital Project Request.**

This project will increase pedestrian safety by installing curb ramps on the south side of 7th Street between Broadway and Palm avenue.

**2. Describe the project status and completed work.**

The HSIP funds have been secured and design scheduled to begin summer of 2010. The project will be designed by City Staff with construction scheduled for fall/winter 2010.

**3. Describe any anticipated grants related to the project.**

The City currently has \$211,590 in HSIP and \$23,478 in TDA funds allotted to this project.

**4. What impact will the project have on annual operation expenses? Please quantify and describe.**

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Future Yrs	TOTAL
Projected Operating Expenses				\$235,100			\$235,100

Map and/or pictures of Project/Project Area





**2010 - 2014 CAPITAL PROJECT SHEET**

Proj. #: **2010-09**

Project Description: **ADA Improvements from Palm Avenue to Griffith Avenue SR2SL-5287 (028)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620100** Project Type:  New Project/Expansion  Changed  
 Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	<b>OVERALL</b>
Rating:	<b>5</b>					<b>3</b>		<b>8</b>

A = Actual B = Budgeted

**BREAKDOWN OF PROJECT COST AND FUNDING SOURCES**

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering		\$25,471					\$25,471
Construction		\$251,600					\$251,600
Construction Engineering		\$30,430					\$30,430
<b>TOTAL COST</b>		<b>\$307,501</b>					<b>\$307,501</b>

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
SR2S		\$276,750					\$276,750
TDA		\$30,751					\$30,751
<b>TOTAL FUNDING SOURCES</b>		<b>\$307,501</b>					<b>\$307,501</b>

**1. Briefly Describe and provide justification for this Capital Project Request.**

This project will increase pedestrian safety for students and residence around Palm Avenue School.

**2. Describe the project status and completed work.**

The project will be designed by City staff. The funds have been secured and staff will start design Winter 2010 with construction to follow after Caltrans approval to advertise.

**3. Describe any anticipated grants related to the project.**

The City currently has \$276,750 in SR2S funds and \$30,751 in TDA funds allotted to this project.

**4. What impact will the project have on annual operation expenses? Please quantify and describe.**

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses		\$307,501					\$307,501

Map and/or pictures of Project/Project Area



**2010 - 2014 CAPITAL PROJECT SHEET**

Proj. #: **2010-10**

Project Description: **ADA Improvements along Palm Avenue from 9th Place to Hwy 46 HSIPL-5287 (029)**

Project Lead: **Bob Wren** Dept.: **Engineering**

Fund: **10-205** Line Item: **620101** Project Type:  New Project/Expansion  Changed  
 Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	<b>OVERALL</b>
Rating:	<b>5</b>					<b>3</b>		<b>8</b>

A = Actual B = Budgeted

**BREAKDOWN OF PROJECT COST AND FUNDING SOURCES**

Cost Summary	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Preliminary Engineering		\$19,552					\$19,552
Construction		\$185,520					\$185,520
Construction Engineering		\$27,828					\$27,828
<b>TOTAL COST</b>		<b>\$232,900</b>					<b>\$232,900</b>

Funding Source(s)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
SR2S		\$184,000					\$184,000
TDA		\$48,900					\$48,900
<b>TOTAL FUNDING SOURCES</b>		<b>\$232,900</b>					<b>\$232,900</b>

**1. Briefly Describe and provide justification for this Capital Project Request.**

This project will increase pedestrian safety for students and residence around Wasco High School and Palm Avenue School.

**2. Describe the project status and completed work.**

The project will be designed by City staff. The funds have been secured and staff will start design Winter 2010 with construction to follow after Caltrans approval to advertise.

**3. Describe any anticipated grants related to the project.**

The City currently has \$184,000 in SR2S funds and \$48,900 in TDA funds allotted to this project. Staff is applying for a TDA Article 3 grant to use as a match for this project. Article 3 applications are due to Kern Cog by July 15, 2010.

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Future Yrs	TOTAL
Projected Operating Expenses		<b>\$232,900</b>					\$232,900

Map and/or pictures of Project/Project Area



2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-01

Project Description: Hwy 43 Landscape Project - Phase I - Poso Dr. to Filburn (TE) STPE-P043 (039)

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205 Line Item: 620111

Project Type:  New Project/Expansion  Replacement  Changed  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3			5	8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$47,000						\$47,000
Environmental Clearance							
Right of Way							
Construction		\$514,000					\$514,000
Construction Engineering		\$72,000					\$72,000
<b>TOTAL COST</b>		<b>\$586,000</b>	<b>\$0</b>				<b>\$633,000</b>

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
TE	\$41,609	\$519,000					\$560,609
TDA	\$5,391	\$67,000					\$72,391
							\$0
<b>TOTAL FUNDING SOURCES</b>		<b>\$586,000</b>	<b>\$0</b>				<b>\$633,000</b>

1. Briefly Describe and provide justification for this Capital Project Request.

This project contributes to the beautification of Wasco's Highway 43 corridor. Enhancements will be made to the half-mile length of Highway 43 between Poso Drive and Filburn Avenue. The improvements will include hardscape improvements such as median curbing, curb, gutter and sidewalk for pedestrian facilities and block wall.

2. Describe the project status and completed work.

The CTC funding allocation package will be submitted for a June 2011 approval. Desing will start September 2011. estimated start of construction March 2013.

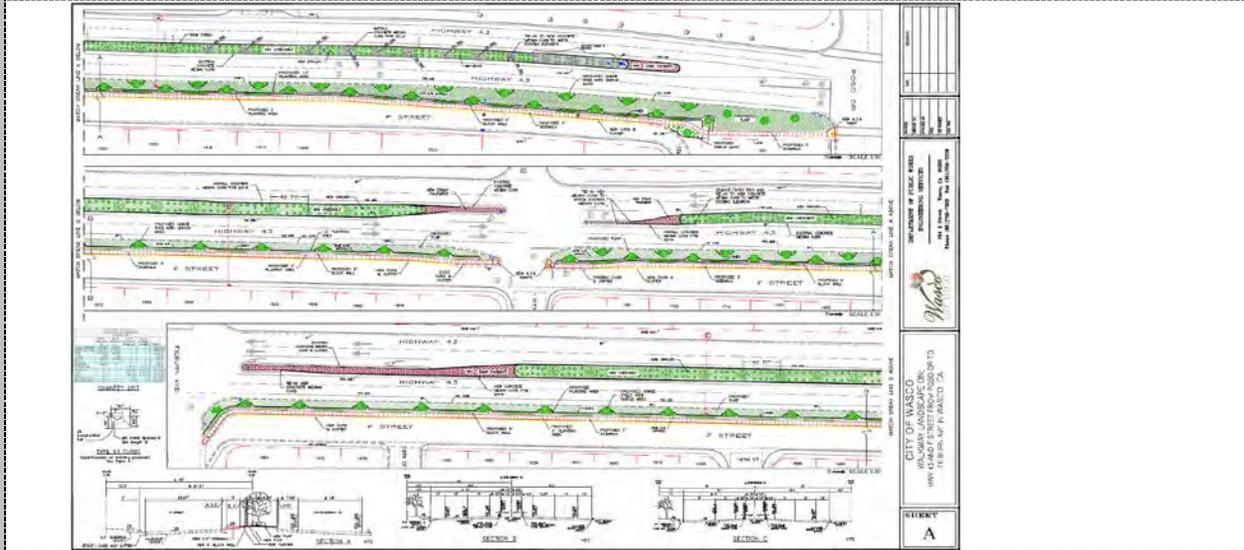
3. Describe any anticipated grants related to the project.

The City currently has \$560,769 in TE and \$72,658 in TDA funds allotted to this project in the 2011 FTIP.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Projected Operating Expenses							

Map and/or pictures of Project/Project Area





2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-02

Project Description: SR2S-Install radar speed limit signs, sidewalk & ADA ramps various schools SR2SL-5287 (031)

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205 Line Item: 620112

Project Type:  New Project/Expansion  Replacement  Changed  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3			5	8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$28,450						\$28,450
Environmental Clearance							
Right of Way							
Construction		\$355,889					\$355,889
Construction Engineering		\$49,061					\$49,061
<b>TOTAL COST</b>		<b>\$404,950</b>	<b>\$0</b>				<b>\$433,400</b>

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
State SR2S	\$389,200						\$389,200
TDA	\$44,200						\$44,200
							\$0
<b>TOTAL FUNDING SOURCES</b>		<b>\$0</b>	<b>\$0</b>				<b>\$433,400</b>

1. Briefly Describe and provide justification for this Capital Project Request.

Installation of speed radar signs, sidewalks, curb & gutter, bike lanes and ADA curb ramps at various school site locations in the City of Wasco.

2. Describe the project status and completed work.

Request for funding allocation sent to Caltrans March 18, 2011. Design to start Fall 2011, construction summer 2012

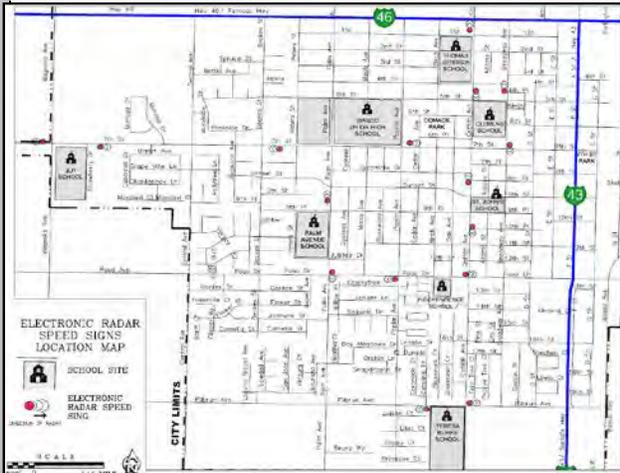
3. Describe any anticipated grants related to the project.

The City currently has \$389,200 in State SR2S funds and \$43,340 in TDA funds allotted to this project in the 2011 FTIP.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

Projected Operating Expenses	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL

Map and/or pictures of Project/Project Area





2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-03

Project Description: Scofield Road Reconstruction Project - RSTP - STPL-5287 (033)

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205

Line Item: 620113

Project Type:  New Project/Expansion  Replacement  Changed  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3			5	8

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$35,985						\$35,985
Environmental Clearance							
Right of Way							
Construction		\$359,850					\$359,850
Construction Engineering		\$35,985					\$35,985
<b>TOTAL COST</b>		<b>\$395,835</b>	<b>\$0</b>				<b>\$431,820</b>

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
RSTP	\$382,289						\$382,289
TDA	\$49,531						\$49,531
							\$0
<b>TOTAL FUNDING SOURCES</b>		<b>\$0</b>	<b>\$0</b>				<b>\$431,820</b>

1. Briefly Describe and provide justification for this Capital Project Request.

The project includes the removal of existing roadway and restoration with 3" of asphalt concrete over 6" of class II aggregate base, adjustment of all manholes and monuments to grade. The existing traffic striping and lane configuration will not be changed throughout the project.

2. Describe the project status and completed work.

Request for funding allocation to be sent to Caltrans in October 2011. Design to start winter 2011, construction summer 2012

3. Describe any anticipated grants related to the project.

The City currently has \$382,289 in RSTP funds and \$49,531 in TDA funds allotted to this project in the 2011 FTIP.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

Projected Operating Expenses	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL

Map and/or pictures of Project/Project Area





2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-27

Project Description: 10% Set A Side In-fill Sidewalk Project

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205 Line Item: 620115

Project Type:  New Project/Expansion  Replacement  Changed  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3		3		6

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering	\$5,000						\$5,000
Environmental Clearance							
Right of Way							
Construction	\$66,000	\$0					\$66,000
Construction Engineering	\$9,000	\$0					\$9,000
<b>TOTAL COST</b>		<b>\$0</b>	<b>\$0</b>				<b>\$80,000</b>

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
CDBG	\$80,000	\$0					\$80,000
							\$0
							\$0
<b>TOTAL FUNDING SOURCES</b>		<b>\$0</b>	<b>\$0</b>				<b>\$80,000</b>

1. Briefly Describe and provide justification for this Capital Project Request.

This project is for the placement of new sidewalk on C & D Streets between 2nd & 3rd Streets in the City of Wasco.

2. Describe the project status and completed work.

City will open bids on March 8, 2012 for the construction of this project.

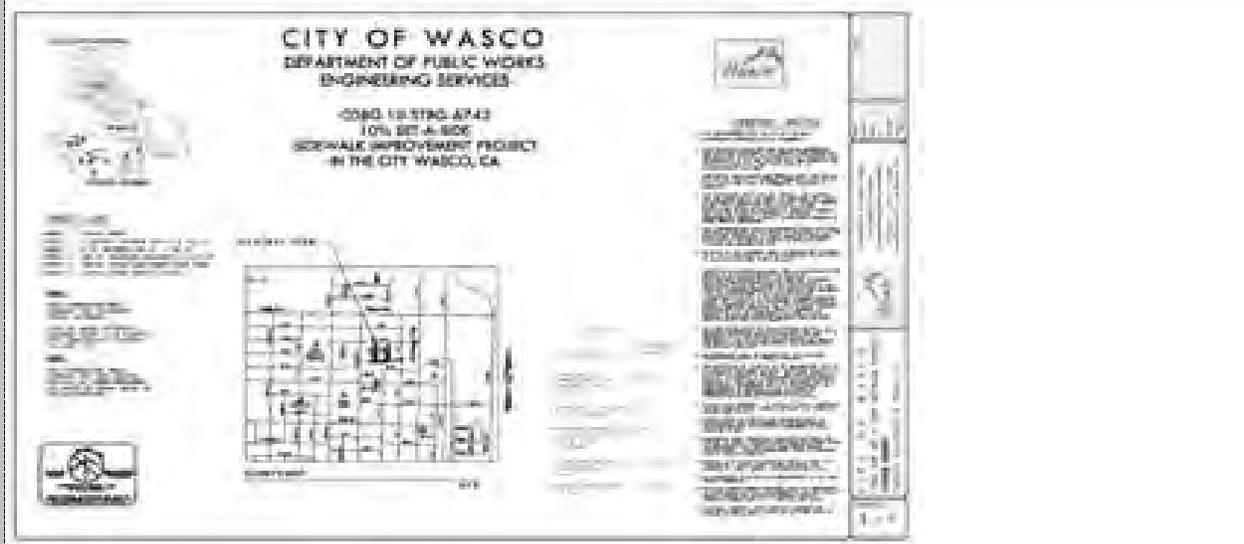
3. Describe any anticipated grants related to the project.

The City received a 10% Set A Side Grant from CDBG for construction of this project.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Projected Operating Expenses							

Map and/or pictures of Project/Project Area





2011 - 2015 CAPITAL PROJECT SHEET

Proj. #: 2011-27

Project Description: Tract 6743 Offsite Improvement - A project has not been assigned as yet for \$266,852.

Project Lead: Bob Wren

Dept.: Engineering

Fund: 10-205

Line Item: 620116

Project Type:  New Project/Expansion  Changed  
 Replacement  Maintenance

Priority Setting Factors:	H/S/W 5	Maint. 3	Expan. 3	New 3	Low 1	Medium 3	High 5	OVERALL
Rating:				3		3		6

A = Actual B = Budgeted

BREAKDOWN OF PROJECT COST AND FUNDING SOURCES

Cost Summary	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Preliminary Engineering							\$0
Environmental Clearance							
Right of Way							
Construction		\$0					\$0
Construction Engineering		\$0					\$0
<b>TOTAL COST</b>		<b>\$0</b>	<b>\$0</b>				<b>\$0</b>

Funding Source(s)	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
		\$0					\$0
							\$0
							\$0
<b>TOTAL FUNDING SOURCES</b>		<b>\$0</b>	<b>\$0</b>				<b>\$0</b>

1. Briefly Describe and provide justification for this Capital Project Request.  
 This project has not been assigned as yet.

2. Describe the project status and completed work.  
 City will open bids on in May or June of 2013 for the construction of this project.

3. Describe any anticipated grants related to the project.

4. What impact will the project have on annual operation expenses? Please quantify and describe.

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Future Yrs	TOTAL
Projected Operating Expenses							

Map and/or pictures of Project/Project Area

# ***SPECIAL FUNDS***

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## **OVERVIEW**

The following section will cover all Special Traffic Funds Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Shop Maintenance** – Shop is funded by all City departments that have vehicles and require vehicle maintenance.
2. **Emergency Response** - is being managed by the Water Division to provide emergency response to all emergencies.
3. **Facilities Maintenance** – Funded by all City departments that have buildings and require facility maintenance.
4. **Sewer Lift Station-**
5. **Gas Tax Fund**
6. **Traffic Safety** – Revenue derived from vehicle fines.
7. **Traffic Impact Fund** – Revenue is derived from an impact fee charged to new businesses.



CITY OF WASCO  
Annual Budget  
Fiscal Year 2011/2012



PAUL PARIS  
Assistant City Manager



ROBERT WREN  
Deputy Public Works  
Director

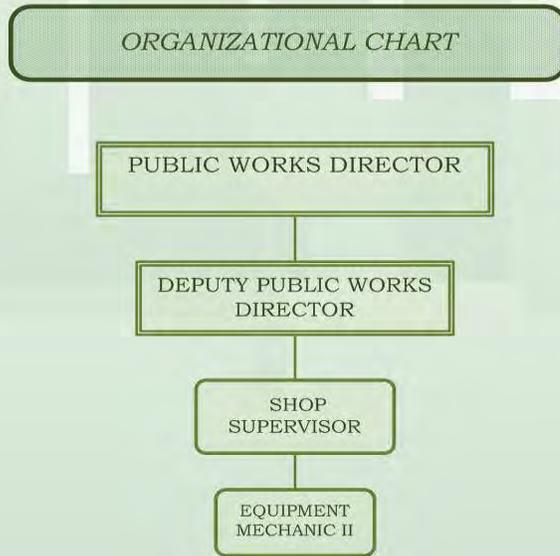


MIKE FLUD  
Shop Supervisor



TONY CRINER  
Equipment Mechanic II

**SHOP MAINTENANCE**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: SHOP MAINTENANCE

FUND: 11

DEPT: 200

DIVISION DESCRIPTION:					
<p>The responsibility of the fleet maintenance division is to address the City's automotive and equipment fleet needs. This is achieved by developing creative methods in handling complex mechanical failures, adopting a flexible attitudes and governing the expenses incurred by each of the department and divisions with regard to their automotive expenditures.</p>					
ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:					
<u>ACCOMPLISHMENTS</u>					
<ul style="list-style-type: none"> <li>1) Retrofitting 3 disposal trucks to meet state exhaust EPA emission.</li> <li>2) Carriage rebuild and replace diesel engine on Disposal Truck #14</li> <li>3) Completed all PM Inspections on 3 axle trucks , oil and filter changes to minimize down time</li> </ul>					
<u>FISCAL YEAR OBJECTIVES</u>					
<ul style="list-style-type: none"> <li>1) Maintain current service records on all city vehicles.</li> <li>2) Develop a maintenance tracking method that will enable the fleet to incur less down-time.</li> <li>3) Develop a fleet rotation schedule.</li> </ul>					
PERFORMANCE INDICATORS					
	Actual	Actual	Actual	Actual	Actual
	FY 2006-2007	FY 2007-2008	FY 2008/2009	FY 2009/2010	FY 2010/2011
Lost time injuries	0	0	0	0	
Avg. turn around time on all repair orders	2 Days	2 Days	2 Days	2 Days	
Mechanic tasks out-sourced	27	27	27	27	
Welding tasks out-sourced	1	1	1	1	
Workshops/training sessions attended	0	0	0	0	

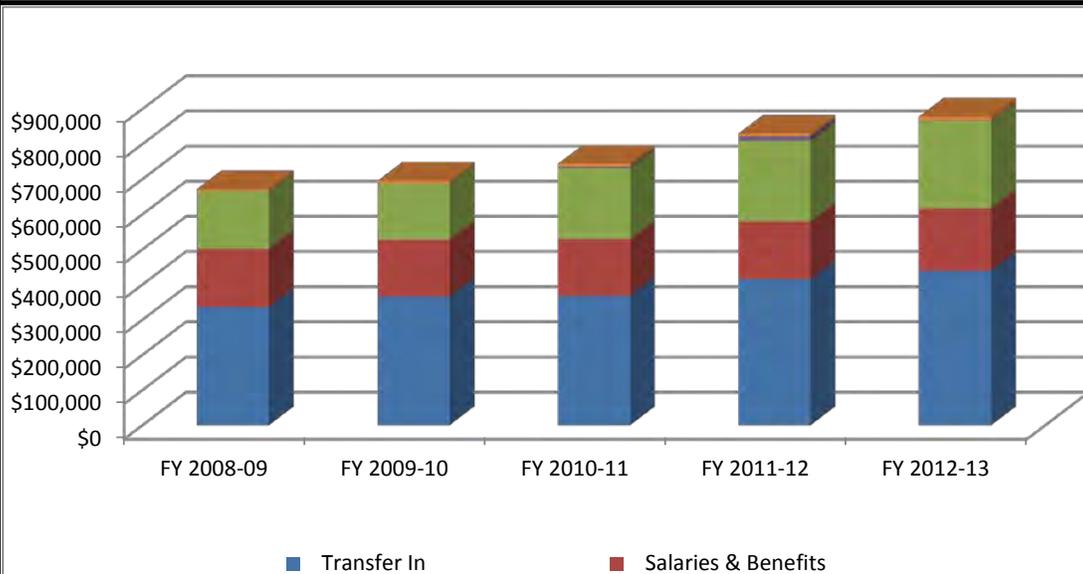
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: SHOP MAINTENANCE

FUND: 11      DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ 335,281	\$ 365,156	\$ 367,500	\$ 414,528	\$ 438,753
<b>Total Revenue</b>	\$ 335,281	\$ 365,156	\$ 367,500	\$ 414,528	\$ 438,753
<b>Expenditures:</b>					
Salaries & Benefits	\$ 166,224	\$ 161,012	\$ 160,786	\$ 163,563	\$ 177,752
Operations & Maintenance	\$ 163,440	\$ 159,837	\$ 202,567	\$ 230,905	\$ 247,124
Capital Outlay	\$ 1,392	\$ 1,151	\$ 4,638	\$ 12,334	\$ 2,145
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 4,856	\$ 7,109	\$ 7,434	\$ 7,726	\$ 11,732
<b>Total Expenditures</b>	\$ 335,913	\$ 329,109	\$ 375,424	\$ 414,528	\$ 438,753
<b>Total Surplus or (Deficit)</b>	\$ (632)	\$ 36,047	\$ (7,924)	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	2.10	2.10	2.10	2.10	2.10
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Shop Maintenance Fund 11-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Transfer In - Shop Service Fees	31310	\$ 335,281	\$ 365,156	\$ 362,552	\$ 414,528	\$ 438,753
Oper Trans In-Emergency Response	38025			\$ 4,948		
<b>Total Revenue</b>		<b>\$ 335,281</b>	<b>\$ 365,156</b>	<b>\$ 367,500</b>	<b>\$ 414,528</b>	<b>\$ 438,753</b>
Salary	50010	\$ 103,260	\$ 103,098	\$ 102,510	\$ 102,607	\$ 106,832
Overtime	50050	\$ 1,038	\$ 564	\$ 551	\$ 2,000	\$ 1,000
Vacation	50080	\$ 3,205	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 8,233	\$ 7,967	\$ 7,704	\$ 7,849	\$ 8,173
Retirement	50110	\$ 21,359	\$ 19,737	\$ 21,043	\$ 21,470	\$ 27,340
Group Insurance	50120	\$ 28,877	\$ 29,363	\$ 28,663	\$ 29,287	\$ 34,057
Boot Allowance	50125	\$ 252	\$ 282	\$ 316	\$ 350	\$ 350
<b>Total Salary &amp; Benefits</b>		<b>\$ 166,224</b>	<b>\$ 161,012</b>	<b>\$ 160,786</b>	<b>\$ 163,563</b>	<b>\$ 177,752</b>
Training & Travel	50230	\$ 142	\$ 166	\$ 558	\$ 1,000	\$ 500
Communication - Cell	50285	\$ 572	\$ 528	\$ 528	\$ 624	\$ 630
Fuel	50320	\$ 3,582	\$ 4,064	\$ 4,188	\$ 3,500	\$ 2,900
Uniform Cleaning Services	50370	\$ 975	\$ 1,012	\$ 1,034	\$ 824	\$ 1,000
Auto Repair - Code Compliance	503701	\$ 568	\$ 1,544	\$ 1,117	\$ 1,500	\$ 1,500
Auto Repair - Engineering	503702	\$ 412	\$ 500	\$ 20	\$ 1,000	\$ 500
Auto Repair - Sheriff	503703	\$ -	\$ -	\$ -	\$ -	\$ 200
Auto Repair - Animal Services	503704	\$ 1,107	\$ 1,054	\$ 171	\$ 1,000	\$ 3,000
Auto Repair - Building Inspect	503705	\$ 457	\$ 916	\$ 755	\$ 1,500	\$ 2,500
Auto Repair - Street	503706	\$ 29,466	\$ 24,282	\$ 20,760	\$ 28,000	\$ 30,000
Auto Repair - Shop	503707	\$ 1,524	\$ 505	\$ 672	\$ 2,000	\$ 2,000
Auto Repair - Public Transit	503708	\$ 4,668	\$ 6,284	\$ 7,629	\$ 10,000	\$ 5,000
Auto Repair- Wastewater	503709	\$ 1,820	\$ 2,116	\$ 1,303	\$ 4,000	\$ 7,000
Auto Repair - Water	50370A	\$ 5,232	\$ 2,448	\$ 7,449	\$ 5,000	\$ 10,000
Auto Repair - Sanitation	50370B	\$ 98,327	\$ 91,694	\$ 135,239	\$ 140,000	\$ 146,000
Auto Repair - Facilities Man	50370C	\$ -	\$ 19	\$ 30	\$ 1,000	\$ 1,500
Auto Repair - Fire Truck	50370D	\$ -	\$ 135	\$ 29	\$ 1,000	\$ 400
Tools	50380	\$ 201	\$ 1,958	\$ 1,728	\$ 3,600	\$ 6,000
Materials	50390	\$ 1,780	\$ 4,073	\$ 3,178	\$ 6,500	\$ 6,500
Professional Services	50460	\$ -	\$ 873	\$ 814	\$ 850	\$ 3,000
Equipment Repair/ Replacement	50530	\$ 83	\$ 1,614	\$ 930	\$ 3,000	\$ 3,000
Bad Debt	50780	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ 1,392	\$ 1,151	\$ 4,638	\$ 12,334	\$ 2,145
Building Repair/Alarm Lease	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 3,780	\$ 3,548	\$ 3,967	\$ 3,206	\$ -
Janitorial Supplies	52115	\$ 217	\$ 98	\$ 78	\$ 400	\$ -
Liability Insurance	52120	\$ 4,475	\$ 5,583	\$ 5,643	\$ 6,205	\$ 6,228
Workers Comp. Insurance	52190	\$ 3,984	\$ 4,821	\$ 4,496	\$ 4,696	\$ 7,266
Safety	55020	\$ 70	\$ -	\$ 75	\$ 500	\$ 500
Oper. Trans Out- Facilities Maint.	80550	\$ 1,214	\$ 4,093	\$ 4,093	\$ 4,093	\$ 4,065
Trans Out-Information Technology	81400	\$ 3,642	\$ 3,016	\$ 3,341	\$ 3,633	\$ 7,667
TRNSEMERGR	81450			\$ 174		
<b>Total Operating Expense</b>		<b>\$ 169,689</b>	<b>\$ 168,097</b>	<b>\$ 214,638</b>	<b>\$ 250,965</b>	<b>\$ 261,001</b>
<b>Total Expenditures</b>		<b>\$ 335,913</b>	<b>\$ 329,109</b>	<b>\$ 375,424</b>	<b>\$ 414,528</b>	<b>\$ 438,753</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (632)</b>	<b>\$ 36,047</b>	<b>\$ (7,924)</b>	<b>\$ -</b>	<b>\$ -</b>

Capital Outlay -52040

CC Approved

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING SUMMARY

DIVISION: SHOP MAINTENANCE

FUND: 11 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.00	0.10	0.10	\$ 12,929
Public Works Director	Contract	0.10	0.10	0.10	0.00	0.00	\$ -
City Operations Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Shop Supervisor	32	1.00	1.00	1.00	1.00	1.00	\$ 48,690
Equipment Mechanic II	29	1.00	1.00	1.00	1.00	1.00	\$ 45,213
<b>Total Existing Positions</b>		2.10	2.10	2.10	2.10	2.10	\$ 106,832
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		2.10	2.10	2.10	2.10	2.10	\$ 106,832

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

**DEPARTMENT DESCRIPTION:**

Provide planning, equipment and personnel for emergency response to the City's emergency operations center.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

FISCAL YEAR OBJECTIVES



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

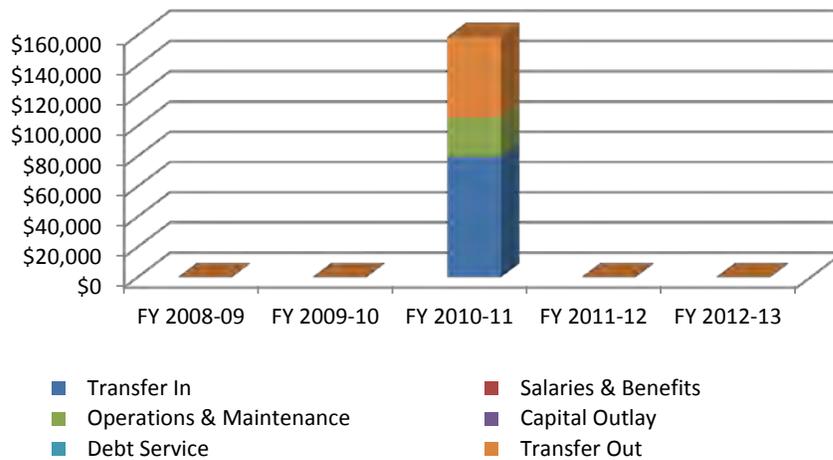
DIVISION: EMERGENCY RESPONSE

FUND: 15

DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ -	\$ 79,389	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ 79,389	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ 26,208	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ 53,181	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ -	\$ 79,389	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

Emergency Response Dept. Fund 15-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
FEMA-KNTS001	360101	\$ -	\$ -	\$ 19,446	\$ -	\$ -
FEMA-KNTS002	360102	\$ -	\$ -	\$ 25,160	\$ -	\$ -
FEMA-KNTS003	360103	\$ -	\$ -	\$ 28,489	\$ -	\$ -
FEMA-KNTS004	360104	\$ -	\$ -	\$ 3,776	\$ -	\$ -
Transfer In - Water	38030	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In - General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In-Wastewater	38020	\$ -	\$ -	\$ 2,344	\$ -	\$ -
Oper Trans In-Shop	38076	\$ -	\$ -	\$ 174	\$ -	\$ -
<b>Total Revenue</b>		\$ -	\$ -	\$ 79,389	\$ -	\$ -

Tools	50380	\$ -	\$ -	\$ -	\$ -	\$ -
Certifications	50385	\$ -	\$ -	\$ -	\$ -	\$ -
Materials/Supplies	50390	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA-KNTS002	560102	\$ -	\$ -	\$ 26,208	\$ -	\$ -
FEMA-KNTS003	560103	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans Out-WWT Loan	80100	\$ -	\$ -	\$ 30,658	\$ -	\$ -
Oper Trans Out-Water	80105	\$ -	\$ -	\$ 3,901	\$ -	\$ -
Oper Trans Out-Sanitation	80110	\$ -	\$ -	\$ 373	\$ -	\$ -
Oper Trans Out-Shop	80200	\$ -	\$ -	\$ 4,948	\$ -	\$ -
Oper Trans Out-Gen Fund	80300	\$ -	\$ -	\$ 589	\$ -	\$ -
Oper Trans Out-Street	80500	\$ -	\$ -	\$ 12,155	\$ -	\$ -
Oper Trans Out-Facilities	80550	\$ -	\$ -	\$ 558	\$ -	\$ -
<b>Total Operating Expense</b>		\$ -	\$ -	\$ 79,389	\$ -	\$ -

<b>Total Expenditures</b>	\$ -	\$ -	\$ 79,389	\$ -	\$ -
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<b>Total Surplus/(Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -
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CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



TONY CORTINAS  
Facilities Maintenance  
Technician II

**FACILITIES MAINTENANCE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

**DIVISION DESCRIPTION:**

Our mission is: To provide facility maintenance support services to the City's facilities and structures to achieve their maximum expected design life and to insure a safe environment for public and the City of Wasco Employees.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Conducted maintenance on all city owned facilities.

FISCAL YEAR OBJECTIVES

- 1) Maintain the current operational integrity of all city owned facilities.
- 2) Develop a clear facility maintenance schedule that will identify future needs.
- 3) Identify problem lighting areas within the Facilities and replace light with new energy efficient lighting.
- 4) Seek a grant to refurbish the lighting and power distribution systems within all city owned facilities.

