

Department Information

Departments and Divisions

Community Development

Building Inspection Division (661) 758-7225

Code Enforcement Division (661) 758-7213

Planning Division (661) 758-7250

Emergency Services

Fire Department (661) 758-6447

Police Department (661) 758-7266

Public Works Department

Public Works (661) 758-7270

City Administration

Finance Department (661) 758-7230

Economic Dev. Department (661) 758-7204

City Treasurer (661) 758-7236

City Manager (661) 758-7214

City Clerk (661) 758-7215

Online Information At

<http://www.ci.wasco.ca.us>



Temporary Use Permit (TUP)

This brochure is provided by the:

Wasco Planning Division

764 E Street

Wasco, CA 93280

(661) 758-7250

E-Mail:

planning@ci.wasco.ca.us

What is a Temporary Use Permit?

A Temporary Use Permit (TUP) allows the City of Wasco to permit specific uses that might not otherwise be allowed, for only a specified amount of time (such as for a weekend or one month). Examples of such uses include carnivals or special-event gatherings, and some types of seasonal commercial uses. Uses being sought for longer periods of time are required to pursue a Conditional Use Permit through the City, where allowed by zoning.

Who Approves a TUP?

In the City of Wasco, the Planning Director will take final action on TUP requests.

Pre-Application Discussion with Staff

While not required, you can discuss your proposed TCUP and pose questions to Planning Staff. You may arrange a meeting or ask questions about your project by calling 661-758-7250 or by visiting the Community Development Department at 764 E Street, Wasco, CA 93280.

How Do I Apply for a TUP?

In order to apply for a TUP, you will need to submit the following items:

- ✓ Master Uniform Application;
- ✓ TUP Application Form;
- ✓ Application fee (refer to fee schedule);
- ✓ Environmental Assessment Form;
- ✓ 300 foot Radius Map;
- ✓ Written statements describing important characteristics of the project (see TUP Application Form for specific requirements); and
- ✓ Other information as requested by Planning Staff.

What is the Process and How Long Does It Take?

The Planning Director will inform the applicant in writing within 30 calendar days of receipt that the application is complete or that additional information is needed to complete the application.

Within 14 calendar days following the filing of a complete application, and finding that the project or approach meets the development standards and conditions specified as applicable to the project, the Planning Director may issue the permit or deny the permit.

The applicant may appeal the Planning Director's decision to the Planning Commission by filing a notice of appeal within ten calendar days of the Director's decision.