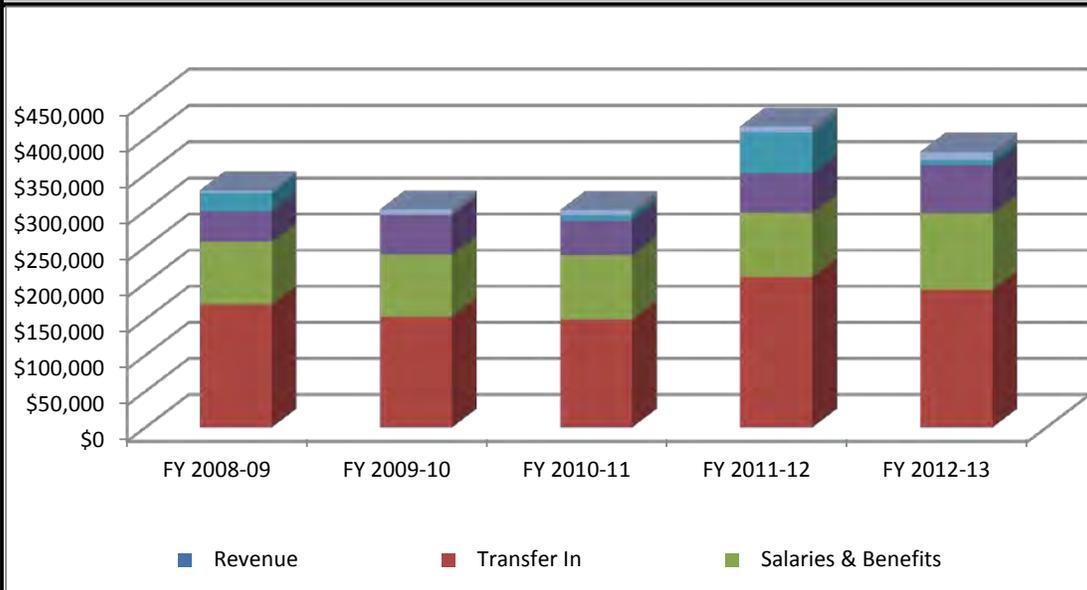
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: FACILITIES MAINTENANCE

FUND: 16 DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ 169,593	\$ 152,902	\$ 149,071	\$ 208,071	\$ 190,558
<b>Total Revenue</b>	\$ 169,593	\$ 152,902	\$ 149,071	\$ 208,071	\$ 190,558
<b>Expenditures:</b>					
Salaries & Benefits	\$ 87,549	\$ 86,426	\$ 89,443	\$ 89,040	\$ 105,829
Operations & Maintenance	\$ 42,089	\$ 54,639	\$ 47,848	\$ 53,980	\$ 66,936
Capital Outlay	\$ 24,875	\$ -	\$ 6,952	\$ 57,000	\$ 6,500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 3,642	\$ 7,434	\$ 7,206	\$ 8,051	\$ 11,293
<b>Total Expenditures</b>	\$ 158,155	\$ 148,499	\$ 151,448	\$ 208,071	\$ 190,558
<b>Total Surplus or (Deficit)</b>	\$ 11,438	\$ 4,403	\$ (2,378)	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	1.12	1.12	1.10	1.10	1.10
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Facilities Maintenance Fund 16-200	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Transfer In - Facilities Service Fee	31310	\$ 169,593	\$ 152,902	\$ 148,513	\$ 208,071	\$ 190,558
Oper Trans In - Emergency Response	38025			\$ 558		
<b>Total Revenue</b>		<b>\$ 169,593</b>	<b>\$ 152,902</b>	<b>\$ 149,071</b>	<b>\$ 208,071</b>	<b>\$ 190,558</b>

Salary	50010	\$ 51,841	\$ 55,078	\$ 55,228	\$ 54,872	\$ 58,142
Overtime	50050	\$ 3,580	\$ 3,516	\$ 5,413	\$ 3,000	\$ 3,000
Extra Help	50060					\$ 10,000
FICA	50090	\$ 4,235	\$ 4,556	\$ 4,529	\$ 4,198	\$ 4,448
Retirement	50110	\$ 10,866	\$ 10,869	\$ 11,617	\$ 11,923	\$ 15,418
Group Insurance	50120	\$ 16,855	\$ 12,233	\$ 12,516	\$ 14,872	\$ 14,646
Boot Allowance	50125	\$ 172	\$ 173	\$ 141	\$ 175	\$ 175
<b>Total Salary &amp; Benefits</b>		<b>\$ 87,549</b>	<b>\$ 86,426</b>	<b>\$ 89,443</b>	<b>\$ 89,040</b>	<b>\$ 105,829</b>

Training & Travel	50230	\$ -	\$ 55	\$ 3	\$ 200	\$ 400
Communication	50280	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ 390	\$ 360	\$ 360	\$ 300	\$ 300
Fuel	50320	\$ 1,419	\$ 2,496	\$ 2,199	\$ 2,500	\$ 2,500
Uniform Cleaning Services	50370	\$ 769	\$ 828	\$ 813	\$ 650	\$ 600
Tools	50380	\$ 501	\$ 655	\$ 1,217	\$ 1,500	\$ 1,500
Professional Services	50460	\$ -	\$ 466	\$ 407	\$ 700	\$ 1,000
Capital Outlay	52040	\$ 24,875	\$ -	\$ 6,952	\$ 57,000	\$ 6,500
Building Repair & Maint-	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Building Repair & Maint- City Hall	520801	\$ 9,607	\$ 7,846	\$ 6,186	\$ 6,000	\$ 6,000
Building Repair & Maint- City Hall Annex	520802	\$ 5,373	\$ 4,950	\$ 4,617	\$ 4,500	\$ 4,500
Building Repair & Maint- Sheriff's Office	520803	\$ 2,943	\$ 1,567	\$ 3,573	\$ 3,500	\$ 4,000
Building Repair & Maint- Building & Planning Annex	520804	\$ 2,963	\$ 6,859	\$ 2,371	\$ 5,000	\$ 2,000
Building Repair & Maint- Animal Services	520805	\$ 1,571	\$ 2,120	\$ 2,882	\$ 2,000	\$ 3,000
Building Repair & Maint- Wastewater	520806	\$ 4,069	\$ 9,438	\$ 3,867	\$ 5,000	\$ 5,000
Building Repair & Maint- Water Shop	520807	\$ 3,264	\$ 2,706	\$ 2,814	\$ 4,000	\$ 2,000
Building Repair & Maint- Mechanic's Shop	520808	\$ 1,160	\$ 751	\$ 1,140	\$ 2,000	\$ 2,000
Building Repair & Maint- Public Works	520809	\$ 1,200	\$ 1,303	\$ 2,786	\$ 2,000	\$ 5,000
Building Repair & Maint- Transfer Station	52080A	\$ 2,328	\$ 6,183	\$ 6,614	\$ 7,500	\$ 3,000
Building Repair & Maint.- Health Dept. Bldg	52080B	\$ -	\$ -	\$ 578	\$ 800	\$ 16,000
Liability Insurance	52120	\$ 2,397	\$ 3,170	\$ 3,019	\$ 3,319	\$ 3,262
Workers Compensation	52190	\$ 2,134	\$ 2,884	\$ 2,404	\$ 2,511	\$ 4,874
Transfer Out-Shop	80200	\$ -	\$ 4,418	\$ 3,865	\$ 4,418	\$ 3,626
Trans Out-Information Technology	81400	\$ 3,642	\$ 3,016	\$ 3,341	\$ 3,633	\$ 7,667
<b>Total Operating Expense</b>		<b>\$ 70,606</b>	<b>\$ 62,073</b>	<b>\$ 62,005</b>	<b>\$ 119,031</b>	<b>\$ 84,729</b>

<b>Total Expenditures</b>		<b>\$ 158,155</b>	<b>\$ 148,499</b>	<b>\$ 151,448</b>	<b>\$ 208,071</b>	<b>\$ 190,558</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ 11,438</b>	<b>\$ 4,403</b>	<b>\$ (2,378)</b>	<b>\$ -</b>	<b>\$ -</b>
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Capital Outlay -52040	CC Approved
One drain cleaning machine (snake)	\$ 4,000
Install new door at Sheriff sub-station	\$ 2,500
<b>Total for Capital Outlay</b>	<b>\$ 6,500</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING SUMMARY

DIVISION: FACILITIES MAINTENANCE

FUND: 16

DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2007/2008	Approved FY 2008/2009	Approved FY 2009/2010	Approved FY 2010/2011	Approved FY 2011/2012	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.00	0.00	0.10	\$ 12,929
Public Works Director	Contract	0.12	0.12	0.10	0.10	0.00	\$ -
Facilities Maintenance II	29	1.00	1.00	1.00	1.00	1.00	\$ 45,213
<b>Total Existing Positions</b>		1.12	1.12	1.10	1.10	1.10	\$ 58,142
<b>Requested New Positions:</b>							
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		1.12	1.12	1.10	1.10	1.10	\$ 58,142

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: SEWER LIFT STATION DISTRICT

FUND: 17

DEPT: 300

DIVISION DESCRIPTION:

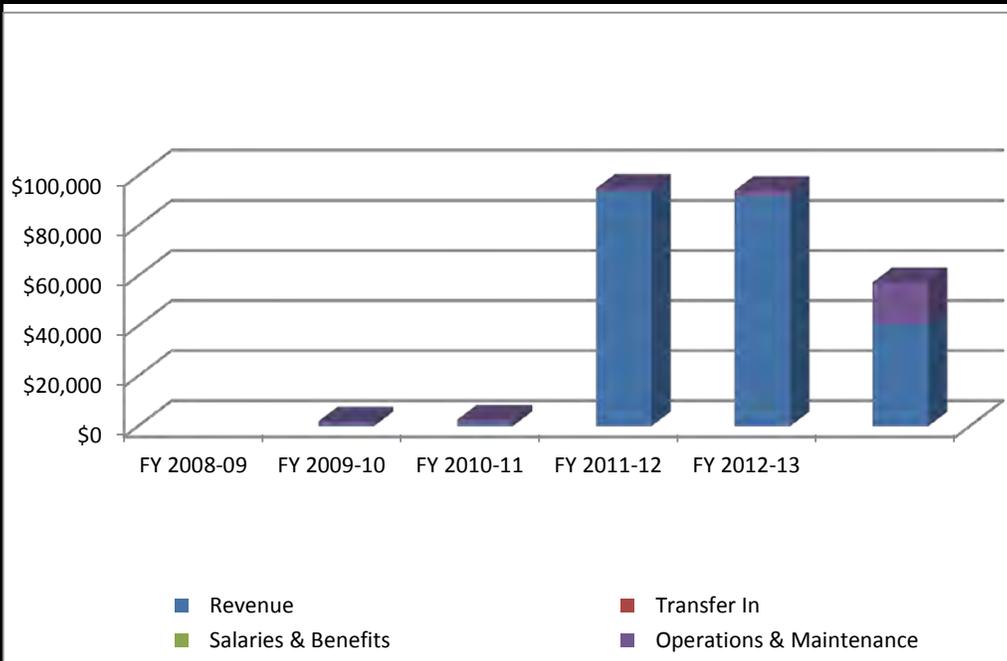
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: SEWER LIFT STATION DISTRICT

FUND: 17 DEPT: 300

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 365	\$ 789	\$ 93,510	\$ 92,000	\$ 40,437
Transfer In					
<b>Total Revenue</b>	\$ 365	\$ 789	\$ 93,510	\$ 92,000	\$ 40,437
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ 1,508	\$ 1,699	\$ 1,296	\$ 2,000	\$ 17,000
Capital Outlay					
Debt Service					
Transfer Out					
<b>Total Expenditures</b>	\$ 1,508	\$ 1,699	\$ 1,296	\$ 2,000	\$ 17,000
<b>Total Surplus or (Deficit)</b>	\$ (1,143)	\$ (911)	\$ 92,214	\$ 90,000	\$ 23,437

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Sewer Lift Station District 17-300	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Sewer Lift Station 08-01 (20673)	31050	\$ 365	\$ 789	\$ 93,510	\$ 92,000	\$ 40,437
<b>Total Revenue</b>		<b>\$ 365</b>	<b>\$ 789</b>	<b>\$ 93,510</b>	<b>\$ 92,000</b>	<b>\$ 40,437</b>
Materials and Supplies	50390					\$ 3,000
Professional Services	50460					\$ 5,000
Equipment Rental	50530					\$ 7,000
Utilities	50580	\$ 1,508	\$ 1,699	\$ 1,296	\$ 2,000	\$ 2,000
<b>Total Operating Expense</b>		<b>\$ 1,508</b>	<b>\$ 1,699</b>	<b>\$ 1,296</b>	<b>\$ 2,000</b>	<b>\$ 17,000</b>
<b>Total Expenditures</b>		<b>\$ 1,508</b>	<b>\$ 1,699</b>	<b>\$ 1,296</b>	<b>\$ 2,000</b>	<b>\$ 17,000</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (1,143)</b>	<b>\$ (911)</b>	<b>\$ 92,214</b>	<b>\$ 90,000</b>	<b>\$ 23,437</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: GAS TAX

FUND: 19

DEPT: 300

**DIVISION DESCRIPTION:**

The State Gas Tax Fund accounts for revenues apportioned under the Streets and Highway Code of the State of California. These funds can be expended for any street-related purpose.



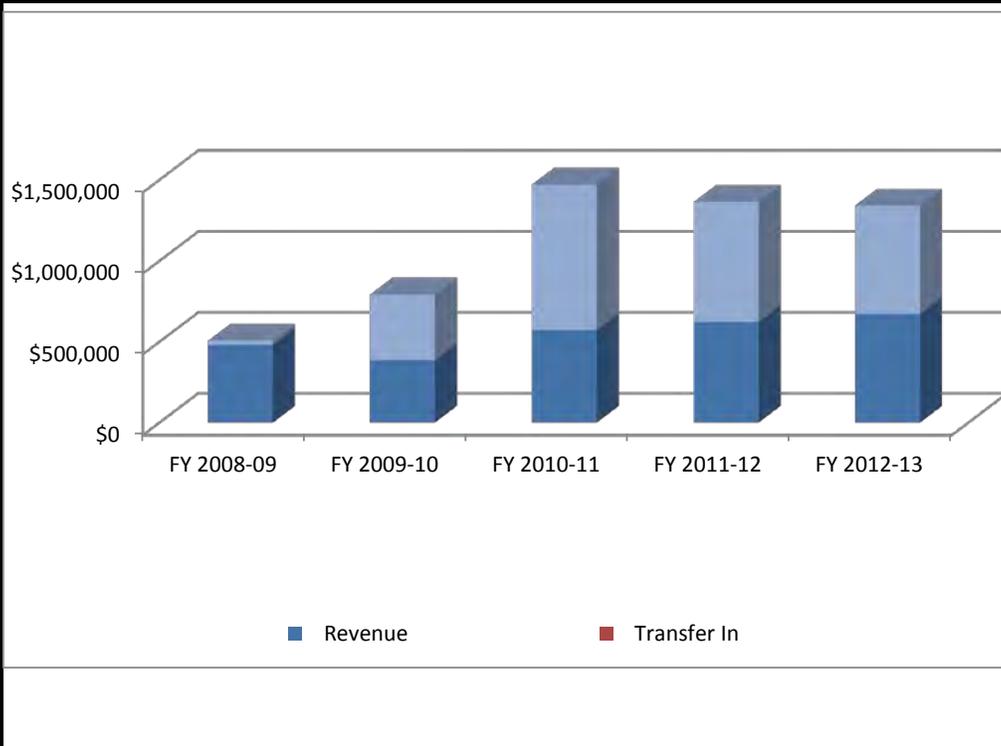
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: GAS TAX

FUND: 19 DEPT: 300

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 482,227	\$ 384,993	\$ 571,863	\$ 624,151	\$ 671,000
<b>Transfer In</b>					
<b>Total Revenue</b>	\$ 482,227	\$ 384,993	\$ 571,863	\$ 624,151	\$ 671,000
<b>Expenditures:</b>					
Salaries & Benefits					
Operations & Maintenance					
Capital Outlay					
Debt Service					
<b>Transfer Out</b>	\$ 23,384	\$ 406,281	\$ 898,268	\$ 739,449	\$ 671,000
<b>Total Expenditures</b>	\$ 23,384	\$ 406,281	\$ 898,268	\$ 739,449	\$ 671,000
<b>Total Surplus or (Deficit)</b>	\$ 458,844	\$ (21,288)	\$ (326,406)	\$ (115,298)	\$ -

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Gas Tax Fund 19-300	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	-	-	\$ 238.82		
Gas Taxes 2105	30710	\$ 170,984	\$ 136,961	\$ 141,223	\$ -	\$ 123,222
Gas Taxes 2106	30720	\$ 76,729	\$ 59,767	\$ 59,586	\$ -	\$ 87,370
Gas Taxes 2107	30730	\$ 228,515	\$ 182,266	\$ 187,874	\$ -	\$ 177,170
Gas Taxes 2108	30740	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
Gas Taxes R&T 7360	30765	\$ -	\$ -	\$ 176,940	\$ 624,151	\$ 277,238
<b>Total Revenue</b>		<b>\$ 482,227</b>	<b>\$ 384,993</b>	<b>\$ 571,863</b>	<b>\$ 624,151</b>	<b>\$ 671,000</b>
Oper. Trans. Out-Street	80500	\$ -	\$ 351,000	\$ 1,640	\$ 714,449	\$ 671,000
Oper. Trans. Out-CIP	80700	\$ 23,384	\$ 55,281	\$ 896,629	\$ 25,000	\$ -
<b>Total Operating Expense</b>		<b>\$ 23,384</b>	<b>\$ 406,281</b>	<b>\$ 898,268</b>	<b>\$ 739,449</b>	<b>\$ 671,000</b>
<b>Total Expenditures</b>		<b>\$ 23,384</b>	<b>\$ 406,281</b>	<b>\$ 898,268</b>	<b>\$ 739,449</b>	<b>\$ 671,000</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 458,844</b>	<b>\$ (21,288)</b>	<b>\$ (326,406)</b>	<b>\$ (115,298)</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: TRAFFIC SAFETY

FUND: 20

DEPT: 300

**DIVISION DESCRIPTION:**

Traffic safety revenue is derived from vehicle fines paid on violations issued by the Kern County Sheriff's Department within Wasco's city limits. Traffic Safety is responsible for the design, installation and maintenance of all street signs, traffic signals and pavement markings on roads within the city.

ACCOMPLISHMENTS

- 1) Replaced 62 street signs within the City.
- 2) Completed traffic centerline striping on 177,237 LF of Streets.

FISCAL YEAR OBJECTIVES

- 1) Incorporate the new traffic sign reflective standards.
- 2) Stripe the centerline of all major streets within the City.
- 3) Installed 1/2 mile of new bicycle lane on Poso Drive.



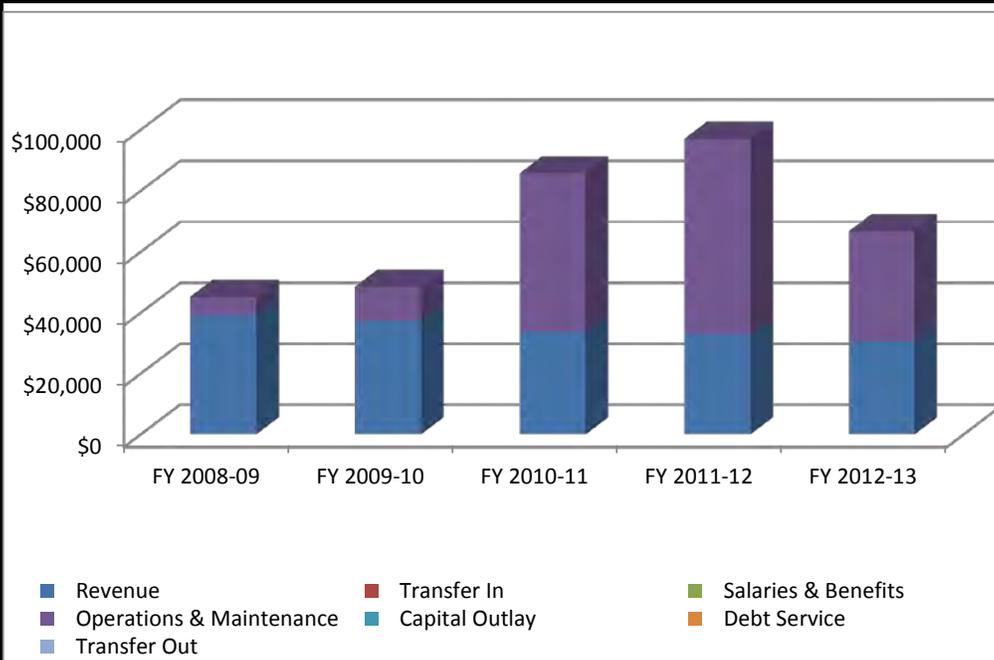
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: TRAFFIC SAFETY

FUND: 20 DEPT: 300

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 39,284	\$ 37,362	\$ 33,806	\$ 33,000	\$ 30,700
Transfer In					
<b>Total Revenue</b>	\$ 39,284	\$ 37,362	\$ 33,806	\$ 33,000	\$ 30,700
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ 5,962	\$ 11,173	\$ 51,875	\$ 64,000	\$ 36,000
Capital Outlay					
Debt Service					
Transfer Out					
<b>Total Expenditures</b>	\$ 5,962	\$ 11,173	\$ 51,875	\$ 64,000	\$ 36,000
<b>Total Surplus or (Deficit)</b>	\$ 33,322	\$ 26,190	\$ (18,069)	\$ (31,000)	\$ (5,300)

**BUDGET SUMMARY**



CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 DEPARTMENT OBJECT DETAIL BUDGET

Traffic Safety 20-300	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Interest Earned	30090	\$ 2,914	\$ 1,129	\$ 848	\$ 1,000	\$ 700
Vehicle Fines	31110	\$ 36,371	\$ 36,234	\$ 32,958	\$ 32,000	\$ 30,000
<b>Total Revenue</b>		<b>\$ 39,284</b>	<b>\$ 37,362</b>	<b>\$ 33,806</b>	<b>\$ 33,000</b>	<b>\$ 30,700</b>
Traffic Marking	50730	\$ 2,981	\$ 3,450	\$ 3,999	\$ 4,000	\$ 4,000
Striping	50740	\$ -	\$ -	\$ 12,818	\$ 17,000	\$ 20,000
Sign Supplies	50760	\$ 2,981	\$ 7,723	\$ 7,130	\$ 15,000	\$ 7,000
Capital Outlay	52040	\$ -	\$ -	\$ 27,927	\$ 28,000	\$ 5,000
<b>Total Operating Expense</b>		<b>\$ 5,962</b>	<b>\$ 11,173</b>	<b>\$ 51,875</b>	<b>\$ 64,000</b>	<b>\$ 36,000</b>
<b>Total Expenditures</b>		<b>\$ 5,962</b>	<b>\$ 11,173</b>	<b>\$ 51,875</b>	<b>\$ 64,000</b>	<b>\$ 36,000</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 33,322</b>	<b>\$ 26,190</b>	<b>\$ (18,069)</b>	<b>\$ (31,000)</b>	<b>\$ (5,300)</b>

Capital Outlay -52040	CC Approved
Traffic cones and barricades.	\$ 5,000
<b>Total for Capital Outlay</b>	<b>\$ 5,000</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2011/2012

DIVISION: TRAFFIC IMPACT FUND

FUND: 21

DEPT: 300

DIVISION DESCRIPTION:

As new residential developments and businesses come into town, they are charged traffic impact fees. The fees in this fund are used to install traffic lights, widen streets and any other traffic controls in the area that is impacted by the traffic created by new residential and business development.



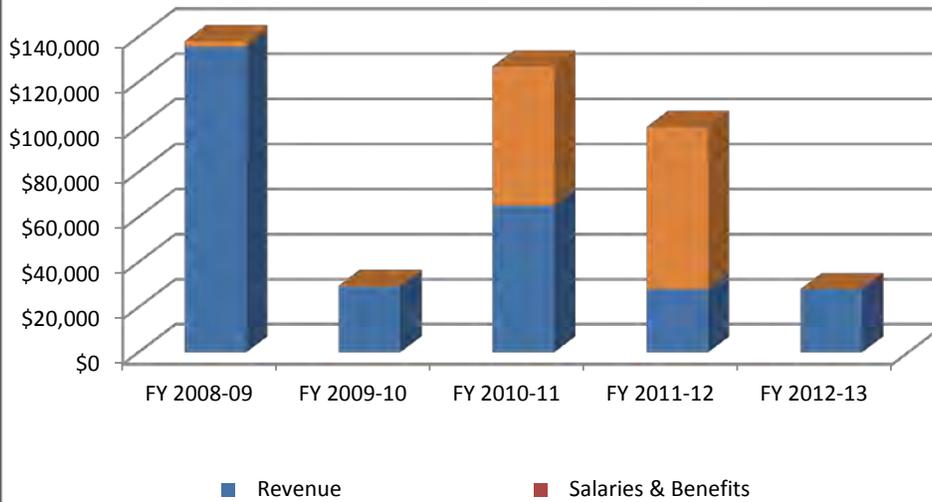
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: TRAFFIC IMPACT FUND

FUND: 21 DEPT: 300

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 135,513	\$ 29,102	\$ 65,132	\$ 28,000	\$ 28,000
<b>Transfer In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 135,513	\$ 29,102	\$ 65,132	\$ 28,000	\$ 28,000
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operations &amp; Maintenance</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out</b>	\$ 2,510	\$ 394	\$ 61,688	\$ 71,908	\$ -
<b>Total Expenditures</b>	\$ 2,510	\$ 394	\$ 61,688	\$ 71,908	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 133,003	\$ 28,708	\$ 3,444	\$ (43,908)	\$ 28,000

**BUDGET SUMMARY**



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Traffic Impact Fund 21-300	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Interest Earned	30090	\$ 10,524	\$ 3,341	\$ 2,450	\$ 3,000	\$ 3,000
Traffic Impact Fee	31530	\$ 124,989	\$ 25,762	\$ 62,682	\$ 25,000	\$ 25,000
<b>Total Revenue</b>		<b>\$ 135,513</b>	<b>\$ 29,102</b>	<b>\$ 65,132</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfer Out - CIP	80500	\$ 2,510	\$ 394	\$ 61,688	\$ 71,908	\$ -
<b>Total Operating Expense</b>		<b>\$ 2,510</b>	<b>\$ 394</b>	<b>\$ 61,688</b>	<b>\$ 71,908</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 2,510</b>	<b>\$ 394</b>	<b>\$ 61,688</b>	<b>\$ 71,908</b>	<b>\$ -</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 133,003</b>	<b>\$ 28,708</b>	<b>\$ 3,444</b>	<b>\$ (43,908)</b>	<b>\$ 28,000</b>

# ***ENTERPRISE FUNDS***

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## **OVERVIEW**

The following section will cover all Enterprise Departments. Each department section will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **Public Transit**
2. **Wastewater**
3. **Water**
4. **Sanitation**
5. **CNG Fueling Station**



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



Bruce Foltz  
Finance Director



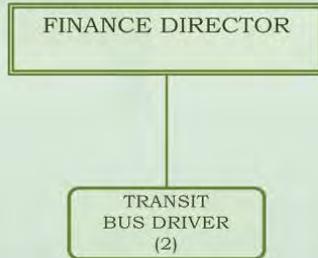
LEONEL HERNANDEZ  
Transit Bus Driver



MONICA FLORES  
Transit Bus Driver

**DIAL - A - RIDE**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: PUBLIC TRANSIT

FUND: 12

DEPT: 200

**DIVISION DESCRIPTION:**

To develop, deliver and operate transportation facilities and services for the City of Wasco; valuing the cost-effective, safe and efficient movement of people and goods in a manner that protects and enhances all natural environments and quality of life.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Public Transit operations accomplished 100% accident free in FY 2010/2011.
- 2) The Division was able to Increase the Fare box contribution meeting the 10% requirement.

FISCAL YEAR OBJECTIVES

- 1) Maintain the current 10% Fare box Revenue
- 2) Install child safety seats in the busses.
- 3) Achieve a 100% accident free rating within the next fiscal year.

	Actual FY 2006-2007	Actual FY 2007-2008	Actual FY 2008-2009	Actual FY 2009-2010	FY 2010-2011
Total # of Customers Transported	26,053	28,594	22,593	19,812	
Total Mileage	34,084	37,353	35,989	32,159	
Downtime Due to Vehicle Breakdown	36	5	7	5	
TDA Match %	10%	8.70%	9.90%	10.5	

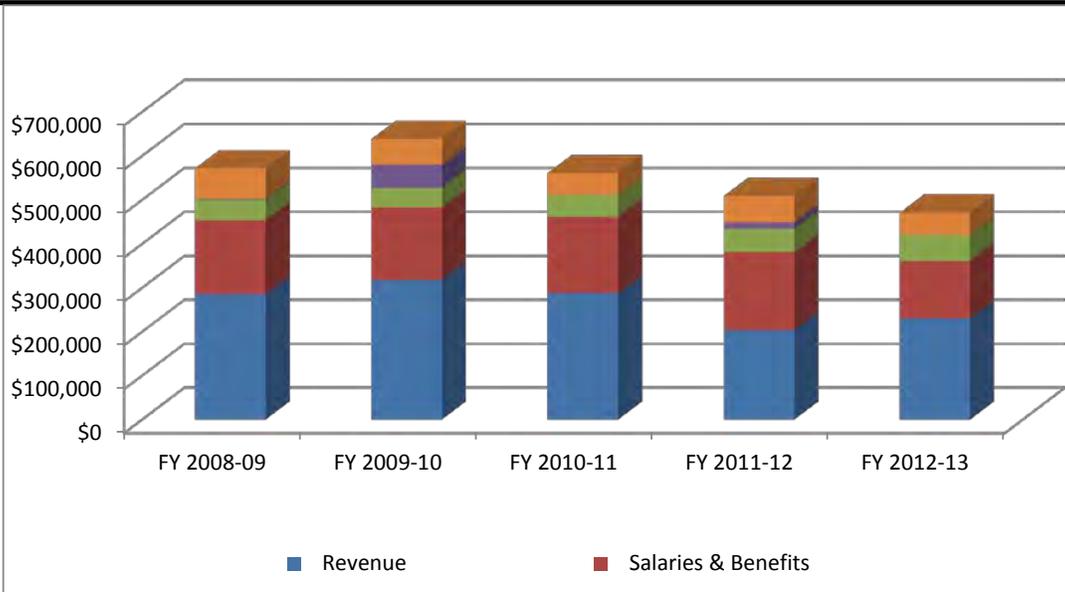
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: PUBLIC TRANSIT

FUND: 12 DEPT: 200

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 284,838	\$ 318,097	\$ 287,235	\$ 203,419	\$ 230,150
<b>Transfers In</b>	\$ -	\$ -	\$ -	\$ -	\$ 10,425
<b>Total Revenue</b>	\$ 284,838	\$ 318,097	\$ 287,235	\$ 203,419	\$ 240,575
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 168,765	\$ 164,457	\$ 173,432	\$ 177,530	\$ 130,964
<b>Operations &amp; Maintenance</b>	\$ 46,503	\$ 45,042	\$ 50,507	\$ 52,817	\$ 58,627
<b>Capital Outlay</b>	\$ 2,148	\$ 52,124	\$ -	\$ 15,000	\$ 200
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out</b>	\$ 69,173	\$ 58,356	\$ 49,536	\$ 59,927	\$ 50,784
<b>Total Expenditures</b>	\$ 286,589	\$ 319,980	\$ 273,474	\$ 305,274	\$ 240,575
<b>Total Surplus or (Deficit)</b>	\$ (1,751)	\$ (1,883)	\$ 13,761	\$ (101,855)	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	3.20	3.00	3.00	2.00	2.00
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Public Transit Fund 12-200	Object	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
DAR Interest	30090	\$ 3,820	\$ 987	\$ 256	\$ 1,000	\$ 400
DAR Misc. Revenue	30130	\$ -	\$ -	\$ 378	\$ -	\$ -
Building Rental Income	30160	\$ 3,300	\$ 3,600	\$ 3,900	\$ 3,300	\$ 3,000
LFT - Operations	30810	\$ 247,939	\$ 180,760	\$ 137,750	\$ 106,119	\$ 146,000
DAR Fare Box	30820	\$ 29,778	\$ 25,645	\$ 25,703	\$ 30,000	\$ 25,000
CMAQ-CNG Buses	30830	\$ -	\$ -	\$ -	\$ -	\$ -
STAF - Capital	30840	\$ -	\$ -	\$ -	\$ -	\$ -
DAR Sec. 5311	30850	\$ -	\$ 57,089	\$ 117,657	\$ 63,000	\$ 55,750
Grant Funding	33210	\$ -	\$ 50,017	\$ 1,591	\$ -	\$ -
Oper. Transfer In TDA Street	38050	\$ -	\$ -	\$ -	\$ -	\$ 10,425
Oper. Transfer In CIP	38135	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 284,838</b>	<b>\$ 318,097</b>	<b>\$ 287,235</b>	<b>\$ 203,419</b>	<b>\$ 240,575</b>
Salary	50010	\$ 104,488	\$ 105,430	\$ 110,449	\$ 109,337	\$ 72,536
Overtime	50050	\$ 1,889	\$ 52	\$ 210	\$ 1,000	\$ 1,000
FICA	50090	\$ 8,277	\$ 8,130	\$ 8,475	\$ 8,364	\$ 5,549
Retirement	50110	\$ 20,793	\$ 17,520	\$ 21,166	\$ 21,867	\$ 17,761
Group Insurance	50120	\$ 33,184	\$ 33,324	\$ 32,728	\$ 36,612	\$ 33,768
Boot Allowance	50125	\$ 134	\$ -	\$ 402	\$ 350	\$ 350
<b>Total Salary &amp; Benefits</b>		<b>\$ 168,765</b>	<b>\$ 164,457</b>	<b>\$ 173,432</b>	<b>\$ 177,530</b>	<b>\$ 130,964</b>
Training And Travel	50230	\$ 454	\$ 160	\$ 104	\$ 400	\$ 400
Communications	50280	\$ 2,693	\$ 2,201	\$ 2,011	\$ 2,600	\$ 2,500
Communications - Cell	50285	\$ 511	\$ 521	\$ 582	\$ 500	\$ 600
Postage	50290	\$ -	\$ 190	\$ 250	\$ 500	\$ 200
Office Supplies	50310	\$ 775	\$ 648	\$ 1,234	\$ 1,500	\$ 800
Fuel	50320	\$ 17,581	\$ 13,367	\$ 18,307	\$ 15,000	\$ 22,000
Physicals	50350	\$ -	\$ 99	\$ 100	\$ 200	\$ 100
Uniform Cleaning Services	50370	\$ 1,197	\$ 1,507	\$ 1,857	\$ 1,300	\$ 1,500
Materials	50390	\$ 499	\$ 519	\$ 703	\$ 500	\$ 1,000
Professional Services	50460	\$ 175	\$ 1,688	\$ 4,347	\$ 5,700	\$ 3,000
Utilities	50580	\$ 8,910	\$ 8,233	\$ 8,161	\$ 8,500	\$ 9,000
Cash Short/(Over)	52020	\$ (8)	\$ (11)	\$ (4)	\$ -	\$ -
Capital Outlay	52040	\$ 2,148	\$ 52,124	\$ -	\$ 15,000	\$ 200
Auditor	52050	\$ 574	\$ 526	\$ 501	\$ 500	\$ 500
Equipment Rental	52070	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Building Repair	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 3,888	\$ 3,794	\$ 1,075	\$ 3,500	\$ -
Janitorial Supplies	52115	\$ 260	\$ 85	\$ 374	\$ 400	\$ -
Liability Insurance	52120	\$ 4,758	\$ 5,352	\$ 6,014	\$ 6,613	\$ 5,931
Equipment Replacement	52170	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	52190	\$ 4,235	\$ 6,064	\$ 4,791	\$ 5,004	\$ 9,896
Safety	55020	\$ -	\$ 100	\$ 100	\$ 100	\$ 200
DEPR	57500	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Indirect Cost Allocation	80060	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - WWT Land Loan	80100	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Shop	80200	\$ 34,606	\$ 35,995	\$ 34,569	\$ 39,519	\$ 44,365
Transfer Out - Facilities	80550	\$ 9,944	\$ 13,395	\$ 11,748	\$ 16,907	\$ 1,800
Transfer Out - Street Const.	80700	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Information Technology	81400	\$ 11,058	\$ 8,966	\$ 3,220	\$ 3,501	\$ 4,619
Oper. Trans. Out-CNG	81461	\$ 13,565	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 117,824</b>	<b>\$ 155,522</b>	<b>\$ 100,043</b>	<b>\$ 127,744</b>	<b>\$ 109,611</b>
<b>Total Expenditures</b>		<b>\$ 286,589</b>	<b>\$ 319,980</b>	<b>\$ 273,474</b>	<b>\$ 305,274</b>	<b>\$ 240,575</b>
<b>Total Surplus/Deficit</b>		<b>\$ (1,751)</b>	<b>\$ (1,883)</b>	<b>\$ 13,761</b>	<b>\$ (101,855)</b>	<b>\$ -</b>

Capital Outlay -52040	CC Approved
Two child safety seats	\$ 200
<b>Total for Capital Outlay</b>	<b>\$ 200</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: PUBLIC TRANSIT

FUND: 12 DEPT: 200

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Public Works Director	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
City Operations Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant	29	0.20	0.00	0.00	0.00	0.00	\$ -
Transit Driver (Y-Rated)	29	0.00	0.00	0.00	0.00	0.00	\$ -
Transit Driver	25	2.00	2.00	2.00	2.00	2.00	\$ 72,536
Clerk	23	1.00	1.00	1.00	0.00	0.00	\$ -
<b>Total Existing Positions</b>		3.20	3.00	3.00	2.00	2.00	\$ 72,536
<b>Reclassification</b>							
<b>Total Requested Reclassifications</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Requested New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		3.20	3.00	3.00	2.00	2.00	\$ 72,536

HOURLY EMPLOYEES

Position Title	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 No. of Hours	CC Approved
<b>Total Hourly Employees</b>	0.00	0.00	0.00	0.00	0	\$ -



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



LESLIE HINOJOSA  
Clerk



VACANT  
Wastewater Operator III



LUIS VILLA  
Wastewater Operator II



ASCENSION RIOS  
Wastewater I



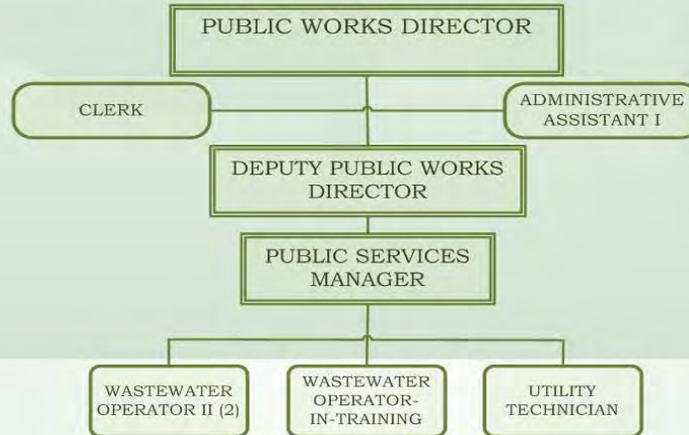
MICHAEL GARCIA  
Wastewater  
Operator in Training



ROBERT VILLANUEVA  
Utility Technician

**WASTEWATER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: WASTEWATER

FUND: 30

DEPT: 400

**DIVISION DESCRIPTION:**

To provide an efficient and effective wastewater collection, treatment and disposal that is safe, reliable and that complies with all state and federal wastewater treatment regulations thereby protecting the environment and safeguarding the public health.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Completed ARRA Centrifuge project.
- 2) Repaired digester #2 lid.
- 3) Operated the plant within waste discharge requirements.
- 4) Replaced Trickling Filter #1 and #2 distributor drives.
- 5) Replaced fresh water electrical panel
- 6) Replaced 280 l/f of 36" sewer main from 7th street to the headworks.

FISCAL YEAR OBJECTIVES

- 1) Install new filter media
- 2) Install new automated front gate.
- 3) Operate plant to meet discharge requirements.
- 4) Install remote SCADA RTU's on the lift stations throughout the City.

	Actual FY 2007/08	Actual FY 2008/09	Actual FY 2009/10	Actual FY 2010/11
Loss time due to injuries	0	0	0	
Traffic Accidents	0	0	0	
Required permit to 3MGD process completed	100%	100%	100%	
Wastewater process through secondary treatment	100%	100%	100%	
Effluent BOD requirements achieved	98%	100%	100%	
Pond Dissolved Oxygen Level Requirements achieved	99%	100%	100%	
Final Effluent Suspended Solids Requirements achieved	99%	100%	100%	
Sewage overflow incidents at treatment	0	1	3	
Treated Wastewater Recycled	90%	90%	90%	
Overflow incidents at the Storm Pond	0	0	0	

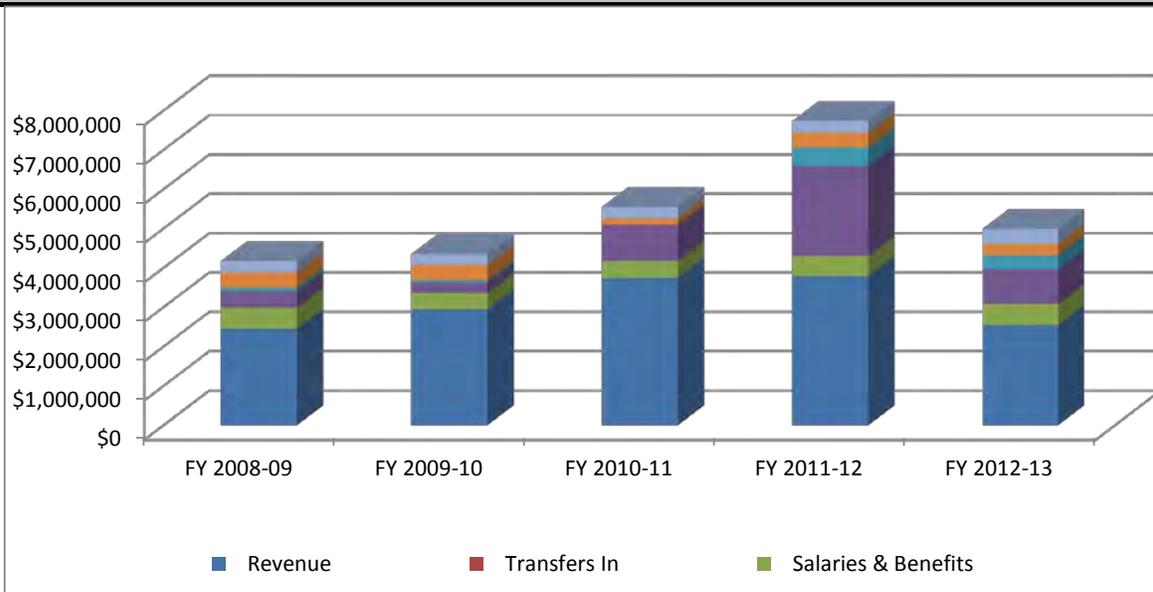
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: WASTEWATER

FUND: 30 DEPT: 400

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 2,450,502	\$ 2,936,382	\$ 3,742,916	\$ 3,785,831	\$ 2,543,561
<b>Transfers In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 2,450,502	\$ 2,936,382	\$ 3,742,916	\$ 3,785,831	\$ 2,543,561
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 532,571	\$ 416,280	\$ 429,575	\$ 510,985	\$ 537,560
<b>Operations &amp; Maintenance</b>	\$ 419,595	\$ 268,264	\$ 925,597	\$ 2,295,449	\$ 877,272
<b>Capital Outlay</b>	\$ 88,952	\$ 58,273	\$ -	\$ 464,950	\$ 361,000
<b>Debt Service</b>	\$ 391,539	\$ 386,317	\$ 160,757	\$ 376,229	\$ 291,229
<b>Transfers Out</b>	\$ 285,151	\$ 282,542	\$ 284,015	\$ 296,527	\$ 370,627
<b>Total Expenditures</b>	\$ 1,717,808	\$ 1,411,676	\$ 1,799,943	\$ 3,944,140	\$ 2,437,688
<b>Total Profit or (Loss)</b>	\$ 732,694	\$ 1,524,706	\$ 1,942,973	\$ (158,309)	\$ 105,873

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	7.26	6.23	7.24	6.81	6.97
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Wastewater 30-400	Object	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
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Wastewater Interest Earned	30090	\$ 67,454	\$ 31,927	\$ 47,092.72	\$ 30,000	\$ 20,000
Misc. Income Wastewater	30130	\$ -	\$ -	\$ 1,434.00	\$ -	\$ -
Farm Rental Wastewater	30150	\$ 64,125	\$ 74,813	\$ 55,041.00	\$ 62,125	\$ 62,125
Other Financing Sources	30385	\$ 233,299	\$ -	\$ -	\$ -	\$ 442,200
Rental Fees	31310	\$ 9,606	\$ 9,990	\$ 10,390.06	\$ 9,000	\$ 11,237
Wastewater Sales	31320	\$ 1,929,049	\$ 1,971,687	\$ 1,999,134.18	\$ 1,928,000	\$ 1,970,000
Zone of Benefit	31325	\$ 6,482	\$ 1,437	\$ 3,041.85	\$ 2,874	\$ 2,389
Wastewater Septic Dump Sales	31330	\$ 8,876	\$ 7,412	\$ 5,482.50	\$ 5,000	\$ -
Hook-up fee	31350	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Reserve Reuse	31430	\$ -	\$ -	\$ -	\$ 584,759	\$ -
Impact Fees	31750	\$ 131,612	\$ 80,364	\$ 349,394.00	\$ 15,000	\$ 25,000
Oper Trans-In Sanitation	38021					\$ 10,610
Oper Trans-In Emergency Response	38025			\$ 30,657.92		
Transfer In - Loan Payments	38120	\$ -	\$ -	\$ -	\$ -	\$ -
State Revolving Loan - Plant Expansion	38125	\$ -	\$ 758,753	\$ 1,241,247.41	\$ 1,124,073	\$ -
<b>Total Revenue</b>		<b>\$ 2,450,502</b>	<b>\$ 2,936,382</b>	<b>\$ 3,742,915.64</b>	<b>\$ 3,785,831</b>	<b>\$ 2,543,561</b>

Salary	50010	\$ 339,275	\$ 261,591	\$ 270,341.13	\$ 322,734	\$ 350,998
Overtime	50050	\$ 8,753	\$ 15,077	\$ 20,391.71	\$ 13,000	\$ 15,000
Health Savings Paid	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation Paid	50080	\$ 1,852	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 27,468	\$ 21,206	\$ 23,560.86	\$ 24,689	\$ 26,851
Sick Paid	50095	\$ 6,320	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ 67,353	\$ 48,171	\$ 55,119.93	\$ 68,076	\$ 89,412
Group Insurance	50120	\$ 80,958	\$ 69,718	\$ 59,728.55	\$ 81,961	\$ 54,599
Boot Allowance	50125	\$ 591	\$ 516	\$ 432.97	\$ 525	\$ 700
<b>Total Salary &amp; Benefits</b>		<b>\$ 532,571</b>	<b>\$ 416,280</b>	<b>\$ 429,575.15</b>	<b>\$ 510,985</b>	<b>\$ 537,560</b>

Training and Travel	50230	\$ 1,529	\$ 982	\$ 3,776.40	\$ 2,000	\$ 2,000
Utilities/Pumping	50250	\$ 75,523	\$ 73,840	\$ 100,370.34	\$ 75,000	\$ 95,000
Communications	50280	\$ 6,011	\$ 2,453	\$ 1,689.90	\$ 400	\$ 2,000
Communications-Cell	50285	\$ 1,007	\$ 729	\$ 819.95	\$ 700	\$ 825
Postage	50290	\$ 6,025	\$ 6,351	\$ 6,516.17	\$ 5,500	\$ 5,500
Office Supplies	50310	\$ 1,704	\$ 560	\$ 887.90	\$ 1,000	\$ 1,500
Fuel	50320	\$ 4,708	\$ 4,842	\$ 4,659.07	\$ 6,000	\$ 4,500
Dues	50330	\$ 1,748	\$ 1,306	\$ 1,226.00	\$ 3,000	\$ 2,000
Wastewater Annual Fees	50340	\$ 6,300	\$ 6,300	\$ 6,600.00	\$ 6,600	\$ 7,500
Uniform Cleaning Services	50370	\$ 2,019	\$ 1,817	\$ 2,059.69	\$ 1,700	\$ 2,000
Tools	50380	\$ 1,681	\$ 577	\$ 170.75	\$ 3,000	\$ 3,000
Certification	50385	\$ 500	\$ 130	\$ 300.00	\$ 1,000	\$ 2,500
Materials	50390	\$ 9,607	\$ 19,368	\$ 18,819.12	\$ 25,000	\$ 25,000
Prof. Services	50460	\$ 30,330	\$ 30,748	\$ 42,581.98	\$ 68,000	\$ 20,000
Equipment Repair/Maint.	50530	\$ 43,517	\$ 15,733	\$ 44,426.51	\$ 40,000	\$ 40,000
Line Repairs	50550	\$ 8,139	\$ 2,017	\$ 2,660.00	\$ 8,000	\$ 8,000
Utilities	50580	\$ 16,917	\$ 6,089	\$ 9,759.97	\$ 18,000	\$ 10,000
Biosolid Disposal	50590	\$ 26,347	\$ 18,029	\$ 18,804.30	\$ 20,000	\$ 35,000
Chemicals and Testing	50620	\$ 16,726	\$ 10,320	\$ 26,877.76	\$ 45,000	\$ 30,000
Bad Debt Wastewater	50780	\$ 3,056	\$ 1,485	\$ 3,143.64	\$ -	\$ -
Impact Fees Reserve	51750	\$ 109,142	\$ 65,388	\$ -	\$ 40,000	\$ 20,000
Miscellaneous	52030	\$ 895	\$ -	\$ 207	\$ 1,000	\$ 1,000

Wastewater 30-400	Object	Actual	Actual	Actual	Estimated Actual	City Council
		Rev/Exp	Rev/Exp	Rev/Exp	Rev/Exp	Approved
		FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13

Capital Outlay	52040	\$ 88,952	\$ 58,273	\$ -	\$ 464,950	\$ 361,000
Auditor	52050	\$ 4,594	\$ 5,259	\$ 5,005	\$ 5,000	\$ 4,000
Janitorial Services	52110	\$ -	\$ -	\$ 353	\$ -	\$ -
Janitorial Supplies	52115	\$ 297	\$ -	\$ 31	\$ 2,000	\$ 2,300
Liability Insurance	52120	\$ 19,685	\$ 22,375	\$ 23,669	\$ 26,025	\$ 19,928
Workers Compensation	52190	\$ 17,524	\$ 19,301	\$ 18,854	\$ 19,694	\$ 17,397
US Trust Ref Bond-Principal	54020	\$ 205,000	\$ 215,000	\$ -	\$ -	\$ -
US Trust Ref Bond-Interest	54030	\$ 16,826	\$ 7,940	\$ -	\$ -	\$ -
Ind. Park 92-1	54060	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ -
SRF Loan Principal	54090	\$ -	\$ -	\$ -	\$ 225,306	\$ 231,164
SRF Loan Interest	54110	\$ 84,713	\$ 78,377	\$ 75,757	\$ 65,923	\$ 60,065
Banking Charges	55010	\$ 4,063	\$ 5,101	\$ 5,090	\$ 3,600	\$ 3,600
Safety	55020	\$ -	\$ 245	\$ 264	\$ 1,000	\$ 1,000
Pest Control Services	55050	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,500
CIP-Installation of 3 ground water monitoring	560082	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-Installation of Sludge Centrifuge	560083	\$ -	\$ -	\$ 5,180	\$ 1,263,882	\$ -
CIP-Installation of 250K Generator	560084	\$ -	\$ -	\$ -	\$ -	\$ 85,000
CIP-Rebuilding trickling filter pump#1	560085	\$ -	\$ (2,082)	\$ -	\$ -	\$ -
CIP-Rebuilding Digester #1	560097	\$ -	\$ (51,000)	\$ 139,941	\$ 150,000	\$ -
Replace 36" Concrete Sewer Line	560100	\$ -	\$ -	\$ 428,508	\$ 452,348	\$ -
CIP-Barscreen	560111					\$ 425,222
DEPR	57500					
Transfer Out - Indirect Cost Allocation	80060	\$ 225,940	\$ 227,307	\$ 235,679	\$ 235,679	\$ 302,912
Oper. Trans Out-Shop	80200	\$ 12,054	\$ 13,685	\$ 13,182	\$ 15,070	\$ 17,459
Oper. Trans Out-General Fund	80300	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Transfer Out-Street Fund	80500	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Facilities	80550	\$ 27,347	\$ 25,821	\$ 21,468	\$ 30,897	\$ 32,381
Oper. Trans Out - Street Const	80560	\$ -	\$ -		\$ -	\$ -
Oper. Trans. Out-Information Technology	81400	\$ 19,810	\$ 15,729	\$ 13,685	\$ 14,881	\$ 17,875
Oper. Trans. Out- Engineering	81440	\$ -	\$ -	\$ -	\$ -	\$ -
TRNSEMERGR	81450			\$ 2,344		
<b>Total Operating Expense</b>		<b>\$ 1,185,237</b>	<b>\$ 995,396</b>	<b>\$ 1,370,368</b>	<b>\$ 3,433,155</b>	<b>\$ 1,900,128</b>

<b>Total Expenditures</b>	<b>\$ 1,717,808</b>	<b>\$ 1,411,676</b>	<b>\$ 1,799,943</b>	<b>\$ 3,944,140</b>	<b>\$ 2,437,688</b>
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<b>Total Profit/(Loss)</b>	<b>\$ 732,694</b>	<b>\$ 1,524,706</b>	<b>\$ 1,942,973</b>	<b>\$ (158,309)</b>	<b>\$ 105,873</b>
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Capital Outlay -52040	CC Approved
Install second booster pump	\$ 15,000
Re-build existing bar screen	\$ 5,000
Re-build influent VFD	\$ 85,000
Re-build influent pumps	\$ 60,000
Re-build lift station pumps	\$ 60,000
Replace 2 computers	\$ 4,000
Trickling filter media replacement No. 1 & 2	\$ 92,000
Install Remote RTU's to lift station	\$ 40,000
	\$ -
<b>Total for Capital Outlay</b>	<b>\$ 361,000</b>

<b>CIP -560084 - Replace 250 KW back-up generator</b>	<b>\$ 85,000</b>
<b>CIP -560111 - Bar screen project</b>	<b>\$ 442,000</b>
<b>Total for Capital Outlay</b>	<b>\$ 888,000</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: WASTEWATER

FUND: 30

DEPT: 400

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2007-08	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.00	0.20	0.20	\$ 25,858
Public Works Director	Contract	0.17	0.20	0.20	0.00	0.00	\$ -
Deputy Public Works Director	Contract	0.00	0.00	0.40	0.12	0.12	\$ 12,091
City Projects Manager	Contract	0.15	0.00	0.00	0.00	0.00	\$ -
Public Service Manager	15	0.75	0.80	1.00	0.00	0.00	\$ -
Accounting Manager	3	0.00	0.00	0.00	0.20	0.20	\$ 12,885
Wastewater Operator III	38	1.00	0.00	0.00	1.00	1.00	\$ 68,988
Wastewater Operator II	34	1.00	2.00	2.00	2.00	2.00	\$ 86,122
Wastewater Supervisor	34	1.00	0.00	0.00	0.00	0.00	\$ -
Accounting Supervisor	33	0.25	0.25	0.25	0.00	0.00	\$ -
AutoCAD/Drafts	32	0.00	0.00	0.35	0.15	0.15	\$ 6,624
Administrative Assistant II	32	0.00	0.00	0.00	0.00	0.00	\$ -
Wastewater Operator I	30	1.00	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.00	0.51	0.59	0.67	0.67	\$ 30,293
A/P-P/R-Purchasing	28	0.25	0.25	0.25	0.25	0.25	\$ 11,028
Wastewater Operator in Training	26	0.00	1.00	1.00	1.00	1.00	\$ 46,399
Accounting Assistant II	26	0.63	0.37	0.30	0.30	0.30	\$ 11,425
Accounting Assistant I	23	0.33	0.33	0.33	0.33	0.33	\$ 11,114
Planning Tech	23					0.25	\$ 10,057
Clerk	23	0.40	0.19	0.24	0.26	0.26	\$ 8,756
House Comm.	23					0.24	\$ 9,357
Utility Technician	23	0.33	0.33	0.33	0.33	0.00	\$ -
<b>Total Existing Positions</b>		7.26	6.23	7.24	6.81	6.97	\$ 350,998
<b>Reclassifications</b>							
<b>Requested Reclassifications</b>						0.00	\$ -
<b>Total Salaried Employees</b>		7.26	6.23	7.24	6.81	6.97	\$ 350,998



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



MITCH MAXEY  
Water Superintendent



LESLIE HINOJOSA  
Clerk



JEFF TACKETT  
Water Operator III



JESUS CORTEZ  
Water Operator III



CEASAR MONTES  
Water Operator II



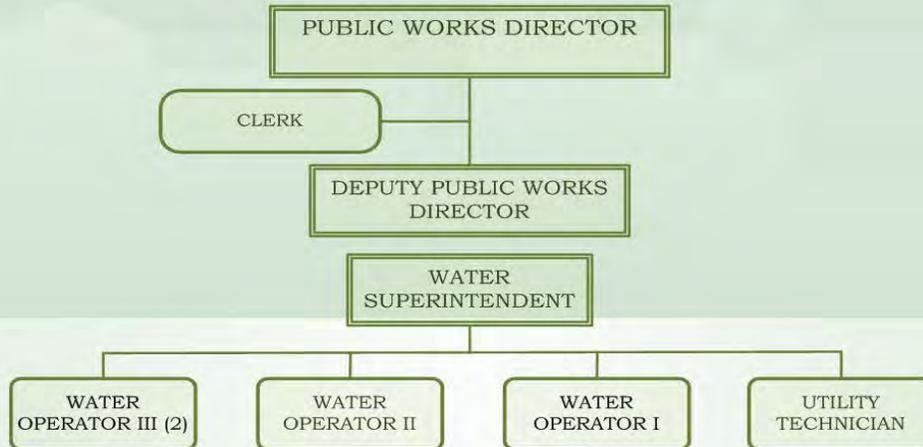
ROBERT VILLANUEVA  
Utility Technician



RAUL GUTIERREZ  
Utility Technician

**WATER**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: WATER

FUND: 31

DEPT: 400

**DIVISION DESCRIPTION:**

It is the mission of the City of Wasco Division to provide a reliable supply of high quality water at a reasonable price to our customers. To fulfill this mission we will: 1) Provide prompt, courteous and responsive customer service. 2) Ensure that sound, responsible financial management practices are observed in the conduct of Division business. 3) Plan, design and operate city water facilities efficiently, effectively and safely, bearing in mind our responsibility to be a good steward of the environment. 4) Promote ethical behavior in the conduct of city affairs, and facilitate the public's involvement in the planning and development of Division policy. 5) Recruit and retain a qualified, productive workforce and maintain a workplace environment where diversity and excellence are valued and where creativity, teamwork and open communication are actively encouraged.

ACCOMPLISHMENTS

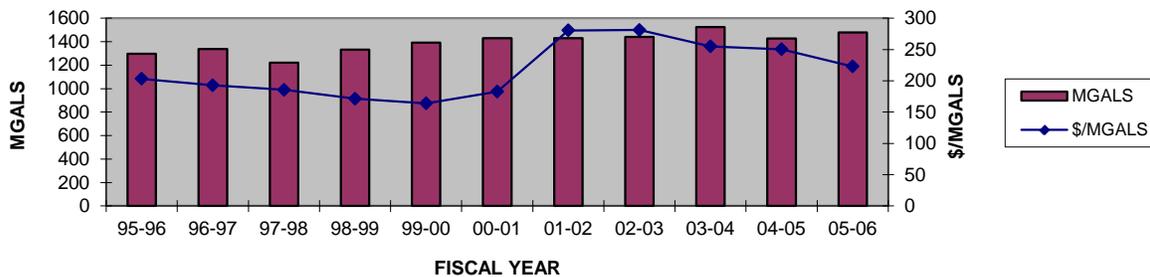
- 1) Completed the ARRA funded City-wide meter installation project.
- 2) Completed Optic Firefly and Meter Installations .
- 3) Completed installation, replacement or repair of (5) Fire Hydrants.
- 4) Completed installation, replacement or repair of (3) gate valves.

FISCAL YEAR OBJECTIVES

- 1) Develop and implement gate valve exercising program using vacuum feature to improve efficiency of leak repairs.
- 2) Continue fire hydrant replacement project.
- 3) Continue gate valve replacement project.
- 4) Abandon well#9 and drill new well to 1000' and reconnect existing equipment and appurtenances.

**PERFORMANCE INDICATORS**

**PG&E PUMPING COST/MGALS**



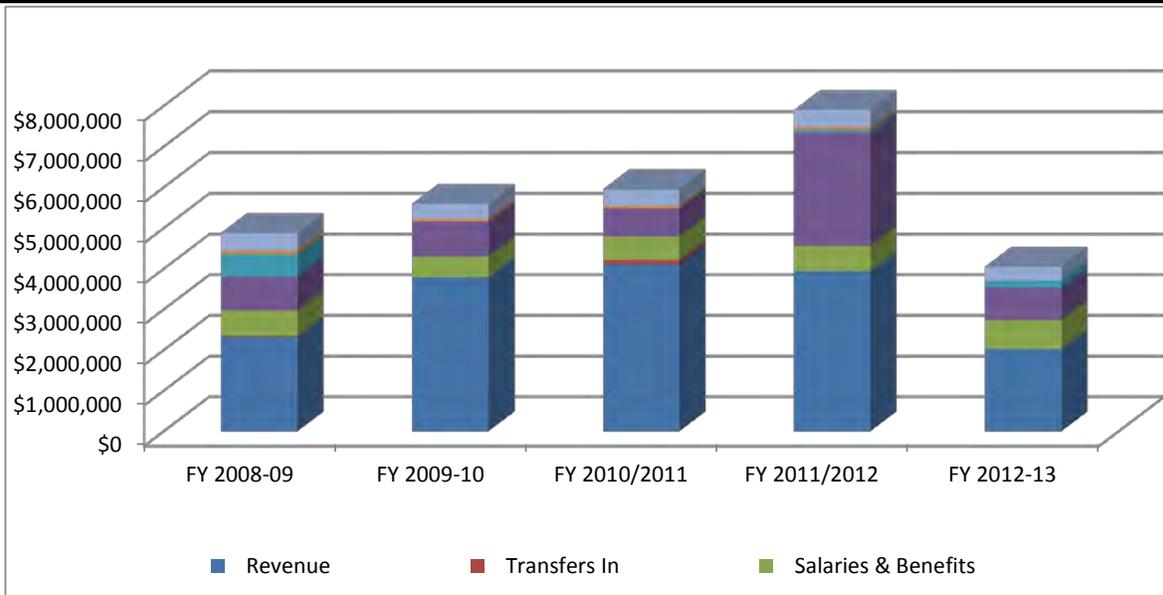
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: WATER

FUND: 31 DEPT: 400

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010/2011	Estimated Rev/Exp FY 2011/2012	Approved FY 2012-13
<b>Revenue</b>	\$ 2,322,511	\$ 3,781,367	\$ 4,113,674	\$ 3,943,302	\$ 2,023,600
<b>Transfers In</b>	\$ 17,472	\$ -	\$ 94,437	\$ -	\$ -
<b>Total Revenue</b>	\$ 2,339,983	\$ 3,781,367	\$ 4,208,111	\$ 3,943,302	\$ 2,023,600
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 633,395	\$ 516,581	\$ 589,047	\$ 617,493	\$ 712,149
<b>Operations &amp; Maintenance</b>	\$ 829,650	\$ 857,341	\$ 678,778	\$ 2,773,202	\$ 800,167
<b>Capital Outlay</b>	\$ 552,307	\$ 1,034	\$ -	\$ 76,247	\$ 167,000
<b>Debt Service</b>	\$ 84,329	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
<b>Transfers Out</b>	\$ 442,023	\$ 376,594	\$ 413,523	\$ 425,646	\$ 344,191
<b>Total Expenditures</b>	\$ 2,541,705	\$ 1,811,550	\$ 1,741,348	\$ 3,952,588	\$ 2,023,507
<b>Total Profit or (Loss)</b>	\$ (201,721)	\$ 1,969,817	\$ 2,466,763	\$ (9,286)	\$ 93

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010/2011	Approved	Approved
FULL TIME	7.77	7.45	7.93	7.83	8.98
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Water Fund 31-400	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Water Int. Earned	30090	\$ 37,938	\$ 7,244	\$ 1,169	\$ 6,834	\$ 600
Misc. Water Enterprise	30130	\$ 23,708	\$ 29,740	\$ 12,273	\$ 30,000	\$ 4,000
Improvement Plan Check	30340	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources	30385	\$ 389,852	\$ -	\$ -	\$ -	\$ -
Grant	30551	\$ -	\$ 1,941,252	\$ 2,159,571	\$ 1,984,780	\$ -
Water Enterprise	31320	\$ 1,721,982	\$ 1,769,452	\$ 1,815,148	\$ 1,733,000	\$ 1,950,000
Construction Water Sales	31321	\$ 14,790	\$ 7,727	\$ 13,965	\$ 11,654	\$ 10,000
Zone of Benefit	31325	\$ 1,920	\$ 623	\$ -	\$ 1,246	\$ -
Water Connection Fees	31340	\$ -	\$ -	\$ -	\$ -	\$ -
Water Well Improvements	31410	\$ -	\$ -	\$ -	\$ -	\$ -
Water Penalty	31420	\$ 17,782	\$ 18,785	\$ 18,928	\$ 18,010	\$ 13,000
Reserve Revenue Use- Well Improvements	31430	\$ -	\$ 50		\$ -	\$ -
Reserve Revenue Reuse Impact Fee	31440	\$ -	\$ -	\$ -	\$ 151,778	\$ -
Impact Fees	31750	\$ 114,539	\$ 6,495	\$ 92,620	\$ 6,000	\$ 46,000
Oper Trans In-Emergency Response	38005			\$ 90,536		
Oper Trans In-RDA	38025			\$ 3,901		
Oper. Trans In- CIP	38075	\$ 17,472	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 2,339,983</b>	<b>\$ 3,781,367</b>	<b>\$ 4,208,111</b>	<b>\$ 3,943,302</b>	<b>\$ 2,023,600</b>
Salary	50010	\$ 394,846	\$ 331,270	\$ 378,644	\$ 396,391	\$ 451,997
Overtime	50050	\$ 13,886	\$ 14,451	\$ 15,640	\$ 20,000	\$ 20,000
Extra Help	50060	\$ 37,020	\$ -	\$ 8,275	\$ 10,000	\$ -
Health Savings Paid	50065	\$ -	\$ -	\$ -	\$ -	\$ -
Vacation	50080	\$ 703	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 30,312	\$ 30,131	\$ 34,786	\$ 30,324	\$ 34,578
Sick Paid	50095	\$ 2,460	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ 76,994	\$ 69,648	\$ 81,576	\$ 83,008	\$ 114,377
Group Insurance	50120	\$ 76,395	\$ 70,383	\$ 69,265	\$ 76,370	\$ 90,147
Boot Allowance	50125	\$ 779	\$ 698	\$ 861	\$ 1,400	\$ 1,050
<b>Total Salary &amp; Benefits</b>		<b>\$ 633,395</b>	<b>\$ 516,581</b>	<b>\$ 589,047</b>	<b>\$ 617,493</b>	<b>\$ 712,149</b>
Training and Travel	50230	\$ 2,448	\$ 1,815	\$ 1,500	\$ 1,500	\$ 1,500
Utilities/Pumping Stations	50250	\$ 496,391	\$ 583,755	\$ 461,370	\$ 450,000	\$ 500,000
Communications	50280	\$ 3,922	\$ 3,703	\$ 5,515	\$ 4,000	\$ 5,000
Communications - Cell	50285	\$ 754	\$ 995	\$ 1,024	\$ 732	\$ 1,000
Postage	50290	\$ 6,079	\$ 6,351	\$ 7,563	\$ 6,000	\$ 8,000
Office Supplies	50310	\$ 2,126	\$ 1,290	\$ 2,221	\$ 3,000	\$ 2,000
Fuel	50320	\$ 11,113	\$ 6,242	\$ 13,992	\$ 9,000	\$ 13,000
Dues	50330	\$ 895	\$ 1,331	\$ 1,362	\$ 1,000	\$ 1,000
Physicals	50350	\$ 79	\$ -	\$ -	\$ 200	\$ 200
Uniform Cleaning Services	50370	\$ 3,114	\$ 3,103	\$ 3,350	\$ 3,119	\$ 3,119
Tools	50380	\$ 2,094	\$ 3,103	\$ 2,001	\$ 4,500	\$ 4,500
Certification	50385	\$ 620	\$ 110	\$ 180	\$ 1,250	\$ 1,250
Materials	50390	\$ 24,288	\$ 29,949	\$ 17,274	\$ 20,000	\$ 40,000
WCM	50391					\$ 10,000
Prof. Services	50460	\$ 14,298	\$ 30,436	\$ 26,464	\$ 21,610	\$ 30,000
DHS Oversight County/State	50490	\$ 9,388	\$ 13,480	\$ 14,428	\$ 24,000	\$ 20,000
Legal Fees	50520	\$ 22,200	\$ -	\$ -	\$ -	\$ -
Repair/Maint.	50530	\$ 6,354	\$ 843	\$ 109	\$ -	\$ 1,000
Repair/Maint. Pumps	505306	\$ 17,863	\$ 37,770	\$ 5,538	\$ 11,287	\$ 20,000
Repair/Maint. Equipment	505307	\$ 7,484	\$ 24,513	\$ 4,060	\$ 16,000	\$ 16,000
Repair/Maint. Scada	505308	\$ -	\$ 5,674	\$ 3,437	\$ 5,000	\$ 8,000
Utilities	50580	\$ 46	\$ 832	\$ 1,336	\$ 1,200	\$ 2,800

Water Fund 31-400	Object Number	Actual	Actual	Actual	Estimated Actual	City Council
		Rev/Exp	Rev/Exp	Rev/Exp	Rev/Exp	Approved
		FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Chemicals and Testing	50620	\$ 38,746	\$ 29,575	\$ 31,950	\$ 37,700	\$ 38,800
Bad Debt Water Enterprise	50780	\$ 2,354	\$ 1,097	\$ 2,623	\$ -	\$ -
Impact Fees - Reserve	51750	\$ 94,985	\$ 6,495		\$ 6,000	\$ 10,000
Cash Short/Over	52020	\$ (97)	\$ 41	\$ 205	\$ 100	\$ 400
Miscellaneous	52030	\$ 685	\$ 75	\$ -	\$ -	\$ 1,000
Capital Outlay	52040	\$ 552,307	\$ 1,034	\$ -	\$ 76,247	\$ 167,000
Auditor	52050	\$ 3,446	\$ 2,630	\$ 2,503	\$ 2,500	\$ 2,500
Building Repairs	52080	\$ -	\$ 122	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 5,566	\$ 5,206	\$ 5,749	\$ 4,690	\$ -
Janitorial Supplies	52115	\$ 609	\$ 333	\$ 250	\$ 1,500	\$ 2,300
Liability Insurance	52120	\$ 25,106	\$ 27,534	\$ 29,071	\$ 31,964	\$ 25,889
Workers Compensation	52190	\$ 22,350	\$ 23,842	\$ 23,158	\$ 24,189	\$ 20,854
Safety Award	52240	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance agreement	52300	\$ -	\$ -	\$ 5,103	\$ 5,103	\$ 4,555
Capital Lease	54040	\$ 24,329	\$ -	\$ -	\$ -	\$ -
Ind. Park Loan 92-1	54060	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Generator Loan	54070	\$ -	\$ -	\$ -	\$ -	\$ -
Int. Exp. Generator	54080	\$ -	\$ -	\$ -	\$ -	\$ -
Banking Charges	55010	\$ 4,034	\$ 5,095	\$ 5,090	\$ 4,000	\$ 5,000
Safety	55020	\$ 313	\$ -	\$ 210	\$ 500	\$ 500
Construction Projects	56000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-Upgrade 2 wells (4th St & Iris Well)	560086	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-5th Pl. & Barker S of 5th.	560087	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-4th St. & D Street N. of 5th	560088	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-6th St. between Broadway & D	560089	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-Meter Installation Program Sec. 9	56008A	\$ -	\$ -	\$ -	\$ -	\$ -
CIP- Poplar	560090	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-City Wide Meter Installation	560094	\$ -	\$ -	\$ 143	\$ 2,034,830	\$ -
CIP- Well No. 5& 6 Rehab	560096	\$ -	\$ -	\$ -	\$ -	\$ -
CIP- Design Specs for Water Storage	560098				\$ 36,728	
DEPR	57500					
Transfer Out - Indirect Cost Allocation	80060	\$ 270,269	\$ 302,368	\$ 345,001	\$ 345,001	\$ 251,670
Oper. Trans Out-Software Loan	80100	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Shop	80200	\$ 43,352	\$ 44,170	\$ 40,726	\$ 46,558	\$ 55,244
Oper. Trans Out-General Fund	80300	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Street Dept.	80500	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Facilities	80550	\$ 11,488	\$ 11,182	\$ 10,887	\$ 15,669	\$ 14,782
Oper. Trans Out-CIP	80700	\$ 93,906	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Information Technology	81400	\$ 23,008	\$ 18,874	\$ 16,909	\$ 18,418	\$ 22,495
Oper. Trans Out-Code Compliance	81420	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Engineering	81440	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out- Emergency Response	81450	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 1,908,310</b>	<b>\$ 1,294,969</b>	<b>\$ 1,152,302</b>	<b>\$ 3,335,095</b>	<b>\$ 1,311,358</b>
<b>Total Expenditures</b>		<b>\$ 2,541,705</b>	<b>\$ 1,811,550</b>	<b>\$ 1,741,348</b>	<b>\$ 3,952,588</b>	<b>\$ 2,023,507</b>
<b>Total Profit/(Loss)</b>		<b>\$ (201,721)</b>	<b>\$ 1,969,817</b>	<b>\$ 2,466,763</b>	<b>\$ (9,286)</b>	<b>\$ 93</b>

Capital Outlay -52040	CC Approved
Install water line McCombs to Pal & Gromer	\$ 112,000
Replace 2 computers	\$ 4,000
Well No. 8 pump repair	\$ 30,000
Conservation education program	\$ 1,000
Replace meters	\$ 20,000
<b>Total for Capital Outlay</b>	<b>\$ 167,000</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING DETAIL

DIVISION: WATER

FUND: 31 DEPT: 400

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.00	0.22	0.22	\$ 28,443
Public Works Director	Contract	0.18	0.22	0.22	0.00	0.00	\$ -
Deputy Public Works Director	Contract	0.15	0.00	0.40	0.12	0.12	\$ 12,091
Water Superintendent	9	1.00	1.00	1.00	1.00	1.00	\$ 72,481
Accounting Manager	3	0.00	0.00	0.00	0.20	0.20	\$ 12,885
Senior Water Operator		0.00	0.00	0.00	0.00	0.00	\$ -
Water Operator III	38	2.00	2.00	2.00	2.00	1.00	\$ 53,776
Water Operator II	34	1.00	1.00	1.00	1.00	1.00	\$ 56,465
Accounting Supervisor	33	0.25	0.25	0.25	0.00	0.00	\$ -
AutoCAD/Drafts	32	0.00	0.00	0.00	0.15	0.15	\$ 6,624
Water Operator I	30	1.00	1.00	1.00	1.00	1.00	\$ 36,312
Sanitation I	29					1.00	\$ 47,599
Administrative Assistant I	29	0.00	0.52	0.61	0.67	0.67	\$ 30,293
A/P-P/R- Purchasing	28	0.25	0.25	0.25	0.25	0.25	\$ 11,028
Planning Tech	23					0.25	\$ 10,057
Permit Technician	27	0.25	0.00	0.00	0.00	0.00	\$ -
Assistant Accounting II	26	0.63	0.36	0.30	0.30	0.30	\$ 11,425
Assistant Accounting I	23	0.33	0.33	0.33	0.33	0.33	\$ 11,114
Utility Technician	23	0.33	0.33	0.33	0.33	1.00	\$ 33,679
Clerk	23	0.40	0.19	0.24	0.26	0.49	\$ 17,724
<b>Total Existing Positions</b>		<b>7.77</b>	<b>7.45</b>	<b>7.93</b>	<b>7.83</b>	<b>8.98</b>	<b>\$ 451,997</b>
<b>Reclassifications</b>							
<b>Requested New Positions</b>							
<b>Total Reclassified and New Positions</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ -</b>
<b>Total Salaried Employees</b>		<b>7.77</b>	<b>7.45</b>	<b>7.93</b>	<b>7.83</b>	<b>8.98</b>	<b>\$ 451,997</b>



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works Director



MELVIN RICKETTS  
Sanitation Supervisor



LESLIE HINOJOSA  
Clerk



JOHNNY AGUILERA  
Sanitation Worker II



ANTONIO MALDONADO  
Sanitation Worker I



JUAN SALINAS  
Sanitation Worker II



GEARY ANDERSON  
Sanitation Worker II



GREGORY MAXEY  
Sanitation Worker II



STAN MADRON  
Sanitation Worker II



ARNULFO GONZALEZ  
Street Sweeper



MANUEL RUIZ  
Sanitation Worker I

**SANITATION**

ORGANIZATIONAL CHART

PUBLIC WORKS DIRECTOR

CLERK

ADMINISTRATIVE ASSISTANT I

DEPUTY PUBLIC WORKS DIRECTOR

SANITATION SUPERVISOR

STREET SWEEPER OPERATOR I

STREET MAINTENANCE TECHNICIAN I (2)

SANITATION WORKER I (3)

SANITATION WORKER II (6)

UTILITY TECHNICIAN



FRANKLIN McCAULEY  
Sanitation Worker I



HERSHEY WASHINGTON  
Street Maintenance



ROBERT VILLANUEVA  
Utility Technician



JESUS CARRIEDO  
Street Maintenance Technician I



ANGEL SANDOVAL  
Street Maintenance Technician I

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: SANITATION

FUND: 32

DEPT: 400

**DEPARTMENT DESCRIPTION:**

To protect the public and environment through the legal, efficient and effective collection, treatment, reuse and disposal of liquid and solid wastes while enhancing relationships with the community, co-workers, elected and officials, and business.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

- 1) Purchased and provided 200 (90) gallon containers into the city.
- 2) Purchased and provided 200 Greenwaste containers to residences.
- 3) Sweeping routes for the City were maintained by the Sanitation Division.

FISCAL YEAR OBJECTIVE

- 1) Maintain current service levels by maximizing the existing equipment, man-power and materials, ensure the alley ways are maintained and the streets within the City are being swept.
- 2) Capital Purchases for the fiscal year are modest and only reflect the replacement of containers needed throughout the city.

**PERFORMANCE INDICATORS**

	Actual FY 2006/2007	Actual FY 2007/08	Actual FY 2008/09	Actual FY 2009/10	Estimated FY 2010/11
Lost time due to injuries	0	1	0	3	
Traffic accidents	0	1	0	2	
Overtime hours worked	360.25	56	40	47	
Trips to landfill per year	4216	4,300	4,325	4598	
Workshops/training sessions attended	0	5	6	14	

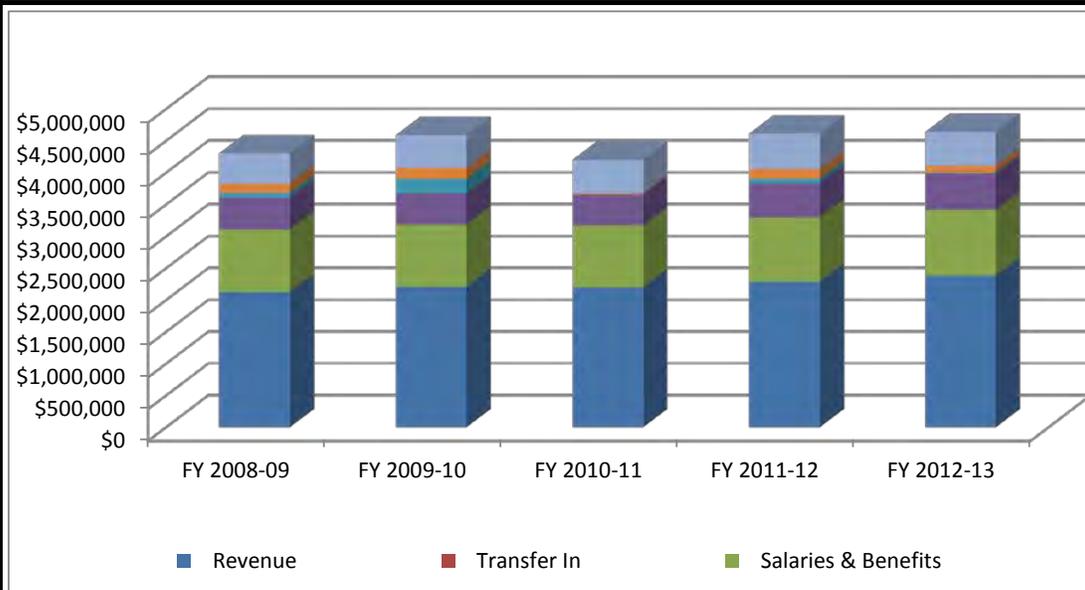
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DIVISION: SANITATION

FUND: 32 DEPT: 400

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 2,122,061	\$ 2,206,282	\$ 2,196,291	\$ 2,285,798	\$ 2,382,804
<b>Transfer In</b>	\$ -	\$ -	\$ 373	\$ -	\$ -
<b>Total Revenue</b>	\$ 2,122,061	\$ 2,206,282	\$ 2,196,664	\$ 2,285,798	\$ 2,382,804
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 985,605	\$ 981,649	\$ 971,833	\$ 1,013,781	\$ 1,030,420
<b>Operations &amp; Maintenance</b>	\$ 494,359	\$ 486,501	\$ 491,967	\$ 532,173	\$ 571,540
<b>Capital Outlay</b>	\$ 77,740	\$ 230,210	\$ -	\$ 73,500	\$ 18,500
<b>Debt Service</b>	\$ 146,937	\$ 165,073	\$ 12,474	\$ 147,375	\$ 102,805
<b>Transfer Out</b>	\$ 475,454	\$ 515,626	\$ 525,951	\$ 555,786	\$ 531,547
<b>Total Expenditures</b>	\$ 2,180,094	\$ 2,379,060	\$ 2,002,225	\$ 2,322,615	\$ 2,254,812
<b>Total Profit or (Loss)</b>	\$ (58,033)	\$ (172,778)	\$ 194,439	\$ (36,817)	\$ 127,992

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED FY 2008-09	APPROVED FY 2009-10	APPROVED FY 2010-11	APPROVED Approved	APPROVED Approved
FULL TIME	14.51	15.57	14.57	14.55	13.89
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Sanitation 32-400	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
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Sanitation Interest	30090	\$ 2,107	\$ 597	\$ 148	\$ 578	\$ 104
Miscellaneous Revenue	30130	\$ 455	\$ 575	\$ 171	\$ 510	\$ 700
Grant	30550	\$ 6,337	\$ 5,000	\$ 6,973	\$ -	\$ -
State Highway Sweeping	30760	\$ 6,248	\$ 18,743	\$ 12,496	\$ -	\$ 12,000
Sanitation Service Fees	31320	\$ 1,867,712	\$ 1,930,603	\$ 1,914,198	\$ 1,936,000	\$ 2,100,000
Roll-Off Revenue	31322	\$ -	\$ 1,231	\$ -	\$ 1,300	\$ 1,000
Reserve Revenue Use- Equipment	31425	\$ -	\$ -	\$ -	\$ 73,500	\$ -
Landfill Collection	31520	\$ 233,848	\$ 246,522	\$ 246,738	\$ 267,744	\$ 260,000
Impact Fees	31530	\$ (609)	\$ 583	\$ 6,048	\$ 1,166	\$ 4,000
Container Reimbursement	31540	\$ 5,963	\$ 2,426	\$ 9,518	\$ 5,000	\$ 5,000
Oper Trans In-Emergency Response	38025			\$ 373		
<b>Total Revenue</b>		<b>\$ 2,122,061</b>	<b>\$ 2,206,282</b>	<b>\$ 2,196,664</b>	<b>\$ 2,285,798</b>	<b>\$ 2,382,804</b>

Salary	50010	\$ 622,582	\$ 628,969	\$ 616,767	\$ 636,323	\$ 619,855
Overtime	50050	\$ 4,719	\$ 3,938	\$ 4,066	\$ 4,000	\$ 10,000
Extra Help	50060	\$ 9,792	\$ 10,208	\$ 9,408	\$ 10,000	\$ 10,000
Vacation Paid	50080	\$ 5,824	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ 49,295	\$ 48,459	\$ 50,651	\$ 48,679	\$ 47,419
Sick Paid	50095	\$ 1,129	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ 125,801	\$ 115,654	\$ 124,970	\$ 130,522	\$ 155,149
Group Insurance	50120	\$ 164,928	\$ 172,691	\$ 164,530	\$ 182,157	\$ 185,897
Boot Allowance	50125	\$ 1,535	\$ 1,728	\$ 1,441	\$ 2,100	\$ 2,100
<b>Total Salary &amp; Benefits</b>		<b>\$ 985,605</b>	<b>\$ 981,649</b>	<b>\$ 971,833</b>	<b>\$ 1,013,781</b>	<b>\$ 1,030,420</b>

Training and Travel	50230	\$ 478	\$ 944	\$ 889	\$ 1,000	\$ 500
Communications	50280	\$ 4,546	\$ 1,487	\$ 1,679	\$ 4,500	\$ 2,500
Communications - Cell	50285	\$ 182	\$ 168	\$ 168	\$ 500	\$ 500
Postage	50290	\$ 6,019	\$ 6,351	\$ 6,516	\$ 5,158	\$ 5,500
Office Supplies	50310	\$ 1,842	\$ 1,429	\$ 2,056	\$ 2,500	\$ 2,000
Fuel	50320	\$ 93,184	\$ 91,705	\$ 114,435	\$ 100,000	\$ 120,000
Physicals	50350	\$ 200	\$ 300	\$ 150	\$ 300	\$ 300
Drug & Alcohol Testing	50360	\$ 291	\$ 293	\$ 456	\$ 456	\$ 500
Uniform Cleaning Services	50370	\$ 3,470	\$ 3,204	\$ 3,866	\$ 4,130	\$ 4,200
Tools	50380	\$ 1,075	\$ 1,844	\$ 384	\$ 2,000	\$ 1,000
Certification	50385	\$ 140	\$ -	\$ -	\$ 200	\$ 200
Materials	50390	\$ 6,769	\$ 11,138	\$ 8,711	\$ 13,000	\$ 6,000
Publications	50430	\$ 199	\$ -	\$ -	\$ 200	\$ 200
Prof. Ser.	50460	\$ 12,816	\$ 12,185	\$ 19,275	\$ 14,000	\$ 10,000
KCEH Fee	50510	\$ 2,245	\$ -	\$ -	\$ 4,500	\$ 4,500
Utilities	50580	\$ 4,389	\$ 3,601	\$ 3,995	\$ 4,500	\$ 4,500
Street Sweeping Disposal	50670	\$ 7,500	\$ 5,000	\$ -	\$ 1,000	\$ 10,000
Greenwaste	50770	\$ -	\$ -	\$ -	\$ 500	\$ 500
Bad Debt	50780	\$ 3,877	\$ 1,412	\$ 3,359	\$ -	\$ -
Impact Fees	51750	\$ (1,192)	\$ 583	\$ -	\$ 1,166	\$ 4,000
Bank Charges & Misc.	52030	\$ 533	\$ 106	\$ 37	\$ 500	\$ 200
Capital Outlay	52040	\$ 77,740	\$ 230,210	\$ -	\$ 73,500	\$ 18,500
Auditor	52050	\$ 4,020	\$ 3,156	\$ 2,502	\$ 3,000	\$ 2,500
Equipment Rental	52070	\$ -	\$ 601	\$ -	\$ -	\$ 2,000
Building Repair Offices	52080	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Services	52110	\$ 3,790	\$ 4,128	\$ 1,703	\$ 4,500	\$ -
Janitorial Supplies	52115	\$ 731	\$ 332	\$ 250	\$ 1,500	\$ 2,300
Liability Insurance	52120	\$ 28,005	\$ 31,084	\$ 35,001	\$ 38,484	\$ 40,450
Equipment Replacement Reserve	52170	\$ 36,074	\$ 85	\$ 19,268	\$ 20,000	\$ 20,000
Workers Compensation	52190	\$ 24,930	\$ 29,669	\$ 27,882	\$ 29,123	\$ 51,390
County Gate Fee/Landfill	52210	\$ 239,339	\$ 250,195	\$ 233,941	\$ 267,744	\$ 270,400

Sanitation 32-400	Object Number	Actual	Actual	Actual	Estimated Actual	City Council
		Rev/Exp	Rev/Exp	Rev/Exp	Rev/Exp	Approved
		FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Lease- Capital Principal	54040	\$ 124,011	\$ 147,377	\$ -	\$ 131,337	\$ 98,493
Lease- Capital Interest	54050	\$ 22,926	\$ 17,696	\$ 12,474	\$ 16,038	\$ 4,312
Banking Charges	55010	\$ 4,034	\$ 5,095	\$ 5,090	\$ 1,212	\$ 4,000
Safety	55020	\$ 320	\$ 406	\$ 356	\$ 1,000	\$ 1,000
Recycling Program	55030	\$ -	\$ -	\$ -	\$ 500	\$ 400
Refuse Container Reserve	55040	\$ 4,552	\$ 20,000		\$ 5,000	\$ -
DEPR	57500	\$ -	\$ -	\$ -		
Transfer Out - Indirect Cost Allocation	80060	\$ 306,898	\$ 338,142	\$ 328,873	\$ 328,873	\$ 281,320
Oper. Trans Out- Software Loan	80100	\$ -	\$ -	\$ -	\$ -	\$ 10,610

Oper. Trans Out-Shop	80200	\$ 141,628	\$ 157,273	\$ 174,293	\$ 199,310	\$ 211,580
Oper. Trans Out-General Fund	80300	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Street	80500	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out-Facilities	80550	\$ 11,514	\$ 7,628	\$ 8,036	\$ 11,566	\$ 14,781
Oper. Trans. Out-Information Technology	81400	\$ 15,414	\$ 12,583	\$ 14,748	\$ 16,037	\$ 13,256
Oper. Trans Out-Code Compliance	81420	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans to Reserve	81500	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 1,194,489</b>	<b>\$ 1,397,411</b>	<b>\$ 1,030,392</b>	<b>\$ 1,308,834</b>	<b>\$ 1,224,392</b>

<b>Total Expenditures</b>		<b>\$ 2,180,094</b>	<b>\$ 2,379,060</b>	<b>\$ 2,002,225</b>	<b>\$ 2,322,615</b>	<b>\$ 2,254,812</b>
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<b>Total Profit/(Loss)</b>		<b>\$ (58,033)</b>	<b>\$ (172,778)</b>	<b>\$ 194,439</b>	<b>\$ (36,817)</b>	<b>\$ 127,992</b>
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Existing Capital Outlay - 52040	Payment
Replace computer	\$ 2,500
Replace ten 3 yard metal bins	\$ 16,000
<b>Total Capital Outlay</b>	<b>\$ 18,500</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING SUMMARY

DIVISION: SANITATION

FUND: 32      DEPT: 400

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
Assistant City Manager	Contract	0.00	0.00	0.00	0.20	0.20	\$ 25,858
Public Works Director	Contract	0.20	0.20	0.20	0.00	0.00	\$ -
Deputy Public Works Director	Contract	0.00	0.05	0.05	0.11	0.11	\$ 11,084
City Operations Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Accounting Manager	3	0.00	0.00	0.00	0.20	0.20	\$ 12,885
Accounting Supervisor	33	0.25	0.25	0.25	0.00	0.00	\$ -
Sanitation Supervisor	33	1.00	1.00	1.00	1.00	1.00	\$ 49,907
AutoCAD/Drafts	32	0.00	0.00	0.00	0.10	0.10	\$ 4,416
Sanitation Worker II	31	6.00	6.00	6.00	5.00	5.00	\$ 230,833
Maintenance Worker II		0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Assistant I	29	0.57	0.60	0.60	0.66	0.66	\$ 29,841
Sanitation Worker I	29	4.00	4.00	3.00	4.00	4.00	\$ 150,715
A/P-P/R-Purchasing	28	0.25	0.25	0.25	0.25	0.25	\$ 11,028
Street Sweeper Driver	27	1.00	1.00	1.00	1.00	1.00	\$ 42,968
Assistant Accounting II	26	0.37	0.30	0.30	0.30	0.30	\$ 11,425
Maintenance Worker I	26	0.00	1.00	1.00	0.80	0.00	\$ -
Assistant Accounting I	23	0.34	0.34	0.34	0.34	0.34	\$ 11,451
Utility Technician	23	0.34	0.34	0.34	0.34	0.00	\$ -
Planning Tech	23					0.25	\$ 10,057
Clerk	23	0.19	0.24	0.24	0.25	0.48	\$ 17,387
<b>Total Existing Positions</b>		14.51	15.57	14.57	14.55	13.89	\$ 619,855
<b>Reclassifications</b>							
<b>Requested Reclassifications:</b>							
<b>Total Reclassified</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		14.51	15.57	14.57	14.55	13.89	\$ 619,855

HOURLY EMPLOYEES

Position Title	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
Extra Help (Green waste)	\$ 9,792	\$ 10,208	\$ 11,000	\$ 9,408		\$ 10,000
Temp. Laborers						
<b>Total Hourly Employees</b>	\$ 9,792	\$ 10,208	\$ 11,000	\$ 9,408	-	\$ 10,000



CITY OF WASCO  
Annual Budget  
Fiscal Year 2012/2013



PAUL PARIS  
Public Works Director



ROBERT WREN  
Deputy Public Works  
Director



ANGELICA VARGAS  
Accounting Assistant II

**CNG STATION**

ORGANIZATIONAL CHART



CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

DIVISION: CNG STATION

FUND: 34

DEPT: 400

**DEPARTMENT DESCRIPTION:**

This is a city owned compressed natural gas station provides a clean fuel source for transit busses, school busses and the local prison transport units.

**ACCOMPLISHMENTS & FISCAL YEAR OBJECTIVES:**

ACCOMPLISHMENTS

1) The City will receive funding through CMAQ and Prop 1B to construct the second phase of the CNG station.

FISCAL YEAR OBJECTIVE

- 1) Provide CNG fuel service to the prison, school districts and City transit services.
- 2) Complete construction of the second phase upgrade to the CNG facility.

**CNG FUELING STATION**



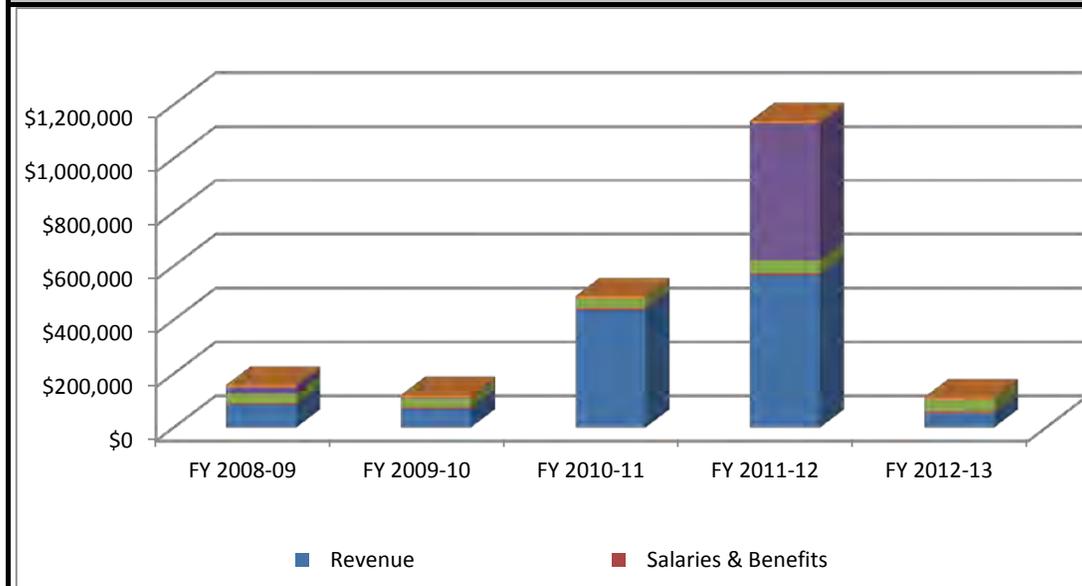
CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

DEPARTMENT: CNG STATION

FUND: 34 DEPT: 400

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 82,838	\$ 67,671	\$ 435,243	\$ 565,164	\$ 50,923
<b>Transfer In</b>	\$ 13,565	\$ -	\$ -	\$ 8,205	\$ -
<b>Total Revenue</b>	\$ 96,403	\$ 67,671	\$ 435,243	\$ 573,369	\$ 50,923
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ 5,418	\$ 5,500	\$ 5,323	\$ 5,535	\$ 5,601
<b>Operations &amp; Maintenance</b>	\$ 36,541	\$ 33,785	\$ 37,364	\$ 51,179	\$ 45,133
<b>Capital Outlay</b>	\$ 24,296	\$ 2,975	\$ -	\$ 507,157	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out</b>	\$ 8,546	\$ 9,771	\$ 9,470	\$ 9,498	\$ 10,400
<b>Total Expenditures</b>	\$ 74,801	\$ 52,031	\$ 52,156	\$ 573,369	\$ 61,134
<b>Total Profit or (Loss)</b>	\$ 21,603	\$ 15,640	\$ 383,087	\$ -	\$ (10,211)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED FY 2008-09	APPROVED FY 2009-10	APPROVED FY 2010-11	APPROVED FY 2011-12	APPROVED FY 2012-13
FULL TIME	0.10	0.10	0.10	0.10	0.10
PART TIME	0.00	0.00	0.00	0.00	0.00

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

CNG Station 34-400	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
CNG Station Interest	30090	\$ -	\$ -	\$ -	\$ -	\$ -
CMAQ 5311 Grant	30550	\$ 28,473	\$ 19,551	\$ 333,751	\$ 461,172	\$ -
Prop 1B Funding	30755	\$ 17,454	\$ 2,507	\$ 42,594	\$ 37,780	\$ -
LFT - Operations	30810	\$ -	\$ -	\$ -	\$ 35,212	\$ -
CNG Station Service Fees	31320	\$ 36,911	\$ 45,612	\$ 58,898	\$ 31,000	\$ 50,923
Oper. Trans. In TDA	38050	\$ -	\$ -	\$ -	\$ 8,205	\$ -
Oper. Trans. In Dial-A-Ride	38080	\$ 13,565	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 96,403</b>	<b>\$ 67,671</b>	<b>\$ 435,243</b>	<b>\$ 573,369</b>	<b>\$ 50,923</b>
Salary	50010	\$ 3,765	\$ 3,723	\$ 3,735	\$ 3,733	\$ 3,808
FICA	50090	\$ 291	\$ 286	\$ 295	\$ 286	\$ 291
Retirement	50110	\$ 739	\$ 682	\$ 730	\$ 747	\$ 932
Group Insurance	50120	\$ 623	\$ 809	\$ 562	\$ 769	\$ 570
<b>Total Salary &amp; Benefits</b>		<b>\$ 5,418</b>	<b>\$ 5,500</b>	<b>\$ 5,323</b>	<b>\$ 5,535</b>	<b>\$ 5,601</b>
Office Supplies	50310	\$ -	\$ 21	\$ 8	\$ 50	\$ 50
Professional Services	50460	\$ 15,176	\$ 3,368	\$ 4,080	\$ 9,000	\$ 4,000
Utilities	50580	\$ 5,226	\$ 6,233	\$ 7,751	\$ 11,000	\$ 10,000
CNG Fuel Cost	50585	\$ 14,684	\$ 14,288	\$ 14,594	\$ 20,000	\$ 18,000
Repair and Maintenance	52080	\$ 724	\$ -	\$ -	\$ 500	\$ -
Liability Insurance	52120	\$ 217	\$ 210	\$ 328	\$ 300	\$ 295
Workers Compensation	52190	\$ 193	\$ 121	\$ 164	\$ 229	\$ 25
Maintenance Agreements	52300	\$ -	\$ 9,001	\$ 9,600	\$ 9,600	\$ 12,000
Banking Charges	55010	\$ 321	\$ 542	\$ 839	\$ 500	\$ 763
CIP- CNG Plant Expansion	56008B	\$ 24,296	\$ 2,975	\$ -	\$ 507,157	\$ -
DEPR	57500	\$ -	\$ -	\$ -		
Transfer Out - Indirect Cost Allocation	80060	\$ 7,989	\$ 9,300	\$ 9,147	\$ 9,147	\$ 9,938
Oper. Trans. Out-Information Technology	81400	\$ 557	\$ 471	\$ 323	\$ 351	\$ 462
<b>Total Operating Expense</b>		<b>\$ 69,383</b>	<b>\$ 46,531</b>	<b>\$ 46,834</b>	<b>\$ 567,834</b>	<b>\$ 55,533</b>
<b>Total Expenditures</b>		<b>\$ 74,801</b>	<b>\$ 52,031</b>	<b>\$ 52,156</b>	<b>\$ 573,369</b>	<b>\$ 61,134</b>
<b>Total Profit/(Loss)</b>		<b>\$ 21,603</b>	<b>\$ 15,640</b>	<b>\$ 383,087</b>	<b>\$ -</b>	<b>\$ (10,211)</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
STAFFING SUMMARY

DEPARTMENT: CNG STATION

FUND: 34      DEPT: 400

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2008-09	Approved FY 2009-10	Approved FY 2010-11	Approved FY 2011-12	Approved FY 2012-13	Approved Annual Salary
<b>Existing Positions:</b>							
City Operations Manager	Contract	0.00	0.00	0.00	0.00	0.00	\$ -
Accounting Assistant II	26	0.10	0.10	0.10	0.10	0.10	\$ 3,808
<b>Total Existing Positions</b>		0.10	0.10	0.10	0.10	0.10	\$ 3,808
<b>Reclass &amp; Requested New Positions:</b>							
<b>Total Reclassified and New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		0.10	0.10	0.10	0.10	0.10	\$ 3,808

# ***GRANT FUNDS***

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## **OVERVIEW**

The following section will cover all Grant fund maintained by the City. Each department will contain a description, department summary, detail of revenues and expenditures, detail of salary and FTE:

1. **91-93 Community Development Block Grant**
2. **Supplemental Law Enforcement Grant (COPS)**
3. **2000 Cal-Home Grant**
4. **CHFA Rehabilitation**
5. **2003 Community Development Block Grant**
6. **2003 Cal Home Grant**
7. **2004 Community Development Block Grant**
8. **2004 Cal Home Grant**
9. **Miscellaneous Grants**
10. **2005 Cal Home Rehabilitation**
11. **2006 Home Grant**
12. **Community Development Block Grant RLA (Revolving Loan Acct)**
13. **CAL Home Grant Reuse**
14. **2006 CAL Home Rehabilitation**
15. **2008 BEGIN Grant**
16. **2007 Home Grant**
17. **2009 Community Development Block Grant**
18. **2008 Economic Development Community Development Grant**
19. **2010 Community Development Block Grant**
20. **2010 Home Grant**
21. **2009 Economic Development Community Development Grant**

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

GRANTS & LOAN

FUND: 40-500 91-93 COMMUNITY DEVELOPMENT BLOCK GRANT

In 1991 and 1993, the City of Wasco obtained a Community Development Block Grant (CDBG). The Grant Funds were disbursed to homeowners who met low and moderate income guidelines and qualified for the CDBG program as deferred loans, grants or below market interest rate loans. The revenue collected year to year as loan payments or loan payoffs will be used to fund the City's local portion of CDBG Projects and to help enhance the programs offered by the Community Programs Department.

FUND: 41- 500 SUPPLEMENTAL LAW ENFORCEMENT (COPS) DEPARTMENT DESCRIPTION

The State of California issues to the County of Kern funds for front line law enforcement services. These funds are distributed to local Municipalities by an internal formula. The funds are utilized by the Sheriff for anti-gang, community crime prevention programs and funding of one officer in the City of Wasco.

FUND: 42-500 CAL HOME GRANT

The Housing Rehabilitation Program is part of the Community Programs Department. Housing rehabilitation is offered using grant funds from several different grants that the city has received. The CalHome grant funds were used for owner-occupied housing rehabilitation projects offering loans at 3% interest and deferred for 15 years to qualified low income families.

FUND: 45-500 CHFA

The City was awarded \$386,000 in funding from the California Housing Finance Agency (CHFA-Help). These funds were used by the City's Housing Rehabilitation Program. This money is in the form of a 10 year loan at 3% interest made to the City for the purpose of making rehabilitation loans to both rental property owners and owner-occupants. This loan program will help Wasco's low income citizens by enabling rental property owners to improve their properties and requiring that the rental occupants meet the State's Low-Income Guidelines.

FUND: 46-500 2003 CDBG

The City was awarded \$500,000 in funding through the 2003 Community Block Grant (CDBG) Program. These funds will be used for the City's Housing Rehabilitation Program. Most of this grant will be spent on housing rehabilitation, for both rentals and owner occupied recipients that meet the low- income guidelines, however, \$46,250 of this grant will be spent on infill sidewalks for Census Tract 44 through the 10% set-a-side component of the CDBG grant.

FUND: 49-500 2003 CALHOME GRANT

The City was awarded \$500,000 in funding through the 2003 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation. One of the goals of the Community Programs Department is to eliminate neighborhood blight through housing rehab - one house at a time.

FUND: 50-500 2004 CDBG

The City applied for \$500,000 in funding through the 2004 Community Block Grant (CDBG) Program. These funds will be used by the City's Housing Rehabilitation Department. Most of this grant will be spent on housing rehabilitation loans, however, \$46,250 of this grant will be spent on infill sidewalks for Census Tract 44 through the 10% set-aside component of the CDBG grant.

FUND: 51- 500 2004 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION

The City was awarded \$500,000 in funding through the 2004 Cal Home Program funding. These funds will be used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding will allow the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest 20 year deferred loans for the purpose of housing rehabilitation.

FUND: 52-500 MISCELLANEOUS GRANTS DEPARTMENT DESCRIPTION

From time to time the City obtains grants that are not budgeted. This usually occurs when grants are applied for, but the results are not known until after the budget has been adopted, or when grants are applied for and received in the middle of a budget year. This department was created to properly account for and maintain those grants that are awarded to the City of Wasco.

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

GRANTS & LOAN (Continued)

<p><b>FUND: 53-500 2005 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION</b></p> <p>The City was awarded \$500,000 in funding through the 2006 Cal Home Program funding. These funds are used for the City's Housing Rehabilitation Program toward more owner-occupied housing rehabilitation. This funding allows the city to continue to meet the rehabilitation needs of the low and moderate income homeowners in Wasco through making 3% interest, 20 year deferred loans for the purpose of housing rehabilitation.</p>
<p><b>FUND: 54-500 2006 HOME GRANT DEPARTMENT DESCRIPTION</b></p> <p>The City was awarded a grant to assist in development for senior housing. The City was awarded \$1,000,000 from the HOME Program to participate in the development of an 81 unit Senior Housing Complex. An outside Administrative consultant and has been hired to administer the grant during construction phase. After construction, the Housing and Community Programs Department will maintain the 50 year reporting requirements of the grant. The construction phase was completed December 2007.</p>
<p><b>FUND: 56- 500 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) RLA DEPARTMENT DESCRIPTION</b></p> <p>The City has received several fundings of Community Development Block Grant Funds for low interest housing rehabilitation loans. As these funds pay back into the program, they are funneled back out for more housing rehabilitation through our CDBG Revolving Loan Account (RLA), per our agreement with HCD. These funds are also used in conjunction with CALHome funds in order to fund the larger rehabilitation/ reconstructions needs.</p>
<p><b>FUND: 57-500 CAL HOME GRANT REUSE DEPARTMENT DESCRIPTION</b></p> <p>The City has received several rounds of funding from the CalHome Program and as loans are repaid the money is placed in the CalHome Reuse account. The CalHome reuse money is available to continue with owner occupied rehabilitation loans.</p>
<p><b>FUND: 58- 500 2006 CAL HOME REHABILITATION GRANT DEPARTMENT DESCRIPTION</b></p> <p>The City was awarded \$600,000 in funding through the 2006 Cal Home Program funding. These funds were used by the City's Housing Division to fund First Time Homebuyer and Owner-Occupied Housing Rehabilitation assistance. This funding allowed the city to continue to meet the homebuyer and housing rehabilitation needs of the low-income homeowners/homebuyers in Wasco by making low interest deferred loans.</p>
<p><b>FUND: 59-500 2008 BEGIN GRANT DEPARTMENT DESCRIPTION</b></p> <p>The City was awarded \$3,600,000 in funding through the BEGIN Program. These funds will be used to assist First Time Homebuyers (FTHB) purchasing homes in the City's Roses of Barcelona Development. Assistance will be provided to qualified Low and Moderate income households in the form of 30 year 1% interest "silent second" loans.</p>
<p><b>FUND: 60-500 07 HOME GRANT DEPARTMENT DESCRIPTION</b></p> <p>The City was awarded \$800,000 in funding through the 2007 HOME Program funding. These funds were used to provide First Time Homebuyer Down Payment Assistance to qualified low-income homebuyers in the form of 30 year deferred "silent second" loans at 1% interest.</p>
<p><b>FUND: 63-500 2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)</b></p> <p>The City was awarded \$800,000 from CDBG for a housing combo grant to assist citizens with First Time Homebuyer down payment Assistance and Housing Rehabilitation Loans. This money is currently being lent to qualified low income applicants at 1% interest.</p>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013

GRANTS & LOAN (Continued)

**FUND: 65-500 2008 ECONOMIC DEVELOPMENT CDBG GRANT DESCRIPTION**

The City was awarded \$300,000 in funding through the 2008 CDBG Economic Development Grant. These funds are to be used to provide business assistance loans to qualified local businesses in the form of below market interest rate loans. This grant will be expiring in December 2012.

**FUND: 66-500 2010 COMMUNITY DEVELOPMENT BLOCK GRANT DESCRIPTION**

The City has been awarded \$800,000 from the 2010 CDBG funding to participate in the multi-family housing rehabilitation project for the local housing authority's farm worker housing units. This money will funnel through the city in the form of a grant to the housing authority to assist with their rehabilitation project.

**FUND: 67-500 2010 HOME GRANT DESCRIPTION**

The City was awarded \$800,000 in funding through the 2010 HOME Program funding. These funds will be used to provide First Time Homebuyer Down Payment Assistance to qualified low-income homebuyers in the form of 30 year deferred "silent second" loans at 1% interest.

**FUND: 68-500 2009 ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT DESCRIPTION**

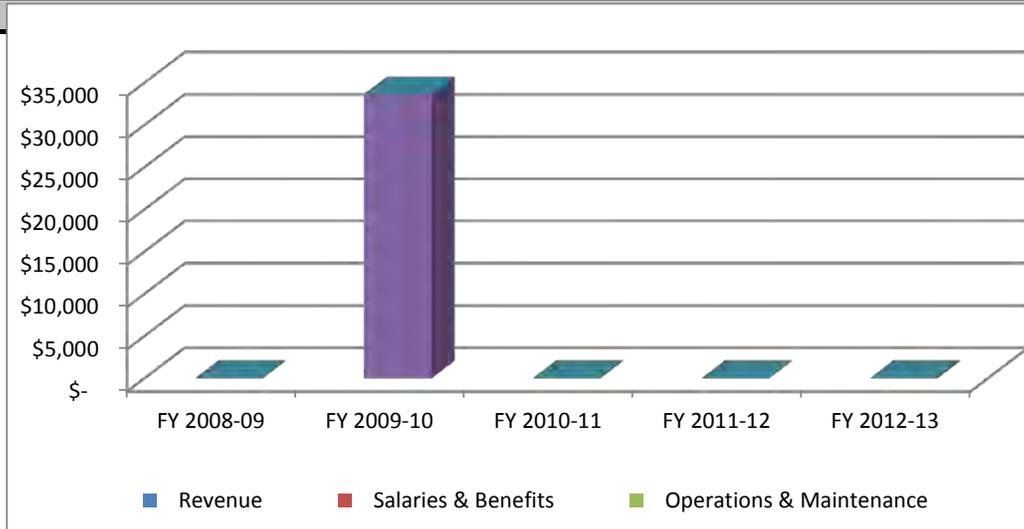
The City was awarded \$300,000 through the CDBG Economic Development Micro Enterprise funding. These funds will be utilized to assist qualified micro-enterprise businesses with Façade Improvement grants. This program will be administered through the City's Housing Division.

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

91-93 COMMUNITY DEVELOPMENT BLOCK GRANT

FUND: 40 DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 1,733	\$ 648	\$ 6,197	\$ 2,100	\$ 2,100
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 1,733	\$ 648	\$ 6,197	\$ 2,100	\$ 2,100
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 1,733	\$ (32,989)	\$ 6,197	\$ 2,100	\$ 2,100



PERSONNEL RECAP

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME					
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

<u>91-93 Community Development</u>	Object	Actual	Actual	Actual	Estimated	Approved
<u>Block Grant</u>		Rev/Exp	Rev/Exp	Rev/Exp	Rev/Exp	Rev/Exp
Fund 40-500	Number	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13

Loan Payment Late Fees	300105	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earned CDBG	30090	\$ 1,541	\$ 483	\$ 334	\$ 500	\$ 500
Loan Payments Interest	30095	\$ 191	\$ 165	\$ 54	\$ 100	\$ 100
Misc. Revenue	30130	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 5,808	\$ 1,500	\$ 1,500
Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In - General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In - ED Bryne Memorial	38315	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 1,733</b>	<b>\$ 648</b>	<b>\$ 6,197</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>

Salary	50010	\$ -			\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>				

Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
CDBG Prof. Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Program Expense	51060	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - 2003 CDBG	80810	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - CHFA	80820	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- 2004 Cal Home	80830	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - Cal Home	81300	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- Ed Bryne Mem.	81315	\$ -	\$ 33,637	\$ -	\$ -	\$ -
Oper. Tran. Out - MIS	81400	\$ -	\$ -	\$ -		
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ 33,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 33,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ 1,733</b>	<b>\$ (32,989)</b>	<b>\$ 6,197</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENTAL SUMMARY BUDGET

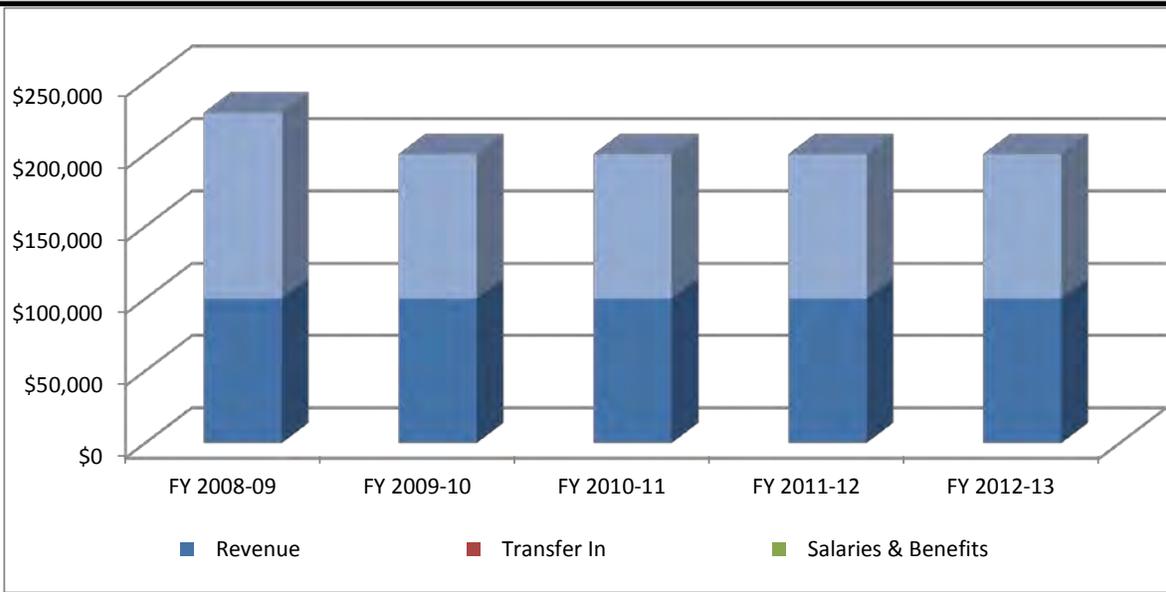
SUPPLEMENTAL LAW ENFORCEMENT (C.O.P.S.)

FUND: 41

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service					
Transfer Out	\$ 128,608	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total Expenditures</b>	<b>\$ 128,608</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ (28,608)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.15	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

<u>Supplemental Law Enforcement</u> (C.O.P.S.) 41-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ -	\$ -	\$ -	\$ -	\$ -
Cops	33110	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Supplemental Technology Grant	33120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Health Savings Paid	50065	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Information Technolo	81400	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Sheriff (Overtime)	81700	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Sheriff (Deputy)	81710	\$ 128,608	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total Operating Expense</b>		<b>\$ 128,608</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Total Expenditures</b>		<b>\$ 128,608</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (28,608)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

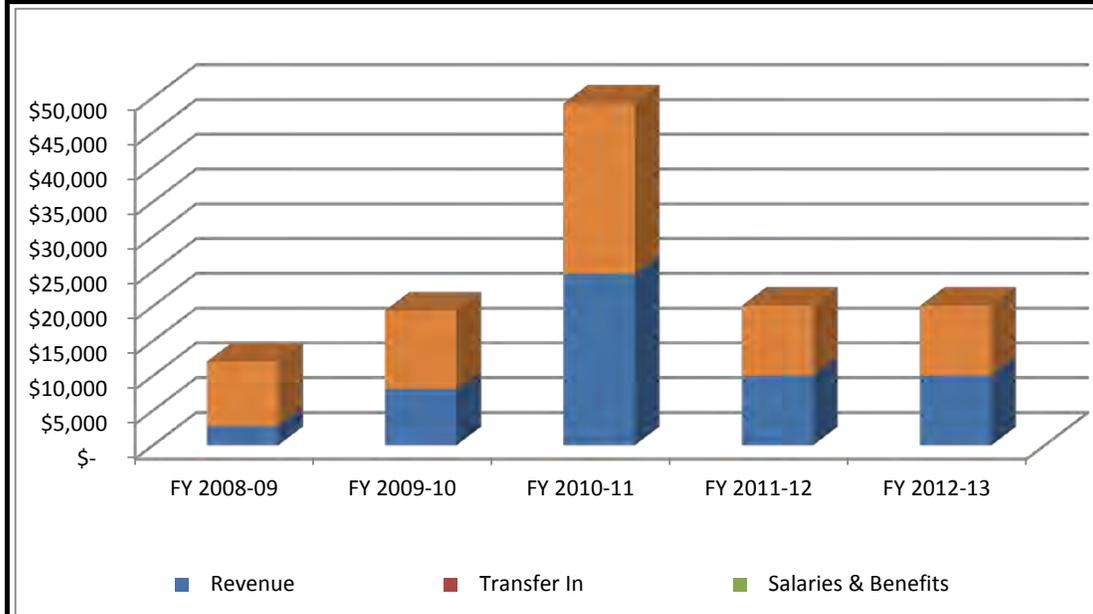
CAL HOME GRANT

FUND: 42

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 2,720	\$ 7,992	\$ 24,550	\$ 10,000	\$ 10,000
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 2,720	\$ 7,992	\$ 24,550	\$ 10,000	\$ 10,000
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 9,259	\$ 11,324	\$ 24,550	\$ 10,000	\$ 10,000
<b>Total Expenditures</b>	\$ 9,259	\$ 11,324	\$ 24,550	\$ 10,000	\$ 10,000
<b>Total Surplus or (Deficit)</b>	\$ (6,539)	\$ (3,333)	\$ 0	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME					
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

CAL Home Grant Fund 42-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Interest	30095	\$ 2,720	\$ 7,992	\$ 1,465	\$ 2,500	\$ 2,500
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees/Loan Processing Fees	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 23,085	\$ 7,500	\$ 7,500
Loan Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 2,720</b>	<b>\$ 7,992</b>	<b>\$ 24,550</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Misc.	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans . Out- CalHome Reuse	81310	\$ 9,259	\$ 11,324	\$ 24,550	\$ 10,000	\$ 10,000
Oper. Trans. Out-MIS	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 9,259</b>	<b>\$ 11,324</b>	<b>\$ 24,550</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Total Expenditures</b>		<b>\$ 9,259</b>	<b>\$ 11,324</b>	<b>\$ 24,550</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (6,539)</b>	<b>\$ (3,333)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGE

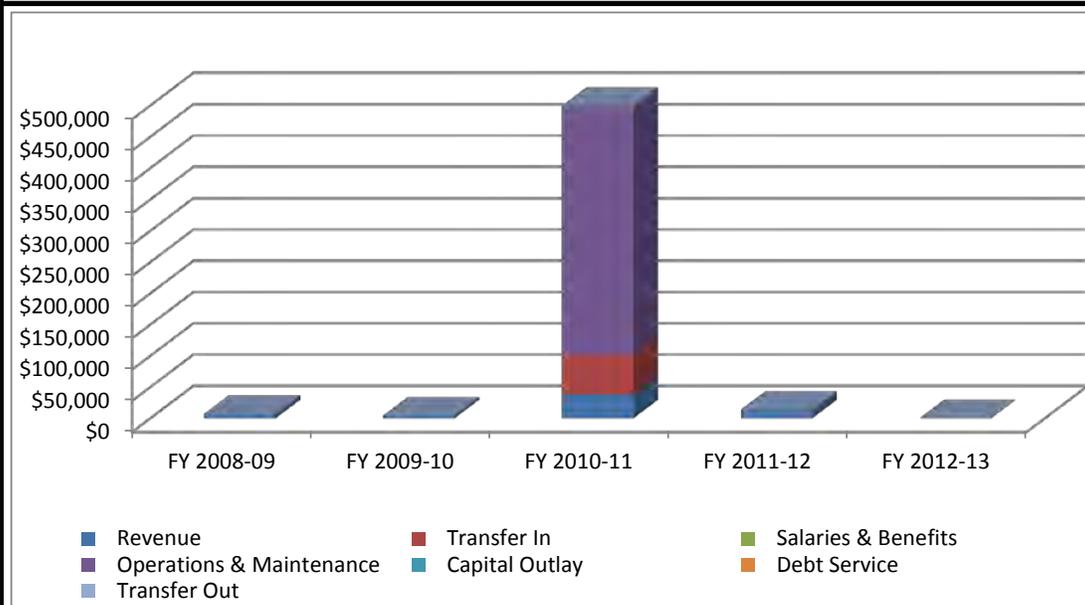
CHFA GRANT

FUND: 45

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 6,828	\$ 3,943	\$ 38,446	\$ 13,500	\$ -
Transfer In	\$ -	\$ -	\$ 61,969	\$ -	\$ -
<b>Total Revenue</b>	\$ 6,828	\$ 3,943	\$ 100,415	\$ 13,500	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ 398,710	\$ -	\$ -
Capital Outlay					
Debt Service					
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ -	\$ 398,710	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 6,828	\$ 3,943	\$ (298,295)	\$ 13,500	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.20	0.05	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

CHFA GRANT Fund 45-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Late Fees	300105	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	30090	\$ 4,227	\$ 1,916	\$ 1	\$ 2,000	\$ -
Loan Payment Interest	30095	\$ 2,601	\$ 2,026	\$ 1,602	\$ 1,000	\$ -
OFINANCESO	30385			\$ 22,019		
Reserve Revenue Reuse	31425	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Processing Fee	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 14,824	\$ 10,500	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Oper Trans In RDA	38005			\$ 61,969		
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 6,828</b>	<b>\$ 3,943</b>	<b>\$ 100,415</b>	<b>\$ 13,500</b>	<b>\$ -</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Reuse Funds	51045	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/ Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
State Revenue Fund - Principal	54090			\$ 390,849		
Pass Through Loan Pmt to RDA	54091			\$ 7,861		
Oper. Trans. Out-Information Technol	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 398,710</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 398,710</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 6,828</b>	<b>\$ 3,943</b>	<b>\$ (298,295)</b>	<b>\$ 13,500</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

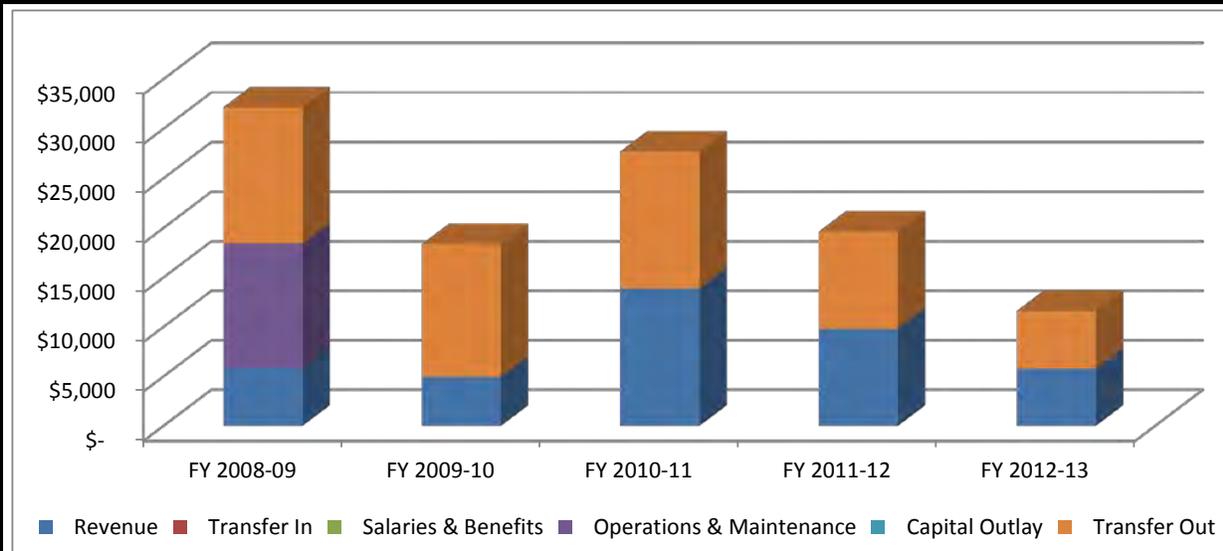
2003 CDBG GRANT

FUND: 46

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 5,833	\$ 4,931	\$ 13,868	\$ 9,800	\$ 5,800
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 5,833	\$ 4,931	\$ 13,868	\$ 9,800	\$ 5,800
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 12,550	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service					
Transfer Out	\$ 13,745	\$ 13,405	\$ 13,806	\$ 9,800	\$ 5,800
<b>Total Expenditures</b>	\$ 26,295	\$ 13,405	\$ 13,806	\$ 9,800	\$ 5,800
<b>Total Surplus or (Deficit)</b>	\$ (20,462)	\$ (8,474)	\$ 62	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME					
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2003 CDBG GRANT Fund 46-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Late Fees	300105	\$ 30	\$ 30	\$ 75	\$ 100	\$ 100
Interest Earned	30090	\$ 664	\$ 211	\$ 155	\$ 200	\$ 200
Loan Payment Interest	30095	\$ 5,139	\$ 4,690	\$ 4,270	\$ 1,500	\$ 1,500
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Processing Fee	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 9,369	\$ 8,000	\$ 4,000
Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 5,833</b>	<b>\$ 4,931</b>	<b>\$ 13,868</b>	<b>\$ 9,800</b>	<b>\$ 5,800</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	12,550	-	-	-	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Reuse Funds RLA Housing Rehab.	510451	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/ Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- CDBG RLA	81303	\$ 13,745	\$ 13,405	\$ 13,806	\$ 9,800	\$ 5,800
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 26,295</b>	<b>\$ 13,405</b>	<b>\$ 13,806</b>	<b>\$ 9,800</b>	<b>\$ 5,800</b>
<b>Total Expenditures</b>		<b>\$ 26,295</b>	<b>\$ 13,405</b>	<b>\$ 13,806</b>	<b>\$ 9,800</b>	<b>\$ 5,800</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (20,462)</b>	<b>\$ (8,474)</b>	<b>\$ 62</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

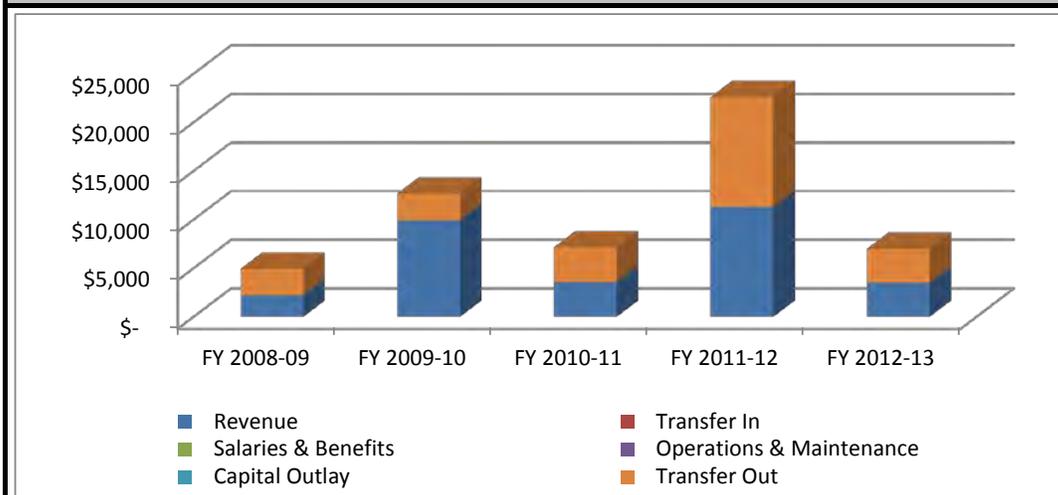
2003 CAL HOME GRANT

FUND: 49

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 2,215	\$ 9,930	\$ 3,572	\$ 11,300	\$ 3,500
<b>Transfer In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 2,215	\$ 9,930	\$ 3,572	\$ 11,300	\$ 3,500
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operations &amp; Maintenance</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>					
<b>Transfer Out</b>	\$ 2,716	\$ 2,744	\$ 3,572	\$ 11,300	\$ 3,500
<b>Total Expenditures</b>	\$ 2,716	\$ 2,744	\$ 3,572	\$ 11,300	\$ 3,500
<b>Total Surplus or (Deficit)</b>	\$ (501)	\$ 7,186	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2003 CAL HOME GRANT Fund 49-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Interest	30095	\$ 2,215	\$ 9,930	\$ 2,874	\$ 8,500	\$ 3,000
Grant Funds	33210	\$ -	\$ -	\$ 698	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ -	\$ 2,800	\$ 500
Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 2,215</b>	<b>\$ 9,930</b>	<b>\$ 3,572</b>	<b>\$ 11,300</b>	<b>\$ 3,500</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	-	-	-	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Calhome Reuse	81311	\$ 2,716	\$ 2,744	\$ 3,572	\$ 11,300	\$ 3,500
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 2,716</b>	<b>\$ 2,744</b>	<b>\$ 3,572</b>	<b>\$ 11,300</b>	<b>\$ 3,500</b>
<b>Total Expenditures</b>		<b>\$ 2,716</b>	<b>\$ 2,744</b>	<b>\$ 3,572</b>	<b>\$ 11,300</b>	<b>\$ 3,500</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ (501)</b>	<b>\$ 7,186</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

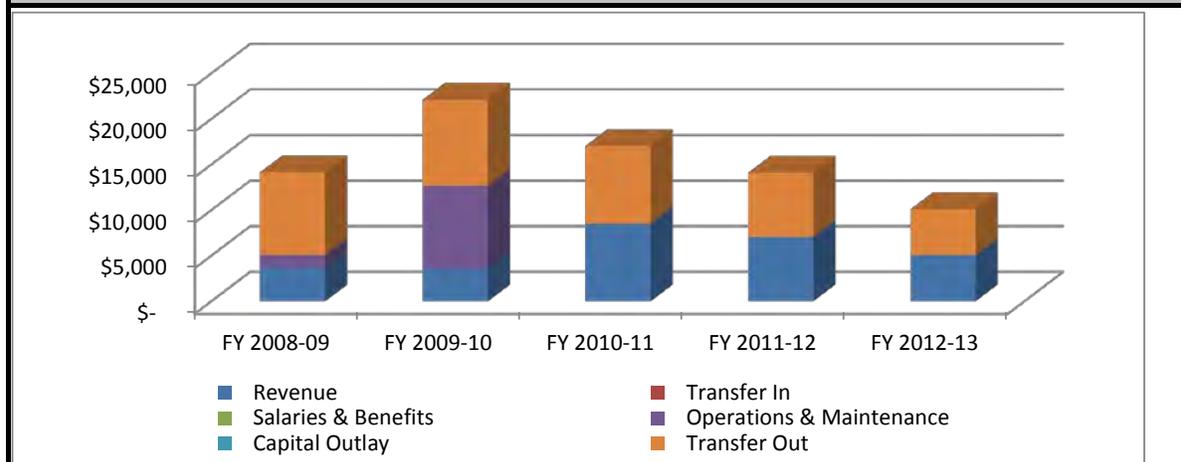
2004 CDBG GRANT

FUND: 50

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Revenue	\$ 3,676	\$ 3,577	\$ 8,520	\$ 7,050	\$ 5,050
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 3,676	\$ 3,577	\$ 8,520	\$ 7,050	\$ 5,050
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 1,400	\$ 9,100	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 9,073	\$ 9,439	\$ 8,520	\$ 7,050	\$ 5,050
<b>Total Expenditures</b>	\$ 10,473	\$ 18,539	\$ 8,520	\$ 7,050	\$ 5,050
<b>Total Surplus or (Deficit)</b>	\$ (6,797)	\$ (14,962)	\$ 0	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2004 CDBG GRANT Fund 50-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Loan Payment Late Fees	300105	\$ 40	\$ 50	\$ 40	\$ 50	\$ 50
Interest Earned	30090	\$ -	\$ -		\$ -	\$ -
Loan Payment Interest	30095	\$ 3,636	\$ 3,527	\$ 3,341	\$ 1,000	\$ 2,000
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Processing Fee	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 5,139	\$ 6,000	\$ 3,000
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 3,676</b>	<b>\$ 3,577</b>	<b>\$ 8,520</b>	<b>\$ 7,050</b>	<b>\$ 5,050</b>

Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>				

Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ 1,400	\$ 9,100		\$ -	\$ -
Loan Payment Reserve	51040	-	-	-	-	\$ -
Marketing/ Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out - CIP	80700	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- CDBG RLA	81304	\$ 9,073	\$ 9,439	\$ 8,520	\$ 7,050	\$ 5,050
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- Engineering	81440	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Building Insp.	81445		\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 10,473</b>	<b>\$ 18,539</b>	<b>\$ 8,520</b>	<b>\$ 7,050</b>	<b>\$ 5,050</b>

<b>Total Expenditures</b>		<b>\$ 10,473</b>	<b>\$ 18,539</b>	<b>\$ 8,520</b>	<b>\$ 7,050</b>	<b>\$ 5,050</b>
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<b>Total Surplus/ (Deficit)</b>		<b>\$ (6,797)</b>	<b>\$ (14,962)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

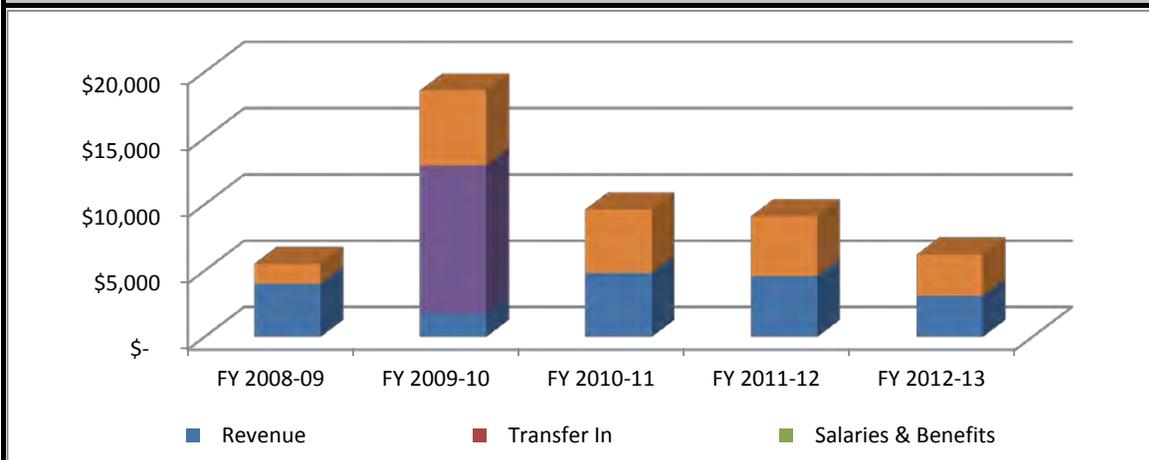
2004 CAL HOME GRANT

FUND: 51

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
<b>Revenue</b>	\$ 3,976	\$ 1,748	\$ 4,807	\$ 4,600	\$ 3,100
<b>Transfer In</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 3,976	\$ 1,748	\$ 4,807	\$ 4,600	\$ 3,100
<b>Expenditures:</b>					
<b>Salaries &amp; Benefits</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operations &amp; Maintenance</b>	\$ -	\$ 11,168	\$ -	\$ -	\$ -
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer Out</b>	\$ 1,539	\$ 5,672	\$ 4,807	\$ 4,500	\$ 3,100
<b>Total Expenditures</b>	\$ 1,539	\$ 16,840	\$ 4,807	\$ 4,500	\$ 3,100
<b>Total Surplus or (Deficit)</b>	\$ 2,437	\$ (15,091)	\$ -	\$ 100	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2004 CAL HOME GRANT Fund 51-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Interest	30095	\$ 3,997	\$ 1,748	\$ 1,707	\$ 500	\$ 1,000
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Processing Fee	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ (21)	\$ -	\$ 3,100	\$ 4,100	\$ 2,100
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 3,976</b>	<b>\$ 1,748</b>	<b>\$ 4,807</b>	<b>\$ 4,600</b>	<b>\$ 3,100</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ -	\$ 11,168	\$ -	\$ -	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/ Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- Housing Fund	80840	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- CalHome Reuse	81312	\$ 1,539	\$ 5,672	\$ 4,807	\$ 4,500	\$ 3,100
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 1,539</b>	<b>\$ 16,840</b>	<b>\$ 4,807</b>	<b>\$ 4,500</b>	<b>\$ 3,100</b>
<b>Total Expenditures</b>		<b>\$ 1,539</b>	<b>\$ 16,840</b>	<b>\$ 4,807</b>	<b>\$ 4,500</b>	<b>\$ 3,100</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 2,437</b>	<b>\$ (15,091)</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

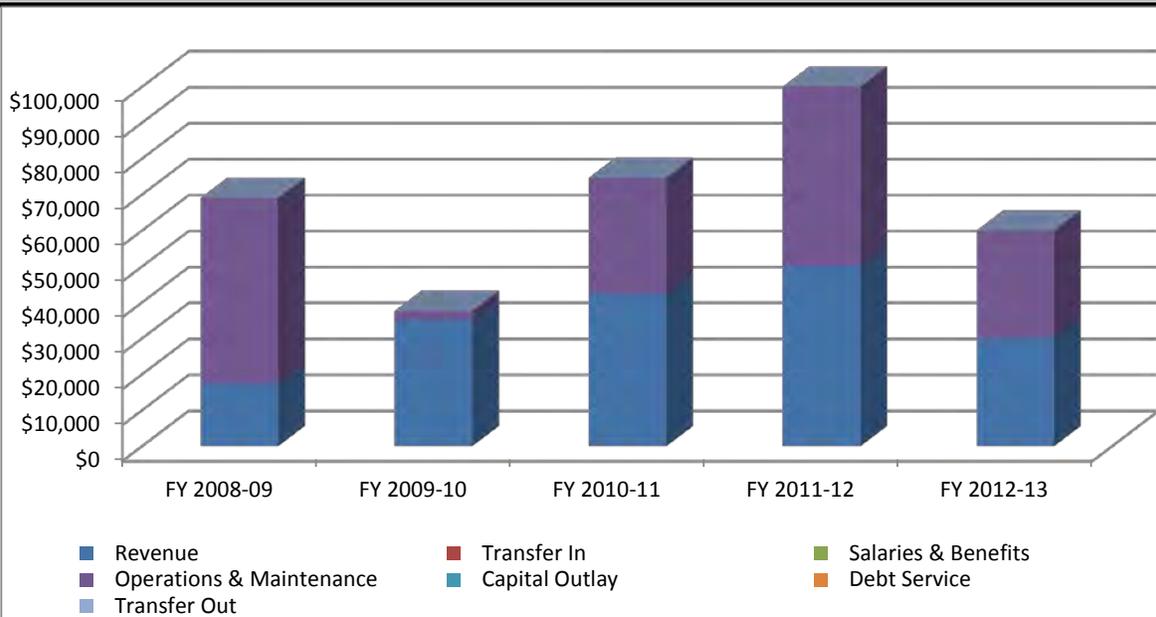
MISCELLANEOUS GRANTS

FUND: 52

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 17,250	\$ 35,000	\$ 42,438	\$ 50,000	\$ 30,000
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 17,250	\$ 35,000	\$ 42,438	\$ 50,000	\$ 30,000
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 51,750	\$ 2,600	\$ 32,190	\$ 50,000	\$ 30,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ 51,750	\$ 2,600	\$ 32,190	\$ 50,000	\$ 30,000
<b>Total Surplus or (Deficit)</b>	\$ (34,500)	\$ 32,400	\$ 10,248	\$ -	\$ -

**BUDGET SUMMARY**



CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 DEPARTMENT OBJECT DETAIL BUDGET

<u>Miscellaneous Grants Dept.</u>	<u>Object</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Approved</u>
<u>Fund 52-500</u>	<u>Number</u>	<u>Rev/Exp</u>	<u>Rev/Exp</u>	<u>Rev/Exp</u>	<u>Rev/Exp</u>	<u>Rev/Exp</u>
		<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Grant Revenue	33210	\$ 17,250	\$ 35,000	\$ 42,438	\$ 50,000	\$ 30,000
<b>Total Revenue</b>		<b>\$ 17,250</b>	<b>\$ 35,000</b>	<b>\$ 42,438</b>	<b>\$ 50,000</b>	<b>\$ 30,000</b>

Program Expense	50335	\$ 51,750	\$ 2,600	\$ 32,190	\$ 50,000	\$ 30,000
Oper. Trans. Out- Housing Fund	80840	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- Engineering	81440	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 51,750</b>	<b>\$ 2,600</b>	<b>\$ 32,190</b>	<b>\$ 50,000</b>	<b>\$ 30,000</b>

<b>Total Expenditures</b>		<b>\$ 51,750</b>	<b>\$ 2,600</b>	<b>\$ 32,190</b>	<b>\$ 50,000</b>	<b>\$ 30,000</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ (34,500)</b>	<b>\$ 32,400</b>	<b>\$ 10,248</b>	<b>\$ -</b>	<b>\$ -</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

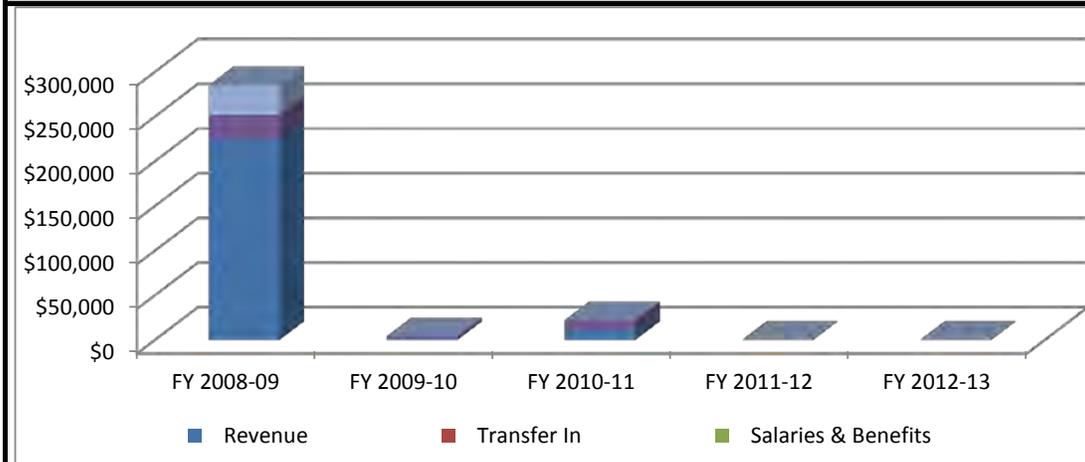
2005 CAL HOME GRANT

FUND: 53

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 223,984	\$ 1,278	\$ 10,835	\$ -	\$ -
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 223,984	\$ 1,278	\$ 10,835	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 27,664	\$ 2,375	\$ 10,835	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 32,982	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ 60,646	\$ 2,375	\$ 10,835	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 163,338	\$ (1,097)	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2005 CAL HOME GRANT Fund 53-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
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Loan Payment Interest	30095	\$ 905	\$ 1,278	\$ 537	\$ -	\$ -
Grant Funds	33210	\$ 195,092	\$ -	\$ -	\$ -	\$ -
Loan Processing Fee	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ 10,297	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ 27,987	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 223,984</b>	<b>\$ 1,278</b>	<b>\$ 10,835</b>	<b>\$ -</b>	<b>\$ -</b>

Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>				

Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Housing	80840	32,982	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- CallHome Reuse	81301	23,153	\$ -	\$ -	\$ -	\$ -
Oper. Trans Out -05 CalHome	81313	4,511	\$ 2,375	\$ 10,835	\$ -	\$ -
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 60,646</b>	<b>\$ 2,375</b>	<b>\$ 10,835</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Expenditures</b>		<b>\$ 60,646</b>	<b>\$ 2,375</b>	<b>\$ 10,835</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Total Surplus/(Deficit)</b>		<b>\$ 163,338</b>	<b>\$ (1,097)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

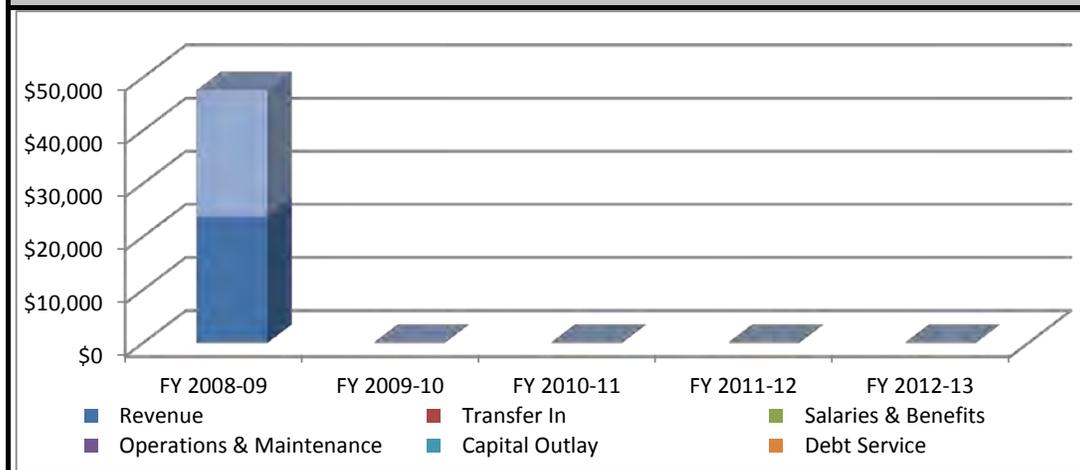
2006 HOME

FUND: 54

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 23,748	\$ -	\$ -	\$ -	\$ -
Transfer In					
<b>Total Revenue</b>	\$ 23,748	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay					
Debt Service					
Transfer Out	\$ 23,748	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ 23,748	\$ -	\$ -	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2006 HOME Fund 54-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ 23,748			\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 23,748</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- Housing Fund	80840	\$ 23,748			\$ -	\$ -
Oper. Trans. Out-MIS	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 23,748</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 23,748</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

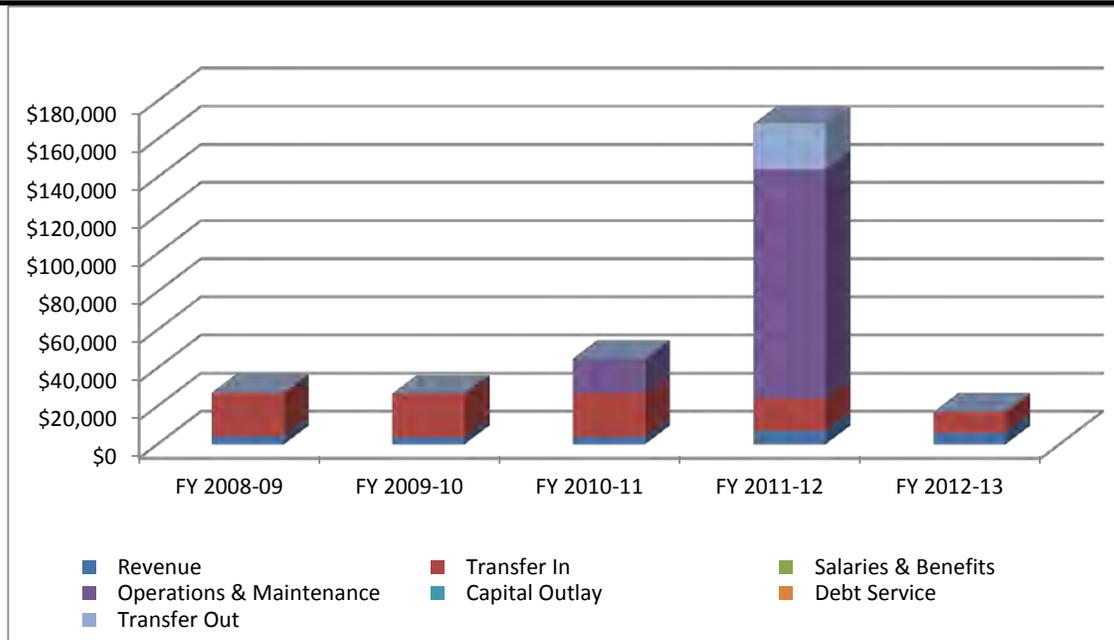
COMMUNITY DEVELOPMENT BLOCK GRANT RLA

FUND: 56

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 4,077	\$ 3,551	\$ 3,747	\$ 7,000	\$ 6,000
Transfer In	\$ 22,818	\$ 22,844	\$ 23,127	\$ 16,850	\$ 10,850
<b>Total Revenue</b>	<b>\$ 26,895</b>	<b>\$ 26,395</b>	<b>\$ 26,874</b>	<b>\$ 23,850</b>	<b>\$ 16,850</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ 17,852	\$ 120,000	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service					
Transfer Out	\$ -	\$ -	\$ -	\$ 24,000	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,852</b>	<b>\$ 144,000</b>	<b>\$ -</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 26,895</b>	<b>\$ 26,395</b>	<b>\$ 9,022</b>	<b>\$ (120,150)</b>	<b>\$ 16,850</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Community Development Block Grant RLA 56-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Late Fees	300105	\$ 20	\$ 40	\$ 50	\$ -	\$ -
Interest Earned	30090	\$ 67	\$ 21	\$ 16	\$ -	\$ -
Loan Payments Interest	30095	\$ 3,990	\$ 3,490	\$ 3,682	\$ 1,000	3,000.00
Misc. Revenue	30130	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Processing Fees	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ -	\$ 6,000	3,000
CDBG Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In- CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In - General Fund	38110	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In- 03 CDBG PI	38303	\$ 13,745	\$ 13,405	\$ 13,806	\$ 9,800	5,800.00
Transfer In-04 CDBG PI	38304	\$ 9,073	\$ 9,439	\$ 8,520	\$ 7,050	5,050.00
OTICDBG	38305	\$ -	\$ -	\$ 800	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 26,895</b>	<b>\$ 26,395</b>	<b>\$ 26,874</b>	<b>\$ 23,850</b>	<b>\$ 16,850</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Tuition Reimbursement	50240	\$ -	\$ -	\$ -	\$ -	\$ -
Training & Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Communication - Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Loans	50470	\$ -	\$ -	\$ 17,852	\$ 120,000	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Reuse Funds RLA Housing Rehab	510451	\$ -	\$ -	\$ -	\$ -	\$ -
Program Expense	51060	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Advertising	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- CIP	80700	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - 2003 CDBG	80810	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - CHFA	80820	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- 2004 Cal Home	80830	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- Housing Fund	80840	\$ -	\$ -	\$ -	\$ 24,000	\$ -
Oper. Tran. Out - Cal Home	81300	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Information Technol	81400	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out- Engineering	81440	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Tran. Out - Building Inspection	81445	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,852</b>	<b>\$ 144,000</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,852</b>	<b>\$ 144,000</b>	<b>\$ -</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 26,895</b>	<b>\$ 26,395</b>	<b>\$ 9,022</b>	<b>\$ (120,150)</b>	<b>\$ 16,850</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

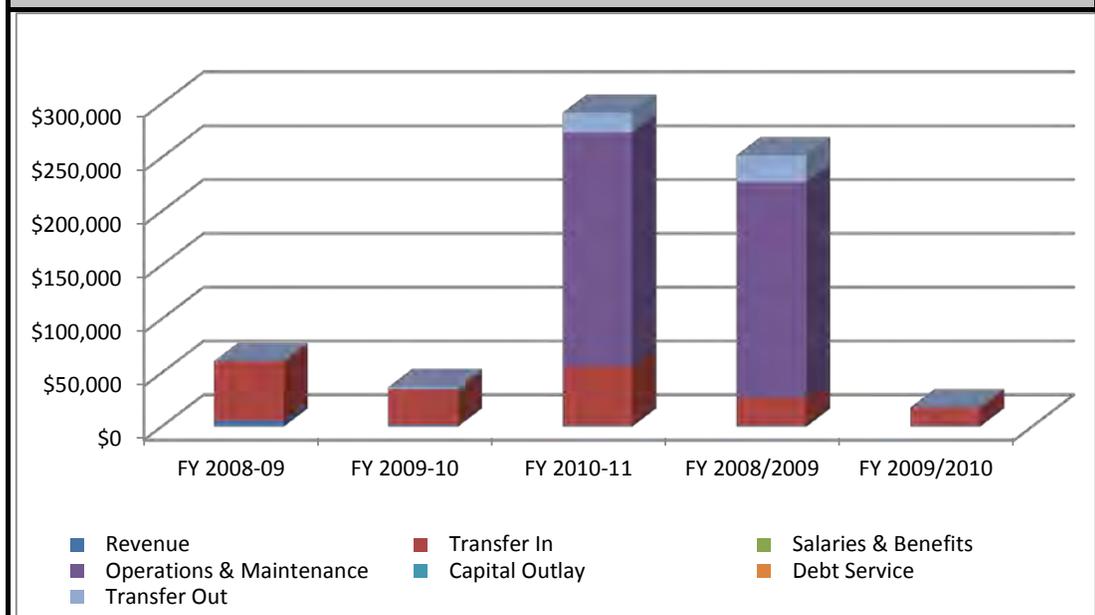
CAL HOME GRANT REUSE

FUND: 57

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 5,443	\$ 1,728	\$ 1,267	\$ 1,200	\$ 1,200
Transfer In	\$ 55,187	\$ 32,889	\$ 54,202	\$ 25,800	\$ 16,500
<b>Total Revenue</b>	<b>\$ 60,629</b>	<b>\$ 34,617</b>	<b>\$ 55,469</b>	<b>\$ 27,000</b>	<b>\$ 17,700</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ 217,758	\$ 200,000	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ 1,803	\$ 18,056	\$ 25,000	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 1,803</b>	<b>\$ 235,814</b>	<b>\$ 225,000</b>	<b>\$ -</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 60,629</b>	<b>\$ 32,814</b>	<b>\$ (180,345)</b>	<b>\$ (198,000)</b>	<b>\$ 17,700</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2008/2009	FY 2009/2010
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

CAL Home Grant Reuse Fund 57-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Actual Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Interest Earned	30090	\$ 5,443	\$ 1,728	\$ 1,267	\$ 1,200	\$ 1,200.00
Loan Payment Interest	30095	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees/Loan Processing	33220	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payments	33230	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Payoffs	33235	\$ -	\$ -	\$ -	\$ -	\$ -
RDA 20% Set Aside	33240	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fees	33250	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In CDBG	38090	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans In- 05 CalHome PI	38091	\$ 33,059	\$ -	\$ -	\$ -	\$ -
Oper. Trans In- 06 CalHome PI	38092	\$ 7,283	\$ 10,775	\$ 4,533	\$ -	\$ -
Oper. Trans In- 00 CalHome PI	38310	\$ 9,329	\$ 11,324	\$ 24,550	\$ 10,000	\$ 10,000.00
Oper. Trans In- 03 CalHome PI	38311	\$ 2,646	\$ 2,744	\$ 3,572	\$ 11,300	\$ 3,500.00
Oper. Trans In- 04 CalHome PI	38312	\$ 1,539	\$ 5,672	\$ 4,807	\$ 4,500	\$ 3,000.00
Oper. Trans In- 05 CalHome PI	38313	\$ 1,330	\$ 2,375	\$ 10,835	\$ -	\$ -
Oper. Trans In- 06 CalHome PI	38314	\$ -	\$ -	\$ 5,906	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 60,629</b>	<b>\$ 34,617</b>	<b>\$ 55,469</b>	<b>\$ 27,000</b>	<b>\$ 17,700</b>
Salary	50010	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	50050	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ -	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Training and Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	50290	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ -	\$ -	\$ -	\$ -
Loans	50470	\$ -	\$ -	\$ 217,758	\$ 200,000	\$ -
Loan Payment Reserve	51040	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Short/Over	52020	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Misc.	52030	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	52040	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Compensation Insurance	52190	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out-Housing Fund	80840	\$ -	\$ 1,803	\$ 18,056	\$ 25,000	\$ -
Oper. Trans. Out-Information Techno	81400	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ 1,803</b>	<b>\$ 235,814</b>	<b>\$ 225,000</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 1,803</b>	<b>\$ 235,814</b>	<b>\$ 225,000</b>	<b>\$ -</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ 60,629</b>	<b>\$ 32,814</b>	<b>\$ (180,345)</b>	<b>\$ (198,000)</b>	<b>\$ 17,700</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

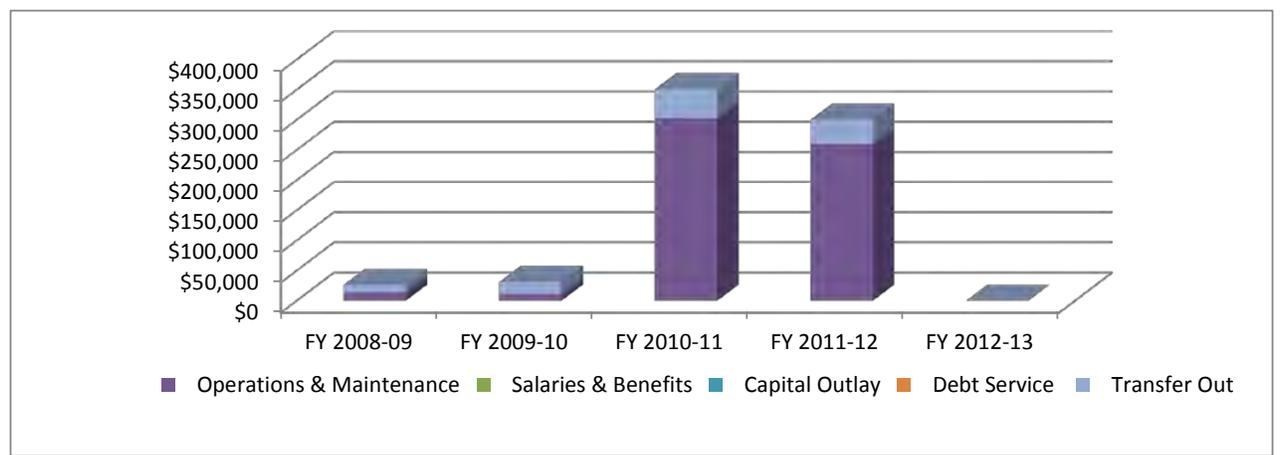
2006 CAL HOME GRANT

FUND: 58

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 66,064	\$ 146,755	\$ 350,841	\$ 300,000	\$ -
Transfer In					
<b>Total Revenue</b>	\$ 66,064	\$ 146,755	\$ 350,841	\$ 300,000	\$ -
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ 14,008	\$ 10,775	\$ 302,321	\$ 260,000	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 12,025	\$ 20,192	\$ 48,242	\$ 40,000	\$ -
<b>Total Expenditures</b>	\$ 26,033	\$ 30,967	\$ 350,563	\$ 300,000	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 40,030	\$ 115,788	\$ 278	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2006 CAL HOME GRANT Fund 58-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ 1,482	\$ 232	\$ 142	\$ -	\$ -
Loan Payment Interest	30095	\$ -	\$ 1,328	\$ 1,595	\$ -	\$ -
Grant Funds	33210	\$ 52,556	\$ 125,003	\$ 293,561	\$ 300,000	\$ -
GRANTUNUSED	33215			\$ 4,533		
Loan Payment Interest	33230			\$ (774)		
Administration Fees	33250	\$ 12,025	\$ 20,192	\$ 51,785	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 66,064</b>	<b>\$ 146,755</b>	<b>\$ 350,841</b>	<b>\$ 300,000</b>	<b>\$ -</b>
Grant Loans	50470	\$ -	\$ -	\$ 291,882	\$ 260,000	\$ -
Oper. Trans. Out-Housing	80840	12,025	20,192	48,242	\$ 40,000	\$ -
Oper. Trans. Out- CalHome Reuse	81301	14,008	10,775	4,533	\$ -	\$ -
Oper. Trans. Out- 06 CalHome PI	81314	-	-	5,906	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 26,033</b>	<b>\$ 30,967</b>	<b>\$ 350,563</b>	<b>\$ 300,000</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 26,033</b>	<b>\$ 30,967</b>	<b>\$ 350,563</b>	<b>\$ 300,000</b>	<b>\$ -</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 40,030</b>	<b>\$ 115,788</b>	<b>\$ 278</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

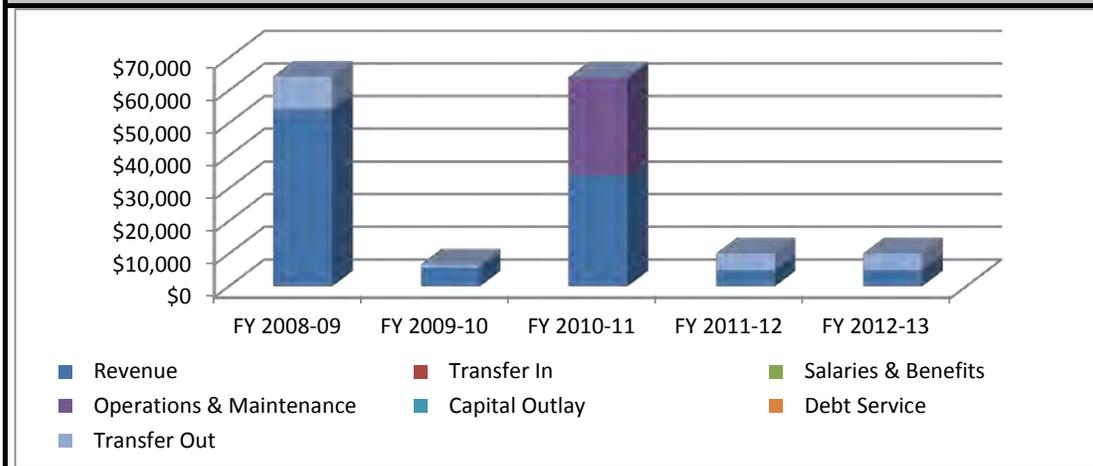
2008 BEGIN GRANT

FUND: 59

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 54,268	\$ 5,660	\$ 33,960	\$ 5,000	\$ 5,000
Transfer In					
<b>Total Revenue</b>	\$ 54,268	\$ 5,660	\$ 33,960	\$ 5,000	\$ 5,000
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 9,967	\$ 960	\$ -	\$ 5,000	\$ 5,000
<b>Total Expenditures</b>	\$ 9,967	\$ 960	\$ 30,000	\$ 5,000	\$ 5,000
<b>Total Surplus or (Deficit)</b>	\$ 44,301	\$ 4,701	\$ 3,960	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2008 BEGIN GRANT Fund 59-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Interest Earned	30090	\$ 17,293	\$ 5,441	\$ 3,960	\$ 5,000	\$ 5,000
Grant Funds	33210	\$ 34,567	\$ 220	\$ 30,000	\$ -	\$ -
Loan Payments	33230	\$ 213	\$ -	\$ -	\$ -	\$ -
Grant Unused	33215	\$ 2,195				
<b>Total Revenue</b>		<b>\$ 54,268</b>	<b>\$ 5,660</b>	<b>\$ 33,960</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Grant Loans	50470	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Oper. Trans. Out- Begin PI	81320	\$ 9,967	\$ 960	\$ -	\$ 5,000	\$ 5,000
<b>Total Operating Expense</b>		<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ 30,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Expenditures</b>		<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ 30,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 44,301</b>	<b>\$ 4,701</b>	<b>\$ 3,960</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

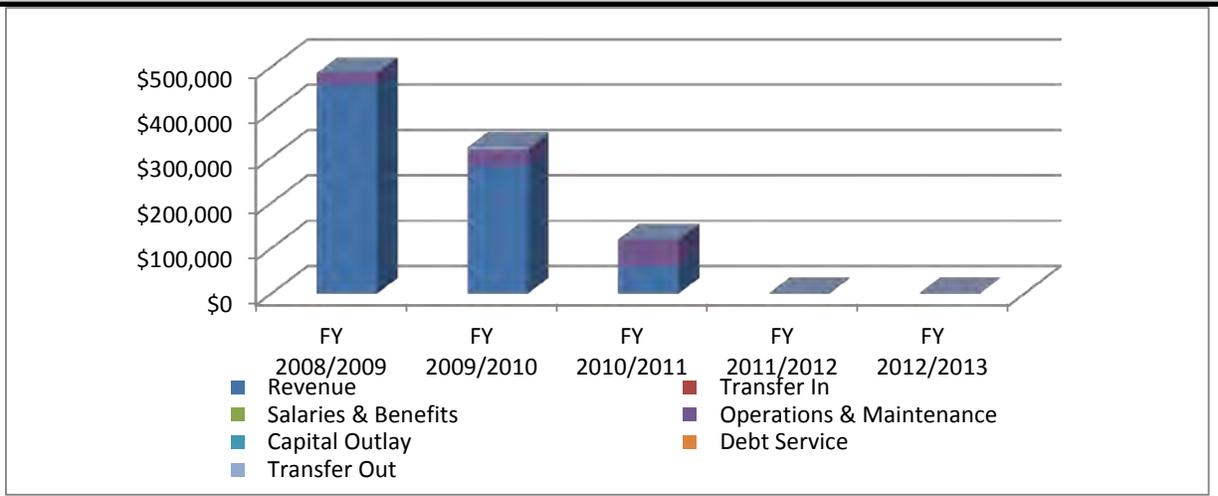
2007 HOME GRANT

FUND: 60

DEPT: 500

Description	Actual Rev/Exp FY 2008/2009	Actual Rev/Exp FY 2009/2010	Actual Rev/Exp FY 2010/2011	Estimated Actual Rev/Exp FY 2011/2012	City Council Approved FY 2012/2013
Revenue	\$ 459,892	\$ 280,822	\$ 59,286	\$ -	\$ -
Transfer In					
<b>Total Revenue</b>	\$ 459,892	\$ 280,822	\$ 59,286	\$ -	\$ -
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ 25,550	\$ 35,692	\$ 59,286	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ 5,110	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ 25,550	\$ 40,802	\$ 59,286	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ 434,342	\$ 240,020	\$ 0	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012	FY 2012/2013
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2007 HOME GRANT Fund 60-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Grant Funds	33210	\$ 459,892	\$ 280,822	\$ 59,286	\$ -	\$ -
07 Home Unused Funds	33215	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 459,892</b>	<b>\$ 280,822</b>	<b>\$ 59,286</b>	<b>\$ -</b>	<b>\$ -</b>
Grant Loans	50470	\$ -	\$ -	\$ 56,542	\$ -	\$ -
Oper. Trans. Out-Housing	80840	\$ 25,550	35,692	2,744	\$ -	\$ -
Oper. Trans. Out-Housing PI	81325		5,110	-	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ 25,550</b>	<b>\$ 40,802</b>	<b>\$ 59,286</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 25,550</b>	<b>\$ 40,802</b>	<b>\$ 59,286</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 434,342</b>	<b>\$ 240,020</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

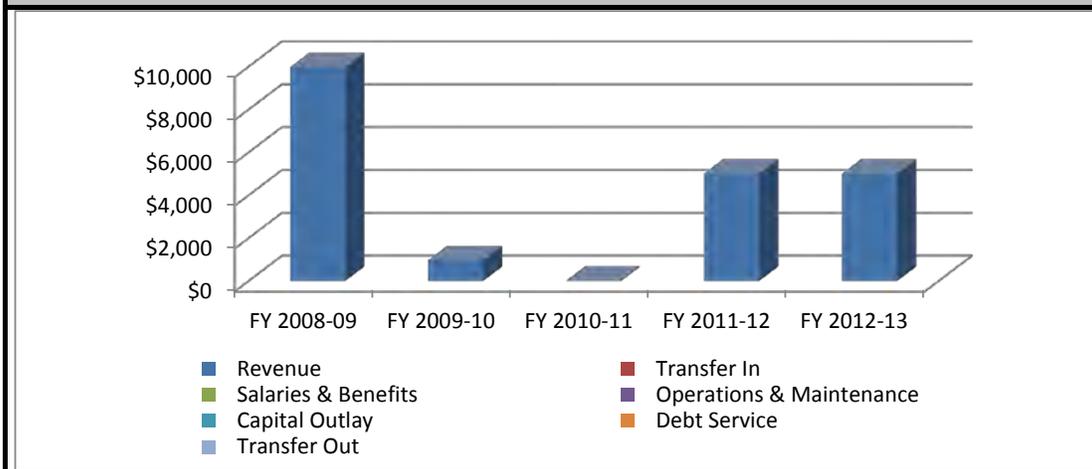
2008 BEGIN REUSE

FUND: 61

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ 9,967	\$ 960	\$ -	\$ 5,000	\$ 5,000
Transfer In					
<b>Total Revenue</b>	<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Expenditures:					
Salaries & Benefits					
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus or (Deficit)</b>	<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 DEPARTMENT OBJECT DETAIL BUDGET

2008 BEGIN REUSE Fund 61-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved Rev/Exp FY 2012-13
Oper. Trans In-Begin Grant	38320	\$ 9,967	\$ 960	\$ -	\$ 5,000	\$ 5,000
<b>Total Revenue</b>		<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ 9,967</b>	<b>\$ 960</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

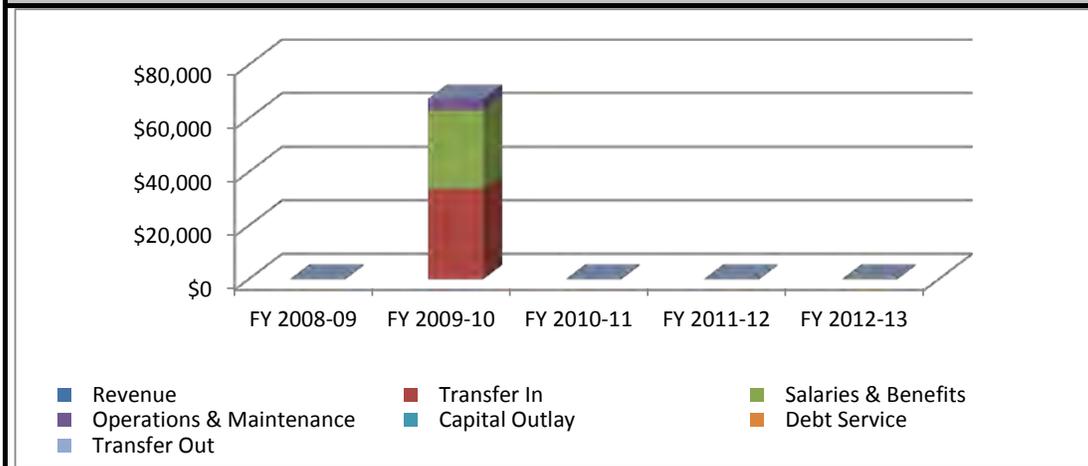
EDWARD MEMORIAL GRANT

FUND: 62

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ 29,304	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ 4,333	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Total Surplus or (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

Edward Memorial Grant Fund 62-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. In- 91-93 CDBG	38302	\$ -	\$ 33,637	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ 33,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Salary	50010	\$ -	\$ 23,516	\$ -	\$ -	\$ -
FICA	50090	\$ -	\$ 1,799	\$ -	\$ -	\$ -
Retirement	50110	\$ -	\$ 3,989	\$ -	\$ -	\$ -
Group Insurance	50120	\$ -	\$ -	\$ -	\$ -	\$ -
Boot Allowance	50125	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Salary &amp; Benefits</b>		<b>\$ -</b>	<b>\$ 29,304</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Uniform Allowance	50130	\$ -	\$ -	\$ -	\$ -	\$ -
Training & Travel	50230	\$ -	\$ -	\$ -	\$ -	\$ -
Communication-Cell	50285	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	50310	\$ -	\$ -	\$ -	\$ -	\$ -
Fuel	50320	\$ -	\$ -	\$ -	\$ -	\$ -
Materials/Supplies	50390	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	50460	\$ -	\$ 748	\$ -	\$ -	\$ -
Liability Insurance	52120	\$ -	\$ 1,186	\$ -	\$ -	\$ -
Worker Compensation	52190	\$ -	\$ 2,398	\$ -	\$ -	\$ -
Oper. Trans. Out- Shop	80200	\$ -	\$ -	\$ -	\$ -	\$ -
Oper. Trans. Out- 91-93 CDBG	81302	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ 4,333</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 33,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Surplus/(Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 STAFFING SUMMARY

EDWARD MEMORIAL GRANT

FUND: 62      DEPT: 500

SALARIED EMPLOYEES

Position Title	Step Range	Approved FY 2007/2008	Approved FY 2008/2009	Approved FY 2009/2010	Approved FY 2010/2011	Approved FY 2011/2012	Approved Annual Salary
<b>Existing Positions:</b>							
		0.00	0.00	0.00	0.00	0.00	\$ -
Code Compliance Officer		0.00	0.00	0.00	1.00	0.00	\$ -
<b>Total Existing Positions</b>		0.00	0.00	0.00	1.00	0.00	\$ -
<b>Reclass &amp; Requested New Positions:</b>							
<b>Total Reclassified and New Positions</b>		0.00	0.00	0.00	0.00	0.00	\$ -
<b>Total Salaried Employees</b>		0.00	0.00	0.00	1.00	0.00	\$ -

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

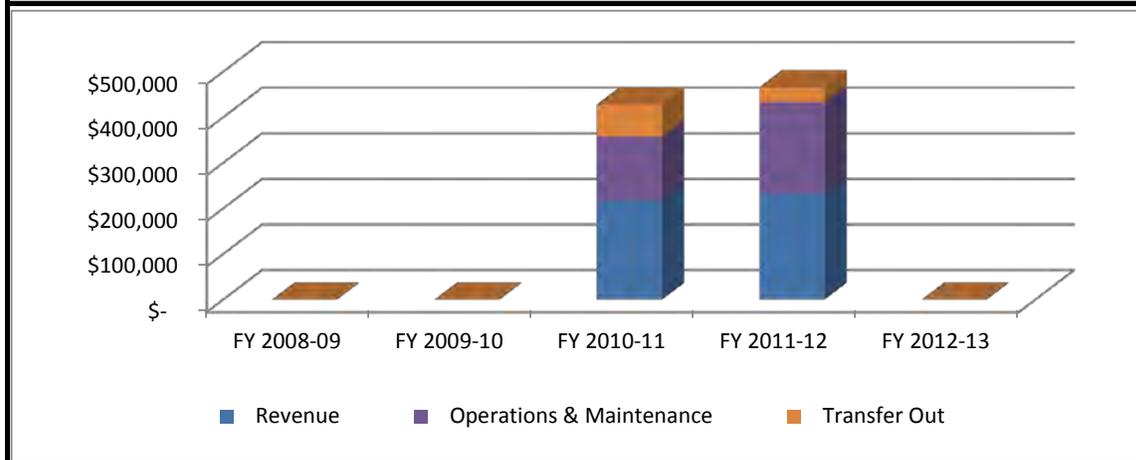
2009 CDBG GRANT

FUND: 63

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Revenue	\$ -	\$ -	\$ 217,638	\$ 233,000	\$ -
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ 217,638	\$ 233,000	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ 139,898	\$ 200,000	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ 70,685	\$ 33,000	\$ -
<b>Total Expenditures</b>	\$ -	\$ -	\$ 210,583	\$ 233,000	\$ -
<b>Total Surplus or (Deficit)</b>	\$ -	\$ -	\$ 7,055	\$ -	\$ -

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
 ANNUAL BUDGET  
 FISCAL YEAR 2012/2013  
 DEPARTMENT OBJECT DETAIL BUDGET

2009 CDBG GRANT Fund 63-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Interest	30095	\$ -	\$ -	\$ 177.09		
Grant Funds	33210	\$ -	\$ -	\$ 217,461	\$ 233,000	\$ -
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 217,638</b>	<b>\$ 233,000</b>	<b>\$ -</b>
Loans	50470	\$ -	\$ -	\$ 139,898	\$ 200,000	\$ -
TOUT GF	80300	\$ -	\$ -	\$ 2,451		
TROUTHOUSI	80840	\$ -	\$ -	\$ 7,434		
OCTOCDBG	81305	\$ -	\$ -	\$ 800		
TRANSCODE	81420	\$ -	\$ -	\$ 60,000		
Oper. Trans. Out-Housing	81445	\$ -		\$ -	\$ 33,000	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,583</b>	<b>\$ 233,000</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,583</b>	<b>\$ 233,000</b>	<b>\$ -</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,055</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT SUMMARY BUDGET

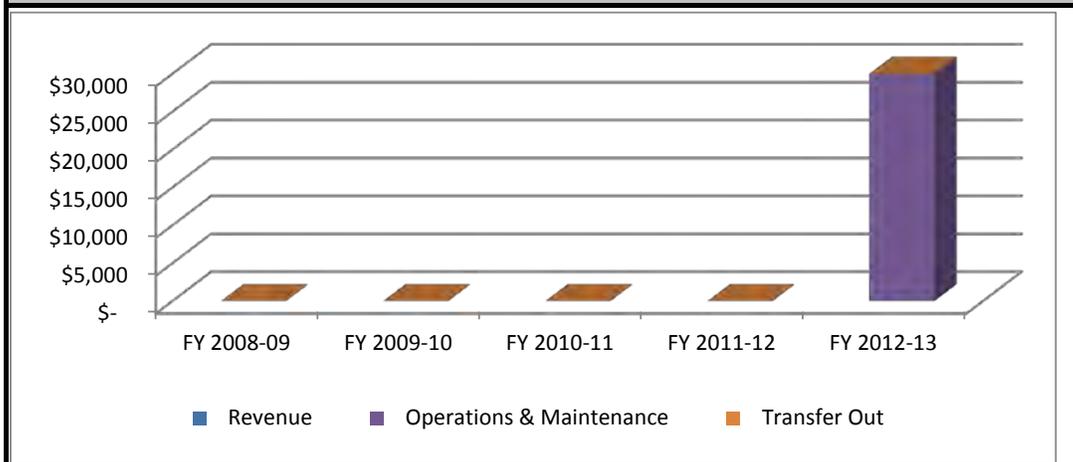
2010 CDBG GRANT

FUND: 66

DEPT: 500

Description	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	City Council Approved FY 2012-13
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>Total Surplus or (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ (30,000)

**BUDGET SUMMARY**



**PERSONNEL RECAP**

DESCRIPTION	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME					

CITY OF WASCO  
ANNUAL BUDGET  
FISCAL YEAR 2012/2013  
DEPARTMENT OBJECT DETAIL BUDGET

2010 CDBG GRANT Fund 66-500	Object Number	Actual Rev/Exp FY 2008-09	Actual Rev/Exp FY 2009-10	Actual Rev/Exp FY 2010-11	Estimated Rev/Exp FY 2011-12	Approved FY 2012-13
Loan Payment Interest	30095	\$ -	\$ -	\$ -		
Grant Funds	33210	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Loans	50470	\$ -	\$ -	\$ -	\$ -	\$ -
Trans Out Sidewalks	81306	\$ -	\$ -	\$ -		\$ 30,000
TROUTHOUSI	80840	\$ -	\$ -	\$ -		
OCTOCDBG	81305	\$ -	\$ -	\$ -		
TRANSCODE	81420	\$ -	\$ -	\$ -		
Oper. Trans. Out-Housing	81445	\$ -		\$ -	\$ -	\$ -
<b>Total Operating Expense</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>Total Surplus/ (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (30,000)</b>

# ***CAPITAL OUTLAY SUMMARY***

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## **OVERVIEW**

The following section summarizes all the budgeted capital outlay expenditures by fund and department for fiscal year 2012-2013.

**CITY OF WASCO  
CAPITAL OUTLAY BUDGET  
PER DEPARTMENT/DIVISION  
FISCAL YEAR 2012/2013**

<b>Department/Division (Description)</b>	<b>City Council Approved FY 2012/2013</b>
<hr/>	
<b>Engineering 01-135</b>	
Software Upgrades/Subscriptions	\$ 5,700
Sub Total	<u>\$ 5,700</u>
<b>Information Technology 01-155</b>	
Upgrade server for telephone system.	\$ 15,000
Sub Total	<u>\$ 15,000</u>
<b>Traffic Safety</b>	
Traffic cones and barricades	\$ 5,000
Sub Total	<u>\$ 5,000</u>
<b>Wastewater 30-400</b>	
Install second booster pump	\$ 15,000
Re-build existing bar screen	\$ 5,000
Re-Build influent VFD	\$ 85,000
Re-build influent pumps	\$ 60,000
Re-build lift station pumps	\$ 60,000
Replace 250KW back-up generator	\$ 85,000
Trickling filter media replacement No. 1 & 2	\$ 92,000
Install Remote RTU's to lift station	\$ 40,000
Sub Total	<u>\$ 442,000</u>
<b>Wastewater 30-400</b>	
New Bar Screen Project	\$ 442,000
Sub Total	<u>\$ 442,000</u>
<b>Water 31-400</b>	
Install water line McCombs to Pal & Gromer	\$ 112,000
Well No. 8 pump repair	\$ 30,000
Replacement meters	\$ 20,000
Sub Total	<u>\$ 162,000</u>
<b>Sanitation 32-400</b>	
Replace ten 3 yard metal bins	\$ 16,000
Sub Total	<u>\$ 16,000</u>
<b>TOTAL CAPITAL OUTLAY FOR ALL FUNDS</b>	<u><u>\$ 1,087,700</u></u>

<b>Existing Department Leases (Description)</b>	<b>City Council Approved FY 2012/2013</b>
<hr/>	
<b><u>CAPITAL LEASES</u></b>	
<b>Sanitation Division 32-400</b>	
Brush/ Compact Wheel Loader	\$ 19,280
2008 Garbage Truck	\$ 54,897
Roll-Off Truck	\$ 28,628
<b>TOTAL CAPITAL LEASES PAYMENTS FOR ALL FUNDS</b>	<u><u>\$ 102,805</u></u>
LESS TOTAL CAPITAL LEASE INTEREST	\$ 4,312
<b>TOTAL EXISTING CAPITAL LEASES FOR ALL FUNDS</b>	<u><u>\$ 98,493</u></u>

CITY OF WASCO  
Adjustment to the adopted Fiscal Year 2012-2013 Operating and Capital Budget

<u>Fund</u>	<u>Account Number</u>	<u>Description</u>	<u>Adopted Budget Resolution 2012-2864</u>	<u>Proposed Adjustment Increase (Decrease)</u>	<u>Proposed Revised Budget for FY 2012-2013</u>	<u>Increase Revenues</u>	<u>Increase Appropriations</u>	
Streets	10200-50560	SRF Loan Principal	\$ 36,333.00	\$ 1,017.00	\$ 37,350.00		\$ 1,017.00	
Streets	10200-50570	SRF Loan Principal	\$ 7,748.00	\$ (1,017.00)	\$ 6,731.00		\$ (1,017.00)	
<b>A (To Adjust long-term principal and interest payment on Storm Retention Basin Loan)</b>								
Streets	10200-54040	Capitla Lease Principal	\$ 23,520.00	\$ (23,520.00)	\$ -		\$ (23,520.00)	
Streets	10200-54050	Capitla Lease Principal	\$ 1,024.00	\$ (1,024.00)	\$ -		\$ (1,024.00)	
<b>B (To eliminate long-term principal and interest payment on Capital Leased equipment that have been paid in full)</b>								
Streets	10205-38090	Transfer in CDBG	\$ 80,000.00	\$ (50,000.00)	\$ 30,000.00	\$ (50,000.00)	\$ -	
<b>C (Decrease revenue due to overestimating the transfer-in from CDBG 10% set-aside.</b>								
T S	Streets	10200-38050	Transfer in TDA Streets	\$ 550,000.00	\$ 175,065.00	\$ 725,065.00	\$ 175,065.00	
	Streets	10200-80060	Transfer in TDA Streets		\$ 175,065.00	\$ 175,065.00		\$ 175,065.00
<b>D (Increase Transfer-In from TDA Streets and Transfer out for Indirect Cost)</b>								
TDA Streets	13200-30910	State Allocation	\$ 696,000.00	\$ 29,065.00	\$ 725,065.00	\$ 29,065.00		
TDA Streets	13200-80900	Transfer Out - Streets	\$ 550,000.00	\$ 175,065.00	\$ 725,065.00		\$ 175,065.00	
TDA Streets	13200-81460	Transfer Out - Transit	\$ 146,000.00	\$ (146,000.00)	\$ -		\$ (146,000.00)	
<b>E Recognize increase in TDA Revenue and adjust Transfers-Out to Streets and Transit Funds)</b>								
Sanitation	32400-54040	Capital Lease Principal	\$ 102,793.00	\$ (4,300.00)	\$ 98,493.00	\$ -	\$ (4,300.00)	
Sanitation	32400-54050	Capital Lease Interest	\$ 10,300.00	\$ (5,988.00)	\$ 4,312.00	\$ -	\$ (5,988.00)	
<b>F (Decrease both principal and interest on Capital Lease)</b>								
2010 CDBG	66500-81306	Transfer Out Sidewalks	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	
<b>G (Recognize transfer of CDBG monies to Street Fund for CDBG 10% set-aside)</b>								

# ***DEBT SCHEDULE***

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## **OVERVIEW**

The following section summarizes all the budgeted capital debt by fund and department for fiscal year 2012-2013.

**CITY OF WASCO  
DEBT SCHEDULE AND LEASE SCHEDULE  
FISCAL YEAR 2012/2013**

**DEBT**

FUND	DEPT	FUND NAME	ORIGINAL TERM	YEARS REMAINING	DESCRIPTION	BEGINNING BALANCE	INTEREST PAYMENT	PRINCIPAL PAYMENT	ENDING BALANCE
10	200	Street	20 YEARS	7 YEARS	State Water Resource - Storm drain	\$ 240,385	\$ 7,748	\$ 36,333	\$ 204,053
					FUND TOTAL	\$ 240,386	\$ 7,748	\$ 36,333	\$ 204,053
30	400	Wastewater	20 YEARS	9 YEARS	State Water Resource - Wastewater Plant Expansion	\$ 2,078,858	\$ 59,901	\$ 231,328	\$ 1,847,531
			25 YEARS	6 YEARS	Wasco Public Finance Authority - AD 92-1 Ind.Park	\$ 49,490	\$ -	\$ 49,490	\$ -
					FUND TOTAL	\$ 2,128,348	\$ 59,901	\$ 280,818	\$ 1,847,531
31	400	Water	25 YEARS	6 YEARS	Wasco Public Finance Authority - AD 92-1 Ind.Park	\$ 214,490	\$ -	\$ 60,000	\$ 154,490
					FUND TOTAL	\$ 214,490	\$ -	\$ 60,000	\$ 154,490
32	400	Sanitation	5 YEARS	1 YEARS	Municipal Finance Corporation - Brush Loader	\$ 18,478	\$ 1,574	\$ 17,706	\$ 771
			5 YEARS	1 YEARS	Municipal Finance Corporation - Roll Off Truck	\$ 27,408	\$ 2,387	\$ 26,240	\$ 1,168
			5 YEARS	1 YEARS	Municipal Finance Corporation - 08 Sanitation Truck	\$ 52,598	\$ 4,481	\$ 50,406	\$ 2,192
					FUND TOTAL	\$ 98,483	\$ 8,442	\$ 94,353	\$ 4,131
<b>CITY DEBT TOTAL</b>						<b>\$ 3,019,404</b>	<b>\$ 67,649</b>	<b>\$ 377,150</b>	<b>\$ 2,206,073</b>

# ***SALARY/FTE***

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## **OVERVIEW**

The following section will cover Salary, FTE, Step and Ranges by Department.

1. **Salary Distribution**
2. **Salaries – Steps and Ranges**
3. **City Employee Summary of Benefits**
4. **Full Time Equivalent (FTE)**

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2012-2013**

<b>DEPARTMENT/DIVISIONS</b>	<b>CURRENT TITLE</b>	<b>FTE</b>	<b>RANGE</b>	<b>PAY SCHEDULE</b>
<b><u>City Manager 01-110</u></b>				
	City Manager	1.00	Contract	Mgmt./Exempt
	Executive Secretary	0.50	33	Non-Exempt
	Administrative Assistant I	1.00	29	Non-Exempt
	<b>Total</b>	<b>2.50</b>		
<b><u>Finance/Accounting 01-115</u></b>				
	Finance Director	0.50	Contract	Mgmt./Exempt
	Accounting Manager	0.20	3	Mid Mgmt/Exempt
	Grant Writer	0.00	47	Non-Exempt
	Administrative Assistant I	0.00	29	Non-Exempt
	<b>Total</b>	<b>0.70</b>		
<b><u>Budget 01-117</u></b>				
	Finance Director	0.50	Contract	Mgmt./Exempt
	Accounting Manager	0.20	3	Mid Mgmt/Exempt
	<b>Total</b>	<b>0.70</b>		
<b><u>Human Resource &amp; Risk Management 01-120</u></b>				
	Finance Director	0.00	Contract	Mgmt./Exempt
	Executive Secretary	0.50	29	Non-Exempt
	<b>Total</b>	<b>0.50</b>		
<b><u>Community Development Dept. 01-125</u></b>				
	Community Development Director	0.50	Contract	Mgmt./Exempt
	Planning Tech	0.25	6	Mid Mgmt/Exempt
	Grant Writer	1.00	47	Non-Exempt
	Housing & Redevelopment Coordinator	0.15	44	Non-Exempt
	Administrative Assistant I	0.50	29	Non-Exempt
	<b>Total</b>	<b>2.40</b>		
<b><u>Engineering 01-135</u></b>				
	Deputy Public Works Director	0.50	Contract	Mid Mgmt/Exempt
	AutoCAD Technician	0.50	32	Non-Exempt
	<b>Total</b>	<b>1.00</b>		
<b><u>Animal Services 01-145</u></b>				
	Community Development Director	0.00	Contract	Mgmt./Exempt
	Animal Control Officer	1.00	25	Non-Exempt
	<b>Total</b>	<b>1.00</b>		
<b><u>Building Inspection 01-150</u></b>				
	Community Development Director	0.40	Contract	Mgmt./Exempt
	Building Inspector II	1.00	44	Non-Exempt
	Administrative Assistant I	0.50	29	Non-Exempt
	<b>Total</b>	<b>1.90</b>		
<b><u>Code Compliance. 01-160</u></b>				
	Community Development Director	0.10	Contract	Mgmt./Exempt
	Code Compliance Officer I	1.00	40	Non-Exempt
	<b>Total</b>	<b>1.10</b>		
<b><u>Housing Fund</u></b>				
	Finance Director	0.00	Contract	Mgmt./Exempt
	Housing & Redevelopment Coordinator	0.85	44	Non-Exempt
	Community Programs Technician II	0.30	29	Non-Exempt
	<b>Total</b>	<b>1.15</b>		
<b><u>Street 10-200</u></b>				
	Assistant City Manager	0.13	Contract	Mgmt./Exempt
	Deputy Public Works Director	0.15	Contract	Mid Mgmt/Exempt
	Street Supervisor	1.00	37	Non-Exempt
	AutoCAD Technician	0.10	32	Non-Exempt
	A/P & P/R Purchasing Agent	0.25	28	Non-Exempt
	Street Maintenance Technician II	3.00	28	Non-Exempt
	Street Maintenance Technician I	4.80	26	Non-Exempt
	Clerk	0.23	23	Non-Exempt
	<b>Total</b>	<b>9.66</b>		
<b><u>Lighting &amp; Landscaping Maintenance District 14-200</u></b>				
	Assistant City Manager	0.05	Contract	Mgmt./Exempt
	Street Maintenance Technician I	1.20	26	Non-Exempt
	<b>Total</b>	<b>1.25</b>		
<b><u>Shop Maintenance 11-200</u></b>				
	Assistant City Manager	0.10	Contract	Mgmt./Exempt
	Shop Supervisor	1.00	32	Non-Exempt
	Equipment Mechanic II	1.00	29	Non-Exempt
	<b>Total</b>	<b>2.10</b>		

**CITY OF WASCO  
SALARY DISTRIBUTION RECAP  
FISCAL YEAR 2012-2013**

<b>DEPARTMENT/DIVISIONS</b>	<b>CURRENT TITLE</b>	<b>FTE</b>	<b>RANGE</b>	<b>PAY SCHEDULE</b>
<b><u>Facilities Maintenance 16-200</u></b>				
	Assistant City Manager	0.10	Contract	Mgmt./Exempt
	Facilities Maintenance II	1.00	29	Non-Exempt
	<b>Total</b>	<b>1.10</b>		
<b><u>Public Transit 12-200</u></b>				
	Public Transit Drivers	2.00	25	Non-Exempt
	<b>Total</b>	<b>2.00</b>		
<b><u>Wastewater 30-400</u></b>				
	Assistant City Manager	0.20	Contract	Mgmt./Exempt
	Deputy Public Works	0.12	Contract	Mid Mgmt/Exempt
	Accounting Manager	0.20	3	Mid Mgmt/Exempt
	WWTP Operator III	1.00	38	Non-Exempt
	WWTP Operator II	2.00	34	Non-Exempt
	AutoCAD Technician	0.15	32	Non-Exempt
	Administrative Assistant I	0.67	29	Non-Exempt
	A/P & P/R Purchasing Agent	0.25	28	Non-Exempt
	WWTP Operator In Training	1.00	26	Non-Exempt
	Accounting Assistant II	0.30	26	Non-Exempt
	Accounting Assistant I	0.33	23	Non-Exempt
	HOUSE COMM.	0.24	23	Non-Exempt
	Utility Technician	0.00	23	Non-Exempt
	Clerk	0.26	23	Non-Exempt
	Planning Tech	0.25	23	Non-Exempt
	<b>Total</b>	<b>6.97</b>		
<b><u>Water 31-400</u></b>				
	Assistant City Manager	0.22	Contract	Mgmt./Exempt
	Deputy Public Works	0.12	Contract	Mid Mgmt/Exempt
	Water Superintendent	1.00	9	Mid Mgmt/Exempt
	Accounting Manager	0.20	3	Mid Mgmt/Exempt
	Water Operator III	1.00	38	Non-Exempt
	Water Operator II	1.00	34	Non-Exempt
	AutoCAD Technician	0.15	32	Non-Exempt
	Water Operator I	1.00	30	Non-Exempt
	Sanitation I	1.00	29	Non-Exempt
	Administrative Assistant I	0.67	29	Non-Exempt
	A/P & P/R Purchasing Agent	0.25	28	Non-Exempt
	Accounting Assistant II	0.30	26	Non-Exempt
	Accounting Assistant I	0.33	23	Non-Exempt
	Utility Technician	1.00	23	Non-Exempt
	Clerk	0.49	23	Non-Exempt
	Planning Tech	0.25	23	Non-Exempt
	<b>Total</b>	<b>8.98</b>		
<b><u>Sanitation 32-400</u></b>				
	Assistant City Manager	0.20	Contract	Mgmt./Exempt
	Deputy Public Works	0.11	Contract	Mid Mgmt/Exempt
	Accounting Manager	0.20	3	Mid Mgmt/Exempt
	Sanitation Supervisor	1.00	33	Non-Exempt
	AutoCAD Technician	0.10	32	Non-Exempt
	Sanitation Worker II	5.00	31	Non-Exempt
	Sanitation Worker I	4.00	29	Non-Exempt
	Administrative Assistant I	0.66	29	Non-Exempt
	A/P & P/R Purchasing Agent	0.25	28	Non-Exempt
	Streets Sweeper	1.00	27	Non-Exempt
	Accounting Assistant II	0.30	26	Non-Exempt
	Street Maintenance I	0.00	26	Non-Exempt
	Accounting Assistant I	0.34	23	Non-Exempt
	Utility Technician	0.00	23	Non-Exempt
	Clerk	0.48	23	Non-Exempt
	Planning Tech	0.25	23	Non-Exempt
	<b>Total</b>	<b>13.89</b>		
<b><u>CNG Fueling Station 34-400</u></b>				
	Accounting Assistant II	0.10	26	Non-Exempt
	<b>Total</b>	<b>0.10</b>		
	<b>Total (FTE)</b>	<b>59.00</b>		



CITY OF WASCO  
POSITION & SALARY RANGE LIST  
07/01/2012 thru 06/30/2013



City Manager	Contract
Assistant City Manager	Contract
Community Development Director	Contract
Public Works Director	Contract
Deputy Public Works Director	Contract

**Mid Mgmt- Exempt Pay Schedule**

Accounting Manager	3
Senior Planner	6
Water Superintendent	9

**Non-Exempt Pay Schedule**

Accounting Assistant I	23
Animal Control Assistant	23
Clerk I	23
Utility Technician	23
Animal Control Officer	25
Public Transit Driver	25
Accounting Assistant II	26
Street Maintenance Technician I	26
Water Operator In Training	26
Street Sweeper Operator I	27
Payroll/AP Specialist	28
Street Maintenance Technician II	28
Administrative Assistant I	29
Equipment Mechanic II	29
Facilities Maintenance Technician II	29
Community Programs Technician II	29
Transit Dispatcher	29
Sanitation Worker I	29
Wastewater Plant Operator I	30
Water Operator I	30
Sanitation Worker II	31
AutoCAD Technician	32
Shop Supervisor	32
Accounting Supervisor	33
Executive Secretary	33
Sanitation Supervisor	33
Wastewater Plant Operator II	34
Water Operator II	34
Streets Supervisor	37
Water Operator III	38
Wastewater Plant Operator III	38
Code Compliance Officer I	40
Wastewater Plant Supervisor	42
Public Works Inspector II	43
Building Inspector II	44
Housing & Redevelopment Coordinator	44
Grant Writer	47



**City of Wasco**  
**Mid-Management Exempt Bi-Weekly Pay Schedule**  
**07/01/2012 thru 06/30/2013**



Salary Range	Step A	Step B	Step C	Step D	Step E	Step F
1	\$1,973.19	\$2,073.08	\$2,178.02	\$2,288.28	\$2,404.12	\$2,525.83
2	\$2,022.52	\$2,124.91	\$2,232.47	\$2,345.49	\$2,464.23	\$2,588.97
3	\$2,073.08	\$2,178.03	\$2,288.29	\$2,404.13	\$2,525.83	\$2,653.70
4	\$2,124.91	\$2,232.48	\$2,345.49	\$2,464.23	\$2,588.98	\$2,720.04
5	\$2,178.03	\$2,288.29	\$2,404.13	\$2,525.84	\$2,653.70	\$2,788.04
6	\$2,232.48	\$2,345.50	\$2,464.23	\$2,588.98	\$2,720.04	\$2,857.74
7	\$2,288.30	\$2,404.14	\$2,525.84	\$2,653.71	\$2,788.04	\$2,929.18
8	\$2,345.50	\$2,464.24	\$2,588.99	\$2,720.05	\$2,857.75	\$3,002.41
9	\$2,404.14	\$2,525.85	\$2,653.71	\$2,788.05	\$2,929.19	\$3,077.47
10	\$2,464.24	\$2,588.99	\$2,720.05	\$2,857.75	\$3,002.42	\$3,154.41
11	\$2,525.85	\$2,653.72	\$2,788.06	\$2,929.19	\$3,077.48	\$3,233.27
12	\$2,589.00	\$2,720.06	\$2,857.76	\$3,002.42	\$3,154.42	\$3,314.10
13	\$2,653.72	\$2,788.06	\$2,929.20	\$3,077.49	\$3,233.28	\$3,396.96
14	\$2,720.06	\$2,857.76	\$3,002.43	\$3,154.42	\$3,314.11	\$3,481.88
15	\$2,788.07	\$2,929.21	\$3,077.49	\$3,233.28	\$3,396.96	\$3,568.93
16	\$2,857.77	\$3,002.44	\$3,154.43	\$3,314.12	\$3,481.89	\$3,658.15
17	\$2,929.21	\$3,077.50	\$3,233.29	\$3,396.97	\$3,568.93	\$3,749.60
18	\$3,002.44	\$3,154.43	\$3,314.12	\$3,481.89	\$3,658.16	\$3,843.34
19	\$3,077.50	\$3,233.30	\$3,396.97	\$3,568.94	\$3,749.61	\$3,939.43
20	\$3,154.44	\$3,314.13	\$3,481.90	\$3,658.16	\$3,843.35	\$4,037.91
21	\$3,233.30	\$3,396.98	\$3,568.95	\$3,749.62	\$3,939.43	\$4,138.86
22	\$3,314.13	\$3,481.91	\$3,658.17	\$3,843.36	\$4,037.92	\$4,242.33
23	\$3,396.99	\$3,568.95	\$3,749.62	\$3,939.44	\$4,138.87	\$4,348.39
24	\$3,481.91	\$3,658.18	\$3,843.36	\$4,037.93	\$4,242.34	\$4,457.10
25	\$3,568.96	\$3,749.63	\$3,939.45	\$4,138.88	\$4,348.40	\$4,568.53
26	\$3,658.18	\$3,843.37	\$4,037.94	\$4,242.35	\$4,457.11	\$4,682.74
27	\$3,749.64	\$3,939.46	\$4,138.88	\$4,348.41	\$4,568.54	\$4,799.81
28	\$3,843.38	\$4,037.94	\$4,242.36	\$4,457.12	\$4,682.75	\$4,919.80
29	\$3,939.46	\$4,138.89	\$4,348.41	\$4,568.54	\$4,799.82	\$5,042.80
30	\$4,037.95	\$4,242.36	\$4,457.12	\$4,682.76	\$4,919.81	\$5,168.87
31	\$4,138.90	\$4,348.42	\$4,568.55	\$4,799.83	\$5,042.81	\$5,298.09
32	\$4,242.37	\$4,457.13	\$4,682.77	\$4,919.82	\$5,168.88	\$5,430.54
33	\$4,348.43	\$4,568.56	\$4,799.84	\$5,042.82	\$5,298.10	\$5,566.31
34	\$4,457.14	\$4,682.78	\$4,919.83	\$5,168.89	\$5,430.55	\$5,705.46
35	\$4,568.57	\$4,799.85	\$5,042.83	\$5,298.11	\$5,566.32	\$5,848.10
36	\$4,682.78	\$4,919.84	\$5,168.90	\$5,430.56	\$5,705.48	\$5,994.30
37	\$4,799.85	\$5,042.84	\$5,298.12	\$5,566.33	\$5,848.11	\$6,144.16
38	\$4,919.85	\$5,168.91	\$5,430.57	\$5,705.49	\$5,994.31	\$6,297.76
39	\$5,042.85	\$5,298.13	\$5,566.34	\$5,848.12	\$6,144.17	\$6,455.21
40	\$5,168.92	\$5,430.58	\$5,705.50	\$5,994.33	\$6,297.78	\$6,616.59

\*Note: All step increases are 5% and all range increases are 2.5%



**City of Wasco**  
**Non- Exempt Bi-Weekly Pay Schedule**  
**07/01/2012 thru 06/30/2013**



Salary Range	Step A	Step B	Step C	Step D	Step E	Step F
20	\$1,091.01	\$1,145.57	\$1,202.84	\$1,262.99	\$1,326.14	\$1,392.45
21	\$1,118.29	\$1,174.21	\$1,232.92	\$1,294.57	\$1,359.29	\$1,427.26
22	\$1,146.25	\$1,203.56	\$1,263.74	\$1,326.93	\$1,393.27	\$1,462.94
23	\$1,174.90	\$1,233.65	\$1,295.33	\$1,360.10	\$1,428.10	\$1,499.51
24	\$1,204.28	\$1,264.49	\$1,327.71	\$1,394.11	\$1,463.81	\$1,537.00
25	\$1,234.38	\$1,296.10	\$1,360.91	\$1,428.96	\$1,500.40	\$1,575.43
26	\$1,265.24	\$1,328.51	\$1,394.93	\$1,464.68	\$1,537.91	\$1,614.81
27	\$1,296.87	\$1,361.72	\$1,429.80	\$1,501.30	\$1,576.36	\$1,655.18
28	\$1,329.30	\$1,395.76	\$1,465.55	\$1,538.83	\$1,615.77	\$1,696.56
29	\$1,362.53	\$1,430.66	\$1,502.19	\$1,577.30	\$1,656.16	\$1,738.98
30	\$1,396.59	\$1,466.42	\$1,539.74	\$1,616.74	\$1,697.57	\$1,782.45
31	\$1,431.51	\$1,503.08	\$1,578.24	\$1,657.15	\$1,740.01	\$1,827.01
32	\$1,467.29	\$1,540.66	\$1,617.69	\$1,698.58	\$1,783.51	\$1,872.69
33	\$1,503.98	\$1,579.18	\$1,658.13	\$1,741.05	\$1,828.09	\$1,919.51
34	\$1,541.57	\$1,618.66	\$1,699.59	\$1,784.57	\$1,873.80	\$1,967.49
35	\$1,580.11	\$1,659.12	\$1,742.08	\$1,829.19	\$1,920.64	\$2,016.68
36	\$1,619.62	\$1,700.60	\$1,785.63	\$1,874.92	\$1,968.66	\$2,067.10
37	\$1,660.11	\$1,743.12	\$1,830.27	\$1,921.79	\$2,017.87	\$2,118.77
38	\$1,701.61	\$1,786.69	\$1,876.03	\$1,969.84	\$2,068.32	\$2,171.74
39	\$1,744.15	\$1,831.36	\$1,922.93	\$2,019.08	\$2,120.03	\$2,226.04
40	\$1,787.75	\$1,877.15	\$1,971.00	\$2,069.56	\$2,173.03	\$2,281.69
41	\$1,832.45	\$1,924.07	\$2,020.27	\$2,121.30	\$2,227.36	\$2,338.73
42	\$1,878.26	\$1,972.18	\$2,070.78	\$2,174.33	\$2,283.04	\$2,397.20
43	\$1,925.22	\$2,021.48	\$2,122.55	\$2,228.69	\$2,340.12	\$2,457.13
44	\$1,973.35	\$2,072.02	\$2,175.62	\$2,284.41	\$2,398.62	\$2,518.56
45	\$2,022.68	\$2,123.82	\$2,230.01	\$2,341.52	\$2,458.58	\$2,581.52
46	\$2,073.25	\$2,176.91	\$2,285.76	\$2,400.05	\$2,520.05	\$2,646.06
47	\$2,125.08	\$2,231.34	\$2,342.90	\$2,460.06	\$2,583.05	\$2,712.21
48	\$2,178.20	\$2,287.12	\$2,401.47	\$2,521.56	\$2,647.63	\$2,780.02
49	\$2,232.66	\$2,344.30	\$2,461.51	\$2,584.60	\$2,713.82	\$2,849.52
50	\$2,288.48	\$2,402.90	\$2,523.05	\$2,649.21	\$2,781.66	\$2,920.75
51	\$2,345.69	\$2,462.98	\$2,586.12	\$2,715.44	\$2,851.20	\$2,993.77
52	\$2,404.33	\$2,524.55	\$2,650.78	\$2,783.33	\$2,922.48	\$3,068.62
53	\$2,464.44	\$2,587.67	\$2,717.05	\$2,852.91	\$2,995.55	\$3,145.33
54	\$2,526.05	\$2,652.36	\$2,784.97	\$2,924.23	\$3,070.44	\$3,223.97
55	\$2,589.20	\$2,718.67	\$2,854.60	\$2,997.34	\$3,147.20	\$3,304.57
56	\$2,653.93	\$2,786.63	\$2,925.96	\$3,072.27	\$3,225.88	\$3,387.18
57	\$2,720.28	\$2,856.30	\$2,999.11	\$3,149.08	\$3,306.52	\$3,471.86
58	\$2,788.29	\$2,927.71	\$3,074.09	\$3,227.81	\$3,389.19	\$3,558.66
59	\$2,857.99	\$3,000.90	\$3,150.94	\$3,308.50	\$3,473.92	\$3,647.62
60	\$2,929.44	\$3,075.92	\$3,229.71	\$3,391.21	\$3,560.76	\$3,738.81

\*Note: All step increases are 5% and all range increases are 2.5%

*Summary of Benefits*



*Fiscal Year 2012-2013*

<b>Type of Benefit</b>	<b>Paid By</b>	<b>Employee Eligibility</b>	<b>Summary of Benefits</b>
Medical	The City	First of the month following thirty days of full time employment	Blue Cross of California Premier PPO High Deductible Plan. The City is also funding the employee's deductible for calendar year 2008.
Dental	The City	First of the month following thirty days of full time employment	Ameritas Dental pays 50-100% of applicable services.
Vision	The City	First of the month following thirty days of full time employment	VSP.
Cal-PERS Retirement: 3@60 Plan	The employee contributes 9.1% of gross salary, while the employer contributes 20.9%.	Must be a full time employee and is active upon hire date.	Vesting period is 5 years. At point of retirement, employees earn 3% of annual salary multiplied by years of service.
Deferred Compensation 457 Plan	Employee	Upon Date of Hire	Deferred Compensation Plan with ICMA-RC as the Plan Administrator. Employees may tax defer voluntary retirement contributions up to maximum allowed by federal law.
Vacation	The City	Vacation time accrues from date of hire but is not available to use until after the end of the probationary period. Part Time status employees accrue vacation at half the rate of full time employees.	After 6 Months: five days. After 6 months and end of first year: another five days. 2nd – 5th year: ten days annually. 6th – 10 year: fifteen days annually. 11 Years Plus: twenty days annually.
Sick	The City	Sick time accrues from date of hire but is not available to use until after the end of the probationary period. Part Time status employees accrue sick pay at half the rate of full time employees.	One day per month. Twelve days per annum
Recognized Holidays	The City	Upon date of hire	New Year's Eve, New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. One Floating Day if employed prior to July 1 of the same year.
Life Insurance	The City	Upon date of hire	\$50,000
Optional Life Insurance	The Employee	Upon date of hire	Optional portable life insurance coverage on the employee up to three times their annual salary and additional coverage options for spouse and children.
Workers Compensation	The City	Upon employment.	Covers employees in the event of work-related injuries.
Tuition Reimbursement	The City	First of the month following thirty days of full time employment	Up to \$1,200 annually. Requires prior approval and subject to budgetary approval.
Sec. 125 Cafeteria Plan	The Employee	First of the month following thirty days of full time employment	Employees can choose from a dependent care plan and a variety of other benefits offered by Aflac.

CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2012/2013

Department/Positions	Approved 2006-07	Approved 2007-08	Approved 2008-09	Approved 2009-10	Approved 2010-11	Approved 2011-12	City Council Approved 2012-13
<b>City Manager 01-105</b>							
City Manager	1.00	0.75	0.75	0.75	0.75	1.00	1.00
Assistant City Manager	0.00	0.00	0.00	0.20	0.00	0.00	0.00
Executive Secretary	1.00	0.75	0.75	0.75	0.75	1.00	0.50
Economic Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Administrative I	0.50	0.70	0.70	0.70	0.50	0.50	1.00
	2.50	2.20	2.20	2.40	2.00	2.50	2.50
<b>Administrative Services 01-112</b>							
Finance Director	0.25	0.15	0.00	0.00	0.00	0.00	0.00
Administrative Assistant I	0.50	0.50	0.00	0.00	0.00	0.00	0.00
	0.75	0.65	0.00	0.00	0.00	0.00	0.00
<b>Finance/Accounting 01-115</b>							
Finance Director	0.15	0.20	0.50	0.00	0.00	0.50	0.50
Assistant City Manager	0.00	0.00	0.00	0.30	0.00	0.00	0.00
Accounting Manager	0.50	0.50	0.50	0.50	0.20	0.20	0.20
Accounting Supervisor	0.25	0.25	0.25	0.25	0.00	0.00	0.00
Grant Administrator Auditor	0.15	0.15	0.00	0.00	0.00	0.00	0.00
Grant Writer	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Administrative Assistant I	0.00	0.00	0.50	0.50	0.50	0.50	0.00
	2.05	2.10	2.75	2.55	1.70	2.20	0.70
<b>Budget 01-117</b>							
Finance Director	0.25	0.20	0.20	0.00	0.00	0.20	0.50
Assistant City Manager	0.00	0.00	0.00	0.20	0.00	0.00	0.00
Accounting Manager	0.50	0.50	0.50	0.50	0.20	0.20	0.20
Grant Administrator Auditor	0.20	0.20	0.00	0.00	0.00	0.00	0.00
	0.95	0.90	0.70	0.70	0.20	0.40	0.70
<b>Human Res / Risk Mgmt. 01-120</b>							
Finance Director	0.15	0.20	0.20	0.00	0.00	0.00	0.00
Assistant City Manager	0.00	0.00	0.00	0.20	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Human Res/Risk Mgmt. Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	1.65	0.70	0.70	0.70	0.50	0.50	0.50
<b>Community Development 01-125</b>							
Community Development Director	0.70	0.75	0.45	0.41	0.00	0.40	0.50
Senior Planner	1.00	1.00	1.00	1.00	1.00	0.50	0.00
Grant Writer	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Associate Planner	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Planner	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Planning Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.25
Housing & Redevelopment Coordinator	0.00	0.05	0.05	0.05	0.05	0.05	0.15
Administrative Assistant I	1.00	0.50	0.50	0.50	0.50	0.50	0.50
	4.70	3.30	2.00	1.96	1.55	1.45	2.40
<b>Engineering 01-135</b>							
Deputy Public Works Director	0.35	1.00	0.10	0.80	0.50	0.50	0.50
Autocad/Drafts Person	1.00	1.00	0.65	1.00	0.50	0.50	0.50
Community Programs Supervisor	0.10	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Inspector II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Public Works Inspector I	0.25	0.50	0.00	0.00	0.00	0.00	0.00
Clerk	0.00	0.25	0.05	0.05	0.00	0.00	0.00
	2.70	3.75	0.80	1.85	1.00	1.00	1.00
<b>Animal Services 01-145</b>							
Community Development Director	0.00	0.00	0.15	0.17	0.00	0.10	0.00
Public Services Manager	0.25	0.20	0.00	0.00	0.00	0.00	0.00
Senior Animal Control Officer	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Animal Control Operator	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	3.25	2.20	1.15	1.17	1.00	1.10	1.00
<b>Building Inspection 01-150</b>							
Community Development Director	0.30	0.25	0.25	0.17	0.00	0.30	0.40
Finance Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chief Building Inspector	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Building Inspector II	0.00	1.00	0.70	1.00	1.00	1.00	1.00
Building Inspector I	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.50	0.50	0.50	0.50	0.50	0.50
Permit Technician	0.75	0.00	0.00	0.00	0.00	0.00	0.00
	3.05	2.75	1.45	1.67	1.50	1.80	1.90

CITY OF WASCO  
FTE BY FUND  
FISCAL YEAR 2012/2013

Department/Positions	Approved 2006-07	Approved 2007-08	Approved 2008-09	Approved 2009-10	Approved 2010-11	Approved 2011-12	City Council Approved 2012-13
<b>Code Compliance 01-160</b>							
Finance Director	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Community Development Director	0.00	0.00	0.15	0.25	0.00	0.20	0.10
Code Compliance Officer II	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Code Compliance Officer I	3.00	1.00	1.00	1.00	1.00	1.00	1.00
	3.00	2.20	2.15	1.25	1.00	1.20	1.10
<b>Economic Development 01-165</b>							
City Manager	0.00	0.25	0.25	0.25	0.25	0.00	0.00
Economic Development Director	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development Coordinator	0.00	1.00	1.00	1.00	1.00	0.00	0.00
Housing & Redevelopment Coordinator	0.00	0.25	0.40	0.40	0.40	0.00	0.00
Executive Secretary	0.00	0.25	0.25	0.25	0.25	0.00	0.00
Administrative Assistant I	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	2.00	1.75	1.90	1.90	1.90	0.00	0.00
<b>Planning 01-170</b>							
Finance Director	0.00	0.05	0.10	0.00	0.00	0.10	0.00
Assistant City Manager	0.00	0.00	0.00	0.10	0.00	0.00	0.00
Housing & Redevelopment Coordinator	0.00	0.70	0.55	0.55	0.55	0.95	0.85
Building Inspector II	0.00	0.00	0.30	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.00	0.65	0.00	0.00	0.00	0.00	0.00
Community Programs Technician II	0.00	1.00	1.00	1.00	1.00	1.00	0.30
	0.00	2.40	1.95	1.65	1.55	2.05	1.15
<b>Streets 10-200</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.13	0.13	0.13
Public Works Director	0.16	0.18	0.18	0.00	0.00	0.00	0.00
Deputy Public Works Director	0.00	0.05	0.05	0.15	0.15	0.15	0.15
City Operations Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Inspector	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Autocad/Drafts Person	0.00	0.00	0.00	0.10	0.10	0.10	0.10
Street Maintenance Technician II	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Street Maintenance Technician I	4.50	5.00	4.00	4.00	4.00	4.00	4.80
A/P & P/R Purchasing Agent	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Clerk	0.18	0.23	0.23	0.23	0.23	0.23	0.23
	9.09	9.71	8.71	8.73	8.86	8.86	9.66
<b>Lighting &amp; Landscaping 14-200</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.05	0.05	0.05
Street Maintenance Technician I	0.00	2.00	1.00	1.00	1.20	1.20	1.20
	0.00	2.00	1.00	1.00	1.25	1.25	1.25
<b>Information Technology 01-155</b>							
Finance Director	0.15	0.10	0.00	0.00	0.00	0.00	0.00
Accounting Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IT Coordinator	0.00	1.00	1.00	1.00	0.00	0.00	0.00
Technical Support Specialist I	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	1.15	1.10	1.00	1.00	0.00	0.00	0.00
<b>Shop Maintenance 11-200</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.10	0.10	0.10
Public Works Director	0.10	0.10	0.10	0.10	0.00	0.00	0.00
City Operations Manager	0.25	0.00	0.00	0.00	0.00	0.00	0.00
Shop Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	2.35	2.10	2.10	2.10	2.10	2.10	2.10
<b>Facilities Maintenance 16-200</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.10	0.10	0.10
Public Works Director	0.12	0.12	0.10	0.10	0.00	0.00	0.00
Facilities Maintenance II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.12	1.12	1.10	1.10	1.10	1.10	1.10
<b>Public Transit 12-200</b>							
Public Works Director	0.10	0.00	0.00	0.00	0.00	0.00	0.00
City Operations Manager	0.25	0.00	0.00	0.00	0.00	0.00	0.00
Transit Driver (Y-Rated)	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Transit Drivers	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Assistant I	0.00	0.20	0.00	0.00	0.00	0.00	0.00
Clerk	0.00	1.00	1.00	1.00	1.00	0.00	0.00
	3.35	3.20	3.00	3.00	3.00	2.00	2.00

CITY OF WASCO  
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Department/Positions	Approved 2006-07	Approved 2007-08	Approved 2008-09	Approved 2009-10	Approved 2010-11	Approved 2011-12	City Council Approved 2012-13
<b>Wastewater Treatment30-400</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.20	0.20	0.20
Public Works Director	0.17	0.20	0.20	0.20	0.00	0.00	0.00
Public Services Manager	0.75	0.80	1.00	0.00	0.00	0.00	0.00
Deputy Public Works Director	0.15	0.00	0.40	0.05	0.12	0.12	0.12
Accounting Manager	0.00	0.00	0.00	0.00	0.20	0.20	0.20
Autocad/Drafts Person	0.00	0.00	0.35	0.00	0.15	0.15	0.15
Wastewater Supervisor	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Plant Operator III	1.00	0.00	0.00	1.00	1.00	1.00	1.00
Wastewater Plant Operator II	1.00	2.00	2.00	2.00	2.00	2.00	2.00
Wastewater Plant Operator I	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Plant Operator In Training	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	0.25	0.25	0.25	0.25	0.00	0.00	0.00
A/P & P/R Purchasing Agent	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Accounting Assistant II	0.63	0.37	0.30	0.30	0.30	0.30	0.30
Accounting Assistant I	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Utility Technician	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Planning Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.25
Administrative Assistant	0.00	0.51	0.59	0.59	0.67	0.67	0.34
Clerk	0.40	0.19	0.24	0.24	0.26	0.26	0.50
	7.26	6.23	7.24	6.54	6.81	6.81	6.97
<b>Water 30-400</b>							
Assistant City Manager	0.00	0.00	0.00	0.00	0.22	0.22	0.22
Public Works Director	0.18	0.22	0.22	0.22	0.00	0.00	0.00
Deputy Public Works Director	0.15	0.00	0.40	0.05	0.12	0.12	0.12
Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Manager	0.00	0.00	0.00	0.00	0.20	0.20	0.20
Senior Water Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Operator III	2.00	2.00	2.00	2.00	2.00	2.00	1.00
Water Operator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Operator I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Autocad/Drafts Person	0.00	0.00	0.35	0.00	0.15	0.15	0.15
Sanitation Worker I	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Accounting Supervisor	0.25	0.25	0.25	0.25	0.00	0.00	0.00
A/P & P/R Purchasing Agent	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Accounting Assistant II	0.63	0.36	0.30	0.30	0.30	0.30	0.30
Accounting Assistant I	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Utility Technician	0.33	0.33	0.33	0.33	0.33	0.33	1.00
Planning Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.25
Administrative Assistant	0.00	0.52	0.61	0.61	0.67	0.67	0.67
Clerk	0.40	0.19	0.24	0.24	0.26	0.26	0.49
Permit Technician	0.25	0.00	0.00	0.00	0.00	0.00	0.00
	7.77	7.45	8.28	7.58	7.83	7.83	8.98
<b>Sanitation 32-400</b>							
Assistant City Manager					0.20	0.20	0.20
Public Works Director	0.17	0.20	0.20	0.20	0.00	0.00	0.00
Deputy Public Works Director	0.00	0.00	0.05	0.05	0.11	0.11	0.11
City Operations Manager	0.25	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Manager					0.20	0.20	0.20
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Autocad/Drafts Person	0.00	0.00	0.35	0.00	0.10	0.10	0.10
Sanitation Worker II	5.00	6.00	6.00	6.00	6.00	6.00	5.00
Maintenance Worker II	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Sanitation Worker I	4.00	4.00	4.00	3.00	3.00	3.00	4.00
Streets Sweeper	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	0.25	0.25	0.25	0.25	0.00	0.00	0.00
A/P & P/R Purchasing Agent	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Accounting Assistant II	0.64	0.37	0.30	0.30	0.30	0.30	0.30
Accounting Assistant I	0.34	0.34	0.34	0.34	0.34	0.34	0.34
Utility Technician	0.34	0.34	0.34	0.34	0.34	0.34	0.00
Planning Tech	0.00	0.00	0.00	0.00	0.00	0.00	0.25
Administrative Assistant	0.00	0.57	0.60	0.60	0.66	0.66	0.66
Street Maintenance Worker I	0.00	0.00	1.00	1.00	0.80	0.80	0.00
Clerk	0.40	0.19	0.24	0.24	0.25	0.25	0.48
	14.64	14.51	15.92	14.57	14.55	14.55	13.89
<b>CNG Fueling Station</b>							
City Operations Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10
	0.10	0.10	0.10	0.10	0.10	0.10	0.10

CITY OF WASCO  
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Department/Positions	Approved 2006-07	Approved 2007-08	Approved 2008-09	Approved 2009-10	Approved 2010-11	Approved 2011-12	City Council Approved 2012-13
<b>Community Dev. Block RLA</b>							
Planning Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.60	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.30	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.65	0.00	0.00	0.00	0.00	0.00	0.00
	1.55	0.00	0.00	0.00	0.00	0.00	0.00
<b>2003- CDBG Grant 46-500</b>							
Planning Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.09	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.10	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.14	0.00	0.00	0.00	0.00	0.00	0.00
	0.33	0.00	0.00	0.00	0.00	0.00	0.00
<b>2004 CDBG 50-500</b>							
Planning Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.14	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.10	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.14	0.00	0.00	0.00	0.00	0.00	0.00
	0.38	0.00	0.00	0.00	0.00	0.00	0.00
<b>2003 CalHome Grant 49-500</b>							
Planning Director	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.10	0.05	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.05	0.05	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.10	0.10	0.00	0.00	0.00	0.00	0.00
	0.30	0.20	0.00	0.00	0.00	0.00	0.00
<b>CAL Home Reuse</b>							
Planning Director	0.10	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.20	0.10	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.10	0.10	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.20	0.15	0.00	0.00	0.00	0.00	0.00
Accounting Assistant II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.60	0.35	0.00	0.00	0.00	0.00	0.00
<b>CHFA Grant 45-500</b>							
Planning Director	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.05	0.05	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.05	0.00	0.00	0.00	0.00	0.00	0.00
	0.20	0.05	0.00	0.00			
<b>2004 Cal Home Grant 51-500</b>							
Planning Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Supervisor	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.10	0.00	0.00	0.00	0.00	0.00	0.00
	0.20	0.00	0.00	0.00	0.00	0.00	0.00
<b>2005 Cal Home Grant 53-500</b>							
Community Programs Supervisor	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Grant Administrator/Internal Auditor	0.05	0.00	0.00	0.00	0.00	0.00	0.00
Community Programs Technician I	0.10	0.00	0.00	0.00	0.00	0.00	0.00
	0.20	0.00	0.00	0.00	0.00	0.00	0.00
<b>2006 Home Grant 54-500</b>							
Community Programs Supervisor	0.10	0.00	0.00	0.00	0.00	0.00	0.00
	0.10	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	77.29	73.02	66.20	63.52	59.50	58.80	59.00

# *APPENDIX*

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## **OVERVIEW**

This section gives the reader definitions of budget terms, location of certain terms and schedules, and the budget preparation schedule for fiscal year 2011-2012. This section contains:

1. **Budget Schedule** – Schedule for the preparation of the budget for fiscal year 2012-2013.
2. **Glossary** – Definitions of budget terms.



# *Proposed Budget Schedule For Fiscal Year 2012/2013*

- |                        |  |
|------------------------|--|
| 1. February 1, 2012    | Distribute Packets & Email to Directors  |
| 2. February 14, 2012   | Departmental Request(s) (Due)  |
| 3. February 21, 2012   | City Manager meets with Directors  |
| 4. March 6, 2012       | 1 <sup>st</sup> City Council Budget Workshop 5:00 p.m.                               |
| 5. March 7 and 8, 2012 | City Manager meets with Directors<br>To Discuss Budget Division Request              |
| 7. April 3, 2012       | 2 <sup>nd</sup> City Council Budget Workshop 5:00 p.m.                               |
| 8. April 10, 2012      | 2nd Revised Budget Presented to City Manager   |
| 9. April 24, 2012      | City Manager's Letter Due  |
| 10. April 26, 2012     | Deliver Final Draft Budget to City Council.  |
| 11. May 2, 2012        | 3 <sup>rd</sup> City Council Budget Workshop 5:00p.m.                                |
| 12. June 5, 2012       | City Council Meeting Presentation of<br>Fiscal Year 2012/2013 Budget: Public Hearing |

## Glossary of Budget Terms

<b>Accounting:</b>	(a)-The special field concerned with the design and implementation of procedures for the accumulation and reporting of financial data. (b)- The process of identifying, measuring , and communicating financial information to permit informed judgments and decisions by users of the information.
<b>Accounting Period:</b>	Any period of time at the end of which a district determines its financial position and results in operations.
<b>Accounting Procedures:</b>	All processes that identify, record, classify, and summarize financial information to produce reports and to provide internal control.
<b>Accounting System:</b>	The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balance account groups, and organizational components.
<b>Accounts Payable:</b>	A short-term liability account reflecting amounts due to others for goods and services prior to the end of the accounting period (includes amounts billed but not paid).
<b>Accounts Receivable:</b>	An asset account reflecting amounts due form others for goods and services provided prior to the end of an accounting period ( includes amounts advanced but nor repaid).
<b>Accrual Basis:</b>	The method of accounting which calls for recognizing revenue/gains and expenses/losses in the accounting period in which the transaction occur regardless of the timing of the related cash flow. Contrast with Cash Basis.
<b>Adopted Budget:</b>	The official budget as approved by a legislative body at the start of each fiscal year.
<b>Allocation:</b>	Division or distribution of resources according to predetermined plan.
<b>Apportionment:</b>	Allocation of State or Federal aid, district taxes, or other moneys to community college districts or other governmental units.
<b>Appropriation:</b>	A legal authorization granted by a legislative governing body to make expenditures and incur obligations for a specified time and purpose.
<b>Assessment:</b>	The process of making the official valuation of property for purposes of taxation.
<b>Assets:</b>	A probable future economic benefit obtained or controlled by an entity as a result of past transactions or events.
<b>Audit:</b>	An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn form accounts reflect an accurate picture of financial operations and financial status. Audits mal also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations effectiveness in achieving program results. The general focus of the annual audit conducted on the District is usually a financial statement examination and compliance review.
<b>Balance Sheet:</b>	A basis financial statement that shows assets, liabilities, and fund balance by fund of an entity as of a specific date.

### Glossary of Budget Terms

<b>Basis of Budgeting:</b>	Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. For the City of Wasco, the basis of budgeting is the same basis used for accounting: modified accrual.
<b>Bond:</b>	Most often, a written promise to pay a specified sum of money, called the face value, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
<b>Budget:</b>	A financial plan consisting of an estimate of proposed expenditures, the proposed means of financing and corresponding purpose for a given time period.
<b>Budgetary Control:</b>	The management of business affairs in accordance with an approved plan of estimated income and expenditures
<b>Budget Modification:</b>	A change in resources needed to accomplish an existing service level. This is a necessary adjustment to the current year budget already approved by the City Council.
<b>Capital Improvement Project (CIP):</b>	A permanent major addition or renovation to the City's real property assets. Project expenditures may include the cost of design, construction, acquisition of and, buildings, or facilities, and significant repair, renewal or renovation to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time cost.
<b>Capital Outlay:</b>	The acquisition of fixed assets or additions to fixed assets, including land or existing buildings, improvements of grounds, construction buildings, additions to buildings, remodeling of buildings, or equipment.
<b>Cash:</b>	An asset account reflecting currency, checks, money orders, bank deposits, and banker's drafts either on hand or on deposit with an official or agent designated as custodian of cash. Any restrictions or limitations as to the use of cash must be indicated.
<b>Cash Basis:</b>	Method of accounting in which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).
<b>Chart of Accounts:</b>	A systematic list of accounts applicable to a specific entity.
<b>Contracted Services:</b>	Services rendered by personnel who are not on the payroll of the City, including all related expense covered by contract.
<b>Cost of living adjustment(COLA)</b>	Commonly used to refer general salary increases granted to employees or increases in benefit payments for recipients of public assistance to keep pace with inflation in the cost of goods and services as measured by the CPI.
<b>Current Liabilities:</b>	Amounts due and payable for goods and services received prior to the end of the fiscal year. Current liabilities are paid within a relatively short period of time, usually within a year.
<b>Debt Service:</b>	Principal and interest requirements on outstanding debts.

### Glossary of Budget Terms

<b>Deficit:</b>	(1)-Excess of liabilities over assets. (2)- The excess of expenditures or expenses over revenues during an accounting period.
<b>Encumbrances:</b>	Commitments related to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.
<b>Enterprise Fund:</b>	These funds are used to account for operations: -That are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or service to the general public on a continuing basis be financed or recovered primarily through user charges; or -Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance , public policy, management control, accountability, or other purposes. -Activities such as sanitary sewer, water, golf courses and refuse collection are established on an enterprise basis. This means that all operating activity costs, capital costs, and general municipal support activities are fully accounted through fees and user charges.
<b>Entry:</b>	(1)-The record of a financial transaction in its appropriate book of account. (2) The act of recording a transaction in financial books.
<b>ERAF (Educational Revenue Augmentation Fund):</b>	Implemented in 1992-1993, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to educational agencies within that county.
<b>Expenditures:</b>	Amounts disbursed for all purposes. Accounts kept on an accrual basis include all charges whether or not cash has been paid out. Accounts kept on a cash basis include only actual cash disbursements.
<b>Fees:</b>	Amounts collected from or paid to individuals or groups for services for use of facilities.
<b>Fiscal Year:</b>	A 12-month period of time, from July 1 through June 30, to which the annual budget applies.
<b>Fixed Assets:</b>	Assets of a permanent character that have continuing value such as land, buildings, machinery, furniture, and equipment.
<b>Fixed Cost:</b>	Those costs that remain relatively constant regardless of enrollment or volume of business. Examples include interest, insurance, and contributions to retirement systems.
<b>Full Time Equivalent (FTE) Employees:</b>	Ratio of the hours worked based upon the standard work hours of one full-time employee 40 hours per week or 2,080 hours each year.

## Glossary of Budget Terms

<b>Fund:</b>	A fiscal and accounting entity that has a self-balancing set of accounts recording cash and other financial resources, as well as related liabilities and residual equity. These are segregated to carry on specific activities or objectives in accordance with special regulations, restrictions or limitations.
<b>Fund Sources:</b>	Identifies fund(s) that will provide money for project expenditures.
<b>Fund Number:</b>	A two digit number which uniquely identifies the fund in the City's financial system. For example, the General Fund is 01, Street Fund 02 and Special Fund is 20.
<b>General Fund:</b>	A fund used to account for all financial resources of the City, except those required to be accounted for in another fund. Revenues as support the General Fund are derived from sources such as property tax, franchise fees and service fees.
<b>General Ledger:</b>	A book, file, or other device in which accounts are kept to a degree of detail necessary to summarize the financial transactions of the City of Wasco system. General ledger accounts may be kept for any group of items of receipts or expenditures.
<b>General Plan:</b>	The General Plan is a long range planning document that provides the City a framework for action and the direction in which to focus that action. General Plan Elements are area in which the City has elected to administer and manage the delivery of services to its community.
<b>Generally Accepted Accounting Principles (GAAP):</b>	Uniform minimum standards of and guidelines to financial accounting and reporting.
<b>Governmental Accounting Standard Board (GASB)</b>	The authoritative accounting and financial reporting standard-setting body for governmental entities.
<b>Grant:</b>	A contribution by a government or other organization to support a particular function.
<b>Interfund Accounts:</b>	Accounts in which transactions between funds are reflected.
<b>Interfund Transfers:</b>	Money that is taken from one fund and added to another fund without an expectation of repayment.
<b>Intrabudget Ttransfers:</b>	Amounts transferred from one appropriation account to another within the same fund.
<b>LAFCO:</b>	Local Agency Formation Commission.

### Glossary of Budget Terms

<b>Modified Accrual Basis:</b>	(modified cash basis). Any method of accounting that combines the concepts of cash basis accounting with those of accrual accounting. Under the modified accrual basis those items of revenue for which a valid receivable can be recorded in advance of their due date, such as property taxes, should be recognized on the accrual basis; all other revenue items are recognized on the cash basis because the time of collection generally coincides with the determination of the amounts.
<b>Non Departmental:</b>	Program costs that do not relate to any one department, but represent costs of a general, City-wide nature, such as debt service and appropriated reserve.
<b>Object Code:</b>	A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.
<b>Objective:</b>	Describes in specific and measurable terms the results which a program is expected to achieve.
<b>Operating Budget:</b>	A financial plan for the provision of direct services and support functions.
<b>Operating Transfers:</b>	Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
<b>PERS:</b>	The Public Employee Retirement System a State program utilized primarily for non academic employees.
<b>Performance Indicator:</b>	A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.
<b>Petty Cash:</b>	A sum of money set aside for the purpose of immediate payments of small amounts for which the issuance of a formal voucher and check would be too expensive and time-consuming.
<b>Phase of Project:</b>	Projects progress in phases from initial planning to ultimate completion. Possible phases are: planning, design, construction, implementation and completion. Some projects are of an ongoing nature and do not fit into a phrase.
<b>Policy:</b>	A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.
<b>Redevelopment Agency:</b>	This fund is used to account for the activities of the Redevelopment Agency of the City of Wasco, which was created by the City Council to prepare and carry out redevelopment plans for designated areas of the City.
<b>Refuse Collection:</b>	Used to account for revenues and expenses related to refuse collection and disposal services.

### Glossary of Budget Terms

<b>Reserve:</b>	Classification used to identify funds designated for a specific purpose. The City has traditionally reserved funds for debt service and rate stabilization.
<b>Resolution:</b>	A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.
<b>Revenue:</b>	Funds the City receives as income. It includes tax payments, fees for services, grants, fines, forfeitures, and interest income.
<b>Sewer Fund:</b>	This fund is used to account for all the revenues and expenses related to the city-operated sewer collection.
<b>Special Funds:</b>	Used to account for proceeds of specific legally restricted revenue for and generated form activities.
<b>Spending Limitation (GANN LIMIT)</b>	Article XIII B of the California Constitution establishes a spending limitation on government agencies within California. The spending limit is a mandated calculation of how much the City is allowed to expend in one fiscal year. Annually, local governments may increase the appropriation limit by a factor comprised of the change in population combined with the California Per Capita Income.
<b>Wastewater Fund:</b>	Used to account for all the revenues and expense related to the city-operated sewer collection.